



City Hall Council Chamber  
1515 Sixth Street, Coachella, California  
(760) 398-3502 ♦ [www.coachella.org](http://www.coachella.org)

# MINUTES

CITY COUNCIL CLOSED SESSION AND  
REGULAR MEETING

OF THE CITY OF COACHELLA

THE COUNCIL SITTING AS THE COACHELLA SANITARY DISTRICT,  
COACHELLA FIRE PROTECTION DISTRICT, COACHELLA FINANCING AUTHORITY,  
COACHELLA EDUCATIONAL AND GOVERNMENTAL ACCESS CABLE CHANNEL CORPORATION,  
COACHELLA WATER AUTHORITY, SUCCESSOR AGENCY TO THE COACHELLA REDEVELOPMENT AGENCY  
AND COACHELLA PARKS AND RECREATION FOUNDATION

**December 11, 2024**

5:00 PM – CLOSED SESSION

6:00 PM – REGULAR MEETING

<p>In-Person Meeting Location:</p> <p>Coachella City Hall Council Chamber 1515 Sixth Street Coachella, CA</p>	<p><b>If you would like to attend the meeting via Zoom, here is the link:</b></p> <p><a href="https://us02web.zoom.us/j/88457271898?pwd=REdzU1NoQmpVSFhWTDVaZ0VCekYxdz09">https://us02web.zoom.us/j/88457271898?pwd=REdzU1NoQmpVSFhWTDVaZ0VCekYxdz09</a> Or One tap mobile : 16699006833,,88457271898#,,, *606140# Or Telephone: US: +1 669 900 6833 <b>Webinar ID: 884 5727 1898</b> <b>Passcode: 606140</b></p> <p><b>Spanish:</b> El idioma español está disponible en Zoom seleccionado la opción en la parte de abajo de la pantalla</p>
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- Public comments may be received **either in person, via email, telephonically, or via Zoom** with a limit of **250 words, or three minutes:**
  - **In Real Time:**

If participating in real time via Zoom or phone, during the Public Comment Period, use the “**raise hand**” function on your computer, or when using a phone, participants can raise their hand by pressing \*9 on the keypad.
  - **In Writing:**

Written comments may be submitted to the City Council electronically via email to [cityclerk@coachella.org](mailto:cityclerk@coachella.org). Transmittal **prior to the start** of the meeting is required. All written comments received will be forwarded to the City Council and entered into the record.
  - If you wish, you may leave a message at (760) 262-6240 before 5:30 p.m. on the day of the meeting.
- The **live stream** of the meeting may be **viewed online** by accessing the city's website at [www.coachella.org](http://www.coachella.org), and clicking on the "Watch Council Meetings" tab located on the home page, and then clicking on the "live" button.

**CALL TO ORDER: - 5:00 P.M.**

Mayor Hernandez called the City Council Closed Session and Regular Meeting of the City of Coachella to order at 5:00 p.m.

**ROLL CALL:**

Present: Councilmember Dr. Figueroa, Councilman Delgado (arrived at 5:15 p.m.), Councilmember Galarza (arrived at 5:10 p.m.), Mayor Pro Tem Virgen, and Mayor Hernandez

City Clerk

Absent: City Treasurer

**APPROVAL OF AGENDA:**

“At this time the Council/ Board/Corporation/Authority may announce any items being pulled from the Agenda or continued to another date or request the moving of an item on the agenda”

Motion: To approve the agenda

Made by: Councilmember Dr. Figueroa

Seconded by: Mayor Pro Tem Virgen

Approved: 3-0, Unanimous roll call vote:

AYES: Councilmember Dr. Figueroa, Mayor Pro Tem Virgen, and Mayor Hernandez

NOES: None

ABSTAIN: None

ABSENT: Councilmember Delgado, Councilmember Galarza

**PUBLIC COMMENTS (CLOSED SESSION ITEMS):**

None

**ADJOURN TO CLOSED SESSION:**

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2)/(e)(1)  
One (1) Potential Case
2. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:  
City Labor Negotiator: City Manager Gabriel Martin  
Employee Organization: Teamsters Local 1932 Representing All the Employee Groups

**RECONVENE REGULAR MEETING: - 6:00 P.M.**

The City Council reconvened into open session at 6:00 p.m.

**PLEDGE OF ALLEGIANCE:**

The City Manager led the Pledge of Allegiance.

