



AGENDA
CITY OF CEDAR FALLS, IOWA
CITY COUNCIL MEETING
MONDAY, MAY 02, 2022
7:00 PM AT COMMUNITY CENTER, 528 MAIN STREET

Call to Order by the Mayor

Roll Call

Approval of Minutes

1. Regular Meeting of April 18, 2022.

Agenda Revisions

Special Presentations

2. Proclamation recognizing May 1-7, 2022 as National Travel and Tourism Week.
3. Proclamation recognizing May 1-7, 2022 as Professional Municipal Clerks Week.
4. Proclamation recognizing May 5, 2022 as National Astronaut Day.
5. Proclamation recognizing May 14, 2022 as World Migratory Bird Day.
6. Proclamation recognizing May 15-21, 2022 as National Police Week and May 15, 2022 as Peace Officers Memorial Day.
7. Proclamation recognizing May 2022 as Neurofibromatosis Awareness Month and May 17, 2022 as World Neurofibromatosis Awareness Day.
8. Proclamation recognizing May 2022 as National Bike Month, May 16-22, 2022 as Bike to Work Week, and May 18, 2022 as Ride of Silence Day in Cedar Falls.
9. Proclamation recognizing May 2022 as Historic Preservation Month.

Public Forum. (Speakers will have one opportunity to speak for up to 5 minutes on topics germane to City business.)

Special Order of Business

10. Public hearing on a proposed Public Record Requests Policy.
 - a) Receive and file proof of publication of notice of hearing. (Notice published April 22, 2022)
 - b) Written communications filed with the City Clerk.
 - c) Staff comments.
 - d) Public comments.
 - e) Resolution approving and adopting Administrative Policy No. 5 relative to the City's Public Record Requests Policy.

11. Public hearing on proposed amendments to the City's FY2022 Budget.

 - a) Receive and file proof of publication of notice of hearing. (Notice published April 20, 2022)
 - b) Written communications filed with the City Clerk.
 - c) Staff comments.
 - d) Public comments.
 - e) Resolution approving and adopting amendments to the City's FY2022 Budget.
12. Public hearing on the proposed plans, specifications, form of contract & estimate of cost for the 2022 Alley Reconstruction Project.

 - a) Receive and file proof of publication of notice of hearing. (Notice published April 22, 2022)
 - b) Written communications filed with the City Clerk.
 - c) Staff comments.
 - d) Public comments.
 - e) Resolution approving and adopting the plans, specifications, form of contract & estimate of cost for the 2022 Alley Reconstruction Project.
13. Public hearing on a proposal to undertake a public improvement project for the North Cedar Heights Area Reconstruction Project - Phase I, and to authorize acquisition of private property for said project.

 - a) Receive and file proof of publication of notice of hearing. (Notice published April 22, 2022)
 - b) Written communications filed with the City Clerk.
 - c) Staff comments.
 - d) Public comments.
 - e) Resolution approving a public improvement project for the North Cedar Heights Area Reconstruction Project - Phase I, and authorizing acquisition of private property for said project.

Old Business

14. Pass Ordinance #3010, amending Chapter 23, Traffic and Motor Vehicles, of the Code of Ordinances relative to prohibiting parking for the College Hill Farmers Market, upon its third & final consideration.

Consent Calendar: (The following items will be acted upon by voice vote on a single motion without separate discussion, unless someone from the Council or public requests that a specific item be considered separately.)

15. Receive and file the City Council Committee of the Whole minutes of April 18, 2022 relative to the following items:

 - a) Human Rights Commission Annual Report.
 - b) Bicycle Plan Update.
 - c) Public Safety Model Study – Funding Sources.
16. Receive and file communications from the Civil Service Commission relative to the following certified lists:

 - a) Engineering Technician II.
 - b) Land Surveyor.

- [17.](#) Receive and file Departmental Monthly Reports of March 2022.
- [18.](#) Receive and file the Bi-Annual Report of College Hill Partnership relative to FY22 Self-Supported Municipal Improvement District (SSMID) funds and an FY22 Economic Development Grant.
- [19.](#) Receive and file the Bi-Annual Report of Community Main Street relative to FY22 Self-Supported Municipal Improvement District (SSMID) funds and an FY22 Economic Development Grant.
- [20.](#) Approve the following applications for cigarette/tobacco/nicotine/vapor permits:
 - a) Casey's, 2425 Center Street.
 - b) Casey's, 5226 University Avenue.
 - c) Casey's, 5908 Nordic Drive.
 - d) Casey's, 601 Main Street.
 - e) Casey's, 1225 Fountains Way.
 - f) Five Corner Liquor & Wine, 809 E 18th Street.
 - g) Hill Street News & Tobacco, 2217 College Street.
 - h) Prime Mart 4, 2323 Main Street.
 - i) The Landmark, 107 Main Street.
 - j) Thunder Ridge Ampride, 2425 Whitetail Drive.
 - k) Up In Smoke, 2218 College Street.
- [21.](#) Approve the following applications for beer permits and liquor licenses:
 - a) Holiday Inn Express & Suites, 1614 Technology Parkway, Class C beer - renewal.
 - b) Double Tap, 312 Main Street, Class C liquor - renewal.
 - c) Voodoo Lounge, 401 Main Street, Class C liquor - renewal.
 - d) Casey's General Store, 2425 Center Street, Class E liquor - renewal.
 - e) Walgreens, 2509 Whitetail Drive, Class E liquor - renewal.
 - f) Casey's General Store, 2425 Center Street, Class E liquor – change in ownership.
 - g) Live to 9, 200 Block of State Street and 100 Block of East 2nd Street including adjacent sidewalks, Class B beer & outdoor service – seven 5 day permits (May 31-June 4, June 7-11, June 14-18, July 5-9, July 12-16, July 19-23, and July 26-30).
 - h) Dior's Slushee & Bar LLC, 2211 College Street, Class C liquor – new.

Resolution Calendar: (The following items will be acted upon by roll call vote on a single motion without separate discussion, unless someone from the Council or public requests that a specific item be considered separately.)

- [22.](#) Resolution approving and adopting amendments to Administrative Policy No. 7 relative to standing committees.
- [23.](#) Resolution approving and authorizing Amendment to Loan and Disbursement Agreement by and between the City of Cedar Falls and the Iowa Finance Authority, and authorizing and providing for the reissuance of the \$4,720,000 Sewer Revenue Capital Loan Note, Series 2022 (2011 - Rate Reset).
- [24.](#) Resolution approving and accepting the permanent transfer of \$2,700,000.00 from the Municipal Electric Utility to the General Fund of the City of Cedar Falls, and \$30,000.00 from the Municipal Communications Utility to the Economic Development Fund of the City of Cedar Falls.
- [25.](#) Resolution levying a final assessment for costs incurred by the City to remove snow and ice from the sidewalks abutting the property located at 1404 Clay Street.
- [26.](#) Resolution levying a final assessment for costs incurred by the City to remove snow and ice from the sidewalks abutting the property located at 603 Fireside Drive.
- [27.](#) Resolution levying a final assessment for costs incurred by the City to cleanup/remove debris from the property located at 2012 State Street.
- [28.](#) Resolution levying a final assessment for costs incurred by the City to remove snow and ice from the sidewalks abutting the property located at 1022 West 22nd Street.

- [29.](#) Resolution levying a final assessment for costs incurred by the City to remove snow and ice from the sidewalks abutting the property located at 1612 West 1st Street.
- [30.](#) Resolution approving and authorizing execution of a Lease relative to properties vacated by flood buyout programs.
- [31.](#) Resolution approving and authorizing execution of an amended Service/Product Agreement with the Iowa Northland Regional Council of Governments (INRCOG) for project delivery relative to Community Development Block Grant (CDBG-CV2) funding from the CARES Act.
- [32.](#) Resolution approving and authorizing execution of an Amendment and Restated Developmental Procedures Agreement with Craig Industries, Inc., relative to property located in the vicinity of Independence Street and Lincoln Street.
- [33.](#) Resolution approving and authorizing the expenditure of funds for the purchase of playground equipment for Bess Streeter Aldrich Park.
- [34.](#) Resolution approving and authorizing execution of a contract with Quality Striping, Inc. relative to 2022 pavement marking services.
- [35.](#) Resolution receiving and filing the bids, and approving and accepting the low bid of Peterson Contractors, Inc., in the amount of \$7,584,450.61, for the West 27th Street Reconstruction Project.
- [36.](#) Resolution approving and authorizing execution of one Owner Purchase Agreement, and approving and accepting one Public Utility Easement, in conjunction with the 2022 Alley Reconstruction Project.
- [37.](#) Resolution approving and authorizing execution of a Surface Transportation Block Grant (STBG) Programming Agreement with the Black Hawk County Metropolitan Planning Organization (MPO) relative to the Union Road Reconstruction Project.
- [38.](#) Resolution approving and authorizing execution of an Agreement for Traffic Safety Improvement Program (TSIP) Funding with the Iowa Department of Transportation (IDOT) relative to the Main Street Reconstruction Project.

Ordinances

- [39.](#) Pass an ordinance amending Chapter 16, Offenses and Miscellaneous Provisions, of the Code of Ordinances relative to the use and explosion of consumer fireworks within the city limits, upon its first consideration.

Allow Bills and Claims

- [40.](#) Allow Bills and Claims for May 2, 2022.

City Council Referrals

City Council Updates

Staff Updates

Adjournment

**CITY HALL
CEDAR FALLS, IOWA, APRIL 18, 2022
REGULAR MEETING, CITY COUNCIL
MAYOR ROBERT M. GREEN PRESIDING**

- The City Council of the City of Cedar Falls, Iowa, met in Regular Session, pursuant to law, the rules of said Council and prior notice given each member thereof, at 7:05 P.M. on the above date. Members present: Schultz, deBuhr, Kruse, Harding, Ganfield, Sires, Dunn. Absent: None.
- 53764 - It was moved by Harding and seconded by Kruse that the minutes of the Regular Meeting of April 4, 2022 be approved as presented and ordered of record. Motion carried unanimously.
- 53765 - The Mayor then asked if there were any agenda revisions. City Clerk Danielsen noted that item #30 on the Resolution Calendar was being removed from the agenda.
- 53766 - Mayor Green read the following proclamations:
- Proclamation recognizing April 27, 2022 as Administrative Professionals Day.
- Proclamation recognizing April 29, 2022 as Arbor Day 150th Anniversary.
- 53767 - Roger White, 2303 Greenwood Avenue, commented on Earth Day and announced the annual Cedar Valley Trails Partnership Trail Clean-Up on Saturday, April 23, 2022.
- 53768 - Mayor Green announced that this was the time and place for a hearing on a proposed resolution adopting and levying the final schedule of assessments for the 2021 Sidewalk Assessment Project, Zone 4. City Engineer Wicke provided a brief summary of the sidewalk assessment process.
- 53769 - It was moved by Kruse and seconded by Ganfield that Resolution #22,732, adopting and levying the final schedule of assessments for the 2021 Sidewalk Assessment Project, Zone 4, be adopted. Following due consideration by the Council, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Sires, Dunn, Schultz, deBuhr, Kruse, Harding, Ganfield. Nay: None. Motion carried. The Mayor then declared Resolution #22,732 duly passed and adopted.
- 53770 - Mayor Green announced that in accordance with the public notice of April 8, 2022, this was the time and place for a public hearing on the proposed plans, specifications, form of contract & estimate of cost for the West 27th Street Reconstruction Project. It was then moved by Kruse and seconded by Harding that the proof of publication of notice of hearing be received and placed on file. Motion carried unanimously.
- 53771 - The Mayor then asked if there were any written communications filed to the

proposed project. Upon being advised that there were no written communications on file, the Mayor then called for oral comments. City Engineer Wicke provided a brief summary of the proposed project. There being no one else present wishing to speak about the proposed project, the Mayor declared the hearing closed and passed to the next order of business.

- 53772 - It was moved by Kruse and seconded by Harding that Resolution #22,733, approving and adopting the plans, specifications, form of contract & estimate of cost for the West 27th Street Reconstruction Project, be adopted. Following questions and comments by Councilmembers Sires, deBuhr and Kruse, and responses by Public Works Director Schrage, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Dunn, Schultz, Kruse, Harding, Ganfield. Nay: Sires, deBuhr. Motion Carried. The Mayor then declared Resolution #22,733 duly passed and adopted.
- 53773 - Mayor Green announced that in accordance with the public notice of April 8, 2022, this was the time and place for a public hearing on the proposed conveyance of interest in certain real estate to the Cedar Falls Community School District. It was then moved by Kruse and seconded by Dunn that the proof of publication of notice of hearing be received and placed on file. Motion carried unanimously.
- 53774 - The Mayor then asked if there were any written communications filed to the proposed conveyance. Upon being advised that there were no written communications on file, the Mayor then called for oral comments. City Attorney Rogers provided a brief summary of the proposed conveyance. There being no one else present wishing to speak about the proposed conveyance, the Mayor declared the hearing closed and passed to the next order of business.
- 53775 - It was moved by Kruse and seconded by Harding that Resolution #22,734, approving the conveyance of interest in certain real estate, and approving and authorizing execution of a Quit Claim Deed conveying title to the Cedar Falls Community School District, be adopted. Following a question by Councilmember deBuhr and response by City Attorney Rogers, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Sires, Dunn, Schultz, deBuhr, Kruse, Harding, Ganfield. Nay: None. Motion Carried. The Mayor then declared Resolution #22,734 duly passed and adopted.
- 53776 - It was moved by Kruse and seconded by Ganfield that Resolution #22,735, approving and accepting a Quit Claim Deed, Permanent Drainage Easement and Stormwater Maintenance and Repair Agreement from the Cedar Falls Community School District, in conjunction with the McMahill First Addition, be adopted. City Attorney Rogers provided an explanation. Following a question by Councilmember Kruse, and responses by Rogers and Public Works Director Schrage, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Sires, Dunn, Schultz, deBuhr, Kruse, Harding, Ganfield. Nay: None. Motion Carried. The Mayor then declared Resolution #22,735 duly passed and adopted.

53777 - It was moved by Harding and seconded by Ganfield that Ordinance #3007, amending Chapter 7, Building and Building Regulations, of the Code of Ordinances relative to discharge of stormwater or groundwater into the city sanitary sewer system, be passed upon its third and final consideration. Following questions and comments by Councilmembers Sires, Kruse, Dunn, deBuhr and Ganfield, and Mayor Green, and responses by Public Works Director Schrage, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Dunn, Schultz, deBuhr, Kruse, Harding, Ganfield. Nay: Sires. Motion carried. The Mayor then declared Ordinance #3007 duly passed and adopted.

53778 - It was moved by Kruse and seconded by deBuhr that Resolution #22,736, Resolution approving and adopting a Sanitary Sewer Cross Connection Policy relative to discharge of stormwater or groundwater into the city sanitary sewer system, be adopted. Following questions and comments by Councilmembers Sires, Harding, Schultz, Kruse and Dunn, and responses by Public Works Director Schrage and Finance & Business Operations Director Rodenbeck, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Dunn, Schultz, deBuhr, Kruse, Harding, Ganfield. Nay: Sires. Motion Carried. The Mayor then declared Resolution #22,736 duly passed and adopted.

53779 - It was moved by Kruse and seconded by Ganfield that the rules requiring Ordinance #3008 be considered at three separate meetings, be suspended. Following a question by Councilmember deBuhr and response by Community Development Director Sheetz, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Sires, Dunn, Schultz, deBuhr, Kruse, Harding, Ganfield. Nay: None. Motion carried.

It was then moved by deBuhr and seconded by Ganfield that Ordinance #3008, amending Chapter 26, Zoning, of the Code of Ordinances relative to allowing daycares as principal permitted uses in the M-1 Light Industrial District, be passed upon its third & final consideration. Following due consideration by the Council, the Mayor put the question on the motion and upon call of the roll the following named Councilmembers voted. Aye: Sires, Dunn, Schultz, deBuhr, Kruse, Harding, Ganfield. Nay: None. The Mayor then declared Ordinance #3008 duly passed and adopted.

53780 - Following comments by Mayor Green, it was moved by Kruse and seconded by Harding that the rules requiring Ordinance #3009 be considered at three separate meetings, be suspended. Following a question by Councilmember deBuhr and response by Mayor Green, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Sires, Dunn, Schultz, deBuhr, Kruse, Harding, Ganfield. Nay: None. Motion carried.

It was then moved by Kruse and seconded by Ganfield that Ordinance #3009, amending Chapter 11, Housing, of the Code of Ordinances relative to the Housing Commission, be passed upon its third & final consideration. Following due consideration by the Council, the Mayor put the question on the motion and

upon call of the roll the following named Councilmembers voted. Aye: Sires, Dunn, Schultz, deBuhr, Kruse, Harding, Ganfield. Nay: None. The Mayor then declared Ordinance #3009 duly passed and adopted.

53781 - It was moved by Kruse and seconded by Harding that Ordinance #3010, amending Chapter 23, Traffic and Motor Vehicles, of the Code of Ordinances relative to prohibiting parking for the College Hill Farmers Market, be passed upon its second consideration. Following due consideration by the Council, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Ganfield, Sires, Dunn, Schultz, deBuhr, Kruse, Harding. Nay: None. Motion carried.

53782 - It was moved by Schultz and seconded by Kruse that the following items on the Consent Calendar be received, filed and approved:

Receive and file the report of the Mayor relative to the appointment of the Mayor Pro Tem as the Chair of the Committee of the Whole.

Receive and file the City Council Work Session minutes of April 4, 2022 relative to the following items:

a) Standing Committee Structure.

Receive and file a communication from the Civil Service Commission relative to a certified list for the position of Equipment Mechanic.

Receive and file the FY2021 Annual Report of the Cedar Falls Human Rights Commission.

Approve an Order Accepting Acknowledgment/Settlement Agreement with Up in Smoke, 2218 College Street, for a first tobacco violation

Approve the following applications for beer permits and liquor licenses:

a) Hatchlings & Hens, 109 Main Street, Class B Native wine permit – new.

b) Jorgensen Plaza (Table 1912, Diamond Event Center and Gilmore’s Pub), 5307 Caraway Lane, Class C liquor & outdoor service – renewal.

c) Suds, 2223 ½ College Street, Class C liquor & outdoor service – renewal.

d) The Horny Toad American Bar & Grille, 204 Main Street, Class C liquor – renewal.

e) ZSAVOOZ, 206 Brandilynn Boulevard, Class C liquor & outdoor service – renewal.

f) Hy-Vee Clubroom, 6301 University Avenue, Special Class C liquor – renewal.

g) CVS/Pharmacy, 2302 West 1st Street, Class E liquor – renewal.

h) Whiskey Road Tavern & Grill, 402 Main Street, Class C liquor & outdoor service – expansion of sidewalk café.

Motion carried unanimously.

53783 - It was moved by Kruse and seconded by Harding that the following resolutions be introduced and adopted:

Resolution #22,737, approving and authorizing execution of a Rental Agreement with Upper Iowa University relative to meeting space for a joint meeting with Waterloo elected officials.

Resolution #22,738, approving and authorizing Amendment #2 to the Entitlement Community Development Block Grant COVID-19 Program Contract with the Iowa Economic Development Authority relative to Community Development Block Grant (CDBG-CV2) funding relative to the CARES Act.

Resolution #22,739, approving and authorizing execution of a Collaborative Program Agreement with the Cedar Falls Tiger Rugby Club relative to providing Youth Non-Contact Rugby, in conjunction with the summer recreational programs.

Resolution #22,740, approving and authorizing execution of Supplemental Agreement No. 4 to the Professional Service Agreement with Riverwise Engineering, LLC relative to design services for the Cedar River Recreational Improvement Project.

Resolution #22,741, approving and authorizing the expenditure of funds for the purchase of an automated spray patch unit for the Public Works Department.

Resolution #22,742, approving and authorizing execution of Supplemental Agreement No. 2 to the Professional Service Agreement with AECOM Technical Services, Inc. relative to 2022-2023 Survey Services.

Resolution #22,743, receiving and filing, and approving and accepting the bid of Aspro, Inc., in the amount of \$155,435.46, for the College Hill Parking Lot Improvements Project.

Resolution #22,744, receiving and filing, and rejecting the only bid received for the Oak Park Sanitary Sewer Repair Project

Resolution #22,745, receiving and filing, and setting May 2, 2022 as the date of public hearing on the proposed plans, specifications, form of contract & estimate of cost for the 2022 Alley Reconstruction Project.

Resolution #22,746, setting May 2, 2022 as the date of public hearing on a proposal to undertake a public improvement project for the North Cedar Heights Area Reconstruction Project - Phase I, and to authorize acquisition of private property for said project.

Resolution #22,747, setting May 2, 2022 as the date of public hearing to consider adoption of a Public Record Request Policy.

Resolution #22,748, setting May 2, 2022 as the date of public hearing on proposed amendments to the City's FY2022 Budget.

Following due consideration by the Council, the Mayor put the question on the

motion and upon call of the roll, the following named Councilmembers voted. Aye: Ganfield, Sires, Dunn, Schultz, deBuhr, Kruse, Harding. Nay: None. Motion carried. The Mayor then declared Resolutions #22,737 through #22,748 duly passed and adopted.

- 53784 - Following comments by Mayor Green, it was moved by Kruse and seconded by Harding to postpone consideration of a resolution approving and adopting amendments to Administrative Policy No. 7 relative to Standing Committees until the May 2, 2022 City Council Meeting. Motion carried unanimously.
- 53785 - It was moved by Ganfield and seconded by Harding that Resolution #22,749, approving and authorizing the suspension of enforcement of Section 17-246(a)(2), grass and weeds exceeding eight inches in height, of the Code of Ordinances during the month of May, 2022, in observance of No Mow May, a conservation initiative to support bee pollination, be adopted. UNI Tallgrass Prairie Center Plant Materials Program Manager Laura Walter provided a brief description of the initiative. Following questions and comments by Councilmembers Schultz, deBuhr and Harding, and responses by Walter and Mayor Green, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Sires, Dunn, Schultz, Kruse, Harding, Ganfield. Nay: deBuhr. Motion Carried. The Mayor then declared Resolution #22,749 duly passed and adopted.
- 53786 - It was moved by Kruse and seconded by Ganfield that Resolution #22,750, approving and authorizing execution of a Collaborative Program Agreement with the Black Hawk Tennis Club relative to providing Youth Tennis Lessons, in conjunction with the summer recreational programs be adopted. Following a question by Councilmember Ganfield, and responses by Community Development Director Sheetz and City Attorney Rogers, the Mayor put the question on the motion and upon call of the roll, the following named Councilmembers voted. Aye: Sires, Dunn, Schultz, deBuhr, Kruse, Harding, Ganfield. Nay: None. Motion Carried. The Mayor then declared Resolution #22,750 duly passed and adopted.
- 53787 - It was moved by Kruse and seconded by Ganfield that the bills and claims of April 18, 2022 be allowed as presented, and that the Controller/City Treasurer be authorized to issue City checks in the proper amounts and on the proper funds in payment of the same. Upon call of the roll, the following named Councilmembers voted. Aye: Sires, Dunn, Schultz, deBuhr, Kruse, Harding, Ganfield. Nay: None. Motion carried.
- 53788 - It was moved by Harding and seconded by Dunn to refer to the Committee of the Whole a discussion on the Administrative Policy No. 7 details relative to Standing Committees. Following comments by Councilmembers Harding and Ganfield, the motion carried 6-1, with Ganfield voting Nay.
- 53789 - Councilmember Sires and Mayor Green expressed appreciation to Northern Iowa Student Government Liaison Zachary Zippe. Zippe spoke on his experience attending meetings and his work to make the position a priority for future student

government representatives.

Councilmember Harding noted he will be absent from the May 2, 2022 Committee of the Whole and City Council meetings.

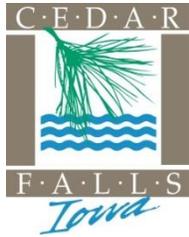
Public Works Director Schrage responded to a comment by Councilmember Dunn regarding the City Wide cleanup event.

Attorney Rogers commented on the Mayor acting as Chair of the Committee of the Whole Meeting on May 2, 2022 in Councilmember Harding's absence.

Mayor Green commented on No Mow May and the remainder of April leading up to May.

53790 - It was moved by Kruse and seconded by Harding that the meeting be adjourned at 8:34 P.M. Motion carried unanimously.

Jacqueline Danielsen, MMC, City Clerk



MAYOR ROBERT M. GREEN
CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600



NATIONAL TRAVEL & TOURISM WEEK

MAY 1 – 7, 2022

WHEREAS, tourism will remain a consistent driver of Cedar Falls’ economy and workforce; and

WHEREAS, a robust travel industry provides significant economic benefits for the nation, generating more than \$2.6 trillion in economic output prior to the pandemic, with \$1.2 trillion spent directly by travelers in the United States; and

WHEREAS, travel has been the foundation of a healthy workforce, serving as one of the largest private-sector employers in the U.S., supporting 17 million jobs in prior to the pandemic; and

WHEREAS, spending by travelers has aided state and local governments alike, generating \$90 billion in state and local tax revenue prior to the pandemic to support essential services; and

WHEREAS, promoting America as a premier destination for global travelers is more important than ever as we recover from steep losses; and

WHEREAS, the future of travel is connecting the U.S. with the global community and safely and securely welcoming back international travelers to every U.S. community, including ours; and

WHEREAS, the rebound of travel will drive the rebuilding of the U.S. economy since, prior to the pandemic, 60% of leisure and hospitality employment was small business; and

WHEREAS, the future of travel will prioritize diversity, equity and inclusion initiatives, powering a future that values all cultures, embraces new perspectives and reflects the faces and ideas of the full American society; and

WHEREAS, visitors coming from at least 50 miles away made over 850,000 trips to Cedar Falls in 2021, as reported by the Cedar Falls Visitors and Tourism Bureau;

NOW, THEREFORE, I, Robert M. Green, Mayor of the City of Cedar Falls, do hereby proclaim May 1-7, 2022 as **National Travel and Tourism Week** in Cedar Falls, and I urge all citizens to recognize the critical role that travel and tourism plays in Cedar Falls and the Cedar Valley.



Signed this 25th day of April, 2022.

Mayor Robert M. Green



MAYOR ROBERT M. GREEN
CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600



PROFESSIONAL MUNICIPAL CLERKS WEEK MAY 1 – MAY 7, 2022

WHEREAS, the Office of the Professional Municipal Clerk, a time-honored and vital part of local government, exists throughout the world; and

WHEREAS, the Professional Municipal Clerk is the oldest among public servants; and

WHEREAS, the City Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, the Professional Municipal Clerk serves as the information center on functions of local government and community; and

WHEREAS, Professional Municipal Clerks continually strive to improve the administration of the Clerk’s Office through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations; and

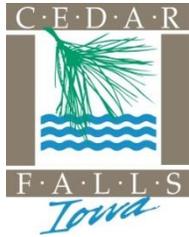
WHEREAS, the Clerk of the City of Cedar Falls, Ms. Jacque Danielsen, is highly knowledgable, all-around awesome, and worthy of celebration;

NOW THEREFORE, I, Robert M. Green, Mayor of the City of Cedar Falls, do hereby recognize the week of May 1 through May 7, 2022, as **Professional Municipal Clerks Week**, and further extend the people’s appreciation to our City Clerk and to *all* Professional Municipal Clerks for the vital services they perform and for their exemplary dedication to the communities they represent.



Signed this 25th day of April, 2022.

Mayor Robert M. Green



MAYOR ROBERT M. GREEN
CITY OF CEDAR FALLS, IOWA
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NATIONAL ASTRONAUT DAY

MAY 5, 2022

WHEREAS, sixty-one years ago, on May 5, 1961, Alan Shepard became the first American in space aboard NASA's *Freedom 7* Mercury spacecraft, ushering the United States into the era of American manned spaceflight; and

WHEREAS, our city joined the ranks of astronaut hometowns in 2020 with the graduation of Cedar Falls native Raja Chari to NASA's Astronaut Corps, and has proudly cheered on Raja and his family during his six-month mission to the International Space Station as the SpaceX Crew-3 commander and as flight engineer for Expedition 66/67; and

WHEREAS, America's commitment to, and investment in, manned spaceflight will lead to many opportunities for innovative engineers, scientists, technicians and other professionals and workers in the decades ahead; and

WHEREAS, astronauts embody the highest ideals of leadership, teamwork, integrity, discipline, problem-solving, and excellence under pressure, and these traits are worthy of emulation by Cedar Falls citizens young and old alike;

NOW, THEREFORE, I, Robert M. Green, Mayor of the City of Cedar Falls, do hereby proclaim May 5, 2022 as **National Astronaut Day** throughout the city, and I encourage citizens to use learn about and appreciate the legacy and future of manned spaceflight, and to celebrate and emulate the astronauts who have worked tirelessly to put humanity into Earth orbit, and to the Moon, and to Mars and beyond.

Signed this 25th day of April, 2022.

Mayor Robert M. Green





MAYOR ROBERT M. GREEN

CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600



World Migratory Bird Day

WORLD MIGRATORY BIRD DAY

SATURDAY, MAY 14, 2022

WHEREAS, nature lovers across the globe are celebrating World Migratory Bird Day on May 14, 2022 to affirm humanity's shared moral responsibility to protect, preserve, and nurture birdlife around the world; and

WHEREAS, Cedar Falls was officially designated in 2020 as Iowa's seventh Bird-Friendly City by the Bird Friendly Iowa organization, and is working with Waterloo and other Iowa cities to improve the environmental conditions necessary for the health and welfare of nesting and migratory birds; and

WHEREAS, Cedar Falls is taking measures to educate and engage people in birding and wildlife conservation, particularly through the North Cedar Natural Resource Area and the strong advocacy of North Cedar conservationists; and

WHEREAS, more than three hundred migratory and resident bird species use the various habitats in the Cedar Valley for feeding and nesting; and

WHEREAS, promoting abundant, sustainable bird populations and healthy habitats benefits our world's biodiversity, economy, and human society;

NOW, THEREFORE, I, Robert M. Green, Mayor of the City of Cedar Falls, do hereby proclaim May 14, 2022 as **World Migratory Bird Day** throughout the city, and I urge all citizens to celebrate this observance and to support efforts to protect and conserve birds and their habitats in our community and the world at large throughout the year.



Signed this 25th day of April, 2022.

Mayor Robert M. Green



MAYOR ROBERT M. GREEN
CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600



NATIONAL POLICE WEEK AND PEACE OFFICERS MEMORIAL DAY

MAY 15-21, 2022 / SUNDAY, MAY 15, 2022

WHEREAS, More than 800,000 law enforcement officers serve in communities across the United States, including 72 sworn law enforcement officers and 12 Reserve Officers in the City of Cedar Falls, alongside dozens more in the Waterloo Police Department, UNI Department of Public Safety, and Black Hawk County Sheriff’s Office; and

WHEREAS, our community is constantly grateful to these officers, as well as those in surrounding cities who provide support through mutual aid agreements and other informal channels; and

WHEREAS, since the first recorded death in 1792, nearly 18,000 law enforcement officers in the United States have made the ultimate sacrifice in the line of duty; and

WHEREAS, the names of these public servants and community protectors are engraved on the walls of the National Law Enforcement Officers Memorial, which was dedicated in 1991 in Washington, DC; and

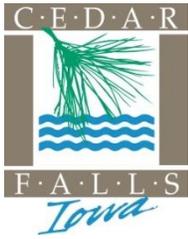
WHEREAS, in 1962, President John F. Kennedy designated May 15 as Peace Officers Memorial Day, directing that all flags in the nation be flown at half-staff on that date in honor of fallen law enforcement officers and the families they leave behind;

NOW, THEREFORE, I, Robert M. Green, Mayor of the City of Cedar Falls, do hereby proclaim May 15-21, 2022, as **Police Week** and May 15 as **Peace Officers Memorial Day** throughout the city, and I call on all citizens to express their appreciation to the law enforcement officers in our community who secure the safety of the public under challenging conditions each and every day.



Signed this 25th day of April, 2022.

Mayor Robert M. Green



MAYOR ROBERT M. GREEN

CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600



NEUROFIBROMATOSIS AWARENESS MONTH and WORLD NEUROFIBROMATOSIS AWARENESS DAY

MAY 2022 / MAY 17, 2022

WHEREAS, the Children's Tumor Foundation is committed to educating the public about this genetic disorder which afflicts two million people globally, including one in every 3,000 births, yet is still relatively unknown by the public; and

WHEREAS, NF affects all populations regardless of race, ethnicity or gender; and

WHEREAS, NF causes tumors to grow on nerves throughout the body and also can affect the development of the brain, cardiovascular system, bones and skin and can lead to blindness, deafness, bone abnormalities, disfigurement, learning disabilities, disabling pain, and cancer; and

WHEREAS, the Children's Tumor Foundation leads efforts to promote and financially sponsor world-class medical research aimed at finding effective treatments and, ultimately, a cure for NF and is actively fostering collaborative partnerships in both science and industry to speed the drug research and development process through a number of consortia called Synodos; and

WHEREAS, the Children's Tumor Foundation improves access to quality patient health care and support through its national NF Clinic Network, its information resources, youth programs, and local chapter activities; and

WHEREAS, much work remains to be done in raising public awareness of NF to help promote early diagnosis, proper management and treatment, prevention of complications, and support for research;

NOW, THEREFORE, I, Robert M. Green, Mayor of the City of Cedar Falls, do hereby proclaim May 2022 as **Neurofibromatosis Awareness Month** and May 17, 2022 as **World Neurofibromatosis Awareness Day** in Cedar Falls.



Signed this 25th day of April, 2022.

Mayor Robert M. Green



MAYOR ROBERT M. GREEN

CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600
FAX 319-268-5126



BIKE MONTH, BIKE TO WORK WEEK, AND RIDE OF SILENCE DAY

MAY 2022 / MAY 16-22, 2022 / MAY 18, 2022

WHEREAS, Cedar Falls has been declared a Bicycle-Friendly Community at the Bronze Level by the League of American Bicyclists; and

WHEREAS, Cedar Falls is implementing a Complete Streets philosophy for safely accommodating bicycles and pedestrians along the city's roadways; and

WHEREAS, Cedar Falls adopted the Cedar Falls Bicycle Plan in 2009 and is in the process of approving a new Bike Plan to reduce bicycle/motorist collisions, educate the public, and promote bicycling for recreation and commuting; and

WHEREAS, bikeability has been shown to increase home values nationwide, and contributes to the local economy through services and tourism; and

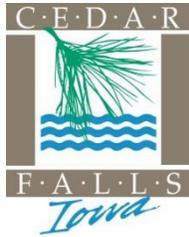
WHEREAS, the annual Ride of Silence is an international bicycle ride to remember cyclists killed and support those injured while riding on public roads, and this event seeks to raise awareness among motorists, the public and decision-makers of the dangers faced by cyclists on our roadways, especially from other traffic;

NOW, THEREFORE, I, Robert M. Green, Mayor of the City of Cedar Falls, do hereby proclaim May 2022 as **National Bike Month**, May 16-22, 2022 as **Bike to Work Week**, and May 18, 2022 as **Ride of Silence Day** in Cedar Falls, and I encourage citizens to recognize the importance of bicycle safety, and to participate in bicycle activities and organizations for recreation, transportation, and health during the month of May as well as throughout the year.



Signed this 27th day of April, 2022.

Mayor Robert M. Green



MAYOR ROBERT M. GREEN
CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600



HISTORIC PRESERVATION MONTH

MAY 2022

WHEREAS, Historic Preservation Month was first established by President Richard Nixon in 1973 and later expanded in 2005 to celebrate our nation’s heritage through historic places; and

WHEREAS, First Lady Patricia Nixon noted, *“As the pace of change accelerates in the world around us, Americans more than ever need a lively awareness of our roots and origins in the past on which to base our sense of identity in the present and our directions for the future”*; and

WHEREAS, historic preservation in our City is carried out with passion by the Cedar Falls Historical Society, Historic Preservation Commission, Community Main Street, and Central Business District planning; and

WHEREAS, the City of Cedar Falls is currently overhauling the Zoning Code for the first time in fifty years, and will continue to preserve historic character while encouraging greater flexibility in the use of land and buildings in our city; and

WHEREAS, it is worthy and fitting for residents to celebrate the role of historical places in our lives and reflect upon the shared heritage which shapes and unites us;

NOW THEREFORE, I, Robert M. Green, Mayor of the City of Cedar Falls, do hereby proclaim May 2022 as **Historic Preservation Month** in the city and encourage all citizens to appreciate the architectural treasures in our neighborhoods, and to recognize the strong sense of place and quality of life they provide to residents and visitors alike.



Signed this 25th day of April, 2022.



Mayor Robert M. Green



FINANCE & BUSINESS OPERATIONS

CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600
FAX 319-268-5126

MEMORANDUM
Public Records Division

TO: Honorable Mayor Green and City Council
FROM: Jacque Danielsen, MMC, City Clerk
DATE: April 22, 2022
SUBJECT: Public Record Request Policy

Accompanying this memorandum is a proposed Public Record Requests policy. This is a new policy that outlines current practices already in place for responding to public record requests, and which complies with Iowa Open Records laws.

Pursuant to Iowa Code, policies regarding examination of public records must be adopted by the governing body and must allow full opportunity for the public to comment before adopting.

If you have any questions regarding this policy, please feel free to contact me.
Thank you.



Administrative Policy No. 05

Subject: Public Record Requests

Adopted:
Amended:

Introduction:

Every person shall have the right to examine and copy a public record and to publish or otherwise disseminate a public record or the information contained in a public record. Unless otherwise provided for by law, the right to examine a public record shall include the right to examine a public record without charge while the public record is in the physical possession of the custodian of the public record. The right to copy a public record shall include the right to receive photographic copies while the public record is in the possession of the custodian of the public record.

Purpose:

This policy is intended to describe the steps necessary to comply with Iowa Open Records laws. For the purpose of this policy, the City Clerk or authorized designee shall be designated as custodian of the official records for the City of Cedar Falls. For purposes of this policy a "public record" is as defined by state law.

Procedure:

1. It shall be the policy of the City of Cedar Falls that all requests for records be directed to the custodian of records, with the exception of police and fire records, in which case the police chief or fire chief shall be the custodian of those records. The custodian of records shall determine which city staff will be involved in the retrieval of records based on the scope of the request.
2. All requests for records shall be submitted in writing or confirmed by the custodian of records in writing. The requests shall be specific to ensure that the requester is provided with the records being sought. The custodian of records may respond to the requester in order to seek clarification if the custodian of records believes the request is vague and/or appears to encompass a large amount of records.
3. It shall be the policy of the City to respond to most requests for records within 10 business days. However, responses to such requests may be delayed as reasonably necessary depending on the scope of request and/or determination of confidential records. A reasonable delay for this purpose shall not exceed 20

calendar days.

4. Confidential records, as defined in Iowa Code Chapter 22, shall not be released and shall be kept confidential unless ordered by a court or by another person duly authorized to release such information. The custodian of records shall consult the city attorney concerning requests for records that may be considered confidential records. The custodian of records or the city attorney shall inform the requesting party in writing of any denial of records due to confidentiality.
5. The City is not required to create records or reports that do not exist prior to the request.
6. In-person examination and/or copying of public records shall be done under the supervision of the custodian of records or the custodian's authorized designee during regular office hours, 8:00 a.m. to 5 p.m., Monday thru Friday.
7. Fulfillment of a request for public records may be contingent upon receipt, in advance, of payment for expenses estimated to be incurred in fulfilling the request. Such estimated expenses shall be communicated to the requester as soon as practicable, but no later than 10 business days following receipt of the request. Upon fulfillment of the request, the City shall refund any excess fees collected, or charge the requester for the difference between the estimate and actual cost of fulfillment, whichever applies.
8. The fee for providing records shall not exceed the actual costs of providing the service. Actual costs may include the cost of materials as outlined in the City's current fee schedule established by the city council, and current wages of staff for time spent directly supervising examination of, or staff time spent searching, retrieving, determining confidential status, producing and/or providing copies of public records.

Exception:

The foregoing policies and procedures shall not be applicable to public records requests by officers, employees or agents of the City, or of any other governmental entity, or records requested by subpoena or records required by law to be kept confidential.



DEPARTMENT OF FINANCE & BUSINESS OPERATIONS

CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600
FAX 319-268-5126

INTEROFFICE MEMORANDUM

Financial Services Division

TO: Mayor Green and City Council Members
FROM: Lisa Roeding, Controller/City Treasurer
DATE: April 25, 2022
SUBJECT: FY2022 Budget Amendment

Attached please find the certification resolution for the FY2022 budget amendment. This is necessary due to timing of various projects and participation of grant programs. As the notice shows additional revenues for other city taxes, intergovernmental, charges for services, miscellaneous, other financing sources and cash reserves will primarily offset these expenditures.

Also included in the amendment are the proposed line item amendments by the various departments. Those departmental amendments are also attached to this memo. The line items for Zoning Ordinances (\$90,000) and Single Family Conversion (\$70,000) have not been used to cover overspent line items per Council decision during the FY2023 budget process.

CC: Jennifer Rodenbeck, Director of Finance & Business Operations
Ron Gaines, City Administrator

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

City of CEDAR FALLS
Fiscal Year July 1, 2021 - June 30, 2022

Item 11.

The City of CEDAR FALLS will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2022

Meeting Date/Time: 5/2/2022 07:00 PM

Contact: Jennifer Rodenbeck

Phone: (319) 273-8600

Meeting Location: Community Center, 528 Main Street, Cedar Falls, IA

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	22,430,012	0	22,430,012
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	22,430,012	0	22,430,012
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	6,646,260	0	6,646,260
Other City Taxes	6	5,709,508	721,250	6,430,758
Licenses & Permits	7	1,036,000	0	1,036,000
Use of Money & Property	8	1,442,800	0	1,442,800
Intergovernmental	9	14,460,070	951,690	15,411,760
Charges for Service	10	14,166,550	240,850	14,407,400
Special Assessments	11	0	0	0
Miscellaneous	12	767,540	851,710	1,619,250
Other Financing Sources	13	2,133,000	600,000	2,733,000
Transfers In	14	13,336,350	0	13,336,350
Total Revenues & Other Sources	15	82,128,090	3,365,500	85,493,590
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	13,199,520	35,000	13,234,520
Public Works	17	21,398,500	1,072,500	22,471,000
Health and Social Services	18	45,000	0	45,000
Culture and Recreation	19	7,985,710	273,130	8,258,840
Community and Economic Development	20	3,127,200	785,140	3,912,340
General Government	21	5,469,310	46,630	5,515,940
Debt Service	22	1,062,100	0	1,062,100
Capital Projects	23	24,751,410	3,461,000	28,212,410
Total Government Activities Expenditures	24	77,038,750	5,673,400	82,712,150
Business Type/Enterprise	25	11,377,760	340,430	11,718,190
Total Gov Activities & Business Expenditures	26	88,416,510	6,013,830	94,430,340
Tranfers Out	27	13,336,350	0	13,336,350
Total Expenditures/Transfers Out	28	101,752,860	6,013,830	107,766,690
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-19,624,770	-2,648,330	-22,273,100
Beginning Fund Balance July 1, 2021	30	87,695,662	0	87,695,662
Ending Fund Balance June 30, 2022	31	68,070,892	-2,648,330	65,422,562

Explanation of Changes: These over expenditures are primarily due to timing of capital projects and participation in various grant programs. Some of the expenditures are covered by additional revenues; other city taxes, intergovernmental, charges for services, miscellaneous, and other financing sources, as well as cash reserves.

budam22.xls

CITY OF CEDAR FALLS
BUDGET ADJUSTMENTS
FY2022 BUDGET
FINANCE & BUSINESS OPERATIONS

BUDGET ADJUSTMENT - INTO			BUDGET ADJUST. - FROM					GENERAL FUND CASH USED	REASON FOR ADJUSTMENT	
DEPARTMENTS	ACCOUNT NUMBER	ACCOUNT NAME	FY2022 BUDGET	PROJECTED FY2022 EXPENDITURES	ACCT. BAL. BEFORE ADJUSTMENT	ACCOUNT NUMBER	ACCOUNT NAME	ADJUSTMENT AMOUNT		
Public Records	101-1008-441.6403	Life Insurance	\$610.00	\$660.00	(\$50.00)	101-1008-441.9301	Equipment	\$150.00	Over expended line item offset by underspent line item.	
	101-1008-441.8304	Dues & Memberships	\$500.00	\$600.00	(\$100.00)					
					(\$150.00)			\$150.00		
FBO Administration	101-1026-441.6403	Life Insurance	\$510.00	\$560.00	(\$50.00)	101-1026-441.6601	IPERS	\$50.00	Over expended line item offset by underspent line item.	
	101-1026-441.6501	FICA	\$13,820.00	\$14,820.00	(\$1,000.00)	101-1026-441.7299	Postage	\$100.00		
	101-1026-441.7101	Office Supplies	\$300.00	\$1,200.00	(\$900.00)	101-1026-441.8305	Travel	\$1,500.00		
						101-1026-441.8601	Repairs & Maint.	\$100.00		
						101-1026-441.9301	Equipment	\$500.00		
					(\$2,250.00)			\$2,250.00		
Financial Services	101-1028-441.6402	Health Ins. Reimb.	\$720.00	\$1,120.00	(\$400.00)	101-1028-441.6501	FICA	\$500.00	Over expended line item offset by underspent line item.	
	101-1028-441.6403	Life Insurance	\$780.00	\$880.00	(\$100.00)					
					(\$500.00)			\$500.00		
Human Resources	101-1038-441.6103	Overtime	\$0.00	\$1,000.00	(\$1,000.00)	101-1038-441.6101	Full-time	\$25,300.00	Over expended line item offset by underspent line item.	
	101-1038-441.6403	Life Insurance	\$790.00	\$820.00	(\$30.00)	101-1038-441.8155	Employee Assistance Program	\$2,400.00		
	101-1038-441.7101	Office Supplies	\$1,000.00	\$1,800.00	(\$800.00)	101-1038-441.8156	Employee Wellness Program	\$7,850.00		
	101-1038-441.7201	Operating Supplies	\$0.00	\$120.00	(\$120.00)	101-1199-441.8913	Contingency	\$11,000.00		
	101-1038-441.8149	Background Check	\$0.00	\$1,600.00	(\$1,600.00)					
	101-1038-441.8150	Pre-employment physicals	\$45,000.00	\$52,000.00	(\$7,000.00)					
	101-1038-441.8151	Post-employment physicals	\$50,000.00	\$58,000.00	(\$8,000.00)					
	101-1038-441.8153	Job Notices	\$37,450.00	\$63,850.00	(\$26,200.00)					
	101-1038-441.8199	Civil Service Commission	\$2,500.00	\$3,675.00	(\$1,175.00)					
	101-1038-441.8305	Travel	\$500.00	\$900.00	(\$400.00)					
	101-1038-441.8306	Education	\$700.00	\$1,025.00	(\$325.00)					
						(\$46,650.00)				\$46,650.00
	Legal	101-1048-441.6101	Full-time Wages	\$162,970.00	\$165,100.00	(\$2,130.00)	101-1048-441.6103	Overtime		\$500.00
101-1048-441.6403		Life Ins.	\$510.00	\$560.00	(\$50.00)	101-1199-441-8913	Contingency	\$3,680.00		
101-1048-441.6501		FICA	\$10,060.00	\$11,860.00	(\$1,800.00)					
101-1048-441.6601		IPERS	\$15,430.00	\$15,630.00	(\$200.00)					
						(\$4,180.00)			\$4,180.00	
Library	101-1060-423.6101	Salaries - Full-Time	\$525,510.00	\$529,860.00	(\$4,350.00)	101-1060-423.6102	Part-time Wages	\$13,550.00	Over expended line items offset by underspent line.	
	101-1060-423.6401	Health Insurance Premiums	\$97,270.00	\$101,520.00	(\$4,250.00)	101-1060-423.7101	Office Supplies	\$650.00		
	101-1060-423.6403	Life Insurance	\$1,620.00	\$1,920.00	(\$300.00)	101-1060-423.7299	Postage	\$4,900.00		
	101-1060-423.6404	LTD Insurance	\$1,650.00	\$1,750.00	(\$100.00)	101-1060-423.8101	Professional Services	\$4,000.00		
	101-1060-423.7275	Display	\$2,000.00	\$2,650.00	(\$650.00)	101-1060-423.8201	Telephone	\$1,000.00		
	101-1060-423.8191	Licenses & Service Contracts	\$17,300.00	\$31,550.00	(\$14,250.00)					
	101-1060-423.8501	Utilities	\$72,000.00	\$94,100.00	(\$22,100.00)	101-1060-423.8601	Repair & Maintenance	\$22,100.00		
	101-1060-423.9301	Equipment	\$0.00	\$200.00	(\$200.00)					
	101-1060-423.8920	Adult Books	\$0.00	\$1,400.00	(\$1,400.00)	101-1060-356.7800	Library Gifts & Memorials - Revenue	\$1,600.00		
	101-1060-423.8922	Youth Books	\$0.00	\$100.00	(\$100.00)					
	101-1060-423.8923	Large Print Books	\$0.00	\$100.00	(\$100.00)					
	101-1060-423.8934	Endowment Supported Program	\$60,000.00	\$190,050.00	(\$130,050.00)	101-1060-356.7901	Library Endowments - Revenue	\$130,050.00		
						(\$177,850.00)				\$177,850.00
Library Levy	101-1061-423.61-02	Salaries - Part-Time	\$9,590.00	\$19,390.00	(\$9,800.00)	101-0000-104.0000	General Fund - Cash	\$55,700.00	Over expended line item offset by underspent line items and Levy cash reserves.	
	101-1061-423.64-01	Health Insurance Premiums	\$12,460.00	\$16,710.00	(\$4,250.00)	101-1061-423.6101	Full-time Wages	\$14,550.00		
	101-1061-423.64-02	Health Insurance Reimbursements	\$480.00	\$980.00	(\$500.00)	101-1061-423.8925	Adult Video	\$7,000.00		
	101-1061-423.81-91	Licenses & Service Contrt.	\$49,000.00	\$59,700.00	(\$10,700.00)					
	101-1061-423.89-20	Adult Books	\$45,000.00	\$55,000.00	(\$10,000.00)					
	101-1061-423.89-26	Non-Print Resources	\$19,000.00	\$29,000.00	(\$10,000.00)					
	101-1061-423.89-29	Newspapers	\$1,650.00	\$2,250.00	(\$600.00)					
	101-1061-423.89-38	Young Adult Video	\$1,000.00	\$2,000.00	(\$1,000.00)					
	101-1061-423.89-42	Adult E-Materials	\$18,000.00	\$40,000.00	(\$22,000.00)					
	101-1061-423.89-44	Young Adult E-Materials	\$1,000.00	\$5,000.00	(\$4,000.00)					
	101-1061-423.89-46	Youth E-Materials	\$5,500.00	\$9,900.00	(\$4,400.00)					
						(\$77,250.00)				\$77,250.00
	Library Grant	101-1199-421.3121	Library Grant	\$0.00	\$9,300.00	(\$9,300.00)	101-1199-343.0200	Library Grant Revenue		\$9,300.00
					(\$9,300.00)			\$9,300.00		

City Administrator	101-1118-441.6102	Part-time Wages	\$0.00	\$5,000.00	(\$5,000.00)	101-1118-441.7211	Dues, Books Magazines	\$100.00	Over expended line items offset by underspent line items.
	101-1118-441.6403	Life Insurance	\$1,110.00	\$1,230.00	(\$120.00)	101-1118-441.7219	Printing	\$100.00	
	101-1118-441.6501	FICA	\$22,590.00	\$24,550.00	(\$1,960.00)	101-1118-441.8198	Economic Development	\$26,980.00	
	101-1118-441.7101	Office Supplies	\$200.00	\$300.00	(\$100.00)	101-1118-441.9301	Equipment	\$600.00	
	101-1118-441.7299	Postage	\$0.00	\$100.00	(\$100.00)				
	101-1118-441.8131	Business Retent.&Consulting	\$1,500.00	\$22,000.00	(\$20,500.00)				
					(\$27,780.00)			\$27,780.00	
Mayor	101-1158-441.6101	Full-time Wages	\$102,860.00	\$103,360.00	(\$500.00)	101-1158-441.6601	IPERS	\$50.00	Over expended line item covered underspent line items.
	101-1158-441.6403	Life Insurance	\$320.00	\$350.00	(\$30.00)	101-1158-441.7201	Operating Supplies	\$880.00	
	101-1158-441.8304	Dues & Memberships	\$400.00	\$800.00	(\$400.00)				
				(\$930.00)			\$930.00		
Council	101-1168-441.6601	IPERS	\$3,100.00	\$3,700.00	(\$600.00)	101-1168-441.6501	FICA	\$600.00	Over expended line item covered underspent line items.
					(\$600.00)			\$600.00	
Admin/Legal Misc.	101-1199-441.8111	Election	\$40,000.00	\$43,000.00	(\$3,000.00)	101-1199-441.8913	Contingency	\$3,000.00	Over expenditure for run-off election held 11/30/21; offset by underspent line item
					(\$3,000.00)			\$3,000.00	
Data Processing	606-1078-441.6403	Life Insurance	\$1,160.00	\$1,280.00	(\$120.00)	606-1078-441.6102	Part-time Wages	\$120.00	Over expended line item offset by underspent line item.
	606-1078-441.8170	Contract Services	\$35,000.00	\$37,000.00	(\$2,000.00)	606-0000-104.0000	Data Processing - Cash Reserves	\$22,100.00	Civic Rec will renew at the end of June offset by underspent line item and cash reserves.
	606-1078-441.8610	Software Support Agree.	\$200,000.00	\$221,100.00	(\$21,100.00)	606-1078-441.8101	Professional Services	\$1,000.00	Additional costs for CIMS migration and LAMA migration offset by cash reserves.
					(\$23,220.00)			\$23,220.00	
Cable TV	254-1088-431.6402	Health Ins. Reimb.	\$570.00	\$770.00	(\$200.00)	254-1088-431.6102	Part-time Wages	\$380.00	Over expended line items offset by underspent line items.
	254-1088-431.6403	Life Ins.	\$540.00	\$720.00	(\$180.00)	254-1088-431.8137	Legal Services	\$5,000.00	
	254-1088-431.7211	Dues, Books & Maga.	\$3,000.00	\$5,000.00	(\$2,000.00)	254-1088-431.8306	Education	\$500.00	
	254-1088-431.7301	Repair Supplies	\$3,000.00	\$3,500.00	(\$500.00)				
	254-1088-431.8601	Repair & Maintenance	\$5,000.00	\$6,000.00	(\$1,000.00)				
	254-1088-431.8918	Community Program	\$35,500.00	\$37,500.00	(\$2,000.00)				
					(\$5,880.00)			\$5,880.00	
Community Center	262-1092-423.8501	Utilities	\$15,000.00	\$19,300.00	(\$4,300.00)	262-1092-423.7201	Operating Supplies	\$1,000.00	CFU projected utility increase for fiscal year, offset by underspent line items
					262-1092-423.8201	Telephone	\$500.00		
					262-1092-423.8601	Repair & Maintenance	\$2,200.00		
					262-1092-423.8701	Rentals	\$600.00		
					(\$4,300.00)			\$4,300.00	
Parking	258-5531-435.6103	Overtime	\$0.00	\$100.00	(\$100.00)	258-5531-435.8122	Parking Study	\$3,120.00	Refunded parking permits, new credit card fees offset by underspent line item
	258-5531-435.6403	Life Ins.	\$250.00	\$270.00	(\$20.00)				Cellular service of new parking citation handhelds off set by underspent line item
	258-5531-435.7201	Operating Supplies	\$3,000.00	\$6,000.00	(\$3,000.00)				
					(\$3,120.00)			\$3,120.00	
Hospital	215-1230-421.8945	Farm Taxes	\$12,000.00	\$12,800.00	(\$800.00)	215-1230-421.9201	Structure Improvements & Bldgs.	\$800.00	Over expended line items offset by underspent line items.
					(\$800.00)			\$800.00	
Street Repair	242-1240-431.9225	Cedar Heights Area Reconstr.	\$0.00	\$50,000.00	(\$50,000.00)	242-0000-324.0000	Local Option Sales Tax - Revenue	\$400,000.00	Over expenditures due to timing of capital projects and timing of reimbursements from other funding sources.
	242-1240-431.9251	Seal Coat Program	\$100,000.00	\$300,000.00	(\$200,000.00)	242-0000-371-0100	Street Repair - Misc. Revenue	\$400,000.00	
	242-1240-431.9291	12th St. Reconstruction	\$0.00	\$50,000.00	(\$50,000.00)				
	242-1240-431.9516	University Avenue	\$0.00	\$50,000.00	(\$50,000.00)				
	242-1240-431.9845	Main Street Reconstr.	\$0.00	\$450,000.00	(\$450,000.00)				
					(\$800,000.00)			\$800,000.00	
Emergency Reserve Fund	404-1220-431.8980	COVID Emergency	\$0.00	\$5,000.00	(\$5,000.00)	404-0000-341.0400	Federal/State Grant - Revenues	\$5,000.00	Over expenditure due to expenditures related to COVID-19 Response and eligible for reimbursement.
	404-1220-431.9237	Buyout Demo	\$0.00	\$200,000.00	(\$200,000.00)	404-0000-341.0400	Federal/State Grant - Revenues	\$170,000.00	Over expenditure for FEMA Flood buyouts offset with federal (75%) and state (10%) grant reimbursements and cash reserves (15%)
					(\$205,000.00)	404-0000-104.0000	Emergency Reserve - Cash	\$30,000.00	
					(\$205,000.00)			\$205,000.00	
Flood Reserve Fund	404-1220-1431.9843	Cedar River Rec. Improvements	\$0.00	\$25,000.00	(\$25,000.00)	405-0000-104.0000	Flood Reserve - Cash	\$25,000.00	Over expenditure for project expenditures paid with future grant funding.
					(\$25,000.00)			\$25,000.00	
TIF Bond Fund	430-1220-431.9847	Cyber Lane	\$100,000.00	\$200,000.00	(\$100,000.00)	430-0000-104.0000	TIF Bond - Cash	\$100,000.00	Project is cashflowed until TIF certification for project has occurred.
					(\$100,000.00)			\$100,000.00	

Bond Funds	436-1220-431.9483	West 1st Street	\$0.00	\$1,000.00	(\$1,000.00)	436-0000-341.0500	Federal/State Grant - Revenues	\$1,000.00	Over expenditure will be offset by grant proceeds.	
	436-1220-431.9826	Downtown Levee Improv.	\$0.00	\$20,000.00	(\$20,000.00)	436-0000-104.0000	Bond Fund - Cash	\$20,000.00	Over expenditure will be offset by bond proceeds already sold.	
	436-1220-431.9860	Dam Safety Improvements	\$0.00	\$15,000.00	(\$15,000.00)	436-0000-104.0000	Bond Fund - Cash	\$15,000.00	Over expenditure will be offset by bond proceeds already sold.	
	436-1220-431.9862	Clay St. Drainage	\$0.00	\$300,000.00	(\$300,000.00)	436-0000-104.0000	Bond Fund - Cash	\$300,000.00	Over expenditure will be offset by bond proceeds already sold.	
	438-1220-431.9527	Union Road Trail	\$0.00	\$500,000.00	(\$500,000.00)	438-0000-104.0000	Bond Fund - Cash	\$500,000.00	Over expenditure will be offset by bond proceeds already sold.	
	438-1220-431.9573	Sidewalk Reconstruction	\$75,000.00	\$105,000.00	(\$30,000.00)	438-0000-104.0000	Bond Fund - Cash	\$30,000.00	Over expenditure will be offset by bond proceeds already sold.	
	438-1220-431.9883	Cedar Heights Drive Reconstruction	\$1,445,000.00	\$3,000,000.00	(\$1,555,000.00)	438-0000-104.0000 438-0000-371.0100	Bond Fund - Cash 2020 Bond - Misc. Revenue	\$1,341,000.00 \$214,000.00	Over expenditure will be offset by reimbursements received and bond proceeds already sold.	
					(\$2,421,000.00)			\$2,421,000.00		
Special Assessments	473-1220-431.9899	Sidewalk Project	\$0.00	\$60,000.00	(\$60,000.00)	473-0000-371.0702 473-0000-104.0000	Sidewalk Assessment - Revenue Special Assessment Fund - Cash	\$20,000.00 \$40,000.00	Sidewalk project expenditures will be offset by payments already received by home owners and future special assessment property tax collections.	
					(\$60,000.00)			\$60,000.00		
TOTAL ADJUSTMENTS								\$3,998,760.00		
GEN FUND CASH USED BY F.B.O.									\$55,700.00	

budam22.xls

CITY OF CEDAR FALLS
BUDGET ADJUSTMENTS
FY2022 BUDGET
COMMUNITY DEVELOPMENT

BUDGET ADJUSTMENT - INTO			BUDGET ADJUST. - FROM					GENERAL	REASON FOR ADJUSTMENT	
DEPARTMENTS DIVISIONS	ACCOUNT NUMBER	ACCOUNT NAME	FY2022 BUDGET	PROJECTED FY2022 EXPENDITURES	ACCT. BAL. BEFORE ADJUSTMENT	ACCOUNT NUMBER	ACCOUNT NAME	ADJUSTMENT AMOUNT		FUND CASH USED
Community Dev. - Admin.	101-2205-432.6403	Life Insurance	\$440.00	\$480.00	(\$40.00)	101-2205-432.7225	Mileage	\$340.00		Over expended line item offset by underspent line item.
	101-2205-432.6501	FICA	\$9,560.00	\$10,660.00	(\$1,100.00)	101-2205-432.7301	Repair & Maint. Supplies	\$800.00		
	101-2205-432.8816	Visitor & Tourism	\$218,750.00	\$540,000.00	(\$321,250.00)	101-2205-323.0900	Tourism Admin. Revenue	\$321,250.00		
								\$322,390.00		
Inspection Services	101-2235-412.6403	Life Ins.	\$1,700.00	\$1,800.00	(\$100.00)	101-2235-412.6103	Overtime	\$4,100.00		Over expended line items offset by underspent line items.
	101-2235-412.7101	Office Supplies	\$1,500.00	\$1,750.00	(\$250.00)	101-2235-412.8201	Telephone	\$900.00		
	101-2235-412.8101	Professional Services	\$1,000.00	\$5,000.00	(\$4,000.00)	101-2235-412.8305	Travel	\$250.00		
	101-2235-412.8601	Repair & Maint.	\$0.00	\$900.00	(\$900.00)					
								\$5,250.00		
Planning & Community Services	101-2245-442.6103	Overtime	\$2,000.00	\$2,500.00	(\$500.00)	101-2245-442.6101	Full-time Wages	\$600.00		Over expended line item offset by underspent line item.
	101-2245-442.6403	Life Ins.	\$1,300.00	\$1,400.00	(\$100.00)					
Sec. 8 Housing	217-2214-432.8101	Professional Services	\$17,500.00	\$18,400.00	(\$900.00)	217-0000-341-0300	Sec 8 Housing Federal Grant - Revenue	\$15,400.00		Over expended line items offset by additional HAP revenues and underspent line items.
	217-2214-432.8201	Telephone	\$700.00	\$1,100.00	(\$400.00)	217-2214-432.6101	Full-time Wages	\$23,500.00		
	217-2214-432.8961	Housing Assistance Payments	\$1,173,000.00	\$1,243,000.00	(\$70,000.00)	217-2214-432.6102	Part-time Wages	\$23,500.00		
						217-2214-432.8305	Travel	\$450.00		
						217-2214-432.8306	Education	\$450.00		
						217-2214-432.8963	Housing Asst- Damages	\$8,000.00		
								\$71,300.00		
Block Grant	223-2224-432.6101	Full-time Wages	\$3,950.00	\$9,150.00	(\$5,200.00)	223-0000-341.0100	CDBG Grant Revenues	\$1,630.00		Awarded CARES Grant; used to cover additional expenditures due to meetings, plan updates and monitoring new projects.
	223-2224-432.6401	Health Ins. Prem	\$620.00	\$920.00	(\$300.00)	223-2234-432.6101	Full-time Wages	\$1,240.00		
	223-2224-432.6403	Life Ins.	\$20.00	\$40.00	(\$20.00)	223-2234-432.6401	Health Ins. Prem	\$120.00		
	223-2224-432.6404	Ltd Ins.	\$10.00	\$40.00	(\$30.00)	223-2234-432.6403	Life Ins.	\$10.00		
	223-2224-432.6405	Workers Comp Ins.	\$10.00	\$30.00	(\$20.00)	223-2234-432.6404	Ltd Ins.	\$10.00		
	223-2224-432.6501	FICA	\$510.00	\$740.00	(\$230.00)	223-2234-432.6501	FICA	\$80.00		
	223-2224-432.6601	IPERS	\$630.00	\$910.00	(\$280.00)	223-2234-432.6601	IPERS	\$100.00		
	223-2224-432.7219	Printing	\$200.00	\$450.00	(\$250.00)	223-2224-432.7211	Dues, Books, Mags.	\$100.00		
						223-2224-432.8305	Travel	\$750.00		
						223-2224-432.8306	Education	\$750.00		
						223-2224-432.8601	Repair & Maint.	\$160.00		
						223-2234-432.8930	Service Agencies	\$42,000.00		
	223-2224-432.8814	Family Mgmt Financial	\$0.00	\$2,620.00	(\$2,620.00)					
	223-2224-432.8815	Salvation Army	\$0.00	\$9,500.00	(\$9,500.00)					
	223-2224-432.8857	Exceptional Persons	\$0.00	\$9,500.00	(\$9,500.00)					
	223-2224-432.8807	Pathways Behavioral Serv.	\$0.00	\$9,500.00	(\$9,500.00)					
	223-2224-432.8833	NE Iowa Food Bank	\$0.00	\$9,500.00	(\$9,500.00)					
	223-2224-432.8858	Operation Threshold	\$0.00	\$86,860.00	(\$86,860.00)	223-0000-341.0100	CDBG CARES Grant Rev.	\$86,860.00		
	223-2224-432.8957	Nghbhd. Accessibility Improv FY2020	\$0.00	\$210,000.00	(\$210,000.00)	223-2234-432.8950	Rehab Housing	\$210,000.00		
	223-2224-432.8959	Nghbhd. Infrastructure Improv	\$0.00	\$250,000.00	(\$250,000.00)	223-0000-341.0100	CDBG Grant Revenues	\$200,000.00		
						223-2234-432.9866	Sidewalk Infill	\$50,000.00		
	223-2224-432.8966	State CARES - CV2	\$0.00	\$100,000.00	(\$100,000.00)	223-0000-341.0100	CDBG State CARES Grant Revenues	\$100,000.00		
	223-2234-432.6102	Part-time Wages	\$0.00	\$1,500.00	(\$1,500.00)	223-2234-432.6101	Full-time Wages	\$1,500.00		
223-2244-432.8984	HOME Program	\$0.00	\$60,000.00	(\$60,000.00)	223-0000-341.0102	HOME Grant Revenues	\$60,000.00			
								\$755,310.00		
Economic Development	483-2245-432.8903	TIF Payments	\$0.00	\$600,000.00	(\$600,000.00)	483-0000-382.0103	Transfer In	\$600,000.00		TIF payments made out of Economic Development fund will be reimbursed by TIF collection revenue
	484-2245-432.9110	Land Acquisition	\$0.00	\$50,000.00	(\$50,000.00)	484-0000-371.0600	Misc. Receipts - Revenue	\$50,000.00		

Street Construction - O&M

206-6637-436.6102	Part-time Wages	\$57,860.00	\$64,860.00	(\$7,000.00)
206-6637-436.6403	Life Ins.	\$2,930.00	\$3,130.00	(\$200.00)
206-6637-436.6501	FICA	\$77,330.00	\$78,330.00	(\$1,000.00)
206-6637-436.7299	Postage	\$0.00	\$200.00	(\$200.00)
206-6637-436.7332	Streets	\$107,850.00	\$117,850.00	(\$10,000.00)
206-6637-436.8118	INRCOG	\$6,800.00	\$6,805.00	(\$5.00)
206-6637-436.8304	Dues & Memberships	\$530.00	\$540.00	(\$10.00)
206-6637-436.8501	Utilities	\$42,000.00	\$65,000.00	(\$23,000.00)
206-6637-436.9201	Equipment	\$440,000.00	\$632,900.00	(\$192,900.00)
206-6637-436.9251	Seal Coat	\$0.00	\$185,000.00	(\$185,000.00)
206-6637-436.9281	Permeable Alley	\$0.00	\$225,000.00	(\$225,000.00)
206-6637-436.9293	W 27th Street Improvements	\$0.00	\$687,000.00	(\$687,000.00)
(\$1,331,315.00)				

Street Construction - Traffic

206-6647-436.6403	Life Ins.	\$460.00	\$500.00	(\$40.00)
206-6647-436.8501	Utilities	\$0.00	\$43,000.00	(\$43,000.00)
(\$43,040.00)				

Public Works Admin

551-6675-436.6101	Full-time Wages	\$275,740.00	\$277,140.00	(\$1,400.00)
551-6675-436.6102	Part-time Wages	\$25,690.00	\$26,890.00	(\$1,200.00)
551-6675-436.6403	Life Ins.	\$840.00	\$940.00	(\$100.00)
551-6675-436.6501	FICA	\$22,020.00	\$22,820.00	(\$800.00)
551-6675-436.6601	IPERS	\$28,960.00	\$28,960.00	(\$500.00)
551-6675-436.8305	Travel	\$250.00	\$950.00	(\$700.00)
(\$4,700.00)				

Refuse

551-6685-436.6103	Overtime	\$11,330.00	\$12,330.00	(\$1,000.00)
551-6685-436.6403	Life Insurance	\$1,230.00	\$1,310.00	(\$80.00)
551-6685-436.7101	Office Supplies	\$1,190.00	\$2,390.00	(\$1,200.00)
551-6685-436.7201	Operating Supplies	\$6,500.00	\$9,500.00	(\$3,000.00)
551-6685-436.7216	Tools	\$570.00	\$3,070.00	(\$2,500.00)
551-6685-436.8304	Dues & Memberships	\$400.00	\$410.00	(\$10.00)
551-6685-436.8501	Utilities	\$48,000.00	\$70,500.00	(\$22,500.00)
551-6685-436.8609	Office Machine Maint	\$300.00	\$800.00	(\$500.00)
551-6685-436.8634	Billing & Collecting	\$70,330.00	\$73,330.00	(\$3,000.00)
551-6685-436.9301	Equipment	\$200,000.00	\$465,950.00	(\$265,950.00)
(\$299,740.00)				

206-6637-436.6101	Full-time Wages	\$25,000.00
206-6637-436.6401	Health Ins. Prem.	\$1,500.00
206-6637-436.6601	IPERS	\$6,000.00
206-6637-436.7305	Operating Equip	\$9,250.00
206-6637-436.7306	Building Repair	\$4,000.00
206-6637-436.7330	Bridges	\$2,750.00
206-6637-436.8107	Contract Services	\$6,000.00
206-6637-436.8152	Post-employment Physicals	\$3,000.00
206-6637-436.8152	Drug Tests	\$3,000.00
206-6637-436.8170	Contract Services	\$7,000.00
206-6637-436.8601	Repair & Maint	\$315.00
206-6637-436.8701	Equip. Rental	\$3,000.00
206-6637-436.8981	Café Plan	\$4,000.00
206-0000-342.0400	Road Use Tax Revenue	\$272,500.00
206-6637-436.9201	Structure Improve. & Bldgs.	\$50,000.00
206-6637-436.7337	Crack Sealing	\$22,000.00
206-6637-436.9201	Structure Improve. & Bldgs.	\$225,000.00
206-6637-436.9201	Structure Improve. & Bldgs.	\$687,000.00
		\$1,331,315.00
206-6647-436.6102	Part-time Wages	\$40.00
206-6647-436.92-01	Structure Improv. & Bldgs.	\$43,000.00
		\$43,040.00
551-6675-436.7201	Operating Supplies	\$300.00
551-6675-436.7211	Dues, books, mags.	\$500.00
551-6675-436.7219	Printing	\$100.00
551-6675-436.7260	Safety Supplies	\$100.00
551-6675-436.7299	Postage	\$500.00
551-6675-436.8201	Telephone	\$1,300.00
551-6675-436.8305	Dues & Memberships	\$200.00
551-6675-436.8601	Repair & Maint.	\$500.00
551-6675-436.8607	Office Mach. Maint.	\$500.00
551-6685-436.8305	Refuse Operations-Travel	\$700.00
		\$4,700.00
551-0000-104.0000	Refuse - Cash Reserves	\$69,530.00
551-0000-351.0201	Ewaste Revenue	\$14,000.00
551-0000-351.0202	Appliances Revenue	\$27,000.00
551-0000-371.2200	Recycling Center Rev.	\$85,000.00
551-0000-371.2400	Scrap Metal Recycl. Rev.	\$60,000.00
551-6685-436.6101	Full-time Wages	\$10,000.00
551-6685-436.6601	IPERS	\$1,810.00
551-6685-436.72-54	Build. Supplies	\$6,000.00
551-6685-436.7256	Flood Control	\$1,500.00
551-6685-436.8151	Post-Empl. Physicals	\$600.00
551-6685-436.8152	Drug Test	\$2,000.00
551-6685-436.8201	Telephone	\$600.00
551-6685-436.8605	Travel	\$700.00
551-6685-436.8636	Transfer Station Maint.	\$5,000.00
551-6685-436.8703	Equipment Rental	\$1,000.00
551-6685-436.8904	Sales Tax	\$1,000.00
551-6685-436.8981	Café plan	\$4,000.00
551-6685-436.9201	Structure Improv. & Bldgs	\$10,000.00
		\$299,740.00

Over expended line items offset by underspent line items and additional revenues.

CFU projected utility increase for fiscal year, offset by underspent line items and additional RUT revenues

Prices higher than expected for loader and snowblower component offset by additional RUT revenues. Moved up purchased on street sweeper from FY2023 offset purchase with additional RUT revenues. Timing of 2020 and 2021 Seal Coat projects, offset by underspent line items, additional RUT and miscellaneous revenues.

Permeable Alley budgeted amount included in Structure Improvement line item. W 27th St Improv. budgeted amount included in Structure Improvement line item.

Over expended line offset by underspent line items.

Over expended line offset by underspent line items.

Over spent line items offset by cash reserves, additional revenues and underspent line items.

CFU projected utility increase for fiscal year, offset by additional revenues and underspent line items

Over spent line items offset by cash reserves, additional revenues and underspent line items.

Purchase of truck chassis from FY2021 received August 2021 also purchase of routeware earlier that expected offset by additional revenues, cash reserves and underspent line items.



DEPARTMENT OF PUBLIC WORKS

City of Cedar Falls
 220 Clay Street
 Cedar Falls, Iowa 50613
 Phone: 319-268-5161
 Fax: 319-268-5197
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MEMORANDUM Engineering Division

TO: Honorable Mayor Robert Green and City Council

FROM: Brett Armstrong, Civil Engineer I

DATE: April 25th, 2022

SUBJECT: 2022 Alley Reconstruction Project
 City Project Number: RC-000-3268
 Public Hearing

Submitted within for City Council approval are the Plans, Specifications, and Estimate of Costs and Quantities for the 2022 Alley Reconstruction Project.

This project involves the reconstruction of six alleys, three of which are concrete and three of which are permeable alleys. Work shall include a combination of excavation and backfill of the alley areas; removal and replacement of driveway and sidewalk and of PCC curb & gutter; subdrain installation; placement of storage and filter aggregate; permeable interlocking clay brick paver installation, and seeding.

The alleys are prioritized based on a number of factors including Operation and Maintenance priority, age, trash pickup, active public concern, slope, drainage area and proximity to existing storm sewer infrastructure.

The total estimated cost for the construction of this project is \$500,008.00. The project will be funded by Street Construction Fund (SCF) and Storm Water Bond (STB) funding sources.

The Engineering Division of the Public Works Department recommends approving the Plans, Specifications, and Estimate of Costs and Quantities for the 2022 Alley Reconstruction Project.

xc: Chase Schrage, Director of Public Works
 David Wicke, City Engineer

**2022 PERMEABLE ALLEY PROJECT CITY PROJECT NO. RC-000-3268
PAVERS / P.C.C. PAVING / STORM SEWER
Estimate of Probable Cost**

ITEM NO.	ITEM DESCRIPTION	UNITS	1ST-2ND & ELLEN TO FRANCIS	9TH - 10TH & MAIN -OLIVE	11TH - 12TH & STATE -BLUFF	13TH - 14TH & TREMONT - FRANKLIN	SEERLEY - 22ND & FRANKLIN - CLAY	SEERLEY - 26TH & WALNUT -IOWA	TOTAL ESTIMATE D QUANTITY	UNIT PRICE	EXTENDED PRICE
1	CLEARING AND GRUBBING	LS	0.0	0.0	0.0	1.0	0.0	0.0	1.0	\$2500.00	\$2500.00
2	TOPSOIL, FURNISH & SPREAD	CY	0.0	21.0	19.0	26.0	38.0	92.0	196.0	\$50.00	\$9800.00
3	EXCAVATION, CLASS 10, ROADWAY WASTE	CY	158.0	120.0	190.0	118.0	314.0	339.0	1239.0	\$15.00	\$18585.00
4	MODIFIED SUBBASE 6"	SY	475.0	359.0	122.0	353.0	515.0	217.0	2041.0	\$18.00	\$36738.00
5	SUBDRAIN CLEANOUT, TYPE A-1, 6"	EACH	0.0	0.0	2.0	0.0	2.0	2.0	6.0	\$500.00	\$3000.00
6	VALVE EXTENSION	EACH	0.0	0.0	0.0	0.0	0.0	1.0	1.0	\$175.00	\$175.00
7	7" CURB & GUTTER, P.C.C., 2.5' WIDE	LF	82.0	67.0	26.0	53.0	65.0	75.0	368.0	\$50.00	\$18400.00
8	REMOVAL OF DRIVEWAY	SY	90.0	59.0	31.0	49.0	46.0	115.0	390.0	\$10.00	\$3900.00
9	REMOVAL OF SIDEWALK	SY	31.0	31.0	22.0	12.0	25.0	58.0	179.0	\$10.00	\$1790.00
10	SIDEWALK, 6" P.C.C.	SY	31.0	31.0	22.0	12.0	25.0	58.0	179.0	\$90.00	\$16110.00
11	DRIVEWAY, 6" P.C.C.	SY	106.0	59.0	68.0	58.0	150.0	310.0	751.0	\$80.00	\$60080.00
12	DRIVEWAY, GRANULAR, 1" ROADSTONE	SY	0.0	35.0	21.0	4.7	30.0	26.0	116.7	\$10.00	\$1167.00
13	REMOVAL OF CURB &GUTTER	LF	82.0	67.0	26.0	53.0	65.0	75.0	368.0	\$10.00	\$3680.00
14	ENGINEERING FABRIC	SY	0.0	0.0	400.0	0.0	362.0	689.0	1451.0	\$5.00	\$7255.00
15	SUBDRAIN, 6" PLASTIC PERFORATED	L.F.	0.0	0.0	296.0	0.0	231.0	406.0	933.0	\$13.00	\$12129.00
16	SUBDRAIN, 8" PLASTIC PERFORATED	LF	0.0	0.0	0.0	0.0	0.0	441.0	441.0	\$15.00	\$6615.00
17	STORAGE AGGREGATE, 8"	SY	0.0	0.0	300.0	0.0	280.0	534.0	1114.0	\$15.00	\$16710.00
18	FILTER AGGREGATE, 4"	SY	0.0	0.0	300.0	0.0	280.0	534.0	1114.0	\$10.00	\$11140.00
19	PERMEABLE INTERLOCKING PAVERS, CLAY BRICK	SF	0.0	0.0	880.0	0.0	838.0	1600.0	3318.0	\$12.00	\$39816.00
20	6" P.C.C. PAVEMENT	SY	475.0	359.0	322.0	353.0	705.0	575.0	2789.0	\$60.00	\$167340.00
21	TRAFFIC CONTROL	LS	0.0	0.0	0.0	0.0	0.0	1.0	1.0	\$5,000.00	\$5000.00
22	HYDRAULIC SEEDING	SF	0.0	1154.0	1030.0	1368.0	2025.0	4962.0	10539.0	\$2.00	\$21078.00
23	WATTLE, STRAW, 9"	LF	0.0	0.0	0.0	0.0	0.0	100.0	100.0	\$6.00	\$600.00
24	INLET PROTECTION DEVICE	EACH	0.0	0.0	1.0	0.0	0.0	1.0	2.0	\$350.00	\$700.00
25	INLET PROTECTION DEVICE, MAINTENANCE	EACH	0.0	0.0	1.0	0.0	0.0	1.0	2.0	\$100.00	\$200.00
26	MOBILIZATION	LS	0.0	0.0	0.0	0.0	0.0	1.0	1.0	\$15,000.00	\$15000.00
27	PATCH, HMA (ST) SURFACE, 1/2", PG58-28S	TONS	20.0	0.0	0.0	0.0	0.0	0.0	20.0	\$200.00	\$4000.00
28	INTAKE, SINGLE FLAT	EACH	0.0	0.0	1.0	0.0	0.0	1.0	2.0	\$5,500.00	\$11000.00
29	INTAKE, SW-512 (CASE 1) WITH SW-604 TYPE 4A CASTING	EACH	0.0	0.0	0.0	0.0	0.0	1.0	1.0	\$5,500.00	\$5500.00
TOTAL COST											\$500,008.00



DEPARTMENT OF PUBLIC WORKS

City of Cedar Falls
 220 Clay Street
 Cedar Falls, Iowa 50613
 Phone: 319-268-5161
 Fax: 319-268-5197
www.cedarfalls.com

MEMORANDUM
Engineering Division

TO: Honorable Mayor Robert M Green and City Council

FROM: Ben Claypool, Civil Engineer II, PhD, EI

DATE: April 25, 2022

SUBJECT: North Cedar Heights Area Reconstruction Phase I
 City Project No. RC-092-3271
 Public Hearing for Starting the ROW Acquisition Process

The City of Cedar Falls is planning to reconstruct the North Cedar Heights Area, beginning with portions of West Ridgewood Drive and Timber Drive. The project will require some right-of-way acquisition, permanent easements, and temporary easements to complete the street connection. The project will include installation of storm sewer, water main, sanitary sewer, and full depth reconstruction of the pavement with curb and gutter.

Plans for the project shows the need for fee title and/or easement acquisitions from twenty-two (22) properties. The included exhibit shows the anticipated easements and fee title at the current phase of design.

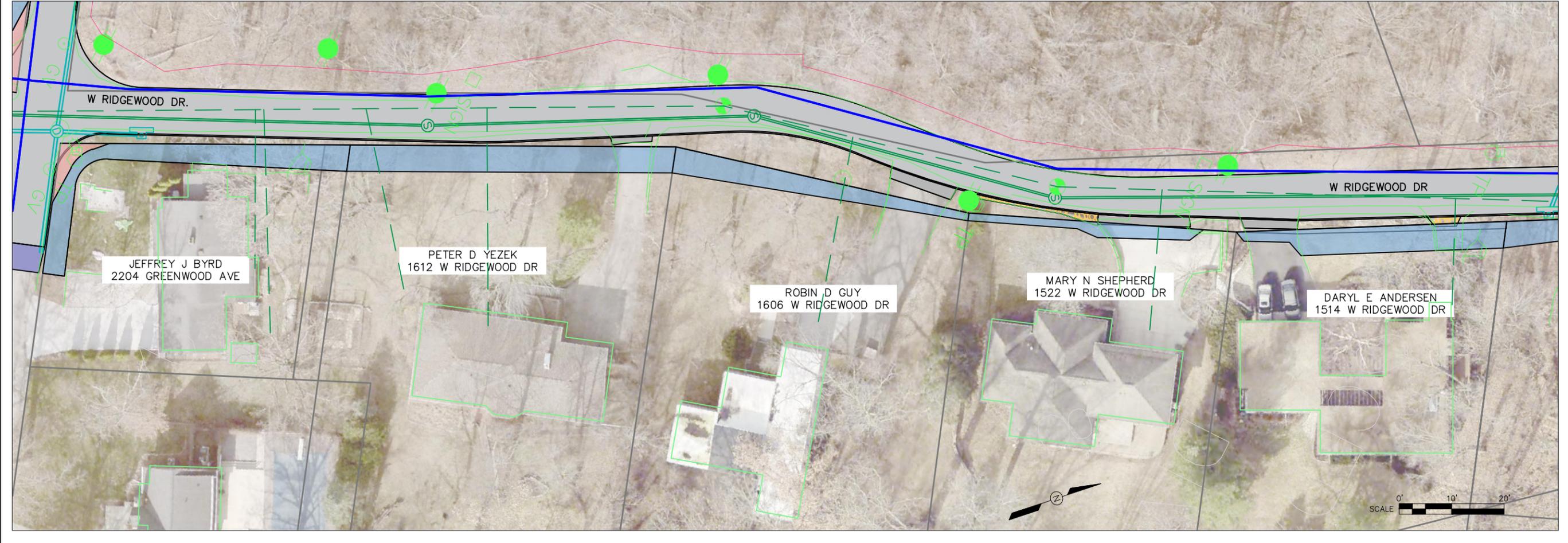
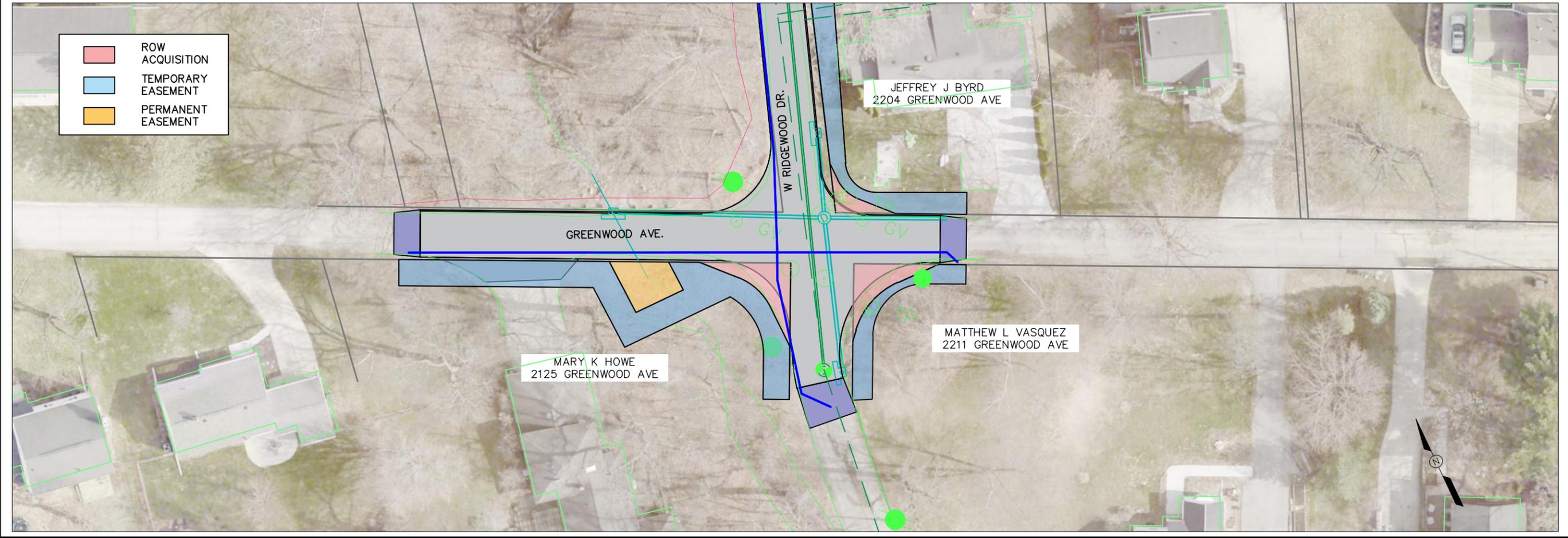
Iowa law requires that the City Council holds a public hearing to authorize proceeding with the project, including the purchase of right-of-way. The public hearing offers an opportunity for the public, especially those from whom the fee title and easement acquisition will be purchased, to comment on the project.

xc: Chase Schrage, Director of Public Works
 David Wicke, PE, City Engineer

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	ROW ACQUISITION
	TEMPORARY EASEMENT
	PERMANENT EASEMENT

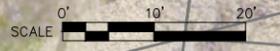


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		DRN / CHK



Cedar Heights Area Road Reconstruction
Greenwood/Ridgewood ROW

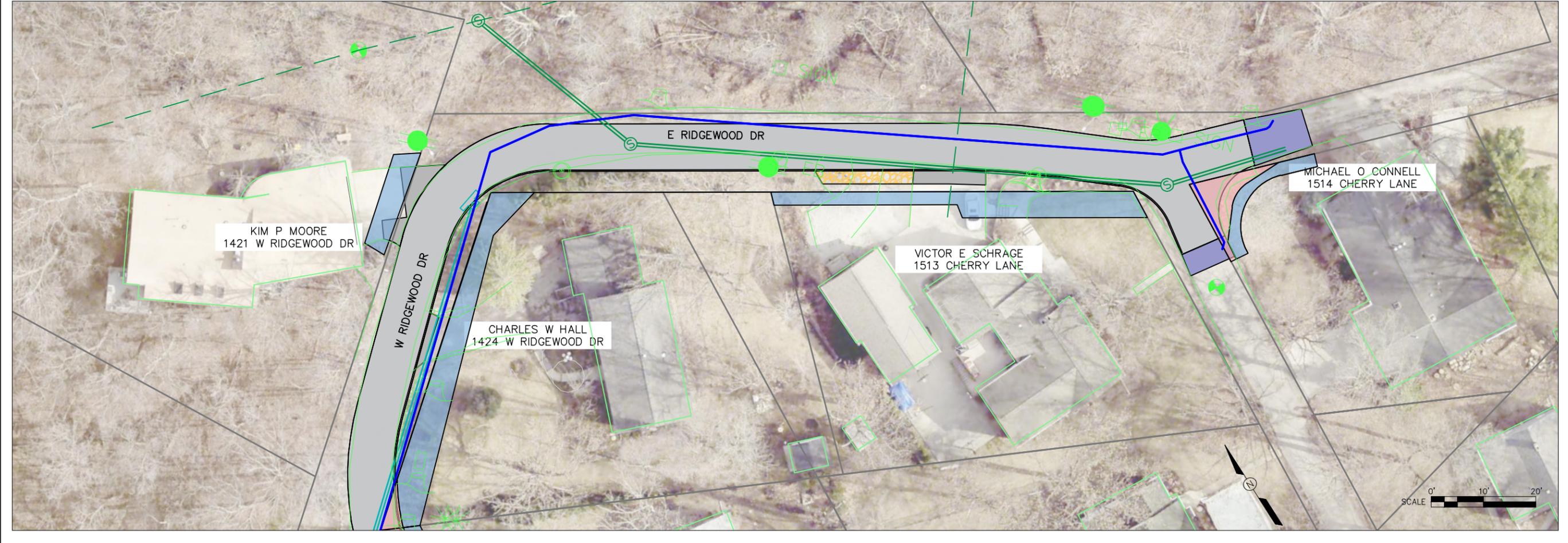
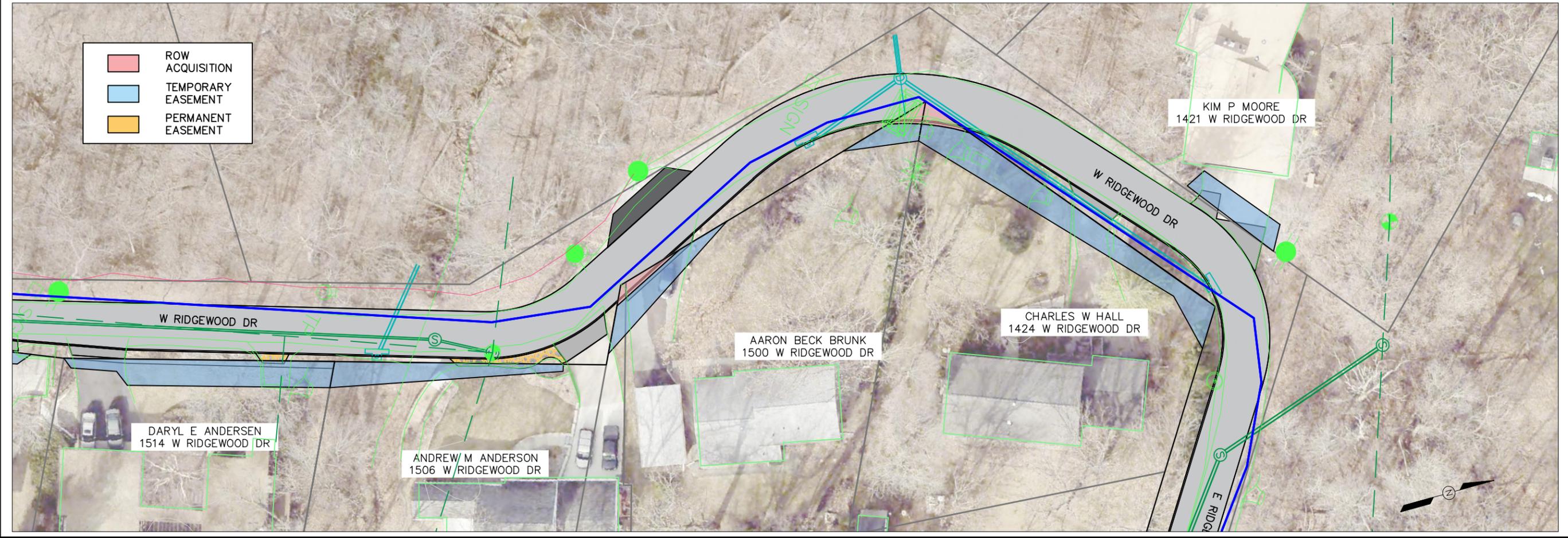
DATE	3/XX/2021
PROJECT NO.	60672593
MILESTONE	FINAL PLANS
SHEET NO.	XX
DRAWING NO.	37



PRINTED: 3/14/22

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	ROW ACQUISITION
	TEMPORARY EASEMENT
	PERMANENT EASEMENT



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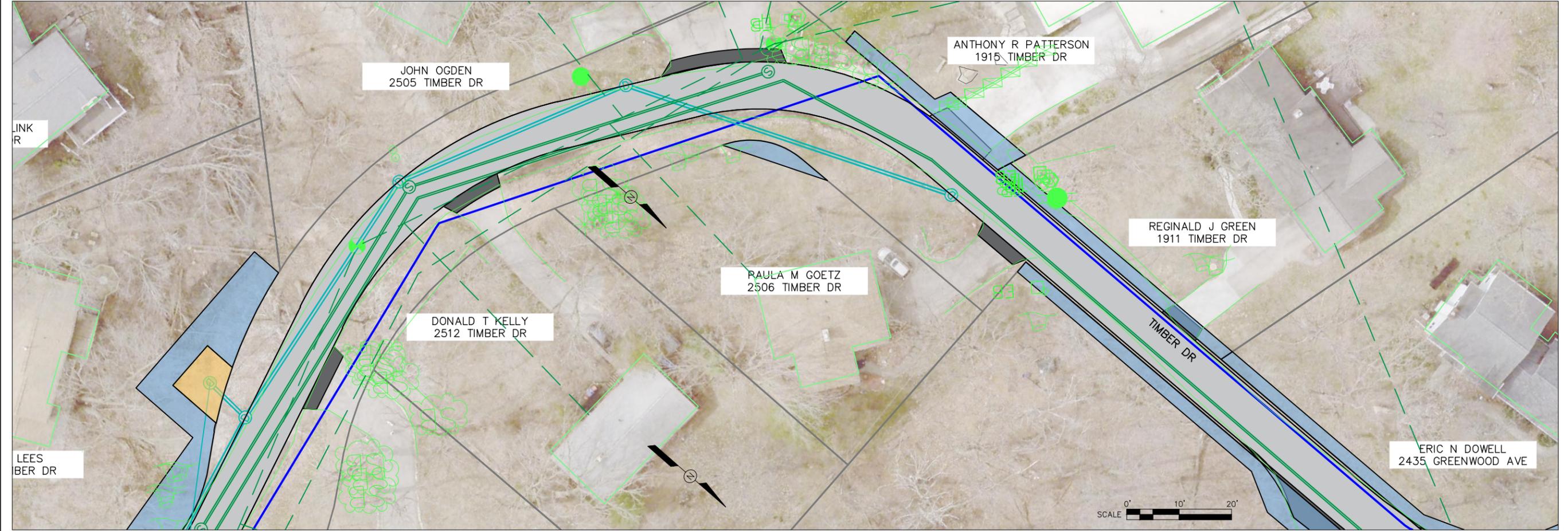
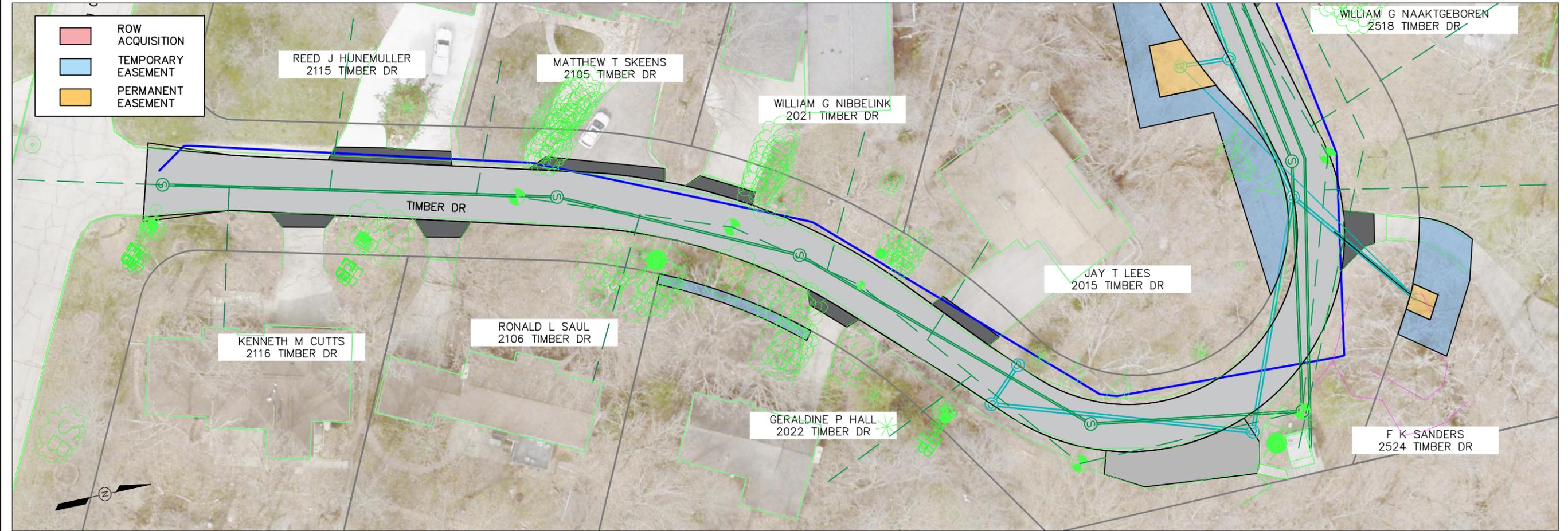
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Cedar Heights Area Road
Reconstruction
Ridgewood ROW

DATE	3/XX/2021
PROJECT NO.	60672593
MILESTONE	FINAL PLANS
SHEET NO.	38
DRAWING NO.	38

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- ROW ACQUISITION
- TEMPORARY EASEMENT
- PERMANENT EASEMENT

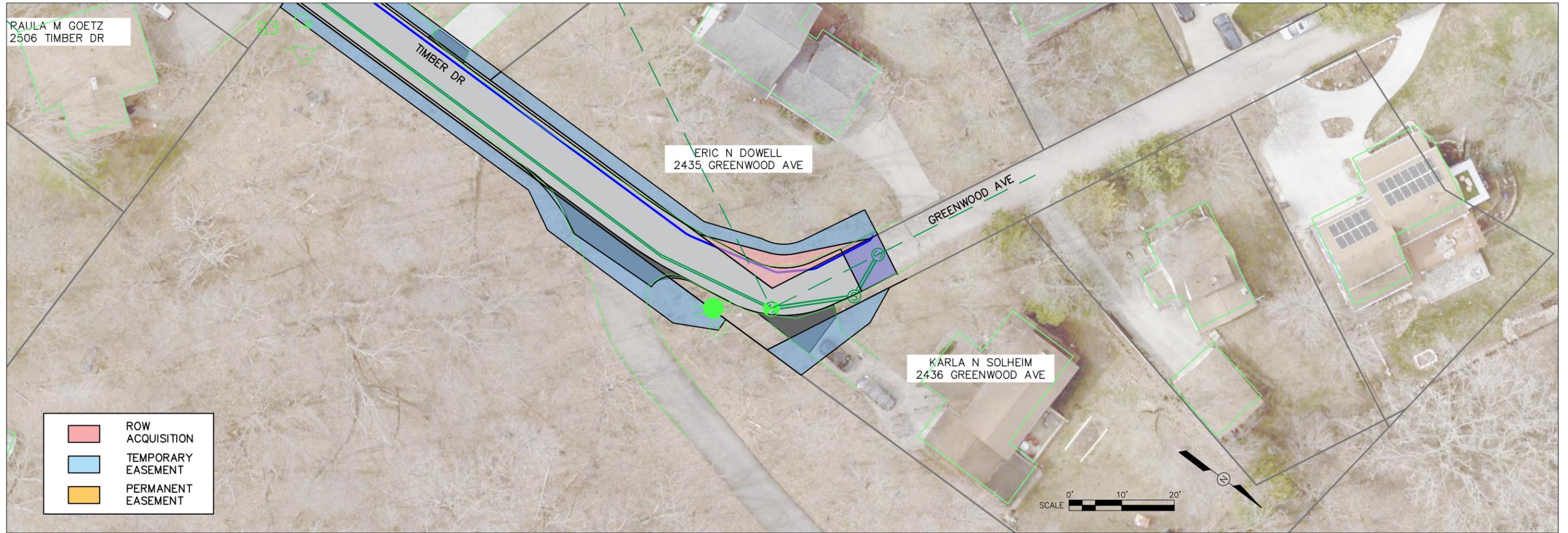
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Cedar Heights Area Road Reconstruction	
Timber ROW	
DATE	3/XX/2021
PROJECT NO.	60672593
MILESTONE	FINAL PLANS
SHEET NO.	39
DRAWING NO.	

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Cedar Heights Area Road
Reconstruction
Timber ROW

DATE	3/XX/2021
PROJECT NO.	60672593
MILESTONE	FINAL PLANS
SHEET NO.	40
DRAWING NO.	40



FINANCE & BUSINESS OPERATIONS

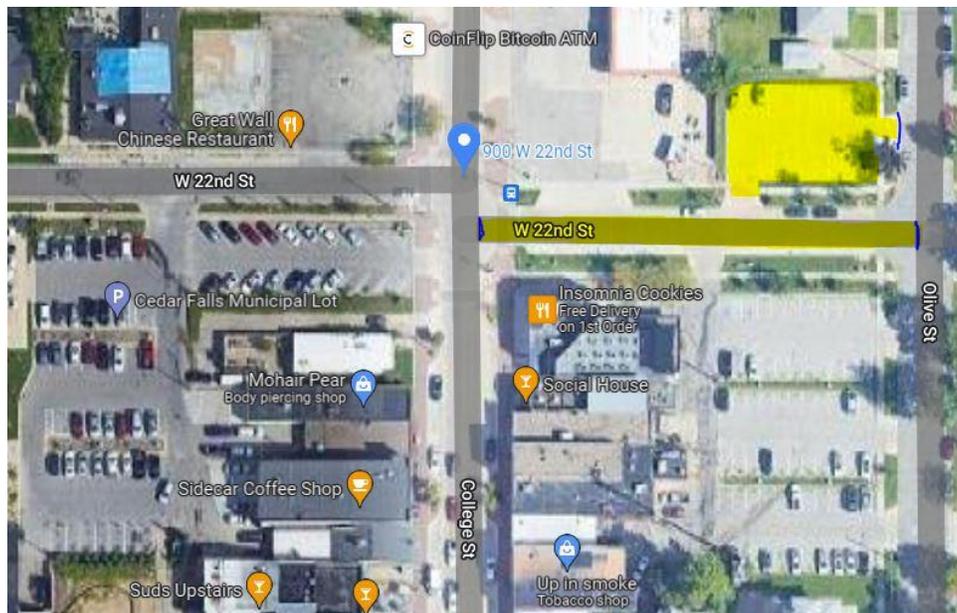
CITY OF CEDAR FALLS, IOWA
 220 CLAY STREET
 CEDAR FALLS, IOWA 50613
 319-273-8600
 FAX 319-268-5126

MEMORANDUM

Public Records Division

TO: Honorable Mayor Green and City Council
FROM: Jacque Daniels, City Clerk
DATE: April 22, 2022
SUBJECT: Proposed amendment to change the dates when parking is prohibited for the College Hill Farmers Market

Please find enclosed a proposed ordinance to change the prohibited parking in the 22nd Street East-North municipal parking lot and on West 22nd Street between Olive Street and College Street (highlighted on the map) from Thursdays to Wednesdays during the months of June thru October each year for the College Hill Farmers Market. The date change was requested by the College Hill Farmers Market and College Hill Partnership (attached).



