



**AGENDA  
CITY OF CEDAR FALLS, IOWA  
CITY COUNCIL MEETING  
TUESDAY, SEPTEMBER 07, 2021  
7:00 PM AT CITY HALL**

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The City is providing in-person and electronic options for this meeting in accordance with the Governor's Proclamation of Disaster Emergency regarding meetings and hearings. The City encourages in-person attendees to follow the latest CDC guidelines to reduce the risk of COVID-19 transmission.

The meeting will be accessible via video conference and the public may access/participate in the meeting in the following ways:

- a) By dialing the phone number +13126266799 or +19292056099 or +12532158782 or +13017158592 or +13462487799 or +16699006833 and when prompted, enter the meeting ID (access code) 962 7287 1738.
- b) iPhone one-tap: +13126266799,,96272871738# or +19292056099,,96272871738#
- c) Join via smartphone or computer using this link: <https://zoom.us/j/96272871738>.
- d) View the live stream on Channel 15 YouTube using this link: <https://www.youtube.com/channel/UCCzeig5nIS-dIEYisqah1uQ> (view only).
- e) Watch on Cedar Falls Cable Channel 15 (view only).

To request to speak when allowed on the agenda, participants must click "Raise Hand" if connected by smartphone or computer, or press \*9 if connected by telephone. All participants will be muted by the presiding officer when not actually speaking.

**Call to Order by the Mayor**

**Roll Call**

**Approval of Minutes**

1. Regular Meeting of August 16, 2021.

**Agenda Revisions**

**Special Presentations**

2. Proclamation recognizing September 5-11, 2021 as Suicide Prevention and Recovery Week.
3. Proclamation recognizing September 17-23, 2021 as Constitution Week.
4. Proclamation recognizing September 20-26, 2021 as National Rail Safety Week.
5. Proclamation recognizing September 2021 as National Preparedness Month.

**Public Forum.** (Speakers will have one opportunity to speak for up to 5 minutes on topics germane to City business.)

**Special Order of Business**

6. Public hearing on proposed amendments to Chapter 26, Zoning, of the Code of Ordinance relative to establishing the CD-DT, Downtown Character District.
  - a) Receive and file proof of publication of notice of hearing. (Notice published August 27, 2021)
  - b) Written communications filed with the City Clerk.

- c) Staff comments.
  - d) Public comments.
  - e) Pass an ordinance amending Chapter 26, Zoning, and other associated sections of the Code of Ordinances relative to establishing the CD-DT, Downtown Character District, upon its first consideration.
7. Public hearing on the proposed rezoning of all property within the defined boundaries of the Downtown Character District from current zoning districts and placing the same in the CD-DT, Downtown Character District Zoning District.
- a) Receive and file proof of publication of notice of hearing. (Notice published August 27, 2021)
  - b) Written communications filed with the City Clerk.
  - c) Staff comments.
  - d) Public comments.
  - e) Pass an ordinance amending Section 26-118 of the Code of Ordinances, by removing all property within the defined boundaries of the Downtown Character District from current zoning districts and placing the same in the CD-DT, Downtown Character District Zoning District, upon its first consideration. (contingent upon approval of previous ordinance)

## **New Business**

**Consent Calendar:** (The following items will be acted upon by voice vote on a single motion without separate discussion, unless someone from the Council or public requests that a specific item be considered separately.)

- 8. Receive and file the following resignations of members from Boards and Commissions:
  - a) John Clopton, Civil Service Commission.
  - b) Abigail Sears, Planning & Zoning Commission.
  - c) Leslie Prideaux, Planning & Zoning Commission, effective October 1, 2021.
  - d) Leslie Prideaux, Visitors & Tourism Board, effective October 1, 2021.
- 9. Receive and file the Work Session minutes of August 16, 2021 relative to the following item:
  - a) Protocols for Remote Public Participation in City Open Meetings.
- 10. Receive and file the Committee of the Whole minutes of August 16, 2021 relative to the following items:
  - a) Utilities Board of Trustees Interview.
  - b) Cedar River Recreation Safety Project.
  - c) Future Forward 2025 Update.
- 11. Receive and file the Departmental Monthly Reports of July, 2021.
- 12. Approve the following Order Accepting Acknowledgment/Settlement Agreements:
  - a) Bani's, 2128 College Street, First tobacco violation.
  - b) Casey's General Store, 2425 Center Street, First tobacco violation.
  - c) Prime Mart, 2728 Center Street, First tobacco violation.
- 13. Approve the following applications for beer permits and liquor licenses:
  - a) Fleet Farm, 400 West Ridgeway Avenue, Class C beer & Class B wine - renewal.
  - b) Fleet Farm Fuel, 108 West Ridgeway Avenue, Class C beer & Class B wine - renewal.
  - c) Blue Room, 201 Main Street, Class C liquor - renewal.
  - d) Wilbo, 118 Main Street, Class C liquor - renewal.
  - e) Casey's General Store, 1225 Fountains Way, Class E liquor - renewal.

**Resolution Calendar:** (The following items will be acted upon by roll call vote on a single motion without separate discussion, unless someone from the Council or public requests that a specific item be considered separately.)

14. Resolution approving and adopting amendments to the City's Emergency Operations Plan.
15. Resolution approving and adopting revised public meeting protocols during the COVID-19 pandemic.
16. Resolution designating the Director of Finance & Business Operations as the City of Cedar Falls authorized representative for signing and filing documents to obtain federal financial assistance under the coronavirus state and local fiscal recovery funds established under the American Rescue Plan Act.
17. Resolution approving and authorizing the transfer of funds from the General Fund to the Emergency Reserve and Capital Projects Funds.
18. Resolution approving and authorizing execution of an Account Service Agreement with One Source The Background Check Company for pre-employment and promotional background reports and driver's license validation.
19. Resolution approving and authorizing execution of a Cooperative Agreement with the Iowa Civil Rights Commission for FY22.
20. Resolution approving and authorizing execution of a Facilities Use Agreement with Northeast Iowa Area Agency on Aging, Inc. (NEI3A) relative to use of the Community Center.
21. Resolution approving and authorizing the expenditure of funds for the purchase of cameras for the Transfer Station and Public Works facilities.
22. Resolution approving and authorizing execution of a Facility Use Agreement with the American National Red Cross relative to use of the Recreation and Fitness Center as a shelter during a disaster emergency.
23. Resolution approving a Mixed Use Residential (MU) Zoning District site plan for a medical clinic addition at 226 Bluebell Road.
24. Resolution approving Lot 17 Green Acres Minor Subdivision Plat.
25. Resolution approving and accepting the contract and bond of Blacktop Service Company for the 2021 Seal Coat Project.
26. Resolution approving and authorizing execution of a Storm Water Facility Maintenance and Repair Agreement with Midwest Development Co. and Wild Horse Ridge Homeowners Association relative to a post-construction stormwater management plan for Wild Horse Ridge.
27. Resolution approving an amendment to the preliminary plat of Wild Horse Ridge.
28. Resolution receiving and filing, and setting September 20, 2021 as the date of public hearing on the proposed plans, specifications, form of contract & estimate of cost for the 2021 Street Patching Project.
29. Resolution receiving and filing, and setting September 20, 2021 as the date of public hearing on the proposed plans, specifications, form of contract & estimate of cost for the Recreational River Area and Riverbank Improvements Project.

#### **Allow Bills and Claims**

30. Allow Bills and Claims of September 7, 2021.

#### **City Council Referrals**

#### **City Council Updates**

**Staff Updates**

**Adjournment**