



## Finance, Administration, and Economic Development Committee

### Beaufort County, SC

This meeting will be held both in person at the County Council Chambers, 100 Ribaut Road, Beaufort, and virtually through Zoom.

**Monday, April 17, 2023**

**3:00 PM**

#### AGENDA

##### COMMITTEE MEMBERS:

**MARK LAWSON, CHAIRMAN  
DAVID P. BARTHOLOMEW  
YORK GLOVER**

**ANNA MARIA TABERNIK, VICE-CHAIR  
GERALD DAWSON  
JOSEPH F. PASSIMENT, EX-OFFICIO**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC NOTIFICATION OF THIS MEETING HAS BEEN PUBLISHED, POSTED, AND DISTRIBUTED IN COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT
4. APPROVAL OF AGENDA
- [5.](#) APPROVAL OF MINUTES- February 21, 2023
6. **CITIZEN COMMENT PERIOD- 15 MINUTES TOTAL**

*Anyone who wishes to speak during the Citizen Comment portion of the meeting will limit their comments and speak no longer than three (3) minutes. Speakers will address Council in a respectful manner appropriate to the decorum of the meeting, refraining from the use of profane, abusive, or obscene language.*

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#### AGENDA ITEMS

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- [7.](#) DISCUSSION AND PRESENTATION OF YEAR TO DATE FINANCIAL STATEMENTS FOR FY 2023
8. FISCAL YEAR 2024 BUDGET FUNDING REQUEST PRESENTATIONS:
  - Beaufort Memorial Hospital- Russell Baxley, MHA
  - Beaufort County Economic Development Corporation- John O'Toole
  - Military Enhancement Committee of Beaufort County- Ian Scott or MEC Chairman Neil Pugliese
  - Hilton Head Island - Bluffton Chamber of Commerce- Kayla Boyter

9. PRELIMINARY GENERAL FUND BUDGET STATUS
- [10.](#) RECOMMEND APPROVAL OF AN ORDINANCE AUTHORIZING THE REDEMPTION OF THE OUTSTANDING BEAUFORT COUNTY, SOUTH CAROLINA GENERAL OBLIGATION BONDS, SERIES 2013A, AND OTHER MATTERS RELATED THERETO
- [11.](#) RECOMMEND APPROVAL OF A RESOLUTION TO PURCHASE AN AMBULANCE FROM BEAUFORT COUNTY EMERGENCY MEDICAL SERVICE BUDGET SURPLUS (\$328,530.00)
12. RECOMMEND APPROVAL OF THE APPOINTMENT OF LARRY MCELYNN, GERALD DAWSON, YORK GLOVER, ALICE HOWARD, AND ANNA MARIA TABERNIK TO THE LOWCOUNTRY COUNCIL OF GOVERNMENT AS THE COUNTY COUNCIL APPOINTEES.
- [13.](#) RECOMMEND APPROVAL OF THE REAPPOINTMENTS OF WARREN PARKER AND ED SAXON TO THE MILITARY ENHANCEMENT COMMITTEE AS BEAUFORT COUNTY'S REPRESENTATIVES FOR A THREE-YEAR TERM WITH THE EXPIRATION DATE OF JULY 2026.
- [14.](#) AGENCIES, BOARDS, AND COMMISSIONS APPOINTMENTS AND REAPPOINTMENTS
15. ADJOURNMENT

**TO WATCH COMMITTEE OR COUNTY COUNCIL MEETINGS OR FOR A COMPLETE LIST OF AGENDAS AND BACKUP PACKAGES, PLEASE VISIT:**

<https://beaufortcountysc.gov/council/council-committee-meetings/index.html>



## Finance Administration and Economic Development Committee

### Beaufort County, SC

This meeting was held both in person at the County Council Chambers, 100 Ribaut Road, Beaufort, and virtually through Zoom.

Tuesday, February 21, 2023  
3:00 PM

#### MINUTES

*Watch the video stream available on the County's Website to hear the whole discussion or presentation on a specific topic or the complete meeting. <https://beaufortcountysc.new.swagit.com/videos/208805>*

#### 1. CALL TO ORDER

Committee Chair Lawson called the meeting to order at 3:00 PM.

