



Coachella Corporate Yard, Upstairs Conference Room  
53-462 Enterprise Way, Coachella, California  
(760) 398-3502 ♦ [www.coachella.org](http://www.coachella.org)

**AGENDA**  
OF A REGULAR MEETING  
OF THE  
CITY OF COACHELLA  
PARKS AND RECREATION COMMISSION

**February 18, 2020**  
4:30 PM

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**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF AGENDA:**

“At this time the Commission may announce any items being pulled from the agenda or continued to another date or request the moving of an item on the agenda.”

**APPROVAL OF THE MINUTES:**

1. Regular Meeting Minutes of January 21, 2020, of the Parks and Recreation Commission of the City of Coachella, California.

**PRESENTATIONS:**

2. Desert Recreation District Memorandum of Understanding 2020-2022
3. BMX Track Conceptual Construction and Operations Update
4. 2020 Special Events Calendar

**NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):**

5. Review Park Use Fees and extend current fee schedule reductions through June 30, 2021.

**PUBLIC COMMENTS (NON-AGENDA ITEMS):**

“The public may address the Commission on any item of interest to the public that is not on the agenda, but is within the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.”

**REPORTS AND REQUESTS:**

Commissioner Comments

Public Works Director's Comments

**ADJOURNMENT:**

*Complete Agenda Packets are available for public inspection at the  
City Clerk's Office at 53-462 Enterprise Way, Coachella, California, and on the  
City's website [www.coachella.org](http://www.coachella.org).*

THIS MEETING IS ACCESSIBLE TO PERSONS WITH DISABILITIES



**MINUTES**  
OF A REGULAR MEETING  
OF THE  
CITY OF COACHELLA  
PARKS AND RECREATION COMMISSION

**January 21, 2020**  
4:30 PM

**CALL TO ORDER:**

The Regular Meeting of the Parks and Recreation Commission of the City of Coachella was called to order at 4:33 p.m. at the Coachella Corporate Yard by Chair Aviles.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Chair Aviles.

**ROLL CALL:**

Present: Commissioner J. Carlos Ayala, Commissioner Javier Figueroa, Commissioner Rosario Sabala, Vice Chair Karina Rodriguez and Chair Arturo Aviles.

Absent: Alternate Commissioner Liliana Serrato.

**APPROVAL OF AGENDA:**

Motion: To approve the agenda as presented.

Made by: Commissioner Ayala

Seconded by: Commissioner Figueroa

Approved: 5-0, by a unanimous voice vote.

**APPROVAL OF THE MINUTES:**

1. Regular Meeting Minutes of December 17, 2019, of the Parks and Recreation Commission of the City of Coachella, California.

Motion: To approve the minutes as presented

Made by: Vice Chair Rodriguez

Seconded by: Commissioner Figueroa

Approved: 4-0-1, with Chair Aviles abstaining.

**COMMISSION ORGANIZATION:**

2. Nomination for the Position of Chair

Motion: To nominate **Arturo Aviles** as **Chair**

Made by: Commissioner Ayala

Seconded by: Commissioner Figueroa

Approved: 5-0, by the following roll call vote:

AYES: Commissioner Ayala, Commissioner Figueroa, Commissioner Sabala, Vice Chair Rodriguez and Chair Aviles.

NOES: None.

ABSTAIN: None.

ABSENT: None.

3. Nomination for the Position of Vice Chair

Motion: To nominate **Karina Rodriguez** as **Vice Chair**

Made by: Commissioner Figueroa

Seconded by: Chair Aviles

Approved: 5-0, by the following roll call vote:

AYES: Commissioner Ayala, Commissioner Figueroa, Commissioner Sabala, Vice Chair Rodriguez and Commissioner Aviles.

NOES: None.

ABSTAIN: None.

ABSENT: None.

**PRESENTATIONS:**

- 4. BMX Track Conceptual Construction and Operations update for a two acre track, with preliminary construction costs at \$1.5 million and maintenance costs at \$70,000. Staff to review options to lower the costs.
- 5. Horseshoe Pit Conceptual Construction update with initial construction costs valued at \$10,000 - \$20,000, and maintenance costs at less than \$1,000.00 annually.

**NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):**

6. Review and recommend any amendments to the established Community Field Use Program.

Public Comments: Juan Alvarado  
Claudia Lua Alvarado  
Manuel Montañó

Action: No action taken; recommendations provided to City Council

**PUBLIC COMMENTS (NON-AGENDA ITEMS):**

- a. Alma Rosa Aceves

**REPORTS AND REQUESTS:**

Commissioner Comments

Public Works Director's Comments

**ADJOURNMENT:**

There being no further business to come before the Commission, Chair Aviles adjourned the meeting at 5:55 p.m.

Respectfully submitted,



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Andrea Carranza, MMC  
Deputy City Clerk



**STAFF REPORT**  
**2/18/2020**

**TO:** Parks and Recreation Chair and Commissioners  
**FROM:** Maritza Martinez, Public Works Director  
**SUBJECT:** Review Park Use Fees and extend current fee schedule reductions through June 30, 2021.

**STAFF RECOMMENDATION:**

Review Park Use Fees and extend current fee schedule reductions through June 30, 2021.

**EXECUTIVE SUMMARY:**

At the April 16, 2019 Parks and Recreation Commission, the Commission recommended approval of a 50% reduction for youth sports leagues in the City MOU and charging all other park use fees at the originally approved rate without reduction. City Council supported the Commission’s recommendation and adopted resolution 2019-29 making the reduction effective June 1, 2019 through June 30, 2020. Staff is recommending extending the current park user fee schedule through June 30, 2021. All the current park user fees are listed below. City Council has requested Commission review aligning the Youth MOU park use rate with the Adult MOU park use rate.

• Coachella Fee Schedule

<u>Fee Type</u>	Approved Fee Per Hour
○ Park Usage–Resident	\$31.50
○ Stage Reservation–R	\$187.00 per day
○ Park Usage–Non R	\$31.50
○ StageReservation– NR	\$187.00 per day
○ Sport Field Permit–Youth MOU (R)	\$4.00
○ <u>Sport Field Permit –Adult MOU</u>	<u>\$8.00</u>
○ Sport Field Permit- (NR)	\$15.00
○ Sports Lighting- Youth MOU (R)	\$9.00
○ <u>Lighting-Adult MOU</u>	<u>\$18.00</u>
○ Sports Lighting-NR	\$18.00
○ Sports Diamond-R	\$194.00
○ Sports Diamond-NR	\$194.00
○ Snack Bar-R	\$187.00

**FISCAL IMPACT:**

If the park fee schedule remains unchanged there will not be a fiscal impact. If park use fees are reduced there will be a fiscal impact to general fund revenues.