**CANVASS OF BALLOTS:**

3. Adopt Resolution No. 2024-63 Reciting the Fact of the General Municipal Election on November 5, 2024, Declaring the Results and Such Other Matters as Provided by Law

Motion: To approve Adopt Resolution No. 2024-63 Reciting the Fact of the General Municipal Election on November 5, 2024, Declaring the Results and Such Other Matters as Provided by Law

Made by: Councilmember Dr. Figueroa

Seconded by: Mayor Pro Tem Virgen

Approved: 5-0, Unanimous roll call vote:

AYES: Councilmember Dr. Figueroa, Councilmember Delgado, Councilmember Galarza, Mayor Pro Tem Virgen, and Mayor Hernandez

NOES: None

ABSTAIN: None

ABSENT: None

**RECOGNITION:**

4. Recognition of Outgoing Elected Officials

Neftali Galarza was recognized for years of service with the City Council

**OATH OF OFFICE:**

5. Administration of Oath of Office to Newly Elected Officials

Mayor Steven A. Hernandez

Councilmember Denise Delgado

Councilmember Yadira Perez

City Clerk Angela Zepeda

City Treasurer Mayra Perez

**COUNCIL ORGANIZATION:**

6. Nomination for the Position of Mayor Pro Tem

Denise Delgado was nominated and appointed the Position of Mayor Pro Tem

Motion: To approve Denise Delgado as the Mayor Pro Tem

Made by: Councilmember Dr. Figueroa

Seconded by: Councilmember Perez

Approved: 5-0, Unanimous roll call vote:

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Delgado, Mayor Pro Tem Virgen, and Mayor Hernandez

NOES: None

ABSTAIN: None

ABSENT: None

**CLOSED SESSION ANNOUNCEMENTS:**

No reportable action taken.

**PROCLAMATIONS/PRESENTATIONS/DIRECTION:**

7. Coachella Resident Engagement Academy Update

8. Autism Certification Presentation

**WRITTEN COMMUNICATIONS:**

None

**CONSENT CALENDAR:**

(It is recommended that Consent Items be acted upon simultaneously unless separate discussion and/or action is requested by a Council Member or member of the audience.)

9. Regular Meeting Minutes of November 13, 2024, of the City of Coachella, Coachella Sanitary District, Coachella Fire Protection District, Coachella Financing Authority, Coachella Educational and Governmental Access Cable Corporation, Coachella Water Authority, Successor Agency to the Coachella Redevelopment Agency and Coachella Parks and Recreation

10. Voucher Listing- EFT's/Utility Billing Refunds/FY 2024-25 Expenditures as of December 11, 2024, \$5,411,959.03

11. Investment Report – July 31, 2024

12. Adopt Resolution No. 2024-64 Approving and Adopting an Amended Conflict of Interest Code Pursuant to the Political Reform Act of 1974
13. Authorize the City Manager to Execute a Construction Contract with GMAT Inc, DBA Inland Overhead Door in the Amount of \$267,000 and 10% Contingency for the Construction of the Fire Station #79 Garage Door Replacement Project, (F-7)
14. Authorization to file a Notice of Completion for City Project No's P-30 & P-32, Bagdouma Park Misc. Site Improvements
15. Adopt Ordinance No. 1217 Increasing Compensation of the Elected City Clerk and the City Treasurer Positions (Second Reading)
16. Adopt Resolution No. 2024-67 To Increase the Transient Occupancy Tax (TOT) Rate at Thirteen Percent (13%) Pursuant to Measure Y Effective January 1, 2025
17. Adopt Resolution No. 2024-68 Authorizing the City Manager to Submit an Application to the U.S. Department of Transportation (DOT) Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program in the Amount Not-To-Exceed Twenty-Five Million (\$25,000,000) Dollars for the City's Active Transportation Program (ATP) Project
18. Adopt Resolution No. 2024-69 Authorizing the City Manager to Submit an Application to the U.S. Department of Transportation (DOT) Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program in the Amount Not-To-Exceed Twenty-Five Million (\$25,000,000) Dollars for the City's State Route 86 at Ave 50 Interchange Project
19. Authorize a Sponsorship Grant to Culturas Music & Arts' Arte del Barrio Events in the Amount of \$9,500
20. Authorize the Allocation of Funds in the Amount of \$10,000 for the Coachella Youth Art Program
21. Award Maintenance Agreements to both Amtek Construction and Desert Elite Electric, Inc. for the As Needed Electrical Repairs Project No. 102424B, not to Exceed \$200,000
22. Appointment of two Commissioners to the Coachella Youth Advisory Commission.
23. Authorize award of a Professional Services Agreement with Citiguard Inc. for Security Guard Services Project No. 082224, for \$300,000.
24. Proposal for on-call Professional Services with Dudek in the amount of \$31,120.00 for Coachella Sanitary District Sewer System Management Plan (SSMP) Audit
25. Authorize the City Manager to execute Professional Services Agreement with Keyser Marston Associates, Inc. (KMA) for a Hotel Feasibility Study in the Amount of \$79,500

Councilmember Virgen stepped away at 7:14 p.m. and returned at 7:16 p.m.