##### PRESENT

Chairman Mark Lawson  
Vice-Chairman Anna Maria Tabernik  
Council Member David P. Bartholomew  
Council Member Gerald Dawson  
Council Member Paula Brown  
Council Member York Glover (arrived late)

##### ABSENT

Ex-Officio Joseph F. Passiment  
Council Member Logan Cunningham  
Council Member Lawrence McElynn  
Council Member Thomas Reitz  
Council Member Alice Howard

#### 2. PLEDGE OF ALLEGIANCE

Committee Chair Lawson led the Pledge of Allegiance.

#### 3. FOIA

Committee Chair Lawson noted that public notification of this meeting had been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act.

#### 4. APPROVAL OF AGENDA

Motion: It was moved by Council Member Bartholomew, seconded by Council Member Dawson, to approve the agenda.

**The Vote** - The motion was approved without objection.

**5. APPROVAL OF MINUTES**

**Motion:** It was moved by Council Member Tabernik, seconded by Council Member Bartholomew, to approve the minutes of January 17, 2023.

**The Vote** - The motion was approved without objection.

**6. CITIZEN COMMENTS**

No citizen comments.

**7. DISCUSSION AND PRESENTATION OF YEAR-TO-DATE FINANCIAL STATEMENTS FOR FY 2023**

Please watch the video stream available on the County's website to view the entire discussion.

<https://beaufortcountysc.new.swagit.com/videos/208805?ts=103>

Hayes Williams provided a breakdown of Beaufort County's January 2023 financial statements, including the fund balance policy, revenues, expenditures, and surplus rollover, and the plan for a budget workshop to allow outside agencies receiving funding to present their financial statements. Mr. Williams also highlighted three bonds that are callable in May and the plan to discuss refunding and defeasement options with David Cheatwood, the County's investment advisor.

Council Member Bartholomew and Mr. Williams discussed miscellaneous revenues.

**8. RECOMMEND APPROVAL OF AN ORDINANCE TO AMEND BEAUFORT COUNTY ORDINANCE 2022/33 FOR THE FISCAL YEAR 2022-23 BEAUFORT COUNTY BUDGET TO PROVIDE FOR ADDITIONAL APPROPRIATIONS TO PAY FOR THE PORT ROYAL LIBRARY, TRANSFER FUNDING FROM THE GENERAL FUND TO THE CAPITAL IMPROVEMENT FUND FOR THE BATHROOMS AT BRUCE EDGERLY FIELD AND BURTON WELLS, THE USE OF FUNDS TO COMPLETE THE EMS/ FIRE HOUSE IN BLUFFTON, FUNDING OF THE PLANNING AND DESIGN WORK FOR THE USCB CONVOCATION CENTER FACILITY, FUNDING OF A PATHWAY AT THE DISABILITY AND SPECIAL NEEDS BUILDING, FUNDING OF REPAIRS AND REPLACEMENTS OF CIP, ADDITIONAL FUNDING TO THE ISLAND RECREATION CENTER, FUNDING OF A COST OF LIVING ADJUSTMENT, SUSPEND THE CURRENT YEAR TRANSFER FROM THE HOSPITALITY TAX FUND TO THE GENERAL FUND, FUNDING OF DIRT ROAD CONTRACT 54, AND OTHER MATTERS RELATED THERETO**

Please watch the video stream available on the County's website to view the entire discussion.

<https://beaufortcountysc.new.swagit.com/videos/208805?ts=600>

Hayes Williams discussed the funding sources and completion timelines for the projects included in the budget amendment. Mr. Williams also highlighted a possible COLA of 3% to address personnel issues.

Committee Chair Lawson and Mr. Bartholomew asked clarifying questions about the funding sources and the use of funds from last year's surplus.

Council Member Tabernik asked about the EMS firehouse location and the use of impact fees for the Port Royal Library.

**Motion:** It was moved by Council Member Dawson, seconded by Council Member Bartholomew, to recommend approval of an ordinance to amend Beaufort County Ordinance 2022/33 for the fiscal year 2022-23 Beaufort County budget to provide for additional appropriations to pay for the Port Royal Library, transfer funding from the general fund to the capital improvement fund for the bathrooms at Bruce Edgerly Field and Burton Wells, the use of funds to complete the EMS/Fire House in Bluffton, funding of the planning and design work for the USCB Convocation Center Facility, funding of a pathway at the Disability and Special Needs Building, funding of repairs and replacements of CIP, additional funding to

the Island Recreation Center, funding of a cost of living adjustment, suspend the current year transfer from the hospitality tax fund to the general fund, funding of Dirt Road Contract 54, and other matters related thereto.