The College Hill Farmers Market has been operating since 2013 and similar to the Downtown Farmers Market, parking is prohibited in this area only during the hours of the market, with extra time allowed for set-up and take-down.

If you have any questions regarding this amendment, please feel free to contact me. Thank you.



March 14, 2022

The College Hill Farmers Market (CHFM) in partnership with College Hill Partnership and UNI-Center for Energy & Environmental Education (CEEE) is requesting a city ordinance change from Thursdays 2:30-6:30 p.m. to Wednesdays 2:30-6:30 p.m. on 22nd St. between Olive St. and College St. and the public parking lot behind Bani's. This change will be permanent. We believe Wednesdays are a better fit for the market so customers can easily shop at both Wednesday and Saturday markets.

Sincerely,

A handwritten signature in blue ink that reads "Jodie Huegerich".

Jodie Huegerich,
CHFM Market Manager

A handwritten signature in blue ink that reads "Kathryn Sogard".

Kathryn Sogard
On Behalf of College Hill Partnership

ORDINANCE NO. 3010

AN ORDINANCE AMENDING SECTION 23-423, PARKING PROHIBITED IN CERTAIN PARKING SPACES DURING CERTAIN HOURS, OF DIVISION 2, PARKING ENFORCEMENT DISTRICTS, EQUIPMENT, OPERATIONS AND FACILITIES, OF ARTICLE IV-STOPPING, STANDING AND PARKING, OF CHAPTER 23, TRAFFIC AND MOTOR VEHICLES, OF THE CODE OF ORDINANCES OF THE CITY OF CEDAR FALLS, IOWA, BY CHANGING THE DAY FROM THURSDAY TO WEDNESDAY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR FALLS, IOWA:

Section 23-423, Parking prohibited in certain parking spaces during certain hours, of Division 2, Parking Enforcement Districts, Equipment, Operations and Facilities, of Article IV, Stopping, Standing and Parking, of Chapter 23, Traffic and Motor Vehicles, of the Code of Ordinances of the City of Cedar Falls, Iowa, is hereby repealed in its entirety and a new Section 23-423, Parking prohibited in certain parking spaces during certain hours is enacted in lieu thereof, as follows:

Sec. 23-423. Parking prohibited in certain parking spaces during certain hours.

When signs are erected giving notice thereof, parking or standing a vehicle shall be prohibited on Wednesday afternoons only commencing with the first Wednesday of June of each year and continuing through the last Wednesday of October of each year during the hours of 2:00 p.m. to 7:00 p.m. on the following portions of streets and municipal parking lots:

- (1) Anywhere within the 22nd Street East-North municipal parking lot.
- (2) West 22nd Street from Olive Street to College Street.

INTRODUCED: _____ April 4, 2022

PASSED 1ST CONSIDERATION: _____ April 4, 2022

PASSED 2ND CONSIDERATION: _____ April 18, 2022

PASSED 3RD CONSIDERATION: _____

ADOPTED: _____

ATTEST:

Robert M. Green, Mayor

Jacqueline Danielsens, MMC, City Clerk

COMMITTEE OF THE WHOLE

City Hall – Council Chambers

April 18, 2022

The Committee of the Whole met at the Community Center at 5:10 p.m. on April 18, 2022, with the following Committee persons in attendance: Mayor Robert Green and Councilmembers Susan deBuhr, Kelly Dunn, Dustin Ganfield, Simon Harding, Daryl Kruse, Gil Schultz and Dave Sires. Staff members from all City Departments and members of the community attended in person.

Mayor Green called the meeting to order and introduced the first item on the agenda, Human Rights Commission Annual Report, and introduced Eashann Vajpeyi, Human Rights Commission Chair.

Mr. Vajpeyi stated changes that occurred this past year will include serving our community, position the commission with better visibility and a better reputation in the community. The HRC (Human Rights Commission) has moved away from handling, processing, investigating and adjudicating claims of discrimination in the community. Mr. Vajpeyi outlined the new committee structure that included: Commission Professional Development & Education, Outreach & Communication, Advocacy, and Policy/Executive. The HRC is putting structure and processes in place for incoming members to have a good transition into their role with the HRC to make an impact sooner. Councilmember Dunn asked if there are any requests from the HRC for Councilmembers; Mr. Vajpeyi stated additional staffing resources that were provided were helpful. Mayor Green asked about the ICRC agreement; Mr. Vajpeyi stated this agreement should be kept in place.

Mayor Green moved to the second item on the agenda, Bicycle Plan Update and introduced Chris Sevy, Planner I, Matt Tolan, Civil Engineer II, and Andrew Schroll, Bicycle and Pedestrian Advisory Committee Chair. Mr. Schroll gave an introduction to the bike update plan that included the collaboration with City staff, Bicycle and Pedestrian committee, bike community and public input. This included the bike community's mission to improve the quality of life through safe biking and walking; the more connected biking and walking are, the more connected we are as a community. The plan includes an emphasis on increasing the utility of network along with our recreational trail system. Mr. Sevy explained this update is needed for infrastructure planning, pride in our bike network, keep the plan relevant, pros/cons and requested by Councilmembers in 2019. Mr. Tolan gave a brief history of previous bike maps, plans and updates. Mr. Sevy discussed the parameters of the project which included: daily commuting utility; no widening of streets or rights-of-way; design options; bike lanes instead of existing on-street parking; sidewalks not considered bike infrastructure; multi-use trails placed along street frontages with limited driveways/cross-streets; and on-street facilities can be safer. Mr. Tolan gave an overview of design considerations and concerns. Mr. Sevy gave an overview of the process that has taken place to date, including developed/refined plan map, questionnaires distributed, public outreach at the farmers market and Cedar Falls Public Library and proposal to Planning & Zoning Commission on February 1, 2022, which was voted on unanimously to proceed to City Councilmembers for consideration and adoption. Mr. Tolan stated the bicycle plan is looked at for its planning ability for placing infrastructure on particular roadways; defined in the capital improvement programs, and construction timelines. Mr. Tolan gave an overview on each areas of public interest and the future plans that includes future bike lanes, shared lanes, paved shoulders and future uphill lanes. Mr. Schroll gave closing remarks and asked for questions. Mayor Green asked about the grid street connectivity network in the downtown area; Mr. Sevy stated that area is considered a bicycle friendly zone and tends to be low traffic. Councilmember Kruse is concerned with adding shared lanes on 12th/18th Street; Mr. Schroll explained a study was completed on the density of traffic. Councilmember Kruse gave suggestions on 12th/19th Streets and asked about dangerous gutter grading; Mr. Tolan explained the design changes are bike friendly. Councilmember Schultz expressed the importance of bicycle knowledge and consideration of Longview and Center Street additions/extensions.

Councilmember Kruse asked about removal of snow or leaving snow for specific winter activities; Mr. Schroll stated this is in the review process, Big Woods, Riverside trails, Prairie Lakes and George Wyth will be left for cross country skiing, snowshoeing, etc. Iowa Northland Regional Council of Governments will be releasing an interactive map.

Mayor Green moved to the third item on the agenda, Public Safety Model Study – Funding Sources and introduced Jennifer Rodenbeck, Director of Finance and Business. Ms. Rodenbeck stated that on 3/21/22, the following referral was made: It was then moved by Ganfield and seconded by Harding to refer to the Committee of the Whole a presentation of possible funding sources up to \$125,000 and at least three consulting firms, including Community Security Solutions, LLC, for the Public Safety review. Ms. Rodenbeck proposed Council members start with discussing the first part of the motion in regards to funding sources. She noted that possible budget funding sources could be; Emergency reserves (\$125,000), Reduction of a Public Safety Officer (\$100,000), Contingency (\$60,000) and other CIP items or items discussed through the budget process. Ms. Rodenbeck stated challenges of moving forward with the study at this time include that the City is in the process of hiring a Public Safety Director and the FY2023 budget was just passed. Ms. Rodenbeck proposed better timing may be having Councilmembers review the above referral at Goal Setting in November 2022. Councilmembers discussed the scope of work, cost of this study, pros and cons of which fund to use, waiting to discuss until Goal Setting after Public Safety Director is hired, discuss after employee survey, EMS data is needed, and concerns with having multiple police/fire incidents at the same time; Ms. Rodenbeck stated the scope of work will drive the cost, the employee survey is slated to start in FY2022, \$10,000 budgeted for FY2022 and \$10,000 budgeted for FY2023. Councilmember Schultz asked about EMS response calls in 2021 and the number of complaints in 2021; Acting Public Safety Director Berte estimated 1,800-2,000 and includes calls in the City and calls Fire assists with, and Attorney Rogers stated no complaints. Whitney Smith, 2207 Hawthorne Drive, spoke in favor of third party consultant for an unbiased opinion, data and transparency. Councilmember Harding asked about timeline of employee survey; Ms. Rodenbeck stated in Goal Setting it was decided to move forward in FY2023 (July 1st). Councilmembers discussed setting the cost of the consulting firm and the detail of scope of work, review of RFP's, CPAT vs. Cooper testing, promotions, which funds to use and employee survey; Attorney Rogers stated the importance of Council direction for staff. There was a question in regards to how the contingency line item has been used in the past and Ms. Rodenbeck explained the contingency funds are normally used up each year for unusual legal fees that come up, run off elections, and other items that come up unexpectedly.

Councilmember Dunn motioned to move conversation until we can have a discussion at Goal Setting as to where budget funds come from; Councilmember Schultz seconded.

Councilmember Dunn withdrew previous motion. Councilmember Dunn motioned to postpone discussion until Goal Setting, November 2022. Councilmember Schultz seconded.

Motion passed.

Meeting adjourned at 6:59 p.m.

Minutes by Kim Kerr, Administrative Supervisor

CIVIL SERVICE COMMISSION
City of Cedar Falls
CEDAR FALLS, IOWA

April 27, 2022

Honorable Mayor Green and City Council
City Hall, 220 Clay Street
Cedar Falls, IA 50613

Dear Mayor Green and Council Members:

The Civil Service Commission of the City of Cedar Falls, Iowa approved of and authorized administration of promotional testing for the position of Engineering Technician II. Listed below are candidates with their combined averaged test scores in rank order. Per Iowa Code Chapter 400, Veteran's preference points are not applicable to promotional lists. Tied percentages are presented in alphabetical order, if applicable.

Rank	Name	Combined Average Test Scores
1	Terra Ray	339
2	Austin Kane	334
3	Andrew Van Raden	318
4	Steven Brooks	314

Respectfully Submitted,


Paul Lee, Commission Chairperson


Crystal Ford, Commissioner


Cathy Showalter, Commissioner

Orig: Jacque Danielsen, City Clerk

Cc: Chase Schrage, Director of Public Works
David Wicke, City Engineer
Civil Service Records

CIVIL SERVICE COMMISSION
City of Cedar Falls
CEDAR FALLS, IOWA

April 27, 2022

Honorable Mayor Green and City Council
City Hall, 220 Clay Street
Cedar Falls, IA 50613

Dear Mayor Green and Council Members:

The Civil Service Commission of the City of Cedar Falls, Iowa approved of and authorized administration of promotional testing for the position of Land Surveyor. Listed below is the candidate that tested and resulting test score. Per Iowa Code Chapter 400, Veteran's preference points are not applicable to promotional lists.

Rank	Name	Test Score
1	Jacob Luzum	500

Respectfully Submitted,



Paul Lee, Commission Chairperson



Crystal Ford, Commissioner



Cathy Showalter, Commissioner

Orig: Jacque Danielsen, City Clerk

Cc: Chase Schrage, Director of Public Works
David Wicke, City Engineer
Civil Service Records



OFFICE OF CITY ADMINISTRATOR

CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
PHONE 319-273-8600
FAX 319-268-5126
www.cedarfalls.com

TO: Mayor Robert M. Green and City Council Members
FROM: Ron Gaines, City Administrator
DATE: April 25, 2022
SUBJECT: Departmental Monthly Reports Submission – March 2022

Please contact Administrator Gaines with any questions about the accomplishments of city staff contained in this monthly report.

Encl: (1) City of Cedar Falls Departmental Monthly Reports.

###

CITY OF CEDAR FALLS

DEPARTMENTAL MONTHLY REPORTS



March 2022

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FINANCIAL SERVICES
March 2022

Treasury

Financial Services is responsible for maintaining accounting and cashflow as it relates to the city treasury, monitoring securities held by the City and investing idle cash to provide safe investments while maximizing interest earnings. Currently, the City has \$57,436,370 invested in CD's and \$32,000,000 in liquid money market.

<u>Investments</u>	<u>Transactions</u>	<u>Amount</u>
CD's Matured	3	\$12,000,000.00
CD's Purchased	2	\$8,000,000.00
PFMM Deposit	0	\$0.00
PFMM Withdrawals	0	\$0.00
CD/Investment Interest		\$74,067.45

FY23 Budget

The final FY2023-2025 Financial Plan was approved by the City Council at the March 7th Council Meeting.

The state required budget forms were completed and filed with the Black Hawk County Auditor and Department of Management by the March 31st deadline. The state budget forms include the FY2023 budget figures as well as the FY2010 actual figures and the FY2022 projected figures.

Outside agencies that were funded in the budget, were notified of their award amounts. FY23 contracts for the funding will be presented to Council over the next few months.

FY22 Budget

Departmental amendments to the FY22 Budget were sent out to the departments in March and the submission of changes will be in April.

Miscellaneous Financial Activities

For March, 33 payroll checks and 660 direct deposits were processed. Accounts receivable were processed and 100 invoices were mailed out to customers. 1,285 transactions for accounts payable were processed and approved by the City Council for payment and 467 checks were mailed out to vendors.

The Cedar Falls Community Foundation audit was performed in March by Bergan, KDV.

HUMAN RESOURCES March 2022

SUMMARY OF PROJECTS, TRAINING & STAFF ACTIVITIES

- Risk Management Committee meeting held March 9th
- Regular review of COVID guidelines
 - COVID screening decision tree document resent to all employees in March as a reminder to continue following COVID-19 policies
- Reviewed six contracts/agreements for required insurance
- Review and follow-up of twelve public event permits
- RFP for the potential Enterprise Resources Planning (ERP) system was posted/communicated to vendors by consultant BerryDunn
- Personnel Policies: 503 Holidays, 309 Severance Pay, 506 Vacation, 704 Leaves of Absence, and 221 Remote Work updated and approved by Council
- Staff 2021 accomplishments reviewed and 2022 goals were completed
- Recruitment/Employment tasks related to:
 - FT positions: Administrative Supervisor, Community Services Coordinator, Cultural Programs Supervisor, Engineering Technician II, Equipment Mechanic, Land Surveyor, Maintenance Worker, Public Safety Director, Public Safety Officer, and Recreation & Community Programs Manager
 - PT positions: Community Service Officer, Facility Assistant (Community Center), Library Assistant (Community Center), Library Intern, Office Assistant (Police Records), and contracted Custodians
 - Seasonal/Special Purpose/Misc. positions for Community Development and Public Works departments (Aquatics, Recreation Programming, Hearst Youth Instructor, and Seasonal Laborers)
 - Land Surveyor Convention attended in Ames, IA on March 10th in an attempt to recruit for this open position

BENEFITS & COMPENSATION

- FY22 Wellmark Health Insurance SPDs were distributed to employees, retirees, and COBRA members who participate in the City's Plan B health insurance plan. It was not distributed sooner due to a printing error by Wellmark.
- Staff completed and sent in the annual reporting form for the Iowa Individual Health Benefit Reinsurance Association.
- Staff provided necessary information, including a census in order for Holmes Murphy and Associates to provide quotes on voluntary life and voluntary short term disability insurance if the City decides to offer those coverages.

CIVIL SERVICE COMMISSION

- Preparations for and follow up to the March 23rd meeting was completed and preparations for the April 6 meeting were completed
- Engineering Technician II candidates were approved to test and questionnaires were forwarded to complete and return by April 6
- Equipment Mechanic candidates were approved to test and interviewed in preparation of a certified list to be approved April 6
- A Maintenance Worker list was certified

HUMAN RIGHTS COMMISSION

- Preparations for and follow up to the March 2nd Executive Committee and March 14th main Commission meetings were completed

Finance and Business Operations Information Systems Division Monthly Report March 2022

Summary of projects, training and staff activities

- We continue work on the new document management software, the migration out of the old system is complete and we are currently moving documents into the new system. We worked with the vendor to development a digital approval process for invoices.
- City Hall Remodel:
 - We met in the council chambers to discuss rewiring need for the dias.
 - Also discussed Sturgis Falls parade coverage cable runs for Channel 15 needed by June 1.
- Kicked off our Disaster recovery project .
- Participated in a construction meeting for Main Street Phase II and III for camera needs.
- Started Commercial Inspections in LAMA with the fire department.
- Held a teleconference with potential vendors for the City's new Finance System.

Software Purchase/Installation/Upgrade Activities

- 43 software installations for 8 different departments
- 6 software upgrades were completed
- Installed 1 new software

Equipment Purchase/Installation/Upgrade Activities/Repairs

- 27 new pieces of equipment purchased for 5 different departments and inventory.
- 8 new equipment installations for 5 different departments.
- 2 equipment repairs for 2 different departments

Problem Resolution Activities & Assistance Activities

- 59 problem resolution or assistant activities took place for 11 different departments

Graptic Design Activities

- **Hearst Center:** MUM poster/graphics, many event and exhibit items
- **Tourism:** fillable form, beer trails, Sturgis falls poster
- **Other:** website updates, social media maintenance/graphics, business cards, promotional/communications graphics, laminating, website redesign assignments, Currents, Resilience Plan, Bike to the Future, misc. Public Safety items, Business and Industry

Channel 15 Programming Activities

- Cable TV Summary of projects
 - This month we produced 8 public meetings, 7 high school sports productions, 1 new Sports Talk show and 4 UNI Athletics events.
 - Aired 4 new Panther Sports Talk show and 4 University of Iowa "The Heartland" show.
 - Produced 1 new City News show
 - Produced 1 new Historical Cedar Falls show on the Broom Factory.
 - Continued weekly encoding and programming of church services for Public Access.
 - Programmed CFU and Mediacom cable providers for Channel 15 and Public Access.

- Updated & added Community Calendar events to the Channel 15 Announcements
- Drone flights included:
 - Cedar Falls Transfer Station
 - Cedar Falls High School (New High School Construction)
 - Business & Industry (Slumberland, Scratch, Starbucks)
 - Boulder Avenue Roundabout
- Facility Upgrades
 - Finished audio cable terminations for cables at Cedar Falls High School for upcoming All City Vocal Music Concert
 - Planned for new permanent cable installs to two locations: (3rd & Clay Street and Overman Park Band Shell)

Geographical Information Systems (GIS) Activities

- GIS Summary of projects
 - Worked with Water Rec to catalog all cctv documents
 - Updated 1,642 sanitary sewer service locations
 - Worked with Fire Dept to resolve commercial and rental licensing issues in lama
 - Worked with graphic designer to complete an article for Currents
 - Worked with admin to associate legacy permits in lama to current addresses
 - Worked with IT to import documents in to Laserfiche
- Completed 3 web and database projects 2 for different departments
- Completed 3 different data requests for 2 different entities.
- Provided 10 new maps for 4 different departments.
- Captured 62 GPS points
- Created 161 new addresses.

**FINANCE & BUSINESS OPERATIONS
LEGAL SERVICES
March 2022**

REPORT FROM SWISHER & COHRT – SAM ANDERSON:

Traffic Court:

City Cases Filed: 172 (this number includes both City and State tickets)

Cases Set: 5 (Traffic) 0 (Code Enforcement)

Trials Held: 0 (Traffic) 0 (Code Enforcement)

REPORT FROM KEVIN ROGERS, CITY ATTORNEY

- Review, Revise and Advise on 5 agreements
- Draft acquisition documents for several projects
- Fire SOG review and revision
- Advise on temporary appointments

**FINANCE & BUSINESS OPERATIONS
PUBLIC RECORDS
MARCH 2022**

Public Records Activity

Staff prepared agendas, minutes and electronic packets for two Regular City Council meetings, one Council Committee of the Whole meeting and two Council Work Sessions, two Planning & Zoning Commission meetings and two Technical Review meetings. Meeting follow-up communications, minutes and legal documents were drafted, processed, recorded and filed.

Responded to eleven (11) requests for public records.

Licenses / Permits Processed & Issued

- 433 Pet licenses
- 26 Paw Park permits
- 4 Poultry licenses
- 8 Public Event permits
- 4 Sidewalk Café permits
- 2 Tables & Chairs permits
- 2 Tree Trimmer licenses
- 1 Cemetery Interment Right
- 9 Liquor licenses and beer/wine permits

Drafted a Public Record Request policy that outlines current practices already in place for receiving and responding to public record requests, and which complies with Iowa Open Records laws.

Prepared and filed one property assessments for expenses incurred by the city to mow/clean up a property.

Prepared and finalized annual performance evaluations of public records and parking enforcement staff.

Participated in various discussions regarding Rental Permit processing in preparation of them being migrated into the City's LAMA permit and licensing program.

The unemployment rates for the month of February 2022 were 3.5% for the Waterloo-Cedar Falls Metropolitan Area, 3.5% in Iowa, and 4.1% in the U.S.

Parking Activity

Enforcement

1,251 Parking citations issued.
\$11,985.00 Citations paid.

Collection Efforts

\$ 3,385.00 Collections from delinquent parking accounts.
\$ 1,250.00 Vehicle immobilizations (25 vehicles).

Permits

\$ 4,225.00 Parking permits issued (122).

Drafted an ordinance amending the prohibited parking for the College Hill Farmers Market.

**FINANCE & BUSINESS OPERATIONS
LIBRARY & COMMUNITY CENTER
MARCH 2022**

Library Activity

Usage Statistics	January 2022	February 2022	February 2021
Customer Count	10,167	10,582	3,876
Circulation	31,641	31,000	23,506
Event Attendance	667	112	201

Special events in March included the following:

- Finding Your Next Career presented by IowaWORKS
- Read Across Iowa with 4-H and ISU Extension Office
- A spring break fairy tale escape room for families
- How to Identify Frauds & Scams, presented by Lieutenant Dennis O’Neill of the Cedar Falls Police Department
- Medline Plus: Healthy Recipes, a virtual program sponsored by the Network of the National Library of Medicine Region 6 Partner Outreach Program Award

Community Center Activity

Programs at the Community Center included cards, billiards, senior fitness classes, and ceramics. Rentals in February included a stamp club and a band. City meetings were held at the Community Center in March during the City Hall remodeling project.

Kate

City of Cedar Falls
 Community Development Services
 Inspection Services Division
 Monthly Report for:

Mar-22
 Total for Month \$5,538,111.00
 Total for Fiscal Year \$67,326,242.00
 Total Same Month - LAST YEAR \$7,409,908.00
 Total for Fiscal Year - LAST YEAR \$73,264,426.00

Construction Type	Monthly Summary				Yearly Summary			
	Issued	Dwelling Units	Valuations	Fees	Issued	Dwelling Units	Valuations	Fees
Single Family New Construction	6	0	\$2,062,232.00	\$15,247.30	53	0	\$16,078,586.00	\$120,515.55
Multi-Family New Construction								
Res Additions and Alterations	66	0	\$945,823.00	\$14,726.00	546	0	\$7,893,289.00	\$122,520.65
Res Garages	3	0	\$51,018.00	\$838.00	34	0	\$698,487.00	\$10,054.00
Commercial/Industrial New Construction	1	0	\$1,500,000.00	\$8,178.00	5	0	\$30,820,372.00	\$136,734.50
Commercial/Industrial Additions and Alterations	9	0	\$900,250.00	\$8,015.00	83	0	\$11,739,820.00	\$66,737.95
Commercial/Industrial Garages								
Churches	1	0	\$30,000.00	\$455.00	2	0	\$31,900.00	\$523.00
Institutional, Schools, Public, and Utility	2	0	\$48,788.00	\$506.00	6	0	\$63,788.00	\$693.00
Agricultural/Vacant								
Plan Review	9	0	\$0.00	\$10,037.00	69	0	\$0.00	\$122,662.00
Total	97	0	\$5,538,111.00	\$58,002.30	798	0	\$67,326,242.00	\$580,440.65

City of Cedar Falls
 Community Development Services
 Inspection Services Division
 Monthly Report for:

Mar-22

Construction Type	Monthly Summary				Yearly Summary			
	Issued	Dwelling Units	Valuations	Fees	Issued	Dwelling Units	Valuations	Fees
Electrical	75	0	\$0.00	\$7,616.70	412	0	\$0.00	\$37,428.80
Mechanical	69	0	\$0.00	\$5,684.00	682	0	\$0.00	\$56,642.00
Plumbing	85	0	\$0.00	\$7,216.00	582	0	\$0.00	\$43,348.50
Refrigeration	2	0	\$0.00	\$160.00	7	0	\$0.00	\$810.00
Total	231			\$20,676.70	1683			\$138,229.30

Contractor Registrations	Monthly Summary				Yearly Summary			
	Issued	Dwelling Units	Valuations	Fees	Issued	Dwelling Units	Valuations	Fees
Electrical	1	0	\$0.00	\$150.00	5	0	\$0.00	\$750.00
Mechanical					2	0	\$0.00	\$300.00
Plumbing					4	0	\$0.00	\$600.00
Refrigeration								
Total	1			\$150.00	11			\$1,650.00
Building Totals	97	0	\$5,538,111.00	\$58,002.30	798	0	\$67,326,242.00	\$580,440.65
Grand Total	329	0	\$5,538,111.00	\$78,829.00	2492	0	\$67,326,242.00	\$720,319.95

Item 17.

**PLANNING & COMMUNITY SERVICES DIVISION
MONTHLY REPORT
March 2022**

MONTHLY MEETINGS:

Planning & Zoning Commission – Meetings were held on March 9 and March 23.

March 9, 2022 Meeting			
Applicant	Project	Recommendation	Action Taken
City of Cedar Falls	Zoning Code Text Amendment – Daycare Uses in the M-1 Light Industrial District (TA22-002)	Approval	Held public hearing and voted to approve.
BKND, Inc.	Amendment of RP Master Plan and Preliminary Plat for Autumn Ridge 9 th and 11 th Additions (PP20-004)	Re-introduction and Discussion	Discussed and continued to next meeting
Brian Wingert	RP Site Plan Review – The Cove at Spruce Hills (SP21-013)	Introduction and Discussion	Discussed and continued to next meeting
Western Home Communities	MU Master Plan Amendment for Pinnacle Prairie Development	Introduction and Discussion	Discussed and continued to next meeting
March 23, 2021 Meeting			
Special Presentation	Cedar Falls Bicycle Plan Update	Introduction and Discussion	Discussed and noted public comments
BKND, Inc.	Amendment of RP Master Plan and Preliminary Plat for Autumn Ridge 9 th and 11 th Additions (PP20-004)	Discussion	Deferred to future meeting
Western Home Communities	MU Master Plan Amendment for Pinnacle Prairie Development	Approval	Approved
City of Cedar Falls	Zoning Text Amendment – Add a requirement for P&Z review of site plans in the CD-DT	Introduction and Discussion	Discussed and provided direction

Group Rental Committee – A meeting was held on March 15, 2022

Address	Unit	Owner	Requested Occupancy	Approved for	GRC	BRHA
622 Seerley Blvd	1	Southgate Properties III, LLC	4/unit	Waiting to get more information	3/15/2022	
1018 Main Street	1	AirJB, LLC	4/unit	Waiting on	3/15/2022	

				final occupancy prior to approval		
2422 Walnut Street	1	Southgate Properties III, LLC	4/unit	Waiting to get more information	3/15/2022	
2500 Walnut Street	2	Southgate Properties III, LLC	2/unit	Waiting to get more information	3/15/2022	
2504 Walnut Street	2	Southgate Properties III, LLC	3/unit and 2/unit	Waiting to get more information	3/15/2022	
2705 Walnut Street	1	Southgate Properties III, LLC	4/unit	Waiting to get more information	3/15/2022	
3117 Homeway Dr	1	Matthew Reynolds	4/unit	4/unit	3/15/2022	

Board of Rental Housing Appeals – A regular meeting was held on March 28, 2022.

<u>Address</u>	<u>Unit</u>	<u>Owner</u>	<u>Requested Occupancy</u>	<u>Approved for</u>	<u>GRC</u>	<u>BRHA</u>
710 W 22nd Street	1	K&B Property Rentals, LLC	4/unit	4/unit with stipulations	02/1/2022	03/28/2022

Board of Adjustment – No meeting was held.

Other Commissions, Board Meetings & Staff Liaison Responsibilities:

	<u>Date</u>	<u>Notes/Actions</u>
Bicycle and Pedestrian Advisory Committee	3/1/2022	Staff provide an update on the Bike and Ped Plan presentation to the P&Z will be on March 23 rd . Chair provided an update that the snow removal will map will be brought forward to City Council at the goal session every two to three years. The group discussed events planned for May Bike Month.
College Hill Partnership	3/14/2022	Resignation of Kathryn Sogard announced. Discussion of location and dates for College Hill Farmers Market. Agreed that Wednesday would be a better day for the market and keeping it in the same location as last year would be best. Brief discussion of UNI strategic planning effort.

Historic Preservation Commission	03/08/22	Commission provided update on the ongoing educational project for setting up house tour around Overman Park Neighborhood. City staff suggested to look for information from already completed surveys. Commission will be looking into more historic information that they can find on College Hill for a future educational project. Commission appointed Julie as the Chair for the commission and Sally as the Vice Chair for the commission unanimously.
Housing Commission	3/8/22	Continued to discuss the Council Goals related to housing. Commission responded back to Mr. Brown asking for more details on the Workforce Housing Project proposal.
Community Main Street Design Committee	NA	No meeting was held in March.

LAND USE INQUIRIES AND PERMITTING

- 383 general inquiries, including walk-ins, and staff responses with information/assistance.
- 102 land use permits were issued.

OTHER PROJECTS FOR MARCH INCLUDED:

- Bike Plan update project is ongoing. The Bike Ped Committee recommended approval of the latest version of the plan map which was presented to the Planning and Zoning Commission in March.
- The Bicycle and Pedestrian Advisory Committee is in consideration to become an official board or commission. Staff is preparing information to present to Council on the matter.
- Resilience Plan Public presentation is set for April 12.
- Cedar River Recreation Project has been preliminarily approved for the \$1.5 M request.
- Ongoing effort to address enforcement of rental paving ordinance.
- Various enforcement actions related to zoning and rental code violations.

ECONOMIC DEVELOPMENT:

- Continued coordination with consultant on design work for the expansion of the West Viking Road Industrial Park.
- Met with a business that is potentially looking to relocate and expand in the Cedar Falls Industrial Park.
- Attended monthly Cedar Falls Economic Development Corporation board of directors meeting.
- Continued working on preparation of necessary legal documents for several proposed industrial park projects.
- Met with a Cedar Falls business regarding future expansion plans.
- City Council approved an Agreement for Private Development with McWing, LLC for a new 40,000 sf development in the Cedar Falls Industrial Park.

- City Council approved an Agreement for Private Development with KL Iowa 01, LLC for a new 51,000 sf development in the Cedar Falls Industrial Park.
- Attended meeting with Grow Cedar Valley regarding participating in a new Livability Magazine annual publication for Cedar Falls and the Cedar Valley.
- Attended quarterly Good Morning Cedar Valley meeting at the University of Northern Iowa.
- Attended ribbon cutting for Zuidberg North America for their new industrial building in the Cedar Falls Industrial Park.
- Met with officials from Zuidberg who were visiting Cedar Falls from their home office in The Netherlands.

CDBG

- Work with INRCOG on administering the funds for projects and services agencies based on the recently updated Annual Action Plan.
- Continue to monitor sub-recipients of CARES ACT funds through the CDBG program.
- Work with City of Waterloo to work out the scope and funding for the Consolation Plan.

HOUSING CHOICE VOUCHER PROGRAM

Waiting List	470	Rent Subsidies (HAP payments)	\$101,423
New Applications Taken	13	Utility Payments	\$ 1,331
Units under Contract	206	Admin Fees	\$ 15,265
Initial Vouchers Issued	1		
Current Open Vouchers	8	Lease Up Goal	220
New Admissions	3		

Ongoing

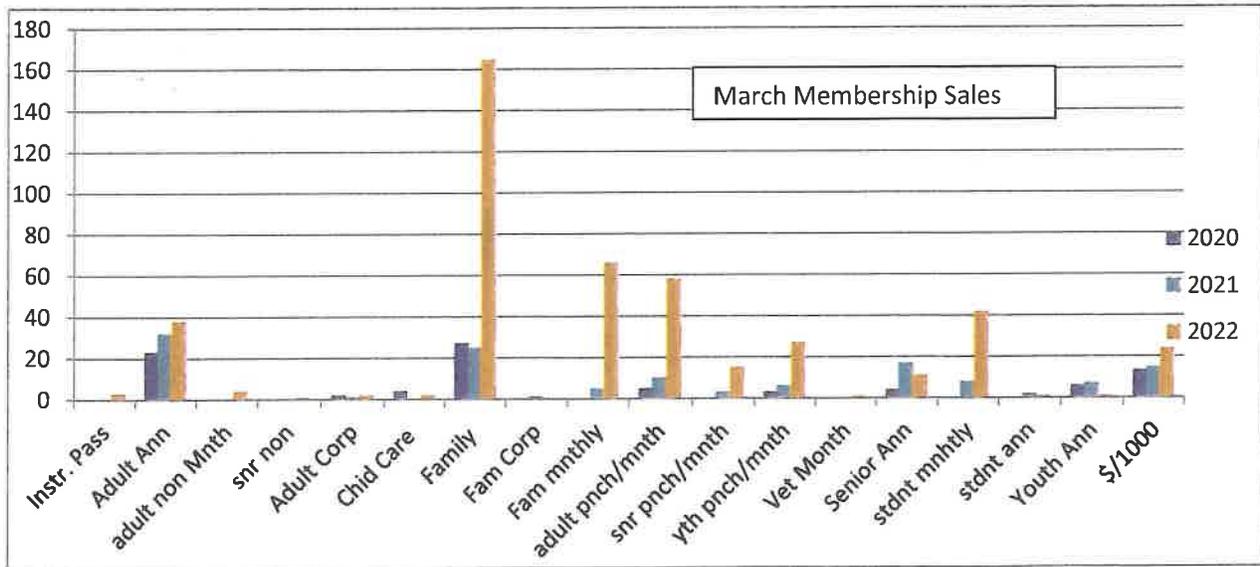
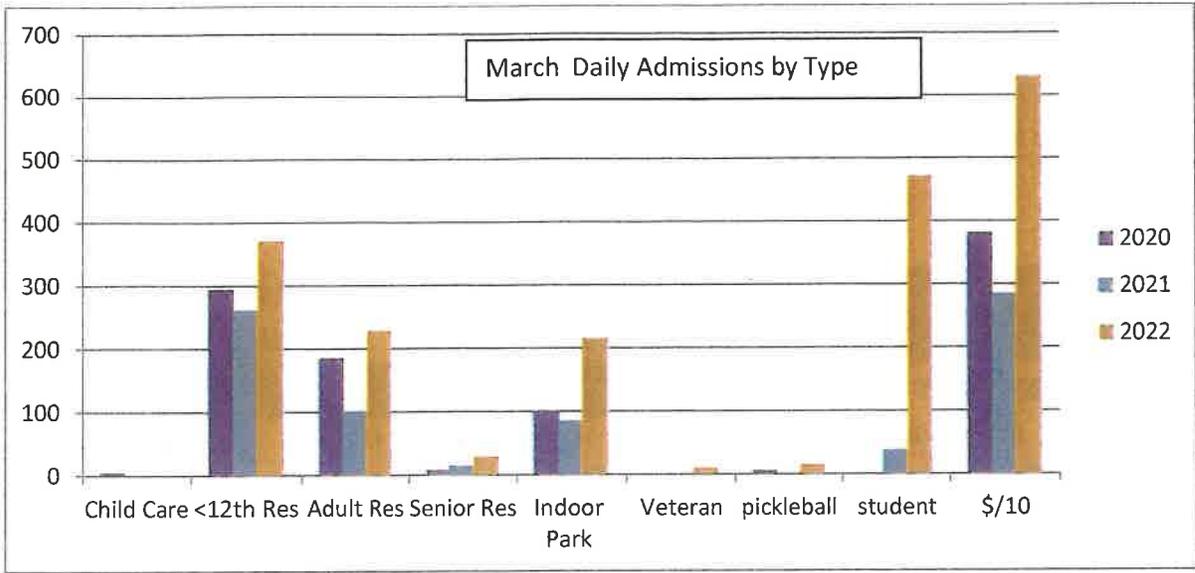
- All active files have been scanned. Continuing to scan in terminated files.
- Added new landlords
- Continuing to issue new vouchers/pulling from waitlist

ADD A DOLLAR REPORT

There was no application received for utility assistance in March. There was a balance of \$38,570.15 as of March 31, 2022.

Recreation and Community Programs March 2022

	Prev. Month February	This Month March	March 2021
Recreation Programs			
Fitness Classes Offered	186	213	139
Fitness Class Attendance	1775	1945	1076
Personal Training Sessions	124	93	68
Massages	56	71	39.5
SP Mon Mix Volleyball	252	252	140
SP Wed Mix Volleyball	56	112	0
SP Womens Volleyball	0	224	28
5th & 6th Grade Basketball	451	205	0
Swim Passes Sold (Winter)	1	1	6
Open Rec Swim/Lap Swim Numbers	686	447	262
Aquatic Program Usage	1056	846	573
Racquetball League	72	72	0
Ballroom Dance	0	48	0
Indoor Park	216	216	65
Child Care	63	45	0
Rec Center Rentals	24	22	0



CEDAR FALLS TOURISM & VISITORS BUREAU Monthly Report - March 2022



CEDAR FALLS



MEETINGS/CONVENTIONS/SPORTS

- Cedar Falls hosted FIRST Robotics (marketing grant supported), the Hawkeye Farm Show, Eastern Iowa Sports Show, and five other large events in March. Based on the new Iowa Travel Industry Professionals economic impact calculator, these combined events had an estimated economic impact of \$1,537,741.
- Sent four proposals for events in 2023 and 2024, and generated three new leads.
- Coordinated volunteers for Eastern Iowa Sportshow, USA Wrestling and Iowa 7v7 Football.
- Promoted upcoming Eastern Iowa Sportshow/American Cornhole League Midwest Open in the Courier and KWWL and promoted USA Wrestling Folkstyle Nationals and Iowa 7V7 Football on KWWL.



LEISURE

- AAA Living highlighted Cedar Falls as one of Iowa’s best college towns.
- Attended Canoeopia in Madison, WI to promote Cedar Falls and the trails.
- Beer Trail 2022 Kick-Off is planned for May 21 with new passport, app and map. This event is a partnership with the Spectrum Project with multiple bands, food, etc.
- Great American Rail-Trail - preparing for Rail-to-Trails Conservancy’s Celebrate Trails Day on 4/23.
- Registered five trails events, notifying all jurisdictions.
- Updated RodCon, Beer Trail and added Eddie Bowles walking/biking tour content on website.

favorite places

College Towns We Love

AAA Living

These towns are a little quieter during spring break making it a great time to sample their charms. Or visit during the school year to soak up the youthful energy.

Ames

Home to Iowa State University ▲
ISU has the largest collection of public art of any campus in the United States, plus three on-campus art museums. Don't miss the Brunner Art Museum, which focuses on the decorative arts. Another Ames highlight is Reiman Gardens with 17 acres of artistically designed gardens and the glass enclosed Christina Reiman Butterfly Wing with exotic species from around the world. thinkames.com

Jowa City

Home to the University of Iowa
In hip, energetic Iowa City, don't miss browsing the bookshelves at the famed Prairie Lights bookstore—an Iowa City institution since 1978. You can also attend an event at Hancher Auditorium, stroll the scenic Iowa River, shop the city's eclectic stores and enjoy farm-to-table food in locally owned eateries. thinkiowacity.com

Grinnell

Home to Grinnell College
The arts blossom here both on campus and in the historic downtown, from the "jewel box" bank designed by famed architect Louis Sullivan to the Grinnell Arts Center and Grinnell College's Museum of Art. Take the nearly 6-mile bike trail to Rock Creek State Park, and then return to enjoy a locally sourced (when possible) meal at the Prairie Canary Restaurant & Bar. grinnellchamber.org

Cedar Falls

Home to the University of Northern Iowa
Test your problem-solving skills in a puzzle room at the quirky Escapology, and then enjoy a home-cooked lunch at Bam Haggis. ☺️ 925 dairy barn transformed into a cafe and gift store specializing in Iowa-made goods. In the evening, take in a nationally touring performance at the Gallagher Blaudrain Performing Arts Center on the UNI campus. unifallstourism.org



COLLABORATION

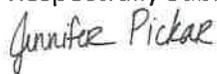
- Hosted Active Shooter Training for community partners.
- Published Hospitality Highlights newsletter x4, Weekender newsletter x2 and Notify Me posts x4.
- Attended UNI Admissions Visit Day Browsing Fair.
- Attended Volunteers on Tap.
- Attended Grow Cedar Valley Power Networking event.
- Attended Sturgis Falls Celebration board meeting.
- Attended Cedar Valley Sports Commission meeting.
- Attended Iowa Travel Industry Partners board & committee meetings and webinars.
- Attended Cedar Trails Partnership board and marketing meetings.
- Met with Experience Waterloo about the 2023 Visitor Guide.
- Attended Great American Rail-Trail Iowa Stakeholders meeting.
- Met with Gallagher Bluedorn Performing Arts Center.

GROUP TOUR

- Planned April site visit for motorcoach group coming in September.

	March 2022	February 2022 (last mo)	March 2021 (last year)
Visitor Center Traffic	389	278	383
Website Traffic	13,283	10,782	6,328
CedarValley365.com Users	1,465	1,059	1,910
Facebook - Visitor Center	9,177	9,175	8,976
Instagram	2,179	2,166	1,883
LinkedIn – B2B audience	392	386	245
Facebook – B2B audience	630	618	484
Digital Ad Campaign Impressions	1,300,490	836,778	n/a
Visitor Guide Distribution	2,799	1,091	1,683
Volunteer Hours	100	74	n/a

Respectfully Submitted,



Jennifer Pickar, Tourism and Cultural Programs Manager

CEDAR FALLS CULTURAL PROGRAMS

Monthly Report | March 2022



- The Hearst hosted a special roundtable discussion in conjunction with the exhibition “Our Town: Reclaiming the Narrative” featuring guest panelists Joy Briscoe, Matthew Gilbert, Cheryl Dong, and J.M. Hickey-Johnson. The roundtable was titled RACE IN IOWA: A TRAVELING ROUNDTABLE ON ISSUES, VISIONS & INITIATIVES. The event was grant-funded.
- The Hearst hosted a very successful Spring Break Camp that explored themes from exhibitions in the galleries.
- The new Spring brochure of programs, classes, and events was mailed. The cover featured artwork by Red House Studios UNI Alumni Artist Andrew Dickerson.
- A new billboard featuring a permanent collection artwork by Travis Gingerich was installed in two locations, funded via CARES Act grant funds. The grant also funded a series of radio ads on IPR.
- In addition to Spring Break camp, the ed team also offered a Boy Scout badge workshop, a middle school art club field trip, several sessions of two adult classes, four Messy Morning sessions, four ceramics special sessions, and two Northstar workshops.
- The “OLT” (Organizational Learning Team) working with Propel Nonprofits hosted a virtual stakeholders meeting to share the work completed by the team relative to programming scenarios for Hearst 2.0. A presentation to council is planned for later this spring.
- The Hearst closed two exhibitions, including “Our Town: Reclaiming the Narrative” and “Eddie Bowles’s Blues” – both collaborative projects.

Hearst Center Usage Statistics	Last Month	This Month	Last Year
	Feb FY22	March FY22	March FY21
In-Person and Virtual Attendance*	1342	2104	874
Off-site Ed/Outreach Encounters	1/15	0/0	0
Public Programs Offered**	5	8	6
Exhibition walk-in Viewers	167	354	278
Classes/Workshops Offered***	10	15	13
Rentals/Birthday Parties	3/2	2/0	4
Volunteers/# of Hours	3/9	2/4.25	8/17.5
Facebook Views	35785	46211	44021
Facebook Followers	2651	2674	2379
Instagram Followers	1006	1013	789
Ads, videos, press releases, articles	6	4	7
Friends Members/new or renewed	213/13	234/19	254/15

*includes door counter, estimated garden attendance, and virtual program attendance. Does NOT include views of recorded material; **includes on-site and virtual programs; ***includes themed take-home kits and virtual classes/workshops

Respectfully submitted,

Heather Skeens, Cultural Programs Supervisor

**ENGINEERING DIVISION
PROJECT MONTHLY REPORT - MARCH 2022**

Item 17.

<i>Type</i>	<i>Project No.</i>	<i>Project</i>	<i>Description</i>	<i>Status</i>	<i>Budget</i>	<i>Contractor/ Developer</i>
Sidewalk	SW-000-3223	2021 Sidewalk Infill and Trails	Sidewalks & Trails	Construction Underway	TBD	Engineering Division
Sidewalk	SW-000-3266	2021 Sidewalk Repair and Infill	Sidewalks & Trails	Construction Underway	\$157,876	Cobalt/Engineering Division
Streets	RC-000-3171	Cedar Heights Drive Reconstruction	Street Repair	Construction Underway	\$6,000,000	Snyder
Streets	RC-268-3245	Cyber Lane	New Construction	Construction Underway	\$296,324	Engineering Division Owen Contracting
Bridge	BR-000-3259	2022 Bridge Inspections	Inspections	Contracts	\$40,000	Foth
Subdivision	SU-364-3189	W. Viking Industrial Park	New Construction	Contracts	\$8,700,000	Snyder
Streets	RS-000-3275	2021 CFU Street Patching Project	Street and Sidewalk Repair	Construction Planned to Begin April 2022	\$161,198	Boulder Contracting/Engineering Division/CFU
Streets	RC-173-3228	Greenhill Road & South Main Intersection Improvements	Reconstruction	Construction Planned to Begin April 2022	\$3,400,000	Shive Hattery
Sanitary	SA-002-3182	Oak Park Sanitary Sewer	Sanitary Sewer	Letting	\$800,000	Water Reclamation/ Snyder
Sanitary	SA-000-3297	2022 CDBG Sanitary Sewer Rehab	Sanitary Sewer	Letting	\$250,000	Engineering/Water Rec
Storm Water	ST-115-3147	University Ave Biocell	Storm Water	Design	\$108,647	Engineering Division
Streets	SC-000-3273	2022 Seal Coat	Resurfacing	Design	\$100,000	Engineering Division
Streets	RC-362-3212	W. Viking Road Recon	Reconstruction	Design	TBD	Snyder
Streets	RC-000-3240	27th Street Improvements	Reconstruction	Design	TBD	AECOM
Streets	MC-000-3206	Center Street Street Scape	Recon	Design	TBD	Engineering Division Foth
Bridge	BR-106-3215	Olive Street Box Culvert	Box Culvert	Design	\$1,160,000	AECOM
Flood	FL-033-3088	Cedar River Safety & Recreation	Recreation	Design	\$50,000	Engineering Division
Sidewalk	SW-000-3293	2022 Sidewalk Assessment	Sidewalks & Trails	Design	TBD	Engineering Division
Sanitary	RC-000-3240	27th Street Improvements (Sanitary)	Reconstruction	Final Out Remains	\$270,000	AECOM/Pirc Tobin
Stabilization	MC-091-3218	Mandalay Slope Stabilization	Slope Stabilization	Final Out Remains	TBD	Snyder

**ENGINEERING DIVISION
SUBDIVISION MONTHLY REPORT - MARCH 2022**

<i>Project No.</i>	<i>Project Title</i>	<i>Description</i>	<i>Status</i>	<i>Budget</i>	<i>Contractor/ Developer</i>
SU-442-3165	Autumn Ridge 10th Addition	New Subdivision	Construction Underway	-----	BNKD Inc./CGA
SU-454-3257	Wild Horse 5th Addition	New Subdivision	Construction Underway	-----	CGA
SU-413-3199	Terraces at West Glen, New Aldea West Campus	New Subdivision	Final Out Remains	-----	New Aldea/Fehr Graham
SU-330-3151	Arbors Fourth Addition	New Subdivision	Maintenance Bond	-----	Skogman/CGA
SU-442-3121	Autumn Ridge 8th Addition	New Subdivision	Maintenance Bond	-----	BNKD Inc. Shoff Engineering
SU-282-1904	Gateway Business Park	New Subdivision	Maintenance Bond	-----	Shive Hattery Baker Construction
SU-445-3021	Greenhill Village Estates	New Subdivision	Maintenance Bond	-----	Nelson Construction & Development
SU-345-3186	Park Ridge Estates	New Subdivision	Maintenance Bond	-----	Brian Wingert CGA
SU-379-3207	Pheasant Hollow 7th Addition	New Subdivision	Maintenance Bond	-----	CGA
SU-197-3134	Prairie Winds 4th Addition	New Subdivision	Maintenance Bond	-----	Brian Wingert CGA
SU-168-3187	Prairie Winds 5th Addition	New Subdivision	Maintenance Bond	-----	Brian Wingert CGA
SU-173-3138	Sands Addition	New Subdivision	Maintenance Bond	-----	Jim Sands/VJ
SU-217-3193	Western Homes 9th Addition	New Subdivision	Maintenance Bond	-----	Claassen/Western Homes
SU-445-3020	Wild Horse 4th Addition	New Subdivision	Maintenance Bond	-----	Skogman/CGA
SU-440-3239	Autumn Ridge 9th Addition	New Subdivision	Preliminary Plat	-----	CGA
SU-184-3160	Greenhill Village Townhomes II	New Subdivision	Preliminary Plat	-----	Panther Farms/CGA
TBD	West Fork Crossings	New Subdivision	Preliminary Plat	-----	ISG

**ENGINEERING DIVISION
COMMERCIAL CONSTRUCTION MONTHLY REPORT - MARCH 2022**

<i>Project</i>	<i>Description</i>	<i>SWPPP Status</i>	<i>Detention Calcs Status</i>	<i>Developer/ Engineer</i>	<i>Project Status</i>
918 Viking Road	918 Viking Road	Under Review	Approved	Final Out Remains	Active
Creekside Condos	-----	Under Review	Approved	Fehr Graham Engineering	Under Review
Ridge Development Dupaco CCU	126 Brandilynn Blvd	Approved	Approved	CGA	Active
River Rec Area and Bank Improvements	-----	Under Review	Approved	City of Cedar Falls	Under Review
Willow Falls Addition	Bluegrass Circle	Under Construction	Approved	VJ Engineering Brent Dahlstrom	Active
Greenhill Village Estates	4705 Algonquin Drive	Approved	Approved	Axiom	Active

Department of Public Works Operations and Maintenance Division Monthly Report for March 2022

Streets Section:

- Pot hole repairs were performed throughout the month
- Prepared equipment for the construction season
- Cleared brush from several box culverts and drain structures
- Removed beaver dams in various areas
- Snow equipment was thoroughly cleaned and inspected in anticipation of storage

Traffic Operations:

- 121 traffic control signs were repaired or replaced
- Performed repairs to outdoor sirens as needed after testing
- Upgraded three (3) signalized intersections to flashing yellow left turn arrows
 - Viking & Hudson
 - Erik & Hudson
 - University & Main

Fleet Maintenance:

- 960 transactions were recorded through the City's fuel dispensing sites
- Used 12,387 gallons of fuel (5,894 ethanol, 6,493 diesel)
- 119 work orders were processed through the fleet section for the month
- Maintained all city fleet as normal for the month
- Performed replacement of hydraulic components at the transfer station

Public Buildings:

- Replaced high bay lighting in transfer station (LED Conversion)
- Work with City Hall remodel team to address project related issues
- Completed several minor modifications at Public Safety

Parks:

- Removed ice rink walls
- Installed roofing on drop toilets at Prairie Lakes and Big Woods Lake
- Swept recreation trails
- Performed prescribed prairie burn at UNI Wetlands Demonstration area and at the North Cedar Natural Resource Project

Cemetery:

- Performed eight (8) interments – One (1) Saturday service
- Four (4) spaces were sold in Greenwood Cemetery three (3) in Fairview Cemetery and one (1) in Hillside Cemetery

Refuse:

- 651 tons of residential solid waste was collected. Total of 643 three yard container dumps were recorded. Crews responded to 80 residential bulk item collections
- Crews collected 5.07 tons of yard waste from curbside cart collection
- The Transfer Station hauled 133* loads of solid waste to the Black Hawk County Landfill totaling 881 tons. *Route trucks hauled due to transfer shut down
- A total of 122 tons of household recyclable material was collected for the month

DEPARTMENT OF PUBLIC WORKS
WATER RECLAMATION DIVISION

MONTHLY REPORT - MARCH 2022

PLANT OPERATIONS

Overall plant performance was very good for March. All permit limits were met.

Our permit requires disinfection of our effluent to occur from March 15th through November 15th. The ultraviolet disinfection system was started on the 7th. The system is operational and performing well. Grabs were taken per permit requirements with the geometric mean result being 36.1 MPN, well below the limit of 126.

PROJECTS

Our annual slip-lining contract was awarded to Municipal Pipe of Hudson. This project involves trenchless repair of sanitary sewer mains. This is a cost effective way to repair lines with issues before they fail and cause problems for residents. Work on this project will begin in April.

SOLIDS DISPOSAL AND RECYCLING

Due to wet field conditions only 32,000 gallons of liquid biosolids were applied to our farmland in March. There was an additional 247,000 gallons processed through our belt filter press in March.

Crews hauled 3.9 tons of gritty, inorganic solids to the landfill.

SANITARY AND STORM SEWER CALLS AND SERVICE

There were six sewer calls for service from the public, one involved issues with the city main that was quickly resolved. There were two after-hours alarm calls for lift station problems, the problems were resolved quickly with no impact on homes in the area.

Crews cleaned 16,400 feet (3.1 miles) of sanitary sewer lines and televised another 400 feet.

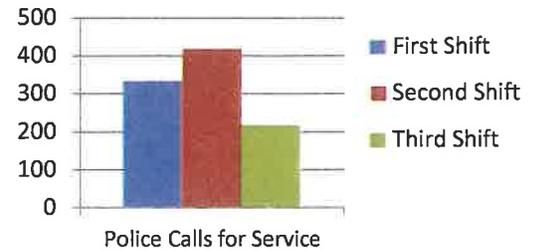
TRAINING AND PERSONNEL ISSUES

Several staff attended conferences in March. Much of our staff are required to maintain licensing from IDNR and these conferences offer the needed educational units for license renewal.

**DEPARTMENT OF PUBLIC SAFETY
MONTHLY REPORT
MARCH 2022**

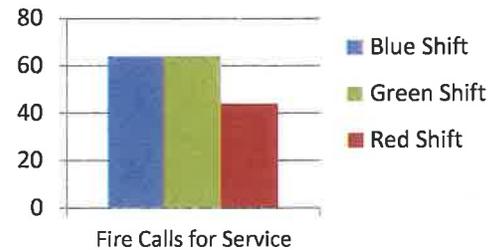
CEDAR FALLS POLICE

<u>Police Statistics</u>	First Shift	Second Shift	Third Shift
Calls for Service	334	418	218
Traffic Stops	91	264	171
Arrests	14	29	14
Accidents	31	42	3



CEDAR FALLS FIRE

<u>Fire Statistics</u>	Blue Shift	Green Shift	Red Shift
Calls for Service	64	64	44
Fire	0	1	1
Rescue/Medical	30	37	31
Service Call	3	4	3
Good Intent	10	7	4
False Alarm/Call	19	12	4
Hazardous Condition	1	3	1
Special Incident Type	1	0	0



POLICE CALLS FOR SERVICE

Type of Incident (Monthly)	Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22	Jul '22	Aug '22	Sep '22	Oct '22	Nov '22	Dec '22
Group A Serious Crimes	108	100	131									
Group B Other Crimes	74	52	41									
Traffic Accidents	98	113	88									
Other Calls	1582	1213	1308									
CFS Totals	1862	1478	1568									

Type of Incident (per year)	2014	2015	2016	2017	2018	2019	2020	2021	2022
Group A Serious Crimes	1570	1468	1469	1702	1467	1437	1407	1681	
Group B Other Crimes	620	674	579	613	683	661	565	745	
Traffic Accidents	708	734	790	720	774	613	228	1030	
Other Calls	15,421	13,828	12,573	13,244	13,936	14,819	14,590	15,856	
CFS Totals	18,319	16,704	15,411	16,279	16,860	17,530	16,790	19,312	

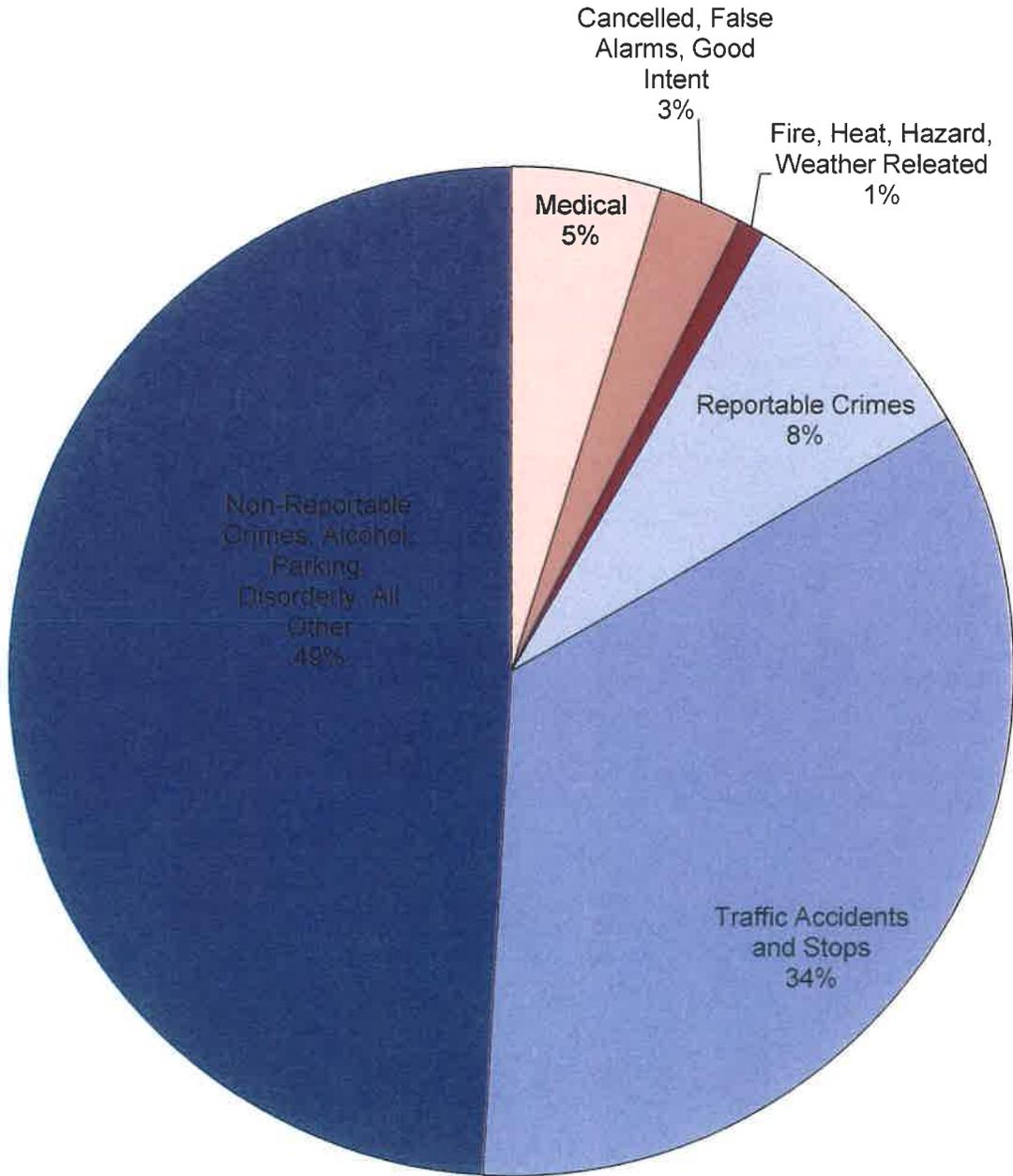
FIRE RESCUE CALLS FOR SERVICE

Type of Incident (Monthly)	Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22	Jul '22	Aug '22	Sep '22	Oct '22	Nov '22	Dec '22
Medical & Rescue	133	126	98									
Cancelled, False Alarms, Good Intent	41	38	56									
Fire, Heat, Hazard, Weather Related & Other	28	27	18									
Totals	202	191	172									

Type of Incident (per year)	2014	2015	2016	2017	2018	2019	2020	2021	2022
Non-Medical CFS	948	840	911	900	772	841	783	758	
Rescue / EMS Related	1051	1367	1570	1437	1022	1272	1328	1541	
Totals	1999	2207	2481	2337	1794	2113	2111	2299	

POLICE STATISTICS:	March 2022	Total 2022
Group A Crimes		
Murder/NonNeg Manslaughter	0	1
Kidnapping/Abduction	0	1
Forcible Rape/Sodomy/Fondling	1	12
Robbery	0	1
Assault	20	50
Arson	0	0
Extortion/Blackmail	0	0
Burglary/B&E	8	22
Theft	46	119
Motor Vehicle Theft	10	15
Counterfeit/Forgery	2	8
Fraud	26	55
Embezzlement	0	0
Stolen Property	0	3
Vandalism	7	35
Drug Offenses	11	35
Porno/Obscene Material	0	0
Op/Pro/Asst. Gambling	0	0
Weapon Law Violation	2	4
Group B Crimes		
Bad Checks	0	1
Disorderly Conduct	1	6
Driving Under Influence	5	41
Drunkeness	6	28
Non-Violent Family Offense	0	0
Liquor Law Violation	0	2
Runaway	0	2
Trespassing	1	6
All Other Offenses	28	55
Group A Total:	131	354
Group B Total:	41	141
Total Reported Crimes:	172	495
Traffic Accidents		
Fatality	0	0
Personal Injury	4	
Hit and Run	21	
Property Damage	63	
Parked Vehicle	0	
Total reported Accidents	88	
Driving Offenses		
Driving While License Barred		
Driving While Denied/Cancelled/Suspended/Revoked		
Eluding		
Total Driving Offenses		
Alcohol/Tobacco Violations	8	28
Calls for Service	1568	4425
Total Arrests	57	179

Cedar Falls Public Safety Experience Survey (March)



 FIRE

 POLICE



ADMINISTRATION

City of Cedar Falls
220 Clay Street
Cedar Falls, Iowa 50613
Phone: 319-273-8600
Fax: 319-273-8610
www.cedarfalls.com

MEMORANDUM

TO: Honorable Mayor Robert M. Green and City Council
FROM: Shane Graham, Economic Development Coordinator
DATE: April 22, 2022
SUBJECT: FY22 Report by College Hill Partnership

As you may recall, starting in FY09 we signed formal agreements with those outside agencies that receive funding from the City of Cedar Falls. As part of those agreements, these agencies were required to submit reports and documentation on how those funds were used.

Attached is the bi-annual report for FY22 filed by College Hill Partnership. The second ½ payment for their SSMID funding and the second ½ payment for their economic development grant are therefore listed on the council bills to be processed.

If you have any questions, please feel free to let me know.

xc: Jennifer Rodenbeck, Director of Finance and Business Operations
Pat Freese, Finance Clerk



College Hill Partnership

2304 College Street
Po Box 974
Cedar Falls, Iowa 50613

Phone: 319-273-6228
collegehillpartnership@gmail.com
www.collegehillpartnership.org

2021-2022

Board of Directors

Ryan Kriener, President
Hannah Peterson, Vice President
Becky Hawbaker, Secretary
Angela Johnson, Treasurer
Andrea Geary
Barb Schilf
Bettina Fabos
Brent Dahlstrom
Frank Darrah
Kyle Dehmlow
Samantha Bennett

15 April 2022

Mayor Green & Members of Cedar Falls City Council
220 Clay Street
Cedar Falls, IA 50613

RE: SSMID, Economic Development, Façade Grant, Community Betterment Grant

Attached please find the Biannual Report form College Hill Partnership detailing our organization’s current status and progress in promoting and revitalizing the College Hill.

In this report you will find the following information:

- Accomplishments of the last 6 Months
- List of Current Board of Directors
- Financial Statements
- 2021-2022 Budget (included on Financial Statement)
- Volunteer Hours

We are thankful for the support and collaboration that the City of Cedar Falls has given our organization.

With the submission of this report, we respectfully ask for the disbursement of the SSMID Funds, and Economic Development Funds, Funds to the College Hill Partnership. Please notify us if there is any additional information as needed as we would be happy to provide it.

Sincerely,

Kathryn Sogard, Executive Director

On behalf of the College
Hill Partnership Board Of
Directors



Economic Development Fund, SSMID & Community Development Fund EVALUATION FY22

Project Completion and Evaluation Form

To assist the Economic Development Review Board in evaluating the impact your organization/project had on contributing to or promoting economic development and the creation of quality employment opportunities in Cedar Falls; please complete the following (*use additional paper if necessary*):

Project Completion and Evaluation Form

Name of Organization: College Hill Partnership

Project Description:

SSMID

- The College Hill Partnership received approval for our business district as a Self-Supported Municipal Improvement District.
- The objective of the College Hill Partnership SSMID is to help further our organization by representing and advocating for the interests of College Hill. We have worked to do this through economic development, tourism, and quality of life in the College Hill area. We have also worked to improve the administration's performance, redevelopment, and revitalization of the

district. These funds specifically aid us in our mission of revival and promotion of the College Hill area.

Economic Development

- The College Hill Partnership received approval for an Economic Development Grant. The Economic Development grant's objective is to further our mission to remain a leader in the revitalization and promotion of the College Hill Overlay District. Funds for the specific assistance were to supply monies to support efforts of aesthetic caretaking, including cleaning and caring for the Hill.

Facade Improvement Grant

- The College Hill Partnership received approval for the Facade Improvement Grant.
- The objective of the Façade Improvement grant is to further our mission to remain a leader in the revitalization and promotion of the College Hill Overlay District. Funds are used to supply the CHP and the College Hill Businesses to improve the facades of their buildings.

Community Betterment Grant

- The College Hill Partnership received approval for the Community Betterment Grant. The Community Betterment Grant's objective is to further our mission to remain a leader in the revitalization of the Hill. Funds are used in conjunction with our College Hill Farmers Market partners to purchase street banners to facilitate placemaking and public events and encourage customers and visitors to come to the area.

What is the mission of your organization?:

- College Hill Partnership (CHP) is a non-profit organization that serves as the leader in the revitalization and promotion of the College Hill area, an urban neighborhood community. The scope of its mission includes promoting healthy neighborhood businesses and housing enhancement, strengthening collaboration and pride, developing public/private partnerships, and serving as an advocate for addressing area concerns.

Grant Amount: SSMID \$32,970+ (Approximation)

Economic Development Grant \$2250.00

Façade Improvement Grant \$6,000

Community Betterment Grant \$600

Address of Organization or person completing this application:

Street: P.O. Box 974

City: Cedar Falls

State: Iowa **Zip:** 50613

Phone: 319-273-6228

Email: collegehillpartnership@gmail.com

1. Do you consider your organization/projects a success from October 2021 through March 2022? Why?

- Our organization has made advancements over the last six months. The CHP focused on creating programming that supports our economic development mission in the previous six

months. In addition, the College Hill Partnership has helped facilitate several digital opportunities for stakeholders. These surveys and online groups have allowed voice our constituents' concerns on upcoming changes to the overlay district, local events, and parking changes impacting College Hill.

- Our Executive Director has worked hard to be a voice for College Hill. Without SSMID funding, the CHP would run solely on volunteer hours.
- We have continued to fund clean-up efforts in the area. In addition, we have worked with several other organizations, including UNI, GreenAmericorps, and ThreeHouse, to facilitate volunteer clean-ups of the College Hill Business District and College Hill Neighborhood.
- We are encouraged one new business has been located on the Hill and opened its doors over the last year. We are looking forward to seeing new entrepreneurs head to the Hill to open a business.
- We have also been a part of several collaborative projects with other local organizations. Such as:
 - o College Hill Street Farmers Markets
 - o UNI Homecoming Window Decorating
 - o College Hill Clean-Ups
 - o UNI Welcome Week Event

2. Does the outcome of this grant funding to your operation/project align with the Economic Development Fund/SSMID/Façade/Community Betterment goals of complementing Cedar Falls economic development efforts? Explain.

The College Hill Partnership use of SSMID funding aligns with the efforts of the City in several ways:

- Within the last year, we have seen one new business open on College Hill. Tales Untold Tattoos
- The College Hill Partnership is unique with its connection to the business district and the University (through a Staff Liaison and Student Board member). By funding the CHP, a multifaceted organization with a diverse demographic, the City of Cedar Falls ensures that customers connect to businesses and vice-versa. Through this connection, College Hill companies can supply offerings in demand. For example, several years ago, a study supported by the CHP helped neighbors voice their support for a coffee shop on the Hill. Because of this study, the College Hill Business District was able to gain Sidecar Coffee, now a staple of the Hill.
- In the last few years, we have made additional efforts to study the desires of the patrons of College Hill and the nearby residents. We have partnered with a group of university students to promote a survey determining the Partnership's desired offerings on College Hill. This group of students uses some base information the partnership has used before. They have created and revised a survey to include students at UNI. This partnership ensures a large sample is collected from a broad spectrum of users. We continue to work to collect data in the ever-changing economic environment. In the last six months, we have started a partnership with the Cedar Falls High School CAPS program, and we look forward to data they are working to collect that we can add to our current data set about the public desires for College Hill. We hope to use the data collected to create a more comprehensive study of community members and visitors to Cedar

Falls. Like our study that helped bring Sidecar Coffee to the Hill, we hope publicly promoting our findings will allow us to attract various businesses to College Hill.

- During the pandemic, we had the opportunity to strengthen our partnership with the University of Northern Iowa. We used our partnership to spread a cohesive message about the importance of safety measures. From the beginning of the pandemic, our board understood that we needed to work together to keep the community healthy keep the economy going. Our organization worked with the College Hill Businesses, University, and the City to promote healthy practices by:

- o Installing space markers on the ground outside of Hill Businesses
- o Provided window cling signage for businesses to promote healthy habits
- o Had a company implement digital signage to encourage mask-wearing
- o Created a continually updating spreadsheet of practices, services, and times of operation to help the public know what each of the Hill Businesses was doing to continue to serve the public

- o Partnered with the University and City to promote mask-wearing in the PSA campaign
- Our board understood keeping the community healthy would keep students on campus; by keeping students on campus, they would continue to support the businesses. We know it was not always easy to step into a leadership role. Still, the CHP Board felt it was their duty to support our community by doing everything we could to promote the best habits to keep our community members safe and healthy. Because of the efforts of all, we are happy to report that College Hill had no vacant storefronts during the pandemic.

- Currently, there are over five vacant storefronts. Even though the State of Iowa has returned to a new normal, College Hill still faces challenges caused by changing purchasing and dining habits. The evolution of patterns impacted traffic on the Hill and lower enrollment at the University of Northern Iowa (caused by faster graduation rates), a challenging economic environment with increased inflation, and other changes. The challenges the Hill faces tell us that the CHP's mission to promote and encourage revitalization is still vital to the health and vitality of the Hill.

3. Did receipt of an Economic Development Fund, Community Betterment grant, and SSMID enable your organization/project to provide a new service to promote economic development or the creation of quality employment opportunities in Cedar Falls? How?

- The nature of College Hill is ever-changing. It is a developing area that requires that our organization continually focus on renewal and community engagement. The SSMID, Economic Development, Façade Funds, and Community Betterment funding help the College Hill Partnership provide numerous services promoting economic development and improving employment opportunities. This past year the College Hill Partnership has maintained a part-time Executive Director through such funding programs. SSMID Economic Development, Façade Funds, and Community Betterment monies helped further our mission of promoting and revitalizing College Hill. It helped us create consistency on our board. It has also allowed our board some continuity when working with other organizations on collaborative projects. Our services fall into several key areas:

- Encouraging cooperative business strategies
- Developing awareness of the neighborhood and business district through digital media

- Including several collaborative opportunities for marketing through events and partnerships
- Improving the physical appearance of the College Hill
- Promoting the District
- Sponsoring and Fostering Cultural Events
- Promoting healthy activities around Cedar Falls
- See specific examples in the following answer

4. Please provide a summary of activities complete from April 2021 through October 2021 by your organization/project.

The College Hill Partnership has many services aimed at promoting economic development. Through the receipt of funds, we were able to undertake many new projects during the year. Summarizations of our organization's activities are as follows:

Encouraging cooperative business strategies. The College Hill Partnership understands the challenges the College Hill area faces. We work together with merchants, residents, landlords, the University of Northern Iowa, and Cedar Falls to make physical improvements and promote the entire overlay district. We have also been at the forefront in facilitating growth through better communication and connecting relevant parties. We have helped business growth by establishing a College Hill TIF District, a College Hill Urban Revitalization Program (CHURP), and participation in the Façade Grant Program.

In collaboration with the Cedar Falls High School CAPS Program, the CHP Executive Committee has started to work on surveying upper-level high school students on their opinions about College Hill. We are hoping this survey will determine what is missing in the business district and help the CHP facilitate a more extensive study of the public. The last economic development survey the CHP worked on helped bring Sidecar Coffee and the College Hill Farmers Market and identified other opportunities for the CHP and the College Hill area.

In addition to this survey, we have been working on compiling information about residents within our district. Knowing each segment of our organization will help ensure we provide the necessary services to the community that we serve. This sort of data helps inform our business decisions and support the local business environment. With more storefronts open on College Hill than there have been at one single time in the last five years, the CHP is working to be proactive in attracting businesses that our neighborhood and community can sustain. Consistent efforts and meetings with the local shops and an active Executive Director have helped us improve our communication with the overall business district. We have been able to work with city staff to get the community involved in several public input opportunities, from the Pettersen Plaza Expansion to Imagine College Hill Visioning. We use our communication channels to promote events and projects the City works on, such as the Bike to the Future. Many community members have helped us voice specific challenges that College Hill faces, including; safety, connectivity, accessibility, and aesthetic care.

Improving the physical appearance of College Hill. One of CHP's charges is to create an inviting environment where people want to live, work, and visit. The College Hill district is a significant gateway to Cedar Falls through UNI. It is one of the first districts to create an impression; the local area shows visitors, future students, and parents. The CHP has overseen the maintenance of flower beds in Pettersen Plaza and College and 23rd Streets, and the parking lots on the Hill. The flower beds on the Hill were highlighted on several Master Gardner websites highlighting public garden spaces and maintaining them successfully. Continually, the College Hill Partnership has worked with the Black Hawk County Master Gardeners to aid our organization in the area's beautification. Their volunteers have continued to donate countless hours to help put the plant beds to bed for the winter season.

A collaboration between the College Hill Partnership, BHC Master Gardeners, and Friends of Pettersen Plaza has spent countless hours providing an aesthetically pleasing, event-friendly space at the bottom of the Hill that reflects the Namesake of the Plaza, Hugh Pettersen. To date, we have raised over \$17,000 in private donations to go towards the improvements of Pettersen Plaza. This effort has resulted in a beautiful, aesthetically pleasing area drawing the local community's attention; this has included tables and new plantings, all made possible through private donations and funding from the Community Betterment Grant through the City of Cedar Falls. In addition, we continue to care for the plantings and trees in the plaza and have used our gum buster to clean up some of the stuck-on messes left behind by users of the Hill.

Many board members and CHP volunteers spend free time picking up trash and debris left behind in highly used areas like the College Hill neighborhood. Another proud partnership we have is with Green Iowa Americorps and TreeHouse Collaborative Campus Ministries. We have facilitated a clean-up service day through this partnership and have been planning another one for Earth Day this spring. These days featured an opportunity for UNI Students to help us clean up the Hill. Over a dozen people were on the Hill for just two hours, picking up trash and recyclables for the Halloween clean-up.

The College Hill Partnership wants to also thank the City of Cedar Falls for the lengthy discussions about trash collection in the College Hill Business District and for working to solve the never-ending trash challenges of a diverse district like ours. Staff helped us reach out to businesses regarding the trash bins behind companies on the corner of W23rd and College Street. This communication leads to the collaboration between business owners to monitor the refuse collection area to ensure items are properly discarded. We appreciate that the City wants to care for our community and understand funding for that care can be costly. Our organization wants to thank City Staff and City Council Members for realizing that additional expenses required for caretaking would be an additional burden. This burden would mean our focus would shift away from other economic development activities. It takes a lot of financial support and human resources to care for trash on the Hill.

We have also been fortunate to partner with SAE on the Northern Iowa Campus to watch for one of the more extensive beds along 23rd Street. This partnership has allowed us to build a new relationship with young community members and strengthen our partnership with the University of Northern Iowa. With our unique position close to campus, we believe our job is to help encourage university students and community members to come together to make our

community a better place to live, work, and play. By bringing these two groups together, we hope we can work towards common goals to improve our community.

Usage of Economic Development Fund Monies. The College Hill Partnership was awarded \$2,250 through the Economic Development Fund. All funds have been allocated to aesthetic caretaking. These funds have allowed us to fill a position to help care for the College Hill Business District. This caretaker is an excellent addition to our staff and has kept the Hill clean and safer between planned volunteer clean-ups. They have also helped us keep the beds watered due to decreased volunteer availability due to the pandemic with the high traffic volume on College Hill, a consistent effort required to keep it clean.

1. Aesthetic Caretaking Project:

This past year, we have employed an aesthetic caretaking professional to help us care for the Hill. In addition to this employee, we have been able to supply this person with much-needed cleaning equipment to keep the Hill cared for and clean. In addition to their services, we have continued to care for College Hill's aesthetic quality. We were able to do this by supporting beautification efforts, supplying plantings, such as flowers, trees, and the overall care for beds along College Street and West 23rd Street.

In-kind donations (Hours):	94 x \$28.54 = \$1,455.54 estimated (Since May 2021)
Salary:	\$1605.00 (Last 6 Months)
Beautification:	\$313.14 (Since July 2021)

Total Project Cost: \$3,373.68

“The Current Estimated National Value of Each Volunteer Hour is \$28.54 Updated April 2021. Volunteers in the United States hold up the foundation of civil society. They help their neighbors, serve their communities, and provide their expertise. No matter what kind of volunteer work they do, they are contributing in invaluable ways.” Information obtained from <https://independentsector.org/>.

Estimate of Facade Fund Monies. The CHP was awarded monies through the Facade Fund. Monies are utilized to make improvements in our district. By allocating funds to businesses investing in improving their facades, the overall appearance of the Hill is greatly enhanced. We appreciate that the City is willing to let this funding flow over into the next fiscal year, understanding that due to the pandemic, businesses have not always put façade improvements as a top priority. We have yet to receive any funds this fiscal year as we have not received and awarded any projects in our district. We are hopeful the funds will be used before the deadline of June 30, 2022.

Grant Awards Include:

N/A As of 7-1-2021

Usage of Community Betterment Grant Monies. The College Hill Partnership has been working closely with the College Hill Farmers Market and serves the local community by

bringing local vendors to the urban area of College Hill. This organization has been working hard over the last six months to promote the farmers' market and businesses and events on the Hill. The College Hill Farmers Market relocated to W 22nd Street this year, and now the change of day. To ease some confusion about the differences, the CHP worked with the market to purchase additional street banners. The banners have been ordered, but we are waiting to be billed and hung on light poles. Our intention with this project is to foster a sense of place and encourage the community to come to the Hill and shop for local farm-fresh goods and hopefully venture into College Hill Businesses to support local businesses.

Promoting College Hill. The College Hill Partnership is promoting the Hill through regular face-to-face meetings, frequent email communication, a booth at the annual College Hill Arts Festival, our website (www.collegehillpartnership.org) and blog,

- Facebook Page (1872, a 1.4% decrease over the previous six months),
- Twitter account (2459, a .8% decrease over the previous six months),
- Instagram account (1888, a 1.2% increase in the last six months),
- and newly added LinkedIn account (476, a 4.1% increase in the last six months),
- & Snapchat, YouTube, and Pinterest pages,

All help keep our members and interested groups connected and up-to-date with what's happening on College Hill and how we can collaborate on its improvement. For example, one of the most popular posts on our Social Media channels was collaborating with UNI and Fortepan Iowa. As a result, we worked to capture the process of installing five wheat pasting murals on College Hill. The social reach was massive for us and a great highlight for College Hill and Cedar Falls. This social media exposure even reached the country of Fortepan's origin, Hungary.

We have also connected with members via email, Facebook private groups, and google groups to ensure we communicate the CHP's activities. We have used our blog on our website to feature upcoming events, important College Hill news, and updates from the City. In addition to all of our social media work, we have featured several guest bloggers from our community writing about all things College Hill. One of our most viewed blogs is an article about the history of the trees along Seerley Blvd. Because of the vast nature of the College Hill Partnership, there are many exciting dimensions we can highlight. We also have the opportunity to tell stakeholders' stories. The Partnership felt a great way to showcase our diverse community was to increase our social reach through an online publication. This blog allows us the opportunity to showcase issues relevant to our community.

Created after the start of the pandemic, our private Facebook business group has helped to facilitate conversations between all businesses on the Hill. As one can imagine, there were many things to communicate about during these abnormal 24 months. It is important to help businesses come together to talk about:

- Updates from State & City
- Pandemic Services (Grant/Loan Opportunities)
- Closures & ever-changing regulations/restrictions
- Best practices during a pandemic

The value of this space has been very beneficial for us. It has allowed us to get out information to the College Hill Businesses and has also been an area where they can communicate with other business owners and managers. We have also used this group to collect feedback about some public parking changes. In the next six months, we plan to use this group to encourage College Hill business owners to be active in the upcoming change to the city code for the College Hill area. We hope to help College Hill Businesses to stay updated with changes in the district, including parking lot resurfacing, and stay up to date with current College Hill Events.

We look forward to continuing this digital space to foster growth and communication within our community.

Sponsoring and Fostering Cultural Events. Since 2008, the CHP has sponsored many events that have become traditions. The CHP Annual Meeting (April) and the annual neighborhood picnic (August). The CHP also helped establish the College Hill Farmers Market, 22nd and College, co-sponsored with UNI's CEEE (weekly, Thursdays, June- Oct). This year we have supported hosting the farmers market on W 22nd Street to encourage more vendors and customers to participate.

We look forward to the change of day to Wednesday this summer as the market management and vendors believe this will spread the time between Cedar Falls markets and draw more market-goers to the Hill.

Many of our own College Hill events have inspired local businesses and other groups to run their own College Hill events. Events include Pear Fair – Mohair Pear (October, which began in 2011), the College Hill Music Festival (May; formed in 2013), and the College Hill Criterium Bicycle Race (April, started in 2013). We have hosted an annual Oktoberfest event, which helped support and increase business activity and showcases what the College Hill area has to offer. We have also been honored to work with the University of Northern Iowa and Community Main Street to create an excellent Fall Kickoff for New UNI students. This event helps to introduce students to both districts and help them become more familiar with Cedar Falls. The College Hill Partnership has noted that our most successful events partner with other community organizations. By having more organizations involved, we can cross-promote the event, develop stronger community bonds, and spread out the burden of the cost events can create.

Activities on the Hill such as these are an important way to appeal to a substantial, diverse demographic our neighborhood serves. Public events and activities bring significant revenue to College Hill and the City of Cedar Falls. All activities mentioned above increase the vitality of

College Hill, drive interest in spending time on the Hill, and aid economic development within our local district and the City of Cedar Falls.

Due to the ongoing pandemic, many of our typical events had to be redeveloped, delayed, or altogether canceled. Many of the above events did not happen in the past two years. Still, we have been able to host several virtual events and forums and bring back a couple of in-person events to celebrate the UNI community and promote College Hill Businesses. We have been working on some upcoming events to promote the Hill, which includes:

- College Hill Garage Sales
- Neighborhood Coffee Dates
- College Hill Clean-Ups

Fostering Partnership with City of Cedar Falls: The College Hill Partnership values the working relationship with the City of Cedar Falls. This includes but is not limited to:

- Regularly communicating with city staff through:
 - o Hosting city staff liaison to CHP board meetings
 - o Monthly meetings with Mayor Green
 - o Hosting city council members to CHP board meetings
 - o Serving staff to serve on Parking Tech Committee
 - o Other communication about issues important to College Hill
- Working to help promote activities and important issues the City is working on
 - o Parking
 - o Resilience Planning
 - o College Hill Visioning
 - o Annual Earth Day Clean Up
 - o Other issues
- Attending Council Meetings
- Participate in joint media communications, including:
 - o Interviews on TV and for radio
 - o Social Media live streams

This partnership is essential to our organization and the people we represent. A specific project of utmost importance is the Imagine College Hill Visioning. Our organization spent countless hours participating in public meetings, promoting city events, and encouraging everyone to participate in this project because of its potential to create lasting change in our district. Our staff helped promote the Imagine College Hill public events through:

- two radio interviews
- 2-3 TV appearances
- Over 40 Facebook posts (on our public page and in private Facebook groups we facilitate)
- 50+ Tweets
- 5+ LinkedIn posts
- 20+ Instagram posts
- Sent emails to our emailing lists
- Created blog posts
- Delivered printed material to College Hill Businesses to hand out to their customers
- Hung posters in public kiosks on Hill

- Created a YouTube playlist of all the public recorded meetings for those who could not attend meetings in person.
 - Advocated to have the vision come to reality soon, urging the council to listen to the public and fund line items in the budget to move zoning code changes forward.
- We look forward to continuing this work as the vision created through the Imagine College Hill Visioning Process helps influence future zoning code changes for our district.

5. Do you have suggestions for improvement of this grant process?

We do not have any suggestions at this time.

- 6. The Economic Development Fund Evaluation Reports (Bi-Annual) for the Fiscal Year 2022 must be submitted by October 15 15, 2020, and April 15, 2021, to:**

**Cedar Falls Economic Development Review Board
c/o Director of Community Development
220 Clay Street
Cedar Falls, IA 50613**

Supporting Documents

**College Hill Partnership
2021-2022
Board of Directors**

Resident: Angela Johnson (2021-2023) – pplcenter@yahoo.com
Resident: Becky Hawbaker (2020-2022) - becky.hawbaker@uni.edu
Landlord: Bettina Fabos (2020-2022) –Bettina.fabos@gmail.com
Landlord: Ryan Kreiner (2019-2021) - rkriener@msn.com
Business: Andrea Geary (2021-2023 – milkboxbakery@gmail.com
Business: Barb Schilf (2020-2022) - barb.mohairpear@gmail.com
At Large: Kyle Dehmlow (2019-2022) - kyledehmlow1@gmail.com
At Large: Hannah Peterson (2021-2023) – hannahdotpeterson@gmail.com
At Large: Brent Dahlstrom (2019-2022) - brentdahlstrom@gmail.com
At Large: Frank Darrah (2021-2023) – wfd@cfu.net
At Large (Student): Samantha Bennett (2021-2023) - nisg-president@uni.edu

Non-Voting Board Members

Past President: Chris Martin – chris.martin@cfu.net
UNI Liaison: N/A
City of Cedar Falls Liaison: Karen Howard – Karen.howard@cedarfalls.com
City Council Representative: Simon Harding- simonharding.cf4@gmail.com
Master Gardner: Vaughn Griffith – vjgriff@forbin.net
College Hill Arts Festival Liaison: Doug Johnson – doug.johnson@uni.edu
Grow Cedar Valley Liaison: Cary Darrah - carydarrah@cfu.net
Community Main Street Liaison: Kim Bear - director@communitymainstreet.org
Crystal Ford - crystal.ford@bergankdv.com
Executive Director: Kathryn Sogard - collegehillpartnership@gmail.com

Supporting Documents:
Financial Statement & Budget
See Attached Document

Total Volunteer Hours
See Attached Document

College Hill Partnership 2021-2022 Budget Financial Statement

Item 18.

Income	Budget	July	August	September	October	November	December	January	February	March	April	Remaining Budget	Total
Memberships/Donations	\$ 1,500.00	\$ -	\$ 23.97	\$ -	\$ 35.00	\$ -	\$ -	\$ 216.35	\$ 382.07	\$ 192.84	\$ -	\$ 1,224.68	\$ 850.23
SSMID	\$ 26,000.00	\$ -	\$ -	\$ -	\$ 3,510.00	\$ 9,159.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,840.59	\$ 12,669.41
Economic Development Grant: City of Cedar Falls	\$ 2,250.00	\$ -	\$ -	\$ -	\$ -	\$ 1,125.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,125.00	\$ 1,125.00
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tree Fund	\$ 1,625.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,625.90	\$ -
Facade Fund	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Betterment Grant Funds	\$ 600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600.00	\$ -
Pettersen Plaza Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PPP Loan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Income	\$ 37,975.90	\$ -	\$ 23.97	\$ -	\$ 3,545.00	\$ 10,284.41	\$ -	\$ 216.35	\$ 382.07	\$ 192.84	\$ -	\$ 23,906.17	\$ 14,644.64
Expenses													
Advertising/Donations	\$ 1,500.00	\$ -	\$ -	\$ -	\$ 120.00	\$ -	\$ 34.09	\$ -	\$ -	\$ -	\$ -	\$ 1,380.00	\$ 154.09
Insurance	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 462.00	\$ -	\$ 1,500.00	\$ 462.00
General Office Expenses	\$ 2,400.00	\$ 94.20	\$ 332.27	\$ 94.20	\$ 94.20	\$ 94.20	\$ 944.20	\$ 94.20	\$ 152.20	\$ 254.59	\$ -	\$ 1,668.13	\$ 2,154.26
Salaries (ED)	\$ 18,750.00	\$ 1,936.30	\$ 817.79	\$ 1,342.47	\$ 1,376.11	\$ 1,236.58	\$ 2,012.00	\$ 716.70	\$ 1,416.99	\$ 1,215.28	\$ 527.11	\$ 9,312.05	\$ 12,597.33
Taxes	\$ 2,000.00	\$ 421.80	\$ -	\$ 581.19	\$ 479.70	\$ 314.65	\$ 283.39	\$ 584.49	\$ 132.23	\$ 309.55	\$ -	\$ (67.18)	\$ 3,107.00
Hill Cleaning Service	\$ 2,000.00	\$ 197.40	\$ 221.64	\$ 367.09	\$ 360.16	\$ 339.39	\$ 180.09	\$ -	\$ 304.75	\$ 297.83	\$ -	\$ 334.23	\$ 2,268.35
Hill Cleaning Equipment	\$ 250.00	\$ -	\$ 95.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 154.25	\$ 95.75 \$ 2,364.10
Business Improvement Committee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Organization Development Committee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Neighborhood Services Committee	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -
Beautification Committee	\$ 1,000.00	\$ -	\$ 217.39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 782.61	\$ 217.39
Light Up College Hill Committee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Communication Committee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Seerley Park Committee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing/Promotions (Events) Committee	\$ -	\$ -	\$ 302.79	\$ 124.73	\$ 281.90	\$ -	\$ -	\$ -	\$ -	\$ 25.00	\$ -	\$ (709.42)	\$ 734.42
Farmers Market	\$ 700.00	\$ 144.00	\$ 236.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 319.19	\$ 380.81
Tree Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pettersen Plaza	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Banners	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 107.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (107.00)	\$ 107.00
Total Expenses	\$ 30,400.00	\$ 2,793.70	\$ 2,224.44	\$ 2,509.68	\$ 2,712.07	\$ 2,091.82	\$ 3,453.77	\$ 1,395.39	\$ 2,006.17	\$ 2,564.25	\$ 527.11	\$ 8,648.71	\$ 22,278.40
Balance (Income vs. Expenses)		\$ (2,793.70)	\$ (2,200.47)	\$ (2,509.68)	\$ 832.93	\$ 8,192.59	\$ (3,453.77)	\$ (1,179.04)	\$ (1,624.10)	\$ (2,371.41)	\$ (527.11)		\$ (7,633.76)
Check Accounts Ending Balance		\$ 45,831.85	\$ 42,280.22	\$ 40,141.65	\$ 41,541.21	\$ 48,602.52	\$ 46,919.00	\$ 44,949.80	\$ 43,130.95	\$ 41,287.57			
Pettersen Plaza Fund balance		\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00			
Facade Fund Balance		\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00			
Date of Balance		8/9/2021	9/13/2021	10/8/2021	11/8/2021	12/9/2021	1/10/2022	2/10/2022	3/13/2022	4/4/2022			

	Date	Number of People	Total Hours	Beautification Total	
Beautification Team (Master Gardeners)	May-October	3	15	15	
Beautification Team (Non-Master Gardeners)	May-October	2	4	4	
Beautification Team (Master Gardeners)	March-April				
Beautification Team (Non-Master Gardeners)	March-April				
Light Up College Hill Committee	May				
Executive Committee	May 3rd	4	4		
Board Meeting	May 10th	16	16		
Executive Committee	June 7th	4	4		
Board Meeting	June 14th	10	10		
Beautification Committee	June 15th	1	1	1	
Communication Committee	June 22nd	3	4.5		
Seerley Park Committee	June 17th	4	4		
Pettersen Plaza Tables	June 18th	3	4.5	4.5	
Creek Clean Up (Student Clean Up)	June 23rd	17	34	34	
Board Meeting	July 12th	9	11.25		
Seerley Park Committee	July 15th	4	4		
Communication Committee Coffee	July 17th	3	1		
Communication Committee	July 20th	3	3		
Board Meeting	Aug 9th	11	14.3		
Seerley Park Committee	Aug 13th	3	3		
UNI NOW Welcome Week College Hill Clean-Up	Aug 19th	9	10.5	10.5	
Communication Committee	Aug 24th	3	3		
CHFM & UNI NOW - Welcome Week Event	Aug 16th	4	7		
Pettersen Plaza Tables	Sept 10th	1	1	1	
Board Meeting	Sept 13th	13	16.5		
Seerley Park Committee	Sept 13th	6	6		
Communication Committee - Coffee	Sept 18th	2	2		
Seerley Park Committee	Sept 24th	2	2		
Executive Committee	Oct 7th	4	4		
Board Meeting	Oct 11th	10	13.3		
Seerley Park Committee	Oct 14th	8	12		
Spooktacular Trash Clean Up	Oct 28th	12	24	24 approx	
Seerley Park Committee	Nov 2nd	6	6		
Seerley Park Committee	Nov 8th	6	6		
Board Meeting	Nov 10th	14	17.5		
Executive Committee	Nov 19th	4	4		
Meeting ED & Hannah Crisman	Dec 1st	1	1.5		
Board Meeting	Dec 13th	10	13		
Meeting ED BHCGA & Ryan Kriener	Jan 4th	1	1		
Board Meeting	Jan 10th	13	16.9		
Executive Committee	Jan 12th	4	4		
Board Meeting	Feb 14th	17	21.25		
Seerley Park Committee	Feb 16th	7	8.75		
Executive Committee	Feb 18th	4	6		
Executive Committee & CAPS	Feb 21st	3	1.5		
Event Committee (Socail House)	Feb 25th	2	1		
Executive Committee & Caps	Feb 28th	1	0.5		
Garage Sale Committee	Mar 4th	1	2		
Executive Discussion	March 8th	2	3		
Executive Meeting	March 11th	4	4		
Financial Committee Meeting	March 15th	2	2		
Board Meeting	Mar 14th	13	19.5		
Strategic Partners Committee Meeting	Mar 17th	2	3		
Executive Committee & CAPS	Mar 22nd	1	1		
CHAF	Mar 22nd	1	1		
Board Conversation	Mar 28th	11	13.75		
CHFM & UNI NOW - Welcome Week Event	Mar 29th	1	1		
			492	94	



ADMINISTRATION

City of Cedar Falls
220 Clay Street
Cedar Falls, Iowa 50613
Phone: 319-273-8600
Fax: 319-273-8610
www.cedarfalls.com

MEMORANDUM

TO: Honorable Mayor Robert M. Green and City Council
FROM: Shane Graham, Economic Development Coordinator
DATE: April 20, 2022
SUBJECT: FY22 Report by Community Main Street

As you may recall, starting in FY09 we signed formal agreements with those outside agencies that receive funding from the City of Cedar Falls. As part of those agreements, these agencies were required to submit reports and documentation on how those funds were used.

Attached is the bi-annual report for FY22 filed by Community Main Street. The second ½ payment for their SSMID funding and the second ½ payment for their economic development grant are therefore listed on the council bills to be processed.

If you have any questions, please feel free to let me know.

xc: Jennifer Rodenbeck, Director of Finance and Business Operations
Pat Freese, Finance Clerk



310 East 4th Street
Cedar Falls, IA 50613

Phone: 319-277-0213
www.communitymainstreet.org

Thursday, April 15, 2022

Mayor Green and Council Members
City of Cedar Falls, IA
Cedar Falls City Hall
220 Clay Street
Cedar Falls, IA 50613

RE: SSMID and Economic Betterment Funding

Attached please find the Bi-annual Report from Community Main Street delineating the current status and recent progress of the organization's pursuit of "economic vitality in the context of historic preservation."

2021-2022

Board of Directors:

Lexie Heath - President
Darin Beck
Natalie Brown
Ann Eastman
Cyrstal Ford
Wynette Froehner
Audrey Kittrell
Jenny Leeper
Helen Pearce
Clark Rickard
Stephanie Sheetz
Mark Showalter
Brad Strouse

In this report you will find a summary of the activities outlined in the grant contract(s).

These activities are in the areas of:

- Design and historic preservation
- Business development and retention
- Promotion and marketing
- Member development, training and communication
- Summary of investments
- FY2022 program of work

The following required attachments are also included:

- Board Roster
- Financial Statements
- Support documents

We are grateful for the support that the City of Cedar Falls has provided over the years and the collaborative effort by many groups and individuals in creating a downtown district with appreciated real estate values, a reputation as a great destination and as a source of community pride. We will continue to do our part to help move the Cedar Falls Downtown District forward in a positive light post pandemic.

With submission of this report, we respectfully request the disbursement of funds to Community Main Street of collected SSMID monies and of the previously awarded Economic Betterment Grant for the continuation of this pivotal community program.

We would be pleased to provide any additional information that you may require to process the release of funds.

Kind regards,

Kim Bear

Kim Bear
Executive Director
Community Main Street



Contents

- 1. Month by Month, turned Quarterly Reporting (October 2021-January 2022)**
 - Reports to Main Street Iowa, monthly with a switch to quarterly
 - Board Meeting Minutes
 - Staff Reports
 - One Sheets
- 2. Board Roster**
- 3. Summary of New Investment and Job Creation/Retention.**
 - These numbers can also be found in each report to Main Street Iowa
- 4. Documentation Regarding Account of Expenditure of City Funds**
 - Monthly financials for October 2021-March 2022
- 5. Project Results**
 - Design and historic preservation: Summary can be found in each monthly/quarterly report – commentary section as well as staff reports
 - Business development and retention: information can be found in each Monthly Report – Economic Vitality Section
 - Promotion and marketing: Summaries can be found in each Monthly Report in Promotion – Events section, commentary section and staff reports
 - Economic development projects taking place: Information can be found in Economic Development column in OneSheets as well as MSI reports
- 6. Main Street Iowa letter of accreditation**

Address 201 Main Street
Private Amount Invested \$400,000.00
Source of Funds Private
Public Amount Invested \$0.00
Public Investment Source
Grant Amount Invested \$0.00
Source of Grant Funds Invested
Total Amount Invested \$400,000.00
Comments Exterior facade, reopening windows & interior

Investments in the Main Street District 2

Project Type* Rehab Existing Building
Building/Business Name David's Taphouse & Dumplings
Address 200 W. 1st St. Ste. 101
Private Amount Invested \$110,000.00
Source of Funds Private
Public Amount Invested \$0.00
Public Investment Source
Grant Amount Invested \$0.00
Source of Grant Funds Invested
Total Amount Invested \$110,000.00
Comments Replace & expand 2 level deck

Investments in the Main Street District 3

Project Type* Rehab Existing Building
Building/Business Name The Skin Spa
Address 200 W. 1st St. Ste. 103
Private Amount Invested \$50,000.00
Source of Funds Private
Public Amount Invested \$0.00
Public Investment Source
Grant Amount Invested \$0.00
Source of Grant Funds Invested
Total Amount Invested \$50,000.00
Comments Build out in existing building

Investments in the Main Street District 4

Project Type* Rehab Existing Building
Building/Business Name
Address 205 Main St. Apt. 201
Private Amount Invested \$430,780.00
Source of Funds Private
Public Amount Invested \$0.00
Public Investment Source
Grant Amount Invested \$0.00
Source of Grant Funds Invested
Total Amount Invested \$430,780.00
Comments 2nd floor remodel for 2 apartments

Investments in the Main Street District 5

Project Type* Rehab Existing Building
Building/Business Name
Address 205 Main St. Apt. 202
Private Amount Invested \$450,600.00
Source of Funds Private
Public Amount Invested \$0.00

Public Investment Source
Grant Amount Invested \$0.00
Source of Grant Funds Invested
Total Amount Invested \$450,600.00
Comments 2nd floor remodel for 2 apartments

Investments in the Main Street District 6

Project Type* Rehab Existing Building
Building/Business Name George's Local
Address 108 E. 4th St.
Private Amount Invested \$655,887.00
Source of Funds Private
Public Amount Invested \$0.00
Public Investment Source
Grant Amount Invested \$0.00
Source of Grant Funds Invested
Total Amount Invested \$655,887.00
Comments Exterior patio, interior kitchen, roof repair

Investments in the Main Street District 7

Project Type* Rehab Existing Building
Building/Business Name
Address 219 Main Street
Private Amount Invested \$7,000.00
Source of Funds Private
Public Amount Invested \$0.00
Public Investment Source
Grant Amount Invested \$0.00
Source of Grant Funds Invested
Total Amount Invested \$7,000.00
Comments Cap windows with aluminum

Investments in the Main Street District 8

Project Type* Rehab Existing Building
Building/Business Name Natural Healing Center
Address 415 Main Street
Private Amount Invested \$150,000.00
Source of Funds Private
Public Amount Invested \$0.00
Public Investment Source
Grant Amount Invested \$0.00
Source of Grant Funds Invested
Total Amount Invested \$150,000.00
Comments Installation of new walls for chiro office

Investments in the Main Street District 9

Project Type* Rehab Existing Building
Building/Business Name First Bank
Address 602 Main St.
Private Amount Invested \$781,624.00
Source of Funds
Public Amount Invested \$0.00
Public Investment Source
Grant Amount Invested \$0.00
Source of Grant Funds Invested
Total Amount Invested \$781,624.00

Buildings Sold in the Main Street District

Building/Business Name	Address	Current Use	Future Use	Amount of Sale
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Business Changes in the Main Street District

Business Name	Address	Business Status	Business Type	# of FT Jobs	# of PT Jobs
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New/Improved Housing in the Main Street District

Address	Housing Type	# of Units	Monthly Rent or Purchase Price	Purchase/Rent?
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Main Street Events & Activities

Main Street Events & Activities 1

Event/Activity Name*	First Ever Beer & Bacon Event
Description	Retailers and restaurants participating in this event showcased their own take on beer and/or bacon. While restaurants had specials on specific dishes or drinks, retailers sold beer/bacon themed items, partnered with brewery to sample beer, or gave bacon samples.
Date	10/16
Event/Activity Type	Special Event
Achievement	

Volunteer Hours Invested in Main Street

Volunteer Hours	Total Volunteer Hours
Yes	208.5

Commentary

Design Commentary/Updates	Design Agenda Friday, October 15, 2021 Zoom Meeting @ Noon 1. Deck the Falls 11/16 & 11/17 2. Facade Grant Reviews 3. NRG Pilates Signage
Economic Vitality/Business Improvement Commentary/Updates	The Economic Development committee did not meet this month. However, they worked on their individual tasks to complete by next month's meeting.
Promotion	Community Main Street

Commentary/Updates RETAIL PROMOTIONS MEETING AGENDA
October 12, 2021
CMS Office

1. Recap Surprise! Night Out
2. Recap Beer & Bacon
3. UNI Homecoming Parade Feedback
4. Trick or Treat Downtown
5. Holiday Shop Hop- Downtown Ingredients
6. Small Business Saturday
7. Window Wonderland

Organization Community Main Street
Commentary/Updates ORG & DEVELOPMENT MEETING AGENDA
October 11, 2021
Zoom Meeting @ Noon

1. Partner Thank You

Program
Commentary/Updates

Suggestions for state staff:

List suggestions & questions on services, training topics, (for MSI communities and/or local needs) new resources, speakers you would recommend, etc.