Motion: To approve item #13

Made by: Councilmember Dr. Figueroa

Seconded by: Mayor Pro Tem Delgado  
Approved: 4-0, Unanimous roll call vote:

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, and Mayor Pro Tem Delgado

NOES: None

ABSTAIN: Mayor Hernandez

ABSENT: None

Motion: To continue item #19 to January 8<sup>th</sup>, 2025

Made by: Councilmember Dr. Figueroa

Seconded by: Mayor Pro Tem Delgado

Approved: 5-0, Unanimous roll call vote:

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, Mayor Pro Tem Delgado, and Mayor Hernandez

NOES: None

ABSTAIN: None

ABSENT: None

Motion: To approve item #20 with integration of the Youth Advisory Commission

Made by: Councilmember Dr. Figueroa

Seconded by: Mayor Pro Tem Delgado

Approved: 5-0, Unanimous roll call vote:

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, Mayor Pro Tem Delgado, and Mayor Hernandez

NOES: None

ABSTAIN: None

ABSENT: None

Motion: To continue item #25

Made by: Mayor Pro Tem Delgado

Seconded by: Councilmember Dr. Figueroa

Approved: 5-0, Unanimous roll call vote:

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, Mayor Pro Tem Delgado, and Mayor Hernandez

NOES: None

ABSTAIN: None

ABSENT: None

Motion: To approve the Consent Calendar #9 - #18 & #21 - #24, excluding item #13

Made by: Councilmember Dr. Figueroa

Seconded by: Mayor Pro Tem Delgado

Approved: 5-0, Unanimous roll call vote:

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, Mayor Pro Tem Delgado, and Mayor Hernandez

NOES: None

ABSTAIN: None

ABSENT: None

**NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):**

26. Authorize the City Manager to Execute a Construction Contract with Cora Construction, Inc. in the Amount of \$1,271,400.00 for the Construction of the Headworks Screening System Improvements Project, City Project No. S-29 and the Approval of Additional Expenditures for a Total Request of \$1,518,540.00

Motion: To authorize the City Manager to Execute a Construction Contract with Cora Construction, Inc. in the Amount of \$1,271,400.00 for the Construction of the Headworks Screening System Improvements Project, City Project No. S-29 and the Approval of Additional Expenditures for a Total Request of \$1,518,540.00

Made by: Councilmember Dr. Figueroa

Seconded by: Councilmember Perez

Approved: 5-0, Unanimous roll call vote:

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, Mayor Pro Tem Delgado, and Mayor Hernandez

NOES: None

ABSTAIN: None

ABSENT: None

27. Adopt Resolution No. 2024-66 Approving American Rescue Plan Act Funds (ARPA) for the State and Local Fiscal Recovery Fund (SLFRF) Program for the Coachella Sanitary District Headworks Screening Improvements Project S-29 in the Amount of \$1,090,756

Motion: To approve Resolution No. 2024-66 Approving American Rescue Plan Act Funds (ARPA) for the State and Local Fiscal Recovery Fund (SLFRF) Program for the Coachella Sanitary District Headworks Screening Improvements Project S-29 in the Amount of \$1,090,756

Made by: Councilmember Dr. Figueroa

Seconded by: Councilmember Perez  
Approved: 5-0, Unanimous roll call vote:

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, Mayor Pro Tem Delgado, and Mayor Hernandez  
NOES: None  
ABSTAIN: None  
ABSENT: None

28. Authorize the City Manager to Execute a Construction Contract with The Van Dyke Corporation in the Amount of \$1,119,244.00 for the Construction of the Tyler Street Sewer Improvements, City Project No. S-18 and the Approval of Additional Expenditures for a Total Request of \$1,281,168.40