**The Vote** - The motion was approved without objection.

**9. RECOMMEND APPROVAL OF AN ORDINANCE APPROPRIATING FUNDS FROM THE STATE 2% ACCOMMODATIONS TAX FUND AND OTHER MATTERS RELATED THERETO**

Please watch the video stream available on the County's website to view the entire discussion.

<https://beaufortcountysc.new.swagit.com/videos/208805?ts=1048>

Hayes Williams discussed the Beaufort County Accommodations Tax Board's funding adjustments to match recipient requests, the total award amount, and the plan to set aside the additional funds allocated in the fund balance to be awarded the following year.

Committee Chair Lawson commented on the funding recommendation and the board appointment process.

Council Member Dawson and Mr. Williams discussed the Accommodations Tax Board's decision not to fund the Okatie River Park Construction.

**Motion:** It was moved by Council Member Bartholomew, seconded by Council Member Dawson, to recommend approval of an ordinance appropriating funds from the State 2% Accommodations Tax Fund and other matters related thereto.

**The Vote** - The motion was approved without objection.

**10. RECOMMEND APPROVAL OF AN ORDINANCE APPROPRIATING FUNDS FROM THE LOCAL ACCOMMODATIONS TAX AND LOCAL HOSPITALITY TAX FUND AND OTHER MATTERS RELATED THERETO**

Please watch the video stream available on the County's website to view the entire discussion.

<https://beaufortcountysc.new.swagit.com/videos/208805?ts=1384>

Grants Administrator Ryan Muth commented on the application evaluation procedure and funding recommendations through the local accommodations tax. Mr. Muth also highlighted the reduced number of applications for state and local accommodations tax funds compared to last year.

Council Member Tabernik asked about the reduced level of funding applications.

Council Member Dawson asked about the entities that did not receive funding. Mr. Muth commented on the guidelines for accommodations tax funding and reporting issues.

Council Member Tabernik commented on the requirement for entities to submit a wrap-up of expenditures. Mr. Muth added that the local accommodations tax funding policy is through quarterly report approval and reimbursement.

The Committee, County Administrator Greenway, and Hayes Williams discussed the decision not to fund the Black Chamber of Commerce.

County Administrator Greenway highlighted the new requirement that funding recipients place the Beaufort County logo on event materials to show sponsorship and coordinate marketing plans with DMOs.

Committee Chair Lawson commented on the application process and efforts to ensure transparency.

**Motion:** It was moved by Council Member Tabernik, seconded by Council Member Dawson, to recommend approval of an ordinance appropriating funds from the Local Accommodations Tax and Local Hospitality Tax Fund and other matters related thereto

**The Vote** - The motion was approved without objection.

**11. RECOMMEND APPROVAL OF THE APPOINTMENT OF ASHLEY FEASTER (EDC CHAIR) AND PAULA BROWN (COUNTY COUNCIL REPRESENTATIVE) TO THE SOUTHERN CAROLINA ALLIANCE BOARD**

Items 11, 12, and 13 were approved as a package.

**Motion:** It was moved by Council Member Dawson, seconded by Council Member Tabernik, to approve voting on items 11, 12, and 13 as a package.

**The Vote** – The motion was approved without objection.

**Motion:** It was moved by Council Member Tabernik, seconded by Council Member Bartholomew, to recommend approval of the appointment of Ashley Feaster (EDC Chair) and Paula Brown (County Council Representative) to the Southern Carolina Alliance Board.

**The Vote** - The motion was approved without objection.

Council Member Bartholomew asked if items 11, 12, and 13 would be sent to the full Council for approval.

**12. RECOMMEND APPROVAL OF THE APPOINTMENT OF DENNIS ROSS TO THE CITY OF BEAUFORT'S METROPOLITAN PLANNING COMMISSION AS ONE OF THE TWO COUNTY COUNCIL SEATS AVAILABLE**

**Motion:** It was moved by Council Member Tabernik, seconded by Council Member Bartholomew, to recommend approval of the appointment of Dennis Ross to the City of Beaufort's Metropolitan Planning Commission as one of the two County Council seats available.