**Minutes, Community Main Street, Inc.
Board of Directors Meeting
Tuesday, October 12th, 2021 @ 12:00 p.m.
CMS Office/ Zoom Meeting**

In Attendance: Lexie Heath- President; Jenny Leeper- President Elect; Mark Showalter- Secretary; Brent Johnson- Treasurer; Crystal Ford- Past President; Ann Eastman; Audrey Kittrell; Helen Pearce; Liaisons: Craig Berte; Carrie Eilderts; Jane Messingham; Kelly Stern; Kathryn Sogard Staff: Kim Bear, Maribel Barry

1. Welcome
2. Approval of Minutes – Leeper moved for approval, Johnson seconded, all approved
3. Financial Report – Event income and correlating expenses. Pearce moved for approval, Leeper seconded, all approved.
4. City Updates – Construction on 4th Street will complete soon and the sidewalks will be done by 11/15. The second reading of the Zoning Code will be on October 18th. There will be a separate public parking meeting held at a different time.
5. President's Report – Heath
 - a. SSMID – Thank you to those who helped with getting signatures for SSMID. We have submitted the petitions to the city and it will go through City Council & P&Z, etc. Maribel will send out an e-mail with a signup sheet for board presence at each of the meetings.
 - b. CIP – We are looking for input for our recommendations. CMS usually sends out a survey for topics and is voted on.
 - i. Ideas: Resumption of Economic Development and Façade funding, a parking ramp (This is our opportunity to bring it to the forefront and see if it is feasible. This will also help clarify our role.), try to foster relationships with brokers & sites for economic development.
6. Staff Report – Our Form 990 is available in the office for review. We will be having Partner Thank You next month but instead of baked goods, we will be purchasing prepackaged items due to COVID. Next year is CMS' 35th anniversary and we would like to celebrate around June. We welcome any ideas on how we can celebrate!
7. Liaison Reports

CF Public Safety – The UNI Homecoming Parade was successful, but their expectation was that the parade would continuously keep moving especially if the street was closed. There were times when there would be 2 block gaps in between floats. There is also another event wanting to close State St. and surrounding streets but will give them alternatives.

College Hill Partnership – Nothing to report.

CF Public Library – Storytime was held at the Plaza in September. They will be having author events at the Community center. The library has a program partner with NASA and is holding a zoom on 10/20 with a solar system ambassador.

Main Street Waterloo – Their 25th anniversary is postponed to next year in March. They have partnered with the mayor for a healthy walk. MSW's economic development committee is doing downtown waterloo tours for vacant spaces. The Food truck Fest was a success in September, and they got a huge crowd! Halloween will be held 11/30 at the farmer's market.

CF Historical Society – This is the last weekend that the schoolhouse will be open. Next year will be the Icehouse's 100 year birthday!

8. Good of the order was given
9. Adjourn – Leeper moved for approval, Johnson seconded, all approved.

Cedar Falls Community Main Street, Inc. is a volunteer-driven, non-profit organization established to foster economic vitality, and to preserve and promote the historic image and character of the downtown, while improving the quality of life in Cedar Falls.

**Community Main Street
Director's Staff Report for September 2021:**

Committees:

- **Promotion/Retail/Nightlife** ARTapalooza, Downtown Show & Shine, Surprise! Night Out, Beer & Bacon
- **Design** – Did not meet in September
- **Economic Development** – SSMID and business survey
- **Organization & Development** – Partner Thank You
- **Board** – Parking & SSMID & Downtown Vision Plan

Staff Activities:

- Event planning, facilitation, support and oversight of the following events
 - Holiday Hoopla (Kickoff, Santa's workshop, Breakfast at the North Pole, Baby It's Cold Outside, Movie Magic)
 - Trick or Treat
 - Beer & Bacon
- Submitted SSMID packet to city staff
- Met with Stephanie Sheetz
- Met with Ron Gaines
- Several conversations about the Downtown Vision Code
- Holiday Hoopla committee meeting, Kick-off meeting, décor meeting, sponsorship meeting, Breakfast at the North Pole Meeting
- Pink Ribbon Run packet pick-up was coordinated through our office as well as the race
- Submitted Main Street Iowa monthly report
- Parking Meeting with City/CHP
- CAPS Hoopla crew (x2)
- Met with Haven the new salon downtown
- Participated in the CVLI panel for the new class
- Main Street Iowa Director call
- Main Street Iowa Wednesday at 1:00 about 4th Quarter
- Main Street Iowa Workshop in Fort Dodge
- Met with Mark Simpson for radio options for Hoopla
- Monthly meeting with the Mayor and Kathryn from CHP
- CFCF promotion committee meeting
- Record attendance for Trick or Treat Downtown
- Light coordination meeting with Wapsie Pines for lights on Main Street
- Santa's house was finished by the Waterloo Career Center
- Santa's house was transported to the office and painted by volunteers
- Planning meeting with downtown businesses for a Beer and Bacon event
- Attended weekly streetscape updates for phase 2 of the Streetscape project
- Friends Campaign Thank you's written as they are received
- Planned and facilitated all committee meetings and sub-committee meetings
- Sent out the monthly newsletter

Kim's hours worked: 139.25

Kim used vacation: 40 hours

Maribel's hours worked: 130

Volunteer hours: TBD

Community Event Representation: Cedar Falls Community Foundation Public Relations meeting; attended City Council meetings and Committee of the Whole

Staff Priorities for the next month: Program Agreement, SSMID Mailing, all things Hoopla

**CEDAR FALLS COMMUNITY MAIN STREET
"ONE-SHEET"
July 31, 2021**

BOARD OF DIRECTORS	ECONOMIC DEVELOPMENT COMMITTEE	DESIGN COMMITTEE	ORGANIZATION & DEVELOPMENT COMMITTEE	PROMOTIONS COMMITTEE	RETAIL/NIGHTLIFE PROMOTIONS
<p>Focus:</p> <ul style="list-style-type: none"> MSI annual checklist April bi-annual report City funding request Staff review Attend city council meetings Deliberate business visitation program <p>Done:</p> <ul style="list-style-type: none"> Budget October bi-annual report 	<p>Focus:</p> <ul style="list-style-type: none"> MSI annual checklist New business visits (10x) Celebrate anniversaries (5, 10, 15) Challenge Grant FY22 Open 4 Business 2022 Promotional materials in vacant spaces Schedule bi-annual landlord/property owner meetings Public restroom Continue conversations between stakeholders and the board regarding parking <p>Done:</p>	<p>Focus:</p> <ul style="list-style-type: none"> MSI annual checklist Façade grant reviews Clean up (Fall & Spring) Holiday decorating Seasonal beautification (flowers, fall, holiday) Host an education event with historic preservation tied into the new zoning ordinance Challenge Grant FY22 Wayfinding within District Parking lot cleanliness & maintenance program <p>Done:</p>	<p>Focus:</p> <ul style="list-style-type: none"> MSI annual checklist Annual fundraiser Partner thank you Main Street Iowa award nominations Friends campaign (100% board participation) Annual meeting Flower fundraiser Volunteer recognition party Volunteer recruitment piece Program awareness through community outreach <p>Done:</p>	<p>Focus:</p> <ul style="list-style-type: none"> MSI annual checklist Newsletter (x10) Calendar of Event mailing (x2) Holiday Hoopla <ul style="list-style-type: none"> Kick off Small Bus. Sat. Jingle & Mingle Breakfast with Santa Hoopla Cheer Baby It's Cold Outside Movie Magic Coloring Contest Window Contest Trolley Rides Letters to Santa Sturgis Falls Parade Show & Shine (May) Hops New brochure Visitor Guide/Tourism coop ads Kiosk maps/fliers Social Media engagement <p>Done:</p> <ul style="list-style-type: none"> Movies Under the Moon (x4) 2 were cancelled ARTapalooza Show & Shine (Sept) Newsletter (x2) Trick or Treat 	<p>Focus:</p> <ul style="list-style-type: none"> Light the Town Pink Downtown Ingredients Small Business Saturday Blowout Sales Downtown Delights Get Lucky on Main Spring Shop Hop Spring Girls' Night Out Sidewalk Sales (Sturgis) <p>Done:</p> <ul style="list-style-type: none"> Sidewalk Sale Downtown Panther Prowl Fall Girls' Night Out Beer & Bacon



Status Report

1987-MS-001-Cedar Falls

Downtown Resource Center

Award Year: 1987 **Status:** Approved
Contract Number: 1987-MS-001
Status Report Number: 96
Submitted By: Kim Bear
Submitted Date: 12/18/2021
Status Report Type: Monthly
Title: November 2021
Report Period: 11/01/2021 11/30/2021
From Date To Date

Primary Contact and Organization

Primary Contact

AnA User Id: CAROL.LILLY@IOWAID
First Name*: Community Main First Name Street Middle Name Inc Last Name
Title: Executive Director
Email*: director@communitymainstreet.org
Address*: 310 E 4th St

City*: Cedar Falls City Iowa State/Province 50613 Postal Code/Zip
Phone*: 319-429-0468 Phone Ext. Ext.

Program Area of Interest*: Downtown Resource Center
Fax:

Organization Information

Organization Name*: Community Main Street, Inc.

Organization Type*: Non-Profit Organization

DUNS:

Unique Entity Identifier (UEI):

Organization Website: communitymainstreet.org

Address: Community Main Street
310 E 4th St

City: Cedar Falls City Iowa State/Province 50613 Postal Code/Zip

Phone: 319-277-0213 Ext.

Fax:

Investments in the Main Street District

Investments in the Main Street District 1

Project Type*: Rehab Existing Building
Building/Business Name: Blue Room Lounge

Address 201 Main Street
Private Amount Invested \$400,000.00
Source of Funds Private
Public Amount Invested \$0.00
Public Investment Source
Grant Amount Invested \$0.00
Source of Grant Funds Invested
Total Amount Invested \$400,000.00
Comments Exterior facade, reopening windows & interior

Investments in the Main Street District 2

Project Type* Rehab Existing Building
Building/Business Name David's Taphouse & Dumplings
Address 200 W. 1st St. Ste. 101
Private Amount Invested \$110,000.00
Source of Funds Private
Public Amount Invested \$0.00
Public Investment Source
Grant Amount Invested \$0.00
Source of Grant Funds Invested
Total Amount Invested \$110,000.00
Comments Replace & expand 2 level deck

Investments in the Main Street District 3

Project Type* Rehab Existing Building
Building/Business Name The Skin Spa
Address 200 W. 1st St. Ste. 103
Private Amount Invested \$50,000.00
Source of Funds Private
Public Amount Invested \$0.00
Public Investment Source
Grant Amount Invested \$0.00
Source of Grant Funds Invested
Total Amount Invested \$50,000.00
Comments Build out in existing building

Investments in the Main Street District 4

Project Type* Rehab Existing Building
Building/Business Name
Address 219 Main Street
Private Amount Invested \$7,000.00
Source of Funds Private
Public Amount Invested \$0.00
Public Investment Source
Grant Amount Invested \$0.00
Source of Grant Funds Invested
Total Amount Invested \$7,000.00
Comments Cap windows with aluminum

Investments in the Main Street District 5

Project Type* Rehab Existing Building
Building/Business Name Natural Healing Center
Address 415 Main Street
Private Amount Invested \$150,000.00
Source of Funds Private
Public Amount Invested \$0.00

Public Investment Source
Grant Amount Invested \$0.00
Source of Grant Funds Invested
Total Amount Invested \$150,000.00
Comments Installation of new walls for chiro office

Investments in the Main Street District 6

Project Type* Rehab Existing Building
Building/Business Name First Bank
Address 602 Main St.
Private Amount Invested \$781,624.00
Source of Funds
Public Amount Invested \$0.00
Public Investment Source
Grant Amount Invested \$0.00
Source of Grant Funds Invested
Total Amount Invested \$781,624.00
Comments Demo, framing, and drywall for remodel

Buildings Sold in the Main Street District

Building/Business Name	Address	Current Use	Future Use	Amount of Sale
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Business Changes in the Main Street District

Business Name	Address	Business Status	Business Type	# of FT Jobs	# of PT Jobs
George's Local	108 E. 4th St.	New	Food Establishment	15	15
David's Taphouse & Dumplings	200 W. First St. #107	New	Food Establishment	5	20

New/Improved Housing in the Main Street District

Address	Housing Type	# of Units	Monthly Rent or Purchase Price	Purchase/Rent?
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Main Street Events & Activities

Main Street Events & Activities 1

Event/Activity Name* Holiday Hoopla Kick-Off
Description Each year, the Community Main Street Hoo Herd throws the biggest event of the season- Holiday Hoopla Kick-Off. The event brings thousands of visitors to our downtown district. This year's event was at a new location- the River Place Plaza where there was a stage show with live music, dancers, singers, live characters, and most importantly Santa's BIG arrival.
Date 11/26
Event/Activity Type Special Event
Achievement

Volunteer Hours Invested in Main Street

Volunteer Hours	Total Volunteer Hours
Yes	1105.0

Commentary

Design Commentary/Updates	Community Main Street Design Agenda November 16 & 17 (Deck the Falls) Deck the Falls -Help decorate downtown for the holidays!
Economic Vitality/Business Improvement Commentary/Updates	Community Main Street Economic Development Meeting Agenda November 3, 2021 Zoom 1. Survey Update (Danny) 2. New Businesses and visits 3. Deck the Falls and Holiday Hoopla
Promotion Commentary/Updates	Community Main Street RETAIL PROMOTIONS MEETING AGENDA November 9, 2021 CMS Office 1. Beer & Bacon 2. Downtown Ingredients 3. Holiday Hoopla posters & mini fliers 4. Jingle & Mingle / Baby It's Cold Outside 5. Small Business Saturday Ideas
Organization Commentary/Updates	Community Main Street ORG & DEVELOPMENT MEETING AGENDA November 23, 2021 CMS Office 1. Meet at CMS and deliver trays for Partner Thank You
Program Commentary/Updates	
Suggestions for state staff:	List suggestions & questions on services, training topics, (for MSI communities and/or local needs) new resources, speakers you would recommend, etc.

**Minutes, Community Main Street, Inc.
Board of Directors Meeting
Tuesday, November 9, 2021 @ 12:00 p.m.
CMS Office/ Zoom Meeting**

In Attendance: Lexie Heath- President; Jenny Leeper- President Elect; Brent Johnson-Treasurer; Natalie Brown; Ann Eastman; Wynette Froehner; Audrey Kittrell; Stephanie Sheetz Liaisons: Craig Berte; Carrie Eilderts; Jennifer Pickar; Jane Messingham; Kelly Stern; Kathryn Sogard Staff: Kim Bear, Maribel Barry Guest: Chase Schrage

1. Welcome, Call to Order – Heath
2. Approval of Minutes – Showalter
 - a. Leeper moved for approval, Eastman seconded, all approved
3. Financial Report – Johnson
 - a. Income from Holiday Hoopla sponsorships and SSMID – Leeper moved for approval, Eastman seconded, all approved
4. City Updates – Sheetz & Schrage
 - a. Schrage made a presentation about a possible compact, single lane, roundabout located at 6th and Main St. The cost of a new traffic signal would be \$362,000 and a compact roundabout would cost \$409,000. Part of the cost of the roundabout includes loss of parking spots from the library, which would be around 10-13 stalls. The roundabout would allow for continuous traffic flow. Annual user cost savings for those who use that intersection would be \$146,375. Although it will be smaller compared to the roundabouts on University Ave., the center of it will still have a raised aspect to it and there will be signage before the roundabout to indicate it is there. The speed limit for the three lanes going south bound on Main is TBD. Construction would be expected to take place winter next year to Spring 2023 (estimated 3-year construction)
 - b. Sheetz gave a Streetscape update indicating that majority of the work is now complete, and 4th Street is open on the East and West side. Next year's work will start on E. 3rd St. from Main to State St and following that will be W. 5th St. near Brass Tap. They are expected to finish by the summer.
5. President's Report – Heath
 - a. Accreditation checklist- Staff will work on the checklist and will send it out to all in time for our December meeting. Bring any questions you may have! Once we get approval, they will submit the checklist to Main Street Iowa.
 - b. The CMS Program Agreement with the City of Cedar Falls will be on the city council agenda. This is a standard template for the state, and we need this to get accredited as a Main Street community.
6. Staff Report – Bear
 - a. SSMID will be on the City Council agenda on 11/15 and will go through three readings. As we have discussed in prior meetings, we are asking for board presence at these meetings to represent CMS.
7. Committee Reports
 - a. Org & Development – Partner Thank You will take place on 11/23. We are delivering prepackaged treats like last year.
 - b. Economic Development – The committee is coming up with a “check-in” survey for the businesses to get a gauge on how they are doing. Will likely send this out after the holidays when things slow down for them.
 - c. Design – Deck the Falls
 - d. Promo – Sending out our winter post card

**Community Main Street
Director's Staff Report for November 2021:**

Committees:

- **Promotion/Retail/Nightlife** Holiday Hoopla, Small Business Saturday, Downtown Ingredients, Deck the Falls
- **Design** – Did not meet in November, helped Deck the Falls
- **Economic Development** – SSMID and business survey
- **Organization & Development** – Partner Thank You
- **Board – Parking, SSMID and program agreement**

Staff Activities:

- Event planning, facilitation, support and oversight of the following events
 - Holiday Hoopla (Kickoff, Santa's workshop, Breakfast at the North Pole, Baby It's Cold Outside, Movie Magic)
 - Small Business Saturday
 - Partner Thank You
 - Distributed 25 baskets to Partners throughout the community who help us throughout the year
 - Downtown Ingredients
 - Deck the Falls
 - Coordinated all the volunteers, purchase of garland, coordinated lights and set up of the plaza
- Met with Stephanie Sheetz
- Met with Ron Gaines
- Met with the Mayor and Kathryn from CHP
- Holiday Hoopla committee meeting, Kick-off meeting, décor meeting, sponsorship meeting, Breakfast at the North Pole Meeting
- Submitted Main Street Iowa monthly report
- Certified mailing for SSMID notice of public meeting
- Worked with Polk's Key service to replace some locks on the kiosk that were damaged
- Parking Meeting with City/CHP
- Submitted CIP list submitted to City and Council
- CAPS Hoopla crew (x2)
- Main Street Iowa Director call
- Coordinated the bi-annual postcard and it was mailed out to 15,000 residents of Cedar Falls, Waverly, Dike
- Main Street Iowa Wednesday at 1:00
- Attended CAPS demo day
- Scheduled all social media and PR for Hoopla Kickoff
- Worked with businesses to obtain small business Saturday videos for a social media campaign
- KWWL News at Noon Hoopla Interview with committee chair
- CFCF promotion committee meeting
- Participated in a Rooted Carrot Co-op Market brainstorming session for donors
- Santa's house was moved to the River Place Plaza by volunteers
- Met with Jennifer Pickar from Tourism to discuss hiring a photographer for updated photos
- The Falls were Decked by many volunteers as well as the CAPS program
- Attended the last streetscape meeting for phase 2 of the Streetscape project
- Friends Campaign Thank you's written as they are received
- Planned and facilitated all committee meetings and sub-committee meetings
- Sent out the monthly newsletter

Kim's hours worked: 233 hours

Maribel's hours worked: 140

Volunteer hours: TBD

Community Event Representation: Cedar Falls Community Foundation Public Relations meeting; attended City Council meetings and Committee of the Whole

Staff Priorities for the next month: Accreditation, all things Hoopla

**CEDAR FALLS COMMUNITY MAIN STREET
"ONE-SHEET"
July 31, 2021**

BOARD OF DIRECTORS	ECONOMIC DEVELOPMENT COMMITTEE	DESIGN COMMITTEE	ORGANIZATION & DEVELOPMENT COMMITTEE	PROMOTIONS COMMITTEE	RETAIL/NIGHTLIFE PROMOTIONS
<p>Focus:</p> <ul style="list-style-type: none"> MSI annual checklist April bi-annual report City funding request Staff review Attend city council meetings Deliberate business visitation program <p>Done:</p> <ul style="list-style-type: none"> Budget October bi-annual report 	<p>Focus:</p> <ul style="list-style-type: none"> MSI annual checklist New business visits (10x) Celebrate anniversaries (5, 10, 15) Challenge Grant FY22 Open 4 Business 2022 Promotional materials in vacant spaces Schedule bi-annual landlord/property owner meetings Public restroom Continue conversations between stakeholders and the board regarding parking <p>Done:</p>	<p>Focus:</p> <ul style="list-style-type: none"> MSI annual checklist Façade grant reviews Clean up (Fall & Spring) Seasonal beautification (flowers, fall, holiday) Host an education event with historic preservation tied into the new zoning ordinance Challenge Grant FY22 Wayfinding within District Parking lot cleanliness & maintenance program <p>Done:</p> <ul style="list-style-type: none"> Holiday decorating 	<p>Focus:</p> <ul style="list-style-type: none"> MSI annual checklist Annual fundraiser Main Street Iowa award nominations Friends campaign (100% board participation) Annual meeting Flower fundraiser Volunteer recognition party Volunteer recruitment piece Program awareness through community outreach <p>Done:</p> <ul style="list-style-type: none"> Partner thank you 	<p>Focus:</p> <ul style="list-style-type: none"> MSI annual checklist Newsletter (x9) Calendar of Event mailing (x1) Holiday Hoopla <ul style="list-style-type: none"> Jingle & Mingle Breakfast with Santa Hoopla Cheer Baby It's Cold Outside Movie Magic Coloring Contest Window Contest Trolley Rides Letters to Santa Sturgis Falls Parade Show & Shine (May) Hops New brochure Visitor Guide/Tourism coop ads Kiosk maps/fliers Social Media engagement <p>Done:</p> <ul style="list-style-type: none"> Movies Under the Moon (x4) 2 were cancelled ARTapalooza Show & Shine (Sept) Newsletter (x3) Trick or Treat Calendar of Event mailing (x1) Holiday Hoopla <ul style="list-style-type: none"> Kick off Small Business Saturday 	<p>Focus:</p> <ul style="list-style-type: none"> Light the Town Pink Saturday Blowout Sales Downtown Delights Get Lucky on Main Spring Shop Hop Spring Girls' Night Out Sidewalk Sales (Sturgis) <p>Done:</p> <ul style="list-style-type: none"> Sidewalk Sale Downtown Panther Prowl Fall Girls' Night Out Beer & Bacon Downtown Ingredients



Status Report

1987-MS-001-Cedar Falls

Downtown Resource Center

Award Year: 1987 **Status:** Approved

Contract Number: 1987-MS-001

Status Report Number: 101

Submitted By: Kim Bear

Submitted Date: 01/20/2022

Status Report Type: Monthly

Title: December 2021

Report Period: 12/01/2021 12/31/2021
From Date To Date

Primary Contact and Organization

Primary Contact

AnA User Id: CAROL.LILLY@IOWAID

First Name*: Community Main Street Inc
First Name Middle Name Last Name

Title: Executive Director

Email*: director@communitymainstreet.org

Address*: 310 E 4th St

City*: Cedar Falls Iowa 50613
City State/Province Postal Code/Zip

Phone*: 319-429-0468
Phone Ext.

Program Area of Interest*: Downtown Resource Center

Fax:

Organization Information

Organization Name*: Community Main Street, Inc.

Organization Type*: Non-Profit Organization

DUNS:

Unique Entity Identifier (UEI)

Organization Website: communitymainstreet.org

Address: Community Main Street
 310 E 4th St

City: Cedar Falls Iowa 50613
City State/Province Postal Code/Zip

Phone: 319-277-0213
Ext.

Fax:

Investments in the Main Street District

Investments in the Main Street District 1

Project Type*: Rehab Existing Building

Building/Business Name: David's Taphouse & Dumplings

Address 200 W. 1st St. Ste. 101
Private Amount Invested \$110,000.00
Source of Funds Private
Public Amount Invested \$0.00
Public Investment Source
Grant Amount Invested \$0.00
Source of Grant Funds Invested
Total Amount Invested \$110,000.00
Comments Replace & expand 2 level deck

Investments in the Main Street District 2

Project Type* Rehab Existing Building
Building/Business Name
Address 219 Main Street
Private Amount Invested \$7,000.00
Source of Funds Private
Public Amount Invested \$0.00
Public Investment Source
Grant Amount Invested \$0.00
Source of Grant Funds Invested
Total Amount Invested \$7,000.00
Comments Cap windows with aluminum

Buildings Sold in the Main Street District

Building/Business Name	Address	Current Use	Future Use	Amount of Sale
	302 Main St.	Service	Service	\$5,199,797.00
Spinutech	212 W. 2nd St.	Service	Service	\$1,200,000.00
	221 & 223 Main St.	Service	Service	\$1,500,000.00

Business Changes in the Main Street District

Business Name	Address	Business Status	Business Type	# of FT Jobs	# of PT Jobs
Andy's Bike Shop	100 E. 2nd Street Suite 105	Closed	Retail		1

New/Improved Housing in the Main Street District

Address	Housing Type	# of Units	Monthly Rent or Purchase Price	Purchase/Rent?
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Main Street Events & Activities

Main Street Events & Activities 1

Event/Activity Name* Holiday Hoopla ongoing events throughout December
Description Ongoing events included:
 People's Choice window contest voting
 Santa's workshop/Visit Santa
 Holly Trolley rides
 Coloring contest
 Santa 50613 (volunteers respond to letters dropped in Santa's mailbox with a

handwritten, personal reply)
 Nightly light show at Santa's workshop
 Caroler and costume character appearances

Date 12/1/21-12/22/21
Event/Activity Type Special Event
Achievement

Main Street Events & Activities 2

Event/Activity Name* Jingle & Mingle
Description Jingle & Mingle provides our downtown merchants the ability to showcase their stores for the holiday season. There are also other activities that take place such as visiting Santa at his workshop, pictures with different characters, and trolley rides.
Date 12/2/21
Event/Activity Type Retail
Achievement

Main Street Events & Activities 3

Event/Activity Name* Movie Magic
Description A free family movie, The Grinch (2018), was shown at the Oster Regent Theatre. The winners of the coloring contest were announced at this event as well.
Date 12/18/21
Event/Activity Type Special Event
Achievement

Main Street Events & Activities 4

Event/Activity Name* Baby, It's Cold Outside
Description Ice sculptors create delicate works of art with their chainsaws. This is an amazing sight to see as large chunks of ice become recognizable right before your eyes. In addition to the ice sculptors, the public was invited to enjoy free s'mores for the whole family.
Date 12/16/21
Event/Activity Type Special Event
Achievement

Main Street Events & Activities 5

Event/Activity Name* Hoopla Cheer
Description The bars and restaurants created specialty holiday beverages. Guests voted for their favorite!
Date 12/9/21
Event/Activity Type Special Event
Achievement

Main Street Events & Activities 6

Event/Activity Name* Ugly Sweater Contest
Description The public was invited to show off their ugliest holiday attire and visit the Cedar Falls Downtown District. This event took place at a bar downtown, Berk's.
Date 12/9/21
Event/Activity Type Special Event
Achievement

Main Street Events & Activities 7

Event/Activity Name* Breakfast at the North pole
Description The public was invited to attend a pancake breakfast at the Cedar Falls Community Center. Santa and many costumed characters were there to interact with the children.
Date 12/4/21
Event/Activity Type Special Event
Achievement

Volunteer Hours Invested in Main Street

Volunteer Hours	Total Volunteer Hours
Yes	610.5

Commentary

**Design
Commentary/Updates** Design did not meet this month

**Economic
Vitality/Business
Improvement
Commentary/Updates** New business visits

**Promotion
Commentary/Updates** Holiday Hoopla activities throughout the month and promotion of shopping small

**Organization
Commentary/Updates** Organization & Development did not meet this month.

**Program
Commentary/Updates**

**Suggestions for state
staff:**

List suggestions & questions on services, training topics, (for MSI communities and/or local needs) new resources, speakers you would recommend, etc.

Organization Information

Organization Name: Community Main Street, Inc.
Organization Type: Non-Profit Organization
DUNS:
Unique Entity Identifier (UEI)
Organization Website: communitymainstreet.org
Address: Community Main Street
 310 E 4th St

 Cedar Falls Iowa 50613
City State/Province Postal Code/Zip
Phone: 319-277-0213
Ext.
Fax:

Investments in the Main Street District

Investments in the Main Street District 1

Project Type Rehab Existing Building
Building/Business Name Structure Real Estate
Address 201 Washington Street Cedar Falls, IA 50613
Private Amount Invested \$4,700.00
Source of Funds Private
Include city, county, local utility, etc.
Public Amount Invested \$0.00
Public Investment Source
Include state, federal, and other grant funds invested.
Grant Amount Invested \$0.00
Source of Grant Funds Invested
Total Amount Invested \$4,700.00
Comments demo interior walls & install 3 new, finish floors

Investments in the Main Street District 2

Project Type Rehab Existing Building
Building/Business Name Omega Red Tattoo

Address	110 Main Street Cedar Falls, IA 50613
Private Amount Invested	\$3,000.00
Source of Funds	Private
<i>Include city, county, local utility, etc.</i>	
Public Amount Invested	\$0.00
Public Investment Source	
<i>Include state, federal, and other grant funds invested.</i>	
Grant Amount Invested	\$0.00
Source of Grant Funds Invested	
Total Amount Invested	\$3,000.00
Comments	back stair railing repair

Investments in the Main Street District 3

Project Type	Rehab Existing Building
Building/Business Name	RayGun
Address	205 Main Street Cedar Falls, IA 50613
Private Amount Invested	\$36,979.00
Source of Funds	Private
<i>Include city, county, local utility, etc.</i>	
Public Amount Invested	\$0.00
Public Investment Source	
<i>Include state, federal, and other grant funds invested.</i>	
Grant Amount Invested	\$0.00
Source of Grant Funds Invested	
Total Amount Invested	\$36,979.00
Comments	new walls, lighting, shared bathroom

Investments in the Main Street District 4

Project Type	Rehab Existing Building
Building/Business Name	Horny Toad
Address	204 Main Street Cedar Falls, IA 50613
Private Amount Invested	\$3,500.00
Source of Funds	Private
<i>Include city, county, local utility, etc.</i>	
Public Amount Invested	\$0.00
Public Investment Source	
<i>Include state, federal, and other grant funds invested.</i>	

Grant Amount Invested	\$0.00
Source of Grant Funds Invested	
Total Amount Invested	\$3,500.00
Comments	replace existing alley stairs
Investments in the Main Street District 5	
Project Type	Rehab Existing Building
Building/Business Name	Stroh's Holdings
Address	401 Main Street Ste 218 Cedar Falls, IA 50613
Private Amount Invested	\$22,000.00
Source of Funds	Private
<i>Include city, county, local utility, etc.</i>	
Public Amount Invested	\$0.00
Public Investment Source	
<i>Include state, federal, and other grant funds invested.</i>	
Grant Amount Invested	\$0.00
Source of Grant Funds Invested	
Total Amount Invested	\$22,000.00
Comments	office remodels, new bathroom, & mechanical room

Buildings Sold in the Main Street District

Building/Business Name	Address	Current Use	Future Use	Amount of Sale
Strickler Properties LC	209 Main Street Cedar Falls Iowa 50613	Service	Food Establishment	\$660,000.00
305 Main Street LLC	305 Main Street Cedar Falls, Iowa 50613	Service	Service	\$609,000.00

Business Changes in the Main Street District

Business Name	Address	Business Status	Business Type	# of FT Jobs	# of PT Jobs
Carter House Market & Cafe	119 Main Street Cedar Falls IA 50613	New	Food Establishment	1	2

Parkade Printer	124 W Fourth St Unit E Cedar Falls IA 50613	Closed	Service	2	
Vinyl Cup Records	205 Main Street Cedar Falls, Iowa 50613	New	Retail	1	1
RAYGUN	205 Main Street Cedar Falls, Iowa 50613	New	Retail	1	4
Sky Bar/ Moonshine Cowgirls	419 Main Street Cedar Falls Iowa 50613	Closed	Food Establishment	0	3
Mob Bar	419 Main Street	Closed	Food Establishment	1	2
Pretty Good Co	226 Main Street Cedar Falls IA 50613	New	Retail	2	0
Golf Lab	201 Washington Street Ste B Cedar Falls Iowa 50613	New	Service	1	2
Kitchen Essentials	212 Main Street Cedar Falls Iowa 50613	Closed	Retail	1	1

New/Improved Housing in the Main Street District

Address	Housing Type	# of Units	Monthly Rent or Purchase Price	Purchase/Rent?
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Main Street Events & Activities

Main Street Events & Activities 1

Event/Activity Name	Love Local
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Description	<p>This event invited the public to find love in all the local places during "Love Local" held on Saturday, February 12th. During regular business hours, the public was invited to the district to show their favorite downtown business some love, giving them a chance to win a basket full of merchandise that was sure to make them swoon.</p> <p>Each participating business location gave away a gift basket, which included a bottle of wine, and local love & favorite finds from shops across the district. Each shop's basket was a little different, so we invited/encouraged them to visit each location. Each person who walked through the door was asked to write a "love letter" (their name & phone number on a heart) to enter the giveaway, and experience the love your local district offers. No purchase necessary to participate, however the more purchases made, the more entries (love letters) they could write.</p> <p>The event offered customers up to 33 chances to win, with names drawn so baskets could be picked up on Valentine's Day.</p>
Date	2/12/2022
Event/Activity Type	Retail
Achievement	<p>Each business shared/promoted the event. During the event, customer filled out hearts with their names and phone numbers. The businesses drew the names of the winner, and the customer could pick up the gift basket by Valentine's Day. Each basket had a variety from other businesses & a tag saying "this basket contains love from these local places" listing the business names. A sign was placed in their window showing they were a stop saying "stop here to love on a local place".</p>
Main Street Events & Activities 2	
Event/Activity Name	St Paddy's Day Stroll

Description	<p>St Paddy's Day Stroll took place on Thursday, March 17th from 5-8PM. There were multiple chances to get lucky during the St. Paddy's Day Stroll prior, during & after the event.</p> <p>The event kicked off with a chance for one winner to receive (2) tickets to the Screaming Orphans concert including a gift certificate for dinner in the district prior to the concert. In order to be included the person had particular things they needed to do, or could do to increase their chance to win (Such as click on the event in Facebook, indicate if they were going/interested, share it on their facebook newsfeed, comment, share the post, tag someone). The concert was hosted by the Cedar Falls Community Theatre held at the Oster Regent Theatre at 7 pm on 3/17.</p> <p>During The St Paddy's Day Stroll was each participating location got 100 scratch off tickets to give to any customer that walked thru the door for a chance to be a winner. The scratch-off tickets were for a chance to get \$1, \$2, or \$5 to be used at any participating location. All tickets also had a spot for customers to fill in their name & phone number to go into a drawing for a Pot-O-Gold gift basket which was drawn on March 25th.</p>
Date	03/17/2022
Event/Activity Type	Retail
Achievement	<p>There were 21 participating locations each having their own fun happening during the stroll. Such as refreshments, discounts, speciality & festive items. Each location promoted the event throughout the weeks prior, & on their social media. Some participating businesses donated for items to be added to the Pot-O-Gold Gift Basket. The businesses were reimbursed for the scratch off tickets redeemed at their locations, just as if we would gift certificates.</p>

Main Street Events & Activities 3

Event/Activity Name

Volunteers on Tap

Description

Volunteers on Tap is a volunteer recruitment tool that we use in the Cedar Valley to get as many people to one place and have them find their home in the world of volunteering.

Over one dozen community events and non-profit organizations were in attendance, seeking volunteers to serve on their boards and event-planning committees. The intention of this event is to connect volunteers to long-term relationships with organizations to help plan events. It's a great way to meet new people, to refine their skills, and even pick up some new ones.

The event is a collaboration of the Volunteer Center of Cedar Valley, the Cedar Falls Tourism and Visitors Bureau, Experience Waterloo, Community Main Street, Main Street Waterloo and Grow Cedar Valley. It has a proven track record of connecting dozens of young professionals to assist in leadership positions with Cedar Valley non-profits that plan events and/or serve the hospitality community.

Date

3/9/2022

Event/Activity Type

Volunteer Development

Achievement

We were able to make connections with over 24 new volunteers who are interested in becoming more involved in Community Main Street.

Main Street Events & Activities 4

Event/Activity Name

Parking Ramp Input Discussion Meeting

Description

The board of directors invited the Downtown Stakeholders to have a productive, constructive conversation with the hopes that we could provide direction for the planning of the next phase of Downtown.

Date

3/31/2022

Event/Activity Type

Educational

Achievement

We were able to have a productive conversation with over 30 stakeholders with the hopes of having more productive conversations in the near future as the City hopes to have the same conversations with City Council.

Volunteer Hours Invested in Main Street

Volunteer Hours	Total Volunteer Hours
Yes	543.0

Commentary**Design Commentary/Updates**

Design committee helped in the removal of Holiday Decorations throughout the District. Design also had lengthy discussions in regard to the new downtown zoning code and specifically how it affects new sign permits downtown. The Design committee has also been helping to plan a Spring Clean-up on Earth Day with the Promotions Committee. Flower baskets were delivered to Nashua , Iowa to be planted and ready to be installed in May. Design has helped with planning for the Historic Tax Credit Fundamentals meeting/training that has been on our program of work for a couple of years and we are finally doing it in person.

Economic Vitality/Business Improvement Commentary/Updates

Economic Vitality has worked on a business survey which will transition into working on the Market Strategies and Study Group. As we begin to see many new businesses open we are able to reinstate our business visits. Economic Development has also continued conversation with stakeholders in regard to a parking ramp in the District.

Promotion Commentary/Updates

Retail committee worked on Love Local and the first St. Paddy's Day Stroll.

Promotions committee has worked on figuring out how to promote the District post COVID including ways to engage the local traveler. Also, exploring ways to use both of our logos and include the Downtown District on our website so that our messaging is consistent throughout.

Organization Commentary/Updates

Organization has been planning the Volunteer Appreciation Party, helped with our yearly Friends campaign, planning Annual Meeting and helping to work on the Main Street Iowa award nominations. As well as exploring new options for sponsorship opportunities through a sponsorship menu instead of asking for each individual event. In the end it will make life easier for all. Organization has also begun plans for the 35th Anniversary party to happen in September.

Program Commentary/Updates**Suggestions for state staff:**

List suggestions & questions on services, training topics, (for MSI communities and/or local needs) new resources, speakers you would recommend, etc.

Minutes, Community Main Street, Inc.
Board of Directors Meeting
Tuesday, December 14, 2021 @ 12:00 p.m.
CMS Office/ Zoom Meeting

In Attendance: Jenny Leeper- President Elect; Mark Showalter- Secretary; Brent Johnson-Treasurer; Darin Beck; Audrey Kittrell; Helen Pearce; Stephanie Sheetz Liaisons: Cary Darrah; Carrie Eilderts; Kelly Stern; Kathryn Sogard
Staff: Kim Bear, Maribel Barry

1. Welcome, Call to Order – Leeper
2. Approval of Minutes – Johnson approved, Pearce seconded, all approved
3. Financial Report – Johnson
 - a. Income consisted of sponsorship money for Hoopla and some SSMID dollars. Expenses were event related from ARTapalooza, Girls Night Out, Downtown Ingredients, and Holiday Hoopla. Johnson approved, Pearce seconded, all approved.
4. City Updates – Sheetz
 - a. Next phase of roadwork will be on E. 3rd Street and will be closed between Main and State Street. W. 5th Street will be worked on after and will be closed between Main and Washington. There will not be a lot of work on W. 5th since the street is still in good condition. The city will hold a public hearing regarding Main & 6th Street plans mid-late January. The Riverplace stage area will be on the P&Z agenda since it is to be a permanent structure.
5. President's Report – Leeper
 - a. Accreditation checklist – Staff is mostly done with the report and will submit with our consent. Pearce moved for approval, Johnson seconded, all approved.
 - b. Board Transparency
 - i. We would like to create more opportunity for the public to be aware of what our organization is doing. There shouldn't be any questions of who we are and what we are doing. We can post our board meeting dates, minutes, and recordings on our website for visibility. We will also inform all the property owners at the meeting in January of these updates.
 - ii. What happens when board members do not agree on a topic? We need to come up with a framework of how we make decisions. Historically, we have had instances where the board did not agree, but members still felt comfortable moving forward with the outcome. There was a suggestion for getting together to get to know each other (board members) and/or with stakeholders.
6. Staff Report – Bear
 - a. SSMID Update – January 3rd will be the final reading for SSMID. We encourage members of the board to come to the council meeting to show support. Please let Kim know if you are available to go to the meeting.
 - b. We are surviving Holiday Hoopla and will be working through all the remaining events in the month of December. We will be focusing on hiring a new office coordinator. There will be a thank you reception at City Hall for Mark Miller and Frank Darrah!
7. Committee Reports
 - a. Please see Staff Report for committee updates

8. Liaison Reports

Cedar Falls Library: December is a bit slow, but staff is collecting winter hats, gloves, and scarves to donate to Waterloo.

Grow Cedar Valley: We will holding a legislative session at The Isle Casino to network. We will be working on strategic planning with IDM. We are looking at bylaws to get us “there” and Danny is back and is the Director of Talent!

Historical Society: February will mark the 100th birthday of the icehouse. The Ice Harvest Festival will also take place in February!

College Hill Partnership: We are looking at how our board functions as well. Renovations/upgrades are being made in Seerley Park.

9. Other

- a. We should explore how quorums work virtually versus in-person.

10. Good of the Order was given

11. Adjourn – Johnson moved for approval, Pearce seconded, all approved.

Cedar Falls Community Main Street, Inc. is a volunteer-driven, non-profit organization established to foster economic vitality, and to preserve and promote the historic image and character of the downtown, while improving the quality of life in Cedar Falls.

**Community Main Street
Director's Staff Report for December 2021:**

Committees:

- **Promotion/Retail/Nightlife** Holiday Hoopla
- **Design** – Did not meet in December
- **Economic Development** – SSMID and business survey
- **Organization & Development** – Did not meet in December
- **Board – Parking, SSMID and program agreement**

Staff Activities:

- Event planning, facilitation, support and oversight of the following events
 - Holiday Hoopla (Santa's workshop, Trolley rides, Breakfast at the North Pole, Baby It's Cold Outside, Movie Magic, Hoopla Cheer, Ugly Sweater Contest)
- Met with Ron Gaines
- Met with the Mayor and Kathryn from CHP
- Submitted Main Street Iowa monthly report
- Submitted the quarterly Currents article
- CAPS Hoopla crew recap
- Main Street Iowa Director call
- Main Street Iowa Webinar on the new Main Street Iowa awards
- Met with Patrick Smith to help coordinate a leadership group that will be coming to Cedar Falls in February
- Mentoring with Hawkeye students on event planning
- Interviews Office Coordinator candidates
- Coordinated judging of the coloring contest
- Planning for Volunteers on Tap with other community partners
- Scheduled all social media and PR for Hoopla
- Coordinated Santa 50613 letters with the Western Home as well as Cedar Falls High School
- CFCF promotion committee meeting
- Friends Campaign Thank you's written as they are received
- Sent out the monthly newsletter
- Attended council meetings for the 2 readings for SSMID renewal

Kim's hours worked: 169

Maribel's hours worked: 105.5

Volunteer hours: TBD

Community Event Representation: Cedar Falls Community Foundation Public Relations meeting; attended City Council meetings and Committee of the Whole

Staff Priorities for the next month: Hoopla thank you's, Property Owner Meeting, training new office coordinator

**CEDAR FALLS COMMUNITY MAIN STREET
"ONE-SHEET"
July 31, 2021**

BOARD OF DIRECTORS	ECONOMIC DEVELOPMENT COMMITTEE	DESIGN COMMITTEE	ORGANIZATION & DEVELOPMENT COMMITTEE	PROMOTIONS COMMITTEE	RETAIL/NIGHTLIFE PROMOTIONS
<p>Focus:</p> <ul style="list-style-type: none"> • April bi-annual report • City funding request • Staff review • Attend city council meetings • Deliberate business visitation program • Main Street America Accreditation <p>Done:</p> <ul style="list-style-type: none"> • Budget • October bi-annual report • MSI annual checklist • SSMID renewal 	<p>Focus:</p> <ul style="list-style-type: none"> • New business visits (10x) • Celebrate anniversaries (5, 10, 15) • Challenge Grant FY22 • Open 4 Business 2022 • Promotional materials in vacant spaces • Schedule bi-annual landlord/property owner meetings • Public restroom • Continue conversations between stakeholders and the board regarding parking <p>Done:</p> <ul style="list-style-type: none"> • MSI annual checklist • SSMID renewal 	<p>Focus:</p> <ul style="list-style-type: none"> • Façade grant reviews • Clean up (Fall & Spring) • Seasonal beautification (flowers, fall, holiday) • Host an education event with historic preservation tied into the new zoning ordinance • Challenge Grant FY22 • Wayfinding within District • Parking lot cleanliness & maintenance program <p>Done:</p> <ul style="list-style-type: none"> • Holiday decorating • MSI annual checklist 	<p>Focus:</p> <ul style="list-style-type: none"> • Annual fundraiser • Main Street Iowa award nominations • Friends campaign (100% board participation) • Annual meeting • Flower fundraiser • Volunteer recognition party • Volunteer recruitment piece • Program awareness through community outreach <p>Done:</p> <ul style="list-style-type: none"> • Partner thank you • MSI annual checklist 	<p>Focus:</p> <ul style="list-style-type: none"> • Newsletter (x9) • Calendar of Event mailing (x1) • Show & Shine (May) • Hops • New brochure • Visitor Guide/Tourism coop ads • Kiosk maps/fliers • Social Media engagement <p>Done:</p> <ul style="list-style-type: none"> • MSI annual checklist • Movies Under the Moon (x4) 2 were cancelled • ARTapalooza • Show & Shine (Sept) • Newsletter (x3) • Trick or Treat • Calendar of Event mailing (x1) • Holiday Hoopla <ul style="list-style-type: none"> ○ Jingle & Mingle ○ Breakfast with Santa ○ Hoopla Cheer ○ Baby It's Cold Outside ○ Movie Magic ○ Coloring Contest ○ Window Contest ○ Trolley Rides ○ Letters to Santa ○ Sturgis Falls Parade 	<p>Focus:</p> <ul style="list-style-type: none"> • Light the Town Pink • Downtown Delights • Get Lucky on Main • Spring Shop Hop • Spring Girls' Night Out • Sidewalk Sales (Sturgis) <p>Done:</p> <ul style="list-style-type: none"> • Sidewalk Sale • Downtown Panther Prowl • Fall Girls' Night Out • Beer & Bacon • Downtown Ingredients

**Minutes, Community Main Street, Inc.
Board of Directors Meeting
Tuesday, January 11, 2022 @ 12:00 p.m.
CMS Office/ Zoom Meeting**

In Attendance: Lexie Heath- President; Jenny Leeper – President Elect; Mark Showalter- Secretary; Brent Johnson- Treasurer; Crystal Ford – Past President; Darin Beck; Natalie Brown; Ann Eastman; Wynette Froehner; Audrey Kittrell; Helen Pearce; Clark Rickard; Stephanie Sheetz; Liaisons: Craig Berte; Cary Darrah; Carrie Eilderts; Kathryn Sogard; Staff: Kim Bear; Maribel Barry; Joanna Meyeraan Guests: City Council - Gil Schultz & Daryl Kruse

1. Welcome, Call to Order – Heath
2. Approval of Minutes – Pearce approved, Leeper seconded, all approved
3. Financial Report – Johnson
 - a. Event Expenses for Holiday Hoopla. We are still in line for the annual budget. Leeper approved, Pearce seconded, all approved.
4. City Updates – Sheetz
 - a. The City is submitting a grant for the Cedar River Project, with hopes to submit by early next week. They are asking CMS for a letter of support of the project to include in their submission. They will hear back in 1 ½ to 2 months. If approved Bids for the project would start late 2022.
 - b. Updates on Streetscape Project: next phase will be on E. 3rd Street between Main and State Street. Restoration of W. 5th Street between Main and Washington. There will not be a lot of work on W. 5th Street since the street is still in good condition. It was suggested by Jenny to power wash windows as a thank you to business & property owners for their patience throughout the project. Kim informed the group that there will be a ribbon cutting ceremony at the project completion.
5. President's Report – Heath
 - a. Accreditation Report was submitted
 - b. City Council Update – a referral for a moratorium on building permits in Cedar Falls until May 1st was made. It will be on the agenda at the next City Council Meeting held on Tuesday. The Board decided that CMS will formally respond by writing a letter to share our mission statement, concerns of a moratorium, and the impact to our economic vitality. Kim will draft a letter today and send out for review. Beck motioned for approval, Leeper seconded, all approved.
 1. City Councilman Daryl Kruse read the email sent to address & clarify his referral for the moratorium (email attached). He stated that the term building permit moratorium is too broad and will need to revisit. The intent was not meant to impede on economic development. He believes that there needs to be more discussion on what/how the code could be changed (repealed, hybrid, parking ramp, style of zoning).
 2. Eagle View – Kittrell voiced her concern regarding the impact on them and their tenants. A moratorium will be difficult for them to get new tenants. Their current project at 123 E. 3rd Street is being designed for 20 + residential units with 1 parking spot per bedroom. Which would be more than what the code requires. Developers are building to what the market demands.

6. Staff Report – Bear
 - a. SSMID Renewal – at the January 3rd City Council Meeting SSMID was renewed for another 5 years. Thank you to all who took part in the process.
 - b. Staff Updates - We have hired a new office coordinator, Joanna Meyeraan who started Monday January 10th. Maribel will continue to be here to train her, and we are thankful for her time with us and will be missed.
7. Committee Reports
 - a. Please see Staff Report
8. Liaison Reports – Tabled due to time constraints
9. Good of the Order
10. Adjourn – Leeper moved for approval, Pearce seconded, all approved.

Cedar Falls Community Main Street, Inc. is a volunteer-driven, non-profit organization established to foster economic vitality, and to preserve and promote the historic image and character of the downtown, while improving the quality of life in Cedar Falls.

**Community Main Street
Director's Staff Report for January 2022:**

Committees:

- **Promotion/Retail/Nightlife** Love Local, Holiday Hoopla, Movies Under the Moon, ARTapalooza, Downtown Show and Shine, New itineraries campaign
- **Design** – Discussed New Downtown Character District Code
- **Economic Development** – business survey
- **Organization & Development** – Did not meet in January
- **Board** – Downtown Character District code

Staff Activities:

- Event planning, facilitation, support and oversight of the following events: Love Local, Movies Under the Moon, ARTapalooza
- Holiday Hoopla recap meeting for the 2021 season with the HooHerd
- Holiday Hoopla recap meeting with Dee from the Plaza
- Met with councilmen Dustin Ganfield and Gil Schultz to discuss CMS and the code
- Exec met with Ron Gaines
- Met with the Mayor and Kathryn from CHP
- Submitted Main Street Iowa monthly report
- Main Street Iowa Director call
- Main Street Iowa Webinar
- Offered the Office Coordinator position and she started January 6
- Planning for Volunteers on Tap with other community partners
- CFCF promotion committee meeting
- Met with promotions committee members to talk about a new social media campaign
- Met with event chairs for the next retail event Love Local
- Met with Nicole from Leader Valley to talk about opportunities for Leadership trainings with small businesses
- Coordination meeting with Lee's Summit and Main Street Iowa to discuss an exchange between our two programs
- Parking meeting with the City of Cedar Falls, CHP and UNI
- Participated in a webinar with Travel Iowa and CED to discuss the benefits
- Met with Mr. Droe from the Spectrum Project about an event being held downtown
- Coordination meeting with Adam Bolander to discuss applying for the 2023 Downtown Conference with IEDA
- Cedar Falls Community Foundation meeting to discuss board role
- New Volunteer meeting
- Waterloo Bucks promotional opportunities
- Friends Campaign Thank you's written as they are received
- Thank you's for Holiday Hoopla sponsorships and volunteers
- Submitted Tourism reimbursement form for the grant for ARTapalooza/Downtown Show and Shine
- Submitted an article to the Waterloo/Cedar Falls Courier for their progress edition
- Worked on the 2022 friends mailing with Amy Mohr and Melissa Barber
- Maribel has been spending a lot of time training Joanna on all of the duties of the Office Coordinator Position and preparing the office for handoff.

Kim's hours worked: 188

Maribel's hours worked: 89.75

Joanna's hours worked: 79

December Volunteer hours: 601

Community Event Representation: Cedar Falls Community Foundation Public Relations meeting; attended City Council meetings, Work Session and Committee of the Whole meetings, attended Planning and Zoning

Staff Priorities for the next month: Property Owner Meeting, training new office coordinator, event planning, Main Street Iowa awards

**CEDAR FALLS COMMUNITY MAIN STREET
"ONE-SHEET"
January 31, 2022**

BOARD OF DIRECTORS	ECONOMIC DEVELOPMENT COMMITTEE	DESIGN COMMITTEE	ORGANIZATION & DEVELOPMENT COMMITTEE	PROMOTIONS COMMITTEE	RETAIL/NIGHTLIFE PROMOTIONS
<p>Focus:</p> <ul style="list-style-type: none"> • April bi-annual report • City funding request • Staff review • Attend city council meetings • Deliberate business visitation program <p>Done:</p> <ul style="list-style-type: none"> • Budget • October bi-annual report • MSI annual checklist • SSMID renewal • Main Street America Accreditation 	<p>Focus:</p> <ul style="list-style-type: none"> • New business visits (10x) • Celebrate anniversaries (5, 10, 15) • Challenge Grant FY22 • Open 4 Business 2022 • Promotional materials in vacant spaces • Schedule bi-annual landlord/property owner meetings • Public restroom • Continue conversations between stakeholders and the board regarding parking <p>Done:</p> <ul style="list-style-type: none"> • MSI annual checklist • SSMID renewal 	<p>Focus:</p> <ul style="list-style-type: none"> • Façade grant reviews • Clean up (Fall & Spring) • Seasonal beautification (flowers, fall, holiday) • Host an education event with historic preservation tied into the new zoning ordinance • Challenge Grant FY22 • Wayfinding within District • Parking lot cleanliness & maintenance program <p>Done:</p> <ul style="list-style-type: none"> • Holiday decorating • MSI annual checklist 	<p>Focus:</p> <ul style="list-style-type: none"> • Annual fundraiser • Main Street Iowa award nominations • Friends campaign (100% board participation) • Annual meeting • Flower fundraiser • Volunteer recognition party • Volunteer recruitment piece • Program awareness through community outreach <p>Done:</p> <ul style="list-style-type: none"> • Partner thank you • MSI annual checklist 	<p>Focus:</p> <ul style="list-style-type: none"> • Newsletter (x8) • Calendar of Event mailing (x1) • Show & Shine (May) • Hops?? • New brochure • Visitor Guide/Tourism coop ads • Kiosk maps/fliers • Social Media engagement <p>Done:</p> <ul style="list-style-type: none"> • MSI annual checklist • Movies Under the Moon (x4) 2 were cancelled • ARTapalooza • Show & Shine (Sept) • Newsletter (x3) • Trick or Treat • Calendar of Event mailing (x1) • Holiday Hoopla <ul style="list-style-type: none"> ○ Jingle & Mingle ○ Breakfast with Santa ○ Hoopla Cheer ○ Baby It's Cold Outside ○ Movie Magic ○ Coloring Contest ○ Window Contest ○ Trolley Rides ○ Letters to Santa ○ Sturgis Falls Parade 	<p>Focus:</p> <ul style="list-style-type: none"> • Light the Town Pink • Love Local • Get Lucky on Main • Spring Shop Hop • Spring Girls' Night Out • Sidewalk Sales (Sturgis) <p>Done:</p> <ul style="list-style-type: none"> • Sidewalk Sale • Downtown Panther Prowl • Fall Girls' Night Out • Beer & Bacon • Downtown Ingredients

**Minutes, Community Main Street, Inc.
Board of Directors Meeting
Tuesday, February 8, 2022 @ 12:00 p.m.
CMS Office/ Zoom Meeting**

In Attendance: Jenny Leeper - President Elect; Brent Johnson-Treasurer; Crystal Ford- Past President; Darin Beck; Ann Eastman; Wynette Froehner; Audrey Kittrell; Clark Rickard; Stephanie Sheetz; Liaisons: Craig Berte; Carrie Eilderts; Jessica Rucker; Kelly Stern; Kathryn Sogard; City Council: Gil Schultz; Staff: Kim Bear, Joanna Meyeraan

1. Welcome, Call to Order – Leeper – Acting President
*Filling in for Heath due to absence
2. Approval of Minutes – motion to approve by Johnson, seconded by Clark, all approved.
3. Financial Report – Johnson
 - a. Income –
Holiday Hoopla ended up being profitable for the 2021 Year with some unexpected donations
Friends Donations
 - b. Expenses – Grant Given to Georges Local for Façade
Motion to approve by Ford, seconded by Beck, all approved
4. City Updates – Sheetz
 - a. Updates on Streetscape Project: this project is nearing completion and should be finalized this year. The Council did refer 2 items related to private parking, so there will be a public hearing at this next planning & zoning meeting. Recommendations regarding shared parking, and appropriate ratio residential involvement site review.

Discussion:
Parking Ramp: Parking would be Public vs. Private. Discussed concept of buy spots in public ramps, it could possibly be used as a tool, but not currently in ordinance & a lot of details would need worked out. Requirements – tune into planning and zoning discussion.
 - b. Discussion:
Discussion and questions asked from Leeper regarding planning & zonings involvement in site plan review and items referred. Gil Schultz spoke on vote to stop repeal, hopefully some resolution since the last meeting regarding form-based code. Expressed his thoughts and concerns regarding the topic, things needing to be addressed, amendments may need to be made to address zoning code, hoping to find some resolution vinyl siding, signs, parking.
5. President's Report – Leeper for Heath
 - a. Bear - Accreditation Letter – see attached
 - b. Market Study
 - c. Historical Presentation – Historical 101 work session scheduled for end of April
6. Staff Report – Bear
7. Committee Reports

- a. Please see Staff Report for committee updates
Promotions- is working on video & hashtag
Economic Development- looking to do a Market Study and assemble a short-term project committee
Design – planning on doing a Spring Clean Up Day on Earth Day April 22nd, looking for CAPPs or any additional volunteers

8. Liaison Reports

- a. Berte -Cedar Falls Police Department discussed the details of the most recent shootings that have taken place, addressed the concerns of the criminal activity. Clarified that there are very good bar partnerships and very sophisticated technology that exists now that can be used and is helpful. He went over some details regarding the recent hill shooting, another accidental shooting, and a drug deal w/ counterfeit money. People have asked why Cedar Falls? The College, The Night Life, The Entertainment tends to draw crowd from other areas, so much of what has occurred has been people coming here from other areas, not Cedar Falls residents or addresses. Discussion regarding the musicians downtown, addressing is it disruptive vs is it considered art, are they actively soliciting, or blocking sidewalk. They will investigate ongoing issues as the warmer weather will bring out more musicians. He has agreed to bring do a Policing 101 and bring some clarifying statistics regarding the recent activity.
- b. Rucker- Main Street Waterloo– Veterans Way to link Veterans Park through the heart of the Downtown. Goal to be completed by September. This is a city project.
- c. Stern - Cedar Falls Public Library – discussed the Arbor Grant, the mobile Book Bike with a laptop hotspot scanner to check out books. Dolly Parton Imagination Library is being launched in Black Hawk County, which would allow for registration for Black Hawk County Residents under the age of 5 to receive 1 book per month until the age of 5. Approximate Cost for Project is \$308,000 and approximately. \$50 – 60K raised already. A Fund Link for Direct Donation has been added to the CF Community Foundation Webpage. \$25 1 child/1 year or \$125 for 1 child/5 years
- d. Eilderts-The Historical Society – An Ice Festival took place at Big Woods Lake & over 700 people came out to help Celebrate the 100th. Exhibit Feb 17th from 4-6pm.
- e. Sogard - College Hill Partnership- The Year of the College Hill, spoke of the importance of the relationship between the Downtown & the Hill
Leeper- spoke of the importance of building off each other's strengths, that success of the Hill is key, and the importance of all groups working together
Gil-mentioned enrollment is down at all Iowa Universities and difficulty of getting into hotel / restaurant

9. Good of the Order

- 10. Adjourn - Motion for approval by Johnson, Clark seconded, all approved.

Cedar Falls Community Main Street, Inc. is a volunteer-driven, non-profit organization established to foster economic vitality, and to preserve and promote the historic image and character of the downtown, while improving the quality of life in Cedar Falls.

**Community Main Street
Director's Staff Report for February 2022:**

Committees:

- **Promotion/Retail/Nightlife** Love Local, Holiday Hoopla, Movies Under the Moon, ARTapalooza, Downtown Show and Shine, New itineraries campaign, St. Patty's Day Stroll
- **Design** – Discussed New Downtown Character District Code
- **Economic Development** – business survey, market study group
- **Organization & Development** – Volunteer Appreciation Party, Annual Meeting
- **Board** – Downtown Character District code

Staff Activities:

- Event planning, facilitation, support, and oversight of the following events: Love Local, Movies Under the Moon, ARTapalooza, Downtown Show & Shine, St. Patty's Day Stroll
- Exec met with Ron Gaines
- Met with the Mayor and Kathryn from CHP
- Main Street Iowa Director Call
- Main Street Iowa Webinar
- CFCF Promotion Committee Meeting
- February Newsletter was sent out on February 1st
- Attended in the Leadership Iowa Leadership Panel
- CF/Waterloo Main Street Collaboration Meeting
- Met with Movies Under the Moon partners
- Met with ARTapalooza Committee
- Met with the Downtown Show & Shine Committee
- Attended the CFEDC Board Meeting to talk about Downtown
- Joanna attended Main Street Iowa Virtual Training
- Met with Dee Nelson from the River Place Plaza to work on the Main Street Iowa Award Nomination
- Surprised our Volunteers of the Year during their family dinner 😊
- Attended College Hill Partnership Board Meeting
- Iowa Tourism – Development Working Group Meeting
- 35th Anniversary Planning Party
- Met with Holiday Hoopla chair to discuss 2022
- Discussed the Walk to End Alzheimers being moved Downtown
- Met with the Economic Development Chair
- Black Hawk County CEDS Discussion Invite
- Reached out to Brad Strouse
- Had a sign made to encourage traffic to the Plaza Area during Retail Events
- Met with Promotions Committee Members to talk about a new Social Media Campaign
- Met with Event Chairs for the Spring Girls Night Out
- Love Local baskets were assembled and delivered by the Committee
- Participated in a Webinar with Travel Iowa and CED to discuss the benefits
- Submitted our Sturgis Falls parade entry for Holiday Hoopla
- Submitted the Movies Under the Moon event permit
- Submitted the Downtown Show and Shine event permit
- Secured location for Annual Meeting
- Worked with a new business owner to connect them with MSI
- Submitted Currents Article to the City
- Worked on the 2022 Friends mailing with Amy Mohr and Melissa Barber
- Annual Friends Campaign was mailed
- Friends Donations Thank You cards are being written as they are received
- Website Being Updated to show 2022 "Friends" Donors
- ARTapalooza applications online, images, jury fees & booth fees being received

Kim's hours worked: 175

Joanna's hours worked: 100.50

January Volunteer hours: 124

Community Event Representation: Cedar Falls Tourism Board Meeting, Cedar Falls Community Foundation Public Relations meeting; attended City Council meetings, Work Session and Committee of the Whole meetings, attended Planning and Zoning

Staff Priorities for the next month: Market Study application, event planning, Main Street Iowa awards

**CEDAR FALLS COMMUNITY MAIN STREET
"ONE-SHEET"
February 28, 2022**

BOARD OF DIRECTORS	ECONOMIC DEVELOPMENT COMMITTEE	DESIGN COMMITTEE	ORGANIZATION & DEVELOPMENT COMMITTEE	PROMOTIONS COMMITTEE	RETAIL/NIGHTLIFE PROMOTIONS
<p>Focus:</p> <ul style="list-style-type: none"> • April bi-annual report • City funding request • Staff review • Attend city council meetings • Deliberate business visitation program <p>Done:</p> <ul style="list-style-type: none"> • Budget • October bi-annual report • MSI annual checklist • SSMID renewal • Main Street America Accreditation 	<p>Focus:</p> <ul style="list-style-type: none"> • New business visits (10x) • Celebrate anniversaries (5, 10, 15) • Challenge Grant FY22 • Open 4 Business 2022 • Promotional materials in vacant spaces • Schedule bi-annual landlord/property owner meetings • Public restroom • Continue conversations between stakeholders and the board regarding parking <p>Done:</p> <ul style="list-style-type: none"> • MSI annual checklist • SSMID renewal 	<p>Focus:</p> <ul style="list-style-type: none"> • Façade grant reviews • Clean up (Fall & Spring) • Seasonal beautification (flowers, fall, holiday) • Host an education event with historic preservation tied into the new zoning ordinance • Challenge Grant FY22 • Wayfinding within District • Parking lot cleanliness & maintenance program <p>Done:</p> <ul style="list-style-type: none"> • Holiday decorating • MSI annual checklist 	<p>Focus:</p> <ul style="list-style-type: none"> • 35th Anniversary • Annual fundraiser • Main Street Iowa award nominations • Annual meeting • Flower fundraiser • Volunteer recognition party • Volunteer recruitment piece • Program awareness through community outreach <p>Done:</p> <ul style="list-style-type: none"> • Partner thank you • MSI annual checklist • Friends campaign (100% board participation) 	<p>Focus:</p> <ul style="list-style-type: none"> • Newsletter (x7) • Calendar of Event mailing (x1) • Show & Shine (May) • Hops?? • New brochure • Visitor Guide/Tourism coop ads • Kiosk maps/fliers • Social Media engagement <p>Done:</p> <ul style="list-style-type: none"> • MSI annual checklist • Movies Under the Moon (x4) 2 were cancelled • ARTapalooza • Show & Shine (Sept) • Newsletter (x3) • Trick or Treat • Calendar of Event mailing (x1) • Holiday Hoopla <ul style="list-style-type: none"> ○ Jingle & Mingle ○ Breakfast with Santa ○ Hoopla Cheer ○ Baby It's Cold Outside ○ Movie Magic ○ Coloring Contest ○ Window Contest ○ Trolley Rides ○ Letters to Santa ○ Sturgis Falls Parade 	<p>Focus:</p> <ul style="list-style-type: none"> • Light the Town Pink • Get Lucky on Main • Spring Shop Hop • Spring Girls' Night Out • Sidewalk Sales (Sturgis) <p>Done:</p> <ul style="list-style-type: none"> • Sidewalk Sale • Downtown Panther Prowl • Fall Girls' Night Out • Beer & Bacon • Downtown Ingredients • Love Local

**Minutes, Community Main Street, Inc.
Board of Directors Meeting
Tuesday, March 8, 2022 @ 12:00 p.m.
CMS Office/ Zoom Meeting**

In Attendance: Lexie Heath- President; Jenny Leeper – President Elect; Brent Johnson- Treasurer; Crystal Ford – Past President; Darin Beck; Natalie Brown; Ann Eastman; Audrey Kittrell; Helen Pearce; Clark Rickard; Stephanie Sheetz; Brad Strouse; Liaisons: Craig Berte; Carrie Eilderts; Gil Shultz
Staff: Kim Bear; Joanna Meyeraan

1. Welcome, Call to Order – Heath
2. Approval of Minutes – motion to approve by Leeper, seconded by Johnson, all approved
3. Financial Report – Johnson – motion to approve by Leeper, Eastman seconded
 - a. Expenses are on budget
4. City Updates – Sheetz
 - a. 2 amendment considerations since the November 2021 adoption
 1. Request to review shared parking/eliminate shared or maintain shared. At the last council meeting Planning & Zoning voted against approving eliminating shared parking, shared parking remains in place
 2. Private Parking Minimums & Ratios
Planning & Zoning was presented a petition to consider 1 space per bedroom, .25 space. An alternative proposal of .75 per bedroom passed, plus 0.25 remains in place, making it a 1 parking space minimum.
 - b. Next City Council Meeting – March 21st
5. President’s Report – Heath
 - a. Board business cards – to use when you eat, drink, shop. Please write your name on them & leave at business to make our mark & presence known that we are supporting local
 - b. Market Study Group – A project team has been put together for this.
 - c. Celebrating Kim - Showing Gratitude, Appreciation, & Thanks to Executive Director Kim Bear for her time, dedication, and continued service with CMS
 - d. Parking Ramp Input Discussion Meeting – Thursday March 31st at 8 am at the Cedar Falls Woman’s Club, moderated by Heath & Ford
6. Staff Report – Bear
 - a. Historic Tax Credit Fundamentals Presentation by Steve Wilke-Shapiro on April 22nd at 4PM at the Community Center
7. Committee Reports
*see attached
8. Liaison Reports
 - a. Berte – Discussed information regarding their role, their partnerships, what they are doing to keep Cedar Falls a safe community. Discussion involved College Hill

Partnership, Downtown Partnership, Waterloo Police Department Gang Meeting, Drug Task Force, Work Closely with Black Hawk County Attorney Office, Updated Technology in place, Noise Ordinance, Foot Patrols. Stated most crime occurs between the hours of 10PM – 3PM

- b. Elders – Historical Society – Program Summer at the Schoolhouse registration March 21st, available to kids ending 6th grade
9. Good of the Order –
- a. March 9: Volunteers on Tap
 - b. March 18: Design Meeting
 - c. April 4: Organization & Development Meeting
 - d. April 5: Exec Meetings
 - e. April 6: Economic Development Meeting
 - f. April 7: Promotions Meeting
 - g. April 22: Earth Day – Spring Clean Up
 - h. April 26: Volunteer Appreciation – Mashed Potato Bar
 - i. April 27: Historic Tax Credit Fundamentals – 4 pm at the Community Center
 - j. May 1: Downtown Show & Shine
 - k. May 10: Annual Meeting – George’s
10. Adjourn – Motion for approval by Leeper, seconded by Johnson, all approved

Cedar Falls Community Main Street, Inc. is a volunteer-driven, non-profit organization established to foster economic vitality, and to preserve and promote the historic image and character of the downtown, while improving the quality of life in Cedar Falls.

**Community Main Street
Director's Staff Report for March 2022:**

Committees:

- **Promotion/Retail/Nightlife** St. Paddy's Day Stroll, Holiday Hoopla, Movies Under the Moon, ARTapalooza, Downtown Show and Shine, New itineraries campaign
- **Design** – Did not meet
- **Economic Development** – business survey, market study group,
- **Organization & Development** – Volunteer Appreciation party, Annual Meeting
- **Board** – Parking Ramp Input Discussion Meeting

Staff Activities:

- Event planning, facilitation, support, and oversight of the following events: Movies Under the Moon, ARTapalooza, Downtown Show & Shine, St. Paddy's Day Stroll
- Exec met with Ron Gaines
- Main Street Iowa Director call
- Main Street Iowa Webinar
- CFCF promotion committee meeting
- March newsletter was sent out on March 1st
- Attended Grow Cedar Valley "New Normal" Retail Luncheon with other downtown merchants
- Submitted Main Street Iowa awards for the following categories: Placemaking (small scale), Placemaking(comprehensive), Housing Project award(4 or fewer residential units) and Building Rehabilitation award in communities over 5,000 in population.
- We also found out we were awarded two MSI awards
- Met with Leader Valley to discuss collaborations for future trainings
- Met with Linda Laylin and Jessica Rucker with Main Street Waterloo to discuss funding sources
- Met with a photographer to get some updated photography for CMS and Tourism
- Attended the CFEDC board meeting
- Met with Lincoln Savings Bank to discuss sponsorship opportunities
- Attended Director Olson's retirement ceremony
- Submitted Market Study and Strategies application to Main Street Iowa and was granted this opportunity
- Announced Movies Under the Moon schedule and coordinated with the City for promotion
- Attended Main Street Iowa training in Des Moines
- Met with Mark Simpson from The Mix for radio marketing
- Preconstruction meeting for the third phase of the streetscape
- Met with Pretty Good Co. to share more about CMS
- Loaned our Holiday Hoopla griddles to Cedar Falls High School
- Parking Ramp meeting prep with facilitators
- Met with the economic development chair
- Met with event chairs for the Spring Girls Night Out
- Secured location for Annual Meeting
- Worked with a new business owner to connect them with MSI
- Friends Thank you's written as they are received
- Coordinating our Shop/Dine Like a Local map updates
- Mailed invites to Downtown Parking Ramp Input Discussion meeting, followed with emails
- Continued training with Joanna in her office coordinator position
- Hired Cassidy Tessoroff for a part-time events and promotions position
- Joanna – quarterly 3 retail coop invoicing
- Keeping MSI log up to date for new quarterly reporting
- ARTapalooza artist applications
- Flower baskets picked up, watering volunteer log & contact list updated

Kim's hours worked: 162.75, took 5 days' vacation

Joanna's hours worked: 117

Kassidy's hours worked: 17

March Volunteer hours: 132.5

Community Event Representation: Cedar Falls Community Foundation Public Relations meeting; attended City Council meetings, Work Session and Committee of the Whole meetings **Staff Priorities for the next month:** Downtown clean up, Volunteer Appreciation Party, Girls Night Out, Spring Shop Hop, Downtown Show & Shine Registrations, Annual Meeting, Submit Quarterly MSI Report, Submit Bi-Annual Report to City, MUM Sponsorship Invoicing

**CEDAR FALLS COMMUNITY MAIN STREET
"ONE-SHEET"
March 31, 2022**

BOARD OF DIRECTORS	ECONOMIC DEVELOPMENT COMMITTEE	DESIGN COMMITTEE	ORGANIZATION & DEVELOPMENT COMMITTEE	PROMOTIONS COMMITTEE	RETAIL/NIGHTLIFE PROMOTIONS
<p>Focus:</p> <ul style="list-style-type: none"> • April bi-annual report • City funding request • Staff review • Attend city council meetings • Deliberate business visitation program <p>Done:</p> <ul style="list-style-type: none"> • Budget • October bi-annual report • MSI annual checklist • SSMID renewal • Main Street America Accreditation 	<p>Focus:</p> <ul style="list-style-type: none"> • New business visits (10x) • Celebrate anniversaries (5, 10, 15) • Challenge Grant FY22 • Open 4 Business 2022 • Promotional materials in vacant spaces • Schedule bi-annual landlord/property owner meetings • Public restroom • Continue conversations between stakeholders and the board regarding parking <p>Done:</p> <ul style="list-style-type: none"> • MSI annual checklist • SSMID renewal 	<p>Focus:</p> <ul style="list-style-type: none"> • Façade grant reviews • Clean up (Fall & Spring) • Seasonal beautification (flowers, fall, holiday) • Host an education event with historic preservation tied into the new zoning ordinance • Challenge Grant FY22 • Wayfinding within District • Parking lot cleanliness & maintenance program <p>Done:</p> <ul style="list-style-type: none"> • Holiday decorating • MSI annual checklist 	<p>Focus:</p> <ul style="list-style-type: none"> • 35th Anniversary • Annual fundraiser • Main Street Iowa award nominations • Annual meeting • Flower fundraiser • Volunteer recognition party • Volunteer recruitment piece • Program awareness through community outreach <p>Done:</p> <ul style="list-style-type: none"> • Partner thank you • MSI annual checklist • Friends campaign (100% board participation) 	<p>Focus:</p> <ul style="list-style-type: none"> • Newsletter (x6) • Calendar of Event mailing (x1) • Show & Shine (May) • Hops • New brochure • Visitor Guide/Tourism coop ads • Kiosk maps/fliers • Social Media engagement <p>Done:</p> <ul style="list-style-type: none"> • MSI annual checklist • Movies Under the Moon (x4) 2 were cancelled • ARTapalooza • Show & Shine (Sept) • Newsletter (x4) • Trick or Treat • Calendar of Event mailing (x1) • Holiday Hoopla <ul style="list-style-type: none"> ○ Jingle & Mingle ○ Breakfast with Santa ○ Hoopla Cheer ○ Baby It's Cold Outside ○ Movie Magic ○ Coloring Contest ○ Window Contest ○ Trolley Rides ○ Letters to Santa ○ Sturgis Falls Parade 	<p>Focus:</p> <ul style="list-style-type: none"> • Light the Town Pink • Spring Shop Hop • Spring Girls' Night Out • Sidewalk Sales (Sturgis) <p>Done:</p> <ul style="list-style-type: none"> • Sidewalk Sale • Downtown Panther Prowl • Fall Girls' Night Out • Beer & Bacon • Downtown Ingredients • Love Local • St. Paddy's Day Stroll

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A summary of new investment and job creation/retention figures for the applicable reporting period

Business/Job Changes October 2021 through March 2022						
	New Business Opening	Net Jobs Created	Businesses Closing or Moving out	FTE Jobs Lost	Businesses Relocating/Expanding Downtown	Net FTE Jobs Created with Expand/Relocate
October 2021	2	4	0	0	2	4
November 2021	2	38	0	0	0	0
December 2021	0	0	1	1	0	0
January- March 2022	5	15	4	7	0	0
Totals	9*	57**	0*	0**	7	16

***Business opening (9) - business closing (5) = net (4)**

Rehabilitation, Renovation & New Construction October 2021 through March 2022		
	Projects	Investment Value
October 2021	3	\$1,537,267
November 2021	1	\$110,000
December 2021	1	\$110,000
January 2022-March 2022	5	\$70,179
Total	10	\$1,827,446

Buildings Sold October 2021 through March 2022		
	Quantity	Investment
October 2021	0	\$0
November 2021	0	\$0
December 2021	4	\$7,899,797
January 2022	2	\$1,269,000
February 2022	0	\$0
March 2022	0	\$0
Total	0	\$9,168,797

Volunteer Hours October 2021 through March 2022	
October 2021	208
November 2021	1105
December 2021	610
January 2022	207
February 2022	183
March 2022	153
Total	2,469

**COMMUNITY MAIN STREET
Income Statement
OCTOBER 2021**

	MONTHLY BUDGET - OCTOBER				MONTHLY BUDGET - JULY TO OCTOBER				ANNUAL BUDGET			
	MONTH ACTUAL	MONTH BUDGET	ACTUAL TO BUDGET VARIANCE	% OF BUDGET	YEAR TO DATE ACTUAL	ANNUAL BUDGET	ACTUAL TO BUDGET VARIANCE	% OF ANNUAL BUDGET	YEAR TO DATE ACTUAL	ANNUAL BUDGET	ACTUAL TO BUDGET VARIANCE	% OF ANNUAL BUDGET
Revenue												
Board Income	0.00	0.00	0.00	0.00%	0.00	1,560.00	-1,560.00	0.00%	0.00	1,560.00	-1,560.00	0.00%
City Funding	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	12,000.00	-12,000.00	0.00%
Event Income	250.00	10,000.00	-9,750.00	2.50%	17,469.91	17,500.00	-30.09	99.83%	17,469.91	60,280.00	-42,810.09	28.98%
Friends/Streetscape	175.00	0.00	175.00	0.00%	2,722.12	0.00	2,722.12	0.00%	2,722.12	7,250.00	-4,527.88	37.55%
Grant & other Income	28.41	0.00	28.41	0.00%	404.71	0.00	404.71	0.00%	404.71	0.00	404.71	0.00%
SSMID	132,000.00	70,000.00	62,000.00	188.57%	132,000.00	70,000.00	62,000.00	188.57%	132,000.00	240,000.00	-108,000.00	55.00%
Total Revenue	\$ 132,453.41	\$ 80,000.00	\$ 52,453.41	165.57%	\$ 152,596.74	\$ 89,060.00	\$ 63,536.74	171.34%	\$ 152,596.74	\$ 321,090.00	-\$ 168,493.26	47.52%
Gross Profit	\$ 132,453.41	\$ 80,000.00	\$ 52,453.41	165.57%	\$ 152,596.74	\$ 89,060.00	\$ 63,536.74	171.34%	\$ 152,596.74	\$ 321,090.00	-\$ 168,493.26	47.52%
Expenditures												
Board Lunch Expense	0.00	130.00	-130.00	0.00%	0.00	520.00	-520.00	0.00%	0.00	1,560.00	-1,560.00	0.00%
Committee Expense	1,292.00	400.00	892.00	323.00%	5,143.63	3,420.00	1,723.63	150.40%	5,143.63	18,420.00	-13,276.37	27.92%
Depreciation Expense	0.00	1,130.00	-1,130.00	0.00%	0.00	4,520.00	-4,520.00	0.00%	0.00	13,560.00	-13,560.00	0.00%
Dues and Subscriptions	432.34	600.00	-167.66	72.06%	2,106.39	3,050.00	-943.61	69.06%	2,106.39	7,850.00	-5,743.61	26.83%
Event Expense	4,728.49	3,000.00	1,728.49	157.62%	12,534.36	17,500.00	-4,965.64	71.62%	12,534.36	59,750.00	-47,215.64	20.98%
Grant Expense	750.00	0.00	750.00	0.00%	2,367.48	0.00	2,367.48	0.00%	2,367.48	5,000.00	-2,632.52	47.35%
Insurance	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	5,500.00	-5,500.00	0.00%
Miscellaneous	33.97	150.00	-116.03	22.65%	132.50	600.00	-467.50	22.08%	132.50	2,000.00	-1,867.50	6.63%
Office Supplies	318.57	450.00	-131.43	70.79%	888.45	1,800.00	-911.55	49.36%	888.45	5,400.00	-4,511.55	16.45%
Payroll Expenses	7,463.87	8,750.00	-1,286.13	85.30%	27,400.99	32,000.00	-4,599.01	85.63%	27,400.99	102,000.00	-74,599.01	26.86%
Postage and Delivery	0.00	100.00	-100.00	0.00%	55.00	400.00	-345.00	13.75%	55.00	3,500.00	-3,445.00	1.57%
Professional Fees	225.00	0.00	225.00	0.00%	2,765.00	4,000.00	-1,235.00	69.13%	2,765.00	7,000.00	-4,235.00	39.50%
Repairs	36.18	250.00	-213.82	14.47%	36.18	500.00	-463.82	7.24%	36.18	1,000.00	-963.82	3.62%
Snow Removal & Lawn Care	150.58	100.00	50.58	150.58%	350.87	400.00	-49.13	87.72%	350.87	2,000.00	-1,649.13	17.54%
Streetscape Expense	0.00	250.00	-250.00	0.00%	1,036.33	250.00	786.33	414.53%	1,036.33	500.00	536.33	207.27%
Telephone	86.29	150.00	-63.71	57.53%	505.43	600.00	-94.57	84.24%	505.43	1,800.00	-1,294.57	28.08%
Travel & Training	15.00	150.00	-135.00	10.00%	434.55	750.00	-315.45	57.94%	434.55	5,500.00	-5,065.45	7.90%
Utilities	357.31	375.00	-17.69	95.28%	1,429.24	1,500.00	-70.76	95.28%	1,429.24	4,500.00	-3,070.76	31.76%
Total Expenditures	\$ 15,889.60	\$ 15,985.00	-\$ 95.40	99.40%	\$ 57,186.40	\$ 71,810.00	-\$ 14,623.60	79.64%	\$ 57,186.40	\$ 246,840.00	-\$ 189,653.60	23.17%
Net Operating Revenue	\$ 116,563.81	\$ 64,015.00	\$ 52,548.81	182.09%	\$ 95,410.34	\$ 17,250.00	\$ 78,160.34	553.10%	\$ 95,410.34	\$ 74,250.00	\$ 21,160.34	128.50%
Other Expenditures												
Restricted Funds	0.00	3,000.00	-3,000.00	0.00%	0.00	12,000.00	-12,000.00	0.00%	0.00	36,000.00	-36,000.00	0.00%
Whitewater Contribution	0.00	416.67	-416.67	0.00%	0.00	1,666.68	-1,666.68	0.00%	0.00	5,000.00	-5,000.00	0.00%
Total Other Expenditures	\$ 0.00	\$ 3,416.67	-\$ 3,416.67	0.00%	\$ 0.00	\$ 13,666.68	-\$ 13,666.68	0.00%	\$ 0.00	\$ 41,000.00	-\$ 41,000.00	0.00%
Net Other Revenue	\$ 0.00	-\$ 3,416.67	\$ 3,416.67	0.00%	\$ 0.00	-\$ 13,666.68	\$ 13,666.68	0.00%	\$ 0.00	-\$ 41,000.00	\$ 41,000.00	0.00%
Net Revenue	\$ 116,563.81	\$ 60,598.33	\$ 55,965.48	192.35%	\$ 95,410.34	\$ 3,583.32	\$ 91,827.02	2662.62%	\$ 95,410.34	\$ 33,250.00	\$ 62,160.34	286.95%

**COMMUNITY MAIN STREET
Income Statement**

NOVEMBER 2021

	MONTHLY BUDGET - NOVEMBER				MONTHLY BUDGET - JULY TO NOVEMBER				ANNUAL BUDGET			
	MONTH ACTUAL	MONTH BUDGET	ACTUAL TO BUDGET VARIANCE	% OF BUDGET	YEAR TO DATE ACTUAL	ANNUAL BUDGET	ACTUAL TO BUDGET VARIANCE	% OF ANNUAL BUDGET	YEAR TO DATE ACTUAL	ANNUAL BUDGET	ACTUAL TO BUDGET VARIANCE	% OF ANNUAL BUDGET
Revenue												
Board Income	0.00	0.00	0.00	0.00%	0.00	1,560.00	-1,560.00	0.00%	0.00	1,560.00	-1,560.00	0.00%
City Funding	6,000.00	6,000.00	0.00	100.00%	6,000.00	12,000.00	-6,000.00	50.00%	6,000.00	12,000.00	-6,000.00	50.00%
Event Income	22,762.13	10,000.00	12,762.13	227.62%	40,982.04	60,280.00	-19,297.96	67.99%	40,982.04	60,280.00	-19,297.96	67.99%
Friends/Streetscape	318.71	0.00	318.71	0.00%	3,040.83	7,250.00	-4,209.17	41.94%	3,040.83	7,250.00	-4,209.17	41.94%
Grant & other Income	53.50	0.00	53.50	0.00%	458.21	0.00	458.21	0.00%	458.21	0.00	458.21	0.00%
SSMID	21,993.69	50,000.00	-28,006.31	43.99%	153,993.69	240,000.00	-86,006.31	64.16%	153,993.69	240,000.00	-86,006.31	64.16%
Total Revenue	\$ 51,128.03	\$ 66,000.00	-\$ 14,871.97	77.47%	\$ 204,474.77	\$ 321,090.00	-\$ 116,615.23	63.68%	\$ 204,474.77	\$ 321,090.00	-\$ 116,615.23	63.68%
Gross Profit	\$ 51,128.03	\$ 66,000.00	-\$ 14,871.97	77.47%	\$ 204,474.77	\$ 321,090.00	-\$ 116,615.23	63.68%	\$ 204,474.77	\$ 321,090.00	-\$ 116,615.23	63.68%
Expenditures												
Bank Service Charge	60.70	0.00	60.70	0.00%	60.70	0.00	60.70	0.00%	60.70	0.00	60.70	0.00%
Board Lunch Expense	0.00	130.00	-130.00	0.00%	0.00	1,560.00	-1,560.00	0.00%	0.00	1,560.00	-1,560.00	0.00%
Committee Expense	3,915.23	5,000.00	-1,084.77	78.30%	9,058.86	18,420.00	-9,361.14	49.18%	9,058.86	18,420.00	-9,361.14	49.18%
Depreciation Expense	0.00	1,130.00	-1,130.00	0.00%	0.00	13,560.00	-13,560.00	0.00%	0.00	13,560.00	-13,560.00	0.00%
Dues and Subscriptions	226.02	600.00	-373.98	37.67%	2,332.41	7,850.00	-5,517.59	29.71%	2,332.41	7,850.00	-5,517.59	29.71%
Event Expense	11,790.23	15,000.00	-3,209.77	78.60%	24,324.59	59,750.00	-35,425.41	40.71%	24,324.59	59,750.00	-35,425.41	40.71%
Grant Expense	2,500.00	2,500.00	0.00	100.00%	4,867.48	5,000.00	-132.52	97.35%	4,867.48	5,000.00	-132.52	97.35%
Insurance	0.00	0.00	0.00	0.00%	0.00	5,500.00	-5,500.00	0.00%	0.00	5,500.00	-5,500.00	0.00%
Miscellaneous	222.75	150.00	72.75	148.50%	355.25	2,000.00	-1,644.75	17.76%	355.25	2,000.00	-1,644.75	17.76%
Office Supplies	569.91	450.00	119.91	126.65%	1,458.36	5,400.00	-3,941.64	27.01%	1,458.36	5,400.00	-3,941.64	27.01%
Payroll Expenses	6,964.35	8,750.00	-1,785.65	79.59%	34,365.34	102,000.00	-67,634.66	33.69%	34,365.34	102,000.00	-67,634.66	33.69%
Postage and Delivery	58.00	2,100.00	-2,042.00	2.76%	113.00	3,500.00	-3,387.00	3.23%	113.00	3,500.00	-3,387.00	3.23%
Professional Fees	0.00	0.00	0.00	0.00%	2,765.00	7,000.00	-4,235.00	39.50%	2,765.00	7,000.00	-4,235.00	39.50%
Repairs	149.80	0.00	149.80	0.00%	185.98	1,000.00	-814.02	18.60%	185.98	1,000.00	-814.02	18.60%
Snow Removal & Lawn Care	50.00	200.00	-150.00	25.00%	400.87	2,000.00	-1,599.13	20.04%	400.87	2,000.00	-1,599.13	20.04%
Streetscape Expense	0.00	0.00	0.00	0.00%	1,036.33	500.00	536.33	207.27%	1,036.33	500.00	536.33	207.27%
Telephone	206.29	150.00	56.29	137.53%	711.72	1,800.00	-1,088.28	39.54%	711.72	1,800.00	-1,088.28	39.54%
Travel & Training	272.93	50.00	222.93	545.86%	707.48	5,500.00	-4,792.52	12.86%	707.48	5,500.00	-4,792.52	12.86%
Utilities	357.31	375.00	-17.69	95.28%	1,786.55	4,500.00	-2,713.45	39.70%	1,786.55	4,500.00	-2,713.45	39.70%
Total Expenditures	\$ 27,343.52	\$ 36,585.00	-\$ 9,241.48	74.74%	\$ 84,529.92	\$ 246,840.00	-\$ 162,310.08	34.24%	\$ 84,529.92	\$ 246,840.00	-\$ 162,310.08	34.24%
Net Operating Revenue	\$ 23,784.51	\$ 29,415.00	-\$ 5,630.49	80.86%	\$ 119,944.85	\$ 74,250.00	\$ 45,694.85	161.54%	\$ 119,944.85	\$ 74,250.00	\$ 45,694.85	161.54%
Other Expenditures												
Restricted Funds	0.00	3,000.00	-3,000.00	0.00%	0.00	36,000.00	-36,000.00	0.00%	0.00	36,000.00	-36,000.00	0.00%
Whitewater Contribution	0.00	416.67	-416.67	0.00%	0.00	5,000.00	-5,000.00	0.00%	0.00	5,000.00	-5,000.00	0.00%
Total Other Expenditures	\$ 0.00	\$ 3,416.67	-\$ 3,416.67	0.00%	\$ 0.00	\$ 41,000.00	-\$ 41,000.00	0.00%	\$ 0.00	\$ 41,000.00	-\$ 41,000.00	0.00%
Net Other Revenue	\$ 0.00	-\$ 3,416.67	\$ 3,416.67	0.00%	\$ 0.00	-\$ 41,000.00	\$ 41,000.00	0.00%	\$ 0.00	-\$ 41,000.00	\$ 41,000.00	0.00%
Net Revenue	\$ 23,784.51	\$ 25,998.33	-\$ 2,213.82	91.48%	\$ 119,944.85	\$ 33,250.00	\$ 86,694.85	360.74%	\$ 119,944.85	\$ 33,250.00	\$ 86,694.85	360.74%

**COMMUNITY MAIN STREET
Income Statement**

DECEMBER 2021

	MONTHLY BUDGET - DECEMBER				MONTHLY BUDGET - JULY TO DECEMBER				ANNUAL BUDGET			
	MONTH ACTUAL	MONTH BUDGET	ACTUAL TO BUDGET VARIANCE	% OF BUDGET	YEAR TO DATE ACTUAL	ANNUAL BUDGET	ACTUAL TO BUDGET VARIANCE	% OF ANNUAL BUDGET	YEAR TO DATE ACTUAL	ANNUAL BUDGET	ACTUAL TO BUDGET VARIANCE	% OF ANNUAL BUDGET
Revenue												
Board Income	0.00	0.00	0.00	0.00%	0.00	1,560.00	-1,560.00	0.00%	0.00	1,560.00	-1,560.00	0.00%
City Funding	0.00	0.00	0.00	0.00%	6,000.00	6,000.00	0.00	100.00%	6,000.00	12,000.00	-6,000.00	50.00%
Event Income	7,501.36	10,000.00	-2,498.64	75.01%	48,483.40	37,500.00	10,983.40	129.29%	48,483.40	60,280.00	-11,796.60	80.43%
Friends/Streetscape	100.00	0.00	100.00	0.00%	3,140.83	0.00	3,140.83	0.00%	3,140.83	7,250.00	-4,109.17	43.32%
Grant & other Income	41.43	0.00	41.43	0.00%	499.64	0.00	499.64	0.00%	499.64	0.00	499.64	0.00%
SSMID	0.00	0.00	0.00	0.00%	153,993.69	120,000.00	33,993.69	128.33%	153,993.69	240,000.00	-86,006.31	64.16%
Total Revenue	\$ 7,642.79	\$ 10,000.00	-\$ 2,357.21	76.43%	\$ 212,117.56	\$ 165,060.00	\$ 47,057.56	128.51%	\$ 212,117.56	\$ 321,090.00	-\$ 108,972.44	66.06%
Gross Profit	\$ 7,642.79	\$ 10,000.00	-\$ 2,357.21	76.43%	\$ 212,117.56	\$ 165,060.00	\$ 47,057.56	128.51%	\$ 212,117.56	\$ 321,090.00	-\$ 108,972.44	66.06%
Expenditures												
Bank Service Charge	0.00	0.00	0.00	0.00%	60.70	0.00	60.70	0.00%	60.70	0.00	60.70	0.00%
Board Lunch Expense	0.00	130.00	-130.00	0.00%	0.00	780.00	-780.00	0.00%	0.00	1,560.00	-1,560.00	0.00%
Committee Expense	4,984.99	1,500.00	3,484.99	332.33%	14,043.85	9,920.00	4,123.85	141.57%	14,043.85	18,420.00	-4,376.15	76.24%
Depreciation Expense	0.00	1,130.00	-1,130.00	0.00%	0.00	6,780.00	-6,780.00	0.00%	0.00	13,560.00	-13,560.00	0.00%
Dues and Subscriptions	1,604.83	600.00	1,004.83	267.47%	3,937.24	4,250.00	-312.76	92.64%	3,937.24	7,850.00	-3,912.76	50.16%
Event Expense	7,529.46	15,000.00	-7,470.54	50.20%	32,073.57	47,500.00	-15,426.43	67.52%	32,073.57	59,750.00	-27,676.43	53.68%
Grant Expense	2,500.00	0.00	2,500.00	0.00%	7,367.48	2,500.00	4,867.48	294.70%	7,367.48	5,000.00	2,367.48	147.35%
Insurance	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	5,500.00	-5,500.00	0.00%
Miscellaneous	40.00	350.00	-310.00	11.43%	395.25	1,100.00	-704.75	35.93%	395.25	2,000.00	-1,604.75	19.76%
Office Supplies	281.05	450.00	-168.95	62.46%	1,739.41	2,700.00	-960.59	64.42%	1,739.41	5,400.00	-3,660.59	32.21%
Payroll Expenses	7,033.25	8,750.00	-1,716.75	80.38%	41,398.59	49,500.00	-8,101.41	83.63%	41,398.59	102,000.00	-60,601.41	40.59%
Postage and Delivery	0.00	200.00	-200.00	0.00%	113.00	2,700.00	-2,587.00	4.19%	113.00	3,500.00	-3,387.00	3.23%
Professional Fees	0.00	1,000.00	-1,000.00	0.00%	2,765.00	5,000.00	-2,235.00	55.30%	2,765.00	7,000.00	-4,235.00	39.50%
Repairs	0.00	0.00	0.00	0.00%	185.98	500.00	-314.02	37.20%	185.98	1,000.00	-814.02	18.60%
Snow Removal & Lawn Care	0.00	250.00	-250.00	0.00%	400.87	850.00	-449.13	47.16%	400.87	2,000.00	-1,599.13	20.04%
Streetscape Expense	0.00	0.00	0.00	0.00%	1,036.33	250.00	786.33	414.53%	1,036.33	500.00	536.33	207.27%
Telephone	86.29	150.00	-63.71	57.53%	798.01	900.00	-101.99	88.67%	798.01	1,800.00	-1,001.99	44.33%
Travel & Training	0.00	1,500.00	-1,500.00	0.00%	707.48	2,300.00	-1,592.52	30.76%	707.48	5,500.00	-4,792.52	12.86%
Utilities	357.31	375.00	-17.69	95.28%	2,143.86	2,250.00	-106.14	95.28%	2,143.86	4,500.00	-2,356.14	47.64%
Total Expenditures	\$ 24,417.18	\$ 31,385.00	-\$ 6,967.82	77.80%	\$ 109,166.62	\$ 139,780.00	-\$ 30,613.38	78.10%	\$ 109,166.62	\$ 246,840.00	-\$ 137,673.38	44.23%
Net Operating Revenue	-\$ 16,774.39	-\$ 21,385.00	\$ 4,610.61	78.44%	\$ 102,950.94	\$ 25,280.00	\$ 77,670.94	407.24%	\$ 102,950.94	\$ 74,250.00	\$ 28,700.94	138.65%
Other Expenditures												
Restricted Funds	0.00	3,000.00	-3,000.00	0.00%	0.00	18,000.00	-18,000.00	0.00%	0.00	36,000.00	-36,000.00	0.00%
Whitewater Contribution	0.00	416.67	-416.67	0.00%	0.00	2,500.02	-2,500.02	0.00%	0.00	5,000.00	-5,000.00	0.00%
Total Other Expenditures	\$ 0.00	\$ 3,416.67	-\$ 3,416.67	0.00%	\$ 0.00	\$ 20,500.02	-\$ 20,500.02	0.00%	\$ 0.00	\$ 41,000.00	-\$ 41,000.00	0.00%
Net Other Revenue	\$ 0.00	-\$ 3,416.67	\$ 3,416.67	0.00%	\$ 0.00	-\$ 20,500.02	\$ 20,500.02	0.00%	\$ 0.00	-\$ 41,000.00	\$ 41,000.00	0.00%
Net Revenue	-\$ 16,774.39	-\$ 24,801.67	\$ 8,027.28	67.63%	\$ 102,950.94	\$ 4,779.98	\$ 98,170.96	2153.79%	\$ 102,950.94	\$ 33,250.00	\$ 69,700.94	309.63%

**COMMUNITY MAIN STREET
Income Statement**

JANUARY 2022

	MONTHLY BUDGET - JANUARY				MONTHLY BUDGET - JULY TO JANUARY				ANNUAL BUDGET			
	MONTH ACTUAL	MONTH BUDGET	ACTUAL TO BUDGET VARIANCE	% OF BUDGET	YEAR TO DATE ACTUAL	ANNUAL BUDGET	ACTUAL TO BUDGET VARIANCE	% OF ANNUAL BUDGET	YEAR TO DATE ACTUAL	ANNUAL BUDGET	ACTUAL TO BUDGET VARIANCE	% OF ANNUAL BUDGET
Revenue												
Board Income	0.00	0.00	0.00	0.00%	0.00	1,560.00	-1,560.00	0.00%	0.00	1,560.00	-1,560.00	0.00%
City Funding	0.00	0.00	0.00	0.00%	6,000.00	6,000.00	0.00	100.00%	6,000.00	12,000.00	-6,000.00	50.00%
Event Income	7,501.36	10,000.00	-2,498.64	75.01%	50,538.40	38,000.00	12,538.40	133.00%	50,538.40	60,280.00	-9,741.60	83.84%
Friends/Streetscape	100.00	0.00	100.00	0.00%	4,194.92	0.00	4,194.92	0.00%	4,194.92	7,250.00	-3,055.08	57.86%
Grant & other Income	41.43	0.00	41.43	0.00%	763.08	0.00	763.08	0.00%	763.08	0.00	763.08	0.00%
SSMID	0.00	0.00	0.00	0.00%	153,993.69	120,000.00	33,993.69	128.33%	153,993.69	240,000.00	-86,006.31	64.16%
Total Revenue	\$ 7,642.79	\$ 10,000.00	-\$ 2,357.21	76.43%	\$ 215,490.09	\$ 165,560.00	\$ 49,930.09	130.16%	\$ 215,490.09	\$ 321,090.00	-\$ 105,599.91	67.11%
Gross Profit	\$ 7,642.79	\$ 10,000.00	-\$ 2,357.21	76.43%	\$ 215,490.09	\$ 165,560.00	\$ 49,930.09	130.16%	\$ 215,490.09	\$ 321,090.00	-\$ 105,599.91	67.11%
Expenditures												
Bank Service Charge	0.00	0.00	0.00	0.00%	60.70	0.00	60.70	0.00%	60.70	0.00	60.70	0.00%
Board Lunch Expense	0.00	130.00	-130.00	0.00%	0.00	910.00	-910.00	0.00%	0.00	1,560.00	-1,560.00	0.00%
Committee Expense	515.00	1,500.00	-985.00	34.33%	14,558.85	11,420.00	3,138.85	127.49%	14,558.85	18,420.00	-3,861.15	79.04%
Depreciation Expense	0.00	1,130.00	-1,130.00	0.00%	0.00	7,910.00	-7,910.00	0.00%	0.00	13,560.00	-13,560.00	0.00%
Dues and Subscriptions	771.18	600.00	171.18	128.53%	4,708.42	4,850.00	-141.58	97.08%	4,708.42	7,850.00	-3,141.58	59.98%
Event Expense	8,756.20	5,000.00	3,756.20	175.12%	40,829.77	52,500.00	-11,670.23	77.77%	40,829.77	59,750.00	-18,920.23	68.33%
Grant Expense	2,500.00	0.00	2,500.00	0.00%	7,367.48	2,500.00	4,867.48	294.70%	7,367.48	5,000.00	2,367.48	147.35%
Insurance	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	5,500.00	-5,500.00	0.00%
Miscellaneous	32.10	150.00	-117.90	21.40%	427.35	1,250.00	-822.65	34.19%	427.35	2,000.00	-1,572.65	21.37%
Office Supplies	115.39	450.00	-334.61	25.64%	1,854.80	3,150.00	-1,295.20	58.88%	1,854.80	5,400.00	-3,545.20	34.35%
Payroll Expenses	6,773.82	8,750.00	-1,976.18	77.42%	48,172.41	58,250.00	-10,077.59	82.70%	48,172.41	102,000.00	-53,827.59	47.23%
Postage and Delivery	0.00	200.00	-200.00	0.00%	113.00	2,900.00	-2,787.00	3.90%	113.00	3,500.00	-3,387.00	3.23%
Professional Fees	0.00	0.00	0.00	0.00%	2,765.00	5,000.00	-2,235.00	55.30%	2,765.00	7,000.00	-4,235.00	39.50%
Repairs	0.00	250.00	-250.00	0.00%	185.98	750.00	-564.02	24.80%	185.98	1,000.00	-814.02	18.60%
Snow Removal & Lawn Care	90.00	250.00	-160.00	36.00%	490.87	1,100.00	-609.13	44.62%	490.87	2,000.00	-1,509.13	24.54%
Streetscape Expense	0.00	0.00	0.00	0.00%	1,036.33	250.00	786.33	414.53%	1,036.33	500.00	536.33	207.27%
Telephone	127.54	150.00	-22.46	85.03%	925.55	1,050.00	-124.45	88.15%	925.55	1,800.00	-874.45	51.42%
Travel & Training	632.23	100.00	532.23	632.23%	1,339.71	2,400.00	-1,060.29	55.82%	1,339.71	5,500.00	-4,160.29	24.36%
Utilities	357.31	375.00	-17.69	95.28%	2,501.17	2,625.00	-123.83	95.28%	2,501.17	4,500.00	-1,998.83	55.58%
Total Expenditures	\$ 20,670.77	\$ 19,035.00	\$ 1,635.77	108.59%	\$ 127,337.39	\$ 158,815.00	-\$ 31,477.61	80.18%	\$ 127,337.39	\$ 246,840.00	-\$ 119,502.61	51.59%
Net Operating Revenue	-\$ 17,937.24	-\$ 18,535.00	\$ 597.76	96.77%	\$ 88,152.70	\$ 6,745.00	\$ 81,407.70	1306.93%	\$ 88,152.70	\$ 74,250.00	\$ 13,902.70	118.72%
Other Expenditures												
Restricted Funds	0.00	3,000.00	-3,000.00	0.00%	0.00	21,000.00	-21,000.00	0.00%	0.00	36,000.00	-36,000.00	0.00%
Whitewater Contribution	0.00	416.67	-416.67	0.00%	0.00	2,916.69	-2,916.69	0.00%	0.00	5,000.00	-5,000.00	0.00%
Total Other Expenditures	\$ 0.00	\$ 3,416.67	-\$ 3,416.67	0.00%	\$ 0.00	\$ 23,916.69	-\$ 23,916.69	0.00%	\$ 0.00	\$ 41,000.00	-\$ 41,000.00	0.00%
Net Other Revenue	\$ 0.00	-\$ 3,416.67	\$ 3,416.67	0.00%	\$ 0.00	-\$ 23,916.69	\$ 23,916.69	0.00%	\$ 0.00	-\$ 41,000.00	\$ 41,000.00	0.00%
Net Revenue	-\$ 17,937.24	-\$ 21,951.67	\$ 4,014.43	81.71%	\$ 88,152.70	-\$ 17,171.69	\$ 105,324.39	-513.36%	\$ 88,152.70	\$ 33,250.00	\$ 54,902.70	265.12%

**COMMUNITY MAIN STREET
Income Statement
FEBRUARY 2022**

	MONTHLY BUDGET - FEBRUARY				MONTHLY BUDGET - JULY TO FEBRUARY				ANNUAL BUDGET			
	MONTH ACTUAL	MONTH BUDGET	ACTUAL TO BUDGET VARIANCE	% OF BUDGET	YEAR TO DATE ACTUAL	ANNUAL BUDGET	ACTUAL TO BUDGET VARIANCE	% OF ANNUAL BUDGET	YEAR TO DATE ACTUAL	ANNUAL BUDGET	ACTUAL TO BUDGET VARIANCE	% OF ANNUAL BUDGET
Revenue												
Board Income	0.00	0.00	0.00	0.00%	0.00	1,560.00	-1,560.00	0.00%	0.00	1,560.00	-1,560.00	0.00%
City Funding	0.00	0.00	0.00	0.00%	6,000.00	6,000.00	0.00	100.00%	6,000.00	12,000.00	-6,000.00	50.00%
Event Income	230.00	500.00	-270.00	46.00%	50,878.40	38,500.00	12,378.40	132.15%	50,878.40	60,280.00	-9,401.60	84.40%
FriendsStreetscape	3,401.96	3,500.00	-98.04	97.20%	7,596.88	3,500.00	4,096.88	217.05%	7,596.88	7,250.00	346.88	104.78%
Grant & other income	1,225.68	0.00	1,225.68	0.00%	1,988.76	0.00	1,988.76	0.00%	1,988.76	0.00	1,988.76	0.00%
SSMID	0.00	0.00	0.00	0.00%	153,993.69	120,000.00	33,993.69	128.33%	153,993.69	240,000.00	-86,006.31	64.16%
Total Revenue	\$ 4,857.64	\$ 4,000.00	\$ 857.64	121.44%	\$ 220,457.73	\$ 169,560.00	\$ 50,897.73	130.02%	\$ 220,457.73	\$ 321,090.00	\$ -100,632.27	68.66%
Gross Profit	\$ 4,857.64	\$ 4,000.00	\$ 857.64	121.44%	\$ 220,457.73	\$ 169,560.00	\$ 50,897.73	130.02%	\$ 220,457.73	\$ 321,090.00	\$ -100,632.27	68.66%
Expenditures												
Bank Service Charge	0.00	0.00	0.00	0.00%	60.70	0.00	60.70	0.00%	60.70	0.00	60.70	0.00%
Board Lunch Expense	0.00	130.00	-130.00	0.00%	0.00	1,040.00	-1,040.00	0.00%	0.00	1,560.00	-1,560.00	0.00%
Committee Expense	888.05	1,500.00	-611.95	59.20%	15,446.90	12,920.00	2,526.90	119.56%	15,446.90	18,420.00	-2,973.10	83.86%
Depreciation Expense	0.00	1,130.00	-1,130.00	0.00%	0.00	9,040.00	-9,040.00	0.00%	0.00	13,560.00	-13,560.00	0.00%
Dues and Subscriptions	445.76	600.00	-154.24	74.29%	5,154.18	5,450.00	-295.82	94.57%	5,349.14	7,850.00	-2,500.86	68.14%
Event Expense	239.60	250.00	-10.40	95.84%	41,069.37	52,750.00	-11,680.63	77.86%	41,069.37	59,750.00	-18,680.63	68.74%
Grant Expense	0.00	0.00	0.00	0.00%	7,367.48	2,500.00	4,867.48	294.70%	7,367.48	5,000.00	2,367.48	147.35%
Insurance	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	5,500.00	-5,500.00	0.00%
Miscellaneous	0.00	150.00	-150.00	0.00%	427.35	1,400.00	-972.65	30.53%	427.35	2,000.00	-1,572.65	21.37%
Office Supplies	66.05	450.00	-383.95	14.68%	1,920.85	3,600.00	-1,679.15	53.36%	1,980.85	5,400.00	-3,419.15	36.68%
Payroll Expenses	8,411.17	8,750.00	-338.83	96.13%	56,583.58	67,000.00	-10,416.42	84.45%	57,582.58	102,000.00	-44,417.42	56.45%
Postage and Delivery	70.22	100.00	-29.78	70.22%	183.22	3,000.00	-2,816.78	6.11%	183.22	3,500.00	-3,316.78	5.23%
Professional Fees	0.00	0.00	0.00	0.00%	2,765.00	5,000.00	-2,235.00	55.30%	2,765.00	7,000.00	-4,235.00	39.50%
Repairs	0.00	0.00	0.00	0.00%	185.98	750.00	-564.02	24.80%	185.98	1,000.00	-814.02	18.60%
Snow Removal & Lawn Care	155.00	250.00	-95.00	62.00%	645.87	1,350.00	-704.13	47.84%	715.87	2,000.00	-1,284.13	35.79%
Streetscape Expense	0.00	0.00	0.00	0.00%	1,036.33	250.00	786.33	414.53%	1,036.33	500.00	536.33	207.27%
Telephone	87.54	150.00	-62.46	58.36%	1,013.09	1,200.00	-186.91	84.42%	1,013.09	1,800.00	-786.91	56.28%
Travel & Training	0.00	100.00	-100.00	0.00%	1,339.71	2,500.00	-1,160.29	53.59%	1,339.71	5,500.00	-4,160.29	24.36%
Utilities	323.53	375.00	-51.47	86.27%	2,824.70	3,000.00	-175.30	94.16%	2,824.70	4,500.00	-1,675.30	62.77%
Total Expenditures	\$ 10,686.92	\$ 13,935.00	\$ -3,248.08	76.69%	\$ 138,024.31	\$ 172,750.00	\$ -34,725.69	79.90%	\$ 139,348.27	\$ 246,840.00	\$ -107,491.73	56.45%
Net Operating Revenue	-\$ 5,829.28	-\$ 9,935.00	\$ 4,105.72	58.67%	\$ 82,433.42	-\$ 3,190.00	\$ 85,623.42	-2584.12%	\$ 81,109.46	\$ 74,250.00	\$ 6,859.46	109.24%
Other Expenditures												
Restricted Funds	0.00	3,000.00	-3,000.00	0.00%	0.00	24,000.00	-24,000.00	0.00%	0.00	36,000.00	-36,000.00	0.00%
Whitewater Contribution	0.00	416.67	-416.67	0.00%	0.00	3,333.36	-3,333.36	0.00%	0.00	5,000.00	-5,000.00	0.00%
Total Other Expenditures	\$ 0.00	\$ 3,416.67	-\$ 3,416.67	0.00%	\$ 0.00	\$ 27,333.36	-\$ 27,333.36	0.00%	\$ 0.00	\$ 41,000.00	-\$ 41,000.00	0.00%
Net Other Revenue	\$ 0.00	-\$ 3,416.67	\$ 3,416.67	0.00%	\$ 0.00	-\$ 27,333.36	\$ 27,333.36	0.00%	\$ 0.00	-\$ 41,000.00	\$ 41,000.00	0.00%
Net Revenue	-\$ 5,829.28	-\$ 13,351.67	\$ 7,522.39	43.66%	\$ 82,433.42	-\$ 30,523.36	\$ 112,956.78	-270.07%	\$ 81,109.46	\$ 33,250.00	\$ 47,859.46	243.94%

**COMMUNITY MAIN STREET
Income Statement**

MARCH 2022

	MONTHLY BUDGET - MARCH				MONTHLY BUDGET - JULY TO MARCH				ANNUAL BUDGET			
	MONTH ACTUAL	MONTH BUDGET	ACTUAL TO BUDGET VARIANCE	% OF BUDGET	YEAR TO DATE ACTUAL	ANNUAL BUDGET	ACTUAL TO BUDGET VARIANCE	% OF ANNUAL BUDGET	YEAR TO DATE ACTUAL	ANNUAL BUDGET	ACTUAL TO BUDGET VARIANCE	% OF ANNUAL BUDGET
Revenue												
Board Income	0.00	0.00	0.00	0.00%	0.00	1,560.00	-1,560.00	0.00%	0.00	1,560.00	-1,560.00	0.00%
City Funding	0.00	0.00	0.00	0.00%	6,000.00	6,000.00	0.00	100.00%	6,000.00	12,000.00	-6,000.00	50.00%
Event Income	1,920.00	0.00	1,920.00	0.00%	52,698.40	38,500.00	14,198.40	136.88%	52,698.40	60,280.00	-7,581.60	87.42%
Friends/Streetscape	1,125.73	3,500.00	-2,374.27	32.16%	8,722.61	7,000.00	1,722.61	124.61%	8,722.61	7,250.00	1,472.61	120.31%
Grant & other Income	28.44	0.00	28.44	0.00%	2,017.20	0.00	2,017.20	0.00%	2,017.20	0.00	2,017.20	0.00%
SSMID	0.00	0.00	0.00	0.00%	153,993.69	120,000.00	33,993.69	128.33%	153,993.69	240,000.00	-86,006.31	64.16%
Total Revenue	\$ 3,074.17	\$ 3,500.00	-\$ 425.83	87.83%	\$ 223,431.90	\$ 173,060.00	\$ 50,371.90	129.11%	\$ 223,431.90	\$ 321,090.00	-\$ 97,658.10	69.59%
Gross Profit	\$ 3,074.17	\$ 3,500.00	-\$ 425.83	87.83%	\$ 223,431.90	\$ 173,060.00	\$ 50,371.90	129.11%	\$ 223,431.90	\$ 321,090.00	-\$ 97,658.10	69.59%
Expenditures												
Bank Service Charge	0.00	0.00	0.00	0.00%	60.70	0.00	60.70	0.00%	60.70	0.00	60.70	0.00%
Board Lunch Expense	0.00	130.00	-130.00	0.00%	0.00	1,170.00	-1,170.00	0.00%	0.00	1,560.00	-1,560.00	0.00%
Committee Expense	1,160.35	500.00	660.35	232.07%	16,607.25	13,420.00	3,187.25	123.75%	16,607.25	18,420.00	-1,812.75	90.16%
Depreciation Expense	0.00	1,130.00	-1,130.00	0.00%	0.00	10,170.00	-10,170.00	0.00%	0.00	13,560.00	-13,560.00	0.00%
Dues and Subscriptions	1,023.14	600.00	423.14	170.52%	6,177.32	6,050.00	127.32	102.10%	6,177.32	7,850.00	-1,672.68	78.69%
Event Expense	1,295.84	500.00	795.84	259.17%	42,365.21	53,250.00	-10,884.79	79.56%	42,365.21	59,750.00	-17,384.79	70.90%
Grant Expense	0.00	0.00	0.00	0.00%	7,367.48	2,500.00	4,867.48	294.70%	7,367.48	5,000.00	2,367.48	147.35%
Insurance	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%	0.00	5,500.00	-5,500.00	0.00%
Miscellaneous	0.00	150.00	-150.00	0.00%	427.35	1,550.00	-1,122.65	27.57%	427.35	2,000.00	-1,572.65	21.37%
Office Supplies	455.70	450.00	5.70	101.27%	2,376.55	4,050.00	-1,673.45	58.68%	2,376.55	5,400.00	-3,023.45	44.01%
Payroll Expenses	6,688.79	8,750.00	-2,061.21	76.44%	63,272.37	75,750.00	-12,477.63	83.53%	64,557.70	102,000.00	-37,442.30	63.29%
Postage and Delivery	116.00	100.00	16.00	116.00%	299.22	3,100.00	-2,800.78	9.65%	450.02	3,500.00	-3,049.98	12.86%
Professional Fees	0.00	1,000.00	-1,000.00	0.00%	2,765.00	6,000.00	-3,235.00	46.08%	2,765.00	7,000.00	-4,235.00	39.50%
Repairs	0.00	0.00	0.00	0.00%	185.98	750.00	-564.02	24.80%	185.98	1,000.00	-814.02	18.60%
Snow Removal & Lawn Care	70.00	250.00	-180.00	28.00%	715.87	1,600.00	-884.13	44.74%	715.87	2,000.00	-1,284.13	35.79%
Streetscape Expense	0.00	0.00	0.00	0.00%	1,036.33	250.00	786.33	414.53%	1,036.33	500.00	536.33	207.27%
Telephone	167.54	150.00	17.54	111.69%	1,180.63	1,350.00	-169.37	87.45%	1,220.63	1,800.00	-579.37	67.81%
Travel & Training	285.00	150.00	135.00	190.00%	1,624.71	2,650.00	-1,025.29	61.31%	1,812.35	5,500.00	-3,687.65	32.95%
Utilities	357.31	375.00	-17.69	95.28%	3,182.01	3,375.00	-192.99	94.28%	3,182.01	4,500.00	-1,317.99	70.71%
Total Expenditures	\$ 11,619.67	\$ 14,235.00	-\$ 2,615.33	81.63%	\$ 149,643.98	\$ 186,985.00	-\$ 37,341.02	80.03%	\$ 151,307.75	\$ 246,840.00	-\$ 95,532.25	61.30%
Net Operating Revenue	-\$ 8,545.50	-\$ 10,735.00	\$ 2,189.50	79.60%	\$ 73,787.92	-\$ 13,925.00	\$ 87,712.92	-529.90%	\$ 72,124.15	\$ 74,250.00	-\$ 2,125.85	97.14%
Other Expenditures												
Restricted Funds	0.00	3,000.00	-3,000.00	0.00%	0.00	27,000.00	-27,000.00	0.00%	0.00	36,000.00	-36,000.00	0.00%
Whitewater Contribution	0.00	416.67	-416.67	0.00%	0.00	3,750.03	-3,750.03	0.00%	0.00	5,000.00	-5,000.00	0.00%
Total Other Expenditures	\$ 0.00	\$ 3,416.67	-\$ 3,416.67	0.00%	\$ 0.00	\$ 30,750.03	-\$ 30,750.03	0.00%	\$ 0.00	\$ 41,000.00	-\$ 41,000.00	0.00%
Net Other Revenue	\$ 0.00	-\$ 3,416.67	\$ 3,416.67	0.00%	\$ 0.00	-\$ 30,750.03	\$ 30,750.03	0.00%	\$ 0.00	-\$ 41,000.00	\$ 41,000.00	0.00%
Net Revenue	-\$ 8,545.50	-\$ 14,151.67	\$ 5,606.17	60.39%	\$ 73,787.92	-\$ 44,675.03	\$ 118,462.95	-165.17%	\$ 72,124.15	\$ 33,250.00	\$ 38,874.15	216.91%

February 4, 2022

Dear Community Main Street,

Thank you for completing the 2021-2022 National Main Street America Accreditation Self-Evaluation. The self-evaluation tool provides each program an opportunity to become reacquainted with Main Street America's expectations and, through a self-reflective process, become aware of opportunities for local program growth.

