



# TOWN COUNCIL WORKSHOP MEETING

October 17, 2024 at 6:00 PM

*Council Chambers – Town Municipal Center*

## AGENDA

---

**CALL TO ORDER** – *Mayor Leonard*

**INVOCATION**

**PLEDGE OF ALLEGIANCE** – *Mayor Leonard*

**PUBLIC COMMENT** – *Mayor Leonard*

**AGENDA ADOPTION** – *Mayor Leonard*

**AGENDA ADOPTION** – *Mayor Leonard*

1. Proclamation

**PUBLIC HEARING - POLITICAL SIGNS** - *Mayor Leonard*

2. Political Sign Resolution

**CONSIDER RCEC RECOMMENDATIONS** - *Councilman Taylor*

3. RECE Recommendation Memo

**MAYOR & COUNCIL ANNOUNCEMENTS** – *Mayor Leonard*

**ADJOURN**



## PROCLAMATION

WHEREAS, throughout our community there are many cemeteries and family burial grounds; and

WHEREAS, over the years many of the loved ones of those buried in our cemeteries have moved away or are no longer able to tend to these cemeteries; and

WHEREAS, many organizations and individuals throughout our community have volunteered to assist in the cleanup of those sites and common areas within these cemeteries; and

WHEREAS, these organizations and individuals need assistance from all citizens to accomplish their cleanup goals to beautify and preserve our family burial grounds.

NOW, THEREFORE, I, Mayor John A. Leonard do hereby proclaim the week of November 4<sup>th</sup> through 9<sup>th</sup>, 2024, as Cemetery Cleanup Week within the Town of Chincoteague and call upon our citizens to volunteer to organize and assist in the cleanup of our Island cemeteries.

DATED this 17<sup>th</sup> day of October, 2024.

---

John A. Leonard, Mayor

ATTEST:

---

Michael T. Tolbert, Town Manager



**A Modification of the Ordinance Regulating Political Signs.**

**WHEREAS:** The placement of political signs on private property is permitted by right in the Town’s zoning ordinance; and

**WHEREAS:** All political signs must be removed within 14 days following an election; and

**WHEREAS:** Political signs are temporary in fact and limited in size to 32 square feet; and

**WHEREAS:** In the opinion of the Council, the early placement of signs should be limited to prevent the prolonged clutter caused by the multiple yard signs throughout the Town; now

**THEREFORE BE IT ORDAINED** by the Town Council of Chincoteague this 17<sup>th</sup> day of October that:

Article VII section 7.4.5 of the Zoning Ordinance of The Code of the Town of Chincoteague Virginia is hereby amended, and said section reads as follows:

Section 7.4.5 Political Campaign Signs - Owner of said parcel must give consent on the placement of such signs. Such signs shall not exceed 32 square feet in area and be located on private property. **Signs may not be placed or erected earlier than 30 days prior to the first day in which a vote may be legally cast for the subject election.** Political signs may not be placed in the sight distance triangle and shall be removed no later than 14 days after the election has occurred.

Yeas:

Nays:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Town of Chincoteague, Inc.

Adopted by the Town Council of Chincoteague on October 17, 2024.

By: \_\_\_\_\_

John Arthur Leonard, Mayor

ATTEST: \_\_\_\_\_

Michael T Tolbert, Town Manager

# Town of Chincoteague, Inc.



TO: Mayor Leonard and Members of Council  
FROM: Michael Tolbert, Town Manager  
DATE: October 10, 2024  
SUBJECT: RCEC Recommendations

At the October 10 meeting of the committee, several projects were reviewed and approved for recommendation to the full council. A beach volleyball court was proposed for Memorial Park as well as fence repair and dugout replacement for the baseball field. Four “Hangouts” were planned for Brianna’s Kindness Park as well as shade structures for the existing benches in the playgrounds. Elements of the fishing pier at Memorial Park are in need of replacement and a small, raised platform at the dog park was proposed.

The following are the associated costs of these projects. Most installations will be by Public Works personnel which produces considerable savings.

**Mem. Pk. Volleyball Court**

Net and poles	\$4,500
Boarder curb	\$2,500
Washed Sand	\$5,000
	\$12,000



**Mem. Pk. Fence Repair**

3rd base Fabric only

1st base Fabric and poles

\$7,866

\*\*Includes 6' Fenced Dugouts

# Town of Chincoteague, Inc.

**Brianna’s Kindness Park (BKP)** - Shade structures for the 3 existing benches located at the BKP playground including installation by Public Works.

Purchase - \$13,803.07

Installed - \$21,120.17



<b>BKP “Hangouts”</b> –	4 Mesh Rope Swings - @ \$1,700 =	\$ 6,800
	Deck under hangouts	\$10,000
	<u>4 Charging Stations</u>	<u>\$ 1,500</u>
	<b>Total Project</b>	<b>\$18,300</b>



# Town of Chincoteague, Inc.

**Memorial Park Pier Deck Replacement** - Elements of the existing fishing pier need replacement or repair. The scope of this work includes replacement of cross bracing and joists as necessary as well as 100% of the decking. Public Works will do this work in house again netting considerable savings.  
- \$22,000.

**Dog Park Deck** – We have identified a solution to the low wet area surrounding the benches at the dog park. Construction of a raised platform in the corner under the shade sail will keep the area dry and allow the existing benches to be bolted in place. Again, Public Works will provide the labor. - \$2,500.

## Funding –

**BKP** – A donation from the Island Community House of \$48,602.76 was presented by Donna Leonard and Cindy Faith on May 2, 2022. According to Ms. Leonard’s presentation, these funds were requested to be “earmarked for projects that have already been discussed by the RCEC”, such as “shade, planning of the hangout section, and making a handicapped accessible area on the playground”. One hundred percent of these funds are still available for use.

**Memorial Park** – There is currently no budgeted funding for the projects at Memorial Park or the Dog Park. Any funding for these projects would have to include a transfer from a reserve account or the allocation of any available end of year surplus both of which would result in a budget amendment.