



**AGENDA
CITY OF CEDAR FALLS, IOWA
CITY COUNCIL WORK SESSION
MONDAY, AUGUST 16, 2021
5:40 PM AT CITY HALL**

The City is providing in-person and electronic options for this meeting in accordance with the Governor's Proclamation of Disaster Emergency regarding meetings and hearings. The City encourages in-person attendees to follow the latest CDC guidelines to reduce the risk of COVID-19 transmission.

The meeting will be accessible via video conference and the public may access/observe the meeting in the following ways:

- a) By dialing the phone number +13126266799 or +19292056099 or +12532158782 or +13017158592 or +13462487799 or +16699006833 and when prompted, enter the meeting ID (access code) 962 7287 1738.
- b) iPhone one-tap: +13126266799,,96272871738# or +19292056099,,96272871738#
- c) Join via smartphone or computer using this link: <https://zoom.us/j/96272871738>.

Call to Order by the Mayor

1. Protocols for Remote Public Participation in City Open Meetings.
(20 Minutes)



MAYOR ROBERT M. GREEN
CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600
FAX 319-268-5126

MEMORANDUM
Office of the Mayor

Robert M. Green

FROM: Mayor Robert M. Green
TO: City Council
FROM: Mayor Robert M. Green
DATE: August 10, 2021
SUBJECT: **Work Session to Discuss Remote Public Participation in City Open Meetings**

1. In the regular City Council Meeting of August 2, 2021, the City Council referred to committee a request to provide guidance on remote public participation in open meetings. This guidance has been requested because no current protocols or triggers exist to require residents to be physically present in order to participate in public meetings.
2. This work session is intended to provide city council members with the opportunity to come to a consensus on what protocols or triggers are appropriate for ceasing public comments and active participation via Zoom, telephone or other electronic means.
3. This will be an informal discussion. Resolution #22,201 is included for reference, as this has been used as guidance for remote meeting protocols and is now partially outdated.

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RESOLUTION NO. 22,201**RESOLUTION APPROVING AND ADOPTING PUBLIC MEETING PROTOCOL
DURING THE COVID-19 PANDEMIC FOR THE CITY OF CEDAR FALLS**

WHEREAS, the COVID-19 virus has caused a widespread pandemic in the State of Iowa and across the nation and a Public Health Disaster Emergency has been declared by Governor Reynolds of the State of Iowa; and

WHEREAS, the City has determined that safety protocols are necessary to ensure the safety and well-being of the public, city employees, and elected officials who attend City Council meetings; and

WHEREAS, the City has adopted and implemented certain safety protocols including the approval of a city-wide mask resolution, installation of plastic dividers in the City Council chambers, provision of cleaning and sanitizing supplies during Council meetings, and requiring social distancing of public seating; and

WHEREAS, the City wishes to adopt a standard for in-person attendance at Council meetings that is specific, data-based and transparent so that the public may be informed in advance of whether or not in-person attendance will be allowed at Council meetings.

NOW THEREFORE, be it resolved by the City Council of the City of Cedar Falls, Iowa, that elected officials, staff, and members of the public will be allowed to be in the City Council Chambers during City Council meetings when the Black Hawk County Health Department COVID-19 Response website reports that the Current Black Hawk County Status is below "High" (Red) as of 8:00 am on the Friday prior to the City Council meeting. However, if the Black Hawk County Health Department COVID-19 Response website reports that the Current Black Hawk County Status is "High" (Red) no elected officials, staff, or members of the public will be allowed to meet in person in the City Council Chambers.

BE IT FURTHER RESOLVED that in the event in-person attendance by the public is not allowed, provisions will be made for participation of the public in City Council meetings by electronic means.

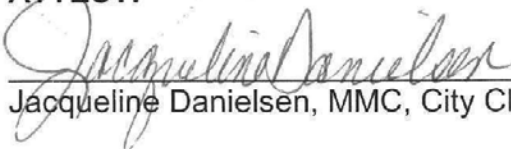
BE IT FURTHER RESOLVED that in the event in-person attendance by the public is allowed under this Resolution, but the State of Iowa is still under a Public Health Disaster Emergency as declared by Governor Reynolds, provisions will be made for participation of the public in City Council meetings by electronic means for the public to use as its option.

BE IT FURTHER RESOLVED that any other public entity, including City Boards and Commissions, using the City Council Chambers or other city facilities for public meetings, shall use the same criteria.

ADOPTED this 7th day of December 2020.



Robert M. Green, Mayor

ATTEST:


Jacqueline Danielsen, MMC, City Clerk