This year's review revealed some interesting Main Street Iowa network trends:

- 57% of programs increased their program's operating budget by at least 5% in 2021.
- 49% of MSI programs have achieved 100% board personal giving, an increase of 8% over last year.
- 89% of Main Street Executive Directors had a performance review in 2021. This is a 25% increase from last year.
- Some concerning programmatic trends:
 - 42% did not use ESRI data
 - Only 23% have written fundraising plans
 - 55% have not used MSI's online basic training videos
 - 70% have not submitted success stories to Main Street America
 - A sustained trend of programs not utilizing written action plans

After reviewing information and materials submitted by the local Main Street program, Community Main Street is eligible for National Main Street Accreditation by achieving a minimum of 7 of 10 indicator points for each National Standard and submitting all required materials.

Achieving National Main Street Accreditation is an accomplishment to celebrate. In the coming months, Main Street America/Main Street Iowa will be sending accreditation certificates for display in the local Main Street office. A press release will also be sent to local programs. We encourage you connect with local and regional media outlets to promote this accomplishment. Your program will also be recognized with other nationally accredited programs at the 2022 Main Street Now Conference on May 15-18 in Richmond, Virginia.

In order to help strengthen the local Main Street program's operational foundation, Main Street Iowa provides the following recommendations.

- There is a growing trend of local boards and committees becoming smaller in size and less diverse with professional makeup and culturally diverse representation. (Standard #1)*
- Be deliberate with each committee/task force on the development and use of activity level written action plans to assist with accountability, communication, mission-driven work, and implementation of activities. (Standard #3)*
- A key element to a strong asset-based economic development strategy is historic preservation. Consider how the local Main Street program will communicate and market the importance of historic preservation to the community. Contact Main Street Iowa Design Team to assist in development of strategies to enhance local preservation ethic. (Standard #4)*

- Invest time in 2022 strengthening core committees and traditional Board responsibilities. (Standard #5)*
- Enhance fundraising efforts by creating a comprehensive written fundraising plan and diversifying sources of Main Street operating income including at 25% from stakeholders in the Main Street district. (Standard #6)*
- Encourage board members and staff to take advantage of Main Street Iowa's online and in-person trainings and technical assistance opportunities. (Standard #8)*
- Be proactive by frequently sharing the district's reinvestment statistics with district stakeholders and public (e.g. within public presentations, annual reports, annual meetings, etc.). (Standard #9)
- Submit at least one local Main Street program success story to Main Street America in 2022. Stories can be sent to Main Street America at mainstreetnews@savingplaces.org. (Standard #10)*
- Board/committee members should be visiting all businesses in the district on a regular basis. (Standard #1)
- Executive Director's name is listed too often on action plans. (Standard #3)
- "Committee" is listed too often on action plans. (Standard #3)
- Main Street Iowa highly recommends every board have 100% individual board member financial investment to demonstrate personal buy-in for the program's mission work. (Standard #5)
- To accommodate for program growth and cost of living increases, ensure that operating income sources are increased by at least 5% in future budget years. (Standard #6)
- Complete, share, and utilize current key statistics of the Main Street district. (Standard #9)

*General recommendations provided to all designated Main Street Iowa programs.

Additional resources and document examples can be found in the [Online Community Resources Examples](#) link found on the Main Street Iowa page under the "External Links" heading.

If you have any questions about the National Accreditation process, please don't hesitate to contact Michael Wagler (515.348.6184 or Michael.Wagler@iowaEDA.com).

On behalf of the Main Street Iowa team,



Michael Wagler
Main Street Iowa Coordinator
PH: 515.348.6184 | Email: Michael.Wagler@iowaEDA.com

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 22 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S #1887

Physical Location Address 2425 CENTER ST City CEDAR FALLS ZIP 50613

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Business Phone Number 3192772036

Legal Ownership Information:

Type of Ownership: Sole Proprietor [] Partnership [] Corporation [x] LLC [] LLP []

Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORES, INC.

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Phone Number 515-381-5974 Fax Number 515-446-6303 Email MADI.PAULSON@CASEYS.COM

Retail Information:

Types of Sales: Over-the-counter [x] Vending machine []

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes [] No [x]

Types of Products Sold: (Check all that apply)

Cigarettes [x] Tobacco [x] Alternative Nicotine Products [x] Vapor Products [x]

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store [] Bar [] Convenience store/gas station [x] Drug store []

Grocery store [] Hotel/motel [] Liquor store [] Restaurant [] Tobacco store []

Has vending machine that assembles cigarettes [] Other []

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) DOUGLAS BEECH, AST. SECRETARY, CASEY'S MARKETING

Name (please print)

Signature [Signature]

Signature

Date 4/1/2022

Date

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
Fill in the date the permit was approved by the council or board:
Fill in the permit number issued by the city/county:
Fill in the name of the city or county issuing the permit: Cedar Falls
New [] Renewal [x]

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 22 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S #2630
Physical Location Address 5226 UNIVERSITY AVE City CEDAR FALLS
ZIP 50613 Mailing Address PO BOX 3001
City ANKENY State IA ZIP 50021
Business Phone Number 3 1 9 2 6 6 6 9 4 5

Legal Ownership Information:

Type of Ownership: Sole Proprietor [] Partnership [] Corporation [x] LLC [] LLP []
Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORES, INC.
Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021
Phone Number 515-381-5974 Fax Number 515-446-6303 Email MADI.PAULSON@CASEYS.COM

Retail Information:

Types of Sales: Over-the-counter [x] Vending machine []
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes [] No [x]
Types of Products Sold: (Check all that apply)
Cigarettes [x] Tobacco [x] Alternative Nicotine Products [x] Vapor Products [x]

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store [] Bar [] Convenience store/gas station [x] Drug store []
Grocery store [] Hotel/motel [] Liquor store [] Restaurant [] Tobacco store []
Has vending machine that assembles cigarettes [] Other []

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) DOUGLAS BEECH, AST. SECRETARY, CASEY'S MARKETING Name (please print)
Signature Douglas M. Beech Signature
Date 4/1/2022 Date

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
Fill in the date the permit was approved by the council or board:
Fill in the permit number issued by the city/county:
Fill in the name of the city or county issuing the permit: Cedar Falls
New [] Renewal [x]

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 22 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S #2865

Physical Location Address 5908 NORDIC DR City CEDAR FALLS ZIP 50613

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Business Phone Number 3192771170

Legal Ownership Information:

Type of Ownership: Sole Proprietor [] Partnership [] Corporation [x] LLC [] LLP []

Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORES, INC.

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Phone Number 515-381-5974 Fax Number 515-446-6303 Email MADI.PAULSON@CASEYS.COM

Retail Information:

Types of Sales: Over-the-counter [x] Vending machine []

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes [] No [x]

Types of Products Sold: (Check all that apply)

Cigarettes [x] Tobacco [x] Alternative Nicotine Products [x] Vapor Products [x]

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store [] Bar [] Convenience store/gas station [x] Drug store []

Grocery store [] Hotel/motel [] Liquor store [] Restaurant [] Tobacco store []

Has vending machine that assembles cigarettes [] Other []

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) DOUGLAS BEECH, AST. SECRETARY, CASEY'S MARKETING

Name (please print)

Signature [Signature]

Signature

Date 4/1/2022

Date

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
Fill in the date the permit was approved by the council or board:
Fill in the permit number issued by the city/county:
Fill in the name of the city or county issuing the permit: Cedar Falls
New [] Renewal [x]

- Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.
Email: iapledge@iowaabd.com
Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 22 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S #3045
Physical Location Address 601 MAIN ST City CEDAR FALLS ZIP 50613
Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021
Business Phone Number 3 1 9 2 6 6 4 9 8 1

Legal Ownership Information:

Type of Ownership: Sole Proprietor [] Partnership [] Corporation [x] LLC [] LLP []
Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORES, INC.
Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021
Phone Number 515-381-5974 Fax Number 515-446-6303 Email MADI.PAULSON@CASEYS.COM

Retail Information:

Types of Sales: Over-the-counter [x] Vending machine []
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes [] No [x]
Types of Products Sold: (Check all that apply)
Cigarettes [x] Tobacco [x] Alternative Nicotine Products [x] Vapor Products [x]

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store [] Bar [] Convenience store/gas station [x] Drug store []
Grocery store [] Hotel/motel [] Liquor store [] Restaurant [] Tobacco store []
Has vending machine that assembles cigarettes [] Other []

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) DOUGLAS BEECH, AST. SECRETARY, CASEY'S MARKETING Name (please print)
Signature Douglas M. Beech Signature
Date 4/1/2022 Date

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

- Fill in the amount paid for the permit: \$ 100.00
Fill in the date the permit was approved by the council or board:
Fill in the permit number issued by the city/county:
Fill in the name of the city or county issuing the permit: Cedar Falls
New [] Renewal [x]

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.
Email: iapledge@iowaabd.com
Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 22 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S #3610
Physical Location Address 1225 FOUNTAINS WAY City CEDAR FALLS
ZIP 50613 Mailing Address PO BOX 3001
City ANKENY State IA ZIP 50021
Business Phone Number 3192666574

Legal Ownership Information:

Type of Ownership: Sole Proprietor [] Partnership [] Corporation [x] LLC [] LLP []
Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORES, INC.
Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021
Phone Number 515-381-5974 Fax Number 515-446-6303 Email MADI.PAULSON@CASEYS.COM

Retail Information:

Types of Sales: Over-the-counter [x] Vending machine []
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes [] No [x]
Types of Products Sold: (Check all that apply)
Cigarettes [x] Tobacco [x] Alternative Nicotine Products [x] Vapor Products [x]

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store [] Bar [] Convenience store/gas station [x] Drug store []
Grocery store [] Hotel/motel [] Liquor store [] Restaurant [] Tobacco store []
Has vending machine that assembles cigarettes [] Other []

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) DOUGLAS BEECH, AST. SECRETARY, CASEY'S MARKETING Name (please print)
Signature Douglas M. Beech Signature
Date 4/1/2022 Date

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
Fill in the date the permit was approved by the council or board:
Fill in the permit number issued by the city/county:
Fill in the name of the city or county issuing the permit: Cedar Falls
New [] Renewal [x]

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.
Email: iapledge@iowaabd.com
Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2022 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: 5 CORNER LIABOR + WINE
Physical location address: 809 E 18 ST City: Cedar Falls ZIP: 50613
Mailing address: Same City: Cedar Falls State: IA ZIP: 50613
Business phone number: 319 266 6975

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP PTI CORP, INC.
Mailing address: Same as above City: _____ State: _____ ZIP: _____
Phone number: _____ Fax number: _____ Email: _____

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): Muhammed Shaliba Name (please print): _____
Signature: _____ Signature: _____
Date: 4/13/22 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: Cedar Falls
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 22 through June 30, 23

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: Hillstreet News & Tobacco
Physical location address: 2217 College St. City: Cedar Falls ZIP: 50613
Mailing address: 2217 College St. City: Cedar Falls State: IA ZIP: 50613
Business phone number: (319) 277-7749

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP National Cigar Store
Mailing address: 617 Spangore St. City: Waterloo State: IA ZIP: 50703
Phone number: (319) 234-5958 Fax number: (319) 291-8058 Email: john@nationalcigar.com

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): John Eveland Name (please print): _____
Signature: [Signature] Signature: _____
Date: 4/13/22 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.⁰⁰
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: Cedar Falls
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07/01/20 through June 30, 23

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: Prime mart #4
Physical location address: 2323 main St City: Cedar Falls ZIP: 50613
Mailing address: 2320 main St City: Cedar Falls State: IA ZIP: 50613
Business phone number: 319-268-4100

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP ~~Shahid Chetani~~ BSE INC
Mailing address: 2320 main City: Cedar Falls State: IA ZIP: 50613
Phone number: 319-290-5843 Fax number: _____ Email: _____

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): Shahid Chetani Name (please print): _____
Signature: Shahid Chetani Signature: _____
Date: 4-18-22 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: Cedar Falls
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2022 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: The Landmark
Physical location address: 107 main st. City: CF ZIP: 50613
Mailing address: 107 main st. City: CF State: IA ZIP: 50613
Business phone number: 319 553 0106

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP KRAM CO INC.
Mailing address: 107 main st. City: CF State: IA ZIP: 50613
Phone number: 319 553 0106 Fax number: Ø Email: landmark118@yahoo.com

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): Mark Showalter Name (please print): _____
Signature: [Signature] Signature: _____
Date: 4/18/22 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.00
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: Cedar Falls
- New Renewal

- Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.
- Email: iapledge@iowaabd.com
 - Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2022 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: Iowa Petroleum + Convenience Inc. Thunder Ridge Amphithe
Physical location address: 2425 White Tail Dr. City: Cedar Falls ZIP: 50613
Mailing address: 2425 White Tail Dr. City: Cedar Falls State: IA ZIP: 50613
Business phone number: 319.277.1141

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP _____
Mailing address: 2425 White Tail Dr. City: Cedar Falls State: IA ZIP: 50613
Phone number: 319.277.1141 Fax number: _____ Email: TRAMPRIDEPAC@com

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): Muhammed Sarwer. Name (please print): _____
Signature: [Signature] Signature: _____
Date: 4/14/22 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$ 100.00
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: Cedar Falls
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2022 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: UP IN SMOKE
Physical location address: 2218 COLLEGE ST City: CEDAR FALLS ZIP: 50613
Mailing address: SAME City: _____ State: _____ ZIP: _____
Business phone number: 319-260-2162

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP ZAINAB LLC
Mailing address: SAME City: _____ State: _____ ZIP: _____
Phone number: 773-997-3435 Fax number: _____ Email: _____

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): OMER NOORWICA Name (please print): _____
Signature:  Signature: _____
Date: 04-14-2022 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$100.⁰⁰
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: Cedar Falls
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375


DEPARTMENT OF PUBLIC SAFETY SERVICES

POLICE OPERATIONS
 CITY OF CEDAR FALLS
 4600 SOUTH MAIN STREET
 CEDAR FALLS, IOWA 50613

319-273-8612

MEMORANDUM

To: Mayor Green and City Councilmembers
From: Craig Berte, Acting Public Safety Services Director
 Mark Howard, Acting Police Chief
Date: April 25, 2022
Re: Beer/Liquor License Applications

Police Operations has received applications for liquor licenses and/ or wine or beer permits. We find no records that would prohibit these license and permits and recommend approval.

Name of Applicants:

- a) Holiday Inn Express & Suites, 1614 Technology Parkway, Class C beer - renewal.
- b) Double Tap, 312 Main Street, Class C liquor - renewal.
- c) Voodoo Lounge, 401 Main Street, Class C liquor - renewal.
- d) Casey's General Store, 2425 Center Street, Class E liquor - renewal.
- e) Walgreens, 2509 Whitetail Drive, Class E liquor - renewal.
- f) Casey's General Store, 2425 Center Street, Class E liquor – change in ownership.
- g) Live to 9, 200 Block of State Street and 100 Block of East 2nd Street including adjacent sidewalks, Class B beer & outdoor service – seven 5 day permits (May 31-June 4, June 7-11, June 14-18, July 5-9, July 12-16, July 19-23, and July 26-30).
- h) Dior's Slushee & Bar LLC, 2211 College Street, Class C liquor – new.



DEPARTMENT OF FINANCE AND BUSINESS OPERATIONS

CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
PHONE 319-273-8600
FAX 319-268-5126

MEMORANDUM
Legal Services Division

TO: Mayor Green, City Council
FROM: Kevin Rogers, City Attorney
DATE: April 25, 2022
SUBJECT: Administrative Policy No. 7 changes

Please find attached proposed changes to Administrative Policy No. 7, City Council Meeting Procedures. These changes reflect consensus reached during the Council Work Session on April 4, 2022, regarding standing committees. No other changes to Administrative Rule No. 7 are necessary and no ordinance changes are proposed at this time.

Please feel free to contact me with any questions.

Administrative Policy No. 07

Subject: City Council Meeting Procedures

Adopted: 01/28/91 **Amended:** 04/2003; 10/2006; 12/2013, 09/15/2014, 10/06/2014, 03/07/2016, 03/06/2017, 04/03/2017, 04/16/2018, 2/1/2021

Rule 70. Appointment of committees; standing committees enumerated. All standing committees shall be appointed by the mayor and all special committees shall be appointed by the mayor unless specifically directed by the council. All standing committees of the council shall be appointed by the mayor annually at the first regular meeting of the council in January of each year, or as soon thereafter as practicable, and the first person named on each committee shall be the chair of such committee. (Sec. 2-68)

The following shall be the standing committees:

- a) Administration.
- ~~b) Public Works Committee of the Whole.~~
- ~~c) Community Relations and Planning.~~
- ~~b)d) Committee of the Whole.~~

~~Except for matters which the Cedar Falls Code of Ordinances, or the express provisions of these rules, specifically direct be submitted to the Administration Committee, or except as otherwise directed by the council, it is the desire and intent of the council that all matters which are referred, or which are to be referred, to a committee of the council, shall be referred to the council's Committee of the Whole. Referrals shall be made to the Administration, Public Works or Community Relations and Planning Committees, except for matters which, in the judgment of the Mayor or Council, are extraordinary or are of significant public interest, which shall be referred to the Committee of the Whole.~~

Rule 71. Number of committee members.

The standing committees of the council shall consist of all seven members, ~~with the Mayor serving as non-voting chair of the committee of the whole.~~ All special committees shall consist of five members each, unless some other number is specified. (Sec. 2-69)



DEPARTMENT OF FINANCE & BUSINESS OPERATIONS

CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600
FAX 319-268-5126

INTEROFFICE MEMORANDUM

TO: Mayor Green & City Council Members
FROM: Jennifer Rodenbeck, Director of Finance & Business Operations
DATE: April 25, 2022
SUBJECT: State Revolving Fund (SRF) - Interest Reduction

In 2011, the City of Cedar Falls received a loan through the Iowa Finance Authority (IFA) under their State Revolving Fund (SRF) for approximately \$7 million to help finance the large disinfection project at the sewer treatment facility. The loan was for a 20 year period and principal payments began in 2014. At that time, the 3% rate on the SRF was the best option for rates at that time. We were notified that the IFA has decreased the interest rate on the loan from 3% to 1.75%. This will save the City's sewer fund approximately \$376,300 in interest costs over the next 12 years. In order to receive this reduction in rate, the City needs to pass the attached resolution amending the loan agreement with IFA.

If you have any questions, please feel free to contact me.

ITEMS TO INCLUDE ON AGENDA

CITY OF CEDAR FALLS, IOWA

\$4,720,000 Sewer Revenue Capital Loan Note, Series 2022 (2011 – Rate Reset)

- Resolution approving and authorizing Amendment to Loan and Disbursement Agreement by and between the City of Cedar Falls and the Iowa Finance Authority, and authorizing and providing for the reissuance of the \$4,720,000 Sewer Revenue Capital Loan Note, Series 2022 (2011 – Rate Reset).

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE CITY.

May 2, 2022

The City Council of the City of Cedar Falls, State of Iowa, met in Regular session, at the Community Center, 528 Main Street, Cedar Falls, Iowa, at _____ P.M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "A RESOLUTION APPROVING AND AUTHORIZING AN AMENDMENT TO LOAN AND DISBURSEMENT AGREEMENT BY AND BETWEEN THE CITY OF CEDAR FALLS AND THE IOWA FINANCE AUTHORITY, AND AUTHORIZING AND PROVIDING FOR THE REISSUANCE OF THE \$4,720,000 SEWER REVENUE CAPITAL LOAN NOTE, SERIES 2022 (2011 – RATE RESET), OF THE CITY", and moved its adoption. Council Member _____ seconded the motion to adopt. The roll was called and the vote was:

AYES: _____

NAYS: _____

Whereupon the Mayor _____ declared the following Resolution duly adopted:

RESOLUTION NO: _____

A RESOLUTION APPROVING AND AUTHORIZING AN AMENDMENT TO LOAN AND DISBURSEMENT AGREEMENT BY AND BETWEEN THE CITY OF CEDAR FALLS AND THE IOWA FINANCE AUTHORITY, AND AUTHORIZING AND PROVIDING FOR THE REISSUANCE OF THE \$4,720,000 SEWER REVENUE CAPITAL LOAN NOTE, SERIES 2022 (2011 – RATE RESET), OF THE CITY

WHEREAS, the City of Cedar Falls (hereinafter the "Issuer") previously issued its Sewer Revenue Capital Loan Note, Series 2011, dated August 10, 2011, in the amount of \$21,064,000 (hereinafter the "Notes") currently outstanding in the amount of \$4,720,000, pursuant to a Loan and Disbursement Agreement between Issuer, and the Iowa Finance Authority, dated of like date (the "Agreement"), for the purpose of defraying the costs of the Project (as defined in the resolution authorizing issuance of the same (hereinafter the "Resolution")); and

WHEREAS, the Iowa Finance Authority, as Original Purchaser and current holder of the Notes, has authorized a reduction in the interest rate on the Notes to 1.75%; and

WHEREAS, an Amendment to the Loan and Disbursement Agreement (hereinafter the "Amendment") has been prepared to reflect said interest rate reduction, a copy of which is attached hereto as Exhibit A; and

WHEREAS, pursuant to IRS regulations adoption of the Amendment constitutes a reissuance of the Notes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR FALLS, IN THE COUNTY OF BLACK HAWK, STATE OF IOWA:

- Section 1. That the Resolution is hereby amended to reflect the interest rate reduction to 1.75% per annum on the outstanding principal amount from and after December 1, 2021 for the remainder of the life of the Notes.
- Section 2. That the Amendment in substantially in the form attached to this Resolution is hereby authorized to be executed and issued on behalf of the Issuer by the Mayor and attested by the City Clerk.
- Section 3. That the Finance Director is hereby authorized to execute and deliver a Supplemental Tax Certificate in connection with the Amendment, affirming the tax covenants made by the City with respect to the Note at the time of the issuance thereof.

Section 4. Except as amended herein, all of the other terms and conditions of the Resolution and Agreement are in all respects ratified, confirmed and approved and shall remain in full effect.

PASSED AND APPROVED this 2nd day of May, 2022.

Robert M. Green, Mayor

ATTEST:

Jacqueline Daniels, MMC, City Clerk

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF BLACK HAWK)

I, the undersigned City Clerk of the City of Cedar Falls, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this ____ day of May, 2022.

Jacqueline Danielsen, MMC, City Clerk
City of Cedar Falls, State of Iowa

(SEAL)

EXHIBIT A
AMENDMENT TO LOAN AND DISBURSEMENT AGREEMENT

The Loan and Disbursement Agreement (Sewer Revenue) (the "Agreement") entered into as of August 10, 2011 by and between the City of Cedar Falls, Iowa (the "City" or "Issuer"), and the Iowa Finance Authority, as lender (the "Lender"), relating to a loan from the Lender to the City in the original amount of \$21,064,000, currently outstanding in the aggregate amount of \$4,720,000, is hereby amended as follows:

1. The applicable interest rate for the Agreement shall be changed to 1.75%, effective as of December 1, 2021, and the Agreement shall thereafter be payable in accordance with the debt service schedule attached hereto and incorporated herein by this reference.

2. Except as amended herein, all of the other terms and conditions of the Agreement are in all respects ratified, confirmed and approved and shall remain in full effect.

IN WITNESS WHEREOF, we have hereunto affixed our signatures all as of the _____ day of _____, 2021.

CITY OF CEDAR FALLS, IOWA

(SEAL)

By: _____
Robert M. Green, Mayor

Attest:

Jacqueline Danielsen, MMC, City Clerk

IOWA FINANCE AUTHORITY

By: _____

02038649-1\10283-115

SUPPLEMENTAL TAX CERTIFICATE
OF
CEDAR FALLS, IOWA

The undersigned officers of the City of Cedar Falls, Iowa (the "City"), hereby certify as follows:

1. The Council of the City of Cedar Falls ("Council"), acting at a meeting duly called and held on May 2, 2022, has authorized the execution and delivery of an Amendment to the Loan and Disbursement Agreement originally dated as of August 10, 2011 ("Agreement") by and between the Council and the Iowa Finance Authority ("Purchaser"), and approved a resolution ("Supplemental Resolution") amending the resolution approved by the Council on July 25, 2011 ("Original Bond Resolution"), which Original Bond Resolution authorized the issuance and delivery of \$21,064,000 Sewer Revenue Capital Loan Note, Series 2011, dated August 10, 2011, of the City ("Original Note").

2. The officers whose name, title and signature appear below were, on the date or dates of the execution of the instruments referred to in paragraph 1 hereof, and are on the date hereof, the duly elected and qualified incumbents of the offices of the City set opposite their names and the signatures appearing below are the genuine signatures of said officers.

3. We have reviewed the representations, covenants and warranties contained in the Tax Exemption Certificate dated August 10, 2011 ("Tax Certificate") executed on behalf of the City in connection with the issuance of the Original Note. A true and accurate copy of the Tax Exemption Certificate is attached hereto as Exhibit A.

4. The description of the Project set forth in Section II of the Tax Certificate accurately describes the Project as constructed and as it exists and is used as of the date hereof, and there has been no change in the use of the Project since the Original Note was issued.

5. The construction of the Project has been completed, and all of the proceeds of the Original Note were expended on the costs of the Project, in the amounts and as described Sections II and III of the Tax Certificate.

6. Not more than 10% of the proceeds of the Original Note or the facilities financed thereby, are to be used (directly or indirectly) or were used in a trade or business carried on by any person (other than a governmental unit), and not more 10% of the payment of the principal of or interest on the Original Note are (directly or indirectly): (i) secured by any interest in property used or to be used in such trade or business or payments in respect of such property; or (ii) derived from payments (whether or not to the City) in respect of property or borrowed money used or to be used in such a trade or business, all within the meaning of Section 141(a) of the Code.

7. During the term of the Original Note, and at all times prior to the date hereof, no private business use will be made or has been made of the Project, and no payments or security

will be made or furnished or has been made or furnished that would cause the Original Note to be a "private activity bond" within the meaning of Section 141 of the Code and applicable regulations.

8. The covenants of the City contained in the Tax Certificate are hereby ratified, confirmed and approved and shall continue to be binding upon the City as if set forth fully herein. This certificate is intended and is being delivered in order to meet the requirements of Section 148 of the Internal Revenue Code of 1986, as amended, and Treasury Regulation 1-148(2)(b).

IN WITNESS WHEREOF, the undersigned has hereunto set my hand this _____ day of _____, 2022.

CITY OF CEDAR FALLS, IOWA

By: _____
Jennifer Rodenbeck, Finance Director

(Rev. October 2021)

► Under Internal Revenue Code section 149(e)

► See separate instructions.

OMB No. 1545-0047

Department of the Treasury
Internal Revenue Service

Caution: If the issue price is under \$100,000, use Form 8038-GC.

► Go to www.irs.gov/F8038G for instructions and the latest information.

Part I Reporting Authority		Check box if Amended Return <input type="checkbox"/>	
1 Issuer's name <u>City of Cedar Falls, Iowa</u>		2 Issuer's employer identification number (EIN) <u>42-6004332</u>	
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)		3b Telephone number of other person shown on 3a	
4 Number and street (or P.O. box if mail is not delivered to street address) Room/suite <u>220 Clay Street</u>		5 Report number (For IRS Use Only) <u>3</u>	
6 City, town, or post office, state, and ZIP code <u>Cedar Falls, Iowa 50613</u>		7 Date of issue <u>05/02/2022</u>	
8 Name of issue <u>\$4,720,000 Sewer Revenue Capital Loan Notes, Series 2022 (2011 Rate Reset)</u>		9 CUSIP number <u>NA</u>	
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information <u>Lisa Roeding, Controller/City Treasurer</u>		10b Telephone number of officer or other employee shown on 10a <u>(319) 273-8600</u>	

Part II Type of Issue (Enter the issue price.) See the instructions and attach schedule.

11	Education	11	
12	Health and hospital	12	
13	Transportation	13	
14	Public safety	14	
15	Environment (including sewage bonds)	15	<u>4,720,000</u>
16	Housing	16	
17	Utilities	17	
18	Other. Describe ►	18	
19a	If bonds are TANs or RANs, check only box 19a <input type="checkbox"/>		
b	If bonds are BANs, check only box 19b <input type="checkbox"/>		
20	If bonds are in the form of a lease or installment sale, check box <input type="checkbox"/>		

Part III Description of Bonds. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	<u>06/01/2033</u>	<u>\$ 4,720,000</u>	<u>\$ 4,720,000</u>	<u>5.959</u> years	<u>1.750093 %</u>

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22	Proceeds used for accrued interest	22	<u>-0-</u>
23	Issue price of entire issue (enter amount from line 21, column (b))	23	<u>4,720,000</u>
24	Proceeds used for bond issuance costs (including underwriters' discount)	24	<u>-0-</u>
25	Proceeds used for credit enhancement	25	<u>-0-</u>
26	Proceeds allocated to reasonably required reserve or replacement fund	26	<u>-0-</u>
27	Proceeds used to refund prior tax-exempt bonds. Complete Part V	27	<u>4,720,000</u>
28	Proceeds used to refund prior taxable bonds. Complete Part V	28	<u>-0-</u>
29	Total (add lines 24 through 28)	29	<u>4,720,000</u>
30	Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30	<u>-0-</u>

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31	Enter the remaining weighted average maturity of the tax-exempt bonds to be refunded	<u>5.959</u> years
32	Enter the remaining weighted average maturity of the taxable bonds to be refunded	<u>NA</u> years
33	Enter the last date on which the refunded tax-exempt bonds will be called (MM/DD/YYYY)	<u>5/2/2022</u>
34	Enter the date(s) the refunded bonds were issued (MM/DD/YYYY)	<u>08/10/2011</u>

For Paperwork Reduction Act Notice, see separate instructions.

Cat. No. 63773S

Form **8038-G** (Rev. 10-2021)

Part VI Miscellaneous

- 35** Enter the amount of the state volume cap allocated to the issue under section 141(b)(5) **35**
- 36a** Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC). See instructions **36a**
- b** Enter the final maturity date of the GIC ▶ (MM/DD/YYYY) _____
- c** Enter the name of the GIC provider ▶ _____
- 37** Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units **37**
- 38a** If this issue is a loan made from the proceeds of another tax-exempt issue, check box ▶ and enter the following information:
 - b** Enter the date of the master pool bond ▶ (MM/DD/YYYY) _____
 - c** Enter the EIN of the issuer of the master pool bond ▶ 52-1699886
 - d** Enter the name of the issuer of the master pool bond ▶ see attached schedules I
- 39** If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box ▶
- 40** If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box ▶
- 41a** If the issuer has identified a hedge, check here ▶ and enter the following information:
 - b** Name of hedge provider ▶ _____
 - c** Type of hedge ▶ _____
 - d** Term of hedge ▶ _____
- 42** If the issuer has superintegrated the hedge, check box ▶
- 43** If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box ▶
- 44** If the issuer has established written procedures to monitor the requirements of section 148, check box ▶
- 45a** If some portion of the proceeds was used to reimburse expenditures, check here ▶ and enter the amount of reimbursement ▶ _____
- b** Enter the date the official intent was adopted ▶ (MM/DD/YYYY) _____

Signature and Consent

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.

▶ _____ Date _____ ▶ _____ Type or print name and title

Signature of issuer's authorized representative

Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
	<u>J. Eric Boehlert</u>				<u>P01077288</u>
	Firm's name ▶ <u>Ahlers & Cooney, P.C.</u>	Firm's EIN ▶ <u>42-1323559</u>		Firm's address ▶ <u>100 Court Ave., Ste, 600, Des Moines, Iowa 50309</u>	
			Phone no. <u>515-243-7611</u>		

Cedar Falls
 *** Effective 12.1.21 ***



PARTNERSHIP WITH THE IOWA FINANCE AUTHORITY
 AND THE IOWA DEPARTMENT OF NATURAL RESOURCES

Loan ID C0404R
Dated Date 8/10/2011
Loan Amount \$21,064,000.00 (Unused - \$14,065,896.04)
Interest Savings \$376,300.00

Date	Current Schedule		
	Principal	Current Interest 3.00%	Servicing Fee
12/1/2021		70,800.00	
6/1/2022	328,000.00	70,800.00	11,800.00
12/1/2022		65,880.00	
6/1/2023	339,000.00	65,880.00	10,980.00
12/1/2023		60,795.00	
6/1/2024	350,000.00	60,795.00	10,132.50
12/1/2024		55,545.00	
6/1/2025	361,000.00	55,545.00	9,257.50
12/1/2025		50,130.00	
6/1/2026	373,000.00	50,130.00	8,355.00
12/1/2026		44,535.00	
6/1/2027	385,000.00	44,535.00	7,422.50
12/1/2027		38,760.00	
6/1/2028	397,000.00	38,760.00	6,460.00
12/1/2028		32,805.00	
6/1/2029	410,000.00	32,805.00	5,467.50
12/1/2029		26,655.00	
6/1/2030	423,000.00	26,655.00	4,442.50
12/1/2030		20,310.00	
6/1/2031	437,000.00	20,310.00	3,385.00
12/1/2031		13,755.00	
6/1/2032	451,000.00	13,755.00	2,292.50
12/1/2032		6,990.00	
6/1/2033	466,000.00	6,990.00	1,165.00
	4,720,000.00	973,920.00	81,160.00

Date	New Debt Schedule			
	Principal	New Interest 1.75%	Servicing Fee	New Annual Debt Service
12/1/2021		70,800.00		
6/1/2022	328,000.00	41,300.00	11,800.00	451,900.00
12/1/2022		38,430.00		
6/1/2023	339,000.00	38,430.00	10,980.00	426,840.00
12/1/2023		35,463.75		
6/1/2024	350,000.00	35,463.75	10,132.50	431,060.00
12/1/2024		32,401.25		
6/1/2025	361,000.00	32,401.25	9,257.50	435,060.00
12/1/2025		29,242.50		
6/1/2026	373,000.00	29,242.50	8,355.00	439,840.00
12/1/2026		25,978.75		
6/1/2027	385,000.00	25,978.75	7,422.50	444,380.00
12/1/2027		22,610.00		
6/1/2028	397,000.00	22,610.00	6,460.00	448,680.00
12/1/2028		19,136.25		
6/1/2029	410,000.00	19,136.25	5,467.50	453,740.00
12/1/2029		15,548.75		
6/1/2030	423,000.00	15,548.75	4,442.50	458,540.00
12/1/2030		11,847.50		
6/1/2031	437,000.00	11,847.50	3,385.00	464,080.00
12/1/2031		8,023.75		
6/1/2032	451,000.00	8,023.75	2,292.50	469,340.00
12/1/2032		4,077.50		
6/1/2033	466,000.00	4,077.50	1,165.00	475,320.00
	4,720,000.00	597,620.00	81,160.00	5,398,780.00

CIG22

TAX EXEMPTION CERTIFICATE

CITY OF CEDAR FALLS, IOWA

THIS TAX EXEMPTION CERTIFICATE made and entered into on August 10, 2011, by the City of Cedar Falls, State of Iowa (the "Issuer").

INTRODUCTION

This Certificate is executed and delivered in connection with the issuance by the Issuer of its \$21,064,000 Sewer Revenue Capital Loan Note, Series 2011 (the "Bonds"). The Bonds are issued pursuant to the provisions of the Resolution of the Issuer authorizing the issuance of the Bonds. Such Resolution provides that the covenants contained in this Certificate constitute a part of the Issuer's contract with the owners of the Bonds.

The Issuer recognizes that under the Code (as defined below) the tax-exempt status of the interest received by the owners of the Bonds is dependent upon, among other things, the facts, circumstances, and reasonable expectations of the Issuer as to future facts not in existence at this time, as well as the observance of certain covenants in the future. The Issuer covenants that it will take such action with respect to the Bonds as may be required by the Code, and pertinent legal regulations issued thereunder in order to establish and maintain the tax-exempt status of the Bonds, including the observance of all specific covenants contained in the Resolution and this Certificate.

ARTICLE I

DEFINITIONS

The following terms as used in this Certificate shall have the meanings set forth below. The terms defined in the Resolution shall retain the meanings set forth therein when used in this Certificate. Other terms used in this Certificate shall have the meanings set forth in the Code or in the Regulations.

"Annual Debt Service" means the principal of and interest on the Bonds scheduled to be paid during a given Bond Year.

"Bonds" means the \$21,064,000 aggregate principal amount of a Sewer Revenue Capital Loan Note of the Issuer issued in registered form pursuant to the Resolution.

"Bond Counsel" means Ahlers & Cooney, P.C., Des Moines, Iowa, or an attorney at law or a firm of attorneys of nationally recognized standing in matters pertaining to the tax-exempt status of interest on obligations issued by states and their political subdivisions, duly admitted to the practice of law before the highest court of any State of the United States of America.

"Bond Fund" means the Sinking Fund described in the Resolution.

"Bond Year", as defined in Regulation 1.148-1(b), means a one-year period beginning on the day after expiration of the preceding Bond Year. The first Bond Year shall be the one-year or shorter period beginning on the Closing Date and ending on a principal or interest payment date, unless Issuer selects another date.

"Bond Yield" means that discount rate which produces an amount equal to the Issue Price of the Bonds when used in computing the present value of all payments of principal and interest to be paid on the Bonds, using semiannual compounding on a 360-day year as computed under Regulation 1.148-4.

"Certificate" means this Tax Exemption Certificate.

"Closing" means the delivery of the Bonds in exchange for the agreed upon purchase price.

"Closing Date" means the date of Closing.

"Code" means the Internal Revenue Code of 1986, as amended, and any statutes which replace or supplement the Internal Revenue Code of 1986.

"Computation Date" means each five-year period from the Closing Date through the last day of the fifth and each succeeding fifth Bond Year.

"Excess Earnings" means the amount earned on all Nonpurpose Investments minus the amount which would have been earned if such Nonpurpose Investments were invested at a rate equal to the Bond Yield, plus any income attributable to such excess.

"Final Bond Retirement Date" means the date on which the Bonds are actually paid in full.

"Governmental Obligations" means direct general obligations of, or obligations the timely payment of the principal of and interest on which is unconditionally guaranteed by the United States.

"Gross Proceeds", as defined in Regulation 1.148-1(b), means any Proceeds of the Bonds and any replacement proceeds (as defined in Regulation 1.148-1(c)) of the Bonds.

"Gross Proceeds Funds" means the Project Fund and any other fund or account held for the benefit of the owners of the Bonds or containing Gross Proceeds of the Bonds except the Bond Fund and the Rebate Fund.

"Issue Price", as defined in Regulation 1.148-1(b), means the initial offering price of the Bonds to the public (not including bond houses, brokers or similar persons or organizations acting in the capacity of underwriters or wholesalers) at which price a substantial amount of the Bonds were sold to the public. The Purchasers have certified the Issue Price to be not more than \$21,064,000.

"Issuer" means the City of Cedar Falls, State of Iowa.

"Minor Portion of the Bonds", as defined in Regulation 1.148-2(g), means the lesser of five (5) percent of Proceeds or \$100,000. The Minor Portion of the Bonds is computed to be \$100,000.

"Nonpurpose Investments" means any investment property which is acquired with Gross Proceeds and is not acquired to carry out the governmental purpose of the Bonds, and may include but is not limited to U.S. Treasury bonds, corporate bonds, or certificates of deposit.

"Proceeds", as defined in Regulation 1.148-1(b), means Sale Proceeds, investment proceeds and transferred proceeds of the Bonds.

"Project" means the acquisition, construction, reconstruction, extending, remodeling, improving, repairing and equipping all or part of the Municipal Sewer System, as more fully described in the Resolution.

"Project Fund" means the fund established in the Resolution.

"Purchaser" means the Iowa Finance Authority, Des Moines, Iowa, constituting the initial purchaser of the Bonds from the Issuer.

"Rebate Amount" means the amount computed as described in this Certificate.

"Rebate Fund" means the fund to be created, if necessary, pursuant to this Certificate.

"Rebate Payment Date" means a date chosen by the Issuer which is not more than 60 days following each Computation Date or the Final Bond Retirement Date.

"Regulations" means the Income Tax Regulations, amendments and successor provisions promulgated by the Department of the Treasury under Sections 103, 148 and 149 of the Code, or other Sections of the Code relating to "arbitrage bonds", including without limitation Regulations 1.148-1 through 1.148-11, 1.149(b)-1, 1.149-d(1), 1.150-1 and 1.150-2.

"Replacement Proceeds" include, but are not limited to, sinking funds, amounts that are pledged as security for an issue, and amounts that are replaced because of a sufficiently direct nexus to a governmental purpose of an issue.

"Resolution" means the resolution of the Issuer adopted on July 25, 2011 authorizing the issuance of the Bonds.

"Sale Proceeds", as defined in Regulation 1.148-1(b), means any amounts actually or constructively received from the sale of the Bonds, including amounts used to pay underwriter's discount or compensation and accrued interest other than pre-issuance accrued interest.

"Sinking Fund" means the Bond Fund.

"Tax Exempt Obligations" means bonds or other obligations the interest on which is excludable from the gross income of the owners thereof under Section 103 of the Code and include certain regulated investment companies, stock in tax-exempt mutual funds and demand deposit SLGS.

"Taxable Obligations" means all investment property, obligations or securities other than Tax Exempt Obligations.

"Verification Certificate" means the certificate attached to this Certificate as Exhibit A, establishing that the Purchaser will not reoffer or sell the Bonds to the public.

ARTICLE II

SPECIFIC CERTIFICATIONS, REPRESENTATIONS AND AGREEMENTS

The Issuer hereby certifies, represents and agrees as follows:

Section 2.1 Authority to Certify and Expectations

(a) The undersigned officer of the Issuer along with other officers of the Issuer, are charged with the responsibility of issuing the Bonds.

(b) This Certificate is being executed and delivered in part for the purposes specified in Section 1.148-2(b)(2) of the Regulations and is intended (among other purposes) to establish reasonable expectations of the Issuer at this time.

(c) The Issuer has not been notified of any disqualification or proposed disqualification of it by the Commissioner of the Internal Revenue Service as a bond issuer which may certify bond issues under Section 1.148-2(b)(2) of the Regulations.

(d) The certifications, representations and agreements set forth in this Article II are made on the basis of the facts, estimates and circumstances in existence on the date hereof, including the following: (1) with respect to amounts expected to be received from delivery of the Bonds, amounts actually received, (2) with respect to payments of amounts into various funds or accounts, review of the authorizations or directions for such payments made by the Issuer pursuant to the Resolution and this Certificate, (3) with respect to the Issue Price, the certifications of the Purchaser as set forth in the Verification Certificate, (4) with respect to expenditure of the Proceeds of the Bonds, actual expenditures and reasonable expectations of the Issuer as to when the Proceeds will be spent for purposes of the Project, (5) with respect to amounts reasonably required in a reserve fund, the expectations of the Issuer as to amounts necessary to provide for unforeseen financial difficulties, (6) with respect to Bond Yield, review of the Verification Certificate, and (7) with respect to the amount of governmental and Code Section 501(c)(3) bonds to be issued during the calendar year, the budgeting and present planning of Issuer. The Issuer has no reason to believe such facts, estimates or circumstances are untrue or incomplete in any material way.

(e) To the best of the knowledge and belief of the undersigned officer of the Issuer, there are no facts, estimates or circumstances that would materially change the

representations, certifications or agreements set forth in this Certificate, and the expectations herein set out are reasonable.

(f) No arrangement exists under which the payment of principal or interest on the Bonds would be directly or indirectly guaranteed by the United States or any agency or instrumentality thereof.

(g) After the expiration of any applicable temporary periods, and excluding investments in a bona fide debt service fund or reserve fund, not more than five percent (5%) of the Proceeds of the Bonds will be (a) used to make loans which are guaranteed by the United States or any agency or instrumentality thereof, or (b) invested in federally insured deposits or accounts.

(h) The Issuer will file with the Internal Revenue Service in a timely fashion Form 8038-G, Information Return for Tax-Exempt Governmental Obligations, with respect to the Bonds and such other reports required to comply with the Code and applicable Regulations.

(i) The Issuer will take no action which would cause the Bonds to become "private activity bonds" as defined in Section 141(a) of the Code, including any use of the Project by any person other than a governmental unit if such use will be as other than a member of the general public. None of the Proceeds of the Bonds will be used directly or indirectly to make or finance loans to any person other than a governmental unit.

(j) The Issuer will make no change in the nature or purpose of the Project except as provided in Section 6.1 hereof.

(k) Except as provided in Section 6.1 hereof, the Issuer will not establish any sinking fund, bond fund, reserve fund, debt service fund or other fund reasonably expected to be used to pay debt service on the Bonds (other than the Bond Fund), exercise its option to redeem Bonds prior to maturity or effect a refunding of the Bonds.

(l) No bonds or other obligations of the Issuer (1) were sold in the 15 days preceding the date of sale of the Bonds, (2) were sold or will be sold within the 15 days after the date of sale of the Bonds, (3) have been delivered in the past 15 days or (4) will be delivered in the next 15 days pursuant to a common plan of financing for the issuance of the Bonds and payable out of substantially the same source of revenues.

(m) None of the Proceeds of the Bonds will be used directly or indirectly to replace funds of the Issuer used directly or indirectly to acquire obligations having a yield higher than the Bond Yield.

(n) No portion of the Bonds will be issued for the purpose of investing such portion at a higher yield than the Bond Yield.

(o) The Issuer does not expect that the Proceeds of the Bonds will be used in a manner that would cause them to be "arbitrage bonds" as defined in Section 148(a) of the Code. The Issuer does not expect that the Proceeds of the Bonds will be used in a manner that would cause the interest on the Bonds to be includable in the gross income of the owners of the Bonds under the Code. The Issuer will not intentionally use any portion of the Proceeds to acquire higher yielding investments.

(p) The Issuer will not use the Proceeds of the Bonds to exploit the difference between tax-exempt and taxable interest rates to obtain a material financial advantage.

(q) The Issuer has not issued more Bonds, issued the Bonds earlier, or allowed the Bonds to remain outstanding longer than is reasonably necessary to accomplish the governmental purposes of the Bonds.

(r) The Issuer has not employed a device in connection with the issuance of the Bonds to obtain a material financial advantage (based on arbitrage) apart from savings attributable to lower interest rates. The Issuer will not realize any material financial advantage (based on arbitrage or otherwise) in connection with the issuance of the Bonds, or in connection with any transaction or series of transactions connected with the issuance of the Bonds, apart from savings attributable to lower interest rates.

(s) The Bonds will not be Hedge Bonds as described in Section 149(g)(3) of the Code because the Issuer reasonably expects that it will meet the Expenditure Test set forth in Section 2.5(b) hereof and that not more than 50% of the Proceeds will be invested in Nonpurpose Investments having a substantially guaranteed yield for four or more years.

Section 2.2 Receipts and Expenditures of Sale Proceeds

Sale Proceeds received at Closing are expected to be deposited and expended as follows:

- (a) \$235,715 representing costs of issuing the Bonds and the Initiation Fee for the Loan will be used within six months of the Closing Date to pay the costs of issuance of the Bonds (with any excess remaining on deposit in the Project Fund); and

- (b) \$20,828,285 will be deposited into the Project Fund and will be used together with earnings thereon to pay the costs of the Project and will not exceed the amount necessary to accomplish the governmental purposes of the Bonds.

Section 2.2A Reimbursement Bonds

(a) Not later than 60 days after payment of Original Expenditures, the Issuer has adopted an Official Intent and has declared its intention to make a Reimbursement Allocation of Original Expenditures incurred in connection with Project Segment(s) from proceeds of the Reimbursement Bonds.

(b) The Reimbursement Allocation will occur on or before the later of (i) eighteen months after the Original Expenditures are paid or (ii) eighteen months after the first Project Segment is placed in service, but in no event more than three years after the Original Expenditures are paid.

(c) No other Reimbursement Allocation will be made except for Preliminary Expenditures.

(d) The Reimbursement Allocation has not been undertaken to avoid, in whole or in part, arbitrage yield restrictions or arbitrage rebate requirements and will not employ an abusive arbitrage device under Regulation 1.148-10.

(e) Within one year of the Closing Date, the Reimbursement Allocation will not be used in a manner that results in the creation of replacement proceeds, as defined in Regulation 1.148-1.

(f) For purposes of Section 2.2A, the following terms shall have the meanings set forth below:

(i) "Official Intent" means a declaration of intent described under Regulation 1.105-2 to reimburse Original Expenditures with the proceeds of the Bonds.

(ii) "Original Expenditure" means an expenditure for a governmental purpose that is originally paid from a source other than the Reimbursement Bonds.

(iii) "Preliminary Expenditures", as defined in Regulation 1.150-2(f)(2), means architectural, engineering, surveying, soil tests, Reimbursement Bond issuance costs, and similar costs incurred prior to commencement of construction, rehabilitation or acquisition of a Project Segment which do not exceed 20% of the

Issue Price of the portion of the Bonds that finances the Project Segment for which they were incurred.

(iv) "Project Segment" means the costs, described in an Official Intent of the Issuer, incurred prior to the Closing Date to acquire, construct, or improve land, buildings or equipment excluding current operating expenses but including costs of issuing the Reimbursement Bonds.

(v) "Reimbursement Allocation" means written evidence of the use of Reimbursement Bond proceeds to reimburse a fund of the Issuer for Original Expenditures paid or advanced prior to the Closing Date and incurred in connection with a Project Segment.

(vi) "Reimbursement Bonds" means the portion of the Bonds which are allocated to reimburse the Original Expenditures paid prior to the Closing Date and incurred in connection with a Project Segment.

Section 2.3 Purpose of Bonds

The Issuer is issuing the Bonds to pay costs of acquisition, construction, reconstruction, extending, remodeling, improving, repairing and equipping all or part of the Municipal Sewer System.

The Issuer is issuing the Bonds to refund the Refunded Bonds prior to maturity in order to implement long-term financing for the Project.

Section 2.4 Facts Supporting Tax-Exemption Classification

The Bonds are considered to be governmental bonds, not subject to the provisions of the alternate minimum tax. Proceeds of the Bonds will be used for the purpose of paying costs of construction of certain improvements and extensions to the Sewer System Utility of the City. All of the financed facilities are owned by the City and are expected to be used by the public generally, including industrial users. There are no contractual arrangements or agreements between the City and any contributing industry using the Sewer System Utility, and there are no other lease, management contract or other similar arrangements with respect to the Sewer System Utility. Contributing industries using the Sewer System Utility may be or become subject to additional surcharges above the current user charges, depending on the strength and volume of the waste they generate. All such surcharges, however, are or will be imposed by virtue of City ordinances applicable to all entities meeting the standards set forth therein. No other charges or payments will be imposed or paid to the City by any contributing industry for wastewater

(c) The Issuer has established and will use the Bond Fund primarily to achieve a proper matching of revenues and debt service within each Bond Year and the Issuer will apply moneys deposited into the Bond Fund to pay the principal of and interest on the Bonds. Such Fund will be depleted at least once each Bond Year except for a reasonable carryover amount. The carryover amount will not exceed the greater of (1) one year's earnings on the Bond Fund or (2) one-twelfth of Annual Debt Service. The Issuer will spend moneys deposited from time to time into such fund within 13 months after the date of deposit. Revenues, intended to be used to pay debt service on the Bonds, will be deposited into the Bond Fund as set forth in the Resolution. The Issuer will spend interest earned on moneys in such fund not more than 12 months after receipt. Accordingly, the Issuer will treat the Bond Fund as a bona fide debt service fund as defined in Regulation 1.148-1(b).

Investment of amounts on deposit in the Bond Fund will not be subject to arbitrage rebate requirements as the Bonds meet the safe harbor set forth in Regulation 1.148-3(k), because the average annual debt service on the Bonds will not exceed \$2,500,000.

(d) The Minor Portion of the Bonds will be invested without regard to yield.

Section 2.7 Pertaining to Yields

(a) The purchase price of all Taxable Obligations to which restrictions apply under this Certificate as to investment yield or rebate of Excess Earnings, if any, has been and shall be calculated using (i) the price taking into account discount, premium and accrued interest, as applicable, actually paid or (ii) the fair market value if less than the price actually paid and if such Taxable Obligations were not purchased directly from the United States Treasury. The Issuer will acquire all such Taxable Obligations directly from the United States Treasury or in an arm's length transaction without regard to any amounts paid to reduce the yield on such Taxable Obligations. The Issuer will not pay or permit the payment of any amounts (other than to the United States) to reduce the yield on any Taxable Obligations. Obligations pledged to the payment of debt service on the Bonds, after they have been acquired by the Issuer will be treated as though they were acquired for their fair market value on the date of such pledge or deposit.

(b) Qualified guarantees have not been used in computing yield.

(c) The Bond Yield has been computed as not less than 3,002.47 percent. This Bond Yield has been computed on the basis of a purchase price for the Bonds equal to the Issue Price.

(c) The Issuer has established and will use the Bond Fund primarily to achieve a proper matching of revenues and debt service within each Bond Year and the Issuer will apply moneys deposited into the Bond Fund to pay the principal of and interest on the Bonds. Such Fund will be depleted at least once each Bond Year except for a reasonable carryover amount. The carryover amount will not exceed the greater of (1) one year's earnings on the Bond Fund or (2) one-twelfth of Annual Debt Service. The Issuer will spend moneys deposited from time to time into such fund within 13 months after the date of deposit. Revenues, intended to be used to pay debt service on the Bonds, will be deposited into the Bond Fund as set forth in the Resolution. The Issuer will spend interest earned on moneys in such fund not more than 12 months after receipt. Accordingly, the Issuer will treat the Bond Fund as a bona fide debt service fund as defined in Regulation 1.148-1(b).

Investment of amounts on deposit in the Bond Fund will not be subject to arbitrage rebate requirements as the Bonds meet the safe harbor set forth in Regulation 1.148-3(k), because the average annual debt service on the Bonds will not exceed \$2,500,000.

(d) The Minor Portion of the Bonds will be invested without regard to yield.

Section 2.7 Pertaining to Yields

(a) The purchase price of all Taxable Obligations to which restrictions apply under this Certificate as to investment yield or rebate of Excess Earnings, if any, has been and shall be calculated using (i) the price taking into account discount, premium and accrued interest, as applicable, actually paid or (ii) the fair market value if less than the price actually paid and if such Taxable Obligations were not purchased directly from the United States Treasury. The Issuer will acquire all such Taxable Obligations directly from the United States Treasury or in an arm's length transaction without regard to any amounts paid to reduce the yield on such Taxable Obligations. The Issuer will not pay or permit the payment of any amounts (other than to the United States) to reduce the yield on any Taxable Obligations. Obligations pledged to the payment of debt service on the Bonds, after they have been acquired by the Issuer will be treated as though they were acquired for their fair market value on the date of such pledge or deposit.

(b) Qualified guarantees have not been used in computing yield.

(c) The Bond Yield has been computed as not less than 3.000247 percent. This Bond Yield has been computed on the basis of a purchase price for the Bonds equal to the Issue Price.

ARTICLE III

REBATE

Section 3.1 Records

Sale Proceeds of the Bonds will be held and accounted for in the manner provided in the Resolution. The Issuer will maintain adequate records for funds created by the Resolution and this Certificate including all deposits, withdrawals, transfers from, transfers to, investments, reinvestments, sales, purchases, redemptions, liquidations and use of money or obligations until six years after the Final Bond Retirement Date.

Section 3.2 Rebate Fund

(a) In the Resolution, the Issuer has covenanted to pay to the United States the Rebate Amount, an amount equal to the Excess Earnings on the Gross Proceeds Funds, if any, at the times and in the manner required or permitted and subject to stated special rules and allowable exceptions or exemptions.

(b) The Issuer may establish a fund pursuant to the Resolution and this Certificate which is herein referred to as the Rebate Fund. The Issuer will invest and expend amounts on deposit in the Rebate Fund in accordance with this Certificate.

(c) Moneys in the Rebate Fund shall be held by the Issuer or its designee and, subject to Sections 3.4, 3.5 and 6.1 hereof, shall be held for future payment to the United States as contemplated under the provisions of this Certificate and shall not constitute part of the trust estate held for the benefit of the owners of the Bonds or the Issuer.

(d) The Issuer will pay to the United States from legally available money of the Issuer (whether or not such available money is on deposit in any fund or account related to the Bonds) any amount which is required to be paid to the United States.

Section 3.3 Exceptions to Rebate

The Issuer reasonably expects that the Bonds are eligible for one or more exceptions from the arbitrage rebate rules set forth in the Regulations. If the Bonds are ineligible, or become ineligible, for an exception to the arbitrage rebate rules, the Issuer will comply with the provisions of this Article III. A description of the applicable rebate exceptions is as follows:

- \$5,000,000 Small Issuer Exception

The reasonably anticipated amount of tax-exempt bonds (other than private activity bonds) which will be issued by the Issuer and all subordinate entities of the Issuer during the calendar year will not exceed \$5,000,000.

- Six Month Exception

The Gross Proceeds of the Bonds are expected to be fully expended for the governmental purposes for which the Bonds were issued no later than six months after the date of issue. If contrary to the reasonable expectations of the Issuer, the Gross Proceeds are not expended within six months and no other exemption applies, the Issuer will comply with the arbitrage rebate requirements of the Code.

- Eighteen-Month Exception

The Gross Proceeds of the Bonds are expected to be expended for the governmental purposes for which the Bonds were issued in accordance with the following schedule:

- 1) 15 percent spent within six months of the Closing Date;
- 2) 60 percent spent within one year of the Closing Date;
- 3) 100 percent spent within eighteen months of the Closing Date (subject to 5 percent retainage for not more than one year).

In any event, the Issuer expects that the 5% reasonable retainage will be spent within 30 months of the Closing Date. For purposes of determining compliance with the six-month and twelve-month spending periods, the amount of investment earnings included shall be based on the Issuer's reasonable expectations that the average annual interest rate on investments will be not more than 6%. For purposes of determining compliance with the eighteen-month spending period, the amount of investment earnings included shall be based on actual earnings. If the Issuer fails to meet the foregoing expenditure schedule and no other exemption applies, the Issuer shall comply with the arbitrage rebate requirements of the Code.

- Election to Treat as Construction Bonds.

The Bonds qualify as a "construction issue" as defined in Section 148(f)(4)(C)(vi) of the Code. The Issuer reasonably expects that more than 75 percent of the "available construction proceeds" ("ACP") of the Bonds, as defined in Section 148(f)(4)(C)(vi) of the Code, will be used for construction expenditures and that not less than the following

percentages of the available construction proceeds will be spent within the following periods:

- 1) 10 percent spent within six months of the Closing Date;
- 2) 45 percent spent within one year of the Closing Date;
- 3) 75 percent spent within eighteen months of the Closing Date;
- 4) 100 percent spent within two years of the Closing Date (subject to 5 percent retainage for not more than one year).

In any event, the Issuer expects that the 5% reasonable retainage will be spent within a three-year period beginning on the Closing Date. A failure to spend an amount that does not exceed the lesser of (i) 3% of the issue price or (ii) \$250,000, is disregarded if the Issuer exercises due diligence to complete the Project.

- Election with respect to future earnings

Pursuant to Section 1.148-7(h)(i)(3) of the Regulations, the Issuer shall calculate the amount of future earnings to be used in determining compliance with the first three spending periods based on its reasonable expectations that the average annual interest rate on investments of the ACP will be not more than 6%. Compliance with the final spending period shall be calculated using actual earnings.

If the Issuer fails to meet the foregoing expenditure schedule and no other exemption applies, the Issuer shall comply with the arbitrage rebate requirements of the Code.

Section 3.4 Calculation of Rebate Amount

(a) As soon after each Computation Date as practicable, the Issuer shall, if necessary, calculate and determine the Excess Earnings on the Gross Proceeds Funds (the "Rebate Amount"). All calculations and determinations with respect to the Rebate Amount will be made on the basis of actual facts as of the Computation Date and reasonable expectations as to future events.

(b) If the Rebate Amount exceeds the amount currently on deposit in the Rebate Fund, the Issuer may deposit an amount in the Rebate Fund such that the balance in the Rebate Fund after such deposit equals the Rebate Amount. If the amount in the Rebate Fund exceeds the Rebate Amount, the Issuer may withdraw such excess amount provided that such withdrawal can be made from amounts originally transferred to the Rebate Fund and not from earnings thereon, which may not be transferred, and only if such withdrawal may be made without liquidating investments at a loss.

Section 3.5 Rebate Requirements and the Bond Fund

It is expected that the Bond Fund described in the Resolution and Section 2.7(b) of this Certificate will be treated as a bona fide debt service fund as defined in Regulation 1.148-1(b). As such, any amount earned during a Bond Year on the Bond Fund and amounts earned on such amounts, if allocated to the Bond Fund, will not be taken into account in calculating the Rebate Amount if the annual gross earnings on the Bond Fund for such Bond Year are less than \$100,000 or if average annual debt service will not exceed \$2,500,000. However, should annual gross earnings exceed \$100,000 or should the Bond Fund cease to be treated as a bona fide debt service fund, the Bond Fund will become subject to the rebate requirements set forth in Section 3.4 hereof.

Section 3.6 Investment of the Rebate Fund

(a) Immediately upon a transfer to the Rebate Fund, the Issuer may invest all amounts in the Rebate Fund not already invested and held in the Rebate Fund, to the extent possible, in (1) SLGS, such investments to be made at a yield of not more than one-eighth of one percent above the Bond Yield, (2) Tax Exempt Obligations, (3) direct obligations of the United States or (4) certificates of deposit of any bank or savings and loan association. All investments in the Rebate Fund shall be made to mature not later than the next Rebate Payment Date.

(b) If the Issuer invests in SLGS, the Issuer shall file timely subscription forms for such securities (if required). To the extent possible, amounts received from maturing SLGS shall be reinvested immediately in zero yield SLGS maturing on or before the next Rebate Payment Date.

Section 3.7 Payment to the United States

(a) On each Rebate Payment Date, the Issuer will pay to the United States at least ninety percent (90%) of the Rebate Amount less a computation credit of \$1,000 per Bond Year for which the payment is made.

(b) The Issuer will pay to the United States not later than sixty (60) days after the Final Bond Retirement Date all the rebatable arbitrage as of such date and any income attributable to such rebatable arbitrage as described in Regulation 1.148-3(f)(2).

(c) If necessary, on each Rebate Payment Date, the Issuer will mail a check to the Internal Revenue Service Center, Ogden, UT 84201. Each payment shall be accompanied by a copy of Form 8038-T, Arbitrage Rebate, filed with respect to the

Bonds or other information reporting form as is required to comply with the Code and applicable Regulations.

Section 3.8 Records

(a) The Issuer will keep and retain adequate records with respect to the Bonds, the Gross Proceeds Funds, the Bond Fund and the Rebate Fund until six years after the Final Bond Retirement Date. Such records shall include descriptions of all calculations of amounts transferred to the Rebate Fund, if any, and descriptions of all calculations of amounts paid to the United States as required by this Certificate. Such records will also show all amounts earned on moneys invested in such funds, and the actual dates and amounts of all principal, interest and redemption premiums (if any) paid on the Bonds.

(b) Records relating to the investments in such Funds shall completely describe all transfers, deposits, disbursements and earnings including:

(i) a complete list of all investments and reinvestments of amounts in each such Fund including, if applicable, purchase price, purchase date, type of security, accrued interest paid, interest rate, dated date, principal amount, date of maturity, interest payment dates, date of liquidation, receipt upon liquidation, market value of such investment on the Final Bond Retirement Date if held by the Issuer on the Final Bond Retirement Date, and market value of the investment on the date pledged to the payment of the Bonds, or the Closing Date if different from the purchase date.

(ii) the amount and source of each payment to, and the amount, purpose and payee of each payment from, each such Fund.

Section 3.9 Additional Payments

The Issuer hereby agrees to pay to the United States from legally available money of the Issuer (whether or not such available money is on deposit in any fund or account related to the Bonds) any amount which is required to be paid to the United States, but which is not available in a fund related to the Bonds for transfer to the Rebate Fund or payment to the United States.

ARTICLE IV

INVESTMENT RESTRICTIONS

Section 4.1 Avoidance of Prohibited Payments

The Issuer will not enter into any transaction that reduces the amount required to be deposited into the Rebate Fund or paid to the United States because such transaction results in a smaller profit or a larger loss than would have resulted if the transaction had been at arm's length and had the Bond Yield not been relevant to either party. The Issuer will not invest or direct the investment of any funds in a manner which reduces an amount required to be paid to the United States because such transaction results in a small profit or larger loss than would have resulted if the transaction had been at arm's length and had the Bond Yield not been relevant to the Issuer. In particular, notwithstanding anything to the contrary contained herein or in the Resolution, the Issuer will not invest or direct the investment of any funds in a manner which would violate any provision of this Article IV.

Section 4.2 Market Price Requirement

(a) The Issuer will not purchase or direct the purchase of Taxable Obligations for more than the then available market price for such Taxable Obligations. The Issuer will not sell, liquidate or direct the sale or liquidation of Taxable Obligations for less than the then available market price.

(b) For purposes of this Certificate, United States Treasury obligations purchased directly from the United States Treasury will be deemed to be purchased at the market price.

Section 4.3 Investment in Certificates of Deposit

(a) Notwithstanding anything to the contrary contained herein or in the Resolution, the Issuer will invest or direct the investment of funds on deposit in the Gross Proceeds Fund, the Bond Fund, and the Rebate Fund, in a certificate of deposit of a bank or savings bank which is permitted by law and by the Resolution only if (1) the price at which such certificate of deposit is purchased or sold is the bona fide bid price quoted by a dealer who maintains an active secondary market in certificates of deposit of the same type or (2) if there is no active secondary market in such certificates of deposit, the certificate of deposit must have a yield (A) as high or higher than the yield on comparable obligations traded on an active secondary market, as certified by a dealer who maintains

such a market, and (B) as high or higher than the yield available on comparable obligations of the United States Treasury.

(b) The certificate of deposit described in part 2(A) of paragraph 4.3(a) above must be executed by a dealer who maintains an active secondary market in comparable certificates of deposit and must be based on actual trades adjusted to reflect the size and term of that certificate of deposit and the stability and reputation of the bank or savings bank issuing the certificate of deposit.

Section 4.4 Investment Pursuant to Investment Contracts and Agreements

The Issuer will invest or direct the investment of funds on deposit in the Gross Proceeds Funds, the Bond Fund, and the Rebate Fund pursuant to an investment contract (including a repurchase agreement) only if all of the following requirements are satisfied:

(a) The Issuer makes a bona fide solicitation for the purchase of the investment. A bona fide solicitation is a solicitation that satisfies all of the following requirements:

- (1) The bid specifications are in writing and are timely forwarded to potential providers.
- (2) The bid specifications include all material terms of the bid. A term is material if it may directly or indirectly affect the yield or the cost of the investment.
- (3) The bid specifications include a statement notifying potential providers that submission of a bid is a representation that the potential provider did not consult with any other potential provider about its bid, that the bid was determined without regard to any other formal or informal agreement that the potential provider has with the issuer or any other person (whether or not in connection with the Bonds), and that the bid is not being submitted solely as a courtesy to the issuer or any other person for purposes of satisfying the requirements of paragraph (d)(6)(iii)(B)(1) or (2) of section 1.148-5 of the Regulations.
- (4) The terms of the bid specifications are commercially reasonable. A term is commercially reasonable if there is a legitimate business purpose for the term other than to increase the purchase price or reduce the yield of the investment.

(5) For purchases of guaranteed investment contracts only, the terms of the solicitation take into account the Issuer's reasonably expected deposit and drawdown schedule for the amounts to be invested.

(6) All potential providers have an equal opportunity to bid and no potential provider is given the opportunity to review other bids (i.e., a last look) before providing a bid.

(7) At least three reasonably competitive providers are solicited for bids. A reasonably competitive provider is a provider that has an established industry reputation as a competitive provider of the type of investments being purchased.

(b) The bids received by the Issuer meet all of the following requirements:

(1) The Issuer receives at least three bids from providers that the Issuer solicited under a bona fide solicitation meeting the requirements of paragraph (d)(6)(iii)(A) of section 1.148-5 of the Regulations and that do not have a material financial interest in the issue. A lead underwriter in a negotiated underwriting transaction is deemed to have a material financial interest in the issue until 15 days after the issue date of the issue. In addition, any entity acting as a financial advisor with respect to the purchase of the investment at the time the bid specifications are forwarded to potential providers has a material financial interest in the issue. A provider that is a related party to a provider that has a material financial interest in the issue is deemed to have a material financial interest in the issue.

(2) At least one of the three bids described in paragraph (d)(6)(iii)(B)(1) of section 1.148-5 of the Regulations is from a reasonably competitive provider, within the meaning of paragraph (d)(6)(iii)(A)(7) of section 1.148-5 of the Regulations.

(3) If the Issuer uses an agent to conduct the bidding process, the agent did not bid to provide the investment.

(c) The winning bid meets the following requirements:

(1) Guaranteed investment contracts. If the investment is a guaranteed investment contract, the winning bid is the highest yielding bona fide bid (determined net of any broker's fees).

(2) Other investments. If the investment is not a guaranteed investment contract, the winning bid is the lowest cost bona fide bid (including any broker's fees).

(d) The provider of the investments or the obligor on the guaranteed investment contract certifies the administrative costs that it pays (or expects to pay, if any) to third parties in connection with supplying the investment.

(e) The Issuer will retain the following records with the bond documents until three years after the last outstanding bond is redeemed:

(1) For purchases of guaranteed investment contracts, a copy of the contract, and for purchases of investments other than guaranteed investment contracts, the purchase agreement or confirmation.

(2) The receipt or other record of the amount actually paid by the Issuer for the investments, including a record of any administrative costs paid by the Issuer, and the certification under paragraph (d)(6)(iii)(D) of section 1.148-5 of the Regulations.

(3) For each bid that is submitted, the name of the person and entity submitting the bid, the time and date of the bid, and the bid results.

(4) The bid solicitation form and, if the terms of the purchase agreement or the guaranteed investment contract deviated from the bid solicitation form or a submitted bid is modified, a brief statement explaining the deviation and stating the purpose for the deviation.

(5) For purchases of investments other than guaranteed investment contracts, the cost of the most efficient portfolio of State and Local Government Series Securities, determined at the time that the bids were required to be submitted pursuant to the terms of the bid specifications.

Section 4.5 Records

The Issuer will maintain records of all purchases, sales, liquidations, investments, reinvestments, redemptions, disbursements, deposits, and transfers of amounts on deposit.

Section 4.6 Investments to be Legal

All investments required to be made pursuant to this Certificate shall be made to the extent permitted by law. In the event that any such investment is determined to be ultra vires, it shall be liquidated and the proceeds thereof shall be invested in a legal investment, provided that prior to reinvesting such proceeds, the Issuer shall obtain an opinion of Bond Counsel to the effect that such reinvestment will not cause the Bonds to become arbitrage bonds under Sections 103, 148, 149, or any other applicable provision of the Code.

ARTICLE V

GENERAL COVENANTS

The Issuer hereby covenants to perform all acts within its power necessary to ensure that the reasonable expectations set forth in Article II hereof will be realized. The Issuer reasonably expects to comply with all covenants contained in this Certificate.

ARTICLE VI

AMENDMENTS AND ADDITIONAL AGREEMENTS

Section 6.1 Opinion of Bond Counsel; Amendments

The various provisions of this Certificate need not be observed and this Certificate may be amended or supplemented at any time by the Issuer if the Issuer receives an opinion or opinions of Bond Counsel that the failure to comply with such provisions will not cause any of the Bonds to become "arbitrage bonds" under the Code and that the terms of such amendment or supplement will not cause any of the Bonds to become "arbitrage bonds" under the Code, or otherwise cause interest on any of the Bonds to become includable in gross income for federal income tax purposes.

Section 6.2 Additional Covenants, Agreements

The Issuer hereby covenants to make, execute and enter into (and to take such actions, if any, as may be necessary to enable it to do so) such agreements as may be necessary to comply with any changes in law or regulations in order to preserve the tax-exempt status of the Bonds to the extent that it may lawfully do so. The Issuer further covenants (1) to impose such limitations on the investment or use of moneys or

investments related to the Bonds, (2) to make such payments to the United States Treasury, (3) to maintain such records, (4) to perform such calculations, and (5) to perform such other lawful acts as may be necessary to preserve the tax-exempt status of the Bonds.

Section 6.3 Amendments

Except as otherwise provided in Section 6.1 hereof, all the rights, powers, duties and obligations of the Issuer shall be irrevocable and binding upon the Issuer and shall not be subject to amendment or modification by the Issuer.

ARTICLE VII

QUALIFIED TAX EXEMPT OBLIGATIONS

The Issuer, a "qualified small issuer," designates the Bonds as "qualified tax exempt obligations" as defined in Code Section 265(b)(3) and represents that the reasonably anticipated amount of tax-exempt governmental and Code Section 501(c)(3) obligations which will be issued during the current calendar year will not exceed ten million dollars (\$10,000,000).

In support of the foregoing, the Issuer states:

(a) In the current calendar year the Issuer has issued governmental or 501(c)(3) bonds as follows:

\$21,064,000 Sewer Revenue Capital Loan Notes, Series 2011,
dated August 10 2011. (Issue covered by this Certificate.)

(b) The Issuer expects to issue during the remainder of the calendar year, 501(c)(3) or governmental bonds as follows:

NONE

IN WITNESS WHEREOF, the Issuer has caused this Certificate to be executed by its duly authorized officer, all as of the day first above written.



City Clerk/Finance Manager, City of Cedar Falls, State of Iowa

(SEAL)

00807369-1\10283-115

EXHIBIT A

VERIFICATION CERTIFICATE OF THE PURCHASER

The undersigned Executive Director of the Iowa Finance Authority (the "Purchaser"), hereby certifies as follows:

1. The Purchaser and the City of Cedar Falls, Iowa (the "Issuer"), have entered into a Loan and Disbursement Agreement (the "Agreement"), providing for the purchase of a \$21,064,000 Sewer Revenue Capital Loan Note of the City dated as of the date of delivery (the "Notes").
2. The Agreement is in full force and effect and has not been repealed, rescinded or amended.
3. The Purchaser hereby confirms that the Notes were purchased at par and will not be reoffered to the public, the terms of purchase being as follows:

<u>Principal Amount Issued</u>	<u>Principal Amount Sold</u>	<u>Interest Rate</u>	<u>Price (% of par) (do not include accrued interest)</u>
\$21,064,000	None	3.0%	100%

IN WITNESS WHEREOF, the Purchaser has caused this Verification Certificate to be executed by its duly authorized officer this 22nd day of July, 2011.

IOWA FINANCE AUTHORITY

By: 
Its: Executive Director

RESOLUTION NO. 6418

**RESOLUTION DECLARING SURPLUS FUNDS AND AUTHORIZING THE PERMANENT TRANSFER
OF FUNDS FROM THE MUNICIPAL ELECTRIC AND COMMUNICATIONS UTILITIES
TO THE CITY OF CEDAR FALLS**

Whereas, in accordance with Resolution No. 6027, the Board of Trustees of the Municipal Electric and Communications Utilities of the City of Cedar Falls, Iowa, have determined that there are surplus funds available in the Municipal Electric and Communications Utilities; and

Whereas, the Boards of Trustees have further determined that a transfer of surplus funds from the Municipal Electric and Communications Utilities should be made to the City of Cedar Falls, Iowa, in accordance with Section 384.89 of the Code of Iowa; and

Whereas, the Boards of Trustees have chosen to direct the transferred funds to the City of Cedar Falls' General Fund and its Economic Development Fund, as outlined below; and

Whereas, the transfer of surplus funds is to be permanent; and

Whereas, in accordance with Section 384.89 of the Code of Iowa, the transfer of surplus funds is subject to the approval of the Cedar Falls City Council.

Now, Therefore, Be It Resolved by the Boards of Trustees of the Municipal Electric and Communications Utilities of the City of Cedar Falls, Iowa, as follows:

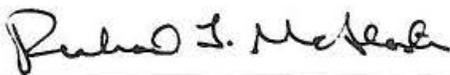
1. That the sum of \$2,700,000.00 shall be transferred from the surplus funds of the Municipal Electric Utility to the General Fund of the City of Cedar Falls, Iowa, subject, however, to the City Council of the City of Cedar Falls approving this transfer by resolution, and the approving resolution being certified to the Board of Trustees.
2. That the sum of \$30,000.00 shall be transferred from the surplus funds of the Municipal Communications Utility to the Economic Development Fund of the City of Cedar Falls, Iowa, subject, however, to the City Council of the City of Cedar Falls approving this transfer by resolution, and the approving resolution being certified to the Board of Trustees.
3. The Director of Finance & Organizational Services of the Municipal Electric and Communications Utilities is directed to make proper entries in the books of the Utility and to notify the City Clerk of this transfer when properly approved as herein required and shall accompany the notification with a copy of this Resolution.

Introduced and Adopted this 13th day of April, 2022.



MaraBeth K. Soneson – Chair

Attest:



Richard L. McAlister – Secretary

The above Resolution was moved by Trustee Engel and seconded by Trustee lehl. Upon call of the roll the following Trustees voted:

Aye: Soneson, lehl, McAlister, Engel, Prideaux
Nay: None
Absent: None

I hereby certify the above to be a true and correct copy of Resolution No. 6418 passed by the Boards of Trustees of the Municipal Electric and Communications Utilities of the City of Cedar Falls, Iowa, on the 13th day of April, 2022.



MaraBeth K. Soneson – Chair



DEPARTMENT OF FINANCE & BUSINESS OPERATIONS

CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600
FAX 319-268-5126

INTEROFFICE MEMORANDUM
Financial Services Division

TO: Jacque Danielsen, City Clerk
FROM: Andrea Ludwig, Financial Clerk
DATE: March 30, 2022
SUBJECT: Property Assessments

Attached is paperwork regarding one (1) snow/ice removal by the City of Cedar Falls. We have been unsuccessful in collecting this invoice through our normal accounts receivable process. Could you please start the process of assessing these fees against the owner's property taxes?

Charles Foster
1404 Clay Street
Cedar Falls, IA 50613

163.73 January 2022
2.46 2022 (fees)
\$166.19 Total owed

Property address: 1404 Clay St., CF
Parcel #8914-13-136-001

If you have any questions, please feel free to contact me at 5104.

CITY OF CEDAR FALLS, IOWA
COUNTY OF BLACK HAWK
STATE OF IOWA

**NOTICE OF PROPOSED FINAL
ASSESSMENT PROCEEDINGS**

v.

CHARLES R. FOSTER

TO THE ABOVE-NAMED PERSON(S): Charles R. Foster

PROPERTY DESCRIPTION: 1404 Clay Street, Cedar Falls, Iowa
Black Hawk County Parcel #8914-13-136-001

LEGAL DESCRIPTION OF PROPERTY: JR AND S CAMERONS SECOND
ADD W 88 FT LOT 8 BLK 11,
Cedar Falls, Black Hawk County, Iowa.

YOU ARE HEREBY NOTIFIED that there is a proposed resolution to place a lien on the property named above in order to collect the costs incurred by the City of Cedar Falls to remove snow and ice from the sidewalks abutting the property located at 1404 Clay Street pursuant to City of Cedar Falls Ordinance Section 19-185. This matter is currently set on the Cedar Falls City Council agenda for **May 2, 2022**.

Please find enclosed the proposed City Council resolution to place a lien on the above-described property. You may satisfy your obligation to pay these costs incurred by the City of Cedar Falls on or before the date set forth above by making payment to the City Clerk's office in person Monday through Friday between 8:00 a.m. and 5:00 p.m., at 220 Clay Street, Cedar Falls, Iowa 50613, or through the mail.

YOU ARE FURTHER NOTIFIED that unless you pay for these costs before the time of the City Council meeting, the Cedar Falls City Council will seek the resolution to place a lien on the property described above, to be collected, along with interest thereon, in the same manner as property taxes, as provided by law.

Very truly yours,

CITY OF CEDAR FALLS, IOWA

By 
Jacqueline Danielsen, MMC, City Clerk
City of Cedar Falls
220 Clay Street
Cedar Falls, IA 50613

Enclosures.

Exhibit "A"

Prepared by: Jacqueline Danielsen, City Clerk, 220 Clay Street, Cedar Falls, IA 50613

(319) 273-8600

RESOLUTION NO. _____

RESOLUTION LEVYING A FINAL ASSESSMENT FOR COSTS INCURRED BY THE CITY OF CEDAR FALLS, IOWA TO REMOVE SNOW AND ICE FROM THE SIDEWALKS ABUTTING THE PROPERTY LOCATED AT 1404 CLAY STREET, CEDAR FALLS, IOWA, PARCEL ID 8914-13-136-001

WHEREAS, it was determined that the property located at 1404 Clay Street, being legally described as JR and S Camerons Second Add W 88 Ft Lot 8 Blk 11, Cedar Falls, Black Hawk County, Iowa, Parcel ID 8914-13-136-001, was in violation of City of Cedar Falls Ordinance Section 19-185 for failure to remove snow and ice from the sidewalks abutting the property, and

WHEREAS, after notice(s) to abate the nuisance, the owner of record did not clear the sidewalks, and after afforded a substantial period of time in which to do so, the City of Cedar Falls did cause sidewalks abutting the property located at 1404 Clay Street (Parcel ID 8914-13-136-001) to be cleared, and by doing so, incurred expenses for said services, and

WHEREAS, after invoices and notices for the services performed for the property cleanup were sent to the property owner of record, the owner of record has failed to pay these costs to the City of Cedar Falls.

NOW THEREFORE, be it resolved by the City Council of the City of Cedar Falls, Iowa, that the unpaid costs incurred by the City of Cedar Falls, Iowa to remove snow and ice from the sidewalks abutting the above-described property, in the amount of **\$218.19**, be assessed as a lien against the following described real estate, as provided by law, together with an administrative expense of \$5.00, pursuant to Cedar Falls Code Section 15-5, said real estate being legally described as follows:

JR and S Camerons Second Add W 88 Ft Lot 8 Blk 11, Cedar Falls, Black Hawk County, Iowa,
Parcel ID 8914-13-136-001

BE IT FURTHER RESOLVED that the City Clerk of the City of Cedar Falls, Iowa, is hereby authorized and directed to place said assessment of record with the proper officials of Black Hawk County, Iowa, in order to make the assessment a lien against the above-described real estate, to be collected in the same manner as property taxes, as provided by law.

PASSED AND ADOPTED this 2nd day of May, 2022.

Robert M. Green, Mayor

ATTEST:

Jacqueline Danielsen, MMC, City Clerk

CITY OF CEDAR FALLS
220 CLAY STREET
CEDAR FALLS, IA 50613

(319) 273-8600

DATE: 2/28/22

TO: CHARLES FOSTER
1404 CLAY STREET
CEDAR FALLS, IA 50613

CUSTOMER NO: 5732/5732

TYPE: MS - MISCELLANEOUS

CHARGE	DATE	DESCRIPTION	REF-NUMBER	DUE DATE	TOTAL AMOUNT
	0/00/00	BEGINNING BALANCE			.00
CESNW	1/18/22	SNOW/ICE REMOVAL: 1/7/22	38319	2/17/22	163.73
		PER ORDINANCE 19-185;19-4			
		PROFESSIONAL LAWN CARE INV.#17700			\$125.00
		CODE ENFORCEMENT			\$38.73
GFFIN	2/28/22	FINANCE CHARGE-GEN FUND		3/30/22	2.46

1.5 % LATE FEE WILL BE ASSESSED ON PAYMENTS OVER
30 DAYS

CURRENT	30 DAYS	60 DAYS	90 DAYS
2.46	163.73		

DUE DATE: 3/30/22

PAYMENT DUE: 166.19
TOTAL DUE: \$166.19

PLEASE DETACH AND SEND THIS COPY WITH REMITTANCE

DATE: 2/28/22 DUE DATE: 3/30/22 NAME: FOSTER, CHARLES
CUSTOMER NO: 5732/5732 TYPE: MS - MISCELLANEOUS

REMIT AND MAKE CHECK PAYABLE TO:
CITY OF CEDAR FALLS
220 CLAY STREET
CEDAR FALLS IA 50613
(319) 273-8600

TOTAL DUE: \$166.19



DEPARTMENT OF FINANCE AND BUSINESS OPERATIONS

CITY OF CEDAR FALLS, IOWA

220 CLAY STREET
CEDAR FALLS, IOWA 50613
PHONE 319-273-8600
FAX 319-268-5126
www.cedarfalls.com

March 2, 2022

Charles Foster
1404 Clay Street
Cedar Falls, IA 50613

Dear Charles Foster,

Enclosed you will find your latest statement. There is an outstanding charge for Code enforcement-snow removal on 1/7/22 for \$163.73, as well as late fees of \$2.46 for a total amount due of \$166.19. **If no payment is received by March 17, 2022 we will put a lien on your property.**

If you have any questions, please feel free to call me at 319-268-5104. We thank you for your immediate attention to this matter.

Remit to: City of Cedar Falls
Accounts Receivable
220 Clay Street
Cedar Falls, IA 50613

Sincerely,

City of Cedar Falls

Andrea Ludwig
Financial Clerk

Enclosure

INVOICE

Item 25.

CITY OF CEDAR FALLS
220 CLAY STREET
CEDAR FALLS, IA 50613

(319) 273-8600

TO: CHARLES FOSTER
1404 CLAY STREET
CEDAR FALLS, IA 50613

INVOICE NO: 38319
DATE: 1/18/22

CUSTOMER NO: 5732/5732

TYPE: MS - MISCELLANEOUS

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.00	SNOW/ICE REMOVAL: 1/7/22 PER ORDINANCE 19-185;19-4 PROFESSIONAL LAWN CARE INV.#17700 CODE ENFORCEMENT	163.73	163.73
			\$125.00
			\$38.73

1.5 % LATE FEE WILL BE ASSESSED ON PAYMENTS OVER
30 DAYS

TOTAL DUE: \$163.73

PLEASE DETACH AND SEND THIS COPY WITH REMITTANCE

DATE: 1/18/22 DUE DATE: 2/17/22
CUSTOMER NO: 5732/5732

NAME: FOSTER, CHARLES
TYPE: MS - MISCELLANEOUS

REMIT AND MAKE CHECK PAYABLE TO:
CITY OF CEDAR FALLS
220 CLAY STREET
CEDAR FALLS IA 50613

INVOICE NO: 38319
TERMS: NET 30 DAYS

AMOUNT: \$163.73



DEPARTMENT OF COMMUNITY DEVELOPMENT

CODE ENFORCEMENT
 CITY OF CEDAR FALLS, IOWA
 220 Clay Street
 Cedar Falls, IA 50613
 Phone(319) 273-8606
 Fax (319) 273-8610
www.cedarfalls.com

**LEGAL NOTICE OF
 STREET/SIDEWALK VIOLATION TO BE ABATED: REMOVAL OF SNOW AND ICE**

EFFECTIVE DATE OF THIS NOTICE: 1/3/2022 Case # 22-0010-SNOW

PROPERTY ADDRESS: 1404 Clay St
 Cedar Falls, IA 50613

Charles R Foster
 1404 Clay St
 Cedar Falls, IA 50613

RE: Removal of Snow and Ice at 1404 Clay St, Cedar Falls, IA 50613

Dear Charles R Foster,

The City of Cedar Falls found that the public sidewalks are not being shoveled at the above address. It is the responsibility of the property owner to remove the snow and ice from the sidewalk abutting the property. Throughout the winter, the city will inspect public sidewalks for the removal of snow and ice after each measurable snowfall event. Your property is in violation for failure to remove the snow and ice on the public sidewalk within a reasonable amount of time. **Please consider this letter as the only notice that you will receive this season.**

City Ordinance regarding the clearing of snow and ice from sidewalks is as follows:

Sec. 19-185. Removal of Snow and Ice.

The abutting property owner is responsible for the removal of the natural accumulations of snow and ice from the sidewalks abutting the property owner's property within a reasonable amount of time. The abutting property owner shall be liable for damages caused by the failure of the abutting property owner to use reasonable care in the removal of the snow or ice. If the abutting property owner fails to remove the natural accumulations of snow or ice within a reasonable amount of time, the public works department may have the natural accumulations of snow or ice removed without notice to the property owner. Upon completion of the work, the public works director shall prepare and submit to the City Council an itemized and verified statement of the costs and a legal description of the property, and the costs shall be assessed against the abutting property for the collection in the same manner as a property tax. The assessment of such costs against the property does not relieve the abutting property owner of liability for damages imposed by this section. The city does not have a duty to remove natural accumulations of snow or ice from the sidewalks.

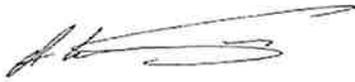
If the owner does not remove the snow and ice from the sidewalk with **48 hours from the date of this notice**, the City will hire it done and the costs associated with the clearing will be assessed against your property.

If you have any questions regarding this notice, please contact the Code Enforcement office at (319) 268-5186.

"OUR CITIZENS ARE OUR BUSINESS"

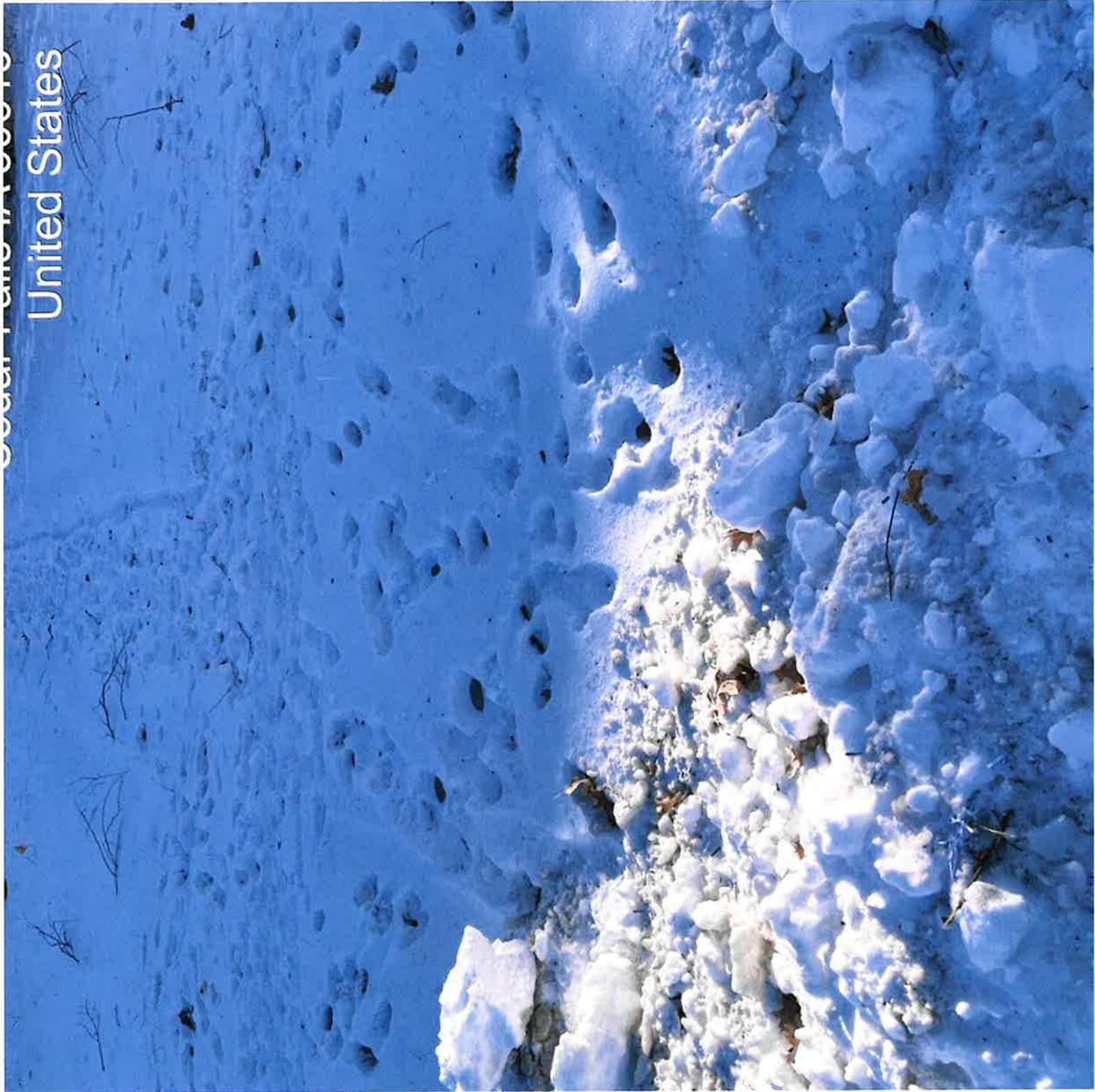
Your cooperation in this matter will be greatly appreciated.

