

**Cedar Falls Planning and Zoning Commission
Regular Meeting
November 11, 2020
Via Videoconference
Cedar Falls, Iowa**

MINUTES

The Cedar Falls Planning and Zoning Commission met in regular session on November 11, 2020 at 5:30 p.m. via videoconference due to precautions necessary to prevent the spread of the COVID-19 virus. The following Commission members were present: Hartley, Holst, Larson, Lynch, Prideaux and Schrad. Leeper and Saul were absent. Karen Howard, Community Services Manager, and Chris Sevy, Planner I, were also present.

- 1.) Chair Holst noted the Minutes from the October 28, 2020 regular meeting are presented. Ms. Lynch made a motion to approve the Minutes as presented. Mr. Hartley seconded the motion. The motion was approved unanimously with 6 ayes (Hartley, Holst, Larson, Lynch, Prideaux, and Schrad), and 0 nays.
- 2.) The first item of business was a site plan review on a HWY-1, Commercial property at 416 Brandilynn Boulevard. Chair Holst introduced the item and Mr. Sevy provided background information. He explained that the applicant is proposing to build a new car wash on a lot that previously contained a car wash. This case was discussed at the last Planning and Zoning meeting and updated plans have been reviewed by staff and meet all City requirements. Staff recommends approval of the project.

Ms. Prideaux stated that she feels it is a good project for that site. Mr. Schrad asked if there were any changes from the last meeting. Mr. Sevy explained that the updated plans were submitted just before the last meeting. Staff has reviewed the updated plans and they now meet all requirements. Ms. Lynch and Mr. Holst agreed that it was a good project.

Ms. Lynch made a motion to approve the item. Mr. Larson seconded the motion. The motion was approved unanimously with 6 ayes (Hartley, Holst, Larson, Lynch, Prideaux, and Schrad), and 0 nays.

- 3.) As there were no further comments, Mr. Schrad made a motion to adjourn to the work session immediately following the meeting. Ms. Lynch seconded the motion. The motion was approved unanimously with 6 ayes (Hartley, Holst, Larson, Lynch, Prideaux, and Schrad), and 0 nays.

The meeting adjourned at 5:50 p.m.

Respectfully submitted,


Karen Howard
Community Services Manager


Joanne Goodrich
Administrative Assistant