



**AGENDA  
CITY OF CEDAR FALLS, IOWA  
CITY COUNCIL MEETING  
MONDAY, JULY 17, 2023  
7:00 PM AT CITY HALL, 220 CLAY STREET**

---

**Call to Order by the Mayor**

**Roll Call**

**Pledge of Allegiance**

**Approval of Minutes**

1. Regular meeting of June 20, 2023.

**Agenda Revisions**

**Special Presentations**

**Public Forum.** (Speakers will have one opportunity to speak for up to 5 minutes on topics relevant to City business.)

**Staff Updates**

**Special Order of Business**

2. Hearing on a proposed resolution adopting and levying the final schedule of assessments for the 2022 Sidewalk Assessment Project - Zone 5.
  - a) Staff comments.
  - b) Respondent comments.
  - c) Resolution adopting and levying the final schedule of assessments for the 2022 Sidewalk Assessment Project - Zone 5.
3. Public hearing on the FY2024 (FFY2023) Annual Action Plan for Community Development Block Grant (CDBG) and HOME Program Funding.
  - a) Receive and file proof of publication of notice of hearing. (Notice published June 9, 2023 and July 6, 2023)
  - b) Written communications filed with the City Clerk.
  - c) Staff comments.
  - d) Public comments.
  - e) Resolution approving the FY2024 (FFY2023) Annual Action Plan for Community Development Block Grant (CDBG) and HOME Program Funding.
4. Public hearing on a proposal to consider entering into an Agreement for Private Development, and to consider conveyance of certain city-owned real estate to Ryan Companies US, Inc.

- a) Receive and file proof of publication of notice of hearing. (Notice published 07/06/2023)
- b) Written communications filed with the City Clerk.
- c) Staff comments.
- d) Public comments. (Continue hearing to August 7, 2023)

**Old Business**

- 5. Pass Ordinance #3031, amending the Zoning Map by removing approximately 2.26 acres of property located at 702 LeClair Street from the C-1, Commercial Zoning District and placing the same in the PC-2, Planned Commercial Zoning District, upon its second consideration.
- 6. Pass Ordinance #3032, amending Chapter 26, Zoning, of the Code of Ordinances relative to allowance of vinyl siding on residential buildings with six or fewer dwelling units in the Neighborhood Frontages within the CD-DT, Downtown Character District, upon its second consideration.
- 7. Pass Ordinance #3033, amending Chapter 2, Administration, of the Code of Ordinances relative to salaries for elected officials, upon its second consideration.
- 8. Pass Ordinance #3034, amending Chapter 19, Streets and Sidewalks, of the Code of Ordinances relative to removal of snow and ice, upon its second consideration.
- 9. Pass Ordinance #3035, amending Chapter 23, Traffic and Motor Vehicle, of the Code of Ordinances relative to prohibiting parking on certain portions of Bluebell Road, upon its second consideration.

**Consent Calendar:** (The following items will be acted upon by voice vote on a single motion without separate discussion, unless someone from the Council or public requests that a specific item be considered separately.)

- 10. Receive and file the City Council Standing Committee minutes of June 20, 2023 relative to the following items:
  - a) Youth Commission Presentation.
  - b) Longevity of Board and Commission Members.
  - c) Public Safety Update.
- 11. Approve the following recommendations of the Mayor relative to the appointment of members to Boards and Commissions:
  - a) Robert Seymour, Metropolitan Transit Board, 06/30/2026.
  - b) Gregory Holt, Art and Culture Board, 07/01/2025.
  - c) Matthew Hundley, Art and Culture Board, 07/01/2026.
  - d) Matthew Wilson, Art and Culture Board, 07/01/2027.
  - e) Sandy Benak, Health Trust Fund Board, 12/31/2028.
  - f) Brent Johnson, Visitors & Tourism Board, 07/01/2026.
- 12. Receive and file a communication from the Civil Service Commission relative to the certified list for the position of Public Safety Officer.
- 13. Receive and file Departmental Monthly Reports of May 2023.
- 14. Approve an Order Accepting Acknowledgment/Settlement Agreement with National Cigar Store, d/b/a Hillstreet News & Tobacco, 2217 College Street, for a second tobacco violation.
- 15. Approve the following applications for retail alcohol licenses:
  - a) Chuck E. Cheese's, 5911 University Avenue, Special Class C retail alcohol - renewal.
  - b) Buffalo Wild Wings, 6406 University Avenue, Class C retail alcohol & outdoor service - renewal.
  - c) Cypress Lounge, 209 A State Street, Class C retail alcohol & outdoor service - renewal.
  - d) Hy-Vee Market Grille, 6301 University Avenue, Class C retail alcohol - renewal.
  - e) Octopus, 2205 College Street, Class C retail alcohol & outdoor service - renewal.
  - f) The Black Hawk Hotel/Bar Winslow, 115-117 Main Street, Class C retail alcohol - renewal.
  - g) The Library, 2222 College Street, Class C retail alcohol & outdoor service - renewal.