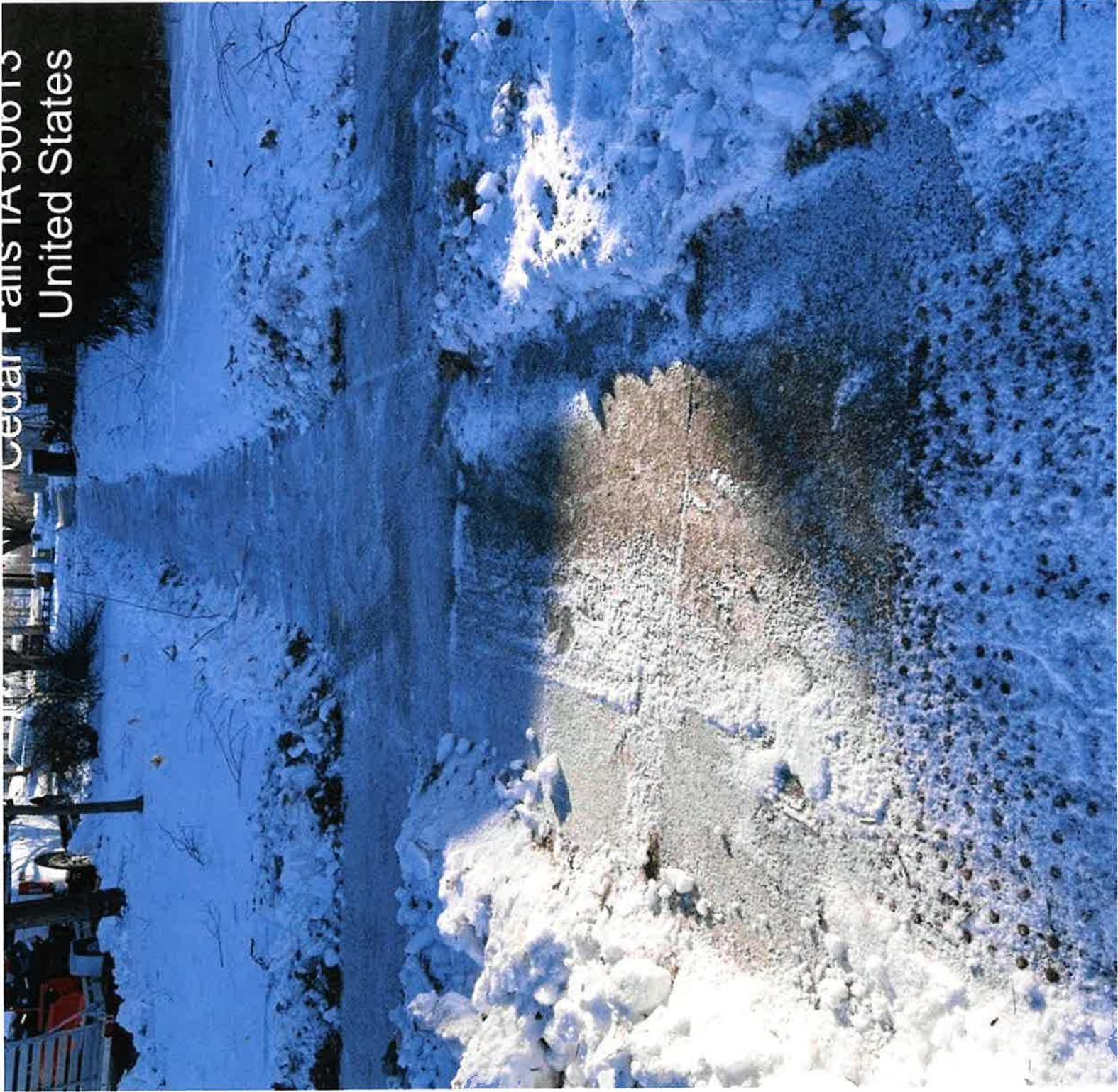
CITY OF CEDAR FALLS CODE ENFORCEMENT



Adam Spray
Code Enforcement







Cedar Falls IA 50601
United States



Beacon™ Black Hawk County, IA

Summary

Parcel ID 891413136001
Alternate ID
Property Address 1404 CLAY ST
 CEDAR FALLS IA 50613
Sec/Twp/Rng N/A
Brief Tax Description J R AND S CAMERONS SECOND ADD W 88 FT LOT 8 BLK 11
 (Note: Not to be used on legal documents)
Deed Book/Page 2015-021440 (6/29/2015)
Contract Book/Page
Gross Acres 0.00
Net Acres 0.00
Adjusted CSR Pts 0
Class R - Residential
 (Note: This is for assessment purposes only. Not to be used for zoning.)
District 910001 - CEDAR FALLS CITY/CEDAR FALLS SCH
School District CEDAR FALLS COMMUNITY SCHOOLS



Neighborhood

Neighborhood SCDRFLS-12

Owner information

Deed
FOSTER, CHARLES R
 1404 CLAY ST
 CEDAR FALLS IA 50613

Deed
 FOSTER, DORI L
 1404 CLAY ST
 CEDAR FALLS IA 50613

Mail To
FOSTER, CHARLES R
 1404 CLAY ST
 CEDAR FALLS IA 50613

Sales

Date	Seller	Buyer	Recording	Sale Condition - NUTC	Type	Multi Parcel	Amount
6/26/2015	VANDER ZANDEN, JED D	FOSTER, CHARLES R	2015-00021440	NORMAL	Deed		\$179,500.00
5/23/2011	NARVA, CHAD K	VANDER ZANDEN, JED D	2011-00022451	NORMAL ARMS-LENGTH TRANSACTION - 09/11	Deed		\$161,500.00
5/16/2008	SOUHRADA, EMILIE J	NARVA, CHAD K	2008-00022993	NORMAL ARMS-LENGTH TRANSACTION - PRIOR 09	Deed		\$147,500.00
3/4/2005	VAN DYKE, ALFRED	SOUHRADA, EMILIE J	2005-20445	NORMAL ARMS-LENGTH TRANSACTION - PRIOR 09	Deed		\$126,000.00
5/8/1992			627-84	NORMAL ARMS-LENGTH TRANSACTION - PRIOR 09	Deed		\$66,000.00

Show Deed/Contract

[Show Deed/Contract](#)

Land

Lot Dimensions Regular Lot: 66.00 x 88.00
Lot Area 0.13 Acres; 5,808 SF
 (Note: Land sizes used for assessment purposes only. This is not a survey of the property)

Residential Dwellings

Residential Dwelling
Occupancy Single-Family / Owner Occupied
Style 1 Story Frame
Architectural Style N/A
Year Built 1920
Exterior Material Vinyl
Total Gross Living Area 1,799 SF
Attic Type 3/4 Finished; 483 SF
Number of Rooms 7 above; 0 below
Number of Bedrooms 4 above; 0 below
Basement Area Type Full
Basement Area 1,074
Basement Finished Area
Plumbing 1 Standard Bath - 3 Fi; 1 Shower Stall Bath -3;
Central Air Yes
Heat Yes
Fireplaces
Porches 1S Frame Open (100 SF); 1S Frame Enclosed (64 SF);
Decks Wood Deck (248 SF);
Additions 1 Story Frame (112 SF);
 1 Story Frame (130 SF);
Garages 286 SF - Att Frame (Built 1989);

Permits

Permit #	Date	Description	Amount
CF 22561	10/09/2012	Windows	2,500
CF 21168	12/13/2011	Bath Remodel	14,899
CF 21110	12/12/2011	Int-Remodel	14,765
CF 17570	08/25/2010	Roof	18,000

Valuation

	2021	2020	2019	2018	2017
Classification	Residential	Residential	Residential	Residential	Residential
+ Assessed Land Value	\$24,350	\$17,590	\$17,590	\$17,590	\$17,590
+ Assessed Building Value	\$0	\$0	\$0	\$0	\$0
+ Assessed Dwelling Value	\$138,680	\$138,680	\$138,680	\$135,160	\$135,160
= Gross Assessed Value	\$163,030	\$156,270	\$156,270	\$152,750	\$152,750
- Exempt Value	\$0	\$0	\$0	\$0	\$0
= Net Assessed Value	\$163,030	\$156,270	\$156,270	\$152,750	\$152,750

Taxation

	2020	2019	2018	2017
	Pay 2021-2022	Pay 2020-2021	Pay 2019-2020	Pay 2018-2019
+ Taxable Land Value	\$9,922	\$9,688	\$10,012	\$9,784
+ Taxable Building Value	\$0	\$0	\$0	\$0
+ Taxable Dwelling Value	\$78,229	\$76,377	\$76,930	\$75,177
= Gross Taxable Value	\$88,151	\$86,065	\$86,942	\$84,961
- Military Credit	\$0	\$0	\$0	\$0
= Net Taxable Value	\$88,151	\$86,065	\$86,942	\$84,961
x Levy Rate (per \$1000 of value)	33.00838	33.14094	32.53716	33.22510
= Gross Taxes Due	\$2,909.72	\$2,852.28	\$2,828.85	\$2,822.00
- Ag Land Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Family Farm Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Homestead Credit	(\$160.09)	(\$160.73)	(\$157.81)	(\$161.14)
- Disabled and Senior Citizens Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Business Property Credit	\$0.00	\$0.00	\$0.00	\$0.00
= Net Taxes Due	\$2,749.63	\$2,691.55	\$2,671.04	\$2,660.86

Tax History

Year	Due Date	Amount	Paid	Date Paid	Receipt
2020	March 2022	\$1,375	Yes	3/21/2022	375552
	September 2021	\$1,375	Yes	9/16/2021	
2019	March 2021	\$1,346	Yes	3/16/2021	246911
	September 2020	\$1,346	Yes	9/22/2020	
2018	March 2020	\$1,336	Yes	3/18/2020	066916
	September 2019	\$1,336	Yes	9/19/2019	
2017	March 2019	\$1,331	Yes	3/26/2019	066916
	September 2018	\$1,331	Yes	9/20/2018	
2016	March 2018	\$1,362	Yes	3/26/2018	066916
	September 2017	\$1,362	Yes	9/25/2017	

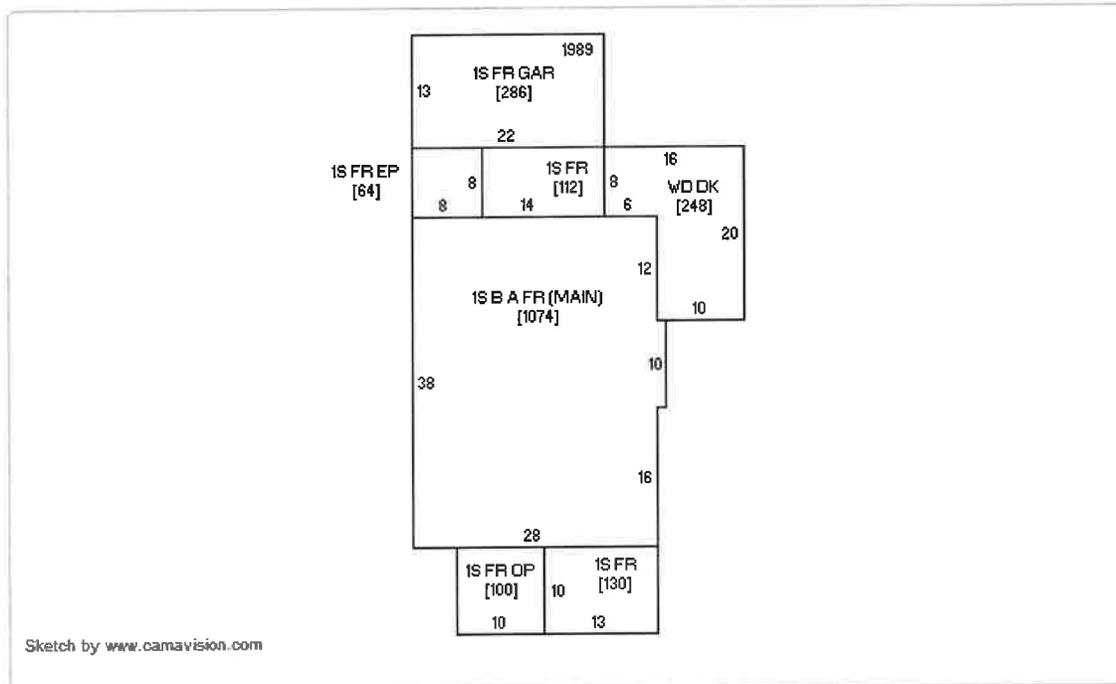
Pay Property Taxes

[Click here to pay property taxes for this parcel.](#)

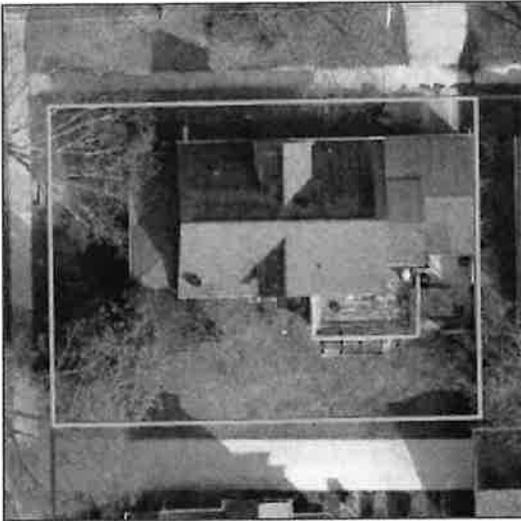
Photos



Sketches



Map



Polling Location

View Polling Location

Recent Sales In Area

Sale date range:

From:

03/30/2019

To:

03/30/2022

Sales by Neighborhood

Sales by Subdivision

1500

Feet

Sales by Distance

No data available for the following modules: Agricultural Land/CSR, Commercial Buildings, Agricultural Buildings, Yard Extras, Exemptions, Tax Sale Certificate, Special Assessments.

The maps and data available for access at this website are provided "as is" without warranty or any representation of accuracy, timeliness, or completeness.

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Version 2.3.181



DEPARTMENT OF FINANCE & BUSINESS OPERATIONS

CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600
FAX 319-268-5126

INTEROFFICE MEMORANDUM
Financial Services Division

TO: Jacque Danielsen, City Clerk
FROM: Andrea Ludwig, Financial Clerk
DATE: March 30, 2022
SUBJECT: Property Assessments

Attached is paperwork regarding one (1) snow/ice removal by the City of Cedar Falls. We have been unsuccessful in collecting this invoice through our normal accounts receivable process. Could you please start the process of assessing these fees against the owner's property taxes?

John Nelson
603 Fireside Drive
Cedar Falls, IA 50613

163.73 January 2022
2.46 2022 (fees)
\$166.19 Total owed

Property address: 603 Fireside Dr., CF
Parcel #8914-11-301-013

If you have any questions, please feel free to contact me at 5104.

CITY OF CEDAR FALLS, IOWA
COUNTY OF BLACK HAWK
STATE OF IOWA

**NOTICE OF PROPOSED FINAL
ASSESSMENT PROCEEDINGS**

v.

JOHN R. NELSON

TO THE ABOVE-NAMED PERSON(S): John R. Nelson

PROPERTY DESCRIPTION: 603 Fireside Drive, Cedar Falls, Iowa
Black Hawk County Parcel #8914-11-301-013

LEGAL DESCRIPTION OF PROPERTY: Hearthside Addition Lot 31,
Cedar Falls, Black Hawk County, Iowa.

YOU ARE HEREBY NOTIFIED that there is a proposed resolution to place a lien on the property named above in order to collect the costs incurred by the City of Cedar Falls to remove snow and ice from the sidewalks abutting the property located at 603 Fireside Drive pursuant to City of Cedar Falls Ordinance Section 19-185. This matter is currently set on the Cedar Falls City Council agenda for **May 2, 2022**.

Please find enclosed the proposed City Council resolution to place a lien on the above-described property. You may satisfy your obligation to pay these costs incurred by the City of Cedar Falls on or before the date set forth above by making payment to the City Clerk's office in person Monday through Friday between 8:00 a.m. and 5:00 p.m., at 220 Clay Street, Cedar Falls, Iowa 50613, or through the mail.

YOU ARE FURTHER NOTIFIED that unless you pay for these costs before the time of the City Council meeting, the Cedar Falls City Council will seek the resolution to place a lien on the property described above, to be collected, along with interest thereon, in the same manner as property taxes, as provided by law.

Very truly yours,

CITY OF CEDAR FALLS, IOWA

By

Jacqueline Danielsen, MMC, City Clerk
City of Cedar Falls
220 Clay Street
Cedar Falls, IA 50613

Enclosures.

Exhibit "A"

Prepared by: Jacqueline Danielsen, City Clerk, 220 Clay Street, Cedar Falls, IA 50613

(319) 273-8600

RESOLUTION NO. _____

RESOLUTION LEVYING A FINAL ASSESSMENT FOR COSTS INCURRED BY THE CITY OF CEDAR FALLS, IOWA TO REMOVE SNOW AND ICE FROM THE SIDEWALKS ABUTTING THE PROPERTY LOCATED AT 603 FIRESIDE DRIVE, CEDAR FALLS, IOWA, PARCEL ID 8914-11-301-013

WHEREAS, it was determined that the property located at 603 Fireside Drive, being legally described as Hearthside Addition Lot 31, Cedar Falls, Black Hawk County, Iowa, Parcel ID 8914-11-301-013, was in violation of City of Cedar Falls Ordinance Section 19-185 for failure to remove snow and ice from the sidewalks abutting the property, and

WHEREAS, after notice(s) to abate the nuisance, the owner of record did not clear the sidewalks, and after afforded a substantial period of time in which to do so, the City of Cedar Falls did cause sidewalks abutting the property located at 603 Fireside Drive (Parcel ID 8914-11-301-013) to be cleared, and by doing so, incurred expenses for said services, and

WHEREAS, after invoices and notices for the services performed for the property cleanup were sent to the property owner of record, the owner of record has failed to pay these costs to the City of Cedar Falls.

NOW THEREFORE, be it resolved by the City Council of the City of Cedar Falls, Iowa, that the unpaid costs incurred by the City of Cedar Falls, Iowa to remove snow and ice from the sidewalks abutting the above-described property, in the amount of **\$218.19**, be assessed as a lien against the following described real estate, as provided by law, together with an administrative expense of \$5.00, pursuant to Cedar Falls Code Section 19-186, said real estate being legally described as follows:

Hearthside Addition Lot 31, Cedar Falls, Black Hawk County, Iowa,
Parcel ID 8914-11-301-013

BE IT FURTHER RESOLVED that the City Clerk of the City of Cedar Falls, Iowa, is hereby authorized and directed to place said assessment of record with the proper officials of Black Hawk County, Iowa, in order to make the assessment a lien against the above-described real estate, to be collected in the same manner as property taxes, as provided by law.

PASSED AND ADOPTED this 2nd day of May, 2022.

Robert M. Green, Mayor

ATTEST:

Jacqueline Danielsen, MMC, City Clerk

CITY OF CEDAR FALLS
220 CLAY STREET
CEDAR FALLS, IA 50613

(319) 273-8600

DATE: 2/28/22

TO: JOHN NELSON
603 FIRESIDE DRIVE
CEDAR FALLS, IA 50613

CUSTOMER NO: 5741/5741

TYPE: MS - MISCELLANEOUS

CHARGE	DATE	DESCRIPTION	REF-NUMBER	DUE DATE	TOTAL AMOUNT
	0/00/00	BEGINNING BALANCE			.00
CESNW	1/26/22	SNOW/ICE REMOVAL: 1/21/22	38348	2/25/22	163.73
		PER ORDINANCE 19-185;19-4			
		PROFESSIONAL LAWN CARE INV.#17702			\$125.00
		CODE ENFORCEMENT			\$38.73
GFFIN	2/28/22	FINANCE CHARGE-GEN FUND		3/30/22	2.46

1.5 % LATE FEE WILL BE ASSESSED ON PAYMENTS OVER
30 DAYS

CURRENT	30 DAYS	60 DAYS	90 DAYS
2.46	163.73		

DUE DATE: 3/30/22

PAYMENT DUE: 166.19
TOTAL DUE: \$166.19

PLEASE DETACH AND SEND THIS COPY WITH REMITTANCE

DATE: 2/28/22 DUE DATE: 3/30/22 NAME: NELSON, JOHN
CUSTOMER NO: 5741/5741 TYPE: MS - MISCELLANEOUS

REMIT AND MAKE CHECK PAYABLE TO:
CITY OF CEDAR FALLS
220 CLAY STREET
CEDAR FALLS IA 50613
(319) 273-8600

TOTAL DUE: \$166.19



DEPARTMENT OF FINANCE AND BUSINESS OPERATIONS

CITY OF CEDAR FALLS, IOWA

220 CLAY STREET
CEDAR FALLS, IOWA 50613
PHONE 319-273-8600
FAX 319-268-5126
www.cedarfalls.com

March 2, 2022

John Nelson
603 Fireside Drive
Cedar Falls, IA 50613

Dear John Nelson,

Enclosed you will find your latest statement. There is an outstanding charge for Code enforcement-snow removal on 1/21/22 for \$163.73, as well as late fees of \$2.46 for a total amount due of \$166.19. **If no payment is received by March 17, 2022 we will put a lien on your property.**

If you have any questions, please feel free to call me at 319-268-5104. We thank you for your immediate attention to this matter.

Remit to: City of Cedar Falls
Accounts Receivable
220 Clay Street
Cedar Falls, IA 50613

Sincerely,

City of Cedar Falls

Andrea Ludwig
Financial Clerk

Enclosure

INVOICE

Item 26.

CITY OF CEDAR FALLS
220 CLAY STREET
CEDAR FALLS, IA 50613

(319) 273-8600

TO: JOHN NELSON
603 FIRESIDE DRIVE
CEDAR FALLS, IA 50613

INVOICE NO: 38348
DATE: 1/26/22

CUSTOMER NO: 5741/5741

TYPE: MS - MISCELLANEOUS

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.00	SNOW/ICE REMOVAL: 1/21/22 PER ORDINANCE 19-185;19-4 PROFESSIONAL LAWN CARE INV.#17702 CODE ENFORCEMENT	163.73	163.73
			\$125.00
			\$38.73

1.5 % LATE FEE WILL BE ASSESSED ON PAYMENTS OVER
30 DAYS

TOTAL DUE: \$163.73

PLEASE DETACH AND SEND THIS COPY WITH REMITTANCE

DATE: 1/26/22 DUE DATE: 2/25/22
CUSTOMER NO: 5741/5741

NAME: NELSON, JOHN
TYPE: MS - MISCELLANEOUS

REMIT AND MAKE CHECK PAYABLE TO:
CITY OF CEDAR FALLS
220 CLAY STREET
CEDAR FALLS IA 50613

INVOICE NO: 38348
TERMS: NET 30 DAYS

AMOUNT: \$163.73



DEPARTMENT OF COMMUNITY DEVELOPMENT

CODE ENFORCEMENT
CITY OF CEDAR FALLS, IOWA
220 Clay Street
Cedar Falls, IA 50613
Phone(319) 273-8606
Fax (319) 273-8610
www.cedarfalls.com

LEGAL NOTICE OF
STREET/SIDEWALK VIOLATION TO BE ABATED: REMOVAL OF SNOW AND ICE

EFFECTIVE DATE OF THIS NOTICE: 1/18/2022 Case # 22-0101-SNOW
PROPERTY ADDRESS: 603 Fireside Dr
Cedar Falls, IA 50613

John R Nelson
603 Fireside Dr
Cedar Falls, IA 50613

RE: Removal of Snow and Ice at 603 Fireside Dr, Cedar Falls, IA 50613

Dear John R Nelson,

The City of Cedar Falls found that the public sidewalks are not being shoveled at the above address. It is the responsibility of the property owner to remove the snow and ice from the sidewalk abutting the property. Throughout the winter, the city will inspect public sidewalks for the removal of snow and ice after each measurable snowfall event. Your property is in violation for failure to remove the snow and ice on the public sidewalk within a reasonable amount of time. Please consider this letter as the only notice that you will receive this season.

City Ordinance regarding the clearing of snow and ice from sidewalks is as follows:

Sec. 19-185. Removal of Snow and Ice.

The abutting property owner is responsible for the removal of the natural accumulations of snow and ice from the sidewalks abutting the property owner's property within a reasonable amount of time. The abutting property owner shall be liable for damages caused by the failure of the abutting property owner to use reasonable care in the removal of the snow or ice. If the abutting property owner fails to remove the natural accumulations of snow or ice within a reasonable amount of time, the public works department may have the natural accumulations of snow or ice removed without notice to the property owner. Upon completion of the work, the public works director shall prepare and submit to the City Council an itemized and verified statement of the costs and a legal description of the property, and the costs shall be assessed against the abutting property for the collection in the same manner as a property tax. The assessment of such costs against the property does not relieve the abutting property owner of liability for damages imposed by this section. The city does not have a duty to remove natural accumulations of snow or ice from the sidewalks.

If the owner does not remove the snow and ice from the sidewalk within 48 hours from the date of this notice, the City will hire it done and the costs associated with the clearing will be assessed against your property.

"OUR CITIZENS ARE OUR BUSINESS"

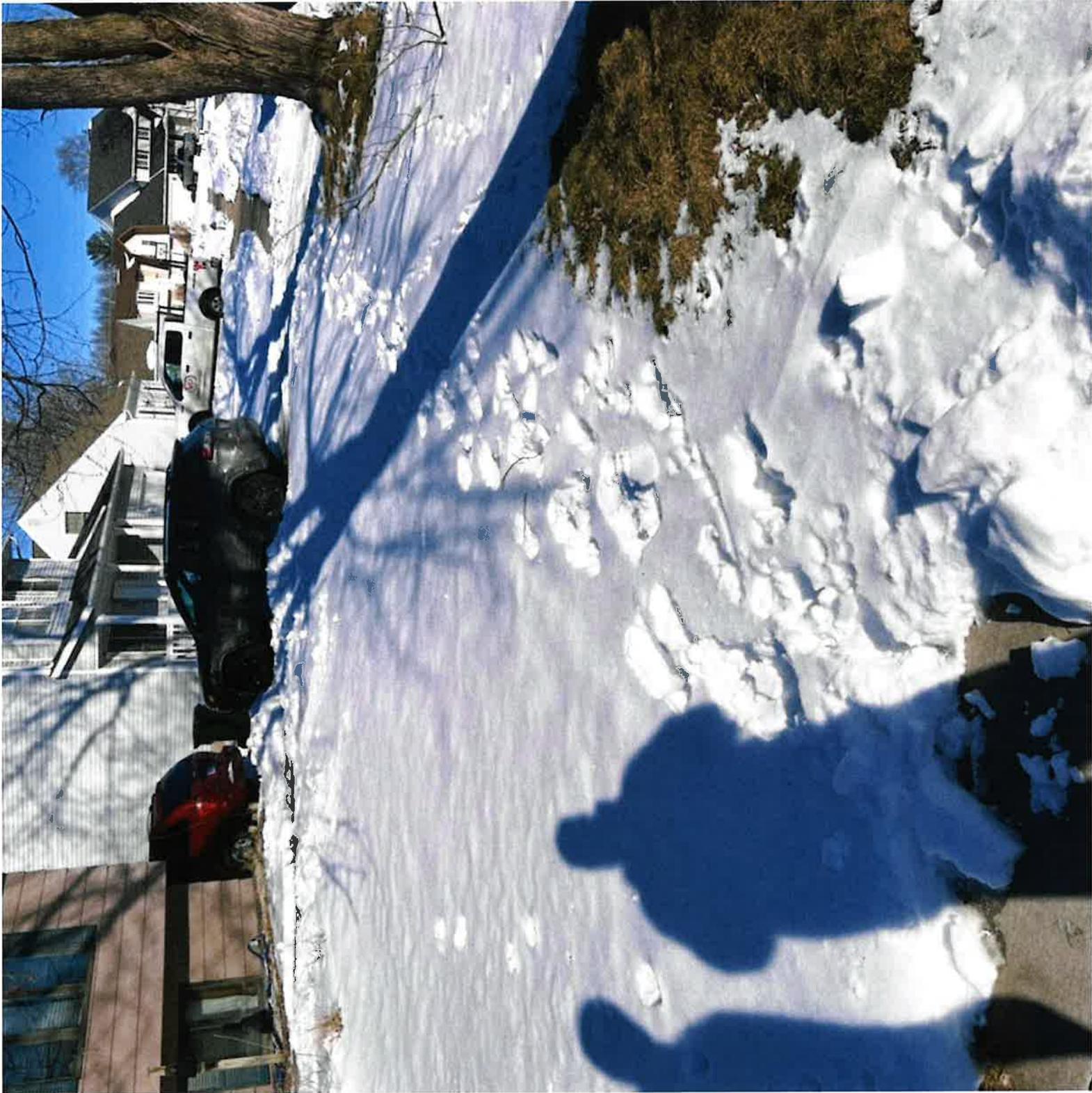
If you have any questions regarding this notice, please contact the Code Enforcement office at (319) 268-5186.

Your cooperation in this matter will be greatly appreciated.

CITY OF CEDAR FALLS CODE ENFORCEMENT



Adam Spray
Code Enforcement





Beacon™ Black Hawk County, IA

Summary

Parcel ID 891411301013
Alternate ID
Property Address 603 FIRESIDE DR
 CEDAR FALLS IA 50613
Sec/Twp/Rng N/A
Brief Tax Description HEARTHSIDE ADDITION LOT 31
 (Note: Not to be used on legal documents)
Deed Book/Page 2006-029292 (6/8/2006)
Contract Book/Page
Gross Acres 0.00
Net Acres 0.00
Adjusted CSR Pts 0
Class R - Residential
 (Note: This is for assessment purposes only. Not to be used for zoning.)
District 910001 - CEDAR FALLS CITY/CEDAR FALLS SCH
School District CEDAR FALLS COMMUNITY SCHOOLS



Neighborhood

Neighborhood SCDRFLS-04

Owner information

Deed
 NELSON, JOHN R
 603 FIRESIDE DR
 CEDAR FALLS IA 50613

Deed
 NELSON, LISE R
 603 FIRESIDE DR
 CEDAR FALLS IA 50613

Mail To
 NELSON, JOHN R
 603 FIRESIDE DR
 CEDAR FALLS IA 50613

Sales

Date	Seller	Buyer	Recording	Sale Condition - NUTC	Type	Multi Parcel	Amount
6/6/2006	MURRAY, JOHN M	NELSON, JOHN R	2006-29292	NORMAL ARMS-LENGTH TRANSACTION - PRIOR 09	Deed		\$144,500.00
8/29/1995			649-481	NORMAL ARMS-LENGTH TRANSACTION - PRIOR 09	Deed		\$79,000.00
2/22/1980			553-871	NORMAL ARMS-LENGTH TRANSACTION - PRIOR 09	Deed		\$66,000.00

Show Deed/Contract

[Show Deed/Contract](#)

Land

Lot Dimensions Regular Lot: 71.00 x 110.00
Lot Area 0.18 Acres; 7,810 SF
 (Note: Land sizes used for assessment purposes only. This is not a survey of the property)

Residential Dwellings

Residential Dwelling
Occupancy Single-Family / Owner Occupied
Style Split Foyer Frame
Architectural Style N/A
Year Built 1979
Exterior Material Composite Siding
Total Gross Living Area 954 SF
Attic Type None;
Number of Rooms 4 above; 0 below
Number of Bedrooms 2 above; 0 below
Basement Area Type Full
Basement Area 954
Basement Finished Area 500 - Living Qtrs. (Multi)
Plumbing 1 Standard Bath - 3 Fi; 1 MtI Stall Shower Bat;
Central Air Yes
Heat Yes
Fireplaces
Porches
Decks Wood Deck (140 SF);
Additions
Garages 480 SF (20F W x 24F L) - Det Frame (Built 1979);

Permits

Permit #	Date	Description	Amount
CF HA 00077	03/09/2020	Furnace	0
CF 20643	10/03/2011	Roof	7,723.7

237

Valuation

Classification	2021 Residential	2020 Residential	2019 Residential	2018 Residential	2017 Residential
+ Assessed Land Value	\$44,090	\$29,390	\$29,390	\$29,390	\$29,390
+ Assessed Building Value	\$0	\$0	\$0	\$0	\$0
+ Assessed Dwelling Value	\$110,140	\$110,140	\$110,140	\$102,940	\$102,940
= Gross Assessed Value	\$154,230	\$139,530	\$139,530	\$132,330	\$132,330
- Exempt Value	\$0	\$0	\$0	\$0	\$0
= Net Assessed Value	\$154,230	\$139,530	\$139,530	\$132,330	\$132,330

Taxation

	2020 Pay 2021-2022	2019 Pay 2020-2021	2018 Pay 2019-2020	2017 Pay 2018-2019
+ Taxable Land Value	\$16,579	\$16,186	\$16,728	\$16,347
+ Taxable Building Value	\$0	\$0	\$0	\$0
+ Taxable Dwelling Value	\$62,129	\$60,659	\$58,591	\$57,256
= Gross Taxable Value	\$78,708	\$76,845	\$75,319	\$73,603
- Military Credit	\$0	\$0	\$0	\$0
= Net Taxable Value	\$78,708	\$76,845	\$75,319	\$73,603
x Levy Rate (per \$1000 of value)	33.00838	33.14094	32.53716	33.22510
= Gross Taxes Due	\$2,598.02	\$2,546.72	\$2,450.67	\$2,445.00
- Ag Land Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Family Farm Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Disabled and Senior Citizens Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Business Property Credit	\$0.00	\$0.00	\$0.00	\$0.00
= Net Taxes Due	\$2,598.02	\$2,546.72	\$2,450.67	\$2,445.00

Tax History

Year	Due Date	Amount	Paid	Date Paid	Receipt
2020	March 2022	\$1,299	Yes	11/18/2021	372665
	September 2021	\$1,299	Yes	11/18/2021	
2020	March 2022	\$0	No		372665
	September 2021	\$39	Yes	11/18/2021	
2019	March 2021	\$1,273	Yes	10/2/2020	274288
	September 2020	\$1,273	Yes	10/2/2020	
2018	March 2020	\$1,225	Yes	10/25/2019	064594
	September 2019	\$1,225	Yes	10/25/2019	
2018	March 2020	\$0	No		064594
	September 2019	\$18	Yes	10/25/2019	
2017	March 2019	\$1,223	Yes	11/15/2018	064594
	September 2018	\$1,223	Yes	11/15/2018	
2017	March 2019	\$0	No		064594
	September 2018	\$37	Yes	11/15/2018	
2016	March 2018	\$1,249	Yes	11/16/2017	064594
	September 2017	\$1,249	Yes	11/16/2017	
2016	March 2018	\$0	No		064594
	September 2017	\$37	Yes	11/16/2017	

Pay Property Taxes

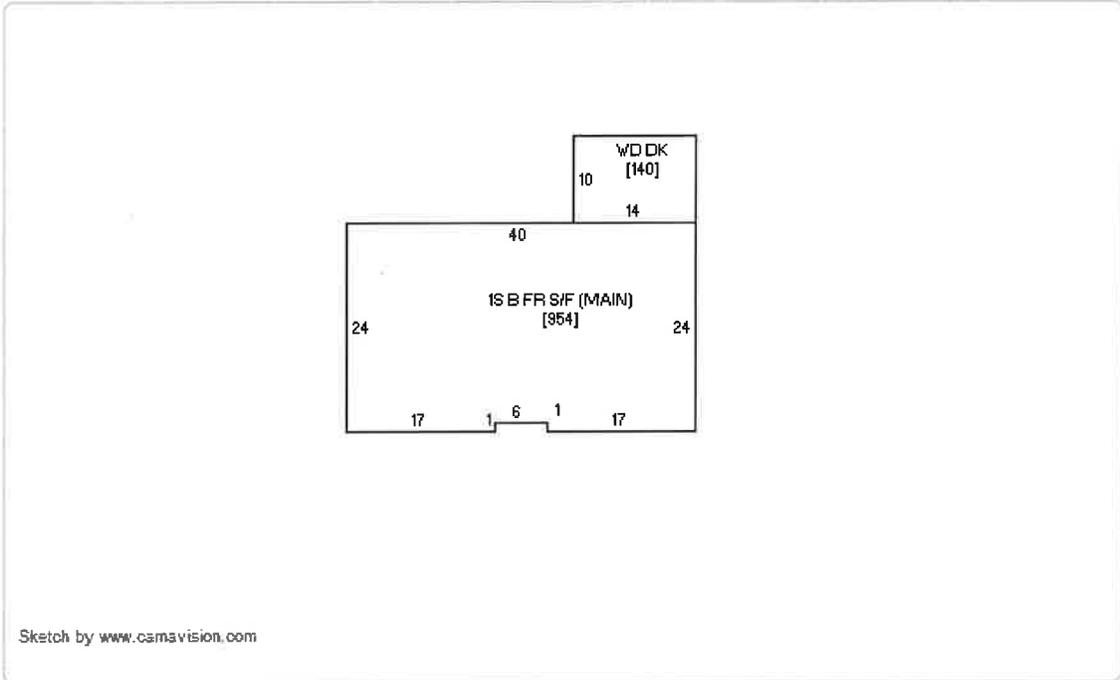
[Click here to pay property taxes for this parcel.](#)

Photos

Item 26.



Sketches



Map



Polling Location

[View Polling Location](#)

Recent Sales In Area

Sale date range:

From:

03/30/2019

To:

03/30/2022

Sales by Neighborhood

Sales by Subdivision

1500

Feet ▼

Sales by Distance

No data available for the following modules: Agricultural Land/CSR, Commercial Buildings, Agricultural Buildings, Yard Extras, Exemptions, Tax Sale Certificate, Special Assessments.

The maps and data available for access at this website are provided "as is" without warranty or any representation of accuracy, timeliness, or completeness.

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GEOSPATIAL

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Version 2.3.181



DEPARTMENT OF FINANCE & BUSINESS OPERATIONS

CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600
FAX 319-268-5126

INTEROFFICE MEMORANDUM

Financial Services Division

TO: Jacque Daniels, City Clerk
FROM: Andrea Ludwig, Financial Clerk
DATE: March 30, 2022
SUBJECT: Property Assessments

Attached is paperwork regarding one (1) property cleanup and removal of debris by the City of Cedar Falls. We have been unsuccessful in collecting this invoice through our normal accounts receivable process. Could you please start the process of assessing these fees against the owner's property taxes?

MB Rentals II LLC
1723 Pinehurst Lane
Waterloo, IA 50701

\$135.80 January 2022
\$ 2.04 2022 (fees)
\$137.84 Total owed

Property address: 2012 State St., CF
Parcel #8914-13-403-026

If you have any questions, please feel free to contact me at 5104.

CITY OF CEDAR FALLS, IOWA
COUNTY OF BLACK HAWK
STATE OF IOWA

**NOTICE OF PROPOSED FINAL
ASSESSMENT PROCEEDINGS**

v.

MB RENTALS LLC

TO THE ABOVE-NAMED PERSON(S):	MB Rentals LLC
PROPERTY DESCRIPTION:	2012 State Street, Cedar Falls, Iowa Black Hawk County Parcel #8914-13-403-026
LEGAL DESCRIPTION OF PROPERTY:	Galloway Addition Cedar Falls Lot 30, Cedar Falls, Black Hawk County, Iowa.

YOU ARE HEREBY NOTIFIED that there is a proposed resolution to place a lien on the property named above in order to collect the costs incurred by the City of Cedar Falls to cleanup/remove debris on the property located at 2012 State Street pursuant to City of Cedar Falls Ordinance Section 15-2. This matter is currently set on the Cedar Falls City Council agenda for **May 2, 2022**.

Please find enclosed the proposed City Council resolution to place a lien on the above-described property. You may satisfy your obligation to pay these costs incurred by the City of Cedar Falls on or before the date set forth above by making payment to the City Clerk's office in person Monday through Friday between 8:00 a.m. and 5:00 p.m., at 220 Clay Street, Cedar Falls, Iowa 50613, or through the mail.

YOU ARE FURTHER NOTIFIED that unless you pay for these costs before the time of the City Council meeting, the Cedar Falls City Council will seek the resolution to place a lien on the property described above, to be collected, along with interest thereon, in the same manner as property taxes, as provided by law.

Very truly yours,

CITY OF CEDAR FALLS, IOWA

By



Jacqueline Danielsen, MMC, City Clerk
City of Cedar Falls
220 Clay Street
Cedar Falls, IA 50613

Enclosures.

Exhibit "A"

Prepared by: Jacqueline Danielsen, City Clerk, 220 Clay Street, Cedar Falls, IA 50613 (319) 273-8600

RESOLUTION NO. _____

RESOLUTION LEVYING A FINAL ASSESSMENT FOR COSTS INCURRED BY THE CITY OF CEDAR FALLS, IOWA TO CLEANUP/REMOVE DEBRIS ON THE PROPERTY LOCATED AT 2012 STATE STREET, CEDAR FALLS, IOWA, PARCEL ID 8914-13-403-026

WHEREAS, it was determined that the property located at 2012 State Street, being legally described as Galloway Addition Cedar Falls Lot 30, Cedar Falls, Black Hawk County, Iowa, Parcel ID 8914-13-403-026, was in violation of City of Cedar Falls Ordinance Section 15-2(3) and 19-70 for failure to cleanup/remove debris on the property, and

WHEREAS, after notice(s) to abate the nuisance, the owner of record did not abate the nuisance, and after afforded a substantial period of time in which to do so, the City of Cedar Falls did cause the property located at 2012 State Street (Parcel ID 8914-13-403-026) to cleanup/remove debris on the property, and by doing so, incurred expenses for said services, and

WHEREAS, after invoices and notices for the services performed to cleanup/remove debris on the property were sent to the property owner of record, the owner of record has failed to pay these costs to the City of Cedar Falls.

NOW THEREFORE, be it resolved by the City Council of the City of Cedar Falls, Iowa, that the unpaid costs incurred by the City of Cedar Falls, Iowa to abate the nuisance on the above-described property, in the amount of **\$189.84**, be assessed as a lien against the following described real estate, as provided by law, together with an administrative expense of \$5.00, pursuant to Cedar Falls Code Section 15-5, said real estate being legally described as follows:

Galloway Addition Cedar Falls Lot 30, Cedar Falls, Black Hawk County, Iowa,
Parcel ID 8914-13-403-026

BE IT FURTHER RESOLVED that the City Clerk of the City of Cedar Falls, Iowa, is hereby authorized and directed to place said assessment of record with the proper officials of Black Hawk County, Iowa, in order to make the assessment a lien against the above-described real estate, to be collected in the same manner as property taxes, as provided by law.

PASSED AND ADOPTED this 2nd day of May, 2022.

Robert M. Green, Mayor

ATTEST:

Jacqueline Danielsen, MMC, City Clerk

Item 27.

CITY OF CEDAR FALLS
220 CLAY STREET
CEDAR FALLS, IA 50613

(319) 273-8600

DATE: 2/28/22

TO: MB RENTALS II LLC
1723 PINEHURST LANE
WATERLOO, IA 50701

CUSTOMER NO: 5739/5739

TYPE: MS - MISCELLANEOUS

CHARGE	DATE	DESCRIPTION	REF-NUMBER	DUE DATE	TOTAL AMOUNT
	0/00/00	BEGINNING BALANCE			.00
CEPTY	1/26/22	PROPERTY CLEANUP: 1/6/22 PER ORDINANCE 15-2 LOCATION: 2012 STATE STREET, CEDAR FALLS	38347	2/25/22	135.80
		LABOR/BULK PICKUP FEE			\$97.07
		CODE ENFORCEMENT			\$38.73
GFFIN	2/28/22	FINANCE CHARGE-GEN FUND		3/30/22	2.04

1.5 % LATE FEE WILL BE ASSESSED ON PAYMENTS OVER
30 DAYS

CURRENT	30 DAYS	60 DAYS	90 DAYS
2.04	135.80		

DUE DATE: 3/30/22

PAYMENT DUE: 137.84
TOTAL DUE: \$137.84

PLEASE DETACH AND SEND THIS COPY WITH REMITTANCE

DATE: 2/28/22 DUE DATE: 3/30/22 NAME: MB RENTALS II LLC
CUSTOMER NO: 5739/5739 TYPE: MS - MISCELLANEOUS

REMIT AND MAKE CHECK PAYABLE TO:
CITY OF CEDAR FALLS
220 CLAY STREET
CEDAR FALLS IA 50613
(319) 273-8600

TOTAL DUE: \$137.84



DEPARTMENT OF FINANCE AND BUSINESS OPERATIONS

CITY OF CEDAR FALLS, IOWA

220 CLAY STREET
CEDAR FALLS, IOWA 50613
PHONE 319-273-8600
FAX 319-268-5126
www.cedarfalls.com

March 2, 2022

MB Rentals II LLC
1723 Pinehurst Lane
Waterloo, IA 50701

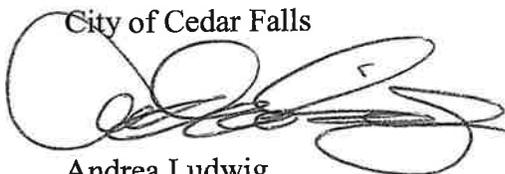
Dear MB Rentals II LLC,

Enclosed you will find your latest statement. There is an outstanding charge for Code enforcement-property cleanup at 2012 State Street, Cedar Falls on 1/6/22 for \$135.80, as well as late fees of \$2.04 for a total amount due of \$137.84. **If no payment is received by March 17, 2022 we will put a lien on your property.**

If you have any questions, please feel free to call me at 319-268-5104. We thank you for your immediate attention to this matter.

Remit to: City of Cedar Falls
Accounts Receivable
220 Clay Street
Cedar Falls, IA 50613

Sincerely,

City of Cedar Falls


Andrea Ludwig
Financial Clerk

Enclosure

INVOICE

Item 27.

CITY OF CEDAR FALLS
220 CLAY STREET
CEDAR FALLS, IA 50613

(319) 273-8600

TO: MB RENTALS II LLC
1723 PINEHURST LANE
WATERLOO, IA 50701

INVOICE NO: 38347
DATE: 1/26/22

CUSTOMER NO: 5739/5739

TYPE: MS - MISCELLANEOUS

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.00	PROPERTY CLEANUP: 1/6/22 PER ORDINANCE 15-2 LOCATION: 2012 STATE STREET, CEDAR FALLS	135.80	135.80
	LABOR/BULK PICKUP FEE		\$97.07
	CODE ENFORCEMENT		\$38.73

1.5 % LATE FEE WILL BE ASSESSED ON PAYMENTS OVER
30 DAYS

TOTAL DUE: \$135.80

PLEASE DETACH AND SEND THIS COPY WITH REMITTANCE

DATE: 1/26/22 DUE DATE: 2/25/22 NAME: MB RENTALS II LLC
CUSTOMER NO: 5739/5739 TYPE: MS - MISCELLANEOUS

REMIT AND MAKE CHECK PAYABLE TO:
CITY OF CEDAR FALLS
220 CLAY STREET
CEDAR FALLS IA 50613

INVOICE NO: 38347
TERMS: NET 30 DAYS

AMOUNT: \$135.80

Code Enforcement Collection

Date picked up: 1/6/22	Address: 2012 State St.
Signed: LL	
Fees: \$10	Items Collected: futon
Comments:	
	Adam Spray



DEPARTMENT OF COMMUNITY DEVELOPMENT

Item 27.

CODE ENFORCEMENT
CITY OF CEDAR FALLS, IOWA
220 Clay Street
Cedar Falls, IA 50613
Phone(319) 273-8606
Fax (319) 273-8610
www.cedarfalls.com

**LEGAL NOTICE OF NUISANCE TO BE ABATED:
PLACEMENT OF ILLEGAL MATERIALS ALONG THE PUBLIC STREET**

EFFECTIVE DATE OF THIS NOTICE: 12/21/2021 Case # 21-0754-PUBL
PROPERTY ADDRESS: 2012 State St
Cedar Falls, IA 50613

MB RENTALS LLC
1723 PINEHURST LN
WATERLOO IA 50701

You are hereby placed on notice that your property at 2012 State St has been deemed to be in violation of Cedar Falls City Ordinance Section 19-70 and 15-2(3).

Property owners are not allowed to place construction, demolition or remodeling materials on the curb for the city to pick up. These materials must be removed by the property owner. The City of Cedar Falls will not remove construction, demolition, or remodeling materials from the curb.

The following deficiencies have been observed: The black futon in the right of way needs to be removed. This letter was sent to the occupant but they failed to remove the item. If the item is not removed by January 6th Landlord accountability points will be assessed and the city will remove it and a \$200.00 pick-up fee will be issued.

Sec. 19-70. - Unlawful placement upon streets and sidewalks; exceptions.

It shall be unlawful for any person to place or cause to be placed over, into or upon any of the public streets and sidewalks of the city any obstruction whatsoever, including any building, fence, structure, projection, lumber, timber, brick, stone or other material, coal, wood, goods, wares or merchandise, rubbish, manure, refuse, produce or other commodities, except for the purpose of immediate transfer, or for immediate construction or lawful repair of such street or sidewalk, or except as may be excepted in this article or in other ordinances of the city.
(Code 2017, § 23-61)

Sec. 15-2(3) – Nuisance Defined

The causing, preventing or allowing any refuse, solid waste, garbage, noxious substances or hazardous wastes, junk, salvage material or other offensive substances to be thrown, left or deposited in or upon any street, avenue, alley, sidewalk, park, public square, lot, whether vacant or occupied, or upon any pond or pool of water.
(Code 2017, § 18-3; Ord. No. 2625, § 1, 5-29-2007)

You may haul the items mentioned above to the Cedar Falls Transfer Station at the corner of East 16th Street and State Street. A dumping fee is required and all materials shall not be more than four (4) feet in length. If you have any questions, please contact the Cedar Falls Public Works at (319) 273-8629. Enclosed with this letter you will find a list of items available for pickup from the Department of Public Works.

“OUR CITIZENS ARE OUR BUSINESS”

You are expected to take immediate action to correct the condition of your property. Please remove and properly dispose of the items along the street by 12/28/2021. If the nuisance conditions are not corrected by the deadline, the City of Cedar Falls will make the necessary arrangements to remove the items from the curb. If the City removes these items, you will be billed a minimum fee of \$200.00 plus the cost per item removed.

Please contact me at (319) 268-5186 to discuss a schedule for the correction of this nuisance.

CITY OF CEDAR FALLS CODE ENFORCEMENT



Adam Spray
Code Enforcement

506/08/21



01/06/2022



12/29/2022



Beacon™ Black Hawk County, IA

Summary

Parcel ID 891413403026
Alternate ID
Property Address 2012 STATE ST
 CEDAR FALLS IA 50613
Sec/Twp/Rng N/A
Brief Tax Description GALLOWAY ADDITION CEDAR FALLS LOT 30
 (Note: Not to be used on legal documents)
2012-003891 (9/1/2011)
Deed Book/Page
Contract Book/Page
Gross Acres 0.00
Net Acres 0.00
Adjusted CSR Pts 0
Class R - Residential
 (Note: This is for assessment purposes only. Not to be used for zoning.)
District 910001 - CEDAR FALLS CITY/CEDAR FALLS SCH
School District CEDAR FALLS COMMUNITY SCHOOLS



Neighborhood

Neighborhood SCDRFLS-17

Owner information

Deed
 MB RENTALS II LLC
 1723 PINEHURST LN
 WATERLOO IA 50701

Mail To
 MB RENTALS II LLC
 1723 PINEHURST LN
 WATERLOO IA 50701

Sales

Date	Seller	Buyer	Recording	Sale Condition - NUTC	Type	Multi Parcel	Amount
4/6/2011	MC FADDEN,RUTH A	MB RENTALS LLC	2011-00019422	NORMAL ARMS-LENGTH TRANSACTION - 09/11	Deed		\$100,500.00
7/10/1997			658-895	NORMAL ARMS-LENGTH TRANSACTION - PRIOR 09	Deed		\$58,000.00

Show Deed/Contract

[Show Deed/Contract](#)

Land

Lot Dimensions Regular Lot: 66.00 x 132.00
Lot Area 0.20 Acres; 8,712 SF
 (Note: Land sizes used for assessment purposes only. This is not a survey of the property)

Residential Dwellings

Residential Dwelling
Occupancy Single-Family / Owner Occupied
Style 1 Story Frame
Architectural Style N/A
Year Built 1950
Exterior Material Vinyl
Total Gross Living Area 960 SF
Attic Type None;
Number of Rooms 5 above; 0 below
Number of Bedrooms 3 above; 0 below
Basement Area Type None
Basement Area 0
Basement Finished Area
Plumbing 1 Standard Bath - 3 Fi; 1 Shower Stall Bath -3;
Central Air Yes
Heat Yes
Fireplaces
Porches 1S Frame Open (144 SF);
Decks
Additions 1 Story Frame (96 SF);
Garages 420 SF - Det Frame (Built 1966);

Permits

Permit #	Date	Description	Amount
CF HA 00093	06/09/2010	A/C	0
CF 15598	05/28/2010	Roof	7,350
CF 12461	10/07/2008	Windows	4,150
CF 0729	08/27/2002	Roof	12,000

Valuation

Classification	2021	2020	2019	2018	2017
Residential	Residential	Residential	Residential	Residential	Residential
+ Assessed Land Value	\$25,870	\$19,400	\$19,400	\$19,400	\$19,400
+ Assessed Building Value	\$0	\$0	\$0	\$0	\$0
+ Assessed Dwelling Value	\$85,550	\$85,550	\$85,550	\$81,830	\$81,830
= Gross Assessed Value	\$111,420	\$104,950	\$104,950	\$101,230	\$101,230
- Exempt Value	\$0	\$0	\$0	\$0	\$0
= Net Assessed Value	\$111,420	\$104,950	\$104,950	\$101,230	\$101,230

Taxation

	2020	2019	2018	2017
	Pay 2021-2022	Pay 2020-2021	Pay 2019-2020	Pay 2018-2019
+ Taxable Land Value	\$10,943	\$10,684	\$11,042	\$10,790
+ Taxable Building Value	\$0	\$0	\$0	\$0
+ Taxable Dwelling Value	\$48,258	\$47,116	\$46,576	\$45,515
= Gross Taxable Value	\$59,201	\$57,800	\$57,618	\$56,305
- Military Credit	\$0	\$0	\$0	\$0
= Net Taxable Value	\$59,201	\$57,800	\$57,618	\$56,305
x Levy Rate (per \$1000 of value)	33.00838	33.14094	32.53716	33.22510
= Gross Taxes Due	\$1,954.13	\$1,915.55	\$1,874.73	\$1,870.00
- Ag Land Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Family Farm Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Disabled and Senior Citizens Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Business Property Credit	\$0.00	\$0.00	\$0.00	\$0.00
= Net Taxes Due	\$1,954.13	\$1,915.55	\$1,874.73	\$1,870.00

Tax History

Year	Due Date	Amount	Paid	Date Paid	Receipt
2020	March 2022	\$977	No		322276
	September 2021	\$977	Yes	9/14/2021	
2019	March 2021	\$0	No		270797
	September 2020	\$43	Yes	12/14/2020	
2019	March 2021	\$958	Yes	6/21/2021	270797
	September 2020	\$958	Yes	12/14/2020	
2019	March 2021	\$0	No		270797
	September 2020	\$4	Yes	6/21/2021	
2019	March 2021	\$43	Yes	6/21/2021	270797
	September 2020	\$0	No		
2018	March 2020	\$42	Yes	10/2/2020	068161
	September 2019	\$0	No		
2018	March 2020	\$937	Yes	10/2/2020	068161
	September 2019	\$937	Yes	10/8/2019	
2018	March 2020	\$0	No		068161
	September 2019	\$14	Yes	10/8/2019	
2017	March 2019	\$9	Yes	4/16/2019	068161
	September 2018	\$0	No		
2017	March 2019	\$935	Yes	4/16/2019	068161
	September 2018	\$935	Yes	9/5/2018	
2017	March 2019	\$4	Yes	4/16/2019	068161
	September 2018	\$0	No		
2016	March 2018	\$956	Yes	4/3/2018	068161
	September 2017	\$956	Yes	10/3/2017	

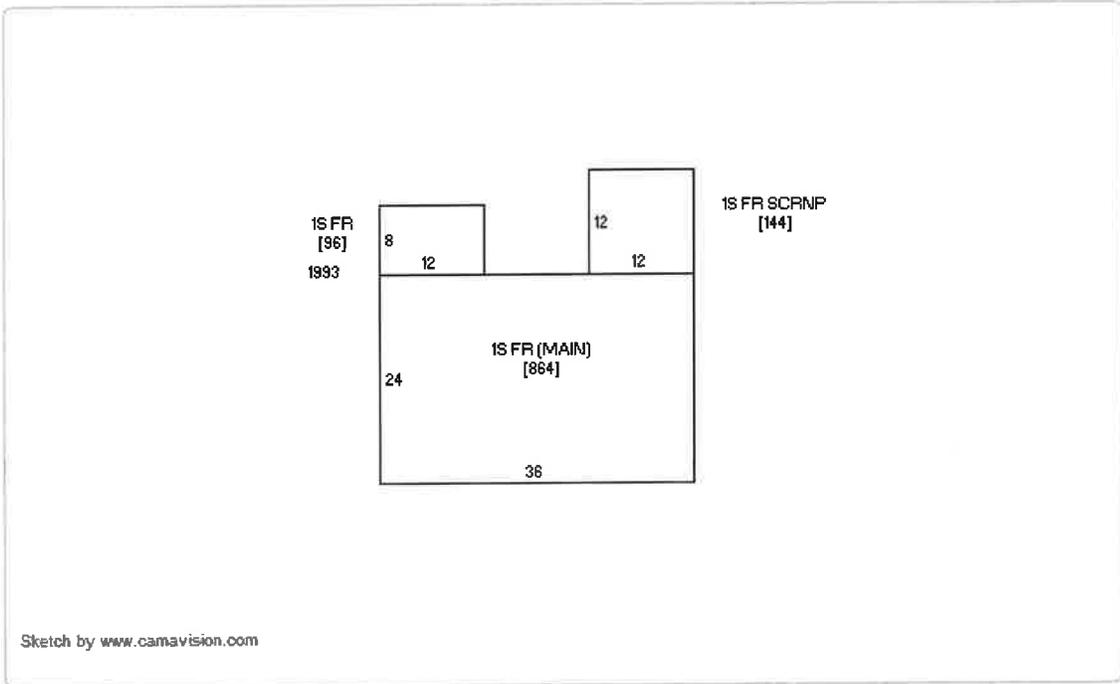
Pay Property Taxes

[Click here to pay property taxes for this parcel.](#)

Photos



Sketches



Map



Polling Location

[View Polling Location](#)

Recent Sales In Area

Sale date range:

From:

03/30/2019

To:

03/30/2022

Sales by Neighborhood

Sales by Subdivision

1500

Feet



Sales by Distance

No data available for the following modules: Agricultural Land/CSR, Commercial Buildings, Agricultural Buildings, Yard Extras, Exemptions, Tax Sale Certificate, Special Assessments.

The maps and data available for access at this website are provided "as is" without warranty or any representation of accuracy, timeliness, or completeness.

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Version 2.3.181



DEPARTMENT OF FINANCE & BUSINESS OPERATIONS

CITY OF CEDAR FALLS, IOWA
220 CLAY STREET
CEDAR FALLS, IOWA 50613
319-273-8600
FAX 319-268-5126

INTEROFFICE MEMORANDUM
Financial Services Division

TO: Jacque Danielsen, City Clerk
FROM: Andrea Ludwig, Financial Clerk
DATE: March 30, 2022
SUBJECT: Property Assessments

Attached is paperwork regarding one (1) snow/ice removal by the City of Cedar Falls. We have been unsuccessful in collecting this invoice through our normal accounts receivable process. Could you please start the process of assessing these fees against the owner's property taxes?

Takedown Investments LC
3011 Jepsen Road
Cedar Falls, IA 50613

101.23 January 2022
1.52 2022 (fees)
\$102.75 Total owed
Property address: 1022 W. 22nd St., CF
Parcel #8914-14-430-005

If you have any questions, please feel free to contact me at 5104.

CITY OF CEDAR FALLS, IOWA
COUNTY OF BLACK HAWK
STATE OF IOWA

**NOTICE OF PROPOSED FINAL
ASSESSMENT PROCEEDINGS**

v.

TAKEDOWN INVESTMENTS LC

TO THE ABOVE-NAMED PERSON(S):

Takedown Investments LC

PROPERTY DESCRIPTION:

1022 W 22nd Street, Cedar Falls, Iowa
Black Hawk County Parcel #8914-14-430-005

LEGAL DESCRIPTION OF PROPERTY:

Arthur P Cottons Addition Lot 3
Campus Addition Lot 30,
Cedar Falls, Black Hawk County, Iowa.

YOU ARE HEREBY NOTIFIED that there is a proposed resolution to place a lien on the property named above in order to collect the costs incurred by the City of Cedar Falls to remove snow and ice from the sidewalks abutting the property located at 1022 W 22nd Street pursuant to City of Cedar Falls Ordinance Section 19-185. This matter is currently set on the Cedar Falls City Council agenda for **May 2, 2022**.

Please find enclosed the proposed City Council resolution to place a lien on the above-described property. You may satisfy your obligation to pay these costs incurred by the City of Cedar Falls on or before the date set forth above by making payment to the City Clerk's office in person Monday through Friday between 8:00 a.m. and 5:00 p.m., at 220 Clay Street, Cedar Falls, Iowa 50613, or through the mail.

YOU ARE FURTHER NOTIFIED that unless you pay for these costs before the time of the City Council meeting, the Cedar Falls City Council will seek the resolution to place a lien on the property described above, to be collected, along with interest thereon, in the same manner as property taxes, as provided by law.

Very truly yours,

CITY OF CEDAR FALLS, IOWA

By

Jacqueline Danielsen, MMC, City Clerk
City of Cedar Falls
220 Clay Street
Cedar Falls, IA 50613

Enclosures.

Exhibit "A"

Prepared by: Jacqueline Danielsen, City Clerk, 220 Clay Street, Cedar Falls, IA 50613 (319) 273-8600

RESOLUTION NO. _____

RESOLUTION LEVYING A FINAL ASSESSMENT FOR COSTS INCURRED BY THE CITY OF CEDAR FALLS, IOWA TO REMOVE SNOW AND ICE FROM THE SIDEWALKS ABUTTING THE PROPERTY LOCATED AT 1022 W 22ND STREET, CEDAR FALLS, IOWA, PARCEL ID 8914-14-430-005

WHEREAS, it was determined that the property located at 1022 W 22nd Street, being legally described as Arthur P Cottons Addition Lot 3 Campus Addition Lot 30, Cedar Falls, Black Hawk County, Iowa, Parcel ID 8914-14-430-005, was in violation of City of Cedar Falls Ordinance Section 19-185 for failure to remove snow and ice from the sidewalks abutting the property, and

WHEREAS, after notice(s) to abate the nuisance, the owner of record did not clear the sidewalks, and after afforded a substantial period of time in which to do so, the City of Cedar Falls did cause sidewalks abutting the property located at 1022 W 22nd Street (Parcel ID 8914-14-430-005) to be cleared, and by doing so, incurred expenses for said services, and

WHEREAS, after invoices and notices for the services performed for the property cleanup were sent to the property owner of record, the owner of record has failed to pay these costs to the City of Cedar Falls.

NOW THEREFORE, be it resolved by the City Council of the City of Cedar Falls, Iowa, that the unpaid costs incurred by the City of Cedar Falls, Iowa to remove snow and ice from the sidewalks abutting the above-described property, in the amount of **\$154.75**, be assessed as a lien against the following described real estate, as provided by law, together with an administrative expense of \$5.00, pursuant to Cedar Falls Code Section 15-5, said real estate being legally described as follows:

Arthur P Cottons Addition Lot 3 Campus Addition Lot 30, Cedar Falls, Black Hawk County, Iowa, Parcel ID 8914-14-430-005

BE IT FURTHER RESOLVED that the City Clerk of the City of Cedar Falls, Iowa, is hereby authorized and directed to place said assessment of record with the proper officials of Black Hawk County, Iowa, in order to make the assessment a lien against the above-described real estate, to be collected in the same manner as property taxes, as provided by law.

PASSED AND ADOPTED this 2nd day of May, 2022.

Robert M. Green, Mayor

ATTEST:

Jacqueline Danielsen, MMC, City Clerk



DEPARTMENT OF FINANCE AND BUSINESS OPERATIONS

CITY OF CEDAR FALLS, IOWA

220 CLAY STREET
CEDAR FALLS, IOWA 50613
PHONE 319-273-8600
FAX 319-268-5126
www.cedarfalls.com

March 2, 2022

Takedown Investments LC Tracy Watts
3011 Jepsen Road
Cedar Falls, IA 50613

Dear Takedown Investments LC Tracy Watts,

Enclosed you will find your latest statement. There is an outstanding charge for Code enforcement-snow removal at 1022 W. 22nd Street on 1/7/22 for \$101.23, as well as late fees of \$1.52 for a total amount due of \$102.75. **If no payment is received by March 17, 2022 we will put a lien on your property.**

If you have any questions, please feel free to call me at 319-268-5104. We thank you for your immediate attention to this matter.

Remit to: City of Cedar Falls
Accounts Receivable
220 Clay Street
Cedar Falls, IA 50613

Sincerely,

City of Cedar Falls

Andrea Ludwig
Financial Clerk

Enclosure

INVOICE

Item 28.

CITY OF CEDAR FALLS
220 CLAY STREET
CEDAR FALLS, IA 50613

(319) 273-8600

TO: TAKEDOWN INVESTMENTS LC
TRACY WATTS
3011 JEPSEN ROAD
CEDAR FALLS, IA 50613

INVOICE NO: 38338
DATE: 1/18/22

CUSTOMER NO: 997/216340

TYPE: MS - MISCELLANEOUS

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.00	SNOW/ICE REMOVAL: 1/7/22 PER ORDINANCE 19-185;19-4 LOCATION: 1022 W. 22ND STREET PROFESSIONAL LAWN CARE INV.#17700 CODE ENFORCEMENT	101.23	101.23
			\$62.50
			\$38.73

1.5 % LATE FEE WILL BE ASSESSED ON PAYMENTS OVER
30 DAYS

TOTAL DUE: \$101.23

PLEASE DETACH AND SEND THIS COPY WITH REMITTANCE

DATE: 1/18/22 DUE DATE: 2/17/22
CUSTOMER NO: 997/216340

NAME: TAKEDOWN INVESTMENTS LC
TYPE: MS - MISCELLANEOUS

REMIT AND MAKE CHECK PAYABLE TO:
CITY OF CEDAR FALLS
220 CLAY STREET
CEDAR FALLS IA 50613

INVOICE NO: 38338
TERMS: NET 30 DAYS

AMOUNT: \$101.23


DEPARTMENT OF COMMUNITY DEVELOPMENT

CODE ENFORCEMENT
CITY OF CEDAR FALLS, IOWA
 220 Clay Street
 Cedar Falls, IA 50613
 Phone (319) 273-8606
 Fax (319) 273-8610
www.cedarfalls.com

LEGAL NOTICE OF
STREET/SIDEWALK VIOLATION TO BE ABATED: REMOVAL OF SNOW AND ICE

EFFECTIVE DATE OF THIS NOTICE: 1/3/2022 Case # 22-0017-SNOW

PROPERTY ADDRESS: 1022 W 22nd St
 Cedar Falls, IA 50613

Tracy A Watts
 3011 Jepsen Rd
 Cedar Falls, IA 50613

RE: Removal of Snow and Ice at 1022 W 22nd St, Cedar Falls, IA 50613

Dear Tracy A Watts,

The City of Cedar Falls found that the public sidewalks are not being shoveled at the above address. It is the responsibility of the property owner to remove the snow and ice from the sidewalk abutting the property. Throughout the winter, the city will inspect public sidewalks for the removal of snow and ice after each measurable snowfall event. Your property is in violation for failure to remove the snow and ice on the public sidewalk within a reasonable amount of time. **Please consider this letter as the only notice that you will receive this season.**

City Ordinance regarding the clearing of snow and ice from sidewalks is as follows:

Sec. 19-185. Removal of Snow and Ice.

The abutting property owner is responsible for the removal of the natural accumulations of snow and ice from the sidewalks abutting the property owner's property within a reasonable amount of time. The abutting property owner shall be liable for damages caused by the failure of the abutting property owner to use reasonable care in the removal of the snow or ice. If the abutting property owner fails to remove the natural accumulations of snow or ice within a reasonable amount of time, the public works department may have the natural accumulations of snow or ice removed without notice to the property owner. Upon completion of the work, the public works director shall prepare and submit to the City Council an itemized and verified statement of the costs and a legal description of the property, and the costs shall be assessed against the abutting property for the collection in the same manner as a property tax. The assessment of such costs against the property does not relieve the abutting property owner of liability for damages imposed by this section. The city does not have a duty to remove natural accumulations of snow or ice from the sidewalks.

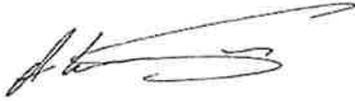
If the owner does not remove the snow and ice from the sidewalk with **48 hours from the date of this notice**, the City will hire it done and the costs associated with the clearing will be assessed against your property.

If you have any questions regarding this notice, please contact the Code Enforcement office at (319) 268-5186.

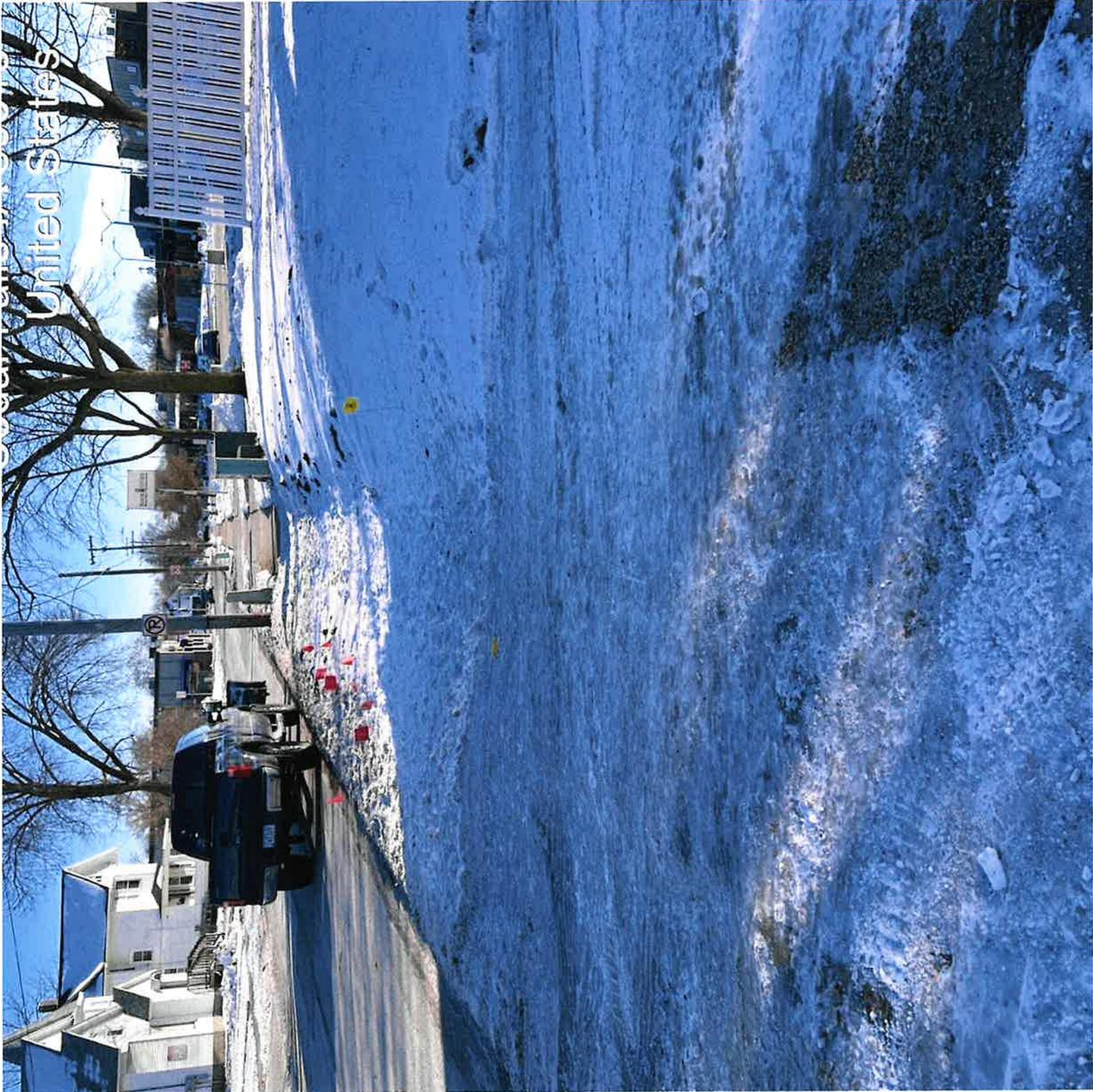
"OUR CITIZENS ARE OUR BUSINESS"

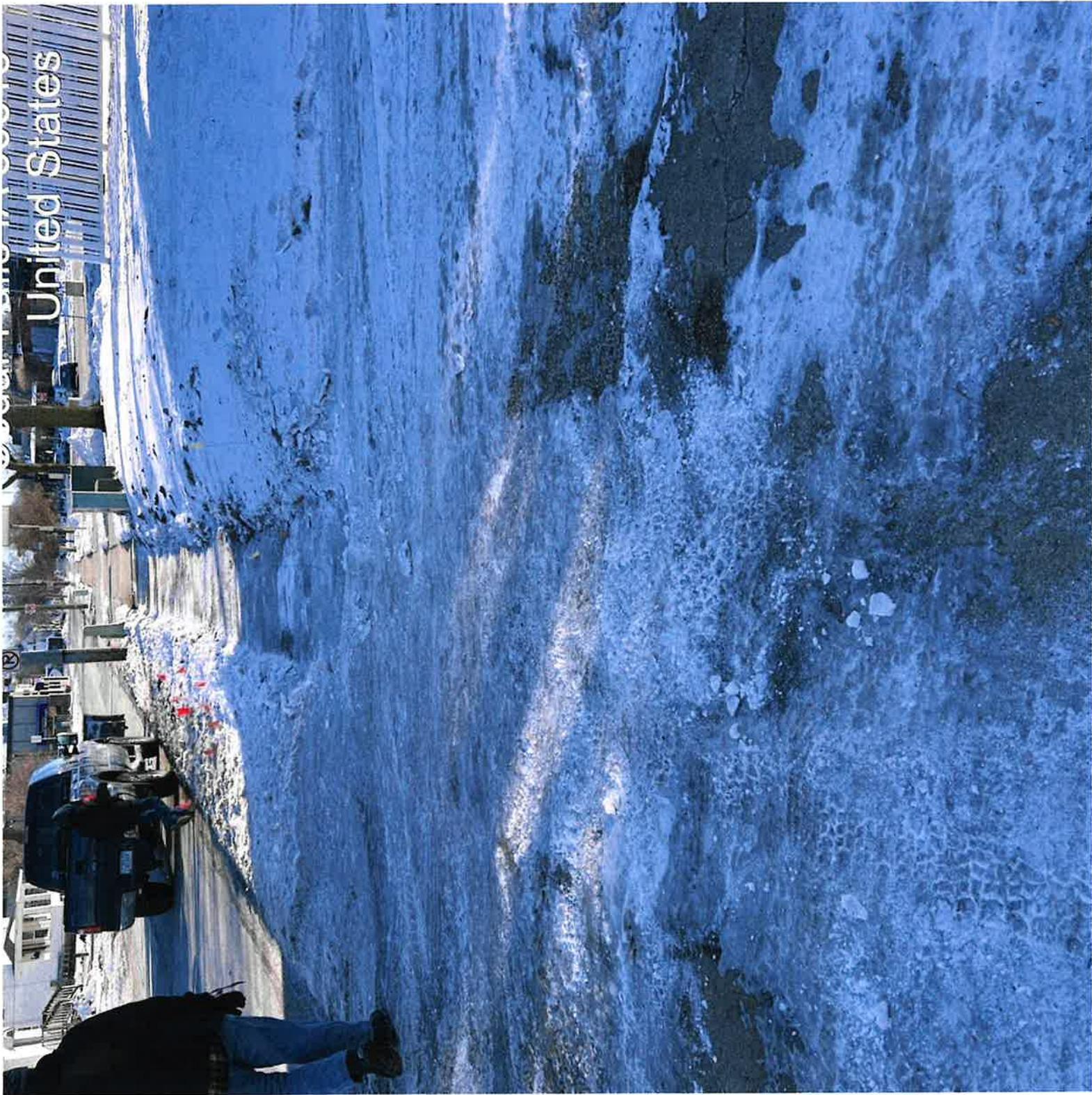
Your cooperation in this matter will be greatly appreciated.

CITY OF CEDAR FALLS CODE ENFORCEMENT

A handwritten signature in black ink, appearing to read 'AS', with a long horizontal stroke extending to the right.

Adam Spray
Code Enforcement





Beacon™ Black Hawk County, IA

Summary

Parcel ID 891414430005
Alternate ID
Property Address 1022 W 22ND ST
 CEDAR FALLS IA 50613
Sec/Twp/Rng N/A
Brief Tax Description ARTHUR P COTTONS ADDITION LOT 3 CAMPUS ADDITION LOT 30
 (Note: Not to be used on legal documents)
Deed Book/Page CLD-660-895 (12/5/1997)
Contract Book/Page
Gross Acres 0.00
Net Acres 0.00
Adjusted CSR Pts 0
Class M - Residential (MR R3+)
 (Note: This is for assessment purposes only. Not to be used for zoning.)
District 910001 - CEDAR FALLS CITY/CEDAR FALLS SCH
School District CEDAR FALLS COMMUNITY SCHOOLS



Neighborhood

Neighborhood PDF 15 MR CONVERSION

Owner information

Deed
TAKEDOWN INVESTMENTS L.C
 917 MAIDEN LN
 IOWA CITY IA 52240

Mail To
WATTS, TRACY A
 3011 JEPSEN RD
 CEDAR FALLS IA 50613

Sales

Date	Seller	Buyer	Recording	Sale Condition - NUTC	Type	Multi Parcel	Amount
11/11/1997			660-895	NORMAL ARMS-LENGTH TRANSACTION - PRIOR 09	Deed		\$83,000.00
10/20/1980			556-985	NORMAL ARMS-LENGTH TRANSACTION - PRIOR 09	Deed		\$74,000.00

Show Deed/Contract

[Show Deed/Contract](#)

Land

Lot Dimensions Regular Lot: 66.00 x 132.00
Lot Area 0.20 Acres; 8,712 SF
 (Note: Land sizes used for assessment purposes only. This is not a survey of the property)

Residential Dwellings

Residential Dwelling
Occupancy Four-Family Conversion
Style 2 Story Frame
Architectural Style N/A
Year Built 1900
Exterior Material Alum
Total Gross Living Area 2,598 SF
Attic Type Floor & Stairs;
Number of Rooms 12 above; 0 below
Number of Bedrooms 6 above; 0 below
Basement Area Type Full
Basement Area 738
Basement Finished Area
Plumbing 4 Standard Bath - 3 Fi; 3 Sink;
Central Air No
Heat FHA - Gas
Fireplaces
Porches 1S Frame Open (24 SF); 1S Frame Open (27 SF);
Decks
Additions 1 Story Frame (288 SF);
 1 Story Frame (91 SF);
 1 Story Frame (153 SF);
 1 Story Frame (260 SF);
 1 Story Frame (330 SF);
Garages

Permits

Permit #	Date	Description	Amount
CF02153	11/21/2017	Windows	941
600	11/13/1998	Roof	200

Valuation

Classification	2021 Residential (Mr R3+)	2020 Residential (Mr R3+)	2019 Residential (Mr R3+)	2018 Residential (Mr R3+)	2017 Residential (Mr R3+)
+ Assessed Land Value	\$38,810	\$38,810	\$38,810	\$38,810	\$38,810
+ Assessed Building Value	\$0	\$0	\$0	\$0	\$0
+ Assessed Dwelling Value	\$121,320	\$106,150	\$106,150	\$151,650	\$151,650
= Gross Assessed Value	\$160,130	\$144,960	\$144,960	\$190,460	\$190,460
- Exempt Value	\$0	\$0	\$0	\$0	\$0
= Net Assessed Value	\$160,130	\$144,960	\$144,960	\$190,460	\$190,460

Taxation

	2020 Pay 2021-2022	2019 Pay 2020-2021	2018 Pay 2019-2020	2017 Pay 2018-2019
+ Taxable Land Value	\$26,197	\$27,652	\$29,108	\$30,563
+ Taxable Building Value	\$0	\$0	\$0	\$0
+ Taxable Dwelling Value	\$71,651	\$75,632	\$113,738	\$119,424
= Gross Taxable Value	\$97,848	\$103,284	\$142,846	\$149,987
- Military Credit	\$0	\$0	\$0	\$0
= Net Taxable Value	\$97,848	\$103,284	\$142,846	\$149,987
x Levy Rate (per \$1000 of value)	33.00838	33.14094	32.53716	33.22510
= Gross Taxes Due	\$3,229.80	\$3,422.93	\$4,647.80	\$4,983.00
- Ag Land Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Family Farm Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Disabled and Senior Citizens Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Business Property Credit	\$0.00	\$0.00	\$0.00	\$0.00
= Net Taxes Due	\$3,229.80	\$3,422.93	\$4,647.80	\$4,983.00

Tax History

Year	Due Date	Amount	Paid	Date Paid	Receipt
2020	March 2022	\$1,615	Yes	3/15/2022	330895
	September 2021	\$1,615	Yes	9/20/2021	
2019	March 2021	\$1,711	Yes	3/26/2021	263211
	September 2020	\$1,711	Yes	9/28/2020	
2018	March 2020	\$2,324	Yes	4/28/2020	069080
	September 2019	\$2,324	Yes	10/1/2019	
2017	March 2019	\$4	Yes	4/29/2019	069080
	September 2018	\$0	No		
2017	March 2019	\$37	Yes	4/29/2019	069080
	September 2018	\$0	No		
2017	March 2019	\$2,492	Yes	4/29/2019	069080
	September 2018	\$2,492	Yes	10/2/2018	
2016	March 2018	\$34	Yes	4/10/2018	069080
	September 2017	\$0	No		
2016	March 2018	\$2,259	Yes	4/10/2018	069080
	September 2017	\$2,259	Yes	10/2/2017	

Pay Property Taxes

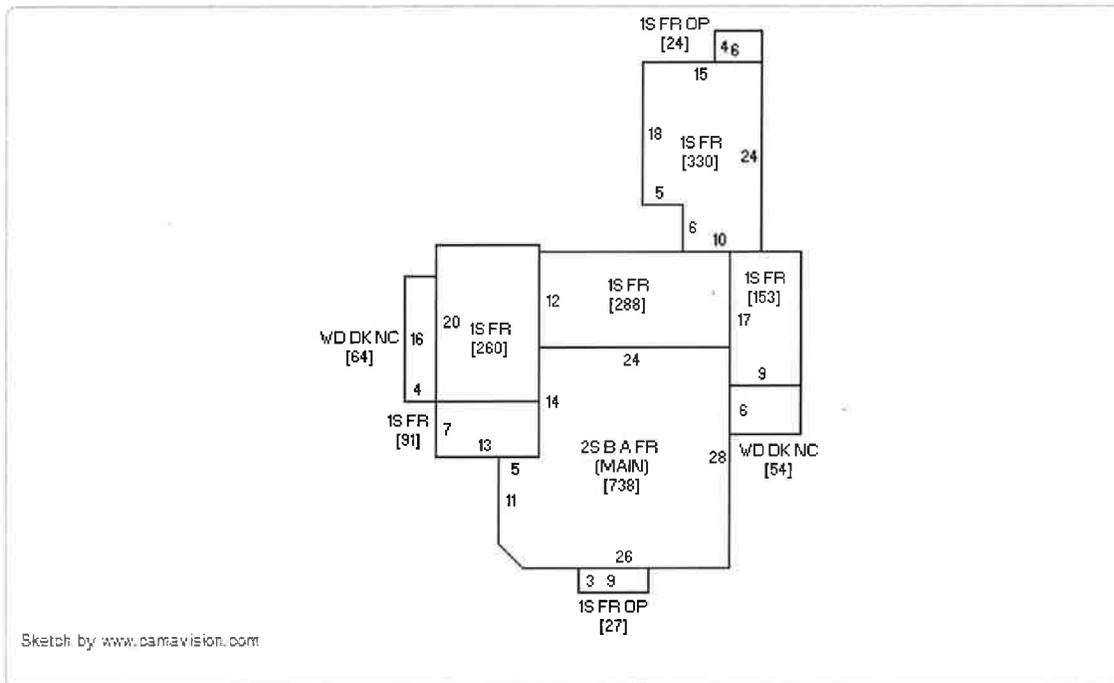
[Click here to pay property taxes for this parcel.](#)

Photos

Item 28.



Sketches



Map



Polling Location

[View Polling Location](#)

269

Recent Sales In Area

Sale date range:

From:

03/30/2019

To:

03/30/2022

Sales by Neighborhood

Sales by Subdivision

1500

Feet 

Sales by Distance

No data available for the following modules: Agricultural Land/CSR, Commercial Buildings, Agricultural Buildings, Yard Extras, Exemptions, Tax Sale Certificate, Special Assessments.

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DEPARTMENT OF FINANCE & BUSINESS OPERATIONS

CITY OF CEDAR FALLS, IOWA
 220 CLAY STREET
 CEDAR FALLS, IOWA 50613
 319-273-8600
 FAX 319-268-5126

INTEROFFICE MEMORANDUM

Financial Services Division

TO: Jacque Danielsen, City Clerk
FROM: Andrea Ludwig, Financial Clerk
DATE: March 30, 2022
SUBJECT: Property Assessments

Attached is paperwork regarding one (1) snow/ice removal by the City of Cedar Falls. We have been unsuccessful in collecting this invoice through our normal accounts receivable process. Could you please start the process of assessing these fees against the owner's property taxes?

Cedar Pak, LLC
 3949 Beaver Ridge Trl.
 Cedar Falls, IA 50613

288.73	January 2022
<u>4.33</u>	2022 (fees)
\$293.06	Total owed

Property address: 1612 W. 1st St., CF
 Parcel #8914-11-251-007

If you have any questions, please feel free to contact me at 5104.

CITY OF CEDAR FALLS, IOWA
COUNTY OF BLACK HAWK
STATE OF IOWA

**NOTICE OF PROPOSED FINAL
ASSESSMENT PROCEEDINGS**

v.

CEDAR PAK LLC

TO THE ABOVE-NAMED PERSON(S): Cedar Pak LLC

PROPERTY DESCRIPTION: 1612 W 1st Street, Cedar Falls, Iowa
Black Hawk County Parcel #8914-11-251-007

LEGAL DESCRIPTION OF PROPERTY: O E MULLARKYS ADDITION LOT 1 BLK
12 LOT 2 BLK 12 EXC THAT PART DESC
AS BEG AT NW CORNER OF SAID LOT
2TH N 89 DEG 21 MIN 22 SEC E 131.75
FT TH S 24.96 FT TH NWLY ALONG A
CURVE CONCAVE SWLY WHOSE
RADIUS IS 10 FT WHOSE ARC LENGTH
IS 15.67 FT AND WHOSE CHORD,
Cedar Falls, Black Hawk County, Iowa.

YOU ARE HEREBY NOTIFIED that there is a proposed resolution to place a lien on the property named above in order to collect the costs incurred by the City of Cedar Falls to remove snow and ice from the sidewalks abutting the property located at 1612 W 1st Street pursuant to City of Cedar Falls Ordinance Section 19-185. This matter is currently set on the Cedar Falls City Council agenda for **May 2, 2022**.

Please find enclosed the proposed City Council resolution to place a lien on the above-described property. You may satisfy your obligation to pay these costs incurred by the City of Cedar Falls on or before the date set forth above by making payment to the City Clerk's office in person Monday through Friday between 8:00 a.m. and 5:00 p.m., at 220 Clay Street, Cedar Falls, Iowa 50613, or through the mail.

YOU ARE FURTHER NOTIFIED that unless you pay for these costs before the time of the City Council meeting, the Cedar Falls City Council will seek the resolution to place a lien on the property described above, to be collected, along with interest thereon, in the same manner as property taxes, as provided by law.

Very truly yours,

CITY OF CEDAR FALLS, IOWA

By 

Jacqueline Danielsen, MMC, City Clerk
City of Cedar Falls
220 Clay Street
Cedar Falls, IA 50613

Enclosures.

Exhibit "A"

Prepared by: Jacqueline Danielsen, City Clerk, 220 Clay Street, Cedar Falls, IA 50613 (319) 273-8600

RESOLUTION NO. _____

RESOLUTION LEVYING A FINAL ASSESSMENT FOR COSTS INCURRED BY THE CITY OF CEDAR FALLS, IOWA TO REMOVE SNOW AND ICE FROM THE SIDEWALKS ABUTTING THE PROPERTY LOCATED AT 1612 W 1ST STREET, CEDAR FALLS, IOWA, PARCEL ID 8914-11-251-007

WHEREAS, it was determined that the property located at 1612 W 1st Street, being legally described as O E MULLARKYS ADDITION LOT 1 BLK 12 LOT 2 BLK 12 EXC THAT PART DESC AS BEG AT NW CORNER OF SAID LOT 2TH N 89 DEG 21 MIN 22 SEC E 131.75 FT TH S 24.96 FT TH NWLY ALONG A CURVE CONCAVE SWLY WHOSE RADIUS IS 10 FT WHOSE ARC LENGTH IS 15.67 FT AND WHOSE CHORD, Cedar Falls, Black Hawk County, Iowa, Parcel ID 8914-11-251-007, was in violation of City of Cedar Falls Ordinance Section 19-185 for failure to remove snow and ice from the sidewalks abutting the property, and

WHEREAS, after notice(s) to abate the nuisance, the owner of record did not clear the sidewalks, and after afforded a substantial period of time in which to do so, the City of Cedar Falls did cause sidewalks abutting the property located at 1612 W 1st Street (Parcel ID 8914-11-251-007) to be cleared, and by doing so, incurred expenses for said services, and

WHEREAS, after invoices and notices for the services performed for the property cleanup were sent to the property owner of record, the owner of record has failed to pay these costs to the City of Cedar Falls.

NOW THEREFORE, be it resolved by the City Council of the City of Cedar Falls, Iowa, that the unpaid costs incurred by the City of Cedar Falls, Iowa to remove snow and ice from the sidewalks abutting the above-described property, in the amount of **\$345.06**, be assessed as a lien against the following described real estate, as provided by law, together with an administrative expense of \$5.00, pursuant to Cedar Falls Code Section 15-5, said real estate being legally described as follows:

O E MULLARKYS ADDITION LOT 1 BLK 12 LOT 2 BLK 12 EXC THAT PART DESC AS BEG AT NW CORNER OF SAID LOT 2TH N 89 DEG 21 MIN 22 SEC E 131.75 FT TH S 24.96 FT TH NWLY ALONG A CURVE CONCAVE SWLY WHOSE RADIUS IS 10 FT WHOSE ARC LENGTH IS 15.67 FT AND WHOSE CHORD, Cedar Falls, Black Hawk County, Iowa,
Parcel ID 8914-14-428-014

BE IT FURTHER RESOLVED that the City Clerk of the City of Cedar Falls, Iowa, is hereby authorized and directed to place said assessment of record with the proper officials of Black Hawk County, Iowa, in order to make the assessment a lien against the above-described real estate, to be collected in the same manner as property taxes, as provided by law.

PASSED AND ADOPTED this 2nd day of May, 2022.

Robert M. Green, Mayor

ATTEST:

Jacqueline Danielsen, MMC, City Clerk

CITY OF CEDAR FALLS
220 CLAY STREET
CEDAR FALLS, IA 50613

(319) 273-8600

DATE: 2/28/22

TO: CEDAR PAK, LLC
3949 BEAVER RIDGE TRAIL
CEDAR FALLS, IA 50613

CUSTOMER NO: 4744/216362

TYPE: MS - MISCELLANEOUS

CHARGE	DATE	DESCRIPTION	REF-NUMBER	DUE DATE	TOTAL AMOUNT
	0/00/00	BEGINNING BALANCE			.00
CESNW	1/26/22	SNOW/ICE REMOVAL: 1/21/22	38342	2/25/22	288.73
		PER ORDINANCE 19-185;19-4			
		LOCATION: 1612 W. 1ST STREET			
		PROFESSIONAL LAWN CARE INV.#17702			\$250.00
		CODE ENFORCEMENT			\$38.73
GFFIN	2/28/22	FINANCE CHARGE-GEN FUND		3/30/22	4.33

1.5 % LATE FEE WILL BE ASSESSED ON PAYMENTS OVER
30 DAYS

CURRENT	30 DAYS	60 DAYS	90 DAYS
4.33	288.73		

DUE DATE: 3/30/22

PAYMENT DUE: 293.06
TOTAL DUE: \$293.06

PLEASE DETACH AND SEND THIS COPY WITH REMITTANCE

DATE: 2/28/22 DUE DATE: 3/30/22 NAME: CEDAR PAK, LLC
CUSTOMER NO: 4744/216362 TYPE: MS - MISCELLANEOUS

REMIT AND MAKE CHECK PAYABLE TO:
CITY OF CEDAR FALLS
220 CLAY STREET
CEDAR FALLS IA 50613
(319) 273-8600

TOTAL DUE: \$293.06



DEPARTMENT OF FINANCE AND BUSINESS OPERATIONS

CITY OF CEDAR FALLS, IOWA

220 CLAY STREET
CEDAR FALLS, IOWA 50613
PHONE 319-273-8600
FAX 319-268-5126
www.cedarfalls.com

March 2, 2022

Cedar Pak, LLC
3949 Beaver Ridge Trail
Cedar Falls, IA 50613

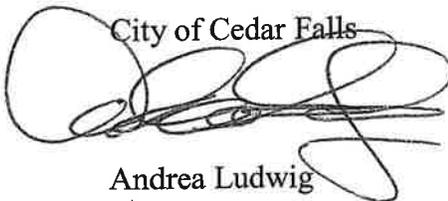
Dear Cedar Pak, LLC,

Enclosed you will find your latest statement. There is an outstanding charge for Code enforcement-snow removal at 1612 W. 1st Street on 1/21/22 for \$288.73, as well as late fees of \$4.33 for a total amount due of \$293.06. **If no payment is received by March 17, 2022 we will put a lien on your property.**

If you have any questions, please feel free to call me at 319-268-5104. We thank you for your immediate attention to this matter.

Remit to: City of Cedar Falls
Accounts Receivable
220 Clay Street
Cedar Falls, IA 50613

Sincerely,

City of Cedar Falls


Andrea Ludwig
Financial Clerk

Enclosure

INVOICE

Item 29.

CITY OF CEDAR FALLS
220 CLAY STREET
CEDAR FALLS, IA 50613

(319) 273-8600

TO: CEDAR PAK, LLC
3949 BEAVER RIDGE TRAIL
CEDAR FALLS, IA 50613

INVOICE NO: 38342
DATE: 1/26/22

CUSTOMER NO: 4744/216362

TYPE: MS - MISCELLANEOUS

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.00	SNOW/ICE REMOVAL: 1/21/22 PER ORDINANCE 19-185;19-4 LOCATION: 1612 W. 1ST STREET PROFESSIONAL LAWN CARE INV.#17702 CODE ENFORCEMENT	288.73	288.73
			\$250.00
			\$38.73

1.5 % LATE FEE WILL BE ASSESSED ON PAYMENTS OVER
30 DAYS

TOTAL DUE: \$288.73

PLEASE DETACH AND SEND THIS COPY WITH REMITTANCE

DATE: 1/26/22 DUE DATE: 2/25/22
CUSTOMER NO: 4744/216362

NAME: CEDAR PAK, LLC
TYPE: MS - MISCELLANEOUS

REMIT AND MAKE CHECK PAYABLE TO:
CITY OF CEDAR FALLS
220 CLAY STREET
CEDAR FALLS IA 50613

INVOICE NO: 38342
TERMS: NET 30 DAYS

AMOUNT: \$288.73

276


DEPARTMENT OF COMMUNITY DEVELOPMENT

CODE ENFORCEMENT
CITY OF CEDAR FALLS, IOWA
 220 Clay Street
 Cedar Falls, IA 50613
 Phone(319) 273-8606
 Fax (319) 273-8610
www.cedarfalls.com

LEGAL NOTICE OF
STREET/SIDEWALK VIOLATION TO BE ABATED: REMOVAL OF SNOW AND ICE

EFFECTIVE DATE OF THIS NOTICE: 1/18/2022 Case # 22-0107-SNOW

PROPERTY ADDRESS: 1612 W 1st St
Cedar Falls, IA 50613

Cedar Pak LLC
 3949 Beaver Ridge TL
 Cedar Falls, IA 50613

RE: Removal of Snow and Ice at 1612 W 1st St, Cedar Falls, IA 50613

Dear Cedar Pak LLC,

The City of Cedar Falls found that the public sidewalks are not being shoveled at the above address. It is the responsibility of the property owner to remove the snow and ice from the sidewalk abutting the property. Throughout the winter, the city will inspect public sidewalks for the removal of snow and ice after each measurable snowfall event. Your property is in violation for failure to remove the snow and ice on the public sidewalk within a reasonable amount of time. **Please consider this letter as the only notice that you will receive this season.**

City Ordinance regarding the clearing of snow and ice from sidewalks is as follows:

Sec. 19-185. Removal of Snow and Ice.

The abutting property owner is responsible for the removal of the natural accumulations of snow and ice from the sidewalks abutting the property owner's property within a reasonable amount of time. The abutting property owner shall be liable for damages caused by the failure of the abutting property owner to use reasonable care in the removal of the snow or ice. If the abutting property owner fails to remove the natural accumulations of snow or ice within a reasonable amount of time, the public works department may have the natural accumulations of snow or ice removed without notice to the property owner. Upon completion of the work, the public works director shall prepare and submit to the City Council an itemized and verified statement of the costs and a legal description of the property, and the costs shall be assessed against the abutting property for the collection in the same manner as a property tax. The assessment of such costs against the property does not relieve the abutting property owner of liability for damages imposed by this section. The city does not have a duty to remove natural accumulations of snow or ice from the sidewalks.

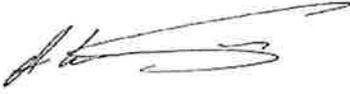
If the owner does not remove the snow and ice from the sidewalk within **48 hours from the date of this notice**, the City will hire it done and the costs associated with the clearing will be assessed against your property.

"OUR CITIZENS ARE OUR BUSINESS"

If you have any questions regarding this notice, please contact the Code Enforcement office at (319) 268-5186.

Your cooperation in this matter will be greatly appreciated.

CITY OF CEDAR FALLS CODE ENFORCEMENT

A handwritten signature in black ink, appearing to read 'AS', is positioned above the typed name.

Adam Spray
Code Enforcement







Beacon™ Black Hawk County, IA

Summary

Parcel ID 891411251007
Alternate ID
Property Address 1612 W 1ST ST
 CEDAR FALLS IA 50613
Sec/Twp/Rng N/A
Brief O E MULLARKYS ADDITION LOT 1 BLK 12 LOT 2 BLK 12 EXC THAT PART DESC AS
Tax Description BEG AT NW CORNER OF SAID LOT 2 TH N 89 DEG 21 MIN 22 SEC E 131.75 FT TH S
 24.96 FT TH NWLY ALONG A CURVE CONCAVE SWLY WHOSE RADIUS IS 10 FT
 WHOSE ARC LENGTH IS 15.67 FT AND WHOSE CHORD
 (Note: Not to be used on legal documents)
 202100025358 (6/1/2021)
Deed Book/Page
Contract Book/Page
Gross Acres 0.00
Net Acres 0.00
Adjusted CSR 0
Pts
Class C - Commercial
 (Note: This is for assessment purposes only. Not to be used for zoning.)
District 910001 - CEDAR FALLS CITY/CEDAR FALLS SCH
School District CEDAR FALLS COMMUNITY SCHOOLS



Neighborhood

Neighborhood PDF 14 RESTAURANT CF

Owner information

Deed
CEDAR PAK LLC
 3949 BEAVER RIDGE TL
 CEDAR FALLS IA 50613

Mail To
CEDAR PAK LLC
 3949 BEAVER RIDGE TL
 CEDAR FALLS IA 50613

Sales

Date	Seller	Buyer	Recording	Sale Condition - NUTC	Type	Multi Parcel	Amount
5/27/2021	REALTY INCOME CORPORATION	CEDAR PAK LLC	2021-00025358	VACANT BUILDING	Deed		\$360,000.00
12/21/2005	NPC INTERNATIONAL INC	REALTY INCOME CORPORATION	2006-17395	NORMAL - SPLIT OR DIVISION	Deed		\$770,463.00

Show Deed/Contract

[Show Deed/Contract](#)

Land

Lot Area 0.37 Acres ; 15,962 SF
 (Note: Land sizes used for assessment purposes only. This is not a survey of the property)

Commercial Buildings

Building 1: Restaurant, Brick Veneer, 1 Story, Built - 1967, 1711 SF, Bsmt - 0 SF,
 HVAC - Restaurants (Fast Food) / Combination FHA - AC, Roof - Rubber Membrane/Wood, Condition - Excellent
Addition 1: Restaurant, C'Blk or Tile - 8", 1 Story, Built - 1967, 290 SF, Bsmt - 0 SF
 HVAC - Restaurants (Fast Food) / Combination FHA - AC, Roof - Rubber Membrane/Wood
Plumbing: 1 - Toilet Room, 1 - Lavatory, 1 - Sink-Service (Fiberglass), 1 - Stainless Stl Sinks-(Lounge Type) 3
Building Extras: #1- 1S FR OP, Quantity=273.00, Units=Square Feet, Height=0, 1967, Qty1

Yard Extras

#1 - (1) Paving - Asphalt 13,000 SF, Concrete Parking Lots, Low Pricing, Built 1980
 #2 - (1) Sign Poles (Wood and Steel) 20 LF, 20' Steel, 0 Diameter, Built 1993

Permits

Permit #	Date	Description	Amount
CF 29429	10/05/2016	Misc	2,933
CF HA 00246	06/09/2014	Misc	0
CF 26181	06/06/2014	Int-Remodel	27,000
CF 26182	06/06/2014	Misc	0

Valuation

Classification	2021 Commercial	2020 Commercial	2019 Commercial
+ Assessed Land Value	\$111,730	\$111,730	\$111,730
+ Assessed Building Value	\$105,840	\$105,840	\$105,840
+ Assessed Dwelling Value	\$0	\$0	\$0
= Gross Assessed Value	\$217,570	\$217,570	\$217,570
- Exempt Value	\$0	\$0	\$0
= Net Assessed Value	\$217,570	\$217,570	\$217,570

Taxation

	2020 Pay 2021-2022	2019 Pay 2020-2021
+ Taxable Land Value	\$100,557	\$100,557
+ Taxable Building Value	\$95,256	\$95,256
+ Taxable Dwelling Value	\$0	\$0
= Gross Taxable Value	\$195,813	\$195,813
- Military Credit	\$0	\$0
= Net Taxable Value	\$195,813	\$195,813
x Levy Rate (per \$1000 of value)	33.00838	33.14094
= Gross Taxes Due	\$6,463.47	\$6,489.43
- Ag Land Credit	\$0.00	\$0.00
- Family Farm Credit	\$0.00	\$0.00
- Homestead Credit	\$0.00	\$0.00
- Disabled and Senior Citizens Credit	\$0.00	\$0.00
- Business Property Credit	(\$2,412.35)	(\$2,518.31)
= Net Taxes Due	\$4,051.12	\$3,971.12

Tax History

Year	Due Date	Amount	Paid	Date Paid	Receipt
2020	March 2022	\$3,232	Yes	3/21/2022	359586
	September 2021	\$3,232	Yes	10/1/2021	
2019	March 2021	\$1,986	Yes	3/30/2021	218881
	September 2020	\$1,986	Yes	10/2/2020	

Pay Property Taxes

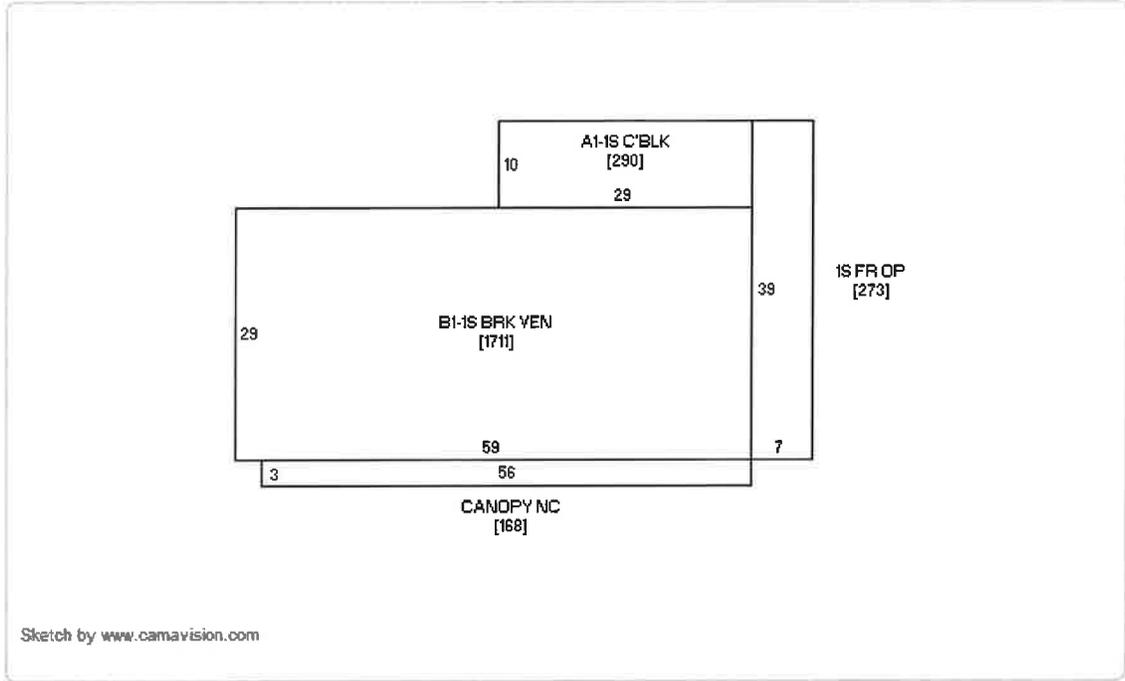
[Click here to pay property taxes for this parcel.](#)

Photos

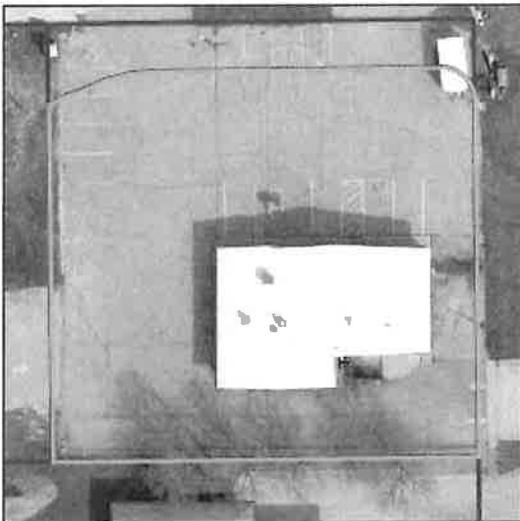


Sketches

Item 29.