Motion: To authorize the City Manager to Execute a Construction Contract with The Van Dyke Corporation in the Amount of \$1,119,244.00 for the Construction of the Tyler Street Sewer Improvements, City Project No. S-18 and the Approval of Additional Expenditures for a Total Request of \$1,281,168.40

Made by: Councilmember Dr. Figueroa  
Seconded by: Mayor Hernandez  
Approved: 5-0, Unanimous roll call vote:

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, Mayor Pro Tem Delgado, and Mayor Hernandez  
NOES: None  
ABSTAIN: None  
ABSENT: None

29. Authorize the City of Coachella to Sponsor the Palm Springs International Film Festival (PSIFF) in the Amount of \$20,000

Motion: To authorize the City of Coachella to Sponsor the Palm Springs International Film Festival (PSIFF) in the Amount of \$20,000

Made by: Mayor Hernandez  
Seconded by: Councilmember Dr. Figueroa  
Approved: 5-0, Unanimous roll call vote:

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, Mayor Pro Tem Delgado, and Mayor Hernandez  
NOES: None  
ABSTAIN: None  
ABSENT: None

30. Approval of the 2025 City Council Meetings Calendar

Motion: To approval of the 2025 City Council Meetings Calendar with modifications to not cancel meetings on Conference dates & Spring Break

Made by: Mayor Pro Tem Delgado

Seconded by: Councilmember Dr. Figueroa

Approved: 3-0-2:

AYES: Councilmember Perez, Councilmember Dr. Figueroa, and Mayor Pro Tem Delgado

NOES: Councilmember Virgen, and Mayor Hernandez

ABSTAIN: None

ABSENT: None

31. Coachella Healthy Food Truck Permit Pilot Program

- Introduce Ordinance No. 1218 Coachella Healthy Food Truck Permit Pilot Program (ZOA No. 24-03) City Parks and Parcels in Downtown Zones (DT-PV and TR-PV Zones)

- Introduce Ordinance No. 1219 Coachella Healthy Food Truck Permit Pilot Program (ZOA No. 24-03) for Active Date Farms

Councilmember Virgen stepped away at 8:52 p.m. and returned at 8:58 p.m.

Motion: To approval Coachella Healthy Food Truck Permit Pilot Program - Ordinance No. 1218 (First Reading) & Introduce Ordinance No. 1219 (First Reading) with modification to disallow alcohol

Made by: Councilmember Dr. Figueroa

Seconded by: Councilmember Perez

Approved: 4-0, Unanimous roll call vote:

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, and Mayor Pro Tem Delgado

NOES: None

ABSTAIN: Mayor Hernandez

ABSENT: None

**PUBLIC COMMENTS:**

Jaclyn Cheves in regards to Item #31

With the time being after the 8:00 p.m. and per Resolution No. 2019-34, Public Comments were moved up before item #32 on page 9

None

**PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):**

32. Ordinance No. 1220 (First Reading) Zoning Ordinance Amendment No. 24-02 – Streamline Code Amendments - Phase 2 to Amend Coachella Municipal Code Title 17 Regarding Zoning District Permitted Uses, Development Standards and Development Review Process in the City - City-Initiated

Councilmember Dr. Figueroa stepped away at 9:04 p.m. and returned at 9:05 p.m.

Motion: To approval Ordinance No. 1220 (First Reading) Zoning Ordinance Amendment No. 24-02 – Streamline Code Amendments - Phase 2 to Amend Coachella Municipal Code Title 17 Regarding Zoning District Permitted Uses, Development Standards and Development Review Process in the City - City-Initiated with amendment

Made by: Councilmember Virgen

Seconded by: Mayor Hernandez

Approved: 4-1-0:

AYES: Councilmember Perez, Councilmember Dr. Figueroa, Councilmember Virgen, and Mayor Hernandez

NOES: None

ABSTAIN: Mayor Pro Tem Delgado

ABSENT: None

**PUBLIC COMMENTS (NON-AGENDA ITEMS):**

The public may address the City Council/Board/Corporation/ Authority on any item of interest to the public that is not on the agenda but is in the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.

With the time being after the 8:00 p.m. and per Resolution No. 2019-34, Public Comments were moved up before item #32 on page 9.

**REPORTS AND REQUESTS:**

Council Comments/Report of Miscellaneous Committees.

City Manager's Comments.

**ADJOURNMENT:**

There being no further business to come before the City Council and the Agencies, Mayor Hernandez adjourned the meeting at 10:13 p.m.



Angela Zepeda  
City Clerk