- h) The Other Place, 4214 University Avenue, Class C retail alcohol & outdoor service - renewal.
- i) Wal-Mart, 525 Brandilynn Boulevard, Class E retail alcohol - renewal.
- j) Wal-Mart, 525 Brandilynn Boulevard, Class E retail alcohol – change in ownership.
- k) Dollar General, 1922 Valley Park Drive, Class B retail alcohol - new.
- l) King Star, 2228 Lincoln Street, Class B retail alcohol - new.
- m) Le Petit, 119 Main Street, Class C retail alcohol – new.

**Resolution Calendar:** (The following items will be acted upon by roll call vote on a single motion without separate discussion, unless someone from the Council or public requests that a specific item be considered separately.)

- 16. Resolution Calendar with items considered separately.
- 17. Resolution approving and authorizing execution of a Consolidated Public Safety Communications 28E Agreement with participating government agencies in Black Hawk County relative to providing consolidated dispatch and communications services.
- 18. Resolution approving and adopting a revised job classification for the position of Education Coordinator at the Hearst Center for the Arts.
- 19. Resolution approving and authorizing execution of an Agreement with Nelson & Schaefer Construction LLC relative to renovations at the Recreation Center.
- 20. Resolution approving and authorizing execution of an Agreement with Scott Easton Design for graphic design services relative to the 2024 Cedar Falls Visitor Guide.
- 21. Resolution approving a Shopping Center (S-1) Zoning District site plan for façade improvements at 6207 University Avenue.
- 22. Resolution approving and authorizing execution of an Agreement for Elevator Maintenance with TK Elevator Company, f/n/a O’Keefe Elevator Company, Inc., relative to elevator maintenance services for city-owned elevators from August 1, 2023 thru July 31, 2024.
- 23. Resolution approving and authorizing execution of a 28E Agreement with Black Hawk County for Maintenance of Certain Right-of-Ways at or Near the City Limits.
- 24. Resolution approving and accepting two Warranty Deeds, in conjunction with the North Cedar Heights Area Reconstruction Project.
- 25. Resolution approving and authorizing execution of Supplemental Agreement No. 2 to the Professional Service Agreement with Foth Infrastructure & Environment, LLC for additional design services relative to the Center Street Corridor Streetscape Project.
- 26. Resolution approving and authorizing execution of an Owner Purchase Agreement, in conjunction with the Ashworth Drive Roadway Extension Project.
- 27. Resolution approving and accepting the contract and bond of Blacktop Service Company for the 2023 Seal Coat Project.
- 28. Resolution receiving and filing, and setting August 7, 2023 as the date of public hearing on the proposed revised plans, specifications, form of contract & estimate of cost for the 2023 Sidewalk Assessment Project – Zone 1.

**Ordinances**

- 29. Pass an ordinance amending Chapter 3, Advertising, of the Code of Ordinances relative to political signs, upon its first consideration.

**Allow Bills and Claims**

- 30. Allow Bills and Claims for July 17, 2023.

**Council Updates and Announcements**

**Council Referrals**

**Adjournment**