Map



Polling Location

[View Polling Location](#)

Recent Sales In Area

Sale date range:

From:

03/30/2019

To:

03/30/2022

Sales by Neighborhood

Sales by Subdivision

1500

Feet ▼

Sales by Distance

No data available for the following modules: Agricultural Land/CSR, Residential Dwellings, Agricultural Buildings, Exemptions, Tax Sale Certificate, Special Assessments.

The maps and data available for access at this website are provided "as is" without warranty or any representation of accuracy, timeliness, or completeness.

[User Privacy Policy](#)
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Developed by
 Schneider
GEO SPATIAL

Last Data Upload: 3/29/2022, 10:42:46 PM

Version 2.3.181

**DEPARTMENT OF COMMUNITY DEVELOPMENT**

City of Cedar Falls
220 Clay Street
Cedar Falls, Iowa 50613
Phone: 319-273-8600
Fax: 319-268-5126
www.cedarfalls.com

MEMORANDUM
Administration Division

TO: Mayor Green and City Council
FROM: Stephanie Houk Sheetz, AICP, Director of Community Development
DATE: April 21, 2021
SUBJECT: Lease approvals on flood buyout properties

The City has leased vacant parcels of land to nearby neighbors for a number of years. The leases are for three years and then must be renewed, if interest continues. There may also be new leases in-between that time, as any new interest is expressed. At each three-year term, we update any leases, to streamline administration by keeping them on the same timeframe. Attached to this cover memo is a recent lease request that would be effective now through December 31, 2024.

Public Works staff believes the leasing program is very beneficial not only for the neighbors, but the City as well. The parcels are mowed and maintained by the lessees during the growing season, which saves maintenance dollars and allows park staff to spend time maintaining higher priority properties.

The Departments of Public Works and Community Development recommend that the City Council approve these leases. Let me know if you have any questions or comments.

xc: Brian Heath, Operation & Maintenance Division Manager
Chase Schrage, Director of Public Works

**CITY OF CEDAR FALLS
LEASE**

PARCEL NO. 891307202005 and 891307202007

LEASE NO. PK-2022-002

COUNTY: Black Hawk

THIS LEASE, made and entered into this ____ day of _____, 2022, by and between CITY OF CEDAR FALLS, IOWA ("Landlord"), whose address, for the purpose of this lease, is c/o Cedar Falls Recreation Center, 110 E. 13th Street, Cedar Falls, Iowa 50613, and Todd Whiting ("Tenant"), whose address for the purpose of this lease is 1821 Lincoln Street, Cedar Falls, Iowa 50613.

The parties agree as follows:

1. PREMISES AND TERM. Landlord leases to Tenant the following real estate, situated in Black Hawk County, Iowa:

MAPLEWOOD ADDITION LOT 5
MAPLEWOOD ADDITION LOT 8

identified as Parcel Numbers 891307202005 and 891307202007, respectively, by the Black Hawk County Assessor, such parcel being located in the City of Cedar Falls, Iowa, and as shown on the map attached as Exhibit "A" (hereinafter the "Premises"), for a term beginning on the 2nd day of May, 2022, and ending on the 31st day of December, 2024, upon the condition that Tenant performs as provided in this Lease.

2. RENT. Tenant agrees to pay Landlord as rent for the Lease term the sum of \$1.00, in advance.

All sums shall be paid at the address of Landlord, or at such other place as Landlord may designate in writing.

3. POSSESSION. Tenant shall be entitled to possession on the first day of the Lease term, and shall yield possession to Landlord at the termination of this Lease.

4. USE. Tenant shall use the Premises only for open green space or private, non-commercial vegetable and flower gardens of a scale similar to those existing in the

residential properties in the neighborhood of the Premises. No structures, fences, buildings, hard surfacing, driveways, sidewalks or vehicles shall be constructed, placed or stored on the Premises. Tools and equipment consistent with private, non-commercial vegetable or flower garden use may be temporarily placed and used on the Premises at the sole risk of Tenant. No motorized vehicles shall be parked on or otherwise used in connection with the Premises except when such vehicles are actually engaged in maintenance of the Premises. A violation of this provision shall be cause for immediate termination of the Lease.

5. CARE AND MAINTENANCE.

(a) Tenant takes the Premises as is without warranty, express or implied, as to the condition of the Premises or its suitability for any particular purpose.

(b) Tenant shall maintain the Premises in a reasonably safe, serviceable, clean and presentable condition. Tenant may plant vegetable or flower gardens, grass, turf, shrubs, and, with the prior written consent of Landlord, trees. Tenant shall not install any other improvements on the Premises.

6. SURRENDER. Immediately upon the termination of this Lease for any reason, Tenant will surrender the Premises to Landlord in good condition.

7. ASSIGNMENT AND SUBLETTING. No assignment or subletting, either voluntary or by operation of law, shall be effective without the prior written consent of Landlord, which consent may be withheld in the sole and absolute discretion of Landlord.

8. INSURANCE. Tenant shall show proof of general liability insurance in the amounts of \$250,000 each occurrence and \$500,000 aggregate for the Premises for the entire term of the lease, including any renewal period.

9. INDEMNITY AND HOLD HARMLESS. To the fullest extent permitted by law, Tenant agrees to defend, pay on behalf of, indemnify, and hold harmless Landlord, Landlord's elected and appointed officials, directors, employees, agents and volunteers working on behalf of Landlord (collectively, for purposes of this paragraph, "Landlord"), against any and all claims, demands, suits or loss, including any and all outlay and expense connected therewith, and for damages which may be asserted, claimed or recovered against or from Landlord, including but not limited to, damages arising by reason of personal injury, including bodily injury or death, and property damages, by any person or entity, including by Tenant or any other person or entity on the Premises with the permission, express or implied, of Tenant (collectively, for purposes of this paragraph, "Tenant"), which arises out of or is in any way connected or associated with the tenancy or use and occupancy of the Premises or any part thereof, to the extent arising out of the errors, omissions or other fault of Tenant, except for only the extent of any fault of Landlord.

10. DEFAULT, NOTICE OF DEFAULT AND REMEDIES.

EVENTS OF DEFAULT

A. The following shall constitute an event of default by Tenant: failure to observe or perform any duties, obligations, agreements, or conditions imposed on Tenant pursuant to the terms of the Lease.

NOTICE OF DEFAULT

B. Landlord shall give Tenant a written notice specifying the default and giving the Tenant ten (10) days in which to correct the default.

REMEDIES

C. In the event Tenant has not remedied a default in a timely manner following a Notice of Default, Landlord may proceed with all available remedies at law or in equity, including but not limited to the following: (1) Termination. Landlord may declare this Lease to be terminated and shall give Tenant a written notice of such termination. In the event of termination of this Lease, Landlord shall be entitled to prove claim for and obtain judgment against Tenant for all expenses of Landlord in regaining possession of the Premises, including attorney's fees and court costs; or (2) Forfeiture. If a default is not remedied in a timely manner, Landlord may then declare this Lease to be forfeited and shall give Tenant a written notice of such forfeiture, and may, at the time, give Tenant the notice to quit provided for in Chapter 648 of the Code of Iowa.

11. NOTICES AND DEMANDS. All notices shall be given to the parties hereto at the addresses designated unless either party notifies the other, in writing, of a different address. Without prejudice to any other method of notifying a party in writing or making a demand or other communication, such notice shall be considered given under the terms of this Lease when it is deposited in the U.S. Mail, registered or certified, properly addressed, return receipt requested, and postage prepaid. All notices and demands in connection with this Lease shall be sent to the following addresses:

Landlord:

Cedar Falls Recreation Center
Attn: Administrative Supervisor
110 E. 13th Street
Cedar Falls, IA 50613

Tenant:

As stated above

12. **PROVISIONS BINDING.** Each and every covenant and agreement herein contained shall extend to and be binding upon the respective successors, heirs, administrators, executors and assigns of the parties hereto.

13. **ADDITIONAL PROVISIONS.**

(a) Tenant shall comply with all obligations imposed by applicable provisions of the City of Cedar Falls Code of Ordinances, including Chapter 26, Zoning. Tenant shall conduct himself or herself in a manner that will not disturb his or her neighbors' peaceful enjoyment of the neighbors' premises.

(b) Without limiting the generality of the foregoing, Tenant shall be responsible for mowing the Premises to a height not to exceed eight (8) inches and for general upkeep of the entire Premises, and restoring the Premises to a mowable condition at the end of the term of the Lease, or any renewal term of the Lease. Any improvements installed or added to the premises in accordance with paragraph 5(b) of the Lease shall be at the sole cost of Tenant, and shall become the property of Landlord upon termination of the Lease or any renewal term of the Lease.

(c) Tenant shall not engage in or permit the conduct of any commercial business whatsoever on the Premises. A violation of this provision shall be grounds for immediate termination of this Lease.

(d) Landlord may enter upon the Premises at any time during the term of the Lease for the purpose of inspection, drilling test holes or making surveys, or to accommodate public utilities relocation.

(e) Tenant shall comply with all FEMA rules related to the use of the property.

14. **TERMINATION OF LEASE.** This Lease may be terminated by Landlord for any reason, and without cause, on thirty (30) days' written notice to Tenant. Tenant may terminate the Lease for any reason, without cause, by ten (10) days' written notice to Landlord.

15. **PROPERTY MANAGER.** The City Director of Community Development, or his or her designee, is authorized to manage the Premises covered by this Lease.

16. **ENTIRE AGREEMENT.** This Lease contains the entire agreement between the parties with respect to the subject matter of the Lease and supersedes all prior agreements and understandings, both oral and written, between the parties with respect to the subject matter of the Lease.

**CITY OF CEDAR FALLS, IOWA
LANDLORD**

By:

Robert M Green, Mayor

Attest:

Jacque Danielsen, MMC, City Clerk

TENANT

By:

Todd Whiting 319-961-1005
Signature

Todd Whiting
Print Name

1821 Lincoln St. Cedar Falls, IA 50613
Address

Exhibit A
Map of Premises to be Leased
115 Grace (8913-07-202-005) & 121 Grace Ave. (8913-07-202-007)





DEPARTMENT OF COMMUNITY DEVELOPMENT

City of Cedar Falls
 220 Clay Street
 Cedar Falls, Iowa 50613
 Phone: 319-273-8600
 Fax: 319-268-5126
 www.cedarfalls.com

MEMORANDUM

Planning & Community Services Division

TO: Honorable Mayor Robert M. Green and City Council
FROM: Michelle Pezley, Planner III
DATE: April 22, 2022
SUBJECT: INRCOG Contract Amendment related to the State Award of CARES Act Community Development Block Grant Funds (CDBG-CV2)

In May 2020, funding was allocated to Cedar Falls from the CARES Act CDBG funds the State received (referred to as CDBG-CV2, to distinguish it from other CARES Act funding the City has received through CDBG). The State proportionally allocated some of the CARES Act CDBG funding they received to CDBG Entitlement Communities throughout the state. Cedar Falls was allocated \$369,432.

As part of all the document requirements with CDBG, the City is in a contract with the Iowa Northern Regional Council of Governments (INRCOG) to conduct administrative tasks necessary to ensure program compliance such as monitoring subrecipient contracts (service agencies, schools, etc.) and completing necessary reporting to the State. The City Council approved the original contract at their February 1, 2021 meeting. The contract is for \$32,250.

At the April 18, 2022 meeting, City Council approved a seconded amendment to the State’s Contract. The second amendment to the State’s contract included adding a service agency as a sub-grantee to continue mortgage/rent assistance and modifying activities for City funding. With the changes to the state’s contract, staff proposes changes to the INRCOG’s contract.

Staff proposes to reallocate the funding for contracted work with INRCOG to match the amendments to the state contract. The total cost for the contract will not change. Some of the funds that were designed to monitor City Equipment will now be for the Agency Award program as the City added another agency. The costs are broken down to:

Task:	Original Cost	Cost Amended 2022
Environmental Review	\$3,000	\$3,000
Agency Award Program	\$7,250	\$13,500
City Equipment	\$11,000	\$4,750
School Equipment	\$11,000	\$11,000
Total	\$32,250	\$32,250

Staff also proposes extending the timeline of the INRCOG contract to end of June 2022.

Please contact staff with any questions. Thank you.

Xc: Stephanie Houk Sheetz, AICP, Director of Community Development
 Karen Howard, AICP, Planning & Community Services Manager

CITY OF CEDAR FALLS, IOWA
GENERAL TERMS AND CONDITIONS
SERVICE/PRODUCT AGREEMENT

State CDBG Funding Project Delivery for Coronavirus Aid, Relief, and Economic Security (CARES) (CV-2) Services for Agency, School, and Housing Projects in Cedar Falls, Iowa

City Project Number: 022383

This Agreement is by and between Iowa Northland Regional Council of Governments (INRCOG), 229 East Park Avenue, Waterloo, IA ("Contractor") and the City of Cedar Falls, Iowa ("City"), and is to be effective on the date last signed by the Contractor or the City below.

1.0. Contractor's Services

1.1. Contractor's services shall consist only of the those services and/or products provided or supplied by Contractor as defined in this Agreement and as listed on Exhibit "A" attached. ("Services" or "Scope of Services")

1.2. Contractor shall not commence or perform any work outside the Scope of Services unless and until authorized in writing by the City. No changes to the Scope of Services shall be valid unless agreed to by both the Contractor and the City in writing. Any work performed or expenses incurred by the Contractor shall be conclusively presumed to be part of the Scope of Services unless a written change order covering such work, and the cost of such work, has been agreed to in advance. If Exhibit "A" includes provisions for contingent services, such services shall not be performed until written authorization is given by the City.

1.3. Contractor shall assign qualified and experienced personnel to perform the Services, and Contractor hereby warrants to the City that Contractor has sufficient experience and financial resources to complete the Services required by this Agreement. Where the Scope of Services identifies particular personnel who shall perform the Services, such personnel shall remain assigned to provide the Services throughout the term of this Agreement, unless otherwise approved in writing by the City. In the event that such particular personnel must be replaced, Contractor agrees to replace such particular personnel with persons of equivalent or better qualifications, as approved by the City.

1.4. Contractor shall perform the Services in a timely manner and in accordance with any schedule set forth in Exhibit "A". The Contractor and the City agree that time is of the essence with respect to Contractor's performance under this Agreement.

1.5. Contractor warrants that its fulfillment of this Agreement will not infringe on or misappropriate the rights of any third party, and that the Contractor has the complete right and full authority to convey ownership of the Services to the City. Contractor shall obtain all required governmental and third-party licenses, approvals and permits for the provision of Services, at Contractor's cost.

1.6. The person signing this Agreement on behalf of the Contractor represents and warrants that the person has full and sufficient authority to execute this Agreement on behalf of the Contractor.

2.0. Compensation

2.1. All bids and prices shall be shown in U.S. Dollars. All prices must remain firm for the duration of this Agreement.

2.2. After inspection (if applicable) and acceptance by the City of Services, City shall pay Contractor in accordance with the payment terms set forth in Exhibit "A". The maximum amount of all payments for Services shall

be the amount set forth in Exhibit "A", unless additional Services are agreed upon as set forth in Section 1.2, in which case the maximum amount of all payments shall be adjusted accordingly.

2.3. Following acceptance of Services by the City, payment shall be made to the Contractor within thirty (30) days of receipt of a proper invoice. The invoice shall include, at a minimum, the name and address of the Contractor, the invoice number, the date services were performed or goods were shipped, a general description of the services or goods, total amount to be paid, any discounts or credits, and the net amount to be paid. The invoice shall be mailed or emailed to the authorized representative of the City listed below, at the address listed below.

2.4. Expenses shall not be reimbursed to the Contractor unless specifically described in Exhibit "A".

2.5. If services in addition to the Scope of Services are agreed upon as set forth in Section 1.2, Contractor must provide a separate invoice for such additional services before payment will be made.

2.6. If the City fails to make any payment when due to the Contractor, the Contractor may charge the City interest on the unpaid balance at the rate of 5% per annum until paid. In addition, Contractor may, after giving at least seven (7) days written notice to the City, suspend services under this Agreement until such unpaid balance is paid in full.

2.7. Notwithstanding anything to the contrary in this Agreement, the City may withhold payment to Contractor for faulty Services, or if the City is advised of liens or other claims against any Services, including products.

3.0. Taxes.

3.1. The City is exempt from all federal, State of Iowa, and other states' taxes on the purchase of products and services used by the City within the State of Iowa. The City shall provide tax exemption certification as requested.

3.2. Any charges for taxes from which the City is exempt will be deducted from invoices before payment is made.

4.0. Ownership and Use of Documents

4.1. All Services to be provided under this Agreement, and any invention, improvement, discovery, or innovation (whether or not patentable) made, conceived or actually reduced to practice by Contractor in the performance of the Scope of Services in this Agreement will be owned exclusively by the City, including all proprietary and intellectual property rights. To the extent not automatically vested in the City, Contractor hereby assigns to the City all right, title and interest in and to the Services, including, without limitation, copyright, patent and trade secret rights. Upon the City's request, Contractor shall execute any additional documents necessary for the City to perfect such ownership rights.

4.2. Notwithstanding Section 4.1, Contractor retains ownership of its pre-existing and proprietary materials and other intellectual property that may be incorporated into the Services.

4.3. Copies of City furnished data that may be relied upon by Contractor are limited to the printed copies (also known as hard copies) that are delivered to the Contractor. Files in electronic media format of text, data, graphics, or of other formats that are furnished by the City to the Contractor are only for the convenience of the Contractor. Any conclusion or information obtained or derived from such electronic files will be at the Contractor's sole risk.

4.4. During the term of this Agreement and following completion or termination of the Agreement, the Contractor and any authorized Subcontractors shall maintain all accounting records and other documentation generated in providing Services under this Agreement. The City or its designee shall be allowed to have access to such information for the purpose of inspection, audit and copying during normal business hours for a period of five (5) years after the final payment by the City, termination of this Agreement, or resolution of all matters under this Agreement, whichever date is latest. No additional compensation shall be paid to Contractor for such retention or inspection by the City or designee.

5.0. Termination.

5.1. The City may terminate this Agreement at any time for its convenience by giving written notice to the Contractor of such termination and specifying the effective date of the termination, at least thirty (30) calendar days before the effective date of termination. In that event, all finished or unfinished Services, reports and materials prepared or furnished by the Contractor shall, at the option of the City, become the City's property. If the Agreement is terminated by the City as provided herein, the Contractor shall be paid for all Services which have been authorized, approved and provided up to the effective date of termination. The City will not be subject to any termination fees from the Contractor.

5.2. Either party may terminate this Agreement upon seven (7) calendar days written notice in the event that the other party fails to substantially perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

6.0. Warranties.

6.1. Contractor represents and warrants that Services shall be performed in a manner consistent with the standard of care of other professional service providers in a similar industry and application.

6.2. Contractor represents and warrants that products delivered as part of the Scope of Services, including each component, shall be free of defects and shall conform to the quality standards of the applicable industry and shall meet in all respects the requirements of the Scope of Services. If any defect or sign of deterioration is identified by the City within one year after delivery which is not due to the acts or omissions of the City, Contractor shall, within 15 days after notification by the City, at Contractor's expense, repair, adjust or replace such items to the complete satisfaction of the City.

6.3. Contractor shall be responsible for the quality, technical accuracy, completeness and coordination of all Services under this Agreement. Contractor shall promptly and without charge, provide all corrective work necessary as a result of Contractor's acts, errors or omissions with respect to the quality and accuracy of Contractor's Services.

6.4. Contractor shall be responsible for any and all damages to property or persons as a result of Contractor's acts, errors or omissions in performing the Services under this Agreement, and for any losses or costs to repair or remedy any Services undertaken by the City as a result of any such acts, errors or omissions.

6.5. Contractor's obligations shall exist without regard to, and shall not be construed to be waived by, the availability or unavailability of any insurance, either by the City or by the Contractor. None of the provisions of this Agreement shall be construed as a limitation on the City's right to seek recovery of damages it suffers as a result of Contractor's fault or breach.

7.0. Warranties – Intellectual Property.

7.1. Contractor represents and warrants that the Services produced or provided to the City do not infringe upon any copyright, trademark, trade name, trade dress patent, statutory, common law or any other right of any person or entity.

7.2. Contractor represents and warrants that the Services, and the City's use of the same, and the exercise by the City of the rights granted by this Agreement, shall not infringe upon any other work or violate the rights of publicity or privacy of, or constitute a libel or slander against, any person or entity.

7.3. Contractor represents and warrants that it is the owner of or otherwise has the right to use and distribute the Services contemplated by this Agreement.

8.0. Disputes.

8.1. Should any dispute arise with respect to this Agreement, the parties agree to act immediately to resolve such dispute. Time is of the essence in the resolution of disputes.

8.2. Contractor agrees that, the existence of a dispute notwithstanding, it will continue without delay to carry out all of its responsibilities under this Agreement that are not affected by the dispute and the City shall continue to make payment for all Services that are performed in conformance with this Agreement. Should the Contractor fail to continue to perform its responsibilities regarding all non-disputed Services, without delay, any additional costs incurred by the City or the Contractor as a result of such failure to proceed shall be borne by the Contractor.

8.3. Should any dispute between the parties remain unresolved, the parties mutually agree to engage in mediation prior to the filing of suit by either party. The cost of mediation shall be divided equally between the parties except that each party shall be responsible for that party's own expenses and attorney fees associated with mediation. The City shall not engage in arbitration of any dispute.

9.0. Indemnification.

9.1. Contractor (including, for purposes of this Section, Contractor's agents, employees, subcontractors or others working on behalf of Contractor) shall indemnify, defend and hold harmless the City and its elected and appointed officers, its employees, and agents working on behalf of the City, from any and all liability, loss, cost, damage and expense (including reasonable attorney fees and court costs) resulting from, arising out of, or related in any way to any claims, demands, actions or suits based upon or alleging personal injury, including bodily injury or death, and property damages, arising out of or in any way connected or associated with the Contractor's performance under this Agreement.

9.2. Contractor's duty of indemnification and to hold harmless includes, but is not limited to, Contractor's breach or alleged breach of the warranties found in Sections 6.0 and 7.0 above, and shall survive the termination of this Agreement.

9.3. It is specifically agreed between the parties that this Agreement is not intended to create in the public or any member of the public, any third party beneficiary status or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage.

10.0. Insurance.

Contractor shall at all times during the performance of this Agreement maintain insurance as set forth in Exhibit "B" unless this insurance requirement is waived by the City in this Section.

The City may at any time during the term of this Agreement require proof of such insurance.

11.0. Compliance with Laws and Regulations.

11.1. Contractor certifies that in performing this Agreement it will comply with all applicable provisions of federal, state and local laws, ordinances, rules, licenses and regulations.

11.2. Contractor is responsible for determining which products are considered to be hazardous chemicals under applicable standards and to provide the most current Safety Data Sheet ("SDS") with the initial shipment of such chemicals. Failure by Contractor to do so may be considered by the City to be delivery of a defective product and its delivery may be refused. It is also the Contractor's responsibility to provide to the City any updated or revised SDS as it becomes available for any such hazardous chemicals sold and delivered to the City.

12.0. Independent Contractor.

Both parties shall act in their individual capacities in the performance of this Agreement and not as agents, employees, partners, joint ventures or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other for any purpose whatsoever.

13.0. Non-Collusion.

13.1. Neither the Contractor, nor anyone acting on behalf of Contractor, has employed any person to solicit or procure this Agreement, nor will the Contractor make any payment or agreement for payment of any compensation in connection with the solicitation or procurement of this Agreement.

13.2. Contractor agrees that there is no agreement, arrangement or understanding expressed or implied, contemplating any division of compensation for Services provided under this Agreement, or in the participation in such Services, directly or indirectly, by any person or entity, except as provided in this Agreement.

13.3. Neither the Contractor, nor anyone acting on behalf of Contractor, has either directly or indirectly entered into any agreement, arrangement or understanding to collude or otherwise take any action in restraint of free competitive procurement in connection with this Agreement.

14.0. Nondiscrimination and Equal Opportunity.

14.1. Contractor will not in the performance of this Agreement unlawfully discriminate against any employee or applicant for employment because of race, sex, color, creed, national origin, marital or familial status, religion, age, disability, sexual orientation, gender identity, genetic information or veteran status, or any other classification protected by federal, state, or local law.

14.2. Contractor shall inform all subcontractors and agents performing under this Agreement of this nondiscrimination and equal opportunity requirement and shall take reasonable steps to ensure their compliance with the same.

15.0. No Conflict of Interest.

Contractor represents, warrants and covenants that no relationship exists or will exist during the term of this Agreement that is a conflict of interest under Iowa law. No employee, officer or agent of the Contractor shall participate in the procurement or performance of this Agreement if a conflict of interest exists as to such person. Should a conflict of interest arise during the term of this Agreement for Contractor or any employee, officer or agent of Contractor, Contractor shall immediately notify the City, in which case this Agreement may be terminated and any additional costs incurred by the City due to such termination shall be paid by Contractor or deducted from any sums yet due to Contractor.

16.0. Force Majeure.

16.1. Force majeure shall be any of the following events: acts of God or the public enemy; compliance with any order, rule, regulation, decree, or request of any governmental authority or agency or person purporting to act as such; acts of war, public disorder, rebellion, terrorism, or sabotage; floods, hurricanes, or other storms; strikes or labor disputes; public health emergency; or any other cause, whether or not of the class or kind specifically named or referred to in this Agreement which is not within the reasonable control of the party affected. A delay in or failure of performance by either party shall not constitute a default in performance nor be the basis for, or give rise to, any claim for damages, if and to the extent such delay or failure is caused by force majeure.

16.2. The party who is prevented from performing by force majeure shall be obligated, within a period not to exceed fourteen (14) calendar days after the occurrence or detection of any such event, to provide notice to the other party setting forth in reasonable detail the nature thereof and the anticipated extent of the delay, and shall remedy such cause as soon as reasonably possible, as mutually agreed between the parties.

16.3. If a remedy to an event of force majeure cannot be agreed upon within a reasonable amount of time, this Agreement may be terminated by either party.

17.0. Assignment.

No rights under this Agreement may be assigned or transferred by Contractor without the prior written consent of the City. The benefits of this Agreement may inure to Contractor's assigns, transferees, or successors in interest if

approved by the City in writing in advance, and if such assignee, transferees or successors agree in writing to be bound by the terms of this Agreement.

18.0. Governing Law.

18.1. This Agreement shall be governed, interpreted and enforced in accordance with the laws of the State of Iowa, regardless of choice of law principles.

18.2. Venue for any dispute under this Agreement shall be the District Court in and for Black Hawk County, Iowa.

19.0. Discrepancy.

In the event that there are any discrepancies or differences between any terms or conditions of the Contractor's bid or quote and this Agreement, this Agreement shall prevail, even if the Contractor's bid or quote is incorporated into this Agreement.

20.0 Public Record.

20.1. This Agreement as well as Contractor's bid or quote and all documents submitted with any such bid or quote shall become public documents subject to Iowa Code Chapter 22, the Iowa Open Records Law. By submitting the bid or quote or any document to the City in connection with such bid or quote, the submitting party recognizes this and waives any claim against the City, its elected and appointed officers, and its employees, and agents working on behalf of the City, relating to the release of any bid or document submitted.

20.2. Each submitting party shall hold the City and its elected and appointed officers, and its employees, and agents working on behalf of the City, harmless from any claims arising from the release of any document or information made available to the City related to or arising from the bidding or quoting process.

20.3. Notwithstanding Sections 20.1 and 20.2, protection from disclosure may apply to those elements of any submittal that may be a trade secret, or confidential or proprietary information. Should the submitting party wish to designate submittals as such, they must be clearly and prominently marked. The City shall make no determination as to whether or not such documents are protected from disclosure under Iowa Code Chapter 22. Rather, the City shall endeavor to notify the submitter of any request for such information and the submitter shall be solely responsible for asserting exemption from disclosure by obtaining a court order. As long as the City makes a good faith effort to notify the submitter of a request for such information, the City and the City's elected and appointed officers, the City's employees, and agents working on behalf of the City, shall not be liable for any damages resulting from such disclosure, whether such disclosure is deemed required by law, by an order of court or administrative agency, or occurs through inadvertence, mistake, or negligence.

21.0. Debarment.

21.1. Contractor hereby certifies, pursuant to 48 CFR Part 9, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal agency.

21.2. Contractor further certifies that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any contracts with the City or with the State of Iowa.

22.0 Confidentiality of Shared Information.

No information shared between Contractor and the City in the performance of this Agreement shall be deemed confidential unless clearly designated as such in writing by the party seeking confidentiality at the time of sharing. If designated as confidential the parties agree to maintain the confidentiality of such information except as necessary for performance under this Agreement, unless or until written authorization for disclosure is given by the designating party, or as required by law, or by an order of court or administrative agency. In the event of a dispute over the confidentiality of shared information, the parties agree to maintain the confidentiality of the designated information

until the issue of confidentiality is resolved. The duty to maintain the confidentiality of such information shall survive the termination of this Agreement.

23.0. Entire Agreement.

23.1. This Agreement, and Exhibits, which are incorporated into this Agreement by this reference, contains the entire agreement and understanding by and between the parties with respect to the subject matter, and no representations, promises, agreements, or understandings, written or verbal, not contained in this Agreement, shall be of any force or effect.

23.2. No change, modification or waiver of this Agreement shall be valid or binding unless the same is in writing and signed by the party against whom such change, modification or waiver is sought to be enforced.

24.0. Additional Terms.

25.0. Notices.

Any notice required to be given under this Agreement and any authorization required to be provided shall be given or provided to:

City:	Contractor:
Name: <u>Stephanie Houk Sheetz, AICP</u>	Name: <u>Brian Schoon, AICP</u>
Title: <u>Director of Community Development</u>	Title: <u>Director of Development</u>
Address: <u>220 Clay St, Cedar Falls, IA</u>	Address: <u>229 East Park Avenue, Waterloo, IA 50703</u>
Telephone: <u>(319) 268-5151</u>	Telephone: <u>(319) 235-0311 Ext. 138</u>
Email: <u>Stephanie.Sheetz@cedarfalls.com</u>	Email: <u>bschoon@inrcog.org</u>

In Witness Whereof, the City and the Contractor have caused this Agreement to be executed as of the last date listed below.

CONTRACTOR

(Name of Contractor) Kevin Blanshan, Executive Director of INRCOG

By: _____

Its: _____

Date: _____

CITY OF CEDAR FALLS, IOWA

By: _____

Robert M. Green, Mayor

Attest: _____

Jacqueline Danielsen, MMC, City Clerk

Date: _____

Exhibit A

CDBG Entitlement Funding Federal Fiscal Year 2019 (City FY2020): Grant Administration and Technical Services for Coronavirus Aid, Relief, and Economic Security (CARES) (CV-2) Services for Agency, School, and Housing Projects in Cedar Falls, Iowa City Project Number 022353

SCOPE OF WORK CDBG GRANT ADMINISTRATION AND TECHNICAL SERVICES FOR CARES-FUNDED (CV-2) PROJECTS CITY OF CEDAR FALLS, IOWA

Overview

The Iowa Northland Regional Council of Governments (INRCOG) is proposing to administer the City of Cedar Falls' (City) Community Development Block Grant Agency, School, and Grant programs, all of which are funded through the City's Community Development Block Grant (CDBG) CARES (CV-2) allocation.

Qualifications

Housing Rehabilitation and CDBG Experience

As a public agency created under Chapter 28E of the Iowa Code, INRCOG serves a six-county area. The City of Cedar Falls is a member in good standing our staff has built a solid relationship with the City's staff. We are located in close proximity to Cedar Falls City Hall and we are very familiar with the community, including its infrastructure, services and its elected and appointed officials.

Our agency is proud of the working relationships we have built with numerous federal and state departments, as we have administered numerous programs on behalf of our local government members. Included amongst those agencies are the US Department of Commerce, Economic Development Administration; US Department of Agriculture; Federal Highway and Federal Transit Administrations; Federal Emergency Management Agency; Iowa Economic Development Authority; Iowa Department of Transportation; Iowa Department of Natural Resources; Iowa Homeland Security and Emergency Management; and the Iowa Finance Authority. INRCOG also provides staff and oversight for several regional bodies including the Black Hawk County Metropolitan Transportation Organization; Regional Transportation Authority; Regional Transit Commission; Regional Economic Development Commission; and Regional Housing Council. Further, our agency has acted as the procurement and fiscal agent for multi-county emergency management regions. Through our work, our agency has developed relationships with several non-profit organizations, including administration of housing-related grants which involves working directly with several entities such as The Salvation

Army, Iowa Heartland Habitat for Humanity, Cedar Valley Friends of the Family, Operation Threshold, Exceptional Persons, Inc., Northeast Iowa Area Agency on Aging; Northeast Iowa Community Action Corporation; Community Based Services; and House of Hope.

INRCOG has extensive housing rehabilitation and repair experience under the Iowa Economic Development Authority's (IEDA) Housing Rehabilitation and Iowa Finance Authority's (IFA) Local Housing Trust Fund programs. IEDA's program is funded through the CDBG program, as administered by the US Department of Housing and Urban Development, and the IFA program is funded through the State Housing Trust Fund. We also have a familiarity with the HOME Investment Partnership Program as administered by the US Department of Housing and Development. INRCOG has administered housing trust fund grants for the Iowa Northland Regional Housing Council since 2003 and since 2014 for the Waterloo Housing Trust Fund. Through the trust funds, our staff has developed and administered annual homeowner repair programs that serve approximately ten individual households per year. In addition to administering the individual home improvement programs, INRCOG has managed numerous housing acquisition programs, as funded by the Hazard Mitigation Grant and CDBG Programs, following disasters in 1993, 1999, 2000, 2008, and 2016.

Our staff writes the grants for these programs for our member local governments and we performs all administrative tasks relative to construction, finance, and professional service functions associated with the programs. We have completed all IEDA basic and updated trainings associated with administering CDBG funds, specifically those associated with environmental assessments, Davis-Bacon (prevailing wage) compliance, historical preservation review and approval, Section 3 (hiring practices) compliance, fair housing standards, lead-based paint testing and certification, radon testing, and contractor procurement. INRCOG is accustomed to developing the necessary contracts, developing file and program management techniques, assisting with city audits, successfully preparing for and completing IEDA monitoring reviews, conflict mediation, financial management, and closeout processes associated with CDBG projects.

Primary INRCOG Staff Members

The primary contacts for this proposal and program are

- Brian Schoon, Director of Development (bschoon@inrcog.org);
- Cindy Knox, Housing Planner II (cknox@inrcog.org);
- Rose Phillips, Housing Planner II (rphillips@inrcog.org).

Brian Schoon has been employed by INRCOG since September 1991 and is currently serving as the Director of Development. He is a member of the American Institute of Certified Planners. His responsibilities include supervision, project administration, budget oversight, and planning functions associated with INRCOG's housing, planning, and economic development efforts, including numerous CDBG projects funded by the Iowa Economic Development Authority (IEDA). Schoon also oversees the Iowa Northland Regional Housing Council and its local Housing Trust Funds and staffs the Waterloo Housing Trust Fund and its financial programs. He is currently providing planning services to the City, including updating the Consolidated and Annual Action Plans related to its current HUD CDBG Entitlement Program. Schoon has a Bachelors' degree

in Landscape Design from South Dakota State University and a Masters' degree in Community and Regional Planning from Iowa State University.

Cindy Knox has worked as a housing program specialist for INRCOG for 13 years. Knox has administered nearly two dozen CDBG housing rehab programs, as well as other housing programs awarded to our member communities from the US Department of Agriculture, Federal Home Loan Bank, and Iowa Finance Authority. She has managed homebuyer and down-payment assistance programs; housing inspection programs; and emergency and rural repair programs for our regional Housing Council. Knox is a Certified Lead-Based Paint Sampling Technician and has knowledge of Iowa Minimum Housing and Housing Quality Standards. Knox has a Bachelor's degree in Design and the Human Environment from the University of Northern Iowa.

Rose Phillips has been with INRCOG since early 2017 and is responsible for managing CDBG housing rehabilitation programs for our member communities. She also develops housing needs assessments and manages post-disaster housing acquisition programs for our member local governments. Phillips has a Bachelors' degree in Environmental Studies from Mount Holyoke College and a Masters' degree in Urban and Regional Planning from the University of Iowa.

Description of Technical Services, Grant Administration, and Organizational Capacity

INRCOG, through its existing staff, will administer the City's Fiscal Year 2019 CARES (CV-2) Funds

Agency Programs and the School Grant program, as funded by US Department of Housing and Urban Development (HUD) through the Iowa Department of Economic Development Authority (IEDA). INRCOG will assist with providing agency and school grants, all under the supervision of City staff. Included in each, INRCOG will provide general and technical administrative services, as well as expense and monitoring services associated with the contracted programs.

INRCOG will present any necessary approvals or reports to the City's staff. Further, as HUD's subrecipient, the City will be responsible for obtaining HUD reimbursement for all expenses under this proposal with INRCOG assisting with obtaining said reimbursements. Likewise, INRCOG will assist the City with any necessary HUD or CDBG reports, as requested.

Budget

INRCOG is prepared to offer the administrative services for a not-to-exceed price for each unit or task completed during the City fiscal year, as outlined below. Said administrative expenses will be billed on an hourly basis, using rates that will be defined in the contract between the City and INRCOG.

- **General Administration-Environmental Review and Release of Funds**
 - *INRCOG: \$3,000*
- **Agency Awards Program (to City-Determined Agencies)**
 - Approximately \$5,500/Agency to Six (6) Agencies (Includes all Administration Procurement, Monitoring, and Award expenses)
 - *INRCOG Expense: ~~\$7,250~~ \$13,500*
- **City Equipment**
 - Procurement and Administration
 - *INRCOG Expense: ~~\$11,000~~ \$4,750*
- **School Equipment**
 - Procurement and Administration
 - *INRCOG Expense: \$11,000*

If accepted by the City, INRCOG is willing to negotiate a contract utilizing the City's standard agreement. INRCOG currently meets the City's insurance requirements and has attached a certificate as evidence.

As with prior contracts, INRCOG will provide monthly invoices to the City for services provided by our staff. Services covered by the agreement will be assigned an individual, unique program number through which expenses will be tracked and monitored within INRCOG's monthly financial reports and annual independent audit. INRCOG shall make all financial records available to the City upon request.

Time of Performance

Work under this proposal would begin upon execution of an agreement and completion would be no later than ~~December 31st, 2024~~ June 30, 2022. INRCOG may propose an extension to the negotiated agreement, in the event it is unable to complete the services defined above. Accordingly, the completion date may be extended for a period of up to six (6) months upon written request of INRCOG documenting a good faith effort to complete performance in a timely manner.

Project Review

At least annually, but not later than May 1st, ~~2024~~ 2022 during the contract timeframe, the City and INRCOG will meet to review INRCOG's performance with regard to the services provided to the City. Extending the existing agreement for future years(s) may also be discussed at that time.

Exhibit B

**State CDBG Funding: Project Delivery for Coronavirus Aid, Relief, and
Economic Security (CARES) (CV-2) Services for Agency, School, and
Housing Projects in Cedar Falls, Iowa
City Project Number 022353**

Original 12/13/11
Revision 01/31/2017

INSURANCE REQUIREMENTS FOR CONTRACTORS FOR THE CITY OF CEDAR FALLS

*** This document outlines the insurance requirements for all Contractors who perform work for the City of Cedar Falls. The term “contractor” as used in this document shall be defined as the general contractor, artisan contractor, or design contractor that will be performing work for the City of Cedar Falls under contract.

1. All policies of insurance required hereunder shall be with an insurer authorized by law to do business in Iowa. All insurance policies shall be companies satisfactory to the City and have a rating of A-, VII or better in the current A.M. Best Rating Guide.
2. All Certificates of Insurance required hereunder shall include the Cancellation & Material Change Endorsement. A copy of this endorsement is attached in Exhibit 1.
3. Contractor shall furnish a signed Certificate of Insurance to the City of Cedar Falls, Iowa for the coverage required in Exhibit 1. Such Certificates shall include copies of the following endorsements:
 - a) Commercial General Liability policy is primary and non-contributing
 - b) Commercial General Liability additional insured endorsement – See Exhibit 1
 - c) Governmental Immunities Endorsement – See Exhibit 1

Copies of additional insured endorsements, executed by an authorized representative from an Insurer duly licensed to transact business at the location of the jobsite, must be provided prior to the first payment.

Contractor shall, upon request by the City, provide Certificates of Insurance for all subcontractors and sub-sub-contractors who perform work or services pursuant to the provisions of this contract.

4. Each certificate shall be submitted to the City of Cedar Falls.
5. Failure to provide minimum coverage shall not be deemed a waiver of these requirements by the City of Cedar Falls. Failure to obtain or maintain the required insurance shall be considered a material breach of this agreement.
6. Failure of the Contractor to maintain the required insurance shall constitute a default under this Contract, and at City's option, shall allow City to terminate this Contract for cause and/or purchase said insurance at Contractor's expense.
7. Contractor shall be required to carry the following minimum coverage/limits or greater, if required by law or other legal agreement; as per Exhibit 1:
 - This coverage shall be written on an occurrence, not claims made form. All deviations or exclusions from the standard ISO commercial general liability form CG 001 shall be clearly identified and shall be subject to the review and approval of the City.
 - Contractor shall maintain ongoing CGL coverage for at least 2 years following substantial completion of the Work to cover liability arising from the products-completed operations hazard and liability assumed under an insured contract.
 - Governmental Immunity endorsement identical or equivalent to form attached.
 - Additional Insured Requirement – See Exhibit 1.
The City of Cedar Falls, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers shall be named as an additional insured on General Liability Policies for all classes of contractors.

Contractors shall include coverage for the City of Cedar Falls as an additional insured including ongoing and completed operations coverage equivalent to: ISO CG 20 10 07 04* and ISO CG 20 37 07 04**

* ISO CG 20 10 07 04 "Additional Insured – Owners, Lessees or Contractors – Scheduled Person or Organization"

** ISO CG 20 37 07 04 "Additional Insured – Owners, Lessees or Contractors – Completed Operations"

8. **Errors & Omissions:** If the contract's scope of services includes design work or other professional services, then Contractor shall maintain insurance coverage for errors, omissions and other wrongful acts or omissions (except for intentional acts or omissions), arising out of the professional services performed by Contractor. Contractor shall maintain continuous Errors & Omissions coverage for a period commencing no later than the date of the contract, and continuing for a period of no less than 2 years from the date of completion of all work completed or services performed under the contract. The limit of liability shall not be less than \$1,000,000.
9. **Separation of Insured's Provision:** If Contractor's liability policies do not contain the standard ISO separation of insured's provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.
10. **Limits:** By requiring the insurance as set out in this Contract, City does not represent that coverage and limits will necessarily be adequate to protect Contractor and such coverage and limits shall not be deemed as a limitation on Contractor's liability under the indemnities provided to City in this Contract. The City will have the right at any time to require liability insurance greater than that otherwise specified in Exhibit 1. If required, the additional premium or premiums payable shall be added to the bid price.
11. **Indemnification (Hold Harmless) Provision:** To the fullest extent permitted by law, the Contractor agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Cedar Falls, Iowa, its elected and appointed officials, directors, employees, agents and volunteers working on behalf of the City of Cedar Falls, Iowa against any and all claims, demands, suits or loss, including any and all outlay and expense connected therewith, and for damages which may be asserted, claimed or recovered against or from the City of Cedar Falls, Iowa, its elected and appointed officials, directors, employees, agents and volunteers working on behalf of the City of Cedar Falls, Iowa, including, but not limited to, damages arising by reason of personal injury, including bodily injury or death, and property damages, which arises out of or is in any way connected or associated with the work and/or services provided by the Contractor to the City of Cedar Falls, Iowa pursuant to the provisions of this contract to the extent arising out of the errors, omissions or negligent acts of the Contractor, its agents, employees, subcontractors or others working on behalf of the Contractor. It is the intention of the parties that the City of Cedar Falls, Iowa, its elected and appointed officials, directors, employees, agents and volunteers working on behalf of the City of Cedar Falls, Iowa shall not be liable or in any way responsible for the injury, damage, liability, loss or expense incurred by the Contractor, its officers, employees, subcontractors, and others affiliated with the Contractor due to accidents, mishaps, misconduct, negligence or injuries either in person or property resulting from the work and/or services performed by the

Contractor pursuant to the provisions of this contract, except for and to the extent caused by the negligence of the City of Cedar Falls, Iowa.

The Contractor expressly assumes full responsibility for damages or injuries which may result to any person or property by reason of or in connection with the work and/or services provided by the Contractor to the City of Cedar Falls, Iowa pursuant to this contract to the extent arising out of the errors, omissions or negligent acts of the Contractor, its agents, employees, subcontractors or others working on behalf of the Contractor, and agrees to pay the City of Cedar Falls, Iowa for all damages caused to the City of Cedar Falls, Iowa premises resulting from the work and/or services of the Contractor, its officers, employees, subcontractors, and others affiliated with the Contractor to the extent arising out of such errors, omissions or negligent acts.

The Contractor represents that its activities pursuant to the provisions of this contract will be performed and supervised by adequately trained and qualified personnel, and the Contractor will observe, and cause its officers, employees, subcontractors and others affiliated with the Contractor to observe all applicable safety rules.

12. Waiver of Subrogation: To the extent permitted by law, Contractor hereby releases the City of Cedar Falls, Iowa, its elected and appointed officials, its directors, employees, agents and volunteers working on behalf of the City of Cedar Falls, Iowa, from and against any and all liability or responsibility to the Contractor or anyone claiming through or under the Contractor by way of subrogation or otherwise, for any loss or damage to property caused by fire or any other casualty and for any loss due to bodily injury to Contractor's employees. This provision shall be applicable and in full force and effect only with respect to loss or damage occurring during the time of this contract or arising out of the work performed under this contract. The Contractor's policies of insurance shall contain a clause or endorsement to the effect that such release shall not adversely affect or impair such policies or prejudice the right of the Contractor to recover thereunder.

Completion Checklist

- Certificate of Liability Insurance (2 pages)
- Additional Insured CG 20 10 07 04
- Additional Insured CG 20 37 07 04
- Governmental Immunities Endorsement

EXHIBIT 1 – INSURANCE SCHEDULE**General Liability (Occurrence Form Only):**

Commercial General Liability	
General Aggregate	\$2,000,000
Products-Completed Operations Aggregate Limit	\$2,000,000
Personal and Advertising Injury Limit	\$1,000,000
Each Occurrence Limit	\$1,000,000
Fire Damage Limit (any one occurrence)	\$ 50,000
Medical Payments	\$ 5,000

Automobile: (Combined Single Limit) \$1,000,000

If the Contractor does not own any vehicles, coverage is required on non-owned and hired vehicles.

Standard Workers Compensation

Statutory for Coverage A	
Employers Liability:	
Each Accident	\$ 500,000
Each Employee – Disease	\$ 500,000
Policy Limit – Disease	\$ 500,000

Umbrella: \$3,000,000

The Umbrella/Excess Insurance shall be written on a per occurrence basis and if the Umbrella/Excess is not written on a follow form basis it shall have the same endorsements as required of the primary policy(ies).

Errors & Omissions: \$1,000,000

**CITY OF CEDAR FALLS, IOWA
ADDITIONAL INSURED ENDORSEMENT**

The City of Cedar Falls, Iowa, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees, and volunteers, are included as Additional Insureds, including ongoing operations CG 2010 07 04 or equivalent, and completed operations CG 2037 07 04 or equivalent. See Specimens.

This coverage shall be primary to the Additional Insureds, and not contributing with any other insurance or similar protection available to the Additional Insureds, whether other available coverage be primary, contributing or excess.

**GOVERNMENTAL IMMUNITIES ENDORSEMENT
(For use when including the City as an Additional Insured)**

1. Nonwaiver of Government Immunity. The insurance carrier expressly agrees and states that the purchase of this policy and the including of the City of Cedar Falls, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Cedar Falls, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.
2. Claims Coverage. The insurance carrier further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.
3. Assertion of Government Immunity. The City of Cedar Falls, Iowa shall be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurance carrier. Nothing contained in this endorsement shall prevent the carrier from asserting the defense of governmental immunity on behalf of the City of Cedar Falls, Iowa.
4. Non-Denial of Coverage. The insurance carrier shall not deny coverage under this policy and the insurance carrier shall not deny any of the rights and benefits accruing to the City of Cedar Falls, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Cedar Falls, Iowa.
5. No Other Change in Policy. The insurance carrier and the City of Cedar Falls, Iowa agree that the above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

CANCELLATION AND MATERIAL CHANGES ENDORSEMENT

Thirty (30) days Advance Written Notice of Cancellation, Non-Renewal, Reduction in coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: Risk Management Office, City of Cedar Falls, City Hall, 220 Clay Street, Cedar Falls, Iowa 50613. This endorsement supersedes the standard cancellation statement on the Certificate of Insurance to which this endorsement is attached. Contractor agrees to furnish the City with 30 days advance written notice of cancellation, non-renewal, reduction in coverage and/or limits, and 10 days advance written notice of non-payment of premium.

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 10 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – SCHEDULED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):
Location(s) Of Covered Operations

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:
1. Your acts or omissions; or
 2. The acts or omissions of those acting on your behalf;

- in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.
- B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:
- This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

All terms and conditions of this policy apply unless modified by this endorsement.

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 37 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):
Location And Description Of Completed Operations
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at

the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

All terms and conditions of this policy apply unless modified by this endorsement.

Exhibit C

**State CDBG Funding: Project Delivery for Coronavirus Aid, Relief, and Economic Security (CARES) (CV-2) Services for Agency, School, and Housing Projects in Cedar Falls, Iowa
City Project Number 022353**

2/9/12

STANDARD TERMS AND CONDITIONS FOR CONTRACTS BETWEEN CONTRACTORS WHO PERFORM PROFESSIONAL SERVICES AND THE CITY OF CEDAR FALLS

This document outlines the Standard Terms and Conditions for all Contractors who perform work or services for the City of Cedar Falls under a contract. The term, "Contractor," as used in this document, includes an engineer, an architect, and any other design professional providing professional services to the City of Cedar Falls, Iowa, under a contract (but excludes construction contractors).

1. This Contract may not be modified or amended except by a writing signed by an authorized representative of the City of Cedar Falls and of the Contractor.
2. Time is of the essence of this Contract.
3. Contractor shall be an independent contractor with respect to the services to be performed under this Contract. Neither Contractor nor its subcontractors, agents, or employees, shall be deemed to be employees or agents of the City.
4. Contractor shall perform all duties in accordance with all applicable federal, state and local laws and regulations.
5. If Contractor breaches this Contract, the City shall have all remedies available to it at law or in equity.
6. Severability. If any provision of this Contract is declared invalid, illegal, or incapable of being enforced by any court of competent jurisdiction, all of the remaining provisions of this Contract shall nevertheless continue in full force and effect, and no provision shall be deemed dependent upon any other provision unless so expressed herein.
7. Assignment. Contractor may not assign this Contract or any of its rights or obligations hereunder, without the prior written consent of the City, which consent may be withheld in the sole and absolute discretion of the City.
8. Survival of Obligations. All obligations and duties which by their nature extend beyond the term of this Contract shall survive the expiration or termination of this Contract.

9. Governing Law; Jurisdiction; Venue and Trial. This Contract shall be construed in accordance with, and all disputes hereunder shall be governed by, the laws of the State of Iowa, excluding its conflicts of law rules. The parties hereto agree that the exclusive jurisdiction and venue shall be in the Iowa District Court for Black Hawk County, and in no other jurisdiction or location, and shall not be removed to federal court. The parties hereby agree to waive the right to trial by jury and agree to submit all disputes to a trial by judge alone. The parties agree that no disputes under this Contract shall be submitted to binding arbitration, but may be submitted to mediation by mutual consent of both parties.

10. Any failure of Contractor to comply with the Insurance Requirements for Contractors for the City of Cedar Falls set forth on Attachment B, shall constitute a default under this Contract.

11. Attorneys' Fees. In the event of litigation, the City shall under no circumstances be obligated for payment of any attorneys' fees of Contractor or any other party, arising out of such litigation.

12. Payment. Payment of Contractor's invoices shall be due no sooner than thirty (30) days from the date of invoice. In the event any invoices are not paid within thirty (30) days, the City shall pay interest thereon at the rate provided for by Section 668.13(3), Code of Iowa, computed monthly.

13. The City shall not be obligated to maintain confidentiality of Contractor documents or records that are furnished to the City if such documents are public records under the Iowa Open Records Law, Chapter 22, Code of Iowa, and the City shall have no responsibility to Contractor for disclosure of such records.

14. Under no circumstances shall the City waive any damages against the Contractor or any other party arising out of any breach of this Contract, whether consequential, indirect, special, or punitive damages.

15. Under no circumstances shall the Contractor's liability to the City be limited to any specific amount or sum, whether that amount is the compensation paid by the City to the Contractor under this Contract, or the dollar amount of coverage provided for in the Insurance Requirements for Contractors for the City of Cedar Falls, Attachment A.

16. No waiver of the City's subrogation rights against the Contractor or any other party shall conflict with the provisions of the City Insurance Requirements, Attachment A.

17. Limitations Period. There shall be no limitation, except as provided for by Iowa law, on the period of time within which the City may make any claim against the Contractor or other party under the provisions of this Contract.

18. This Contract shall not be binding on the City unless and until approved by the City Council of the City at a duly constituted meeting, and signed by the Mayor and City Clerk of the City.

19. Warranties. Contractor represents and warrants that all services furnished to the City under this Contract shall be furnished in a skilled and workmanlike manner, in accordance with the degree of skill and care that is required by current, good and sound practices applicable to the Contractor's industry or profession, and as otherwise required by applicable law.

20. Force Majeure. Neither party to this Contract shall be liable to the other party for delays in performing the services, or for the direct or indirect cost resulting from such delays, that may result from acts of God, acts of governmental authorities, extraordinary weather conditions or other natural catastrophes, or any other cause beyond the reasonable control or contemplation of either party. Each party will take reasonable steps to mitigate the impact of any force majeure.


DEPARTMENT OF COMMUNITY DEVELOPMENT

City of Cedar Falls
 220 Clay Street
 Cedar Falls, Iowa 50613
 Phone: 319-273-8600
 Fax: 319-273-8610
www.cedarfalls.com

MEMORANDUM
Planning & Community Services Division

TO: Honorable Mayor Robert M. Green and City Council
FROM: Thomas Weintraut, Planner III
DATE: March 10, 2022
SUBJECT: Craig Industries, Inc. Amended Developmental Procedures Agreement

In August 2006, the City of Cedar Falls and Craig Industries, Inc. entered into a Developmental Procedures Agreement that allowed Craig Industries (Craig Ceilley) to excavate sand from his 11 acre parcel of land near the intersection of Lincoln Street and Independence Street in Northern Cedar Falls. The intent of the Agreement is that when the sand extraction operation is complete, Craig Industries will transfer ownership of this property as a lake and park to the City of Cedar Falls.

In February 2017, Mr. Ceilley requested an amendment to the original Developmental Procedures Agreement to continue the sand extraction operation for an additional five (5) years. Craig Industries has made significant process with the sand extraction but approximately 30% of the excavation works remains to be completed. The 2017 Developmental Procedures Agreement has expired and staff and Craig Industries have been working over the past few months to amend this Agreement to allow for the completion of sand excavation activities and the eventual ownership transfer to the City of the lake and surrounding park area.

The attached Amended and Restated Developmental Procedures Agreement will allow for the continuation of the sand extraction activities through the anticipated project completion. The Amended and Restated Developmental Procedures Agreement would extend the deadline for an additional five (5) years (March 2027) with the ability for a second 5 year period if necessary in accordance with Section 8 of the Amended and Restated Developmental Procedures Agreement.

The Developmental Procedures Agreement includes one revision:

Section 4: The access point from Lincoln Street has been removed at the request of Craig Industries, Inc. The access point has not been used for the past 10 years and the access is overgrown and therefore not needed. This access point has been removed from the Craig Industries Vicinity Map, attached to the Developmental Procedures

Agreement as Exhibit "A".

City staff and Craig Industries are both satisfied with the terms and conditions of the Amended and Restated Developmental Procedure Agreement. This project is mutually beneficial providing Craig Industries the opportunity for ongoing sand extraction and the City of Cedar Falls will ultimately receive the lake and property to be incorporated into the City's park system for the North Cedar area.

The Community Development Department recommends that City Council Adopt and approve the following:

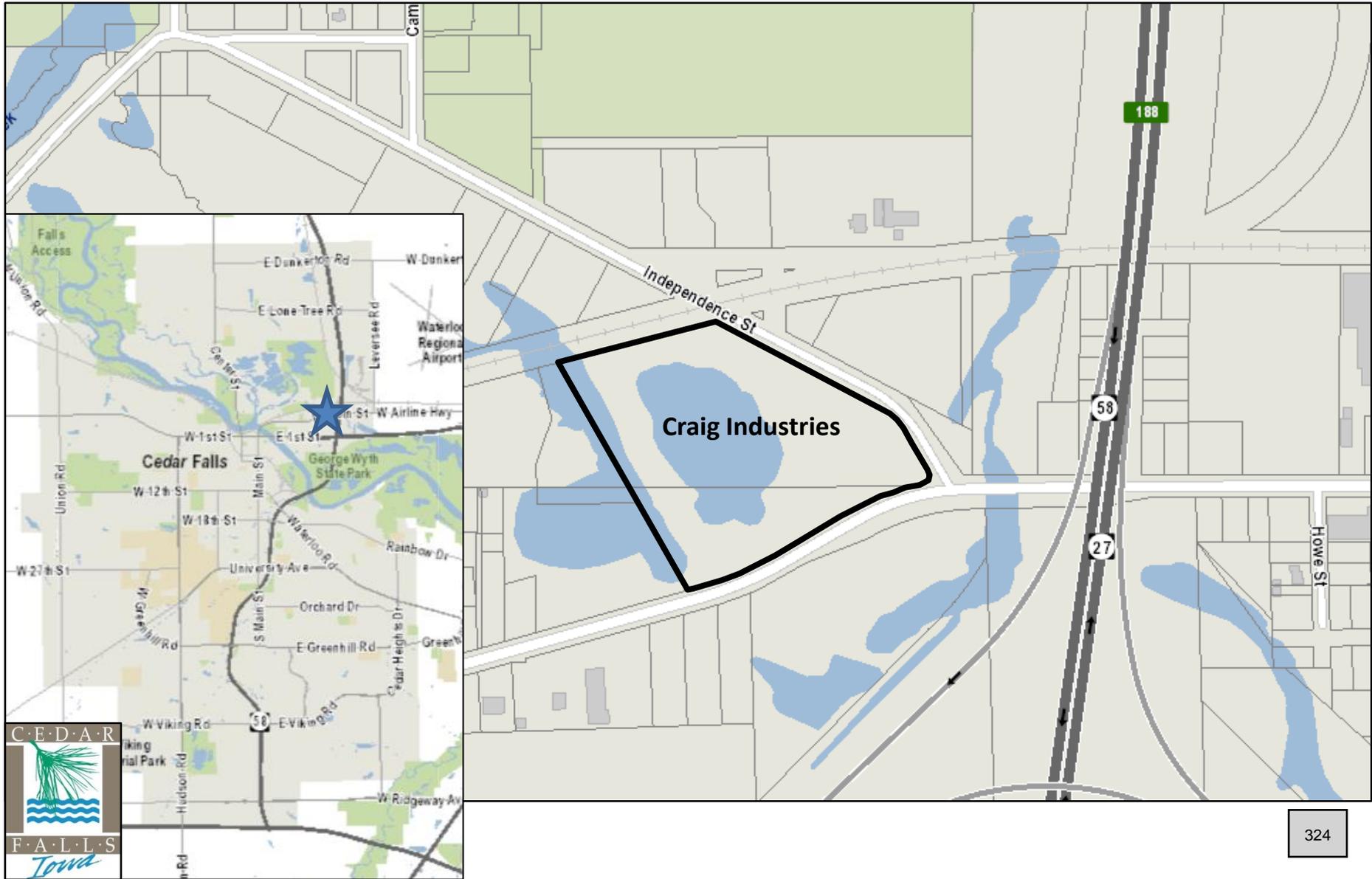
Resolution approving and authorizing execution of an Amended and Restated Developmental Procedures Agreement between the City of Cedar Falls, Iowa, and Craig Industries, Inc., an Iowa Corporation, which original Developmental Procedures Agreement was entered into as a condition of rezoning of certain property under Cedar Falls Ordinance No. 2587.

If you have any questions regarding this project, please contact the Community Development Department.

xc: Stephanie Sheetz, Community Development Director
Chase Schrage, Director of Public Works
Kevin Rogers, City Attorney
Craig Ceilley, Craig Industries

Craig Industries, Inc. Amended Development Procedure Agreement Location Map

Item 32.



RESOLUTION NO. _____

RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF AN AMENDED AND RESTATED DEVELOPMENTAL PROCEDURES AGREEMENT BETWEEN THE CITY OF CEDAR FALLS, IOWA, AND CRAIG INDUSTRIES, INC., AN IOWA CORPORATION, WHICH ORIGINAL DEVELOPMENTAL PROCEDURES AGREEMENT WAS ENTERED INTO AS A CONDITION OF REZONING OF CERTAIN PROPERTY UNDER CEDAR FALLS CITY ORDINANCE NO. 2587.

WHEREAS, Craig Industries, Inc., (hereinafter "Craig Industries"), and the City of Cedar Falls, Iowa (hereinafter the "City"), entered into that certain Developmental Procedures Agreement dated the 14th day of August, 2006, relating to, and constituting, one of the conditions to rezoning of certain real estate from the M-1 Light Industrial Zoning District to the M-2 Heavy Industrial Zoning District, pursuant to City Ordinance No.2587 adopted August 14, 2006, and filed in the office of the Black Hawk County Recorder on August 25, 2006, as Doc. #2007-004760; and

WHEREAS, Craig Industries and the City agreed to amend the August 14, 2006, Development Procedures Agreement on February 20, 2017, to continue the sand extraction on the said real estate rezoned to M-2 Heavy Industrial Zoning District: and

WHEREAS, the real estate which was rezoned pursuant to Ordinance No. 2587 is legally described as follows, to-wit:

A part of the Southeast Quarter of the Southwest Quarter of Section No. Six (6), and a part of the Northeast Quarter of the Northwest Quarter of Section No. Seven (7) all in Township No. Eighty-nine (89) North, Range No. Thirteen (13) West of the Fifth Principal Meridian, Black Hawk County, Iowa, described as follows: Commencing at the point of intersection of the Southeasterly line of the right of way of the Illinois Central Railroad with the Southwesterly line of Independence Avenue in Cedar City, Black Hawk County, Iowa, running thence Southeasterly along the Southwesterly line of Independence Avenue to the point of intersection of the Southwesterly line of Independence Avenue and the center line of U.S. Highway No. 20; thence Westerly along the center line of said U.S. Highway No. 20 to a point that is Twenty-eight and one-half (28Y2) Rods East of the West line of the Northeast Quarter of the Northwest Quarter of Section No. Seven (7) measured along the center line of said U.S. Highway No. 20; thence Northwesterly on a straight line to a point on the Southeasterly line of the right of way of the Illinois Central Railroad, which point is seven (7) Rods East of the West line of the Southeast Quarter of the Southwest Quarter of Section No. Six (6) measured along the Southeasterly line of the right of way of the Illinois Central Railroad; thence Northeasterly along the Southeasterly line of said right of way to the place of beginning.

Except that part conveyed to Black Hawk County, Iowa, and State of Iowa for road purposes by deeds recorded in the office of the Recorder of Black Hawk County, Iowa, in Book 79 of Land Deeds, at Pages 47 and 63, and Book 83 of Land Deeds, at page 263 respectively (hereinafter the "Real Estate"); and

WHEREAS, the Developmental Procedures Agreement as amended expired on February 20, 2022, five (5) years after the effective date of said amendment, and Craig Industries has requested that the City agree to another extension of said Development Procedures Agreement, and the City is willing to extend said Developmental Procedures Agreement, on condition that said Agreement be amended to include additional terms and provisions that are in the best interests of the City; and

WHEREAS, Craig Industries is in Agreement with the terms and conditions proposed by the City; and

WHEREAS, the City Council of the City has been presented with a proposed Amended and Restated Developmental Procedures Agreement pursuant to which Craig Industries will be granted an extension of the original Development Procedures Agreement, on the terms and conditions set forth therein; and

WHEREAS, the City Council of the City deems it to be in the best interests of the City to approve the proposed Amended and Restated Developmental Procedures Agreement with Craig Industries, on the terms and conditions stated therein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR FALLS, IOWA:

1. That the proposed Amended and Restated Developmental Procedures Agreement to be entered into by and between Craig Industries, Inc., and the City of Cedar Falls, Iowa, be and the same is in all respects authorized, approved and confirmed, conditioned, however, upon execution of all documents which in the opinion of the Cedar Falls City Attorney are necessary to assure that Craig Industries, Inc., has title to the Real Estate, free and clear of liens and encumbrances, which determination by the City Attorney shall be made prior to the execution of the Amended and Restated Developmental Procedures Agreement by the Mayor and City Clerk.

2. That the form and content of the Amended and Restated Developmental Procedures Agreement, the provisions of which are incorporated herein by reference, be and the same are hereby in all respects authorized, approved and confirmed, and the Mayor and the City Clerk be and they are hereby authorized, empowered and directed to execute, attest, seal and deliver the Amended and Restated Developmental Procedures Agreement for and on behalf of the City in substantially the form and content now before this meeting, but with such changes, modifications, additions or deletions therein as shall be approved by such officers, and that the Mayor and the City Clerk are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Amended and Restated Development Procedures Agreement as executed. The City Clerk is directed to cause a copy of the Amended and Restated Development Procedures Agreement to be filed with the Black Hawk County Recorder.

PASSED AND APPROVED this _____ day of _____, 2022

Robert M. Green, Mayor

(SEAL)

Attest:

Jacqueline Danielson, MMC, City Clerk

Prepared By: Kevin Rogers, City Attorney, City of Cedar Falls, 220 Clay Street, Cedar Falls, Iowa 50613

AMENDED AND RESTATED DEVELOPMENTAL PROCEDURES AGREEMENT

THIS AMENDED AND RESTATED DEVELOPMENTAL PROCEDURES AGREEMENT (hereinafter the "Amended Agreement") is entered into effective on the _____ day of _____ 2022, by and between the City of Cedar Falls, Iowa (hereinafter the "City"), and Craig Industries Inc., an Iowa corporation (hereinafter "Craig Industries").

WITNESSETH:

WHEREAS, the City and Craig Industries entered into that certain Developmental Procedures Agreement dated the 14th day of August, 2006 (hereinafter the "Original Agreement") with respect to, and as a condition of, the rezoning of certain real estate from M-1 Light Industrial District to M-2 Heavy Industrial District pursuant to City of Cedar Falls Ordinance No. 2587 adopted on August 14, 2006, and filed on August 25, 2006, as Doc. #2007-004760, in the Office of the Recorder of Black Hawk County, Iowa; and

WHEREAS, the real estate which was rezoned as provided in Ordinance No. 2587, and which was the subject of the Original Agreement, is legally described as follows:

A part of the Southeast Quarter of the Southwest Quarter of Section No. Six (6), and a part of the Northeast Quarter of the Northwest Quarter of Section No. Seven (7) all in Township No. Eighty-nine (89) North, Range No. Thirteen (13) West of the Fifth Principal Meridian, Black Hawk County, Iowa, described as follows: Commencing at the point of intersection of the Southeasterly line of the right of way of the Illinois Central Railroad with the Southwesterly line of Independence Avenue in Cedar City, Black Hawk County, Iowa, running thence Southeasterly along the Southwesterly line of Independence Avenue to the point of intersection of the Southwesterly line of Independence Avenue and the center line of U.S. Highway No. 20; thence Westerly along the center line of said U.S. Highway No. 20 to a point that is Twenty-eight and one-half (28½) Rods East of the West line of the Northeast Quarter of the Northwest Quarter of

Section No. Seven (7) measured along the center line of said U.S. Highway No. 20; thence Northwesterly on a straight line to a point on the Southeasterly line of the right of way of the Illinois Central Railroad, which point is seven (7) Rods East of the West line of the Southeast Quarter of the Southwest Quarter of Section No. Six (6) measured along the Southeasterly line of the right of way of the Illinois Central Railroad; thence Northeasterly along the Southeasterly line of said right of way to the place of beginning.

Except that part conveyed to Black Hawk County, Iowa, and State of Iowa for road purposes by deeds recorded in the office of the Recorder of Black Hawk County, Iowa, in Book 79 of Land Deeds, at Pages 47 and 63, and Book 83 of Land Deeds, at page 263 respectively (hereinafter the "Real Estate"); and

WHEREAS, paragraph 8 of the Original Agreement provided that the industrial activity described therein shall terminate ten (10) years after the date of the Original Agreement, unless the City affirmatively approves an extension for good cause, and upon showing that such extension shall not materially impact the Real Estate and its surroundings; and

WHEREAS, the ten (10) year period specified in the Original Agreement ended on August 14, 2016, and Craig Industries did request and receive an extension by way of amendment of the Original Agreement on February 20, 2017 (hereinafter the "2017 Amended Agreement") with an option to renew the terms of the Amended Agreement for a second five (5) year period; and

WHEREAS, Craig Industries has requested to restate and extend the term of the 2017 Amended Agreement for an additional five (5) year period; and

WHEREAS, Craig Industries has established to the City's satisfaction that an extension of the 2017 Amended Agreement will not materially impact the Real Estate and its surroundings and that there is good cause for an extension of the 2017 Amended Agreement for a five (5) year period if Craig Industries agrees to certain changes to the provisions of the 2017 Amended Agreement, and Craig Industries has so agreed, and the parties now desire to reduce their agreement to writing.

NOW, THEREFORE, IT IS MUTUALLY COVENANTED AND AGREED BY AND BETWEEN THE CITY AND CRAIG INDUSTRIES, AS FOLLOWS:

The 2017 Amended Agreement dated February 20, 2017, is hereby amended and restated so as to read as follows:

1. As a condition of rezoning of the Real Estate from M-1, light industrial district, to M- 2, heavy industrial district, of Chapter 26, Zoning, of the Cedar Falls Code of Ordinances, the use of the Real Estate shall be limited to sand extraction, and shall adhere to the required conditions and yard setbacks of Cedar Falls Code Section 26-174, M-2 heavy industrial district, including subsection (4), *Yards*.
2. The industrial activities to be conducted on the Real Estate shall not disturb the adjacent wetlands areas as shown on Exhibit "A."
3. Craig Industries has applied for and has received the appropriate Iowa Department of Natural Resources Flood Plain Management Division approval, the U.S. Army Corps of Engineers 404 Permit approval, and all other governmental approvals, federal, state or local, that are necessary for the proposed ongoing and continuing use of and activity on the Real Estate for a five (5) year period, commencing on the effective date of this Amended and Restated Agreement, and

Craig Industries shall also obtain approval from time to time, if necessary, from all appropriate City departments for the ongoing and continuing activity.

4. Access to the Real Estate by trucks and customers' vehicles shall continue at the existing location at Independence Street, as shown on the Craig Industries Vicinity Map, a copy of which is attached hereto, marked as Exhibit "A" and by this reference incorporated into this Amended and Restated Agreement. The access to the Real Estate shall be controlled to limit impacts on street traffic and to minimize tracking of sand onto the roadways. This access point shall be completely removed by Craig Industries at its expense, to City specifications and approvals, no later than the end of the term of this Amended and Restated Agreement, unless the City approves in writing the continued use of the access point.
5. Craig Industries understands that the majority of the Real Estate is situated in the floodway, and agrees to place material stockpiles in the "flood shadow" area of the railroad embankment to minimize any restrictions on the flood flows across the Real Estate. The "flood shadow" area is shown on Exhibit "A," and by this reference incorporated into this Amended and Restated Agreement. The total quantity of stockpiled material on the Real Estate shall be limited to that which remains totally within the "flood shadow" area of the railroad embankment, but in no case shall the stockpiled quantity of material exceed 550 tons or 300 cubic yards at any time during the term of this Amended and Restated Agreement.
6. Craig Industries shall utilize minimal equipment in the operation of the sand pit and, in a projected flooding situation without any notification from the City, shall promptly move all on-site equipment to a location on the Real Estate such that the equipment shall be out of the path of the flood flow, and all fuel tanks and hydraulic reservoirs shall be securely placed a minimum of one foot above the City's projected flood crest.
7. Removal of the existing topsoil, estimated to be two (2) to four (4) feet in depth, shall occur prior to excavation and removal of sand lying below such topsoil. The perimeter of the excavated area shall be shaped to form a lake or pond with an anticipated maximum depth of twelve (12) feet, that shall be suitable for future recreational activities, such as fishing and boating, and to the maximum extent feasible, existing trees and other vegetation on the site shall be preserved. Craig Industries shall plant and maintain appropriate ground cover (prairie or turf grass) on disturbed land areas on the Real Estate for erosion control for the duration of the term of this Amended and Restated Agreement. In addition, the westerly perimeter of the site shall be excavated to allow for the potential of a connection to a contiguous water body with the existing wetlands to the west, subject to review and approval by the City Engineering Division. Craig Industries shall not excavate a connection between the lake or pond on the Real Estate and the existing wetlands to the west without the prior written approval of the City.
8. The ongoing industrial excavation activity on the Real Estate shall be allowed to continue for a period of five (5) years from the effective date of this Amended and Restated Agreement, and the term of this Amended and Restated Agreement shall continue until the end of said five (5) year period; provided, however, that the term of this Amended and Restated Agreement may be extended for a second five (5) year period, upon submission by Craig Industries to the City, at least one hundred eighty (180) days prior to the expiration of the five (5) year term of this Amended and Restated Agreement, of all necessary approval letters from the Iowa Department of Natural Resources Flood Plain Management Division, the U.S. Army Corps of Engineers, and all other applicable governmental approvals, federal, state or local, that are necessary for the proposed industrial activity on the Real Estate to continue. In

the event Craig Industries timely obtains all such necessary governmental approvals for such second five (5) year term, then this 2022 Amended and Restated Agreement shall terminate ten (10) years from the effective date of this 2022 Amended and Restated Agreement.

9. Craig Industries shall confine the excavation and industrial activity on the Real Estate to the area shaded and labeled, 5.6 Acre Pond, on Exhibit "A." Craig Industries shall not extend the excavation and industrial activity beyond the confines of said shaded area labeled, 5.6 Acre Pond, without the prior express written approval of the City. The existing strip of land between the westerly edge of the lake or pond and the wetlands lying to the west thereof shall be maintained to a width of at least fifty (50) feet, which shall remain unexcavated and undisturbed, unless Craig Industries shall obtain the prior express written approval of the City.
10. Once the industrial activity is concluded, but in no event later than the expiration of the term of this Amended and Restated Agreement as provided in Section 8, including any extension, Craig Industries shall remove all of its equipment and other tangible property from the Real Estate and remove or grade any stock piles of materials, and the resulting lake or pond and surrounding land which comprise the Real Estate shall be transferred by Craig Industries to the City by warranty deed, free and clear of all liens and encumbrances, for no payment or other consideration, for use as a City recreational facility. This transfer shall be consistent with the then existing City policies regarding acquisition of property for public or semi-public use. This transfer shall occur within ninety (90) days after the expiration of the term of this Amended and Restated Agreement and this obligation shall survive the termination of this Amended and Substituted Agreement.
11. Craig Industries agrees not to grant any mortgage on, or to suffer or allow any other lien or encumbrance of any nature to be placed on, the Real Estate for the duration of the term of this Amended and Restated Agreement. Prior to the execution of this Amended and Restated Agreement, Craig Industries shall have caused any right, title, claim, lien, encumbrance or other interest in and to the Real Estate that currently exists, to be released from the Real Estate by any such claimant, to the reasonable satisfaction of the City, at the expense of Craig Industries. The recording of this Amended and Restated Agreement shall serve as notice to all third parties of the restriction upon the right of Craig Industries to grant, or to suffer or allow, any lien or encumbrance to be placed upon the Real Estate, as provided herein.
12. This Amended and Restated Agreement shall inure to the benefit of the City, shall be binding upon Craig Industries and its successors and assigns, and shall apply to the Real Estate and shall constitute a covenant that shall run with the land.
13. Upon termination of the term of this Amended and Restated Agreement, should Craig Industries fail or refuse to convey title to the Real Estate to the City, free and clear of all liens and encumbrances, the City shall be entitled to commence litigation against Craig Industries and any other parties claiming any right, title, claim, lien or interest in or to the Real Estate, in order to obtain a court decree of specific performance, compelling Craig Industries to convey the Real Estate to the City by warranty deed, free and clear of all liens and encumbrances, and establishing title of the Real Estate in the City as provided in this Amended and Restated Agreement.
14. In the event the City for any reason is unable to compel Craig Industries to convey the Real Estate to the City upon expiration of the term of this Amended and Restated Agreement , then

the City's rights to the Real Estate under this Amended and Restated Agreement shall be in the nature of an equitable real estate mortgage, which shall entitle the City to foreclose its right, title, lien, claim and interest in and to the Real Estate on the terms provided for in this Amended and Restated Agreement, and to obtain a decree of foreclosure establishing the City's right and title in and to the Real Estate, as being senior and superior to the rights, titles, liens, claims or interests therein of Craig Industries and all other parties.

- 15. In the event the City for any reason is unable to compel Craig Industries to remove any equipment, stock pile material, or debris associated with the sand extraction from the property, the City shall have the right to remove such material and assess the costs to Craig Industries.
- 16. In the event the City commences legal proceedings to enforce the provisions of this Amended and Restated Agreement, the City shall be entitled to judgment for court costs and reasonable attorneys' fees in connection with such litigation.
- 17. Any litigation arising out of the provisions of this Amended and Restated Agreement shall be commenced in the Iowa District Court for Black Hawk County, which shall be the exclusive jurisdiction and venue for all such legal proceedings.

IN WITNESS WHEREOF, the parties hereto have executed this Amended and Restated Developmental Procedures Agreement on the day and year first above written.

CRAIG INDUSTRIES, INC.,
An Iowa Corporation

By: [Signature]
Craig Ceilley, President

CITY OF CEDAR FALLS, IOWA

By: _____
Robert M. Green, Mayor

ATTEST:

Jacqueline Danielsen, MMC,
City Clerk of Cedar Falls, Iowa

STATE OF IOWA, COUNTY OF BLACK HAWK, ss:

This record was acknowledged before me on the 4 day of April, 2022, by Craig Ceilley, as President of Craig Industries, Inc., an Iowa Corporation.



Notary Public in and for the State of Iowa

[Signature]

My Commission Expires:
10-01-2024

STATE OF IOWA, COUNTY OF BLACK HAWK, ss:

This record was acknowledged before me on the ____ day of _____, 2022, by Robert M. Green, as Mayor, and Jacqueline Danielsens, as City Clerk, of the City of Cedar Falls, Iowa.

Notary Public in and for the State of Iowa

My Commission Expires:

Exhibit A

Item 32.



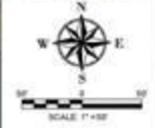
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 • Insurance Claim Investigation •

5105 Nordic Drive
 Cedar Falls, Iowa
 50613-4487
 Phone: (319) 266-0338
 Fax: (319) 266-1515
 www.shoffengineers.com

DESIGNER'S SEAL
 I hereby certify that I am a duly Licensed Professional Engineer in the State of Iowa, License No. 10000, and that I am the Designer of the above project. I am not providing my services under the supervision of another Professional Engineer. I am not providing my services in violation of any laws, rules, or regulations of the State of Iowa. I am not providing my services in violation of any laws, rules, or regulations of the State of Iowa. I am not providing my services in violation of any laws, rules, or regulations of the State of Iowa.

Craig Industries, Inc.
 Cedar Falls, IA
 Vicinity Map

REVISIONS		
NO.	DATE	REVISION
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		





MEMORANDUM

ADMINISTRATION DIVISION
2200 TECHNOLOGY PKWY
CEDAR FALLS, IOWA 50613
319-273-8629
FAX 319-273-8632

OPERATIONS AND
MAINTENANCE DIVISION
2200 TECHNOLOGY PKWY
319-273-8629
FAX 319-273-8632

TO: Mayor Rob Green and City Council
FROM: Brian Heath, Oper./Maint. Division Manager
DATE: April 22, 2022
SUBJECT: Park Equipment Purchase

A handwritten signature in black ink, appearing to read "B. Heath", is written over the "FROM:" line of the memorandum.

The Capital Improvements Program Item number 135 is related to purchase and installation of updated playground equipment for Bess Streeter Park located on Hiawatha Road in northern Cedar Falls. Included in the upgrade is more modern play structure that will also feature a small zip line. All proposed equipment meets current public playground standards for safety.

The CIP has outlined a budgeted amount of \$50,000 for equipment and installation. Quotes were recently received for the equipment and are as follows;

Boland Recreation	\$54,209.00
Cunningham Recreation	\$61,637.00

The quote from Boland Recreation is in order and the lowest quote received. Therefore, it is the recommendation of the public works department to approve a resolution authorizing the expenditure of funds in the amount of \$54,209.00 for the purchase play equipment to be installed at Bess Streeter Park. If approved, this expenditure will be taken from Hotel Motel tax receipts utilizing CIP item 135, Bess Streeter Playground Improvements, and CIP item 142 Park Improvements.

Please feel free to contact me if you have questions.

CC: Chase Schrage, Public Works Director



Bess Streeter Park
Cedar Falls, IA

GD222542

FOR KIDS
AGES
5-12
YEARS



DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

ADMINISTRATION DIVISION
 2200 TECHNOLOGY PKWY
 CEDAR FALLS, IOWA 50613
 319-273-8629
 FAX 319-273-8632

OPERATIONS AND
 MAINTENANCE DIVISION
 2200 TECHNOLOGY PKWY
 319-273-8629
 FAX 319-273-8632

TO: Mayor Rob Green and City Council
FROM: Brian Heath, O/M Division Manager
DATE: Wednesday, April 13, 2022
SUBJECT: Pavement Marking Contract

A handwritten signature in blue ink, appearing to read "B. Heath", is written over the "FROM" and "DATE" lines of the memorandum.

Sealed bids were opened at 2:00 p.m. on April 7th, 2022 for contract pavement marking services. This project encompasses painting of pavement markings including roundabouts, sharrows, bike lanes, crosswalks, parking lots, etc.

Of the four contractor requests that were sent out, two (2) bids were received. Following is a summation of those bids;

Quality Striping Inc. \$46,299.00
 Lazer Line Striping \$55,140.00

The bid documents from Quality Striping were in order and the lowest bid received. Therefore, the Public Works Department is recommending that City Council accept the low bid in the amount of \$46,299.00 and enter into a contract with Quality Striping Inc. to perform pavement marking services for the City of Cedar Falls.

Please feel free to contact me if you have questions or comments.

Cc: Chase Schrage, Public Works Director
 Matt Lukehart, Traffic Operations Supervisor

CITY OF CEDAR FALLS, IOWA
 GENERAL TERMS AND CONDITIONS
 SERVICE/PRODUCT AGREEMENTS

This Agreement is by and between Quality Striping Inc. ("Contractor") and the City of Cedar Falls, Iowa ("City"), and is to be effective on the date last signed by the Contractor or the City below.

1.0. Contractor's Services

1.1. Contractor's services shall consist only of the those services and/or products provided or supplied by Contractor as defined in this Agreement and as listed on Exhibit "A" attached. ("Services" or "Scope of Services")

1.2. Contractor shall not commence or perform any work outside the Scope of Services unless and until authorized in writing by the City. No changes to the Scope of Services shall be valid unless agreed to by both the Contractor and the City in writing. Any work performed or expenses incurred by the Contractor shall be conclusively presumed to be part of the Scope of Services unless a written change order covering such work, and the cost of such work, has been agreed to in advance. If Exhibit "A" includes provisions for contingent services, such services shall not be performed until written authorization is given by the City.

1.3. Contractor shall assign qualified and experienced personnel to perform the Services, and Contractor hereby warrants to the City that Contractor has sufficient experience and financial resources to complete the Services required by this Agreement. Where the Scope of Services identifies particular personnel who shall perform the Services, such personnel shall remain assigned to provide the Services throughout the term of this Agreement, unless otherwise approved in writing by the City. In the event that such particular personnel must be replaced, Contractor agrees to replace such particular personnel with persons of equivalent or better qualifications, as approved by the City.

1.4. Contractor shall perform the Services in a timely manner and in accordance with any schedule set forth in Exhibit "A". The Contractor and the City agree that time is of the essence with respect to Contractor's performance under this Agreement.

1.5. Contractor warrants that its fulfillment of this Agreement will not infringe on or misappropriate the rights of any third party, and that the Contractor has the complete right and full authority to convey ownership of the Services to the City. Contractor shall obtain all required governmental and third-party licenses, approvals and permits for the provision of Services, at Contractor's cost.

1.6. The person signing this Agreement on behalf of the Contractor represents and warrants that the person has full and sufficient authority to execute this Agreement on behalf of the Contractor.

2.0. Compensation

2.1. All bids and prices shall be shown in U.S. Dollars. All prices must remain firm for the duration of this Agreement.

2.2. After inspection (if applicable) and acceptance by the City of Services, City shall pay Contractor in accordance with the payment terms set forth in Exhibit "B". The maximum amount of all payments for Services shall be the amount set forth in Exhibit "B", unless additional Services are agreed upon as set forth in Section 1.2, in which case the maximum amount of all payments shall be adjusted accordingly.

2.3. Following acceptance of Services by the City, payment shall be made to the Contractor within thirty (30) days of receipt of a proper invoice. The invoice shall include, at a minimum. The name and address of the Contractor, the invoice number, the date services were performed or goods were shipped, a general description of the services or

goods, total amount to be paid, any discounts or credits, and the net amount to be paid. The invoice shall be mailed or emailed to the authorized representative of the City listed below, at the address listed below.

2.4. Expenses shall not be reimbursed to the Contractor unless specifically described in Exhibit "B".

2.5. If services in addition to the Scope of Services are agreed upon as set forth in Section 1.2, Contractor must provide a separate invoice for such additional services before payment will be made.

2.6. If the City fails to make any payment when due to the Contractor, the Contractor may charge the City interest on the unpaid balance at the rate of 5% per annum until paid. In addition, Contractor may, after giving seven (7) days written notice to the City, suspend services under this Agreement until such unpaid balance is paid in full.

2.7. Notwithstanding anything to the contrary in this Agreement, the City may withhold payment to Contractor for faulty Services, or if the City is advised of liens or other claims against any Services, including products.

3.0. Taxes.

3.1. The City is exempt from all federal, State of Iowa, and other states' taxes on the purchase of products and services used by the City within the State of Iowa. The City shall provide tax exemption certification as required.

3.2. Any charges for taxes from which the City is exempt will be deducted from invoices before payment is made.

4.0. Ownership and Use of Documents

4.1. All Services to be provided under this Agreement, and any invention, improvement, discovery, or innovation (whether or not patentable) made, conceived or actually reduced to practice by Contractor in the performance of the Scope of Services in this Agreement will be owned exclusively by the City, including all proprietary and intellectual property rights. To the extent not automatically vested in the City, Contractor hereby assigns to the City all right, title and interest in and to the Services, including, without limitation, copyright, patent and trade secret rights. Upon the City's request, Contractor shall execute any additional documents necessary for the City to perfect such ownership rights.

4.2. Notwithstanding Section 4.1, Contractor retains ownership of its pre-existing and proprietary materials and other intellectual property that may be incorporated into the Services.

4.3. Copies of City furnished data that may be relied upon by Contractor are limited to the printed copies (also known as hard copies) that are delivered to the Contractor. Files in electronic media format of text, data, graphics, or of other formats that are furnished by the City to the Contractor are only for the convenience of the Contractor. Any conclusion or information obtained or derived from such electronic files will be at the Contractor's sole risk.

4.4. During the term of this Agreement and following completion or termination of the Agreement, the Contractor and any authorized Subcontractors shall maintain all accounting records and other documentation generated in providing Services under this Agreement. The City or its designee shall be allowed to have access to such information for the purpose of inspection, audit and copying during normal business hours for a period of five (5) years after the final payment by the City, termination of this Agreement, or resolution of all matters under this Agreement, whichever date is latest. No additional compensation shall be paid to Contractor for such retention or inspection by the City or designee.

5.0. Term and Termination.

5.1. The term of this Agreement shall commence on the effective date and end on September 16th 2022 unless earlier terminated under the terms of this Agreement.

5.2. The City may terminate this Agreement at any time for its convenience by giving written notice to the Contractor of such termination and specifying the effective date of the termination, at least thirty (30) calendar days before the effective date of termination. In that event, all finished or unfinished Services, reports and materials

prepared or furnished by the Contractor shall, at the option of the City, become the City's property. If the Agreement is terminated by the City as provided herein, the Contractor shall be paid for all Services which have been authorized, approved and provided up to the effective date of termination. The City will not be subject to any termination fees from the Contractor.

5.3. Either party may terminate this Agreement upon seven (7) calendar days written notice in the event that the other party fails to substantially perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

6.0. Warranties.

6.1. Contractor represents and warrants that Services shall be performed in a manner consistent with the standard of care of other professional service providers in a similar industry and application.

6.2. Contractor represents and warrants that products delivered as part of the Scope of Services, including each component, shall be free of defects and shall conform to the quality standards of the applicable industry and shall meet in all respects the requirements of the Scope of Services. If any defect or sign of deterioration is identified by the City within one year after delivery which is not due to the acts or omissions of the City, Contractor shall, within 15 days after notification by the City, at Contractor's expense, repair, adjust or replace such items to the complete satisfaction of the City.

6.3. Contractor shall be responsible for the quality, technical accuracy, completeness and coordination of all Services under this Agreement. Contractor shall promptly and without charge, provide all corrective work necessary as a result of Contractor's acts, errors or omissions with respect to the quality and accuracy of Contractor's Services.

6.4. Contractor shall be responsible for any and all damages to property or persons as a result of Contractor's acts, errors or omissions in performing the Services under this Agreement, and for any losses or costs to repair or remedy any Services undertaken by the City as a result of any such acts, errors or omissions.

6.5. Contractor's obligations shall exist without regard to, and shall not be construed to be waived by, the availability or unavailability of any insurance, either by the City or by the Contractor. None of the provisions of this Agreement shall be construed as a limitation on the City's right to seek recovery of damages it suffers as a result of Contractor's fault or breach.

7.0. Warranties – Intellectual Property.

7.1. Contractor represents and warrants that the Services produced or provided to the City do not infringe upon any copyright, trademark, trade name, trade dress patent, statutory, common law or any other right of any person or entity.

7.2. Contractor represents and warrants that the Services, and the City's use of the same, and the exercise by the City of the rights granted by this Agreement, shall not infringe upon any other work or violate the rights of publicity or privacy of, or constitute a libel or slander against, any person or entity.

7.3. Contractor represents and warrants that it is the owner of or otherwise has the right to use and distribute the Services contemplated by this Agreement.

8.0. Disputes.

8.1. Should any dispute arise with respect to this Agreement, the parties agree to act immediately to resolve such dispute. Time is of the essence in the resolution of disputes.

8.2. Contractor agrees that, the existence of a dispute notwithstanding, it will continue without delay to carry out all of its responsibilities under this Agreement that are not affected by the dispute and the City shall continue to make payment for all Services that are performed in conformance with this Agreement. Should the Contractor fail to

continue to perform its responsibilities regarding all non-disputed Services, without delay, any additional costs incurred by the City or the Contractor as a result of such failure to proceed shall be borne by the Contractor.

8.3. Should any dispute between the parties remain unresolved, the parties mutually agree to engage in mediation prior to the filing of suit by either party. The cost of mediation shall be divided equally between the parties except that each party shall be responsible for that party's own expenses and attorney fees associated with mediation. The City shall not engage in arbitration of any dispute.

9.0. Indemnification and Hold Harmless.

9.1. To the fullest extent permitted by law, Contractor (for purposes of this Section 9.0, includes employees, subcontractors, agents and others working on behalf of Contractor under this Agreement) agrees to defend (for all non-professional claims), indemnify, and hold harmless the City (for purposes of this Section 9.0 includes elected and appointed officials, employees, and agents working on behalf of the City) against any and all claims, demands, suits or loss, including any and all outlay and expense connected therewith, and for damages, which may be asserted, claimed or recovered against or from the City, including, but not limited to, damages arising by reason of personal injury, including bodily injury or death, and property damage, which arises out of or is in any way connected or associated with the work and/or services provided by the Contractor to the City under this Agreement, to the extent caused by or arising out of the errors, omissions, negligent or intentional acts of the Contractor.

9.2. Contractor's duty of indemnification and to hold harmless includes, but is not limited to, Contractor's breach or alleged breach of the warranties found in Sections 6.0 and 7.0 above, and shall survive the termination of this Agreement. Such duty also includes damage, loss or injury to the City or City property.

9.3. Contractor expressly assumes full responsibility for loss, expense, damages or injuries which may result to the Contractor by reason of or in connection with the work and/or services provided by Contractor under this Agreement to the extent caused by or arising out of the errors, omissions, negligent or intentional acts of the Contractor.

9.4. It is specifically agreed between the parties that this Agreement is not intended to create in the public or any member of the public third party beneficiary status or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage.

10.0. Insurance.

Contractor shall at all times during the performance of this Agreement maintain insurance as set forth in Exhibit "C" unless this insurance requirement is waived by the City in this Section.

Insurance requirement waived: _____ (Signature and title of authorized City employee or officer)

The City may at any time during the term of this Agreement require proof of such insurance.

11.0. Compliance with Laws and Regulations.

11.1. Contractor certifies that in performing this Agreement it will comply with all applicable provisions of federal, state and local laws, ordinances, rules, licenses and regulations and shall make reasonable efforts to ensure that its employees, agents, subcontractors and others working on behalf of the Contractor under this Agreement do the same.

11.2. Contractor is responsible for determining which products are considered to be hazardous chemicals under applicable standards and to provide the most current Safety Data Sheet ("SDS") with the initial shipment of such chemicals. Failure by Contractor to do so may be considered by the City to be delivery of a defective product and its delivery may be refused. It is also the Contractor's responsibility to provide to the City any updated or revised SDS as it becomes available for any such hazardous chemicals sold and delivered to the City.

12.0. Independent Contractor.

Both parties shall act in their individual capacities in the performance of this Agreement and not as agents, employees, partners, joint ventures or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other for any purpose whatsoever.

13.0. Non-Collusion.

13.1. Neither the Contractor, nor anyone acting on behalf of Contractor, has employed any person to solicit or procure this Agreement, nor will the Contractor make any payment or agreement for payment of any compensation in connection with the solicitation or procurement of this Agreement.

13.2. Contractor agrees that there is no agreement, arrangement or understanding expressed or implied, contemplating any division of compensation for Services provided under this Agreement, or in the participation in such Services, directly or indirectly, by any person or entity, except as provided in this Agreement.

13.3. Neither the Contractor, nor anyone acting on behalf of Contractor, has either directly or indirectly entered into any agreement, arrangement or understanding to collude or otherwise take any action in restraint of free competitive procurement in connection with this Agreement.

14.0. Nondiscrimination and Equal Opportunity.

14.1. Contractor will not discriminate against any employee or applicant for employment because of race, sex, color, creed, national origin, marital or familial status, religion, age, disability, sexual orientation, gender identity, genetic information or veteran status, or any other classification protected by federal, state, or local law, except where age or sex is an essential bona fide occupational requirement, or where disability is a bona fide occupational disqualification.

14.2. Contractor shall inform all subcontractors and agents performing under this Agreement of this nondiscrimination and equal opportunity requirement and shall take reasonable steps to ensure their compliance with the same.

15.0. No Conflict of Interest.

Contractor represents, warrants and covenants that no relationship exists or will exist during the term of this Agreement that is a conflict of interest under Iowa law. No employee, officer or agent of the Contractor shall participate in the procurement or performance of this Agreement if a conflict of interest exists as to such person. Should a conflict of interest arise during the term of this Agreement for Contractor or any employee, officer or agent of Contractor, Contractor shall immediately notify the City, in which case this Agreement may be terminated and any excess costs incurred by the City due to such termination shall be paid by Contractor or deducted from any sums yet due to Contractor.

16.0. Force Majeure.

16.1. Force majeure shall be any of the following events: acts of God or the public enemy; compliance with any order, rule, regulation, decree, or request of any governmental authority or agency or person purporting to act as such; acts of war, public disorder, rebellion, terrorism, or sabotage; floods, hurricanes, or other storms; strikes or labor disputes; or any other cause, whether or not of the class or kind specifically named or referred to in this Agreement which is not within the reasonable control of the party affected. A delay in or failure of performance by either party shall not constitute a default in performance nor be the basis for, or give rise to, any claim for damages, if and to the extent such delay or failure is caused by force majeure.

16.2. The party who is prevented from performing by force majeure shall be obligated, within a period not to exceed fourteen (14) calendar days after the occurrence or detection of any such event, to provide notice to the other party setting forth in reasonable detail the nature thereof and the anticipated extent of the delay, and shall remedy such cause as soon as reasonably possible, as mutually agreed between the parties.

16.3. If a remedy to an event of force majeure cannot be agreed upon within a reasonable amount of time, this Agreement may be terminated by either party.

17.0. Assignment.

No rights under this Agreement may be assigned or transferred by Contractor without the prior written consent of the City. The benefits of this Agreement may inure to Contractor's assigns, transferees, or successors in interest if approved by the City in writing in advance, and if such assignee, transferees or successors agree in writing to be bound by the terms of this Agreement.

18.0. Governing Law.

18.1. This Agreement shall be governed, interpreted and enforced in accordance with the laws of the State of Iowa, regardless of choice of law principles.

18.2. Venue for any dispute under this Agreement shall be the District Court in and for Black Hawk County, Iowa.

19.0. Discrepancy.

In the event that there are any discrepancies or differences between any terms or conditions of the Contractor's bid or quote and this Agreement, this Agreement shall prevail, even if the Contractor's bid or quote is incorporated into this Agreement.

20.0. Public Record.

20.1. This Agreement as well as Contractor's bid or quote and all documents submitted with any such bid or quote shall become public documents subject to Iowa Code Chapter 22, the Iowa Open Records Law. By submitting the bid or quote or any document to the City in connection with such bid or quote, the submitting party recognizes this and waives any claim against the City, its elected and appointed officers, and its employees, and agents working on behalf of the City, relating to the release of any bid or document submitted.

20.2. Each submitting party shall hold the City and its elected and appointed officers, and its employees, and agents working on behalf of the City, harmless from any claims arising from the release of any document or information made available to the City related to or arising from the bidding or quoting process.

20.3. Notwithstanding Sections 20.1 and 20.2, protection from disclosure may apply to those elements of any submittal that may be a trade secret, or confidential or proprietary information. Should the submitting party wish to designate submittals as such, they must be clearly and prominently marked. The City shall make no determination as to whether or not such documents are protected from disclosure under Iowa Code Chapter 22. Rather, the City shall endeavor to notify the submitter of any request for such information and the submitter shall be solely responsible for asserting exemption from disclosure by obtaining a court order. As long as the City makes a good faith effort to notify the submitter of a request for such information, the City and the City's elected and appointed officers, the City's employees, and agents working on behalf of the City, shall not be liable for any damages resulting from such disclosure, whether such disclosure is deemed required by law, by an order of court or administrative agency, or occurs through inadvertence, mistake, or negligence.

21.0. Debarment.

21.1. Contractor hereby certifies, pursuant to 48 CFR Part 9, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal agency.

21.2. Contractor further certifies that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any contracts with the City or with the State of Iowa.

22.0. Confidentiality of Shared Information.

No information shared between Contractor and the City in the performance of this Agreement shall be deemed confidential unless clearly designated as such in writing by the party seeking confidentiality at the time of sharing. If designated as confidential the parties agree to maintain the confidentiality of such information except as necessary for performance under this Agreement, unless or until written authorization for disclosure is given by the designating party, or as required by law, or by an order of a court or administrative agency. In the event of a dispute over the confidentiality of shared information, the parties agree to maintain the confidentiality of the designated information until the issue of confidentiality is resolved. The duty to maintain the confidentiality of such information shall survive the termination of this Agreement.

23.0. Entire Agreement.

23.1. This Agreement, and Exhibits, which are incorporated into this Agreement by this reference, contains the entire agreement and understanding by and between the parties with respect to the subject matter, and no representations, promises, agreements, or understandings, written or verbal, not contained in this Agreement, shall be of any force or effect.

23.2. No change, modification or waiver of this Agreement shall be valid or binding unless the same is in writing and signed by the party against whom such change, modification or waiver is sought to be enforced.

24.0. Additional Terms.

25.0. Notices.

Any notice required to be given under this Agreement and any authorization required to be provided shall be given or provided to:

City:	Contractor: <u>Quality Striping Inc.</u>
Name: _____	Name: <u>Ronda Hoyle</u>
Title: _____	Title: <u>Contract AcOm.</u>
Address: _____	Address: <u>1704 E. Euclid Ave.</u>
_____	<u>Des Moines, IA 50313</u>
Telephone: _____	Telephone: <u>515-289-1370</u>
Email: _____	Email: <u>rhoyle@q-t-c.net</u>

In Witness Whereof, the City and the Contractor have caused this Agreement to be executed as of the last date listed below.

CONTRACTOR

(Name of Contractor) Quality Striping Inc.

By: Ronala Hoyle
Its: Contract Adm.

