



City Hall Council Chamber  
1515 Sixth Street, Coachella, California  
(760) 398-3502 ♦ [www.coachella.org](http://www.coachella.org)

# MINUTES

CITY COUNCIL CLOSED SESSION AND  
REGULAR MEETING

OF THE CITY OF COACHELLA

THE COUNCIL SITTING AS THE COACHELLA SANITARY DISTRICT,  
COACHELLA FIRE PROTECTION DISTRICT, COACHELLA FINANCING AUTHORITY,  
COACHELLA EDUCATIONAL AND GOVERNMENTAL ACCESS CABLE CHANNEL CORPORATION,  
COACHELLA WATER AUTHORITY, SUCCESSOR AGENCY TO THE COACHELLA REDEVELOPMENT AGENCY  
AND COACHELLA PARKS AND RECREATION FOUNDATION

**November 13, 2024**

5:00 PM – CLOSED SESSION

6:00 PM – REGULAR MEETING

<p>In-Person Meeting Location:</p> <p>Coachella City Hall Council Chamber 1515 Sixth Street Coachella, CA</p>	<p><b>If you would like to attend the meeting via Zoom, here is the link:</b></p> <p><a href="https://us02web.zoom.us/j/88457271898?pwd=REdzU1NoQmpVSFhWTDVaZ0VCekYxdz09">https://us02web.zoom.us/j/88457271898?pwd=REdzU1NoQmpVSFhWTDVaZ0VCekYxdz09</a> Or One tap mobile : 16699006833,,88457271898#,,, *606140# Or Telephone: US: +1 669 900 6833 <b>Webinar ID: 884 5727 1898</b> <b>Passcode: 606140</b></p> <p><b>Spanish:</b> El idioma español está disponible en Zoom seleccionado la opción en la parte de abajo de la pantalla</p>
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- Public comments may be received **either in person, via email, telephonically, or via Zoom** with a limit of **250 words, or three minutes:**
  - **In Real Time:**

If participating in real time via Zoom or phone, during the Public Comment Period, use the “**raise hand**” function on your computer, or when using a phone, participants can raise their hand by pressing \*9 on the keypad.
  - **In Writing:**

Written comments may be submitted to the City Council electronically via email to [cityclerk@coachella.org](mailto:cityclerk@coachella.org). Transmittal **prior to the start** of the meeting is required. All written comments received will be forwarded to the City Council and entered into the record.
  - If you wish, you may leave a message at (760) 262-6240 before 5:30 p.m. on the day of the meeting.
- The **live stream** of the meeting may be **viewed online** by accessing the city's website at [www.coachella.org](http://www.coachella.org), and clicking on the "**Watch Council Meetings**" tab located on the home page, and then clicking on the "live" button.

**CALL TO ORDER: - 5:00 P.M.**

Mayor Hernandez called the City Council Closed Session and Regular Meeting of the City of Coachella to order at 5:01 p.m.

**ROLL CALL:**

Present: Councilmember Dr. Figueroa, Councilman Delgado, Councilmember Galarza (arrived at 6:00 p.m.), Mayor Pro Tem Virgen, and Mayor Hernandez

City Clerk

Absent: City Treasurer

**APPROVAL OF AGENDA:**

“At this time the Council/ Board/Corporation/Authority may announce any items being pulled from the Agenda or continued to another date or request the moving of an item on the agenda”

Motion: To approve the agenda

Made by: Councilmember Dr. Figueroa

Seconded by: Mayor Hernandez

Approved: 4-0, Unanimous roll call vote:

AYES: Councilmember Dr. Figueroa, Councilmember Delgado, Mayor Pro Tem Virgen, and Mayor Hernandez

NOES: None

ABSTAIN: None

ABSENT: Councilmember Galarza

**PUBLIC COMMENTS (CLOSED SESSION ITEMS):**

None

**ADJOURN TO CLOSED SESSION:**

1. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

City Labor Negotiator: City Manager Gabriel Martin

Employee Organization: Teamsters Local 1932 Representing All the Employee Groups

**RECONVENE REGULAR MEETING: - 6:00 P.M.**

The City Council reconvened into open session at 6:00 p.m.

**PLEDGE OF ALLEGIANCE:**

The City Clerk led the Pledge of Allegiance.

**CLOSED SESSION ANNOUNCEMENTS:**

Direction given; no reportable action taken.

**PROCLAMATIONS/PRESENTATIONS/DIRECTION:**

2. Rancho Las Flores Park Update Presentation
3. Mission Asset Fund - Coachella Immigrant Families Recovery Program Presentation

Councilmember Figueroa stepped away at 6:49 p.m. and returned at 6:50 p.m.