Date: 4/13/22

CITY OF CEDAR FALLS, IOWA

By: _____

Robert M. Green, Mayor

Attest: _____

Jacqueline Danielsen, MMC, City Clerk

Date: _____

EXHIBIT A



City of Cedar Falls, Iowa

Public Works Department

**General Instructions and Specifications
For
2022 Pavement Marking Painting**

INSTRUCTIONS TO BIDDERS

Intent

The intent of this proposal is to seek the services of a qualified contractor to repaint the listed pavement markings at the locations specified. Markings may include crosswalks, stop bars, handicap decals, yellow lane lines, yellow median markings, yellow or blue curbs, parking lots, handicapped symbols, on-street parking stalls, turn arrows, round-about markings, bike lanes, sharrows, and Railroad Crossings throughout the City of Cedar Falls

Opening of Sealed Bids

All sealed bids will be opened: **April 7th, 2022 at 2:00 p.m. in the Public Works Conference Room, 2200 Technology Parkway, Cedar Falls IA 50613.**

Completion of Work - Damages to Owner

All work shall be completed by September 16th 2022, **those items noted with an asterisk (*) on the bid tab must be completed between July 11th and August 12th 2022.** Failure to complete the noted items will result in a \$50.00 per day penalty. Failure to meet the September 16th 2022 completion date will incur the \$50.00 per day penalty at the discretion of the owner based upon the weather conditions encountered and overall performance of the contractor. **The second round painting of the listed roundabouts will have an extended completion date of November 11th 2022.**

CONTRACTORS RESPONSIBILITY

- A. The contractor shall provide all necessary materials and manpower to complete project.
- B. The contractor shall communicate to the satisfaction of the owner a schedule of planed work and work completed to include a weekly written report if requested.
- C. The contractor shall be responsible for all clean-up and proper disposals of excess materials and construction debris.
- D. The Contractor shall supply all required traffic control and traffic control devices.
- E. The contractor shall properly remove erroneous paint markings and excessive amounts of glass beads.
- F. A qualified supervisor shall be maintained on the work sites and provide efficient oversight to the work through its completion. The supervisor shall have full authority to act in behalf of the Contractor, and all directions given to the supervisor shall be considered given to the Contractor.
- G. Newly painted markings shall be protected from traffic until paint is cured. The method of protection shall not constitute a hazard to the traveling public. Damage occurred to vehicles will be the responsibility of the contractor.

SPECIFICATIONS

- A. All stripes shall be a minimum of 5" wide; all stop bars shall be a minimum of 20 inches wide.
- B. All paint shall be 15-18 mills thick at all locations.
- C. Properly clean all street surfaces prior to paint application All existing markings shall be completely covered by the new marking or removed so that only the new marking is visible from a vehicle traveling at the posted speed limit or to the satisfaction of the owner.
- D. All markings shall have an even uniform coating of glass beads applied. This requires the use of an automated bead dispenser or a fabricated shaker can with a perforated lid. Excessive amounts of beads or inadequate coverage are grounds for rejecting the marking. The exceptions for applying beads are parking stalls, yellow or blue curb markings and handicapped symbols, which shall not have beads applied.

Specifications Continued.

- E. All pavement markings/symbols shall be painted according to IDOT Specification Section 2527.02D2b for Waterborne Paint per the City of Cedar Falls 2013 SUDAS Supplemental Specifications.

ITEM LISTING**Item No. 1 - Parking stalls and curb(s):**

Paint all parking stalls, all yellow hash lines and yellow curbs.

- a) Main St. (1st St to 6th St). **Include the center line yellow skips**
- b) 2nd St. (Franklin St. to State St.)
- c) 3rd St. (Franklin St. to State St.)
- d) 4th St. (Franklin St. to east end of paving)
- e) 6th St. (Washington St. to Clay St.)
- f) Clay St. (1st St to 4th St)
- g) Washington St. (1st to 6th St)
- h) College St. (20th to Seerley)
- i) College St. west side in the 2300 block
- j) College St. west side in the 2500 block, motorcycle stalls
- k) West 23rd St. both sides (College St to Merner Ave)
- l) State St. (between 7th and 2nd St)

Item No.2. - Railroad Crossing Symbols:

A Railroad Crossing Symbol shall include all elements of figure 8B-7A or B of the 2009 MUTCD and make up a unit of each. Multi-lane approaches shall have a symbol in each lane. Stop Bars not associated with the Railroad Crossing Symbol will be an additional element of the item.

- a) East Lone Tree Rd, 2 symbols and 2 stop bars
- b) East Lake St, 1 symbol and 2 stop bars
- c) Leverssee Road, 2 symbols and 2 stop bars
- d) Dunkerton Road, 2 symbols and 2 stop bars
- e) Independence Ave, 2 symbols and 2 stop bars
- f) Hwy 57 & Center St, 2 symbols and 2 stop bars
- g) Rail Way Center St, north side, 2 symbols, 2 stop bars
- h) Rail Way Center St, south side, 2 symbols, 2 stop bars
- i) North Main St/Big Woods Rd, 2 Stop bars
- j) Frontage Rd to the Ice house, 2 stop bars
- k) 2nd St, 2 stop bars

Item No.2 continued

- l) 3rd St, 2 stop bars
- m) 4th St, 2 stop bars
- n) Tremont St, 4 stop bars
- o) Franklin St, 2 stop bars
- p) Clay St, 2 stop bars
- q) Washington St, 2 Stop bars
- r) Main St, 2 stop bars

Item No. 3.A- School Crosswalk Sets and Stop Bars:

A cross walk set shall mean the two parallel lines that run from curb to curb or edge of roadway to edge of roadway. The perpendicular connecting line between the Stop Bar and the crosswalk shall be eliminated. A stop bar shall include all lanes per direction. A stop bar that covers one lane shall be counted the same as a stop bar that covers three lanes. Note.* All items in this list are subject to the damages to owner clause.

1. 3900 Rownd St. --- 1 set, 2 stop bar (at signal in front of school)
2. 2400 Rainbow Dr. --- 1 set, 2 stop bars (at signal in front of school)
3. 2300 Hawthorne Dr. --- 4 set, 4 stop bars
4. 500 E Seerley Blvd. --- 1 set, 2 stop bars (front of School)
5. Valley Park Dr. & E Seerley Blvd,---4 sets & 4 stop bars
6. Valley Park Dr. & Melrose Dr---2 sets, 2 stop bars
7. Valley Park Dr. & Madison St---1 set, 1 stop bar
8. Valley park Dr. & Market St--- 2 sets, 2 stop bars
9. Valley Park Dr. & Waterloo Rd--- 2 sets,1 stop bar
- 10.Center St. & Green Ave. --- 1 set (international) 2 stop bars, 2 sharks teeth(at signal)
- 11.Orchard Dr. & Boulder Dr. --- 3 sets, 3 stop bars(at signal)
- 12.Green & Fern Ave. --- 1 set, 1 stop bar
- 13.Fern & Lantz Ave. --- 1 set, 1 stop bar
- 14.W 4th St & Angie & Holmes Dr. --- 3 sets, 3 stop bars
- 15.W 4th & Highland --- 1 set (international style)
- 16.500 Holmes Dr. --- 1 set, 2 stop bar
- 17.Hudson Rd. and Laurel Ct. ---1 set, stop bar
- 18.Hudson Rd. and 7th St. ---1 set, stop bar
- 19.Hudson Rd. and 3rd St. --- 1 set, 1 stop bar
- 20.W 8th St. & Barrington Dr. --- 1 set, 2 stop bar
- 21.W 8th St. & Warwick Dr. --- 1 set, 2 stop bar
- 22.W 8th St. Mid-Block---1 set, 2 stop bars
- 23.W 3rd & Franklin St.---2 sets, 2 stop bars
- 24.W 7th St. & Washington St. --- 4 sets, 4 stop Bars
- 25.W 8th St. & Washington St. --- 4 sets, 4 stop bars
- 26.W 7th St. & Clay St. --- 4 sets, 4 stop bars
- 27.W 8th St. & Clay St. --- 4 sets, 4 stop bars
- 28.W 9th & Clay St. – 4 sets, 2 stop bars

Item No. 3A continued

29. W 6th St. & Franklin St. --- 4 sets, 4 stop bars
30. W 7th St. & Franklin St. --- 3 sets, 3 stop bars
31. W 8th St. & Franklin St. --- 3 sets, 3 stop bars
32. W 6th St. & Tremont St. – 4 sets, 2 stop bars
33. W 8th St. & Tremont St. --- 4 sets, 4 stop bars
34. W 7th St. & Tremont St. --- 4 sets, 4 stop bars
35. W 7th St. & Walnut St. – 4 sets, 2 stop bars
36. W 8th St. & Walnut St. – 4 sets, 2 stop bars
37. W 9th St. & Walnut St. – 4 sets, 2 stop bars
38. W 7th St. & College St. – 2 sets, 2 stop bars
39. W 8th St. & college St. – 4 sets, 2 stop bars
40. W 9th St. & College St. – 4 sets, 2 stop bars
41. 800 Main St. --- 1 set, 2 stop bars(at signal)
42. W. 12 & Franklin St. – 1 set, 2 stop bar
43. W. 12 & Clay St.—4 sets, 2 stop bars
44. W. 12 & Division – 1 set, 1 stop bar
45. W. 11th & Division – 3 sets, 3 stop bars
46. W. 10th & Division – 3 sets, 3 stop bars
47. W. 9th & Division – 2 stop bars
48. W. 8th & Division – 1 set, 4 stop bars
49. Arbors Drive --- 2 sets, (on speed bumps in front of Aldrich School)
50. Rownd St. and Valley High--- 4 sets (international)
51. Rownd St. and Primrose Dr.--- 4 sets (international)
52. Rownd St. and Orchard Dr.--- 4 sets (international)

Item No. 3.B- College Hill Crosswalk Sets & Stop Bars:

A cross walk set shall mean the two parallel lines that run from curb to curb or edge of roadway to edge of roadway. The perpendicular connecting line between the Stop Bar and the crosswalk shall be eliminated. A stop bar shall include all lanes per direction. A stop bar that covers one lane shall be counted the same as a stop bar that covers multiple lanes.

1. W 22nd & College St. --- 4 sets(Outside colored concrete) 2 stop bars
2. W 26th & College St. --- 3 sets
3. W 25th & College St. --- 3 sets
4. W Seerley Blvd & College St. --- 3 sets, 1 stop bar
5. W 22nd and College St. --- 2 sets (outside colored concrete)
6. W 23rd & Campus St. --- 3 sets
7. W 23rd St. & Merner Ave. --- 2 sets
8. 1000 W 23rd St. --- 1 set, 2 stop bars (front of book store)
9. 1400 W 23rd St. --- 1 set, 2 stop bars (mid-block)
10. 1500 W 23rd St. --- 1 set, 2 stop bars (mid-block- Panther and Campbell Hall)
11. 1600 W 23rd St. --- 1 set (mid-block by the Health Center)
12. 1700 W 23rd St. --- 1 set
13. W 23rd & Indiana St. --- 1 set, 2 stop bars

Item No. 3.C- Pedestrian Crosswalk Sets & Stop Bars:

A cross walk set shall mean the two parallel lines that run from curb to curb or edge of roadway to edge of roadway. The perpendicular connecting line between the Stop Bar and the crosswalk shall be eliminated. A stop bar shall include all lanes per direction. A stop bar that covers one lane shall be counted the same as a stop bar that covers multiple lanes.

1. 2nd & State St. --- 3 sets, 3 stop bar
2. 3rd & State St. --- 3 sets, 1 stop bar
3. 4th & State St. --- 4 sets, 2 stop bars
4. 6th St & State St. --- 1 set, 1 stop bar
5. Estate & Greenhill Rd. --- 2 sets, 2 stop bars
6. Orchard Hill & Greenhill Rd. --- 1 set, 1 stop bar
7. Briarwood Hills / Oster Pkwy & Greenhill Rd. --- 2 sets, 2 stop bars
8. Sager Ave and Greenhill Rd. --- 1 set, 1 stop bar
9. West 1st St. & Highland Dr. --- 2 sets, 3 stop bars
10. Orchard Dr. & South Main St. --- 1 set, 1 stop bar
11. 4th St E. 200 Blk. (Viking Pump)
12. West 1st St. & N. Union Rd. --- 1 set, 4 stop bars
13. South Main St. and Jennings Dr. --- 2 sets (international)
14. Waterloo Rd. & Royal Dr. --- 1 set (international), 2 stop bars Royal Dr. & Melrose Dr. --- 1 stop bar, 1 solid lane line, 2 left turn arrows, 2 Strt/Rt arrows
15. University Ave Midblock crosswalk, between IA 58 and Boulder Dr. -2 sets (international), 2 sets of Sharks teeth
16. University Ave Midblock crosswalk, between Cedar Heights Dr. and Midway Ave. --- 2 sets (international), 2 sets of Sharks teeth.
17. Eric Rd. & Arbors --- 3 sets (hashed) 1 stop bar
18. Eric Rd. & Red Oak --- 2 sets (hashed)
19. Eric Rd. & Applewood --- 2 sets (international)
20. Eric Rd. & Ironwood --- 4 sets (international)
21. Eric Rd. & Meadowlark --- 2 sets (international)
22. Waterloo Rd. & Utility Pkwy. 1 set (international) 1 stop bar
23. Viking Rd. & Wal-Mart Dr. 1 set (international) 2 sets of Sharks teeth

Item No. 3.D- Signalized Intersection Crosswalk Sets, Stop Bars and Arrows:

A cross walk set shall mean the two parallel lines that run from curb to curb or edge of roadway to edge of roadway. The perpendicular connecting line between the Stop Bar and the crosswalk shall be eliminated. A stop bar shall include all lanes per direction. A stop bar that covers one lane shall be counted the same as a stop bar that covers multiple lanes. Each turn lane shall have two arrows per lane all ONLY markings are being omitted. The following abbreviations shall apply to the arrow markings; LT = left Turn arrow, RT = right turn arrow, STRT = straight arrow

1. 1st St. & Main St. --- 3 sets (international), 1 set, 4 stop bars, 4 LT
2. 1st St. & Franklin St. --- 4 sets, 4 stop bars, 4 LT, 4 STRT/LT, 4 STRT/RT
3. 1st St. & Hudson Rd. --- 3 sets, 3 stop bars, 6 LT, 2 RT,
4. 1st St. & Magnolia Dr. --- 4 sets, 4 stop bars, 5 LT, 2 STRT/LT, 2 RT
5. 6th St. & Main St. --- 4 sets, 4 stop bars, 1 LT, 2 RT, 2 STRT/LT, 2 STRT/RT
6. 12th St. & Main St. --- 4 sets, 4 stop bars, 2 LT, 2 STRT/RT
7. 18th St. & Main St. --- 4 sets, 4 stop bars, 4 LT, 2 RT
8. Seerley and Main St -- 4 sets, 4 stop bars, 4 LT, 3 STRT/LT, 2 RT
9. 18th and Waterloo Rd. --- 5 sets, 4 LT
10. Highway 58 & Ridgeway Ave. --- 1 set, 2 stop bars, 4 LT (only on Ridgeway Ave)
11. Highway 58 & Greenhill Rd. --- 1 set, 2 stop bars, 4 LT (only on Greenhill Rd)
12. Highway 58 & 18th St. --- 4 sets, 6 Stop bars, 4 LT
13. Highway 58 & Waterloo Rd. --- 4 sets, 6 Stop bars, 4 LT
14. University Ave. & Main St. --- 4 sets, 4 stop bars, 8 LT, 2 RT
15. Hudson Rd. & Technology Pkwy. ---4 Sets, 4 Stop bars, 8 LT, 2 RT, 2 STRT
16. Hudson Rd. & Erik Rd. – 4 Sets, 4 Stop Bars, 8 LT, 4 STRT/RT
17. Hudson Rd. & Viking Rd. --- 4 sets, 4 stop bars, 9 LT, 5 RT
18. Hudson Rd. & Greenhill Rd. --- 3 sets, 4 stop bars, 4 LT, 2 RT
19. Hudson Rd. & University Ave. --- 2 sets, 4 stop bars, 8 LT
20. Hudson Rd. & 31st St. --- 1 set, 2 stop bars, 2 RT, 2 STLT, 4 LT
21. Hudson Rd. & 27th St. --- 4 sets, 4 stop bars, 4 LT, 2 RT, 2 STRT/LT, 2 STRT/RT
22. Hudson Rd. & 23rd St. --- 1 stop bar, 2 LT, 2 RT
23. Hudson Rd. & 18th St. --- 3 sets, 4 stop bars, 4 LT
24. Hudson Rd. & 12th St. --- 2 sets, 4 stop bars, 4 LT, 2 RT
25. Hudson Rd. & 8th St. – 4 sets, 4 stop bars, 4 LT
26. Hudson Rd. & 4th St. --- 4 sets, 4 stop bars, 4 LT
27. Hudson Rd. & 1st St. --- 1 set, 3 stop bars, 2 LT, 2 RT
28. 23rd & College St. ---3 sets, 3 stop bars, 2 LT
29. University Ave. & Campus St. --- 2 set, 4 stop bars, 4 LT, 2 RT
30. University Ave. & College St. --- 4 sets, 4 stop bars, 4 LT, 2 RT
31. University Ave. & Rownd St. ---4 sets, stop bars, 4 LT, 2 RT
32. Greenhill Rd. & Rownd St. – 4 sets, 4 stop bars, 6 LT,
33. Nordic and Ridgeway --- 2 sets, 4 stop bars 6 LT, 1 STRT, 1 RT

Item No. 3D. continued.

- 34. Viking and Nordic--- 2 sets, 4 stop bars, 4LT, 2STRT/RT. White hashed median on West side. 1 white hashed median on east side. 1 yellow hashed median on east side continued to Hwy 58 intersection.**
- 35. Viking and Hwy 58--- (Viking Rd only) 8 sets, 4 stop bars, 4RT, 8LT,4 STRT, All white hashes for turn lane guidance, yellow hashed median on east side of intersection to Andrea Dr.**
- 36. Viking Rd and Andrea Dr. --- 4 sets, 4 stop bars, 4 RT, 12 LT, 5 STRT, 4 STRT/LT. White hashed median on east side, all white hashes for turn lane guidance.**

Item No. 4. - Roundabouts:

All items are to be painted twice. They shall be painted as soon as possible after the notice to proceed is given and again between October 4th 2021 & November 12th 2021 Payment for the second painting shall be invoiced separately. **It is recommended roundabouts not be painted during peak traffic periods. These time frames are 7:30-9:00 AM, 11:00AM-1:00PM, and 3:00 PM-6:30PM.**

- a. Cedar Heights and Viking Road (complete intersection, all lane markings, yellow and white lines, painted out to long lines and pedestrian crossings)
- b. Ridgeway Ave. and Chancellor Dr. (complete intersection, all lane markings, yellow and white lines, painted out to long lines and pedestrian crossings)
- c. Brandilynn Blvd. and Prairie Pkwy. (complete intersection, all lane markings, yellow and white lines, painted out to long lines and pedestrian crossings)
- d. Prairie Pkwy. & Prairie View Rd. (complete intersection, all lanes markings, yellow and white lines, painted out to long lines and pedestrian crossings)
- e. University Ave. and Greenhill Road. (complete intersection, all lane markings, yellow and white lines painted out to long lines and international line pedestrian crossings.)

Item No. 4. continued.

- f. University Ave. and Hwy 58 Dog bone Interchange (complete intersection, all lane markings, yellow and white lines, painted out to long lines and international line pedestrian crossings)
- g. University Ave. & Boulder Dr. (complete intersection, all lane markings, yellow and white lines, painted out to long lines and international line pedestrian crossings)
- h. University Ave. & Holiday Rd. (complete intersection, all lane markings, yellow and white lines, painted out to long lines and international line pedestrian crossings)
- i. University Ave. & Waterloo Rd. (complete intersection, all lane markings, yellow and white lines, painted out to long lines and international line pedestrian crossings)
- j. University Ave. & Cedar Heights Dr. (complete intersection, all lane markings, yellow and white lines, painted out to long lines and international line pedestrian crossings)
- k. Ridgeway Ave. & Goldfinch Dr. (complete intersection, all lane markings, yellow and white lines, painted out to long lines and international line pedestrian crossings)

Item No. 5. – Bike Lane White Lines, Arrows and Sharrows

- a. Clay St. - 1st to 18th St.
All sharrows, arrows and white lines from 1st St to 18th St.
- b. Rownd St. - Rainbow Dr. to Greenhill Dr.
South Bound; all sharrows and white lines
North Bound; all sharrows
- c. Seerly Blvd. – College St. to Grove St.
East Bound; all sharrows
West Bound; all sharrows
- d. Valley Park - Waterloo Rd. to University Ave.
South Bound; all sharrows with white lines
North Bound; all sharrows
- e. 18th St – College St. to Franklin St.
East Bound; all sharrows
West Bound; all sharrows

Item No. 5. continued.

- f. College St. – 12th St. to 20th St.
South Bound; all sharrows and white lines
North Bound; all sharrows and white lines
- g. Center St. – Cedar River bridge to Clair St.
North Bound; all sharrows and white lines, include both sides of bike path
South Bound; all sharrows and white lines, include both sides of bike path
- h. Boulder Dr. - Idaho Dr. to Orchard Dr.
North Bound; all sharrows
South Bound; all sharrows
- i. State St. – 2nd St. to Waterloo Rd.
North Bound; all sharrows
South Bound; all sharrows
- j. 12th St. – Clark St. to Tremont St.
East Bound; all sharrows
West Bound; all sharrows and white lines

Item No.6 Parking Lots:

- a. Lot D --- State St & E. 2nd St. (white lines **only**, yellow lines are private)
- b. Lot O --- Olive St & W 23rd St. (all white and yellow lines)

EXHIBIT B

FORM OF PROPOSAL PAVEMENT MARKINGS CITY OF CEDAR FALLS, IOWA

The undersigned hereby certifies that Quality Striping Inc. have personally and carefully examined the specifications, and general conditions, annexed hereto. Having made such examination, the undersigned hereby proposes to perform the improvements for the Pavement Symbol and Crosswalk Painting in accordance with the plans and specifications on file in the Public Works Office, complying with all the laws of the State of Iowa, and the Rules, Regulations and Ordinances of the City of Cedar Falls, at the following prices, to-wit:

Item No.	Description	Item Quantity and Units	Unit Prices		Unit Price Extensions	
			Dollars	Cents	Dollars	Cents
1	Parking Stalls and Curb(s), Items 1.a through 1.l	Lump sum	/	/	1,919	00
2	Rail Road Crossing Symbols and Stop Bars Items 2.a through 2.r	Lump sum	/	/	2,125	00
3.A *	School Pedestrian Crosswalks and Stop Bars Items 3.A.1 through 3A.52	Lump sum	/	/	7,036	00
3.B	College Hill Crosswalks & Stop Bars Items 3.B.1 through 3.B.13	Lump sum	/	/	2,375	00
3.C	Pedestrian Crosswalks & Stop Bars Items 3.C.1 through 3.C.23	Lump sum	/	/	2,546	00
3.D	Signalized Intersection Crosswalks, Stop Bars and Arrows Items 3.D.1 through 3.D.36	Lump sum	/	/	11,154	00

Item No.	Description	Item Quantity and Units	Unit Prices		Unit Price Extensions	
			Dollars	Cents	Dollars	Cents
4	Roundabouts Items 4.a Through 4.k	Lump sum			12,147	00
5	Bike Lane White Lines, Arrows and Sharrows Items 5.a through 5.j	Lump sum			6,697	00
6	Parking Lots Items A and B	Lump sum			300	00

		TOTAL BID	Dollars	Cents
			\$46,299	00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/13/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 1-800-247-7756 Holmes Murphy & Associates - WDM PO Box 9207 Des Moines, IA 50306-9207	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:														
INSURED Quality Striping, Inc. dba DPLM 1704 E. Euclid Avenue Des Moines, IA 50313	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: BURLINGTON INS CO</td> <td style="text-align: center;">23620</td> </tr> <tr> <td>INSURER B: BITCO General Insurance Corporation</td> <td style="text-align: center;">20095</td> </tr> <tr> <td>INSURER C: NAVIGATORS SPECIALTY INS CO</td> <td style="text-align: center;">36056</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: BURLINGTON INS CO	23620	INSURER B: BITCO General Insurance Corporation	20095	INSURER C: NAVIGATORS SPECIALTY INS CO	36056	INSURER D:		INSURER E:		INSURER F:	
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INSURER E:															
INSURER F:															

COVERAGES **CERTIFICATE NUMBER: 65109581** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> \$2,500 Ded GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			860BG0402601	07/09/21	07/09/22	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CAP3707825	07/09/21	07/09/22	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			HO21EXCZ02EQNIC	07/09/21	07/09/22	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC3707823	07/09/21	07/09/22	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Inland Marine			CLP3707824 Ded - 3% - \$1,000 Minimum/ \$10,000 Maximum	07/09/21	07/09/22	Contractors Equip. 6,418,220 Leased/Rented Equip 400,000 Deductible 2500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Project: 2022 Pavement Marking Painting, Cedar Falls, IA - QSI Job #1561
 The City of Cedar Falls, Iowa, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees, and volunteers are named as Additional Insureds with respect to the General Liability on a primary and noncontributory basis when required by written contract. Governmental Immunity Endorsement applies. Waiver of subrogation applies in favor of the Additional Insureds with respect to the General Liability and Workers Compensation when required by written contract.
 In the event of policy cancellation, 30 days' written notice will be provided to The City of Cedar Falls.

CERTIFICATE HOLDER City of Cedar Falls 220 Clay Street Cedar Falls, IA 50613 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

GENERAL ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY

IOWA GOVERNMENTAL ENTITY BLANKET ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

Schedule of Governmental Entity(ies):

Any governmental entity with whom you have agreed, in a written contract or written agreement but only when such written contract is fully executed prior to an "occurrence" in which coverage is sought under this policy."

A. Who Is An Insured (Section II) is amended to include as an additional insured the governmental entity, shown in the Schedule above and their elected and appointive officials, authorities, employees, volunteers, or the member of any board or commission, but only with respect to liability arising out of "your work" performed by you or on your behalf for that governmental entity.

B. With respect to the insurance afforded to the additional insured(s) scheduled above, Paragraph 4.a., Other Insurance of Section IV - Commercial General Liability Conditions is deleted and replaced by the following:

4. Other Insurance

a. Notwithstanding other valid and collectible insurance available to the additional insured for a loss we cover under the Coverage Part, this insurance is primary and non-contributory if such claim, loss or liability is due to the sole negligence of the Named Insured.

However, this endorsement applies only when you are required by written contract, written agreement, or permit to provide primary and non-contributory coverage for the additional insured, provided such written contract, written agreement, or permit is fully executed prior to an "occurrence" in which coverage is sought under this policy.

C. Governmental Immunity

With respect to coverage provided under this endorsement:

1. The additional insured status of the governmental entity listed in the schedule of above does not waive any of the defenses of governmental immunity available to the insured in accordance with Iowa Code §670.4 as amended;
2. Insurance provided under this endorsement shall cover only those claims not subject to the defense of governmental immunity in accordance with Iowa Code §670.4 as amended;
3. The governmental entity listed in the schedule above shall be responsible for asserting any defense of governmental immunity;
4. Until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity we will not deny coverage or deny any rights and benefits accruing to the jurisdiction under this policy; and

ALL OTHER TERMS AND CONDITIONS OF THIS POLICY REMAIN UNCHANGED.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location and Description Of Completed Operations
Any owner, lessee or contractor with whom you have agreed, in a written contract, that such person or organization should be added as an additional insured on your policy, provided such written contract is fully executed prior to an "occurrence" in which coverage is sought under this policy.	Any and all of your completed operations.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

COMMERCIAL GENERAL LIABILITY
CG 20 10 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
Any person or organization for whom you are performing operations, but only if you have agreed, in a written contract, to add such person or organization as an additional insured on your policy for that location or part thereof, provided such a written contract is fully executed prior to an "occurrence" in which coverage is sought under this policy.	Any and all covered locations
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Person Or Organization:

Any person or organization with whom you have agreed, in a written contract to waive the transfer of rights of recovery against others to us, provided such written waiver is fully executed prior to an "occurrence" in which coverage is sought under this policy.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV – **Conditions:**

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

ANY PERSON OR ORGANIZATION FOR WHOM YOU ARE PERFORMING OPERATIONS IF YOU AND SUCH PERSON OR ORGANIZATION HAVE AGREED TO A WAIVER OF SUBROGATION IN A WRITTEN CONTRACT OR AGREEMENT SIGNED BY YOU AND ALL OTHER PARTIES TO THAT WRITTEN CONTRACT OR AGREEMENT PRIOR TO ANY LOSS FOR WHICH A WAIVER IS REQUIRED.

ENDORSEMENT IS NOT APPLICABLE IN KY,NH,NJ, OR FOR ANY MO CONTRUCTION RISK.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective Insured

Policy No.

Endorsement No. Premium

Insurance Company

Countersigned by _____

WC 00 03 13
(Ed. 4-84)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

AMENDMENT – OTHER INSURANCE (PRIMARY AND NON-CONTRIBUTORY COVERAGE)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

Schedule of Additional Insured(s):

Any person or organization named in an Additional Insured endorsement attached to this policy with whom you have agreed, in a written contract, that such person or organization should be provided primary and non-contributory coverage, but only when such written contract is fully executed prior to an "occurrence" in which coverage is sought under this policy.

- A. Paragraph C. of this endorsement replaces paragraph 4. **Other Insurance** of **Section IV-Commercial General Liability Conditions**, but only with respect to the insurance afforded to the additional insured(s) scheduled above.
- B. Paragraph C. of this endorsement replaces paragraph 4. **Other Insurance** of **Section IV-Products-Completed Operations Liability Conditions**, but only with respect to the insurance afforded to the additional insured(s) scheduled above.
- C. **Other Insurance**

Notwithstanding other valid and collectible insurance available to the insured for a loss we cover under the applicable Coverage Part to which this endorsement is modifying, this insurance is primary and non-contributory.

However, this endorsement:

1. Applies only when you are required by contract, agreement or permit to provide primary and non-contributory coverage for the additional insured, provided such written contract, agreement or permit is fully executed prior to an "occurrence" in which coverage is sought under this policy, and
2. Does not apply to any claim, loss or liability due to the sole negligence of the additional insured.

All other terms and conditions of this Policy remain unchanged.

POLICY NUMBER: 860BG04026-01

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED CONSTRUCTION PROJECT(S) GENERAL AGGREGATE LIMIT AND GENERAL AGGREGATE FOR ALL CONSTRUCTION PROJECTS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Designated Construction Projects:	Each Construction project described in a separate written contract. If multiple construction projects are grouped together under one written contract, all such projects will be considered one project and subject to a single general aggregate limit for that contract.
Limits:	
Designated Construction Project General Aggregate Limit	General Aggregate Limit as shown in the Commercial General Liability Declarations, IFG-G-0002-DL
General Aggregate For All Projects Combined	\$ 5,000,000

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

- A. For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under **Section I - Coverage A**, and for all medical expenses caused by accidents under **Section I - Coverage C**, which can be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:
1. A separate Designated Construction Project General Aggregate Limit applies to each designated construction project, and that limit is equal to the amount of the General Aggregate Limit shown in the Declarations.
 2. The Designated Construction Project General Aggregate Limit is the most we will pay for the sum of all damages under Coverage A, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard", and for medical expenses under Coverage C regardless of the number of:
 - a. Insureds;
 - b. Claims made or "suits" brought; or
 - c. Persons or organizations making claims or bringing "suits".

3. Any payments made under Coverage A for damages or under Coverage C for medical expenses shall reduce the Designated Construction Project General Aggregate Limit for that designated construction project. Such payments shall not reduce the General Aggregate Limit shown in the Declarations nor shall they reduce any other Designated Construction Project General Aggregate Limit for any other designated construction project shown in the Schedule above.
 4. The limits shown in the Declarations for Each Occurrence, Damage To Premises Rented To You and Medical Expense continue to apply. However, instead of being subject to the General Aggregate Limit shown in the Declarations, such limits will be subject to the applicable Designated Construction Project General Aggregate Limit.
- B.** For all sums which the insured becomes legally obligated to pay as damages caused by "occurrences" under **Section I - Coverage A**, and for all medical expenses caused by accidents under **Section I - Coverage C**, which cannot be attributed only to ongoing operations at a single designated construction project shown in the Schedule above:
1. Any payments made under Coverage A for damages or under Coverage C for medical expenses shall reduce the amount available under the General Aggregate Limit or the Products-Completed Operations Aggregate Limit, whichever is applicable; and
 2. Such payments shall not reduce any Designated Construction Project General Aggregate Limit.
 - C. The most we will pay as damages caused by "occurrences" for all Construction Projects whether designated or not is the General Aggregate For All Construction Projects Combined Limit shown in the Schedule above.
 - D. When coverage for liability arising out of the "products-completed operations hazard" is provided, any payments for damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard" will reduce the Products-Completed Operations Aggregate Limit, and not reduce the General Aggregate Limit nor the Designated Construction Project General Aggregate Limit.
 - E. If the applicable designated construction project has been abandoned, delayed, or abandoned and then restarted, or if the authorized contracting parties deviate from plans, blueprints, designs, specifications or timetables, the project will still be deemed to be the same construction project.
 - F. The provisions of **Section III - Limits Of Insurance** not otherwise modified by this endorsement shall continue to apply as stipulated.
- All other terms and conditions of this Policy remain unchanged.**


DEPARTMENT OF PUBLIC WORKS

City of Cedar Falls
 220 Clay Street
 Cedar Falls, Iowa 50613
 Phone: 319-268-5161
 Fax: 319-268-5197
 www.cedarfalls.com

MEMORANDUM
Engineering Division

TO: Honorable Mayor Robert M. Green and City Council

FROM: Matthew Tolan, EI, Civil Engineer II

DATE: April 25, 2022

SUBJECT: W. 27th Street Reconstruction Project
 City Project Number: RC-000-3240
 Bid Opening

On Friday, April 22, 2022 at 2:00 p.m. bids were received and opened for the W. 27th Street Reconstruction Project. A total of two (2) bids were received, with Peterson Contractors, Inc. the low bidder:

	Base Bid
Engineering Estimate	\$7,291,651.50
Peterson Contractors, Inc.	\$7,584,450.61
Owen Contracting, Inc.	\$7,611,902.01

The updated Engineer's Estimate for this project was \$7,291,651.50. Peterson Contractors, Inc. of Reinbeck, Iowa submitted the low bid in the amount of \$7,584,450.61. Attached is a bid tabulation for your reference.

The Engineering Division of the Public Works Department recommends acceptance of the lowest bid from Peterson Contractors, Inc. in the amount of \$7,584,450.61. On May 16, 2022, the Contract, Bonds, and Insurance Certificate will be submitted for City Council approval.

Xc: Chase Schrage, Public Works Director
 David Wicke, PE, City Engineer

W. 27th Street Reconstruction (#8110217)

Owner: Cedar Falls IA, City of
 Solicitor: AECOM
 04/22/2022 02:00 PM CDT

Line Item	Item Description	UoM	Quantity	Engineer Estimate		Peterson Contractors Inc		Owen Contracting, Inc.	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	CLEARING AND GRUBBING	UNIT	85.90	\$ 65.00	\$ 5,583.50	\$ 60.00	\$ 5,154.00	\$ 60.00	\$ 5,154.00
2	ON-SITE TOPSOIL	CY	11490.00	\$ 20.00	\$ 229,800.00	\$ 14.00	\$ 160,860.00	\$ 14.00	\$ 160,860.00
3	TOPSOIL, WASTE	CY	217.00	\$ 30.00	\$ 6,510.00	\$ 26.50	\$ 5,750.50	\$ 26.50	\$ 5,750.50
4	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	9929.00	\$ 8.00	\$ 79,432.00	\$ 8.00	\$ 79,432.00	\$ 8.00	\$ 79,432.00
5	EXCAVATION, CLASS 10, BORROW	CY	8164.00	\$ 10.00	\$ 81,640.00	\$ 18.50	\$ 151,034.00	\$ 18.50	\$ 151,034.00
6	EXCAVATION, CLASS 13	CY	15.00	\$ 30.00	\$ 450.00	\$ 30.00	\$ 450.00	\$ 30.00	\$ 450.00
7	SUBGRADE PREPARATION, 12 IN.	SY	30444.00	\$ 2.00	\$ 60,888.00	\$ 2.50	\$ 76,110.00	\$ 2.50	\$ 76,110.00
8	SUBGRADE TREATMENT, GEOGRID	SY	600.00	\$ 9.00	\$ 5,400.00	\$ 8.00	\$ 4,800.00	\$ 8.00	\$ 4,800.00
9	SUBBASE, MODIFIED 4 IN.	SY	7014.00	\$ 25.00	\$ 175,350.00	\$ 7.00	\$ 49,098.00	\$ 7.00	\$ 49,098.00
10	SUBBASE, MODIFIED 6 IN.	SY	68.50	\$ 25.00	\$ 1,712.50	\$ 23.00	\$ 1,575.50	\$ 23.00	\$ 1,575.50
11	SUBBASE, MODIFIED 12 IN.	SY	30444.00	\$ 20.00	\$ 608,880.00	\$ 16.00	\$ 487,104.00	\$ 16.00	\$ 487,104.00
12	REMOVALS, STRUCTURES	EACH	1.00	\$ 700.00	\$ 700.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
13	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	CY	200.00	\$ 31.00	\$ 6,200.00	\$ 57.00	\$ 11,400.00	\$ 57.00	\$ 11,400.00
14	STORM SEWER, TRENCHED, RCP, CLASS III, 15 IN.	LF	3105.00	\$ 88.00	\$ 273,240.00	\$ 75.00	\$ 232,875.00	\$ 75.00	\$ 232,875.00
15	STORM SEWER, TRENCHED, RCP, CLASS III, 18 IN.	LF	1263.00	\$ 94.00	\$ 118,722.00	\$ 80.00	\$ 101,040.00	\$ 80.00	\$ 101,040.00
16	STORM SEWER, TRENCHED, RCP, CLASS III, 24 IN.	LF	36.00	\$ 110.00	\$ 3,960.00	\$ 135.00	\$ 4,860.00	\$ 135.00	\$ 4,860.00
17	STORM SEWER, TRENCHED, RCP, CLASS III, 30 IN.	LF	355.00	\$ 125.00	\$ 44,375.00	\$ 140.00	\$ 49,700.00	\$ 140.00	\$ 49,700.00
18	STORM SEWER, TRENCHED, RCP, CLASS III, 36 IN.	LF	137.00	\$ 150.00	\$ 20,550.00	\$ 170.00	\$ 23,290.00	\$ 170.00	\$ 23,290.00
19	STORM SEWER, TRENCHED, RCP, CLASS III, 37x23 IN. ARCH PIPE	LF	18.00	\$ 160.00	\$ 2,880.00	\$ 315.00	\$ 5,670.00	\$ 315.00	\$ 5,670.00
20	REMOVAL OF STORM SEWER, RCP, LESS THAN 36 IN.	LF	1722.00	\$ 10.00	\$ 17,220.00	\$ 20.00	\$ 34,440.00	\$ 20.00	\$ 34,440.00
21	RCP APRON FOOTINGS 4030.222	EACH	3.00	\$ 1,000.00	\$ 3,000.00	\$ 2,000.00	\$ 6,000.00	\$ 2,000.00	\$ 6,000.00
22	18" RCP APRON 4030.222	EACH	1.00	\$ 1,300.00	\$ 1,300.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00
23	24" RCP APRON 4030.222	EACH	1.00	\$ 1,300.00	\$ 1,300.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00
24	36" RCP APRON 4030.222	EACH	1.00	\$ 2,350.00	\$ 2,350.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
25	PIPE APRON GUARD, 18" RCP, IN PLACE 4030.224	EACH	1.00	\$ 1,775.00	\$ 1,775.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
26	PIPE APRON GUARD, 24" RCP, IN PLACE 4030.224	EACH	1.00	\$ 2,000.00	\$ 2,000.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00
27	PIPE APRON GUARD, 36" RCP, IN PLACE 4030.224	EACH	1.00	\$ 1,775.00	\$ 1,775.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
28	SUBDRAIN, TYPE 5, 6 IN.	LF	9608.00	\$ 15.00	\$ 144,120.00	\$ 16.00	\$ 153,728.00	\$ 16.00	\$ 153,728.00
29	SUBDRAIN CONNECTIONS, CONNECT TO EXISTING, SUBDRAIN, 6 IN.	EACH	18.00	\$ 200.00	\$ 3,600.00	\$ 350.00	\$ 6,300.00	\$ 350.00	\$ 6,300.00
30	SUBDRAIN OUTLETS, 4040.233	EACH	90.00	\$ 300.00	\$ 27,000.00	\$ 375.00	\$ 33,750.00	\$ 375.00	\$ 33,750.00
31	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 16 IN, POLY WRAPPED	LF	1636.50	\$ 155.00	\$ 253,657.50	\$ 140.00	\$ 229,110.00	\$ 140.00	\$ 229,110.00
32	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 12 IN, POLY WRAPPED	LF	68.50	\$ 130.00	\$ 8,905.00	\$ 130.00	\$ 8,905.00	\$ 130.00	\$ 8,905.00
33	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 8 IN, POLY WRAPPED	LF	40.10	\$ 85.00	\$ 3,408.50	\$ 120.00	\$ 4,812.00	\$ 120.00	\$ 4,812.00
34	IN, POLY WRAPPED, (HYD EXT)	LF	130.80	\$ 80.00	\$ 10,464.00	\$ 80.00	\$ 10,464.00	\$ 80.00	\$ 10,464.00
35	GASKETS, NITRILE	EACH	5.00	\$ 350.00	\$ 1,750.00	\$ 365.00	\$ 1,825.00	\$ 365.00	\$ 1,825.00
36	FITTINGS BY COUNT, DUCTILE IRON, 12 IN, MJ CAP	EACH	1.00	\$ 370.00	\$ 370.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00
37	FITTINGS BY COUNT, DUCTILE IRON, 16 IN, 45° ELBOW	EACH	12.00	\$ 750.00	\$ 9,000.00	\$ 1,625.00	\$ 19,500.00	\$ 1,625.00	\$ 19,500.00
38	FITTINGS BY COUNT, DUCTILE IRON, 16 IN, 11.25, ELBOW	EACH	2.00	\$ 700.00	\$ 1,400.00	\$ 1,650.00	\$ 3,300.00	\$ 1,650.00	\$ 3,300.00
39	FITTINGS BY COUNT, DUCTILE IRON, 6 IN, 22.5, ELBOW	EACH	1.00	\$ 375.00	\$ 375.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
40	FITTINGS BY COUNT, DUCTILE IRON, 6 IN, 45° ELBOW	EACH	1.00	\$ 450.00	\$ 450.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
41	FITTINGS BY COUNT, DUCTILE IRON, 16 IN X 16IN X 12 IN, TEE	EACH	1.00	\$ 1,000.00	\$ 1,000.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00
42	FITTINGS BY COUNT, DUCTILE IRON, 16 IN X 16IN X 8 IN, TEE	EACH	1.00	\$ 1,000.00	\$ 1,000.00	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00
43	VALVE, BUTTERFLY, DIP, 16 IN	EACH	4.00	\$ 6,000.00	\$ 24,000.00	\$ 6,000.00	\$ 24,000.00	\$ 6,000.00	\$ 24,000.00
44	VALVE, GATE, DIP, 12 IN	EACH	1.00	\$ 3,000.00	\$ 3,000.00	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00
45	VALVE, GATE, DIP, 8 IN	EACH	2.00	\$ 2,500.00	\$ 5,000.00	\$ 3,500.00	\$ 7,000.00	\$ 3,500.00	\$ 7,000.00
46	VALVE, GATE, DIP, 6 IN	EACH	1.00	\$ 1,750.00	\$ 1,750.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
47	VALVE, ADJUSTMENT	EACH	3.00	\$ 500.00	\$ 1,500.00	\$ 600.00	\$ 1,800.00	\$ 600.00	\$ 1,800.00
48	FIRE HYDRANT ASSEMBLY	EACH	2.00	\$ 7,000.00	\$ 14,000.00	\$ 9,000.00	\$ 18,000.00	\$ 9,000.00	\$ 18,000.00
49	ALTERNATE FIRE HYDRANT ASSEMBLY	EACH	4.00	\$ 7,250.00	\$ 29,000.00	\$ 9,200.00	\$ 36,800.00	\$ 9,200.00	\$ 36,800.00
50	FIRE HYDRANT, END OF MAIN	EACH	1.00	\$ 6,800.00	\$ 6,800.00	\$ 8,800.00	\$ 8,800.00	\$ 8,800.00	\$ 8,800.00
51	FIRE HYDRANT ASSEMBLY, REMOVE & RELOCATE	EACH	5.00	\$ 1,400.00	\$ 7,000.00	\$ 3,800.00	\$ 19,000.00	\$ 3,800.00	\$ 19,000.00
52	MANHOLE, SW-401, 48 IN.	EACH	5.00	\$ 4,700.00	\$ 23,500.00	\$ 5,200.00	\$ 26,000.00	\$ 5,200.00	\$ 26,000.00
53	INTAKE, SW-507	EACH	18.00	\$ 6,300.00	\$ 113,400.00	\$ 7,400.00	\$ 133,200.00	\$ 7,400.00	\$ 133,200.00
54	INTAKE, SW-508	EACH	9.00	\$ 7,450.00	\$ 67,050.00	\$ 8,500.00	\$ 76,500.00	\$ 8,500.00	\$ 76,500.00
55	INTAKE, SW-509	EACH	11.00	\$ 7,700.00	\$ 84,700.00	\$ 8,900.00	\$ 97,900.00	\$ 8,900.00	\$ 97,900.00
56	INTAKE, SW-510	EACH	5.00	\$ 9,300.00	\$ 46,500.00	\$ 11,100.00	\$ 55,500.00	\$ 11,100.00	\$ 55,500.00
57	INTAKE, SW-513	EACH	8.00	\$ 7,200.00	\$ 57,600.00	\$ 8,400.00	\$ 67,200.00	\$ 8,400.00	\$ 67,200.00
58	INTAKE, SW-545	EACH	2.00	\$ 9,300.00	\$ 18,600.00	\$ 13,250.00	\$ 26,500.00	\$ 13,250.00	\$ 26,500.00
59	CONNECTION TO EXISTING MANHOLE OR INTAKE	EACH	6.00	\$ 1,000.00	\$ 6,000.00	\$ 1,750.00	\$ 10,500.00	\$ 1,750.00	\$ 10,500.00
60	REMOVALS, MANHOLE OR INTAKE	EACH	15.00	\$ 600.00	\$ 9,000.00	\$ 550.00	\$ 8,250.00	\$ 550.00	\$ 8,250.00
61	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C-SUD, CLASS 3, DURABILITY, 9 IN.	SY	24587.40	\$ 52.00	\$ 1,278,544.80	\$ 62.70	\$ 1,541,629.98	\$ 62.70	\$ 1,541,629.98
62	CONCRETE MEDIUM, STANDARD PAVEMENT, CLASS C-4, CLASS 3 DURABILITY, 6 IN.	SY	68.50	\$ 70.00	\$ 4,795.00	\$ 106.50	\$ 7,295.25	\$ 106.50	\$ 7,295.25
63	TEMPORARY PAVEMENT, 6" PCC	SY	45.00	\$ 65.00	\$ 2,925.00	\$ 68.35	\$ 3,075.75	\$ 68.35	\$ 3,075.75
64	CURB AND GUTTER, ROLLED, 6 IN.	LF	75.00	\$ 48.00	\$ 3,600.00	\$ 58.00	\$ 4,350.00	\$ 58.00	\$ 4,350.00
65	REMOVAL OF SIDEWALK, SHARED USE PATH, OR DRIVEWAY	SY	1251.70	\$ 9.00	\$ 11,265.30	\$ 9.00	\$ 11,265.30	\$ 9.00	\$ 11,265.30
66	SHARED USE PATHS, PCC, 6 IN.	SY	5652.30	\$ 48.00	\$ 271,310.40	\$ 36.00	\$ 203,482.80	\$ 42.90	\$ 242,483.67
67	PCC SIDEWALK, PCC, 4 IN.	SY	1087.80	\$ 66.00	\$ 71,794.80	\$ 37.50	\$ 40,792.50	\$ 53.95	\$ 58,686.81
68	PCC SIDEWALK, PCC, 6 IN.	SY	114.50	\$ 130.00	\$ 14,885.00	\$ 44.00	\$ 5,038.00	\$ 99.75	\$ 11,421.38
69	BRICK PAVERS, TYPE 1	SY	1319.50	\$ 70.00	\$ 92,365.00	\$ 260.00	\$ 343,070.00	\$ 260.00	\$ 343,070.00
70	BRICK PAVERS, TYPE 2	SY	1522.00	\$ 15.00	\$ 22,830.00	\$ 159.50	\$ 242,759.00	\$ 159.50	\$ 242,759.00
71	DETECTABLE WARNINGS, CAST IRON	SF	813.00	\$ 52.00	\$ 42,276.00	\$ 52.00	\$ 42,276.00	\$ 51.00	\$ 41,463.00
72	DRIVEWAYS, PCC, 6 IN.	SY	1194.90	\$ 58.00	\$ 69,304.20	\$ 39.75	\$ 47,497.28	\$ 41.25	\$ 49,289.63
73	GRANULAR DRIVEWAY SURFACING, CLASS A	TON	104.60	\$ 38.00	\$ 3,974.80	\$ 40.00	\$ 4,184.00	\$ 40.00	\$ 4,184.00
74	REMOVAL OF PAVEMENT	SY	21566.10	\$ 8.00	\$ 172,528.80	\$ 7.50	\$ 161,745.75	\$ 7.50	\$ 161,745.75
75	CURB AND GUTTER REMOVAL	LF	1040.00	\$ 10.00	\$ 10,400.00	\$ 8.00	\$ 8,320.00	\$ 8.00	\$ 8,320.00
76	SAWCUT FOR REMOVALS	LF	1565.00	\$ 7.00	\$ 10,955.00	\$ 8.00	\$ 12,520.00	\$ 7.50	\$ 11,737.50
77	TRAFFIC SIGNALIZATION, RRFB	LS	1.00	\$ 20,000.00	\$ 20,000.00	\$ 250,000.00	\$ 250,000.00	\$ 223,000.00	\$ 223,000.00
78	TEMPORARY TRAFFIC SIGNAL	LS	1.00	\$ 20,000.00	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
79	TRAFFIC SIGNAL REMOVAL	LS	1.00	\$ 15,000.00	\$ 15,000.00	\$ 4,500.00	\$ 4,500.00	\$ 3,000.00	\$ 3,000.00
80	PAINTED PAVEMENT MARKINGS, SOLVENT WATERBORNE	STA	297.16	\$ 80.00	\$ 23,772.80	\$ 65.00	\$ 19,315.40	\$ 65.00	\$ 19,315.40
81	WET, RETROREFLECTIVE REMOVABLE TAPE MARKINGS	STA	1.88	\$ 120.00	\$ 225.60	\$ 425.00	\$ 799.00	\$ 425.00	\$ 799.00
82	PAINTED SYMBOLS AND LEGENDS, SOLVENT WATERBORNE	EACH	29.00	\$ 75.00	\$ 2,175.00	\$ 100.00	\$ 2,900.00	\$ 100.00	\$ 2,900.00
83	TRAFFIC CONTROL	LS	1.00	\$ 35,000.00	\$ 35,000.00	\$ 19,750.00	\$ 19,750.00	\$ 30,000.00	\$ 30,000.00
84	PORTABLE DYNAMIC MESSAGE SIGN	CDAY	15.00	\$ 150.00	\$ 2,250.00	\$ 125.00	\$ 1,875.00	\$ 125.00	\$ 1,875.00
85	FLAGGER	EACH	30.00	\$ 600.00	\$ 18,000.00	\$ 500.00	\$ 15,000.00	\$ 540.00	\$ 16,200.00
86	SAFETY CLOSURE	EACH	13.00	\$ 155.00	\$ 2,015.00	\$ 200.00	\$ 2,600.00	\$ 200.00	\$ 2,600.00
87	TEMPORARY BUSINESS ACCESS SIGNS	EACH	17.00	\$ 120.00	\$ 2,040.00	\$ 100.00	\$ 1,700.00	\$ 100.00	\$ 1,700.00
88	REMOVAL OF CONCRETE FOOTINGS	EACH	17.00	\$ 650.00	\$ 11,050.00	\$ 150.00	\$ 2,550.00	\$ 150.00	\$ 2,550.00
89	LIGHT POLES, REMOVE & REINSTALL	EACH	2.00	\$ 2,750.00	\$ 5,500.00	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00
90	LIGHT POLES, 33'-6" METAL POLE W/ BREAKAWAY BASE AND 12' MAST ARM	EACH	51.00	\$ 5,500.00	\$ 280,500.00	\$ 5,500.00	\$ 280,500.00	\$ 5,300.00	\$ 270,300.00
91	LIGHTING, LANDSCAPE LUMINAIRE	EACH	2.00	\$ 3,750.00	\$ 7,500.00	\$ 1,300.00	\$ 2,600.00	\$ 1,300.00	\$ 2,600.00
92	ELECTRICAL CIRCUITS	LF	9281.00	\$ 18.00	\$ 167,058.00	\$ 15.00	\$ 139,215.00	\$ 15.00	\$ 139,215.00
93	ELECTRICAL CIRCUITS, PULL ROPE ONLY	LF	4750.00	\$ 16.00	\$ 76,000.00	\$ 6.00	\$ 28,500.00	\$ 6.00	\$ 28,500.00
94	HANDHOLES AND JUNCTION BOXES	EACH	18.00	\$ 1,000.00	\$ 18,000.00	\$ 900.00	\$ 16,200.00	\$ 900.00	\$ 16,200.00
95	Metered Pedestal	EACH	2.00	\$ 10,000.00	\$ 20,000				

107	SEEDING, FERTILIZING, AND MULCHING FOR HYDRAULIC SEEDING, TYPE 2	ACRE	3.00	\$ 4,000.00	\$ 12,000.00	\$ 4,500.00	\$ 13,500.00	\$ 4,500.00	\$ 13,500.00
108	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 12 IN.	LF	16352.00	\$ 2.50	\$ 40,880.00	\$ 1.95	\$ 31,886.40	\$ 1.95	\$ 31,886.40
109	REMOVAL OF PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE	LF	16352.00	\$ 0.50	\$ 8,176.00	\$ 0.60	\$ 9,811.20	\$ 0.60	\$ 9,811.20
110	SILT FENCE INSTALLATION	LF	7085.00	\$ 1.70	\$ 12,044.50	\$ 1.55	\$ 10,981.75	\$ 1.55	\$ 10,981.75
111	MAINTENANCE OF SILT FENCE	LF	5000.00	\$ 1.70	\$ 8,500.00	\$ 0.25	\$ 1,250.00	\$ 0.25	\$ 1,250.00
112	REMOVAL OF SILT FENCE	LF	7085.00	\$ 0.10	\$ 708.50	\$ 0.15	\$ 1,062.75	\$ 0.15	\$ 1,062.75
113	ROLLED EROSION CONTROL PRODUCT, TYPE II	SY	9175.00	\$ 10.00	\$ 91,750.00	\$ 0.90	\$ 8,257.50	\$ 0.90	\$ 8,257.50
114	REVTMENT, CLASS E RIP RAP APRON (& ENG. FABRIC) FOR PIPE OUTLET, 9040.111	TON	39.40	\$ 60.00	\$ 2,364.00	\$ 60.00	\$ 2,364.00	\$ 60.00	\$ 2,364.00
115	OPEN-THROAT CURB INTAKE SEDIMENT FILTER	LF	480.70	\$ 110.00	\$ 52,877.00	\$ 10.00	\$ 4,807.00	\$ 10.00	\$ 4,807.00
116	MAINTENANCE OF OPEN-THROAT CURB INTAKE SEDIMENT FILTER	EACH	45.00	\$ 25.00	\$ 1,125.00	\$ 20.00	\$ 900.00	\$ 20.00	\$ 900.00
117	REMOVAL OF OPEN-THROAT CURB INTAKE SEDIMENT FILTER	EACH	45.00	\$ 25.00	\$ 1,125.00	\$ 20.00	\$ 900.00	\$ 20.00	\$ 900.00
118	INTAKE PROTECTION, SEDIMENT CONTROL DEVICE, 12 IN	EACH	8.00	\$ 150.00	\$ 1,200.00	\$ 85.00	\$ 680.00	\$ 85.00	\$ 680.00
119	MAINTENANCE OF INTAKE PROTECTION, SEDIMENT CONTROL DEVICE	EACH	8.00	\$ 50.00	\$ 400.00	\$ 20.00	\$ 160.00	\$ 20.00	\$ 160.00
120	REMOVAL OF INTAKE PROTECTION, SEDIMENT CONTROL DEVICE	EACH	8.00	\$ 25.00	\$ 200.00	\$ 20.00	\$ 160.00	\$ 20.00	\$ 160.00
121	MOWING	ACRE	6.00	\$ 400.00	\$ 2,400.00	\$ 375.00	\$ 2,250.00	\$ 375.00	\$ 2,250.00
122	FIELD FENCE, BRACE PANELS	EACH	2.00	\$ 300.00	\$ 600.00	\$ 1,500.00	\$ 3,000.00	\$ 1,850.00	\$ 3,700.00
123	FIELD FENCE, REMOVAL	LF	171.00	\$ 10.00	\$ 1,710.00	\$ 5.00	\$ 855.00	\$ 11.00	\$ 1,881.00
124	CAST IRON MONUMENT BOX	EACH	2.00	\$ 500.00	\$ 1,000.00	\$ 10,000.00	\$ 20,000.00	\$ 750.00	\$ 1,500.00
125	MOBILIZATION	LS	1.00	\$ 600,000.00	\$ 600,000.00	\$ 550,000.00	\$ 550,000.00	\$ 550,000.00	\$ 550,000.00
126	CONCRETE WASHOUT	LS	1.00	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00
				\$ 7,291,651.50		\$ 7,584,450.61		\$ 7,611,902.01	


DEPARTMENT OF PUBLIC WORKS

City of Cedar Falls
 220 Clay Street
 Cedar Falls, Iowa 50613
 Phone: 319-268-5161
 Fax: 319-268-5197
 www.cedarfalls.com

MEMORANDUM
Engineering Division

TO: Honorable Mayor Robert M. Green and City Council

FROM: Brett Armstrong, Civil Engineer I

DATE: April 25, 2022

SUBJECT: 2022 Alley Reconstruction Project
 City Project Number: RC-000-3268
 Permanent Public Utility Easement

The 2022 Alley Reconstruction Project consists of the reconstruction of six (6) alleys, three (3) of which are concrete and three (3) are permeable alleys. Work shall include a combination of excavation and backfill of the alley areas; removal and replacement of driveway and sidewalk and of PCC curb & gutter; subdrain; placement of storage and filter aggregate; permeable interlocking clay brick paver installation, seeding, and concrete, asphalt or gravel driveway replacement. The owners of the single property have accepted our offer and received approval from City Council for the easement and acquisition upon their property, with said property now submitting documentation for the easement required on their property.

Parcel #	Owner	Address/Parcel ID	Acquisition Type
1	Michael & Jeanette Geisler	8914-13-355-023	Permanent Public Utility Easement

Attached is the plat that identifies the location of this property. Also attached is the signed Permanent Public Utility Easement for Council approval.

The City will use Street Construction Funds for the purchase of this easement. Funds for this project are identified in the Cedar Falls Capital Improvements Program under item number 108. If approved, staff will complete the acquisition process for this parcel.

The Engineering Division of the Public Works Department recommends that the City Council state their support in the form of a resolution authorizing the Mayor to execute the agreement for the 2022 Alley Reconstruction Project.

If you have any questions or need additional information, please feel free to contact me.

xc: Chase Schrage, Director of Public Works
 David Wicke, City Engineer
 Lisa Roeding, City Controller/City Treasurer

Public Utility Easement Plat 2022 ALLEY RECONSTRUCTION PROJECT

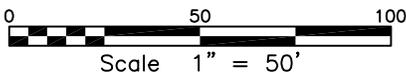
City Proj. No. RC-000-3268

PUBLIC UTILITY EASEMENT



PUBLIC UTILITY EASEMENT:

The South 30.0 feet of the North 49.5 feet of Lot 5, Block 19, "Normal Addition" to the City of Cedar Falls, Black Hawk County, Iowa.
Contains 4,008 square feet, more or less.



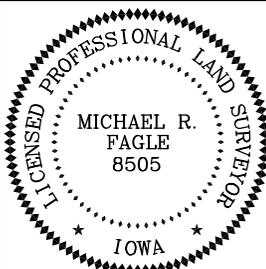
This plat has been compiled from record information and is not the result of a field survey.

Owner
Michael B. Geisler
5373 South Hudson Road
Cedar Falls, Iowa 50613

Parcel No. : 1
8914-13-355-023

AECOM

501 Sycamore St Suite 222
Waterloo, IA 50703



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

Michael R. Fagle Date: 2-17-2022
Michael R. Fagle, L.S. Iowa License No. 8505
My license renewal date is December 31, 2022.
Pages or Sheets covered by this Seal:

DRAWN BY:

CHECKED BY:

Last Update: February 16, 2022 4:25 PM

SHEET NO.

1

TOTAL SHEETS

374

Exhibit B – Legal Description

The South 30.0 feet of the North 49.5 feet of Lot 5, Block 19, "Normal Addition" to the City of Cedar Falls, Black Hawk County, Iowa.

**CITY OF CEDAR FALLS
OWNER PURCHASE AGREEMENT**

**Property Address: Lot 5, Block 19, Normal Addition
Parcel Number: Lot 5
Project Name: 2022 Alley Reconstruction Project**

**County Tax Parcel No: 8914-13-355-023
Project Number: RC-000-3268**

THIS OWNER PURCHASE AGREEMENT is entered into on this ____ day of _____, 2022, by and between Michael B. Geisler AND Jeanette A. Geisler, Seller, and the City of Cedar Falls, Iowa, Buyer.

- 1. Buyer hereby agrees to buy and Seller hereby agrees to convey Seller's interests in the following real estate, hereinafter referred to as the "Premises":

See Attached Public Utility Easement Plat (Exhibit A)
See Legal Description (Exhibit B)

together with all improvements of whatever type situated on the Premises. This acquisition is for public purposes through an exercise of the power of eminent domain.

- 2. Seller acknowledges full settlement and payment from Buyer for all claims according to the terms of this Agreement and discharges Buyer from any and all liability arising out of this Agreement and the construction of the public improvement project identified above ("Project").
- 3. In consideration of Seller's conveyance of Seller's interest in the Premises to Buyer, Buyer agrees to pay to Seller the following:

Payment Amount	Agreed Performance	Date
\$ _____	on right of possession	_____
\$ _____	on conveyance of title	_____
\$ _____	on surrender of possession	_____
\$ <u>7,154.28</u>	on possession and conveyance	<u>60 days after Buyer approval</u>
\$ <u>7,154.28</u>	TOTAL LUMP SUM	

BREAKDOWN: ac. = acres sq. ft. = square feet

Land by Fee Title	_____ sq. ft. at \$ ____/sq. ft.	\$ _____
Underlying Fee Title	_____ sq. ft. at \$ ____/sq. ft.	\$ _____
Temporary Easement	_____ sq. ft. at \$ ____/sq. ft. x 8%	\$ _____
Permanent Easement	<u>4008</u> sq. ft. at \$ <u>3.57</u> /sq. ft. x 50%	\$ <u>7,154.28</u>
Buildings		\$ _____
Severance Damages		\$ _____

- 4. Seller grants to the City a Fee Acquisition, and Temporary and/or Permanent Easements as shown on the attached acquisition plat and/or temporary easement plat and/or permanent easement plat. Seller also agrees to execute a Warranty Deed, Temporary Easement Agreement and/or Permanent Easement Agreement, in the forms attached hereto. Any Temporary Construction Easement shall terminate upon completion of the Project unless otherwise specified in the temporary easement agreement.
- 5. Possession of the Premises is the essence of this Agreement and Buyer may enter and assume full use and enjoyment of the Seller's interest in the Premises according to the terms of this Agreement,

immediately upon approval of this Agreement by the City Council of the City of Cedar Falls, Iowa, unless a different date is specified in Paragraph 3 above. Notwithstanding the above, Seller grants to Buyer the immediate right to enter the Premises for the purpose of gathering survey and soil data.

- 6. This Agreement shall apply to and bind the assigns, representatives and successors of the Seller.
- 7. This Agreement and all attachments hereto constitute the entire agreement between the Buyer and the Seller related to the subject matter and there is no agreement to do or not to do any act or deed except as specifically provided for herein.
- 8. The Seller states and warrants that, to the best of the Seller's knowledge, there is no known burial site, well, solid waste disposal site, private sewage disposal systems, hazardous substance or underground storage tank on the premises, except:

- 9. The Buyer hereby gives notice of Seller's five-year right to renegotiate construction or maintenance damages not apparent at the time of the signing of this Agreement as required by Section 6B.52 of the Code of Iowa.

SELLER'S SIGNATURE AND CLAIMANT'S CERTIFICATION: Upon due approval and execution by the Buyer, we the undersigned claimants certify the total lump sum payment shown herein is just and unpaid.

SELLER: Michael Geisler
4-11-22

 Date

Jeanette A. Geisler
4-11-22

 Date

State of Iowa
 County of Black Hawk

This record was acknowledged before me on the 11th day of April, 2022, by Michael Geisler and Jeanette Geisler.

[Signature]

 Signature of notarial officer

Katherine Linn Terhune

 Printed name of notarial officer

10/22/23

 My commission expires



CITY OF CEDAR FALLS, IOWA (BUYER)

By: _____
Robert M Green, Mayor

ATTEST:

By: _____
Jacqueline Danielsen, MMC
City Clerk

STATE OF IOWA, COUNTY OF BLACK HAWK, ss:

This instrument was acknowledged before me on the ____ day of _____, 20__, by Robert M. Green, Mayor, and Jacqueline Danielsen, MMC, City Clerk, of the City of Cedar Falls, Iowa.

Notary Public in and for the State of Iowa

My Commission Expires:

Public Utility Easement Plat 2022 ALLEY RECONSTRUCTION PROJECT

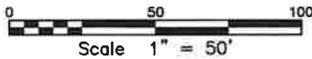
City Proj. No. RC-000-3268

PUBLIC UTILITY EASEMENT



PUBLIC UTILITY EASEMENT:

The South 30.0 feet of the North 49.5 feet of Lot 5, Block 19, "Normal Addition" to the City of Cedar Falls, Black Hawk County, Iowa.
Contains 4,008 square feet, more or less.

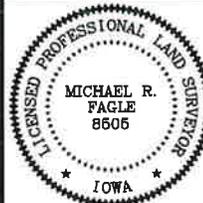


This plat has been compiled from record information and is not the result of a field survey.

Owner
Michael B. Geisler
5373 South Hudson Road
Cedar Falls, Iowa 50613

Parcel No. : 1
8914-13-355-023

AECOM
501 Sycamore St Suite 222
Waterloo, IA 50703



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

Michael R. Fagle Date: 2-17-2022
Michael R. Fagle, L.S. Iowa License No. 8505
My license renewal date is December 31, 2022.
Pages or Sheets covered by this Seal:

DRAWN BY:

CHECKED BY:

Last Update: February 16, 2022 4:25 PM

SHEET NO.

1

TOTAL SHEETS

1

Exhibit B – Legal Description

The South 30.0 feet of the North 49.5 feet of Lot 5, Block 19, "Normal Addition" to the City of Cedar Falls, Black Hawk County, Iowa.

WHEN RECORDED RETURN TO:
City Clerk – City of Cedar Falls
220 Clay Street
Cedar Falls, Iowa 50613

Preparer Information: Kevin Rogers, City of Cedar Falls, 319-243-2704, 220 Clay Street, Cedar Falls, Iowa

PUBLIC UTILITY EASEMENT AGREEMENT

Michael B Geisler and Jeanette A Geisler, hereinafter referred to as "Grantor", in consideration of the sum of one dollar (\$1.00), and other valuable consideration, the receipt of which is hereby acknowledged, do hereby sell, grant and convey unto the City of Cedar Falls, Iowa, a municipal corporation, in the County of Black Hawk, State of Iowa, hereinafter referred to as "Grantee" or "City", a permanent easement over, on, under, through, and across the following described real estate:

See Exhibit A – Public Utility Easement Plat and Exhibit B - Legal Description Attached.

Hereinafter the "Easement Area"

The Easement Area described in the exhibits above is granted unto the City of Cedar Falls, Iowa, for the purpose of constructing, reconstructing, repairing, replacing, enlarging, inspecting and maintaining the following public improvements: **any and all public utilities, including but not limited to water, electrical, sanitary sewer, storm sewer, and communications.**

1. Erection and Placement of Structures, Obstructions, Plantings or Materials Prohibited. Grantor shall not erect any fence or other structure under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the City, nor shall Grantor cause or permit any obstruction, planting or material to be placed under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the City.

2. Change of Grade Prohibited. Grantor shall not change the grade, elevation or contour of any part of the Easement Area without obtaining the prior written consent of the City. The City shall have the right to restore any changes in grade, elevation or contour without prior written consent of the Grantor.

3. Right of Access. The City shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area from property adjacent thereto, including but not limited to, the right to remove any unauthorized fences, structures, obstruction, planting or material placed or erected under, over, on, through, across or within the Easement Area.

4. Property to be Restored. The City shall restore the Easement Area after exercising its rights hereunder, provided, however, that the City's duty of restoration shall be limited to grading and replacing

grass, sod or any other ground cover (but not including any structures, trees or shrubs). The City shall not be responsible for any construction, reconstruction, replacement, repair or maintenance of any improvements located within the Easement Area.

5. Liability. Except as may be caused by the negligent acts or omissions of the City, its employees, agents or its representatives, the City shall not be liable for injury or property damage occurring in or to the Easement Area, the property abutting said Easement Area, nor for property damage or damage to any improvements or obstructions thereon. Grantor agrees to indemnify and hold the City, its employees, agents and representatives harmless against any claim or demand for loss, damage or injury arising out of or resulting from the negligent or intentional acts or omissions of Grantor or Grantor's employees, agents or representatives in the use of the Easement Area.

6. Easement Benefit. This Easement shall inure to the benefit of the City, its successors and assigns, and its permittees and licensees.

7. Permanent Easement Runs with Land. This Easement shall be deemed perpetual in term and to run with the land and shall be binding on Grantor and on Grantor's heirs, grantees, transferees, successors and assigns.

8. Approval by City Council. This Easement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Easement by the City Clerk.

9. Existing Structures, Plantings and Fencing. Grantor acknowledges the existing structures, plantings, and fencing remaining inside the Easement Area may remain until such time as use of the Easement Area is needed by the City. Grantor further acknowledges that should removal of existing structures, plantings, and fencing be required in the future that these removals will be performed by the City, but the City is under no obligation to replace, or provide compensation for, any existing structures, plantings, or fencing removed from within the Easement area.

10. Warranty. Grantor does hereby covenant that Grantor holds said real estate by title in fee simple; that it has good and lawful authority to sell and convey the same; that the Easement Area is free and clear of all liens and encumbrances whatsoever, except as may be herein stated; that Grantor covenants to warrant and defend the Easement Area against the claims of all persons whomsoever, except as may be herein stated.

11. Entire Agreement. This agreement sets forth the entire understanding of the parties and no terms, conditions, or warranties other than those contained herein. No amendment to this agreement shall be valid unless made in writing and signed by the parties hereto.

IN WITNESS WHEREOF, Grantor and Grantee have executed this Public Utility Easement Agreement on this _____ day of _____, 20__.

Michael B Geisler
Grantor

Jeanette A Geisler
Grantor

STATE OF IOWA)
) ss:
COUNTY OF BLACK HAWK)

This record was acknowledged before me on this 21st day of April, 2022 by
Michael Geisler and Jeanette Geisler.



[Signature]
Notary Public in and for the State of Iowa

ACCEPTANCE OF PUBLIC UTILITY EASEMENT AGREEMENT

The City of Cedar Falls, Iowa ("Grantee"), does hereby accept and approve the foregoing Public Utility Easement Agreement.

Dated this _____ day of _____, 20__.

CITY OF CEDAR FALLS, IOWA

Robert M. Green, Mayor

ATTEST

Jacqueline Danielsen, MMC, City Clerk

STATE OF IOWA)
) ss.
COUNTY OF BLACK HAWK)

I, Jacqueline Danielsen, MMC, City Clerk of the City of Cedar Falls, Iowa, do hereby certify that the foregoing Public Utility Easement Agreement was duly approved and accepted by the City Council of the City of Cedar Falls by Resolution No. _____, passed on the _____ day of _____, 20__, and this certificate is made pursuant to authority contained in said Resolution.

Signed this _____ day of _____, 20__.

Notary Public in and for the State of Iowa

Public Utility Easement Plat 2022 ALLEY RECONSTRUCTION PROJECT

City Proj. No. RC-000-3268

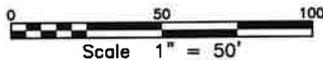
PUBLIC UTILITY EASEMENT



PUBLIC UTILITY EASEMENT:

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Contains 4,008 square feet, more or less.



This plat has been compiled from record information and is not the result of a field survey.

Owner
 Michael B. Geisler
 5373 South Hudson Road
 Cedar Falls, Iowa 50613

Parcel No. : 1
 8914-13-355-023

AECOM

501 Sycamore St Suite 222
Waterloo, IA 50703



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

Michael R. Fagle
 Date: 2-17-2022
 Michael R. Fagle, L.S. Iowa License No. 8505
 My license renewal date is December 31, 2022.
 Pages or Sheets covered by this Seal:

Exhibit B – Legal Description

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DEPARTMENT OF PUBLIC WORKS

City of Cedar Falls
 220 Clay Street
 Cedar Falls, Iowa 50613
 Phone: 319-268-5161
 Fax: 319-268-5197
www.cedarfalls.com

MEMORANDUM Engineering Division

TO: Honorable Mayor Robert M. Green and City Council

FROM: David Wicke, PE – City Engineer

DATE: April 22, 2022

SUBJECT: Union Road Reconstruction Project
 City Project Number: RC-000-3238
 Application for Surface Transportation Block Grant (STBG) Program Funding

The Black Hawk County Metropolitan Planning Organization Area Transportation Policy Board (MPO) is accepting applications for roadway and traffic improvements through the Surface Transportation Block Grant (STBG) Program Funding. These are competitive grants and each year there are projects that are not considered for funding.

The Union Road Reconstruction Project from 27th Street to University Avenue is programmed in our Capital Improvement Program to be reconstructed to convert the existing rural 2 lane roadway to an urban 2 lane roadway section with curb and gutter, improved storm water conveyances, and box culvert replacement.

The Engineering Division, upon approval by Council will submit the application to the Black Hawk County MPO for the funding request. The Union Road Reconstruction Improvements application for Surface Transportation Block Grant Program Funding is attached. The project is requesting \$1,000,000.00 in STBG Funds upon approval. Eligible project costs for construction would be reimbursed by the Iowa DOT.

The Engineering Division of the Public Works Department recommends acceptance of the Application for the Surface Transportation Block Grant Program Funding for the Union Road Reconstruction Project. The Engineering Division is asking City Council to state their support of the application in the form of a resolution.

If you have any questions, please feel free to contact me.

xc: Chase Schrage, Director of Public Works

#6

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, April 13, 2022 7:42:00 AM
Last Modified: Wednesday, April 13, 2022 9:35:23 AM
Time Spent: 01:53:23
IP Address: 24.149.10.29

Page 1

Q1 Cedar Falls

Project Sponsor Agency

Q2

Contact Information

Name	David Wicke
Title	City Engineer
Email Address	david.wicke@cedarfalls.com
Phone Number	3192685162

Page 2: Project Description

Q3

Project Title

Union Road Reconstruction

Q4

Project Description

Full Reconstruction of Union Road

Q5

Project Termini (i.e. Main St to 5th St)

W. 27th St to University Ave.

Q6

Project Length (miles)

1.3

Q7

Federal Functional Classification

Minor Arterial

Q8

Project Elements (FY 2023)

Final design,
Right-of-way

Q9

Project Elements (FY 2024)

Construction related services,
Construction

Q10

Project Elements (FY 2025)

Construction related services,
Construction

Q11

Project Elements (FY 2026)

Respondent skipped this question

Q12

Project Cost Estimate (FY 2023)

\$500,000

Q13

Project Cost Estimate (FY 2024)

\$3,025,000

Q14

Project Cost Estimate (FY 2025)

\$3,025,000

Q15

Project Cost Estimate (FY 2026)

0

Q16

STBG Requested (FY 2023)

0

Q17

STBG Requested (FY 2024)

\$1,300,000

Q18

STBG Requested (FY 2025)

0

Q19

STBG Requested (FY 2026)

0

Q20

Other funding (\$ amount) secured

\$5,250,000

Q21

Source(s) of other funding

Street Construction Funds, Local Option Sales Tax, Storm Water Fund

Q22

What is the project's 2045 Long-Range Transportation Plan number (if applicable)?

N/A

Q23 **No**

Has your agency previously applied for STBG funds for this project?

Q24 **Yes**

Has any part of this project been started or completed?

Q25
If yes, what work has been started or completed?

Preliminary Design

Page 3: Project Information and Design Elements

Q26 **Final design engineering, and construction related services**
Project Type (check all that apply),
Road and/or bridge reconstruction

Q27 **Respondent skipped this question**
Traffic calming measures included in preliminary design

Q28 **Respondent skipped this question**
Intelligent Transportation System (ITS) elements included in preliminary design

Q29 **Respondent skipped this question**
Access management elements included in preliminary design

Q30 **Respondent skipped this question**
Transit elements included in preliminary design

Q31 **Respondent skipped this question**
Bike accommodations included in preliminary design

Item 37.

Q32 Respondent skipped this question

Pedestrian accommodations included in preliminary design

Q33 No

Have public input meetings been held specific to this project?

Q34 Respondent skipped this question

If public input meetings have been held, please provide specifics (dates, meeting locations, topics, etc.)

Page 4: Applicant Assurances

Q35 Agree

The Black Hawk County MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. By applying to receive these funds, the applicant is acknowledging that they understand and adhere to the principles of Title VI when performing activities related to the funding programmed through the MPO.

Q36 Yes

All information included in this application is true and accurate, including the commitment of all design features, physical, and financial resources. I understand the FORMAL RESOLUTION binds the participating local government to provide the required matching funds, design features according to those listed in the application, and to assume responsibility for adequate maintenance of any new or improved facilities. I understand that an executed contract between the applicant and the Iowa Department of Transportation is required prior to the authorization of funds.

Q37 No

An executed resolution has been emailed to the MPO?

Q38 No

A preliminary design plan has been emailed to the MPO?

Q39 **No**

A detailed cost estimate has been emailed to the MPO?

Q40 **No**

For Iowa DOT projects, a letter of support from the Iowa DOT District 2 Office has been emailed to the MPO?

Q41 **No**

For MET Transit projects, a letter of support from the respective Board has been emailed to the MPO?

**DEPARTMENT OF PUBLIC WORKS**

City of Cedar Falls
220 Clay Street
Cedar Falls, Iowa 50613
Phone: 319-268-5161
Fax: 319-268-5197
www.cedarfalls.com

MEMORANDUM
Engineering Division

TO: Honorable Mayor Robert M. Green and City Council

FROM: David Wicke, PE, City Engineer

DATE: April 26, 2022

SUBJECT: Main Street Reconstruction Project (6th Street to University Avenue)
City Project Number: RC-000-3283
City-State Agreement, TSIP

Please find attached the Main Street Reconstruction Project Agreement with the Iowa Department of Transportation for City Council review and approval. This agreement will provide funding for the Main Street Reconstruction Project. This project will include converting a 4 lane roadway to a 3 lane roadway. Included in the project will be the intersections at Seerley Boulevard, 18th Street, and 12th Street which will be replaced with single-lane roundabouts to improve the overall traffic safety and flow in all directions of travel. The project will also include improvements to the water main, sanitary sewer, storm sewer, sidewalks, and other miscellaneous roadway items.

The Traffic Safety Improvement Program (TSIP) and the agreement for Traffic Safety Improvement Program Funding administered through the Iowa Department of Transportation will provide \$500,000 in approved funding that was awarded by the Iowa Transportation Commission Order No. SO-2022-45 on December 14, 2021.

The Engineering Division of the Public Works Department recommends approval of the Main Street Reconstruction Project Agreement with the Iowa Department of Transportation. Please sign and return originals to the Engineering Division for further processing.

If you have any questions or comments, please feel free to contact me.

xc: Chase Schrage, Director of Public Works
Luke Andreasen, Principal Engineer

March 2022

IOWA DEPARTMENT OF TRANSPORTATION
AGREEMENT FOR TRAFFIC SAFETY IMPROVEMENT PROGRAM FUNDING
 (Site-Specific Improvement)

County	<u>Black Hawk</u>
Recipient	<u>Cedar Falls</u>
Project No.	<u>CS-TSF-1185(658)--85-07</u>
Iowa DOT	
Agreement No.	<u>2023-TS-009</u>

This agreement is entered into by and between the Iowa Department of Transportation, hereinafter designated the "DOT", and the city of Cedar Falls, Iowa, hereinafter designated the "Recipient". The Recipient submitted an application to the DOT for funding through the Traffic Safety Improvement Program (TSIP) under Iowa Code Section 312.2(11), and the application was approved by Transportation Commission Order No. SO-2022-45 on December 14, 2021.

Pursuant to the terms of this agreement, and applicable statutes and administrative rules, the DOT agrees to provide funding to the Recipient to aid in the development of a certain traffic safety improvement project.

In consideration of the foregoing and the mutual promises contained in this agreement, the parties agree as follows:

1. Project Information

- a. The Recipient shall be the lead local governmental agency for carrying out the provisions of this agreement.
- b. All notices required under this agreement shall be made in writing to the DOT's and/or the Recipient's contact person. The DOT's contact person shall be the Local Systems Project Development Engineer and Eastern Region Local Systems Field Engineer. The Recipient's contact person shall be David Wicke, City Engineer.
- c. The Recipient shall be responsible for the development and completion of the following described project located in the city of Cedar Falls:

A 4 to 3 lane conversion on Main Street. See Exhibit A-1 for the location of the project and Exhibit A-2 for the estimated project cost.

2. Project Costs

- a. Eligible project costs for the project described in Section 1 of this agreement which are incurred after the effective date of commission approval shall be paid from TSIP funds and other funds as listed below, subject to the execution of a signed agreement:

TSIP funds: \$ 500,000

- b. The portion of the total project costs paid by TSIP shall not exceed the amount stated above or the actual cost of the TSIP eligible items, whichever is the lesser amount.
- c. If a letting is required, the project shall be let to contract before July 1, 2024, but no earlier than July 1, 2022. If a letting is not required, project activities shall be initiated prior to July 1, 2024. If any of these conditions are not met, the Recipient may be in default, for which the Department may revoke funding commitments. This agreement may be extended for a period of 12 months upon receipt of a written request from the Recipient at least 30 days prior to the deadline.

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- d. Project activities or costs considered eligible for TSIP funds are those required by, or integral to, the safety aspects of the project. Eligible activities include the following: (a) road modernization, upgrading or reconstruction; (b) intersection improvements; (c) right-of-way purchases; (d) drainage and erosion control measures; (e) traffic control devices; (f) traffic barriers and other roadside safety devices; and (g) removal of trees and other fixed objects.
- e. Project activities or costs considered ineligible for TSIP funds include, but are not limited to, the following: (a) any and all costs incurred prior to commission approval of funding; (b) routine maintenance of a road, street, bridge, culvert or traffic control device; (c) contract administration costs; (d) design and construction engineering and inspection, including construction survey; (e) utility construction, reconstruction, or adjustment, except as an integral part of a project; (f) sidewalks, shared-use paths or railroad-highway crossings, except as an integral part of a project; (g) maintenance or energy costs for traffic control devices or lighting; (h) aesthetic items such as brick pavers or decorative lighting/signal poles; and (i) expenditures for items not related to the roadway. For the purposes of this agreement, pavement patching is considered maintenance.
- f. If Federal highway funds, Farm-to-Market funds, or other Federal funds are used in combination with TSIP Funds, the Recipient shall also follow all administrative and contracting procedures which would normally be used when such funds are used on a non-TSIP project. The Recipient shall comply with all requirements for the use of said funds.

3. Right of Way and Permits

- a. In the event that right-of-way is required for the project, said right-of-way shall be acquired in accordance with 761 Iowa Administrative Code Chapter 111, Real Property Acquisition and Relocation Assistance. If the project impacts the Primary Road System, the Recipient shall submit preliminary right-of-way plans to the DOT's Right of Way Bureau for review and approval prior to the commencement of any acquisition. Additionally, if said right-of-way is for an improvement to the Primary Road System, it shall be acquired in the name of the State of Iowa.
- b. The Recipient shall be responsible for obtaining any permits, such as the Work Within the Right-of-Way Permit, Access Connection/Entrance Permit, Utility Accommodation Permit, Application for Approval of a Traffic Control Device, and/or other construction permits required for the project prior to the start of construction. Neither the approval of the TSIP application for funding nor the signing of this agreement shall be construed as approval of any required permit from the DOT.
- c. The Recipient shall be responsible for obtaining any environmental permits and approvals, when necessary, to comply with all environmental regulations.

4. Project Design

- a. The Recipient shall develop all project improvements using good engineering judgment. The Recipient shall use the DOT "Design Manual" on projects involving the Primary Road System and/or routes located on the National Highway System. Projects not on the Primary Road system shall use "A Policy on Geometric Design of Highways and Streets", (latest edition), by the American Association of State Highway and Transportation Officials. In all cases the "The Manual on Uniform Traffic Control Devices for Streets and Highways" (MUTCD), as adopted pursuant to 761 Iowa Administrative Code, Chapter 130 shall apply.

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5. Bid Letting

- a. If the project must be let for bids, then project plans, specifications and engineer's cost estimate for site specific improvements and/or traffic control devices shall be prepared and certified by a professional engineer licensed to practice in the State of Iowa. The Recipient shall submit the plans, specifications and other contract documents to the DOT for review. This submittal may be in divisions and in the order of preference as determined by the Recipient.
 - i. If the Recipient lets the project, the plans, specifications and other contract documents for each division must be submitted at least ten weeks (traffic control devices) or fourteen weeks (site specific project) prior to the project letting of each division.
 - ii. If the project will be let through the Iowa DOT, project development submittals shall follow Local Systems I.M. 3.010. The DOT shall review said submittal(s) recognizing the Recipient's development schedule and shall, after satisfactory review, authorize in writing the Recipient to proceed with implementation of the project. The work on this project shall be in accordance with the survey, plans, and specifications on file. Any substantial modification of these plans and specifications must be approved by the DOT prior to the modification being put into effect.
- b. If the Recipient lets the project, as described herein, the Recipient shall include in their Notice to Bidders that Sales Tax Exemption Certificates will be issued, as provided for by Iowa Code section 423.3, subsection 80. The Recipient shall be responsible for obtaining the sales tax exemption certificates through the Iowa Department of Revenue and Finance. The Recipient shall issue these certificates to the successful bidder and any subcontractors to enable them to purchase qualifying materials for the project free of sales tax.
- c. If the Recipient lets the project, then the Recipient shall use positive efforts to solicit bids from and to utilize Targeted Small Business (TSB) enterprises as contractors and ensure that the contractors make positive efforts to utilize these enterprises as subcontractors, suppliers or participants in the work covered by this agreement. Efforts shall be made and documented in accordance with Exhibit B which is attached hereto and by this reference incorporated into this agreement.
- d. If the Recipient lets the project, then for portions of the project let to bid, the Recipient shall advertise for bidders, make a good faith effort to get at least three (3) bidders, hold a public letting and award contracts for the project work. DOT concurrence in the award must be obtained prior to the award. The Recipient shall provide the DOT file copies of project letting documents within five (5) days after letting.
- e. The Recipient shall be the contracting authority for the project.

6. Construction and Maintenance

- a. The Recipient shall conduct the project development and implementation in compliance with applicable laws, ordinances and administrative rules.
- b. The Recipient shall be responsible for the daily inspection of the project, and the compilation of a daily log of materials, equipment and labor on the project.
- c. The Recipient shall maintain records, documents, and other evidence in support of work performed under the terms of this contract. All accounting practices applied and all records maintained will be in accordance with generally accepted accounting principles and procedures. Documentation shall be made available for inspection and audit by authorized representatives of the DOT or its designee at all reasonable times during the period of the contract and for three (3) years after the date of final payment. Reimbursement shall be based on eligible actual and indirect costs associated with performance of contract service work. The Recipient shall provide copies of said records and documents to the DOT upon request.

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- d. The Recipient shall notify the DOT's contact person of the date that construction begins and the date that the project is substantially complete (i.e., when the road is re-opened to traffic).
- e. The Recipient shall require its contractors to permit the DOT authorized representative to inspect all work materials, records, and any other data with regard to agreement related costs, revenues and operating sources.
- f. Upon project completion and prior to final reimbursement for the project, the Recipient shall furnish three sets of "as-built" plans for any portion of the project which is on or intersects any primary road or primary road extension to the DOT's contact person for future maintenance and road design purposes.
- g. If this project requires the installation of or modification to a traffic control signal system, the Recipient shall be responsible for all future ownership, maintenance, operation and energy costs of said installation or modification.
- h. The Recipient hereby certifies that, for a period of five (5) years following completion of the project and receipt of final payment from the DOT, there shall be no modifications in the geometric features, the construction features, or the access management features (including driveway design and location) of the project, nor shall there be any fixed objects or obstructions placed in any clear zone established in conjunction with this project without the prior written approval of the Traffic and Safety Bureau. Failure to comply shall be considered a default under the terms of this agreement.

7. Payments and Reimbursements

- a. The Recipient may submit to the DOT periodic itemized claims for reimbursement for eligible project activities. Eligible and ineligible costs are outlined in Iowa Administrative Code (IAC) 761 Chapter 164, Traffic Safety Improvement Program (see IAC 761-164.6(312) and IAC 761-164.7(312)). Reimbursement claims shall include certification by a professional engineer licensed to practice in the State of Iowa that all eligible project activities for which reimbursement is requested have been completed in substantial compliance with the terms of this agreement. Reimbursement claims shall not be submitted until after July 1, 2022.
- b. The Department will reimburse the Recipient for properly documented and certified claims for eligible project costs. The Department may withhold up to 5% of the construction costs or 5% of the TSIP funds available for the project, whichever is less. Reimbursement will be made either by State warrant or by crediting other accounts from which payment was initially made. If, upon final audit or review, the Department determines the Recipient has been overpaid, the Recipient shall reimburse the overpaid amount to the Department. After the final audit or review is complete and after the Recipient has provided all required paperwork, the Department will release the funds withheld, if any.
- c. Upon completion of the project described in this agreement, a professional engineer licensed to practice in the State of Iowa shall certify in writing to the DOT that the project activities were completed in substantial compliance with the terms of this agreement. Final reimbursement of TSIP Funds shall be made only after the DOT accepts the project as complete.
- d. The Recipient shall request reimbursement and final payment from the DOT within one year of field completion of the work. If this condition is not met, the Recipient may be in default, for which the Department may revoke funding commitments.
- e. If the Recipient fails to perform any obligation under this agreement, the DOT shall have the right, after first giving thirty (30) days written notice to Recipient by certified mail return receipt requested, to declare this agreement in default. The Recipient shall have thirty (30) days from date of mailing of notice to cure the default. If the Recipient cures the default, the Recipient shall notify DOT no later than five (5) days after cure or before the end of said thirty (30) day period to cure default. Within ten

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(10) working days of receipt of Recipient's notice of cure, the DOT shall issue either a notice of acceptance of cure or notice of continued default.

- f. In the event a default is not cured the DOT may revoke funding commitments and/or seek repayment of TSIP Funds granted by this agreement through charges against the Recipient's road use tax funds.

8. General Provisions

- a. This agreement shall be considered to be in default if the DOT determines that the Recipient's application for funding contained inaccuracies, omissions, errors or misrepresentations.
- b. To the extent allowed by law, the Recipient agrees to indemnify, defend and hold the DOT harmless from any action or liability arising out of the design, construction, maintenance, placement of traffic control devices, or inspection of this project. To the extent allowed by law, this agreement to indemnify, defend and hold harmless applies to all aspects of the DOT's application review and approval process, plan and construction reviews, and funding participation.
- c. In accordance with Iowa Code Chapter 216, the Recipient shall not discriminate against any person on the basis of race, color, creed, age, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability.
- d. The Recipient shall comply with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973 (Section 504), and the associated Federal regulations that implement these laws.
- e. If any part of this agreement is found to be void and unenforceable then the remaining provisions of this agreement shall remain in effect.
- f. This agreement is not assignable without the prior written consent of the DOT.
- g. It is the intent of both parties that no third-party beneficiaries be created by this agreement.
- h. In case of dispute concerning the terms of this agreement, the parties shall submit the matter to arbitration pursuant to Iowa Code Chapter 679A. Either party has the right to submit the matter to arbitration after ten (10) days' notice to the other party of their intent to seek arbitration. The written notice must include a precise statement of the disputed question. DOT and the Recipient agree to be bound by the decision of the appointed arbitrator. Neither party may seek any remedy with the state or federal courts absent exhaustion of the provisions of this paragraph for arbitration.
- i. This agreement shall be executed and delivered in two or more copies, each of which so executed and delivered shall be deemed to be an original and shall constitute but one and the same instrument.
- j. This agreement, including referenced exhibits, constitutes the entire agreement between the DOT and the Recipient concerning this project. Representations made before the signing of this agreement are not binding, and neither party has relied upon conflicting representations in entering into this agreement. Any change or alteration to the terms of this agreement must be made in the form of an addendum to this agreement. Said addendum shall become effective only upon written approval of the DOT and Recipient.

March 2022

IN WITNESS WHEREOF, each of the parties hereto has executed Agreement No. 2023-TS-009 as of the date shown opposite its signature below.

City of Cedar Falls, Iowa:

By: _____ Date _____, 20____.

Title: _____

I, _____, certify that I am the Clerk of the City, and that _____, who signed said Agreement for and on behalf of the City was duly authorized to execute the same by virtue of a formal Resolution duly passed and adopted by the City, on the _____ day of _____, 20____.

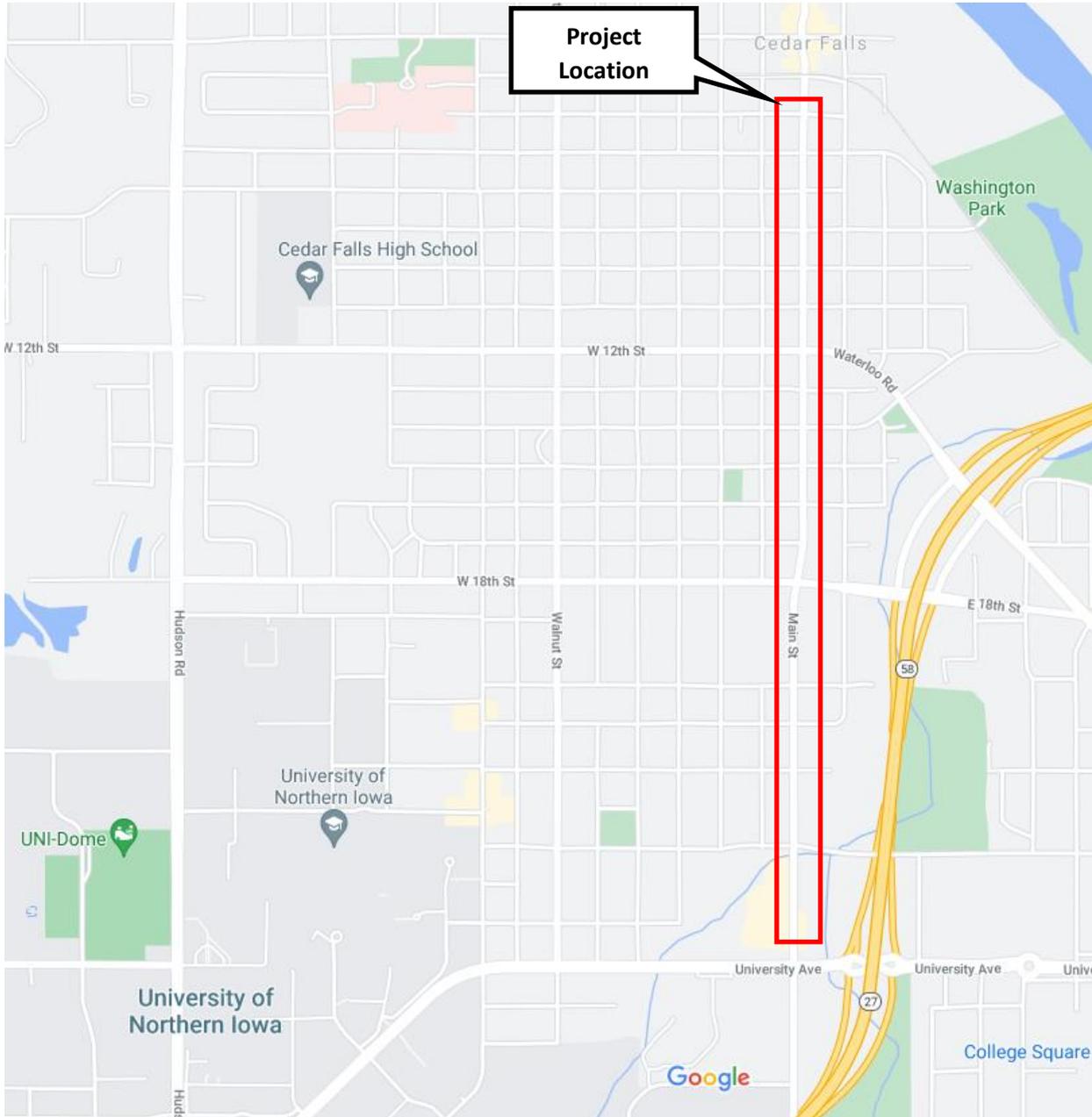
Signed _____ Date _____, 20____.
City Clerk of Cedar Falls, Iowa

Iowa Department of Transportation:

By: _____ Date _____, 20____.

Steve J. Gent
Director,
Traffic and Safety Bureau

Map





ESTIMATED OPINION OF PROBABLE CONSTRUCTION COSTS
Main Street Reconstruction
From 6th Street to Seerley Boulevard
City of Cedar Falls
April 11, 2022
(Rough Order of Magnitude Cost Estimate)

Letting Date: TBD

ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	QUANTITIES			SUBTOTAL COST		
				TSIP Eligible Quantity	Non-TSIP Eligible Quantity	TOTAL	TSIP Eligible Cost	Non-TSIP Eligible Cost	TOTAL
1	CLEARING AND GRUBBING	LS	\$ 35,000.00		1	1	\$ -	\$ 35,000.00	\$ 35,000.00
2	UNCLASSIFIED EXCAVATION AND EMBANKMENT	CY	\$ 12.00	10000	13000	23000	\$ 120,000.00	\$ 156,000.00	\$ 276,000.00
3	SUBGRADE PREPARATION, 12 IN.	SY	\$ 1.50	55000		55000	\$ 82,500.00	\$ -	\$ 82,500.00
4	SUBBASE, 6 IN.	CY	\$ 40.00	9175		9175	\$ 367,000.00	\$ -	\$ 367,000.00
5	SUBGRADE AND SUBBASE COMPACTION TESTING	LS	\$ 5,000.00		1	1	\$ -	\$ 5,000.00	\$ 5,000.00
6	TRENCH STABILIZATION	TON	\$ 21.00		1500	1500	\$ -	\$ 31,500.00	\$ 31,500.00
7	TRENCH COMPACTION TESTING	LS	\$ 10,000.00		1	1	\$ -	\$ 10,000.00	\$ 10,000.00
8	STORM SEWER, TRENCHED, RCP CLASS III, SIZES TBD	LF	\$ 90.00		4650	4650	\$ -	\$ 418,500.00	\$ 418,500.00
9	REMOVAL OF STORM SEWER AND CULVERT PIPE, LESS THAN OR EQUAL TO 36 IN.	LF	\$ 20.00		4500	4500	\$ -	\$ 90,000.00	\$ 90,000.00
10	SUBDRAIN, PVC OR HDPE, PERFORATED, 6 IN.	LF	\$ 13.50		13500	13500	\$ -	\$ 182,250.00	\$ 182,250.00
11	SUBDRAIN CLEANOUTS, TYPE B	EA	\$ 1,100.00		15	15	\$ -	\$ 16,500.00	\$ 16,500.00
12	MANHOLE, TYPE AND SIZE VARY	EA	\$ 3,500.00		10	10	\$ -	\$ 35,000.00	\$ 35,000.00
13	INTAKE, TYPE AND SIZE VARY	EA	\$ 5,500.00		70	70	\$ -	\$ 385,000.00	\$ 385,000.00
14	MANHOLE ADJUSTMENT, MINOR	EA	\$ 1,600.00		40	40	\$ -	\$ 64,000.00	\$ 64,000.00
15	REMOVE INTAKE	EA	\$ 1,000.00		50	50	\$ -	\$ 50,000.00	\$ 50,000.00
16	PAVEMENT, PCC, NON-REINFORCED, CLASS C-3, 9 IN.	SY	\$ 55.00	46000		46000	\$ 2,530,000.00	\$ -	\$ 2,530,000.00
17	PAVEMENT, PCC, NON-REINFORCED, CLASS C-3, 9 IN., COLORED	SY	\$ 70.00		3200	3200	\$ -	\$ 224,000.00	\$ 224,000.00
18	REMOVAL OF SIDEWALK AND DRIVEWAYS	SY	\$ 14.00		8600	8600	\$ -	\$ 120,400.00	\$ 120,400.00
19	SIDEWALK, PCC, 4 IN.	SY	\$ 60.00		6870	6870	\$ -	\$ 412,200.00	\$ 412,200.00
20	DRIVEWAY, PAVED, PCC, 6 IN.	SY	\$ 65.00		3200	3200	\$ -	\$ 208,000.00	\$ 208,000.00
21	PORTLAND CEMENT CONCRETE CURB RAMP, 6 IN.	SY	\$ 110.00		730	730	\$ -	\$ 80,300.00	\$ 80,300.00
22	PAVEMENT REMOVAL	SY	\$ 16.00		49750	49750	\$ -	\$ 796,000.00	\$ 796,000.00
23	GROOVES CUT FOR PAVEMENT MARKINGS, 4 IN.	LF	\$ 1.00		13500	13500	\$ -	\$ 13,500.00	\$ 13,500.00
24	GROOVES CUT FOR PAVEMENT MARKINGS, 6 IN.	LF	\$ 1.50		13500	13500	\$ -	\$ 20,250.00	\$ 20,250.00
25	GROOVES CUT FOR PAVEMENT MARKINGS, 30 IN. CROSSWALK BAR	SY	\$ 7.00		300	300	\$ -	\$ 2,100.00	\$ 2,100.00
26	PAVEMENT MARKINGS, EPOXY, 4 IN. WHITE & YELLOW	LF	\$ 1.00		13500	13500	\$ -	\$ 13,500.00	\$ 13,500.00
27	PAVEMENT MARKINGS, EPOXY, 6 IN. WHITE & YELLOW	LF	\$ 1.50		13500	13500	\$ -	\$ 20,250.00	\$ 20,250.00
28	PAVEMENT MARKINGS, EPOXY, 30 IN. CROSSWALK BAR, WHITE	SY	\$ 7.00		300	300	\$ -	\$ 2,100.00	\$ 2,100.00
29	TEMPORARY TRAFFIC CONTROL	LS	\$ 150,000.00		1	1	\$ -	\$ 150,000.00	\$ 150,000.00
30	SIGNS, SHEET ALUMINUM	SF	\$ 25.00		700	700	\$ -	\$ 17,500.00	\$ 17,500.00
31	PERFORATED 2" X 2" SQUARE STEEL TUBE POST	LF	\$ 15.00		120	120	\$ -	\$ 1,800.00	\$ 1,800.00
32	SIGN REMOVAL	EA	\$ 75.00		125	125	\$ -	\$ 9,375.00	\$ 9,375.00
33	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING (SUDAS TYPE 1)	AC	\$ 4,500.00		3.0	3	\$ -	\$ 13,500.00	\$ 13,500.00
34	SOD	SQ	\$ 62.00		1250	1250	\$ -	\$ 77,500.00	\$ 77,500.00
35	SWPPP MANAGEMENT	LS	\$ 7,500.00		1	1	\$ -	\$ 7,500.00	\$ 7,500.00
36	FILTER SOCKS, 9 IN	LF	\$ 2.00		16000	16000	\$ -	\$ 32,000.00	\$ 32,000.00
37	FILTER SOCKS, REMOVAL	LF	\$ 0.50		16000	16000	\$ -	\$ 8,000.00	\$ 8,000.00
38	TEMPORARY RECP, TYPE 2	SY	\$ 2.00		3700	3700	\$ -	\$ 7,400.00	\$ 7,400.00
39	INLET PROTECTION DEVICE, SURFACE-APPLIED	EA	\$ 150.00		70	70	\$ -	\$ 10,500.00	\$ 10,500.00
40	SOIL RESTORATION, 8 IN.	SY	\$ 6.00		27000	27000	\$ -	\$ 162,000.00	\$ 162,000.00
41	SEGMENTAL CONCRETE BLOCK RETAINING WALL	SF	\$ 26.00		6000	6000	\$ -	\$ 156,000.00	\$ 156,000.00
42	CONCRETE STEPS, CAST-IN-PLACE	CY	\$ 900.00		40	40	\$ -	\$ 36,000.00	\$ 36,000.00
43	HANDRAIL, GALVANIZED STEEL	EA	\$ 1,600.00		38	38	\$ -	\$ 60,800.00	\$ 60,800.00
44	CONSTRUCTION SURVEY	LS	\$ 75,000.00		1	1	\$ -	\$ 75,000.00	\$ 75,000.00
45	MOBILIZATION	LS	\$ 400,000.00		1	1	\$ -	\$ 400,000.00	\$ 400,000.00
46	MAINTENANCE OF POSTAL SERVICE	LS	\$ 1,500.00		1	1	\$ -	\$ 1,500.00	\$ 1,500.00
47	MAINTENANCE OF SOLID WASTE COLLECTION	LS	\$ 2,000.00		1	1	\$ -	\$ 2,000.00	\$ 2,000.00
48	REMOVALS, MISCELLANEOUS, PER PLANS	LS	\$ 15,000.00		1	1	\$ -	\$ 15,000.00	\$ 15,000.00
49	TEMPORARY ROADWAY SURFACE, HMA AND/OR PCC, 6 IN.	SY	\$ 47.00		4000	4000	\$ -	\$ 188,000.00	\$ 188,000.00
50	TEMPORARY AGGREGATE SURFACING	TON	\$ 28.00		1000	1000	\$ -	\$ 28,000.00	\$ 28,000.00
51	REMOVAL OF TRAFFIC SIGNALIZATION	LS	\$ 50,000.00		1	1	\$ -	\$ 50,000.00	\$ 50,000.00
52	LIGHTING	LS	\$ 415,000.00	0.4	0.6	1	\$ 166,000.00	\$ 249,000.00	\$ 415,000.00
53	LANDSCAPING	LS	\$ 165,000.00		1	1	\$ -	\$ 165,000.00	\$ 165,000.00
54	BOX CULVERT REMOVE	LS	\$ 30,000.00		1	1	\$ -	\$ 30,000.00	\$ 30,000.00
55	BOX CULVERT (STRUCTURAL CONCRETE, BEDDING, BACKFILL, STEEL, RAILING)	LS	\$ 2,869,450.00		1	1	\$ -	\$ 2,869,450.00	\$ 2,869,450.00
56	WATERMAIN	LS	\$ 250,000.00		1	1	\$ -	\$ 250,000.00	\$ 250,000.00
57	SANITARY SEWER	LS	\$ 100,000.00		1	1	\$ -	\$ 100,000.00	\$ 100,000.00
SUBTOTAL CONSTRUCTION							\$ 3,265,500.00	\$ 8,564,175.00	

TOTAL PROJECT COST

\$ 11,829,675.00

**EXHIBIT B
UTILIZATION OF TARGETED SMALL BUSINESS (TSB) ENTERPRISES
ON NON-FEDERAL AID PROJECTS
(THIRD-PARTY STATE-ASSISTED PROJECTS)**

In accordance with Iowa Code Section 19B.7, it is the policy of the Iowa Department of Transportation (Iowa DOT) that Targeted Small Business (TSB) enterprises shall have the maximum practicable opportunity to participate in the performance of contracts financed in whole or part with State funds.

Under this policy the Recipient shall be responsible to make a positive effort to solicit bids or proposals from TSB firms and to utilize TSB firms as contractors or consultants. The Recipient shall also ensure that the contractors or consultants make positive efforts to utilize TSB firms as subcontractors, subconsultants, suppliers, or participants in the work covered by this agreement.

The Recipient's "positive efforts" shall include, but not be limited to:

1. Obtaining the names of qualified TSB firms from the Iowa Economic Development Authority (515-348-6159) or from its website at: <https://www.iowaeda.com/small-business/targeted-small-business/>.
2. Notifying qualified TSB firms of proposed projects involving State funding. Notification should be made in sufficient time to allow the TSB firms to participate effectively in the bidding or request for proposal (RFP) process.
3. Soliciting bids or proposals from qualified TSB firms on each project, and identifying for TSB firms the availability of subcontract work.
4. Considering establishment of a percentage goal for TSB participation in each contract that is a part of this project and for which State funds will be used. Contract goals may vary depending on the type of project, the subcontracting opportunities available, the type of service or supplies needed for the project, and the availability of qualified TSB firms in the area.
5. For construction contracts:
 - a) Including in the bid proposals a contract provision titled "TSB Affirmative Action Responsibilities on Non-Federal Aid Projects (Third-Party State-Assisted Projects)" or a similar document developed by the Recipient. This contract provision is available on-line at:

https://www.iowadot.gov/local_systems/publications/tsb_contract_provision.pdf
 - b) Ensuring that the awarded contractor has and shall follow the contract provisions.
6. For consultant contracts:
 - a) Identifying the TSB goal in the Request for Proposal (RFP), if one has been set.
 - b) Ensuring that the selected consultant made a positive effort to meet the established TSB goal, if any. This should include obtaining documentation from the consultant that includes a list of TSB firms contacted; a list of TSB firms that responded with a subcontract proposal; and, if the consultant does not propose to use a TSB firm that submitted a subcontract proposal, an explanation why such a TSB firm will not be used.

The Recipient shall provide the Iowa DOT the following documentation:

1. Copies of correspondence and replies, and written notes of personal and/or telephone contacts with any TSB firms. Such documentation can be used to demonstrate the Recipient's positive efforts and it should be placed in the general project file.
2. Bidding proposals or RFPs noting established TSB goals, if any.
3. The attached "Checklist and Certification." This form shall be filled out upon completion of each project and forwarded to: Iowa Department of Transportation, Civil Rights Bureau, 800 Lincoln Way, Ames, IA 50010.

CHECKLIST AND CERTIFICATION
For the Utilization of Targeted Small Businesses (TSB)
On Non-Federal-aid Projects (Third-Party State-Assisted Projects)

Recipient: _____ Project Number: _____

County: _____ Agreement Number: _____

1. Were the names of qualified TSB firms obtained from the Iowa Economic Development Authority? YES NO

If no, explain _____

2. Were qualified TSB firms notified of project? YES NO

If yes, by letter, telephone, personal contact, or other (specify) _____

If no, explain _____

3. Were bids or proposals solicited from qualified TSB firms? YES NO

If no, explain _____

4. Was a goal or percentage established for TSB participation? YES NO

If yes, what was the goal or percentage? _____

If no, explain why not: _____

5. Did the prime contractor or consultant use positive efforts to utilize TSB firms on subcontracts? YES NO

If no, what action was taken by Recipient? _____

Is documentation in files? YES NO

6. What was the dollar amount reimbursed to the Recipient from the Iowa Department of Transportation?

\$ _____

What was the final project cost?

\$ _____

What was the dollar amount performed by TSB firms?

\$ _____

Name(s) and address(es) of the TSB firm(s) _____

(Use additional sheets if necessary)

Was the goal or percentage achieved? YES NO

If no, explain _____

As the duly authorized representative of the Recipient, I hereby certify that the Recipient used positive efforts to utilize TSB firms as participants in the State-assisted contracts associated with this project.

Title

Signature

Date

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 16-24, FIREWORKS, OF ARTICLE I, IN GENERAL, OF CHAPTER 16, OFFENSES AND MISCELLANEOUS PROVISIONS, BY REPEALING SAID SECTION IN ITS ENTIRETY AND ENACTING IN LIEU THEREOF A NEW SECTION 16-24, FIREWORKS, OF ARTICLE I, IN GENERAL, OF CHAPTER 16, OFFENSES AND MISCELLANEOUS PROVISIONS, OF THE CODE OF ORDINANCES OF THE CITY OF CEDAR FALLS, IOWA.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR FALLS, IOWA:

Section 1. Section 16-24, Fireworks, of Article I, Generally, of Chapter 16, Offenses and Miscellaneous Provisions, of the Code of Ordinances of the City of Cedar Falls, Iowa, is hereby repealed in its entirety and the following new Section 16-24, Fireworks, is enacted in lieu thereof, as follows:

Sec. 16-24. – Fireworks.

- (a) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Consumer fireworks means first-class consumer fireworks and second-class consumer fireworks as those terms are defined in this subsection.

Display fireworks means any explosive composition, or combination of explosive substances, or article prepared for the purpose of producing a visible or audible effect by combustion, explosion, deflagration or detonation, and includes fireworks containing any explosive or flammable compound, or other device containing any explosive substance. The term "display fireworks" does not include novelties or consumer fireworks enumerated in chapter 3 of the American Pyrotechnics Association (APA) standard 87-1.

First-class consumer fireworks means the following consumer fireworks, as described in APA standard 87-1, chapter 3:

- (1) Aerial shell kits and reloadable tubes.
- (2) Chasers.
- (3) Helicopter and aerial spinners.
- (4) Firecrackers.
- (5) Mine and shell devices.
- (6) Missile-type rockets.
- (7) Roman candles.

- (8) Sky rockets and bottle rockets.
- (9) Multiple tube devices set forth under this definition that are manufactured in accordance with APA standard 87-1, section 3.5.

Novelties means all novelties, enumerated in chapter 3 of the APA standard 87-1, and that comply with the labeling regulations promulgated by the United States consumer product safety commission. The term "novelties" includes party poppers, snappers, toy smoke devices, snakes and glow worms, and wire sparklers as defined in APA standard 87-1, section 3.2.

Second-class consumer fireworks means the following consumer fireworks, as described in APA standard 87-1, chapter 3:

- (1) Cone fountains.
- (2) Cylindrical fountains.
- (3) Flitter sparklers.
- (4) Ground and handheld sparkling devices, including multiple tube ground and handheld sparkling devices that are manufactured in accordance with APA standard 87-1, section 3.5.
- (5) Ground spinners.
- (6) Illuminating torches.
- (7) Toy smoke devices that are not classified as novelties pursuant to APA standard 87-1, section 3.2.
- (8) Wheels.
- (9) Wire or dipped sparklers that are not classified as novelties pursuant to APA standard 87-1, section 3.2.

(b) *Prohibitions and use.* ~~It shall be unlawful for any person to use or explode consumer fireworks within the city limits. It shall be unlawful for any person to use or explode display fireworks within the city limits, unless a permit is properly obtained as set forth in subsection (d) of this section.~~

(1) It shall be unlawful for any person to use or explode any consumer fireworks within the corporate limits of the City of Cedar Falls except on July 3, 4, and 5 of each year between the hours of twelve o'clock (12:00) noon and eleven o'clock (11:00) P.M. on July 4 and between the hours of twelve o'clock (12:00) noon and ten o'clock (10:00) P.M. on July 3 and July 5. This section shall not apply to novelties.

(2) The use of consumer fireworks that mimic display fireworks or rise to one hundred fifty (150) decibels or to two hundred ten feet (210') elevation is banned from use at all times within the corporate limits of the City of Cedar Falls unless the user has obtained a permit as provided in subsection 16-24(e).

(3) Consistent with the Code of Iowa, use of fireworks within the corporate limits of the City of Cedar Falls, when such occurs on July 3, 4, and 5, shall only occur on the user's owned real property. Use of fireworks, unless a permit has been obtained, is not allowed on city owned property, public sidewalks, rights of way, streets, parks, or parking lots. Use is not allowed on real property if that real property is not owned by the user of fireworks unless the owner has given consent prior to use.

(4) It is prohibited to direct the use of consumer fireworks in any direction other than onto the user's owned real property or the real property where the owner has given prior consent.

(5) All consumer firework debris shall be removed from the user's real property or wherever such use has resulted in its debris being located.

(c) *Exceptions.* This section shall not apply to the use of blank cartridges for a show or the theater, or for signal purposes in athletic sports or by railroads or trucks, for signal purposes, or by a recognized military organization. ~~Nor shall this section~~ shall not apply to any substance or composition prepared and sold for medicinal or fumigation purposes. This section shall not apply to a person using or exploding fireworks under a valid permit as provided in subsection 16-24(e).

(d) Enforcement.

(1) Citations for violation of this section 16-24 shall be directed to the person observed/found to have violated this section or the owner of real property on which the evidence exists of violation of this section. Furthermore, where evidence of violation of Noise or Nuisance ordinances exists, such citations may also be written.

(2) The vendors of fireworks shall be monitored during sales periods as to type of consumer fireworks sold and for compliance with subsection 16-24(f).

(ed) Display fireworks. The council may, upon application in writing, grant a permit for the use and explosion of display fireworks within the city limits by municipalities, fair associations, amusement parks, and other organizations or groups of individuals when the use and explosion of such display fireworks will be handled by a competent operator, and proof of liability insurance is shown. (See also section 9-20.)

(f) Sales. A seller of consumer fireworks must possess a license from the State Fire Marshal. Any retailer or community group selling consumer fireworks must prominently display, at the entrance and exit sites, signs informing customers that the use of consumer fireworks is prohibited within the corporate limits of the City of Cedar Falls except on the dates and times authorized by this section.

(ge) Violation; Appeal. Violation of this section or interference with enforcement of any of the provisions of this section shall be guilty of a municipal infraction punishable by a civil penalty in the minimum amount of \$375.00 for the first offense. Second and subsequent offenses shall be punishable as provided in subsection 1(9)(a) is a simple misdemeanor punishable by a fine of not less than \$250.00.

(Code 2017, § 19-24; Ord. No. 2555, § 12, 10-24-2005)

INTRODUCED: _____ May 2, 2022 _____

PASSED 1ST CONSIDERATION: _____

PASSED 2ND CONSIDERATION: _____

PASSED 3RD CONSIDERATION: _____

ADOPTED: _____

Robert M. Green, Mayor

ATTEST:

Jacqueline Danielsen, MMC, City Clerk

Daily Invoices for Council Meeting 05/02/22

Item 40.

PREPARED 04/26/2022, 10:10:22
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 CITY OF CEDAR FALLS

ACCOUNT ACTIVITY LISTING

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GROUP NBR	PO NBR	ACCTG PER.	----TRANSACTION----	CD	DATE	NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND											
101-1028-441.72-99 OPERATING SUPPLIES / POSTAGE											
1842		09/22 AP	03/27/22		0396852		CMRS-POC		212.92		04/19/22
							ACCOUNT CORRECTION				
							POC#8031880-REPL.POSTAGE				
1842		09/22 AP	01/24/22		0396633		CMRS-POC		68.43		04/19/22
							ACCOUNT CORRECTION				
							POC#8031880-REPL.POSTAGE				
1842		09/22 AP	11/02/21		0396383		CMRS-POC		113.73		04/19/22
							ACCOUNT CORRECTION				
							POC#8031880-REPL.POSTAGE				
1842		09/22 AP	08/17/21		0396059		CMRS-POC		103.06		04/19/22
							ACCOUNT CORRECTION				
							POC#8031880-REPL.POSTAGE				
ACCOUNT TOTAL								.00	498.14	498.14-	
101-1038-441.72-99 OPERATING SUPPLIES / POSTAGE											
1842		09/22 AP	03/27/22		0396852		CMRS-POC	212.92			04/19/22
							POC#8031880-REPL.POSTAGE				
							01/25/22-03/27/22				
1842		09/22 AP	01/24/22		0396633		CMRS-POC	68.43			04/19/22
							POC#8031880-REPL.POSTAGE				
							11/3/21-1/24/22				
1842		09/22 AP	11/02/21		0396383		CMRS-POC	113.73			04/19/22
							POC#8031880-REPL.POSTAGE				
							08/18/21-11/02/21				
1842		09/22 AP	08/17/21		0396059		CMRS-POC	103.06			04/19/22
							POC#8031880-REPL.POSTAGE				
							05/17/21-08/17/21				
ACCOUNT TOTAL								498.14	.00	498.14	
101-1038-441.81-53 PROFESSIONAL SERVICES / JOB NOTICES											
1834		10/22 AP	04/21/22		0396929		RICK MCGILL	830.23			04/18/22
							RMB:REC.MGR.TRAVEL EXP.				
							AIRFARE AND RENTAL CAR				
1834		10/22 AP	04/21/22		0396927		EMERSON WATANABE	834.93			04/18/22
							RMB:REC.MGR.TRAVEL EXP.				
							AIRFARE AND RENTAL CAR				
1864		10/22 AP	04/21/22		0396934		EMERSON WATANABE	898.37			04/22/22
							RMB:REC.MGR.TRAVEL EXP.				
							AIRFARE AND RENTAL CAR				
1874		10/22 AP	04/21/22		0396927		EMERSON WATANABE		834.93		04/25/22
							VOID CHECK-DIFFERENT AMT.				
							RMB:REC.MGR.TRAVEL EXP.				
ACCOUNT TOTAL								2,563.53	834.93	1,728.60	
101-1199-441.81-03 PROFESSIONAL SERVICES / RECORDING FEES											
1864		10/22 AP	04/20/22		0396932		BLACK HAWK CO.RECORDER	7.00			04/22/22
							RCD:LIEN RELEASE				
							J.GALLOWAY-1840 RAINBOW				
1864		10/22 AP	04/20/22		0396932		BLACK HAWK CO.RECORDER	7.00			04/22/22
							RCD:LIEN RELEASE				
							RUTH WALKER-2208 COVENTRY				
1864		10/22 AP	04/20/22		0396932		BLACK HAWK CO.RECORDER	7.00			04/22/22
							RCD:LIEN RELEASE				
							M.CAMPBELL-1305 W.19TH ST				
ACCOUNT TOTAL								21.00	.00	21.00	

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GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	-----TRANSACTION----- NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-1199-441.89-14						MISCELLANEOUS SERVICES / REFUNDS				
1879		10/22 AP		04/14/22	0396940	CV COMMERCIAL, LLC	52.00			04/26/22
						REFUND-UNUSED RECORD.FEES				
						OVERPMT.ON CK#20055				
						ACCOUNT TOTAL	52.00	.00	52.00	
101-2205-432.88-17 OUTSIDE AGENCIES / CEDAR FALLS BAND										
1829		10/22 AP		04/12/22	0396919	CEDAR FALLS MUNICIPAL BAND	14,424.52			04/14/22
						PROPERTY TAX PAYMENT				
						ACCOUNT TOTAL	14,424.52	.00	14,424.52	
101-2253-423.85-01 UTILITIES / UTILITIES										
1864		10/22 AP		03/31/22	0396933	CEDAR FALLS UTILITIES	4,529.54			04/22/22
						UTILITIES THRU 03/31/22				
						ACCOUNT TOTAL	4,529.54	.00	4,529.54	
101-2253-423.85-05 UTILITIES / THE FALLS POOL UTILITIES										
1864		10/22 AP		03/31/22	0396933	CEDAR FALLS UTILITIES	871.39			04/22/22
						UTILITIES THRU 03/31/22				
						ACCOUNT TOTAL	871.39	.00	871.39	
101-2280-423.85-01 UTILITIES / UTILITIES										
1864		10/22 AP		03/31/22	0396933	CEDAR FALLS UTILITIES	1,021.94			04/22/22
						UTILITIES THRU 03/31/22				
						ACCOUNT TOTAL	1,021.94	.00	1,021.94	
101-4511-414.85-01 UTILITIES / UTILITIES										
1864		10/22 AP		03/31/22	0396933	CEDAR FALLS UTILITIES	1,458.11			04/22/22
						UTILITIES THRU 03/31/22				
						ACCOUNT TOTAL	1,458.11	.00	1,458.11	
101-5521-415.72-01 OPERATING SUPPLIES / OPERATING SUPPLIES										
1864		10/22 AP		03/31/22	0396933	CEDAR FALLS UTILITIES	144.06			04/22/22
						UTILITIES THRU 03/31/22				
						ACCOUNT TOTAL	144.06	.00	144.06	
101-5521-415.72-23 OPERATING SUPPLIES / RADIO & MDC FEES										

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GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND										
101-5521-415.72-23 OPERATING SUPPLIES / RADIO & MDC FEES						continued				
1820		09/22 AP		07/26/21	0396122	BUCK, MATT		18.98		04/13/22
		ACCOUNT CORRECTION				RMB:UNIFORM ALLOWANCE				
1820		09/22 AP		07/23/21	0396123	CROSS, KEVIN		22.98		04/13/22
		ACCOUNT CORRECTION				RMB:UNIFORM ALLOWANCE				
1820		09/22 AP		06/24/21	0396155	BURG, ADAM		150.00		04/13/22
		ACCOUNT CORRECTION				RMB:UNIFORM ALLOWANCE				
1820		09/22 AP		06/15/21	0396161	JAEGER, DAN		64.20		04/13/22
		ACCOUNT CORRECTION				RMB:UNIFORM ALLOWANCE				
1820		09/22 AP		06/15/21	0396161	JAEGER, DAN		31.57		04/13/22
		ACCOUNT CORRECTION				RMB:UNIFORM ALLOWANCE				
1820		09/22 AP		10/23/20	0396161	JAEGER, DAN		22.49		04/13/22
		ACCOUNT CORRECTION				RMB:UNIFORM ALLOWANCE				
		ACCOUNT TOTAL					.00	310.22		310.22-
101-5521-415.72-33 OPERATING SUPPLIES / POLICE AUXILIARY PROGRAM										
1820		09/22 AP		07/26/21	0396122	BUCK, MATT	18.98			04/13/22
		RMB:UNIFORM ALLOWANCE				COVER ALL EMBROIDERY				
1820		09/22 AP		07/23/21	0396123	CROSS, KEVIN	22.98			04/13/22
		RMB:UNIFORM ALLOWANCE				COVER ALL EMBROIDERY				
1820		09/22 AP		06/24/21	0396155	BURG, ADAM	150.00			04/13/22
		RMB:UNIFORM ALLOWANCE				SAFE LIFE DEFENSE				
1820		09/22 AP		06/15/21	0396161	JAEGER, DAN	64.20			04/13/22
		RMB:UNIFORM ALLOWANCE				SCHEELS				
1820		09/22 AP		06/15/21	0396161	JAEGER, DAN	31.57			04/13/22
		RMB:UNIFORM ALLOWANCE				KOHL'S				
1820		09/22 AP		10/23/20	0396161	JAEGER, DAN	22.49			04/13/22
		RMB:UNIFORM ALLOWANCE				FLEET FARM				
		ACCOUNT TOTAL					310.22	.00		310.22
101-5521-415.83-05 TRANSPORTATION&EDUCATION / TRAVEL (FOOD/MILEAGE/LOD)										
1864		10/22 AP		04/12/22	0396935	FERGUSON, CLINTON	72.50			04/22/22
		RMB:TRVL.-FIND.LDR.IN YOU				DES MOINES				
1864		10/22 AP		04/08/22	0396937	ZOLONDEK, JOHN	31.82			04/22/22
		RMB:MEALS-FIREARMS TRNG.				RAYMOND				
		ACCOUNT TOTAL					104.32	.00		104.32
101-5521-415.83-06 TRANSPORTATION&EDUCATION / EDUCATION										
1829		10/22 AP		02/17/22	0396925	MIDWEST GANG INVEST.ASSOC.-IA	300.00			04/14/22
		REG:MGIA CONF.-B.MADSEN				DUBUQUE-REISSUE CK#139497				
1829		10/22 AP		02/17/22	0396925	MIDWEST GANG INVEST.ASSOC.-IA	300.00			04/14/22
		REG:MGIA CONF.-A.HANCOCK				DUBUQUE-REISSUE CK#139497				
		ACCOUNT TOTAL					600.00	.00		600.00

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GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	-----TRANSACTION----- NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE POST DT
FUND 101 GENERAL FUND									
101-5521-415.89-40						MISCELLANEOUS SERVICES / UNIFORM ALLOWANCE			
1834		10/22 AP		03/26/22	0396930	YATES, KELLI	153.04		04/18/22
						RMB:UNIFORM ALLOWANCE			
						GALLS			
						ACCOUNT TOTAL	153.04	.00	153.04
101-6616-446.85-01						UTILITIES / UTILITIES			
1864		10/22 AP		03/31/22	0396933	CEDAR FALLS UTILITIES	7,928.78		04/22/22
						UTILITIES THRU 03/31/22			
						ACCOUNT TOTAL	7,928.78	.00	7,928.78
101-6623-423.85-01						UTILITIES / UTILITIES			
1864		10/22 AP		03/31/22	0396933	CEDAR FALLS UTILITIES	1,168.32		04/22/22
						UTILITIES THRU 03/31/22			
						ACCOUNT TOTAL	1,168.32	.00	1,168.32
101-6625-432.72-60						OPERATING SUPPLIES / SAFETY SUPPLIES			
1829		10/22 AP		04/07/22	0396924	HAGER, CODY	160.00		04/14/22
						RMB:SAFETY BOOTS			
						BLAINS-PO# 56715			
						ACCOUNT TOTAL	160.00	.00	160.00
101-6625-432.73-05						OTHER SUPPLIES / OPERATING EQUIPMENT			
1834		10/22 AP		03/23/21	0396928	IOWA DEPT-TRANSPORTATION	467.00		04/18/22
						AIRMETER BILLING			
						RE-ISSUE CK#139721			
						ACCOUNT TOTAL	467.00	.00	467.00
101-6633-423.85-01						UTILITIES / UTILITIES			
1864		10/22 AP		03/31/22	0396933	CEDAR FALLS UTILITIES	1,226.91		04/22/22
						UTILITIES THRU 03/31/22			
						ACCOUNT TOTAL	1,226.91	.00	1,226.91
						FUND TOTAL	37,702.82	1,643.29	36,059.53

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GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT	
FUND 203 TAX INCREMENT FINANCING											
203-0000-487.50-05 TRANSFERS OUT / TRANSFERS - TIF											
1829		10/22 AP		04/12/22	0396921	DEBT SERVICE	1,235,703.27			04/14/22	
		PROPERTY TAX PAYMENT									
1829		10/22 AP		04/12/22	0396918	CAPITAL PROJECTS FUND	876,778.35			04/14/22	
		PROPERTY TAX PAYMENT									
1829		10/22 AP		04/12/22	0396918	CAPITAL PROJECTS FUND	8,783.63			04/14/22	
		PROPERTY TAX PAYMENT									
1829		10/22 AP		04/12/22	0396918	CAPITAL PROJECTS FUND	48,396.55			04/14/22	
		PROPERTY TAX PAYMENT									
1829		10/22 AP		04/12/22	0396918	CAPITAL PROJECTS FUND	50,446.11			04/14/22	
		PROPERTY TAX PAYMENT									
		ACCOUNT TOTAL						2,220,107.91	.00	2,220,107.91	
		FUND TOTAL						2,220,107.91	.00	2,220,107.91	
FUND 206 STREET CONSTRUCTION FUND											
206-6637-436.85-01 UTILITIES / UTILITIES											
1864		10/22 AP		03/31/22	0396933	CEDAR FALLS UTILITIES	1,291.87			04/22/22	
		UTILITIES THRU 03/31/22									
		ACCOUNT TOTAL						1,291.87	.00	1,291.87	
206-6647-436.85-01 UTILITIES / UTILITIES											
1864		10/22 AP		03/31/22	0396933	CEDAR FALLS UTILITIES	640.11			04/22/22	
		UTILITIES THRU 03/31/22									
		ACCOUNT TOTAL						640.11	.00	640.11	
		FUND TOTAL						1,931.98	.00	1,931.98	
FUND 215 HOSPITAL FUND											
FUND 216 POLICE BLOCK GRANT FUND											
FUND 217 SECTION 8 HOUSING FUND											
FUND 223 COMMUNITY BLOCK GRANT											
223-2224-432.81-01 PROFESSIONAL SERVICES / PROFESSIONAL SERVICES											
1864		10/22 AP		03/31/22	0004726	IOWA NORTHLAND REGIONAL CO. O	94.29			04/22/22	
		ENT. PLAN & REPORTS									
1864		10/22 AP		03/31/22	0004726	IOWA NORTHLAND REGIONAL CO. O	197.56			04/22/22	
		CARES CV-3 PLAN & REPORTS									
		PROJECT#: 022354									
		ACCOUNT TOTAL						291.85	.00	291.85	

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FUND 223 COMMUNITY BLOCK GRANT									
223-2224-1864	432.88-15	10/22 AP	04/20/22	0004727	WLOO/CF SALVATION ARMY SALVATION ARMY, THE	1,540.67		04/22/22	
					CDBG 3RD QTR. FY22				
					ACCOUNT TOTAL	1,540.67	.00	1,540.67	
223-2224-432.88-58 OUTSIDE AGENCIES / OPERATION THRESHOLD									
223-2224-1849	432.88-58	10/22 AP	04/13/22	0004725	OPERATION THRESHOLD	14,519.36		04/20/22	
					CV3 CARES ACT 1ST QUARTER				
					PROJECT#: 022354				
					ACCOUNT TOTAL	14,519.36	.00	14,519.36	
223-2224-432.89-57 MISCELLANEOUS SERVICES / NBRHD ACCESSBLTY IMPRVMT									
223-2224-1864	432.89-57	10/22 AP	03/31/22	0004726	IOWA NORTHLAND REGIONAL CO. O	79.81		04/22/22	
					ENTITLEMENT SIDEWALKS MARCH EXPENSES				
					PROJECT#: 023248				
					ACCOUNT TOTAL	79.81	.00	79.81	
223-2224-432.89-59 MISCELLANEOUS SERVICES / NBRHD INFRASTRCT IMPRVMT									
223-2224-1864	432.89-59	10/22 AP	03/31/22	0004726	IOWA NORTHLAND REGIONAL CO. O	835.39		04/22/22	
					ENTITLEMENT SEWER LINING MARCH EXPENSES				
					PROJECT#: 023297				
					ACCOUNT TOTAL	835.39	.00	835.39	
223-2224-432.89-66 MISCELLANEOUS SERVICES / STATE CARES - CV2									
223-2224-1879	432.89-66	10/22 AP	04/20/22	0004728	EXCEPTIONAL PERSONS INC	312.50		04/26/22	
					IEDA-CARES CV2				
					PROJECT#: 022353				
					ACCOUNT TOTAL	312.50	.00	312.50	
223-2234-432.81-01 PROFESSIONAL SERVICES / PROFESSIONAL SERVICES									
223-2234-1864	432.81-01	10/22 AP	03/31/22	0004726	IOWA NORTHLAND REGIONAL CO. O	878.33		04/22/22	
					ENT.SINGLE FAMILY REHAB. MARCH EXPENSES				
					ACCOUNT TOTAL	878.33	.00	878.33	
223-2244-432.89-84 MISCELLANEOUS SERVICES / HOME PROGRAM									
223-2244-1864	432.89-84	10/22 AP	03/31/22	0004726	IOWA NORTHLAND REGIONAL CO. O	33.59		04/22/22	
					HOME REHAB MARCH EXPENSES				
223-2244-1864	432.89-84	10/22 AP	03/31/22	0004726	IOWA NORTHLAND REGIONAL CO. O	647.82		04/22/22	

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FUND 223 COMMUNITY BLOCK GRANT									
223-2244-432.89-84 MISCELLANEOUS SERVICES / HOME PROGRAM						continued			
HOME ENVIR.REVIEW HABITAT						MARCH EXPENSES			
ACCOUNT TOTAL							681.41	.00	681.41
FUND TOTAL							19,139.32	.00	19,139.32
FUND 224 TRUST & AGENCY									
FUND 242 STREET REPAIR FUND									
FUND 254 CABLE TV FUND									
254-1088-431.89-18 MISCELLANEOUS SERVICES / COMMUNITY PROGRAMMING									
1829		10/22 AP		04/11/22	0396926	SURMA, JOSEPH EDWARD	90.00		04/14/22
						ALL-CITY VOCAL MUSIC			CAMERA OPERATOR
1829		10/22 AP		04/11/22	0396922	DEWITT, JASON	90.00		04/14/22
						ALL-CITY VOCAL MUSIC			CAMERA OPERATOR
ACCOUNT TOTAL							180.00	.00	180.00
FUND TOTAL							180.00	.00	180.00
FUND 258 PARKING FUND									
258-5531-435.86-01 REPAIR & MAINTENANCE / REPAIR & MAINTENANCE									
1864		10/22 AP		03/31/22	0396933	CEDAR FALLS UTILITIES	15.75		04/22/22
						UTILITIES THRU 03/31/22			
ACCOUNT TOTAL							15.75	.00	15.75
FUND TOTAL							15.75	.00	15.75
FUND 261 TOURISM & VISITORS									
FUND 262 SENIOR SERVICES & COMM CT									
262-1092-423.85-01 UTILITIES / UTILITIES									
1864		10/22 AP		03/31/22	0396933	CEDAR FALLS UTILITIES	113.75		04/22/22
						UTILITIES THRU 03/31/22			
ACCOUNT TOTAL							113.75	.00	113.75
FUND TOTAL							113.75	.00	113.75

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FUND 291						POLICE FORFEITURE FUND				
FUND 292						POLICE RETIREMENT FUND				
FUND 293						FIRE RETIREMENT FUND				
FUND 294						LIBRARY RESERVE				
FUND 295						SOFTBALL PLAYER CAPITAL				
FUND 296						GOLF CAPITAL				
FUND 297						REC FACILITIES CAPITAL				
FUND 298						HEARST CAPITAL				
FUND 311						DEBT SERVICE FUND				
FUND 402						WASHINGTON PARK FUND				
FUND 404						FEMA				
FUND 405						FLOOD RESERVE FUND				
FUND 407						VISION IOWA PROJECT				
FUND 408						STREET IMPROVEMENT FUND				
FUND 410						CORONAVIRUS LOCAL RELIEF				
FUND 430						2004 TIF BOND				
FUND 431						2014 BOND				
FUND 432						2003 BOND				
FUND 433						2001 TIF				
FUND 434						2000 BOND				
FUND 435						1999 TIF				
FUND 436						2012 BOND				
436-1220-431.94-83 CAPITAL PROJECTS / WEST 1ST STREET										
1879				10/22	AP 04/22/22 0396938	BLACK HAWK CO.RECORDER	12.00			04/26/22
						3118-W.1ST ST. RECONST.				
						PROJECT#: 023118				
1879				10/22	AP 04/22/22 0396938	BLACK HAWK CO.RECORDER	12.00			04/26/22
						3118-W.1ST ST. RECONST.				
						PROJECT#: 023118				
1879				10/22	AP 04/22/22 0396938	BLACK HAWK CO.RECORDER	12.00			04/26/22
						3118-W.1ST ST. RECONST.				
						PROJECT#: 023118				
ACCOUNT TOTAL							36.00	.00		36.00
FUND TOTAL							36.00	.00		36.00
FUND 437						2018 BOND				
FUND 438						2020 BOND FUND				
FUND 439						2008 BOND FUND				
FUND 443						CAPITAL PROJECTS				
443-1220-431.94-33 CAPITAL PROJECTS / PROPERTY ACQUISITION										
1864				10/22	AP 03/31/22 0396933	CEDAR FALLS UTILITIES	227.90			04/22/22
						UTILITIES THRU 03/31/22				
ACCOUNT TOTAL							227.90	.00		227.90
FUND TOTAL							227.90	.00		227.90

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FUND 472						PARKADE RENOVATION			
FUND 473						SIDEWALK ASSESSMENT			
FUND 483						ECONOMIC DEVELOPMENT			
FUND 484						ECONOMIC DEVELOPMENT LAND			
FUND 541						2018 STORM WATER BONDS			
FUND 544						2008 SEWER BONDS			
FUND 545						2006 SEWER BONDS			
FUND 546						SEWER IMPROVEMENT FUND			
FUND 547						SEWER RESERVE FUND			
FUND 548						1997 SEWER BOND FUND			
FUND 549						1992 SEWER BOND FUND			
FUND 550						2000 SEWER BOND FUND			
FUND 551						REFUSE FUND			
551-6685-436.85-01						UTILITIES / UTILITIES			
1864				10/22	AP 03/31/22 0396933	CEDAR FALLS UTILITIES	1,291.55		04/22/22
						UTILITIES THRU 03/31/22			
						ACCOUNT TOTAL	1,291.55	.00	1,291.55
						FUND TOTAL	1,291.55	.00	1,291.55
FUND 552						SEWER RENTAL FUND			
552-6655-436.85-01						UTILITIES / UTILITIES			
1864				10/22	AP 03/31/22 0396933	CEDAR FALLS UTILITIES	11,706.97		04/22/22
						UTILITIES THRU 03/31/22			
						ACCOUNT TOTAL	11,706.97	.00	11,706.97
552-6665-436.85-01						UTILITIES / UTILITIES			
1864				10/22	AP 03/31/22 0396933	CEDAR FALLS UTILITIES	14,207.22		04/22/22
						UTILITIES THRU 03/31/22			
						ACCOUNT TOTAL	14,207.22	.00	14,207.22
						FUND TOTAL	25,914.19	.00	25,914.19
FUND 553						2004 SEWER BOND			
FUND 555						STORM WATER UTILITY			
555-6630-432.85-01						UTILITIES / UTILITIES			
1864				10/22	AP 03/31/22 0396933	CEDAR FALLS UTILITIES	44.32		04/22/22
						UTILITIES THRU 03/31/22			
						ACCOUNT TOTAL	44.32	.00	44.32
						FUND TOTAL	44.32	.00	44.32

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FUND 570 SEWER ASSESSMENT										
FUND 606 DATA PROCESSING FUND										
506-1078-441.81-43						PROFESSIONAL SERVICES / LIBRARY COMPUTER SERVICES				
1879		10/22 AP		04/10/22	0396939	CEDAR FALLS UTILITIES	15.00			04/26/22
						LIBRARY DOMAIN NAME				
						STATIC IP ADDRESS				
						ACCOUNT TOTAL	15.00	.00	15.00	
606-1078-441.82-10 COMMUNICATION / TELEPHONE HOLDING ACCOUNT										
1864		10/22 AP		04/06/22	0396936	U.S. CELLULAR	13.28			04/22/22
						CELL PHONE:4/6-5/5/22				
1829		10/22 AP		04/01/22	0396920	CENTURYLINK	74.40			04/14/22
						CITY PHONE SERV.-APR'22				
						ACCOUNT TOTAL	87.68	.00	87.68	
606-1078-441.82-30 COMMUNICATION / FIBER OPTICS										
1879		10/22 AP		04/10/22	0396939	CEDAR FALLS UTILITIES	3,320.00			04/26/22
						FIBER POINT:3/11-4/10/22				
						ACCOUNT TOTAL	3,320.00	.00	3,320.00	
						FUND TOTAL	3,422.68	.00	3,422.68	
FUND 680 HEALTH INSURANCE FUND										
FUND 681 HEALTH SEVERANCE										
FUND 682 HEALTH INSURANCE - FIRE										
FUND 685 VEHICLE MAINTENANCE FUND										
FUND 686 PAYROLL FUND										
686-0000-222.05-00						PAYROLL LIABILITY / OTHER DEDUCTIONS PAYABLE				
1849		10/22 AP		04/20/22	0396931	TEAMSTERS LOCAL #238	4,576.04			04/20/22
						UNION DUES-APRIL 2022				
						ACCOUNT TOTAL	4,576.04	.00	4,576.04	
						FUND TOTAL	4,576.04	.00	4,576.04	
FUND 687 WORKERS COMPENSATION FUND										
FUND 688 LTD INSURANCE FUND										
FUND 689 LIABILITY INSURANCE FUND										

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GROUP NBR	PO NBR	ACCTG PER.	CD	----- TRANSACTION DATE	----- NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 724 TRUST & AGENCY										
724-0000-487.50-01						TRANSFERS OUT / TRANSFERS TO GENERAL FUND				
1829		10/22 AP		04/12/22	0396923	GENERAL FUND	1,023,244.77			04/14/22
						PROPERTY TAX PAYMENT				
						ACCOUNT TOTAL	1,023,244.77	.00	1,023,244.77	
						FUND TOTAL	1,023,244.77	.00	1,023,244.77	
FUND 727 GREENWOOD CEMETERY P-CARE										
FUND 728 FAIRVIEW CEMETERY P-CARE										
FUND 729 HILLSIDE CEMETERY P-CARE										
FUND 790 FLOOD LEVY										
						GRAND TOTAL	3,337,948.98	1,643.29	3,336,305.69	

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FUND 101 GENERAL FUND								
101-1008-441.71-01					OFFICE SUPPLIES / OFFICE SUPPLIES			
1833		11/22 AP	04/08/22	0000000	ADVANCED BUSINESS SYSTEMS, IN	194.00		04/26/22
					POSTAGE METER INK			
1833		11/22 AP	04/07/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	1.32		04/26/22
					RUBBER BANDS			
1833		11/22 AP	04/07/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	17.49		04/26/22
					COPY PAPER			
					ACCOUNT TOTAL	212.81	.00	212.81
101-1026-441.71-01					OFFICE SUPPLIES / OFFICE SUPPLIES			
1833		11/22 AP	04/07/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	.53		04/26/22
					RUBBER BANDS			
1833		11/22 AP	04/07/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	3.50		04/26/22
					COPY PAPER			
					ACCOUNT TOTAL	4.03	.00	4.03
101-1028-441.71-01					OFFICE SUPPLIES / OFFICE SUPPLIES			
1833		11/22 AP	04/07/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	1.76		04/26/22
					RUBBER BANDS			
1833		11/22 AP	04/07/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	20.99		04/26/22
					COPY PAPER			
					ACCOUNT TOTAL	22.75	.00	22.75
101-1028-441.81-48					PROFESSIONAL SERVICES / CONTRACT SERVICES			
1833		11/22 AP	04/07/22	0000000	DEPT. OF ADMINISTRATIVE SERVI	150.00		04/26/22
					DEF.COMP.ADMIN.FEE			
					ACCOUNT TOTAL	150.00	.00	150.00
101-1038-441.71-01					OFFICE SUPPLIES / OFFICE SUPPLIES			
1833		11/22 AP	04/07/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	.53		04/26/22
					RUBBER BANDS			
1833		11/22 AP	04/07/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	14.00		04/26/22
					COPY PAPER			
					ACCOUNT TOTAL	14.53	.00	14.53
101-1038-441.81-09					PROFESSIONAL SERVICES / HUMAN RIGHTS COMMISSION			
1833		11/22 AP	04/07/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	1.40		04/26/22
					COPY PAPER			
					ACCOUNT TOTAL	1.40	.00	1.40

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FUND 101 GENERAL FUND										
101-1048-441.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES										
1833		11/22	AP	04/07/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	.26		04/26/22	
		RUBBER BANDS								
1833		11/22	AP	04/07/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	2.80		04/26/22	
		COPY PAPER								
ACCOUNT TOTAL							3.06	.00	3.06	
101-1048-441.81-29 PROFESSIONAL SERVICES / LEGAL CONSULTANTS										
1873		11/22	AP	05/01/22	0000000	AHLERS AND COONEY, P.C.	3,900.00		04/26/22	
		LEGAL SERVICES-MAY'22								
1873		11/22	AP	05/01/22	0000000	SWISHER & COHRT, P.L.C.	2,600.00		04/26/22	
		LEGAL SERVICES-MAY'22								
1833		11/22	AP	10/08/20	0000000	VERITEXT CORPORATE SERVICES L	453.00		04/26/22	
		LGL:GREENHILL VILL.9TH AD								
		PROJECT#: 023006								
1833		11/22	AP	10/07/20	0000000	VERITEXT CORPORATE SERVICES L	791.60		04/26/22	
		LGL:GREENHILL VILL.9TH AD								
		PROJECT#: 023006								
1833		11/22	AP	10/06/20	0000000	VERITEXT CORPORATE SERVICES L	143.50		04/26/22	
		LGL:GREENHILL VILL.9TH AD								
		PROJECT#: 023006								
1833		11/22	AP	08/19/20	0000000	VERITEXT CORPORATE SERVICES L	793.35		04/26/22	
		LGL:GREENHILL VILL.9TH AD								
		PROJECT#: 023006								
1833		11/22	AP	08/12/20	0000000	VERITEXT CORPORATE SERVICES L	196.00		04/26/22	
		LGL:GREENHILL VILL.9TH AD								
		PROJECT#: 023006								
1833		11/22	AP	07/06/20	0000000	VERITEXT CORPORATE SERVICES L	847.00		04/26/22	
		LGL:GREENHILL VILL.9TH AD								
		PROJECT#: 023006								
1833		11/22	AP	06/30/20	0000000	VERITEXT CORPORATE SERVICES L	1,053.50		04/26/22	
		LGL:GREENHILL VILL.9TH AD								
		PROJECT#: 023006								
ACCOUNT TOTAL							10,777.95	.00	10,777.95	
101-1048-441.81-30 PROFESSIONAL SERVICES / LEGAL-CODE ENFORCEMENT										
1873		11/22	AP	05/01/22	0000000	SWISHER & COHRT, P.L.C.	1,000.00		04/26/22	
		LEGAL SERVICES-MAY'22								
ACCOUNT TOTAL							1,000.00	.00	1,000.00	
101-1118-441.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES										
1833		11/22	AP	04/07/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	1.40		04/26/22	
		COPY PAPER								
ACCOUNT TOTAL							1.40	.00	1.40	

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FUND 101 GENERAL FUND									
101-1158	441.71-01					OFFICE SUPPLIES / OFFICE SUPPLIES			
1833		11/22 AP		04/07/22	0000000	OFFICE EXPRESS OFFICE PRODUCT COPY PAPER	1.40		04/26/22
						ACCOUNT TOTAL	1.40	.00	1.40
101-1199	421.31-10					HUMAN DEVELOPMENT GRANTS / GRANTS - CULTURAL SERVICE			
1862		11/22 AP		03/31/22	0000000	PROPEL NONPROFITS FINAL 25% PAYMENT FOR PROJECT. ACB BOARD FUNDS	1,125.00		04/26/22
						ACCOUNT TOTAL	1,125.00	.00	1,125.00
101-1199	441.83-06					TRANSPORTATION&EDUCATION / EDUCATION			
1833		11/22 AP		04/14/22	0000000	CEDAR FALLS UTILITIES DISTRACTED DRIVER TRAININ	543.47		04/26/22
						ACCOUNT TOTAL	543.47	.00	543.47
101-2205	432.71-01					OFFICE SUPPLIES / OFFICE SUPPLIES			
1848		11/22 AP		04/12/22	0000000	OFFICE EXPRESS OFFICE PRODUCT COPY PAPER	4.20		04/26/22
						ACCOUNT TOTAL	4.20	.00	4.20
101-2235	412.71-01					OFFICE SUPPLIES / OFFICE SUPPLIES			
1848		11/22 AP		04/12/22	0000000	OFFICE EXPRESS OFFICE PRODUCT COPY PAPER	15.03		04/26/22
						ACCOUNT TOTAL	15.03	.00	15.03
101-2245	442.71-01					OFFICE SUPPLIES / OFFICE SUPPLIES			
1848		11/22 AP		04/12/22	0000000	OFFICE EXPRESS OFFICE PRODUCT COPY PAPER	12.01		04/26/22
						ACCOUNT TOTAL	12.01	.00	12.01
101-2253	423.86-30					REPAIR & MAINTENANCE / MAINTENANCE & UPKEEP			
1844		11/22 AP		04/08/22	0000000	ARAMARK REC CENTER MATS	17.50		04/26/22
1844		11/22 AP		04/04/22	0000000	MENARDS-CEDAR FALLS UTILITY GATE PULL SAFETY HASP	12.96		04/26/22
1844		11/22 AP		04/04/22	0000000	C & C WELDING & SANDBLASTING 2 STEEL SHEETS BIRDSALL CONCESSIONS	717.60		04/26/22
						ACCOUNT TOTAL	748.06	.00	748.06

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GROUP NBR	PO NBR	ACCTG PER.	CD	DATE	TRANSACTION NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	
									POST DT	
FUND 101 GENERAL FUND										
101-2253-423.86-31						REPAIR & MAINTENANCE / THE FALLS REPAIR & MAINT.				
1844		11/22 AP		03/31/22	0000000	OFFICE EXPRESS OFFICE PRODUCT GLOVES NITRILE	315.00			04/26/22
ACCOUNT TOTAL							315.00	.00	315.00	
101-2280-423.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES										
1862		11/22 AP		04/14/22	0000000	OFFICE EXPRESS OFFICE PRODUCT PENS AND BINDER CLIPS	26.14			04/26/22
ACCOUNT TOTAL							26.14	.00	26.14	
101-2280-423.72-71 OPERATING SUPPLIES / GALLERY SUPPLIES										
1862		11/22 AP		04/12/22	0000000	O'DONNELL ACE HARDWARE NAIL LINOLEUM	5.38			04/26/22
ACCOUNT TOTAL							5.38	.00	5.38	
101-2280-423.72-72 OPERATING SUPPLIES / PRODUCTS FOR RESALE										
1862		11/22 AP		12/08/21	0000000	ICE CUBE PRESS BACH & BLUES BOOK BY GARY KELLEY	497.76			04/26/22
ACCOUNT TOTAL							497.76	.00	497.76	
101-2280-423.72-74 OPERATING SUPPLIES / SERVICE/VOLUNTEER SUPP.										
1862		11/22 AP		04/20/22	0000000	VOLUNTEER CENTER OF CEDAR VAL LUNCHEON FOR VOLUNTEER AWARDS PROGRAM	20.00			04/26/22
ACCOUNT TOTAL							20.00	.00	20.00	
101-2280-423.81-01 PROFESSIONAL SERVICES / PROFESSIONAL SERVICES										
1862		11/22 AP		04/21/22	0000000	LEBEDEVA, LIUDMILA PERFORMANCE ON 5/10/22	100.00			04/26/22
1862		11/22 AP		04/08/22	0000000	ARAMARK RUG SERVICE	9.16			04/26/22
ACCOUNT TOTAL							109.16	.00	109.16	
101-2280-423.81-06 PROFESSIONAL SERVICES / PRINTING & PUBLICATION										
1862		11/22 AP		04/11/22	0000000	KAREN'S PRINT-RITE DEV EXPRESSION EXTR POST	70.00			04/26/22
1862		11/22 AP		04/08/22	0000000	KAREN'S PRINT-RITE DEV EXPRESS & NISSEN POST	159.00			04/26/22
ACCOUNT TOTAL							229.00	.00	229.00	

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FUND 101 GENERAL FUND										
101-2280-423.83-04						TRANSPORTATION&EDUCATION / DUES & MEMBERSHIPS				
1862		11/22	AP	03/31/22	0000000	MIDWEST ART CONSERVATION CENT MEMBERSHIP RENEWAL	100.00			04/26/22
						ACCOUNT TOTAL	100.00	.00	100.00	
101-4511-414.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES										
1833		11/22	AP	04/07/22	0000000	OFFICE EXPRESS OFFICE PRODUCT COPY PAPER	2.80			04/26/22
						ACCOUNT TOTAL	2.80	.00	2.80	
101-4511-414.72-02 OPERATING SUPPLIES / LAUNDRY										
1857		11/22	AP	04/08/22	0000000	ARAMARK TOWELS-STATION #1	7.25			04/26/22
1857		11/22	AP	04/08/22	0000000	ARAMARK TOWELS;MATS-PSS BUILDING	13.65			04/26/22
						ACCOUNT TOTAL	20.90	.00	20.90	
101-4511-414.73-10 OTHER SUPPLIES / HEADQUARTER SUPPLIES										
1857		11/22	AP	04/15/22	0000000	MENARDS-CEDAR FALLS GRILL CLEANER & BRUSHES	14.80			04/26/22
1857		11/22	AP	04/10/22	0000000	MENARDS-CEDAR FALLS WATER;SOAP;LAUNDRY DETERG	72.56			04/26/22
1819		11/22	AP	01/31/22	0000000	NAPA AUTO PARTS PARTS & EXPENSES JAN'22	103.64			04/26/22
						ACCOUNT TOTAL	191.00	.00	191.00	
101-4511-414.86-01 REPAIR & MAINTENANCE / REPAIR & MAINTENANCE										
1857		11/22	AP	04/07/22	0000000	PROSHIELD FIRE & SECURITY EXT.INSP./RECHARGE 1718 MAIN STREET	49.00			04/26/22
						ACCOUNT TOTAL	49.00	.00	49.00	
101-4511-414.89-40 MISCELLANEOUS SERVICES / UNIFORM ALLOWANCE										
1857		11/22	AP	04/19/22	0000000	GALLS, LLC BOOTS-JOHN KRAMER	158.44			04/26/22
1857		11/22	AP	04/19/22	0000000	GALLS, LLC BOOTS-KYLE MANTERNACH	167.43			04/26/22
						ACCOUNT TOTAL	325.87	.00	325.87	

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GROUP NBR	PO NBR	ACCTG PER.	CD	TRANSACTION DATE	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE	POST DT
FUND 101 GENERAL FUND									
101-4511-414	93-01	EQUIPMENT / EQUIPMENT							
1857		11/22	AP	04/19/22	0000000 LEGACY FIRE APPARATUS	809.56		04/26/22	
					16' ROOF LADDER				
ACCOUNT TOTAL						809.56	.00	809.56	
101-5521-415.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES									
1858		11/22	AP	04/12/22	0000000 OFFICE EXPRESS OFFICE PRODUCT	67.34		04/26/22	
					PENS;BINDER CLIPS;PENCILS ERASERS;HIGHLIGHTERS				
1833		11/22	AP	04/07/22	0000000 OFFICE EXPRESS OFFICE PRODUCT	2.80		04/26/22	
					COPY PAPER				
1858		11/22	AP	04/06/22	0000000 OFFICE EXPRESS OFFICE PRODUCT	28.48		04/26/22	
					LABELS				
1858		11/22	AP	04/04/22	0000000 OFFICE EXPRESS OFFICE PRODUCT	7.09		04/26/22	
					CALENDAR DESK PAD				
ACCOUNT TOTAL						105.71	.00	105.71	
101-5521-415.72-01 OPERATING SUPPLIES / OPERATING SUPPLIES									
1858		11/22	AP	04/15/22	0000000 MARTIN BROS.DISTRIBUTING	44.31		04/26/22	
					CUPS-PD KITCHEN				
1857		11/22	AP	04/08/22	0000000 ARAMARK	13.65		04/26/22	
					TOWELS;MATS-PSS BUILDING				
1858		11/22	AP	04/07/22	0000000 DES MOINES STAMP MFG. CO.	28.70		04/26/22	
					NOTARY STAMP-K.SCHREIBER				
1858		11/22	AP	04/07/22	0000000 DAN DEERY MOTOR	100.00		04/26/22	
					DETAIL PD#12-REMOVE PAINT CASE #22-005551				
1858		11/22	AP	04/07/22	0000000 DAN DEERY MOTOR	249.00		04/26/22	
					DETAIL PD#9 FOR TRAINING UNIT				
1858		11/22	AP	04/07/22	0000000 DAN DEERY MOTOR	249.00		04/26/22	
					DETAIL PD#8 FOR INVESTIGATIONS				
1858		11/22	AP	04/04/22	0000000 RASMUSSEN CO., THE	75.00		04/26/22	
					TOW SUBARU OUTBACK-48HR. CASE #22-002360				
1858		11/22	AP	03/29/22	0000000 RASMUSSEN CO., THE	75.00		04/26/22	
					TOW STOLEN TOYOTA RAV4 CASE #22-023423				
1858		11/22	AP	03/28/22	0000000 RASMUSSEN CO., THE	75.00		04/26/22	
					TOW STOLEN BUICK LACROSSE CASE #22-020540				
ACCOUNT TOTAL						909.66	.00	909.66	
101-5521-415.81-01 PROFESSIONAL SERVICES / PROFESSIONAL SERVICES									
1858		11/22	AP	03/31/22	0000000 NET TRANSCRIPTS, INC.	61.69		04/26/22	
					TRANSCRIPTION SERVICES #22-017464				
ACCOUNT TOTAL						61.69	.00	61.69	

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FUND 101 GENERAL FUND										
101-5521-415.83-06 TRANSPORTATION&EDUCATION / EDUCATION										
1875		10/22 AP		03/01/22	0139497	MIDWEST GANG INVEST.ASSOC.-IA		300.00		04/25/22
						VOID CHECK-NEW AMOUNT				
						REG:MGIA CONF.-B.MADSEN				
1875		10/22 AP		03/01/22	0139497	MIDWEST GANG INVEST.ASSOC.-IA		300.00		04/25/22
						VOID CHECK-NOT ATTENDING				
						REG:MGIA CONF.-C.BARRON				
1875		10/22 AP		03/01/22	0139497	MIDWEST GANG INVEST.ASSOC.-IA		300.00		04/25/22
						VOID CHECK-NEW AMOUNT				
						REG:MGIA CONF.-A.HANCOCK				
						ACCOUNT TOTAL	.00	900.00		900.00-
101-5521-415.83-08 TRANSPORTATION&EDUCATION / ACADEMY										
1858		11/22 AP		05/03/22	0000000	HY-VEE KITCHEN	2,121.12			04/26/22
						MEALS-ILEA TRNG.-SCHARNAU				
						JOHNSTON				
						ACCOUNT TOTAL	2,121.12	.00		2,121.12
101-5521-415.93-01 EQUIPMENT / EQUIPMENT										
1833		11/22 AP		04/08/22	0000000	STRICTLY TECHNOLOGY, LLC	1,580.52			04/26/22
						ZEBRA SCANNERS-PD EVIDENC				
1858		11/22 AP		03/29/22	0000000	WATCHGUARD VIDEO	1,350.00			04/26/22
						REMOTE DISPLAY CTRL.PANEL				
						PATROL CARS-2				
						ACCOUNT TOTAL	2,930.52	.00		2,930.52
101-5521-425.81-20 PROFESSIONAL SERVICES / HUMANE SOCIETY										
1858		11/22 AP		04/11/22	0000000	CEDAR BEND HUMANE SOCIETY	2,592.00			04/26/22
						MAR'22 ANIMAL SURRENDER				
1858		11/22 AP		04/06/22	0000000	WATERLOO, CITY OF	4,974.90			04/26/22
						ANIMAL CALLS;3/1-3/31/22				
						ACCOUNT TOTAL	7,566.90	.00		7,566.90
101-6616-446.72-01 OPERATING SUPPLIES / OPERATING SUPPLIES										
1863		11/22 AP		04/19/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	83.24			04/26/22
						TISSUES,SOAP,TOWELS,LINER				
						PROJECT#: 062503				
1863		11/22 AP		04/19/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	195.28			04/26/22
						TISSUES,SOAP,TOWELS,LINER				
						PROJECT#: 062505				
1863		11/22 AP		04/19/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	264.50			04/26/22
						TISSUES,SOAP,TOWELS,LINER				
						PROJECT#: 062506				
1863		11/22 AP		04/19/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	471.88			04/26/22
						TISSUES,SOAP,TOWELS,LINER				
						PROJECT#: 062507				
1863		11/22 AP		04/19/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	79.09			04/26/22

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GROUP NBR	PO NBR	ACCTG PER.	CD	TRANSACTION DATE	DESCRIPTION NUMBER	DEBITS	CREDITS	CURRENT BALANCE POST DT
FUND 101 GENERAL FUND								
101-6616-446.72-01 OPERATING SUPPLIES / OPERATING SUPPLIES						continued		
PROJECT#: 062511								
1851		11/22 AP		04/15/22	0000000 OFFICE EXPRESS OFFICE PRODUCT	28.07		04/26/22
BOWL CLEANER								
PROJECT#: 062506								
1851		11/22 AP		04/14/22	0000000 OFFICE EXPRESS OFFICE PRODUCT	25.03		04/26/22
SHOP TICKET HOLDERS								
PROJECT#: 062516								
1863		11/22 AP		04/14/22	0000000 OFFICE EXPRESS OFFICE PRODUCT	428.84		04/26/22
TISSUES, TOWELS, LINERS, SCOUR PADS, URNL BOWL								
PROJECT#: 062506								
1843		11/22 AP		04/11/22	0000000 O'DONNELL ACE HARDWARE	32.38		04/26/22
BATTERIES								
PROJECT#: 062509								
1843		11/22 AP		04/08/22	0000000 CENTRAL IOWA DISTRIBUTING INC	113.00		04/26/22
GYM FLOOR CLEANER								
PROJECT#: 062507								
1843		11/22 AP		04/08/22	0000000 WILSON RESTAURANT SUPPLY, INC	99.99		04/26/22
FILTER FOR DRINKING FOUNT								
PROJECT#: 062506								
1851		11/22 AP		04/07/22	0000000 MENARDS-CEDAR FALLS	27.36		04/26/22
PAINT HARDENER								
PROJECT#: 062506								
1819		11/22 AP		04/06/22	0000000 JOHNSTONE SUPPLY OF WATERLOO	232.20		04/26/22
HVAC FILTERS								
PROJECT#: 062506								
1819		11/22 AP		04/06/22	0000000 JOHNSTONE SUPPLY OF WATERLOO		67.56	04/26/22
HVAC FILTER RETURN								
PROJECT#: 062507								
1843		11/22 AP		04/06/22	0000000 OFFICE EXPRESS OFFICE PRODUCT	254.94		04/26/22
HAND SOAP								
PROJECT#: 062503								
1819		11/22 AP		03/30/22	0000000 MENARDS-CEDAR FALLS	3.99		04/26/22
HOSE CLAMPS								
PROJECT#: 062506								
1819		11/22 AP		03/28/22	0000000 POLK'S LOCK SERVICE, INC.	24.00		04/26/22
KEY IDENTIFICATION TAGS								
PROJECT#: 062511								
1819		11/22 AP		03/23/22	0000000 POLK'S LOCK SERVICE, INC.	11.87		04/26/22
KEY FOR COMM DEV								
PROJECT#: 062501								
1819		11/22 AP		02/28/22	0000000 NAPA AUTO PARTS	594.95		04/26/22
PARTS & EXPENSES FEB'22								
1819		11/22 AP		01/31/22	0000000 NAPA AUTO PARTS	575.87		04/26/22
PARTS & EXPENSES JAN'22								
ACCOUNT TOTAL						3,546.48	67.56	3,478.92

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FUND 101 GENERAL FUND										
101-6616-446.73-06 OTHER SUPPLIES / BUILDING REPAIR										
1863		11/22	AP	04/21/22	0000000	O'DONNELL ACE HARDWARE	26.39		04/26/22	
						PLUMBING REPAIR FITTINGS				
		PROJECT#:			062514					
1843		11/22	AP	04/13/22	0000000	O'DONNELL ACE HARDWARE	27.99		04/26/22	
						SUMP PUMP OUTLET				
		PROJECT#:			062501					
1843		11/22	AP	04/11/22	0000000	O'DONNELL ACE HARDWARE	176.03		04/26/22	
						WINDOW SCREEN REPAIR				
		PROJECT#:			062509					
1843		11/22	AP	04/06/22	0000000	ECHO GROUP, INC.	73.02		04/26/22	
						EMERGENCY LIGHTS				
		PROJECT#:			062507					
1851		11/22	AP	04/06/22	0000000	MENARDS-CEDAR FALLS	38.33		04/26/22	
						ANCHORS AND HARDWARE				
		PROJECT#:			062511					
1819		11/22	AP	03/30/22	0000000	PLUMB SUPPLY COMPANY, LLC	173.06		04/26/22	
						TOLIET BOWL				
		PROJECT#:			062501					
1851		11/22	AP	03/25/22	0000000	PLUMB SUPPLY COMPANY, LLC	153.32		04/26/22	
						URINAL WATER SHUT OFFS				
		PROJECT#:			062506					
1819		11/22	AP	03/18/22	0000000	WILSON RESTAURANT SUPPLY, INC	289.64		04/26/22	
						REPL.DOOR FOR ICE MACHINE				
		PROJECT#:			062508					
		ACCOUNT TOTAL						957.78	.00	957.78
101-6616-446.86-14 REPAIR & MAINTENANCE / MECH EQUIPMENT SERVICING										
1843		11/22	AP	04/06/22	0000000	AIRE SERV.OF THE CEDAR VALLEY	180.00		04/26/22	
						HVAC REPAIR				
		PROJECT#:			062516					
		ACCOUNT TOTAL						180.00	.00	180.00
101-6623-423.86-01 REPAIR & MAINTENANCE / REPAIR & MAINTENANCE										
1863		11/22	AP	03/28/22	0000000	TESTAMERICA LABORATORIES, INC	21.00		04/26/22	
						PHEASANT RIDGE WATER TEST				
		ACCOUNT TOTAL						21.00	.00	21.00
101-6625-432.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES										
1826		11/22	AP	04/12/22	0000000	DES MOINES STAMP MFG. CO.	35.20		04/26/22	
						NOTARY STAMP-M. TOLAN				
1848		11/22	AP	04/12/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	15.03		04/26/22	
						COPY PAPER				
1826		11/22	AP	04/06/22	0000000	STOREY KENWORTHY	175.80		04/26/22	

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FUND 101 GENERAL FUND								
101-6625-432.71-01					OFFICE SUPPLIES / OFFICE SUPPLIES			
					#10 WINDOW ENVELOPES			
					ENGINEERING DIVISION			
1826				11/22 AP 03/14/22 0000000	STOREY KENWORTHY	160.74		04/26/22
					#10 REGULAR ENVELOPES			
					ENGINEERING DIVISION			
					ACCOUNT TOTAL	386.77	.00	386.77
101-6625-432.73-05					OTHER SUPPLIES / OPERATING EQUIPMENT			
1875				10/22 AP 03/23/21 0139721	IOWA DEPT-TRANSPORTATION		158.56	04/25/22
					VOID CHECK-NEW AMOUNT			
					AIRMETER BILLING			
1875				10/22 AP 03/23/21 0139721	IOWA DEPT-TRANSPORTATION		467.00	04/25/22
					VOID CHECK-NEW AMOUNT			
					AIRMETER BILLING			
					ACCOUNT TOTAL	.00	625.56	625.56-
101-6633-423.71-01					OFFICE SUPPLIES / OFFICE SUPPLIES			
1843				11/22 AP 04/01/22 0000000	OFFICE EXPRESS OFFICE PRODUCT	22.86		04/26/22
					PENS FOR PARKS DEPT			
					ACCOUNT TOTAL	22.86	.00	22.86
101-6633-423.72-01					OPERATING SUPPLIES / OPERATING SUPPLIES			
1863				11/22 AP 04/20/22 0000000	O'DONNELL ACE HARDWARE	27.38		04/26/22
					PARKS BATHROOM BULBS			
1863				11/22 AP 04/19/22 0000000	O'DONNELL ACE HARDWARE	22.38		04/26/22
					PIT TOILET VENTS, PLUGS			
1863				11/22 AP 04/18/22 0000000	BENTON BUILDING CENTER	15.14		04/26/22
					FOAM, PVC CEMENT			
1863				11/22 AP 04/15/22 0000000	CAMPBELL SUPPLY WATERLOO	338.00		04/26/22
					PARKS REPL. BATTERIES			
1851				11/22 AP 04/14/22 0000000	O'DONNELL ACE HARDWARE	22.99		04/26/22
					LIGHT BULBS			
1851				11/22 AP 04/14/22 0000000	ZIMCO SUPPLY CO.	4,812.50		04/26/22
					GRASS SEED			
1863				11/22 AP 04/14/22 0000000	MENARDS-CEDAR FALLS	49.98		04/26/22
					DOOR OPENER-606 UNION			
1863				11/22 AP 04/12/22 0000000	BENTON BUILDING CENTER	74.69		04/26/22
					DROP TOILET-SKYLIGHTS			
1863				11/22 AP 04/12/22 0000000	O'DONNELL ACE HARDWARE	21.97		04/26/22
					RAKE, FUNNELS			
1863				11/22 AP 04/11/22 0000000	MIRACLE RECREATION EQUIPMENT	3,460.00		04/26/22
					PLAYGROUND EQUIPMENT			
					SEERLEY PARK			
1843				11/22 AP 04/08/22 0000000	MENARDS-CEDAR FALLS	175.89		04/26/22
					MATERIALS-SPRAYER CARRIER			
					RATCHET, LED, TUBES, RINGS			
1863				11/22 AP 04/08/22 0000000	BENTON BUILDING CENTER	164.61		04/26/22
					DROP TOILET-LUMBER			
1863				11/22 AP 04/07/22 0000000	BENTON BUILDING CENTER	26.95		04/26/22

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FUND 101 GENERAL FUND									
101-6633-423.72-01 OPERATING SUPPLIES / OPERATING SUPPLIES						continued			
1863		11/22 AP	04/07/22	0000000		MENARDS-CEDAR FALLS	82.71		04/26/22
DROP TOLIET-SCREENS									
1851		11/22 AP	04/06/22	0000000		O'DONNELL ACE HARDWARE	27.38		04/26/22
DROP TOLIET CASINGS									
1863		11/22 AP	04/05/22	0000000		BENTON BUILDING CENTER	125.91		04/26/22
ALL PURPOSE CLEANERS									
1863		11/22 AP	04/05/22	0000000		UNITED RENTALS (NORTH AMERICA)	102.03		04/26/22
DROP TOILET-SKYLIGHTS									
1851		11/22 AP	04/01/22	0000000		MENARDS-CEDAR FALLS	110.28		04/26/22
HOLE SAW FOR PIT TOLIET									
LUMBER									
1851		11/22 AP	04/01/22	0000000		O'DONNELL ACE HARDWARE	10.69		04/26/22
LIGHT BULBS									
1843		11/22 AP	03/31/22	0000000		CULLIGAN WATER CONDITIONING	8.74		04/26/22
606 UNION ROOM AND COLD COOLER									
1863		11/22 AP	03/24/22	0000000		FERGUSON ENTERPRISES, INC.	1,309.62		04/26/22
TEE W/PLUG-DROP TOILET									
1863		11/22 AP	03/23/22	0000000		FERGUSON ENTERPRISES, INC.	89.06		04/26/22
PIPE AND PLUGS FOR TOLIET									
1819		11/22 AP	03/11/22	0000000		MENARDS-CEDAR FALLS	51.51		04/26/22
EXTENSION CORD STRAPS									
1863		11/22 AP	03/02/22	0000000		DIAMOND VOGEL PAINT - #52	67.65		04/26/22
PIT TOLIET PRIMER									
1819		11/22 AP	02/28/22	0000000		NAPA AUTO PARTS	93.18		04/26/22
PARTS & EXPENSES FEB'22									
1819		11/22 AP	01/31/22	0000000		NAPA AUTO PARTS	106.66		04/26/22
PARTS & EXPENSES JAN'22									
ACCOUNT TOTAL							11,397.90	.00	11,397.90
101-6633-423.92-01 STRUCTURE IMPROV & BLDGS / STRUCTURE IMPROV & BLDGS									
1851		11/22 AP	04/12/22	0000000		STOKES WELDING	1,220.89		04/26/22
POLE SAW AND CHAINSAW SUPPLIES									
1851		11/22 AP	04/08/22	0000000		STOKES WELDING	916.02		04/26/22
CHAINSAW SUPPLIES									
ACCOUNT TOTAL							2,136.91	.00	2,136.91
FUND TOTAL							49,683.97	1,593.12	48,090.85

FUND 203 TAX INCREMENT FINANCING

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FUND 206 STREET CONSTRUCTION FUND								
206-6637-1819	436.72	57		11/22 AP 01/31/22	OPERATING SUPPLIES / ICE CONTROL NAPA AUTO PARTS PARTS & EXPENSES JAN'22	33,057.61		04/26/22
ACCOUNT TOTAL						33,057.61	.00	33,057.61
206-6637-436.73-06 OTHER SUPPLIES / BUILDING REPAIR								
206-6637-1863	436.73	06		11/22 AP 04/20/22	OTHER SUPPLIES / BUILDING REPAIR O'DONNELL ACE HARDWARE	33.98		04/26/22
206-6637-1851	436.73	06		11/22 AP 04/19/22	SCREW EXTRACTORS PIPE CAP O'DONNELL ACE HARDWARE CAPS FOR FALLS	19.47		04/26/22
ACCOUNT TOTAL						53.45	.00	53.45
206-6637-436.73-32 OTHER SUPPLIES / STREETS								
206-6637-1851	436.73	32		11/22 AP 04/13/22	OTHER SUPPLIES / STREETS BENTON'S READY MIX CONCRETE, CONCRETE STRATFORD CT	360.00		04/26/22
206-6637-1863	436.73	32		11/22 AP 04/13/22	SHOVELS MENARDS-CEDAR FALLS	69.98		04/26/22
206-6637-1843	436.73	32		11/22 AP 04/12/22	EXPANSION STAKES GIERKE-ROBINSON COMPANY, INC.	396.50		04/26/22
206-6637-1851	436.73	32		11/22 AP 04/12/22	BENTON'S READY MIX CONCRETE, CONCRETE FOR CURB REPAIR AT WALNUT ST	270.00		04/26/22
206-6637-1819	436.73	32		11/22 AP 04/11/22	BOARDS BUILDERS SELECT LLC	79.90		04/26/22
206-6637-1851	436.73	32		11/22 AP 04/09/22	COLDMIX ASPRO, INC.	350.98		04/26/22
206-6637-1843	436.73	32		11/22 AP 04/07/22	CLEVIS O'DONNELL ACE HARDWARE	10.69		04/26/22
206-6637-1819	436.73	32		11/22 AP 04/05/22	IMPACT DRILL CAMPBELL SUPPLY WATERLOO	139.00		04/26/22
206-6637-1851	436.73	32		11/22 AP 04/04/22	DRILL BITS MENARDS-CEDAR FALLS	33.97		04/26/22
206-6637-1819	436.73	32		11/22 AP 03/31/22	ROADSTONE BMC AGGREGATES L.C.	322.78		04/26/22
206-6637-1819	436.73	32		11/22 AP 03/31/22	ROADSTONE BMC AGGREGATES L.C.	462.85		04/26/22
206-6637-1819	436.73	32		11/22 AP 02/28/22	PARTS & EXPENSES FEB'22 NAPA AUTO PARTS	285.08		04/26/22
206-6637-1819	436.73	32		11/22 AP 01/31/22	PARTS & EXPENSES JAN'22 NAPA AUTO PARTS	93.06		04/26/22
ACCOUNT TOTAL						2,874.79	.00	2,874.79
206-6637-436.92-01 STRUCTURE IMPROV & BLDGS / STRUCTURE IMPROV & BLDGS								
206-6637-1826	436.92	01		11/22 AP 04/11/22	STRUCTURE IMPROV & BLDGS FOTH INFRASTRUCTURE & ENVIRON SERVICES THROUGH 03/31/22	17,704.00		04/26/22

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FUND 206 STREET CONSTRUCTION FUND									
206-6637-436.92-01 STRUCTURE IMPROV & BLDGS / STRUCTURE IMPROV & BLDGS							continued		
PROJECT#: 023259									
ACCOUNT TOTAL							17,704.00	.00	17,704.00
206-6647-436.72-01 OPERATING SUPPLIES / OPERATING SUPPLIES									
1851		11/22 AP		03/29/22	0000000	FASTENAL COMPANY	63.00		04/26/22
						HARDWARE FOR MOUNTING LIGHTS			
1843		11/22 AP		03/26/22	0000000	UNITED PARCEL SERVICE	10.78		04/26/22
						RETURN TO MOBOTREX			
ACCOUNT TOTAL							73.78	.00	73.78
206-6647-436.86-19 REPAIR & MAINTENANCE / TRAFFIC SIGNAL REPAIR									
1851		11/22 AP		04/12/22	0000000	KW ELECTRIC, INC.	150.00		04/26/22
						SIGNALS REPAIR RIDGEWAY & NORDIC			
ACCOUNT TOTAL							150.00	.00	150.00
206-6647-436.86-70 REPAIR & MAINTENANCE / CIVIL DEFENSE SIREN REP.									
1851		11/22 AP		04/07/22	0000000	RADIO COMMUNICATIONS CO., INC.	236.75		04/26/22
						FUSES			
ACCOUNT TOTAL							236.75	.00	236.75
FUND TOTAL							54,150.38	.00	54,150.38
FUND 215 HOSPITAL FUND									
FUND 216 POLICE BLOCK GRANT FUND									
FUND 217 SECTION 8 HOUSING FUND									
217-2214-432.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES									
1848		11/22 AP		04/12/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	2.40		04/26/22
						COPY PAPER			
ACCOUNT TOTAL							2.40	.00	2.40
FUND TOTAL							2.40	.00	2.40

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GROUP NBR	PO NBR	ACCTG PER.	CD	-----TRANSACTION----- DATE	NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE POST DT	
FUND 223 COMMUNITY BLOCK GRANT										
223-2224-432.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES										
1848		11/22	AP	04/12/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	1.60		04/26/22	
		COPY PAPER								
1833		11/22	AP	04/07/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	1.40		04/26/22	
		COPY PAPER								
		ACCOUNT TOTAL						2.00	.00	2.00
223-2224-432.89-57 MISCELLANEOUS SERVICES / NBRHD ACCESSBLTY IMPRVMT										
1826		11/22	AP	04/14/22	0000000	OEL CONSTRUCTION SERVICES, IN	41,527.27		04/26/22	
		3248-CDBG'21 SIDEWALK INF								
		PROJECT#: 023248								
		ACCOUNT TOTAL						41,527.27	.00	41,527.27
		FUND TOTAL						41,529.27	.00	41,529.27
FUND 224 TRUST & AGENCY										
FUND 242 STREET REPAIR FUND										
FUND 254 CABLE TV FUND										
254-1088-431.72-01 OPERATING SUPPLIES / OPERATING SUPPLIES										
1848		11/22	AP	04/12/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	2.40		04/26/22	
		COPY PAPER								
		ACCOUNT TOTAL						2.40	.00	2.40
254-1088-431.93-01 EQUIPMENT / EQUIPMENT										
1833		11/22	AP	04/14/22	0000000	B & H PHOTO-VIDEO-PRO AUDIO	7,893.40		04/26/22	
		SACHTLER VIDEO HEAD,CRBN,								
		SPREADER,FEET,CADDY								
1833		11/22	AP	04/12/22	0000000	ALLIED BROADCAST GROUP LLC	3,547.68		04/26/22	
		BLACKMAGIC DESIGN URSA								
		BROADCAST G2,MOUNT								
1833		11/22	AP	04/12/22	0000000	ALLIED BROADCAST GROUP LLC	1,375.00		04/26/22	
		BLACKMAGIC DESIGN URSA								
		STUDIO VF G2								
		ACCOUNT TOTAL						12,816.08	.00	12,816.08
		FUND TOTAL						12,818.48	.00	12,818.48
FUND 258 PARKING FUND										
258-5531-435.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES										
1848		11/22	AP	04/12/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	3.60		04/26/22	
		COPY PAPER								
		ACCOUNT TOTAL						3.60	.00	3.60

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FUND 258 PARKING FUND								
					FUND TOTAL	3.60	.00	3.60
FUND 261 TOURISM & VISITORS								
261-2291-423.73-55 OTHER SUPPLIES / MEDIA								
1847		11/22 AP		04/06/22	0000000 AMPERAGE	4,400.00		04/26/22
					MAY DIGITAL CAMPAIGN			
					GOOGLE/FACEBOOK			
1847		11/22 AP		04/06/22	0000000 AMPERAGE	2,500.00		04/26/22
					MAY MN-WI TRAILS CAMPAIGN			
					IA TOURISM GRANT			
					ACCOUNT TOTAL	6,900.00	.00	6,900.00
261-2291-423.73-57 OTHER SUPPLIES / GIFT SHOP								
1847		11/22 AP		03/29/22	0000000 BANKERS ADVERTISING COMPANY	350.96		04/26/22
					36 ETCHED 16OZ PINT GLASS			
					ACCOUNT TOTAL	350.96	.00	350.96
261-2291-423.85-23 UTILITIES / BUILDING MAINTENANCE								
1847		11/22 AP		04/08/22	0000000 ARAMARK	5.20		04/26/22
					MAT SERVICE			
					ACCOUNT TOTAL	5.20	.00	5.20
261-2291-423.85-50 UTILITIES / COMMUNITY AWARENESS								
1847		11/22 AP		04/13/22	0000000 VOLUNTEER CENTER OF CEDAR VAL	65.00		04/26/22
					VOLUNTEERS ON TAP			
					ACCOUNT TOTAL	65.00	.00	65.00
261-2291-423.88-47 OUTSIDE AGENCIES / ECONOMIC DEVEL GRANTS								
1833		11/22 AP		04/22/22	0000000 COLLEGE HILL PARTNERSHIP	1,125.00		04/26/22
					2ND 1/2 PAYMENT FOR FY22			
1833		11/22 AP		04/20/22	0000000 COMMUNITY MAIN STREET	6,000.00		04/26/22
					2ND 1/2 PAYMENT FOR FY22			
					ACCOUNT TOTAL	7,125.00	.00	7,125.00
					FUND TOTAL	14,446.16	.00	14,446.16

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FUND 262 SENIOR SERVICES & COMM CT										
262-1092-1789	423.86-01	REPAIR & MAINTENANCE		11/22	AP 04/08/22 0000000	REPAIR & MAINTENANCE / ARAMARK	5.20			04/26/22
		COMM. CTR. MAT SERVICE								
		ACCOUNT TOTAL					5.20	.00	5.20	
262-1092-1789 262-1092-423.89-08 MISCELLANEOUS SERVICES / BUS TRIPS/PROGRAMMING										
262-1092-1789	11/22	AP 04/07/22 0000000				MASMAR, MANDY SUE SENIOR LINE DANCING FOR APRIL '22	80.00			04/26/22
		ACCOUNT TOTAL					80.00	.00	80.00	
		FUND TOTAL					85.20	.00	85.20	
FUND 291 POLICE FORFEITURE FUND										
FUND 292 POLICE RETIREMENT FUND										
FUND 293 FIRE RETIREMENT FUND										
FUND 294 LIBRARY RESERVE										
FUND 295 SOFTBALL PLAYER CAPITAL										
FUND 296 GOLF CAPITAL										
FUND 297 REC FACILITIES CAPITAL										
FUND 298 HEARST CAPITAL										
FUND 311 DEBT SERVICE FUND										
FUND 402 WASHINGTON PARK FUND										
FUND 404 FEMA										
FUND 405 FLOOD RESERVE FUND										
FUND 407 VISION IOWA PROJECT										
FUND 408 STREET IMPROVEMENT FUND										
FUND 410 CORONAVIRUS LOCAL RELIEF										
FUND 430 2004 TIF BOND										
430-1220-1826	431.97-64	TIF BOND PROJECTS / VIKING ROAD EXTENSION		11/22	AP 04/18/22 0000000	VIKING ROAD EXTENSION PETERSON CONTRACTORS	145,456.86			04/26/22
		PROJECT#: 023189								
		ACCOUNT TOTAL					145,456.86	.00	145,456.86	
430-1220-1826 430-1220-431.97-82 TIF BOND PROJECTS / STREETScape MAINTENANCE										
430-1220-1826	11/22	AP 04/14/22 0000000				OWEN CONTRACTING INC. 3242-DWNTWN STREETSCP II	19,588.53			04/26/22
		PROJECT#: 023242								
		ACCOUNT TOTAL					19,588.53	.00	19,588.53	
430-1220-431.97-85 TIF BOND PROJECTS / COLLEGE HILL TIF										

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GROUP NBR	PO NBR	ACCTG PER.	CD	-----TRANSACTION----- DATE	NUMBER	DESCRIPTION	DEBITS	CREDITS	CURRENT BALANCE POST DT
FUND 430 2004 TIF BOND									
430-1220-1826	431	97-85		11/22 AP 04/01/22	0000000	COLLEGE HILL TIF QUESTCDN	90.00		04/26/22
PROJECT#: 3264-COLLEGE HILL PARKING MARCH 3 BIDDERS									
PROJECT#: 023264									
ACCOUNT TOTAL							90.00	.00	90.00
430-1220-431.98-47 CAPITAL PROJECTS / CYBER LANE									
430-1220-1826	431	98-47		11/22 AP 04/14/22	0000000	OWEN CONTRACTING INC.	42,291.93		04/26/22
PROJECT#: 3245-CYBER LANE EXTENSION									
PROJECT#: 023245									
ACCOUNT TOTAL							42,291.93	.00	42,291.93
FUND TOTAL							207,427.32	.00	207,427.32
FUND 431 2014 BOND									
FUND 432 2003 BOND									
FUND 433 2001 TIF									
FUND 434 2000 BOND									
FUND 435 1999 TIF									
FUND 436 2012 BOND									
FUND 437 2018 BOND									
FUND 438 2020 BOND FUND									
438-1220-1826	431	98-23		11/22 AP 03/24/22	0000000	GREENHILL RD & S MAIN INT SHIVE-HATTERY	3,013.80		04/26/22
PROJECT#: 3228-GREENHILL/S MAIN INT SERVICES THROUGH 03/18/22									
PROJECT#: 023228									
438-1220-1826	431	98-23		11/22 AP 02/17/22	0000000	SHIVE-HATTERY	775.60		04/26/22
PROJECT#: 3228-GREENHILL/S MAIN INT SERVICES THROUGH 02/11/22									
PROJECT#: 023228									
438-1220-1826	431	98-23		11/22 AP 01/19/22	0000000	SHIVE-HATTERY	782.20		04/26/22
PROJECT#: 3228-GREENHILL/S MAIN INT SERVICES THROUGH 01/14/22									
PROJECT#: 023228									
ACCOUNT TOTAL							4,571.60	.00	4,571.60
438-1220-431.98-83 CAPITAL PROJECTS / CEDAR HGTS DRIVE RECON									
438-1220-1826	431	98-83		11/22 AP 04/19/22	0000000	PETERSON CONTRACTORS	415,650.51		04/26/22
PROJECT#: 3171-CEDAR HEIGHTS RECON.									
PROJECT#: 023171									
438-1220-1826	431	98-83		11/22 AP 04/11/22	0000000	TERRACON CONSULTANTS, INC.	1,060.45		04/26/22
PROJECT#: 3171-CEDAR HEIGHTS RECON SERVICES THROUGH 04/02/22									
PROJECT#: 023171									
438-1220-1826	431	98-83		11/22 AP 03/29/22	0000000	SNYDER & ASSOCIATES, INC.	4,293.17		04/26/22
PROJECT#: 3171-CEDAR HEIGHTS RECON SERVICES THROUGH 02/28/22									

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FUND 438 2020 BOND FUND								
438-1220-431.98-83 CAPITAL PROJECTS / CEDAR HGTS DRIVE RECON						continued		
PROJECT#: 023171								
ACCOUNT TOTAL						421,004.13	.00	421,004.13
FUND TOTAL						425,575.73	.00	425,575.73
FUND 439 2008 BOND FUND								
FUND 443 CAPITAL PROJECTS								
443-1220-431.94-16 CAPITAL PROJECTS / CITY HALL REMODEL								
1848		11/22 AP		03/31/22	0000000 EMERGENT ARCHITECTURE	4,500.00		04/26/22
PROJECT#: 023231								
1848		11/22 AP		03/31/22	0000000 PETERS CONSTRUCTION CORP.	279,432.05		04/26/22
PROJECT#: 023231								
ACCOUNT TOTAL						283,932.05	.00	283,932.05
443-1220-431.94-90 CAPITAL PROJECTS / DOWNTOWN TIF-SSMID REIMB								
1833		11/22 AP		04/01/22	0000000 COMMUNITY MAIN STREET	132,000.00		04/26/22
2ND 1/2 PAYMENT FOR FY22								
ACCOUNT TOTAL						132,000.00	.00	132,000.00
443-1220-431.98-88 CAPITAL PROJECTS / ASHWORTH DR TO HUDSON RD								
1826		11/22 AP		04/12/22	0000000 BLACK HAWK CO.ABSTRACT	75.00		04/26/22
PROJECT#: 023244								
ACCOUNT TOTAL						75.00	.00	75.00
443-1220-431.98-90 CAPITAL PROJECTS / COLL HILL TIF-SSMID REIMB								
1833		11/22 AP		04/01/22	0000000 COLLEGE HILL PARTNERSHIP	3,510.00		04/26/22
2ND 1/2 PAYMENT FOR FY22								
ACCOUNT TOTAL						3,510.00	.00	3,510.00
FUND TOTAL						419,517.05	.00	419,517.05

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FUND 472 PARKADE RENOVATION									
FUND 473 SIDEWALK ASSESSMENT									
FUND 483 ECONOMIC DEVELOPMENT									
483-2245-432.89-02						MISCELLANEOUS SERVICES / PROPERTY TAX REBATES			
1833				11/22 AP 04/14/22	0000000	RIVER PLACE PROPERTIES, LC	690,326.94		04/26/22
						RMB:7TH ANNUAL TAX REBATE RIVER PLACE PROPERTIES			
ACCOUNT TOTAL							690,326.94	.00	690,326.94
FUND TOTAL							690,326.94	.00	690,326.94
FUND 484 ECONOMIC DEVELOPMENT LAND									
FUND 541 2018 STORM WATER BONDS									
FUND 544 2008 SEWER BONDS									
FUND 545 2006 SEWER BONDS									
545-6655-436.96-01						SEWER BOND PROJECTS / BOND SALE FEES			
1833				11/22 AP 04/13/22	0000000	PFM FINANCIAL ADVISORS LLC	7,000.00		04/26/22
						SEWER CASHFLOW UPDATE & RATE ANALYSIS			
ACCOUNT TOTAL							7,000.00	.00	7,000.00
FUND TOTAL							7,000.00	.00	7,000.00
FUND 546 SEWER IMPROVEMENT FUND									
FUND 547 SEWER RESERVE FUND									
FUND 548 1997 SEWER BOND FUND									
FUND 549 1992 SEWER BOND FUND									
FUND 550 2000 SEWER BOND FUND									
FUND 551 REFUSE FUND									
551-6685-436.71-06						OFFICE SUPPLIES / OFFICE EQUIPMENT SUPPLIES			
1843				11/22 AP 04/01/22	0000000	OFFICE EXPRESS OFFICE PRODUCT	38.56		04/26/22
						CC PAPER FOR CC MACHINE AT TRANSFER			
ACCOUNT TOTAL							38.56	.00	38.56
551-6685-436.72-16						OPERATING SUPPLIES / TOOLS			
1863				11/22 AP 02/15/22	0000000	CAMPBELL SUPPLY WATERLOO	393.99		04/26/22
						DRILL,LIGHT FOR RECYCLING			
ACCOUNT TOTAL							393.99	.00	393.99
551-6685-436.73-01						OTHER SUPPLIES / REPAIR & MAINT. SUPPLIES			
1863				11/22 AP 04/12/22	0000000	MENARDS-CEDAR FALLS	27.98		04/26/22
						HOE FOR RECYCLING			
ACCOUNT TOTAL							27.98	.00	27.98

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FUND 551 REFUSE FUND									
551-6685-436.73-05						OTHER SUPPLIES / OPERATING EQUIPMENT			
1819		11/22	AP	02/28/22	0000000	NAPA AUTO PARTS	1,054.43		04/26/22
						PARTS & EXPENSES FEB'22			
1819		11/22	AP	01/31/22	0000000	NAPA AUTO PARTS	554.02		04/26/22
						PARTS & EXPENSES JAN'22			
						ACCOUNT TOTAL	1,608.45	.00	1,608.45
551-6685-436.86-36 REPAIR & MAINTENANCE / TRANSFER STATION MAINT.									
1863		11/22	AP	04/04/22	0000000	CHRISTIE DOOR COMPANY	306.25		04/26/22
						DOOR REPAIR-RECYCLE CTR			
						ACCOUNT TOTAL	306.25	.00	306.25
551-6685-436.87-02 RENTALS / MATERIAL DISPOSAL/HANDLIN									
1851		11/22	AP	04/18/22	0000000	MARTIN BROS.DISTRIBUTING	694.47		04/26/22
						CITY CLEANUP BAGS			
1851		11/22	AP	04/18/22	0000000	SAM ANNIS & CO.	10.00		04/26/22
						PROPANE TANK RECYCLING			
1843		11/22	AP	04/02/22	0000000	LIBERTY TIRE RECYCLING, LLC	1,118.96		04/26/22
						SCRAP TIRE RECYCLING			
1851		11/22	AP	03/31/22	0000000	FASTENAL COMPANY	629.64		04/26/22
						LITTER PICKER UPPER CITY CLEANUP			
						ACCOUNT TOTAL	2,453.07	.00	2,453.07
551-6685-436.87-03 RENTALS / EQUIPMENT RENTAL									
1819		11/22	AP	04/05/22	0000000	ELLIOTT EQUIPMENT CO.	2,000.00		04/26/22
						AUTOMATED TRUCK RENTAL			
						ACCOUNT TOTAL	2,000.00	.00	2,000.00
551-6685-436.92-01 STRUCTURE IMPROV & BLDGS / STRUCTURE IMPROV & BLDGS									
1851		11/22	AP	04/19/22	0000000	KEITH MFG. CO.	591.08		04/26/22
						TRANSFER TRAILER REPLACEM ENT FLOOR			
1851		11/22	AP	04/04/22	0000000	MENARDS-CEDAR FALLS	29.99		04/26/22
						LIGHT REPLACEMENT AT TRANSFER ST			
1819		11/22	AP	03/28/22	0000000	STETSON BUILDING PRODUCTS LLC	102.19		04/26/22
						PARTS FOR TRANSFER FLOOR PROJECT			
						ACCOUNT TOTAL	723.26	.00	723.26
						FUND TOTAL	7,551.56	.00	7,551.56

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FUND 552 SEWER RENTAL FUND								
552-6655-1861	436.72	53		11/22 AP 03/24/22	OPERATING SUPPLIES / TV EQUIPMENT VAN METER, INC. LIGHTS FOR TV VAN	27.36		04/26/22
ACCOUNT TOTAL						27.36	.00	27.36
552-6655-436.72-99 OPERATING SUPPLIES / POSTAGE								
552-6655-1861	436.72	99		11/22 AP 04/02/22	OPERATING SUPPLIES / POSTAGE UNITED PARCEL SERVICE SHIPPING-CARTRIDGE RECYCL	44.78		04/26/22
ACCOUNT TOTAL						44.78	.00	44.78
552-6655-436.73-05 OTHER SUPPLIES / OPERATING EQUIPMENT								
552-6655-1861	436.73	05		11/22 AP 04/06/22	OTHER SUPPLIES / OPERATING EQUIPMENT FERGUSON ENTERPRISES, INC. SINK FCT	114.00		04/26/22
552-6655-1861	436.73	05		11/22 AP 04/01/22	OTHER SUPPLIES / OPERATING EQUIPMENT PLUMB SUPPLY COMPANY, LLC PLUMBING PARTS-SPINDLE	103.36		04/26/22
552-6655-1861	436.73	05		11/22 AP 01/28/22	OTHER SUPPLIES / OPERATING EQUIPMENT ULRICH SALES INC SLUDGE TRUCK PARTS	194.00		04/26/22
ACCOUNT TOTAL						411.36	.00	411.36
552-6655-436.73-27 OTHER SUPPLIES / IOWA ONE CALL								
552-6655-1861	436.73	27		11/22 AP 03/29/22	OTHER SUPPLIES / IOWA ONE CALL FASTENAL COMPANY ONE CALL PAINT	29.36		04/26/22
ACCOUNT TOTAL						29.36	.00	29.36
552-6665-436.72-05 OPERATING SUPPLIES / GAS & OIL								
552-6665-1861	436.72	05		11/22 AP 04/11/22	OPERATING SUPPLIES / GAS & OIL ARNOLD MOTOR SUPPLY OIL COMPRESSOR	81.27		04/26/22
ACCOUNT TOTAL						81.27	.00	81.27
552-6665-436.73-05 OTHER SUPPLIES / OPERATING EQUIPMENT								
552-6665-1861	436.73	05		11/22 AP 04/19/22	OTHER SUPPLIES / OPERATING EQUIPMENT O'DONNELL ACE HARDWARE ROPE	17.84		04/26/22
552-6665-1861	436.73	05		11/22 AP 04/13/22	OTHER SUPPLIES / OPERATING EQUIPMENT JOHNSTONE SUPPLY OF WATERLOO FILTERS	188.04		04/26/22
552-6665-1861	436.73	05		11/22 AP 04/11/22	OTHER SUPPLIES / OPERATING EQUIPMENT CRESCENT ELECTRIC LAMP FOR PLANT	58.44		04/26/22
552-6665-1861	436.73	05		11/22 AP 04/08/22	OTHER SUPPLIES / OPERATING EQUIPMENT CRESCENT ELECTRIC PANEL LAMPS	77.33		04/26/22
552-6665-1861	436.73	05		11/22 AP 04/08/22	OTHER SUPPLIES / OPERATING EQUIPMENT MENARDS-CEDAR FALLS WATER	33.60		04/26/22

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FUND 552 SEWER RENTAL FUND								
552-6665-436.73-05 OTHER SUPPLIES / OPERATING EQUIPMENT						continued		
1861		11/22 AP		04/05/22	0000000 ELECTRIC PUMP	1,343.10		04/26/22
					FLOAT BALLS			
1861		11/22 AP		04/01/22	0000000 MCDONALD SUPPLY WATERLOO	625.74		04/26/22
					HOT WATER HEATER			
1819		11/22 AP		02/28/22	0000000 NAPA AUTO PARTS	431.65		04/26/22
					PARTS & EXPENSES FEB'22			
					ACCOUNT TOTAL	2,775.74	.00	2,775.74
552-6665-436.73-36 OTHER SUPPLIES / SAN. LIFT STATION SUPP.								
1861		11/22 AP		04/14/22	0000000 AQUAFIX	587.92		04/26/22
					LIFT STATION CHEMICALS			
					ACCOUNT TOTAL	587.92	.00	587.92
552-6665-436.86-01 REPAIR & MAINTENANCE / REPAIR & MAINTENANCE								
1861		11/22 AP		04/06/22	0000000 BRECKE MECHANICAL CONTRACTORS	2,328.92		04/26/22
					BOILER SERVICE			
					ACCOUNT TOTAL	2,328.92	.00	2,328.92
					FUND TOTAL	6,286.71	.00	6,286.71
FUND 553 2004 SEWER BOND								
FUND 555 STORM WATER UTILITY								
555-6630-432.72-01 OPERATING SUPPLIES / OPERATING SUPPLIES								
1848		11/22 AP		04/12/22	0000000 OFFICE EXPRESS OFFICE PRODUCT	3.00		04/26/22
					COPY PAPER			
					ACCOUNT TOTAL	3.00	.00	3.00
555-6630-432.92-01 STRUCTURE IMPROV & BLDGS / STRUCTURE IMPROV & BLDGS								
1826		11/22 AP		03/31/22	0000000 PROSOURCE TECHNOLOGIES, LLC	1,151.00		04/26/22
					3215-OLIVE ST BOX CULVERT			
					SERVICES THROUGH 04/02/22			
					PROJECT#: 023215			
					ACCOUNT TOTAL	1,151.00	.00	1,151.00
					FUND TOTAL	1,154.00	.00	1,154.00

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									BALANCE	
FUND 570 SEWER ASSESSMENT										
FUND 606 DATA PROCESSING FUND										
606-1078-441.71-01 OFFICE SUPPLIES / OFFICE SUPPLIES										
1848		11/22	AP	04/12/22	0000000	OFFICE EXPRESS OFFICE PRODUCT COPY PAPER	1.80			04/26/22
ACCOUNT TOTAL							1.80	.00	1.80	
606-1078-441.72-01 OPERATING SUPPLIES / OPERATING SUPPLIES										
1833		11/22	AP	04/08/22	0000000	MENARDS-CEDAR FALLS TV STAND 32"-70"	17.96			04/26/22
1833		11/22	AP	03/15/22	0000000	CMS COMMUNICATIONS, INC. NOISE CANCELLING HEADSET	157.48			04/26/22
ACCOUNT TOTAL							175.44	.00	175.44	
606-1078-441.81-40 PROFESSIONAL SERVICES / PUBLIC INFORMATION PROG.										
1833		11/22	AP	03/30/22	0000000	PROFESSIONAL OFFICE SERVICES PRINT SPRING'22 CURRENTS	10,240.23			04/26/22
ACCOUNT TOTAL							10,240.23	.00	10,240.23	
606-1078-441.93-01 EQUIPMENT / EQUIPMENT										
1878		11/22	AP	04/13/22	0000000	BERRY DUNN MCNEIL & PARKER, L NEW FINANCE SYSTEM RFP	2,445.00			04/26/22
1833		11/22	AP	04/04/22	0000000	STRICTLY TECHNOLOGY, LLC 10 DESKTOP PC'S	11,495.00			04/26/22
ACCOUNT TOTAL							13,940.00	.00	13,940.00	
FUND TOTAL							24,357.47	.00	24,357.47	
FUND 680 HEALTH INSURANCE FUND										
FUND 681 HEALTH SEVERANCE										
FUND 682 HEALTH INSURANCE - FIRE										
FUND 685 VEHICLE MAINTENANCE FUND										
685-6698-446.72-05 OPERATING SUPPLIES / GAS & OIL										
1843		11/22	AP	04/12/22	0000000	MANSFIELD OIL COMPANY #2 DIESEL TO TECH PKWY	28,301.64			04/26/22
1819		11/22	AP	02/28/22	0000000	NAPA AUTO PARTS PARTS & EXPENSES FEB'22	1,208.15			04/26/22
1819		11/22	AP	01/31/22	0000000	NAPA AUTO PARTS PARTS & EXPENSES JAN'22	3,080.58			04/26/22
1819		11/22	AP	01/31/22	0000000	NAPA AUTO PARTS PARTS & EXPENSES JAN'22		3,337.68		04/26/22
ACCOUNT TOTAL							32,590.37	3,337.68	29,252.69	

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FUND 685 VEHICLE MAINTENANCE FUND										
685-6698-446.72-16						OPERATING SUPPLIES / TOOLS				
1843		11/22 AP		04/07/22	0000000	DEAN HUBKA-MATCO TOOLS	35.95			04/26/22
						ELECTRICAL RELAY PLIERS FOR SHOP				
						ACCOUNT TOTAL	35.95	.00	35.95	
685-6698-446.72-54 OPERATING SUPPLIES / BUILDING SUPPLIES										
685-6698-446.72-54						OPERATING SUPPLIES / BUILDING SUPPLIES				
1819		11/22 AP		02/28/22	0000000	NAPA AUTO PARTS	225.98			04/26/22
						PARTS & EXPENSES FEB'22				
						ACCOUNT TOTAL	225.98	.00	225.98	
685-6698-446.73-04 OTHER SUPPLIES / VEHICLE SUPPLIES										
685-6698-446.73-04						OTHER SUPPLIES / VEHICLE SUPPLIES				
1851		11/22 AP		04/07/22	0000000	MENARDS-CEDAR FALLS	53.68			04/26/22
						SHOP SUPPLIES-METAL				
1851		11/22 AP		04/04/22	0000000	MENARDS-CEDAR FALLS	2.48			04/26/22
						BOLTS FOR #381				
1843		11/22 AP		04/01/22	0000000	C & C WELDING & SANDBLASTING	62.55			04/26/22
						STOCK STEEL				
1819		11/22 AP		02/28/22	0000000	NAPA AUTO PARTS	25,669.51			04/26/22
						PARTS & EXPENSES FEB'22				
1819		11/22 AP		01/31/22	0000000	NAPA AUTO PARTS	33,617.41			04/26/22
						PARTS & EXPENSES JAN'22				
						ACCOUNT TOTAL	59,405.63	.00	59,405.63	
685-6698-446.86-11 REPAIR & MAINTENANCE / VEHICLE MAINT. SOFTWARE										
685-6698-446.86-11						REPAIR & MAINTENANCE / VEHICLE MAINT. SOFTWARE				
1819		11/22 AP		02/28/22	0000000	NAPA AUTO PARTS	3,028.42			04/26/22
						PARTS & EXPENSES FEB'22				
						ACCOUNT TOTAL	3,028.42	.00	3,028.42	
685-6698-446.86-15 REPAIR & MAINTENANCE / TIRE REPAIRS										
685-6698-446.86-15						REPAIR & MAINTENANCE / TIRE REPAIRS				
1819		11/22 AP		02/28/22	0000000	NAPA AUTO PARTS	133.85			04/26/22
						PARTS & EXPENSES FEB'22				
						ACCOUNT TOTAL	133.85	.00	133.85	
685-6698-446.87-08 RENTALS / WORK BY OUTSIDE AGENCY										
685-6698-446.87-08						RENTALS / WORK BY OUTSIDE AGENCY				
1843		11/22 AP		04/07/22	0000000	DENT TEK-IOWA LLC	125.00			04/26/22
						#2102 REMOVED DOOR DING				
1843		11/22 AP		04/04/22	0000000	D & D TIRE INC.	110.00			04/26/22
						#341 TIRE REPLACED				
						ACCOUNT TOTAL	235.00	.00	235.00	

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FUND 685 VEHICLE MAINTENANCE FUND									
685-6698-446.93-01 EQUIPMENT / EQUIPMENT									
1843		11/22 AP		04/06/22	0000000	STIVERS FORD, INC.	34,577.00		04/26/22
						INSPECTION VEHICLE #501			
						VM00634			
1843		11/22 AP		01/17/22	0000000	COVERUP, LTD.	2,752.00		04/26/22
						#139 TOPPER FOR NEW			
						RANGER			
						ACCOUNT TOTAL	37,329.00	.00	37,329.00
						FUND TOTAL	132,984.20	3,337.68	129,646.52
FUND 686 PAYROLL FUND									
FUND 687 WORKERS COMPENSATION FUND									
FUND 688 LTD INSURANCE FUND									
FUND 689 LIABILITY INSURANCE FUND									
FUND 724 TRUST & AGENCY									
724-0000-487.50-03 TRANSFERS OUT / TRANSFERS - SSMID									
1833		11/22 AP		04/20/22	0000000	COMMUNITY MAIN STREET	12,742.85		04/26/22
						PROPERTY TAX PAYMENT			
						ACCOUNT TOTAL	12,742.85	.00	12,742.85
724-0000-487.50-06 TRANSFERS OUT / TRANSFERS-SSMID COLL HILL									
1833		11/22 AP		04/20/22	0000000	COLLEGE HILL PARTNERSHIP	13,943.82		04/26/22
						PROPERTY TAX PAYMENT			
						ACCOUNT TOTAL	13,943.82	.00	13,943.82
						FUND TOTAL	26,686.67	.00	26,686.67
FUND 727 GREENWOOD CEMETERY P-CARE									
FUND 728 FAIRVIEW CEMETERY P-CARE									
FUND 729 HILLSIDE CEMETERY P-CARE									
FUND 790 FLOOD LEVY									
						GRAND TOTAL	2,121,587.11	4,930.80	2,116,656.31