4. Coachella Prospera Update Presentation

Correction from Prospera to Promise

**WRITTEN COMMUNICATIONS:**

None

**CONSENT CALENDAR:**

(It is recommended that Consent Items be acted upon simultaneously unless separate discussion and/or action is requested by a Council Member or member of the audience.)

5. Regular Meeting Minutes of October 23, 2024, of the City of Coachella, Coachella Sanitary District, Coachella Fire Protection District, Coachella Financing Authority, Coachella Educational and Governmental Access Cable Corporation, Coachella Water Authority, Successor Agency to the Coachella Redevelopment Agency and Coachella Parks and Recreation
6. Voucher Listing- EFT's/Utility Billing Refunds/FY 2024-25 Expenditures as of November 13, 2024, \$3,995,019.76
7. Approve Amendment #4 to the Professional Services Agreement with Angenious Engineering Services, Inc. in the Amount of \$121,000.76 to Provide Professional Engineering Services for the Avenue 50 Bridge over the Whitewater Channel Project, City Project ST-69
8. Authorize a Community-Based Grant to Coachella Valley High School in the Amount of \$1,000 to Help Fund its Cheer Team
9. Authorize a Community-Based Grant to Habitat for Humanity of the Coachella Valley (HFHCV) in the Amount of \$1,000 to Help Fund its Housing Insecurity Prevention Program
10. Award Professional Services Agreement to DeAztlan Consulting for the Management of the Coachella Prospera Social Media Channels and Website for the City of Coachella in the Amount of \$114,000

11. Adopt Ordinance No. 1216 approving Change of Zone (CZ) No. 24-07 2nd Reading to pre-zone 51 parcels currently in unincorporated Riverside County “Pocket 7” to City of Coachella zoning designations of Residential Estate (R-E) and General Commercial (C-G); Applicant: City of Coachella (Second Reading)
12. Resolution No. 2024-60 A Resolution of the City Council of The City of Coachella Authorizing the City of Coachella to Enter into an Agreement with the State of California Department of Water Resources to Receive Funds for the Support of a Stannous Chloride Pilot Project and Authorizing the City Manager to Execute the Agreement on Behalf of the City of Coachella
13. Approve Lease Agreement with Tata’s Bakery Company for the City-Owned Facility (Formerly the Sunline Bus Hub) Located at 790 Vine Avenue in the Downtown Pueblo Viejo District
14. Approve a new lease between the City of Coachella and Coachella Valley Boxing Club & Fitness Center, Inc. for the 51-301 Douma Street facility; authorizing City Attorney to make minor non-substantive changes.
15. Authorize City Manager to Execute a Lease Agreement with the Latino Equity Advocacy & Policy Institute for Office Space at City Hall.
16. Approve Vehicle Leases for FY 2024/25 with Enterprise Fleet Management Inc.
  - (1) Authorize the City Manager to approve the Lease Rate Quotes for: twelve (12) Ford F-150 units and one (1) Ford Explorer from Enterprise Fleet Management, Inc.
  - (2) Authorize FY 24/25 Appropriation of \$70,000.00 for Safety Lighting of new units.

Staff provided a revised staff report

17. Authorize Contract Amendment #1 for Coachella Sanitary District Headworks Screening Improvement Project S – 29 in the Amount not to Exceed \$53,050.00
18. Authorize Addendum No 4: Professional Additional Engineering Services for Water Systems Consolidation of Mesquite Water Mutual Association, City Project No. W-32 for the Total Amount of \$19,400
19. Adopt Resolution No. 2024-61 Authorizing State of California Cannabis Equity Act Grant Funding

Councilmember Dr. Figueroa requested to pull items #10 and #13

Mayor Hernandez stepped away at 7:48 p.m. and returned at 7:58 p.m.

Motion: To approve the Consent Calendar excluding item #13

Made by: Councilmember Dr. Figueroa

Seconded by: Mayor Pro Tem Virgen

Approved: 5-0, Unanimous roll call vote:

AYES: Councilmember Dr. Figueroa, Councilmember Delgado, Councilmember Galarza, Mayor Pro Tem Virgen, and Mayor Hernandez

NOES: None  
ABSTAIN: None  
ABSENT: None

Motion: To approve item #13

Made by: Councilman Galarza  
Seconded by: Mayor Pro Tem Virgen  
Approved: 4-1-0

AYES: Councilmember Dr. Figueroa, Councilmember Delgado, Councilmember Galarza, Mayor Pro Tem Virgen  
NOES: None  
ABSTAIN: Mayor Hernandez  
ABSENT: None

**NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):**

20. Ordinance No. 1217 - An Ordinance Increasing Compensation of the Elected City Clerk and the City Treasurer Positions (First Reading)

Motion: To approve the Ordinance No. 1217- An Ordinance Increasing Compensation of the Elected City Clerk and the City Treasurer Positions (First Reading)

Made by: Mayor Hernandez  
Seconded by: Mayor Pro Tem Virgen  
Approved: 5-0, Unanimous roll call vote:

AYES: Councilmember Dr. Figueroa, Councilmember Delgado, Councilmember Galarza, Mayor Pro Tem Virgen, and Mayor Hernandez  
NOES: None  
ABSTAIN: None  
ABSENT: None

With the time being after the 8:00 p.m. and per Resolution No. 2019-34, Public Comments were moved up after item #20 on page 5.

None

21. Authorize the City Manager to Execute a Professional Service Agreement with Colleen Edwards, Inc. for the Coachella Youth Cultural Center to Provide Conceptual Design Services in the Amount of \$29,700

**Motion:** To approve the City Manager to Execute a Professional Service Agreement with Colleen Edwards, Inc. for the Coachella Youth Cultural Center to Provide Conceptual Design Services in the Amount of \$29,700

**Made by:** Councilmember Galarza

**Seconded by:** Mayor Hernandez

**Approved:** 5-0, Unanimous roll call vote:

**AYES:** Councilmember Dr. Figueroa, Councilmember Delgado, Councilmember Galarza, Mayor Pro Tem Virgen, and Mayor Hernandez

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

Councilmember Galarza stepped away at 8:12 p.m. and returned at 8:14 p.m.

Councilmember Dr. Figueroa stepped away at 8:13 p.m. and returned at 8:13 p.m.

Mayor Pro Tem Virgen stepped away at 8:15 p.m. and returned at 8:19 p.m.

**22. Approve Resolution No. 2024-62 - Approving the Creation and Funding for a Full-Time Executive Assistant Position in the City Manager's Department**

**Motion:** To approve Resolution No. 2024-62 - Approving the Creation and Funding for a Full-Time Executive Assistant Position in the City Manager's Department

**Made by:** Councilmember Galarza

**Seconded by:** Mayor Pro Tem Virgen

**Approved:** 5-0, Unanimous roll call vote:

**AYES:** Councilmember Dr. Figueroa, Councilmember Delgado, Councilmember Galarza, Mayor Pro Tem Virgen, and Mayor Hernandez

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

**PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):**

**23. Annexation Request to LAFCO for the Western Annexation Area (Pocket 7 and Mesquite Areas) and Adoption of a Negative Declaration for EA No. 24-02:**

(1) Adopt Resolution No. 2024-56 Approving a Negative Declaration for EA No. 24-02 for the Western Annexation; and

(2) Adopt No. Resolution No. 2024-53 Requesting the Riverside Local Agency Formation Commission (LAFCO) to take Proceedings for the Annexation of 388 Acres of Land Located South of Avenue 50, North of Avenue 52, East of Jackson Street and East and West of Calhoun Street

Mayor Hernandez opened the public hearing at 8:54 p.m. and closed the public hearing at 8:54 p.m.

Motion: To adopt (1) Resolution No. 2024-56 Approving a Negative Declaration for EA No. 24-02 for the Western Annexation; and (2) Resolution No. 2024-53 Requesting the Riverside Local Agency Formation Commission (LAFCO) to take Proceedings for the Annexation of 388 Acres of Land Located South of Avenue 50, North of Avenue 52, East of Jackson Street and East and West of Calhoun Street

Made by: Councilmember Galarza

Seconded by: Councilmember Dr. Figueroa

Approved: 5-0, Unanimous roll call vote:

AYES: Councilmember Dr. Figueroa, Councilmember Delgado, Councilmember Galarza, Mayor Pro Tem Virgen, and Mayor Hernandez

NOES: None

ABSTAIN: None

ABSENT: None

**PUBLIC COMMENTS (NON-AGENDA ITEMS):**

The public may address the City Council/Board/Corporation/ Authority on any item of interest to the public that is not on the agenda but is in the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.

With the time being after the 8:00 p.m. and per Resolution No. 2019-34, Public Comments were moved up after item #20 on page 5.

**REPORTS AND REQUESTS:**

Council Comments/Report of Miscellaneous Committees.

City Manager's Comments.

**ADJOURNMENT:**

There being no further business to come before the City Council and the Agencies, Mayor Hernandez adjourned the meeting at 9:17 p.m.

  
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Angela Zepeda  
City Clerk