**The Vote** - The motion was approved without objection.

**13. RECOMMEND APPROVAL OF THE APPOINTMENT OF COUNCIL MEMBER LARRY MCELYNN TO THE ECONOMIC DEVELOPMENT BOARD TO FILL THE COUNTY COUNCIL SEAT**

**Motion:** It was moved by Council Member Tabernik, seconded by Council Member Bartholomew, to recommend approval of the appointment of Council Member Larry McElynn to the Economic Development Board to fill the County Council seat.

**The Vote** - The motion was approved without objection.

**14. AGENCIES, BOARDS, AND COMMISSIONS APPOINTMENTS AND REAPPOINTMENTS**

Recommend approval of the appointment of Dennis Ross to the Planning Commission for a three-year term with the expiration date of February 2026.

Recommend approval of the reappointment of William Graner to the Solid Waste And Recycling Board for a four-year term with the expiration date of February 2027.

Recommend approval of the reappointment of Carlos Cave to the Parks and Recreation Board for a four-year term with the expiration date of February 2027.

Recommend approval of the appointment of Mark Rennix to the Parks and Recreation Board for a four-year term with the expiration date of February 2027.

Recommend approval of the appointment of Shawn Kulpa to the Library Board for a four-year term with the expiration date of February 2027.

Recommend approval of the reappointments of Eric Billig and Carolyn Banner to the Beaufort Memorial Hospital Board Of Trustees for a four-year term with the expiration date of February 2027.

Recommend approval of the appointment of Clarence Daniels Sr. to the Beaufort County Transportation Committee for a partial term with the expiration date of February 2025.

Recommend approval of the reappointments of Howard Ackerman, James Buckley, Christopher Butler, Anne Esposito, Leslie Adlam Flory, Nicholas Mesenburtg, and Thomas Sheahan to the Airports Board for a two-year term with the expiration date of February 2025.

Recommend approval of the reappointments of Vimal Desi and Richard Farmer to the Accommodations Tax Board for a four-year term with the expiration date of February 2027.

Recommend approval of the reappointments of Lucia O'Farrell, Arthur Baer, Walter Mack, Stodd Ewan, and Beekman Webb to the Rural and Critical Lands Preservation Board for a four-year term with the expiration date of February 2027.

**Motion:** It was moved by Council Member Dawson, seconded by Council Member Bartholomew, to approve the agencies, boards, and commissions appointments and reappointments.

**Discussion:** Council Member Glover asked about the Parks and Recreation Board reappointments and appointments. County Administrator Greenway replied that staff would provide more information about the Parks and Recreation Board's vacancies and resignations.

**The Vote** – The motion was approved without objection.

## 15. EXECUTIVE SESSION

**PURSUANT TO S.C. CODE SEC. 30-4-70 (A)(2): DISCUSSION OF NEGOTIATIONS INCIDENT TO PROPOSED CONTRACTUAL ARRANGEMENTS AND PROPOSED PURCHASE OF REAL PROPERTY (333 & 335 Buckwalter Parkway)**

**PURSUANT TO S.C. CODE SEC. 30-4-70 (A)(2): DISCUSSION OF NEGOTIATIONS INCIDENT TO PROPOSED CONTRACTUAL ARRANGEMENTS AND PROPOSED PURCHASE OF REAL PROPERTY (1505 Salem Road)**

**Motion:** It was moved by Council Member Bartholomew, seconded by Council Member Dawson, to enter into an executive session at 3:38 PM.

**The Vote** - The motion was approved without objection.

## 16. MATTERS ARISING OUT OF EXECUTIVE SESSION

**Motion:** It was moved by Council Member Tabernik, seconded by Council Member Glover, to recommend approval of an ordinance authorizing the County Administrator to execute the necessary documents to purchase and to fund the purchase of real property located at 333 and 335 Buckwalter Parkway.

**The Vote** - The motion was approved without objection.

**Motion:** It was moved by Council Member Glover, seconded by Council Member Bartholomew, to recommend approval of an ordinance authorizing the County Administrator to execute the necessary documents to purchase and to fund the purchase of a portion of real property located at 1505 Salem Road.

**The Vote** - The motion was approved without objection.

## 18. ADJOURNMENT

Adjourned: around 4:15 PM

Ratified:



# BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

<b>ITEM TITLE:</b>
<i>Discussion and presentation of year to date financial statements for FY 2023.</i>
<b>MEETING NAME AND DATE:</b>
Finance Committee 04/17/2023
<b>PRESENTER INFORMATION:</b>
Hayes Williams Chief Financial Officer 15 Minutes
<b>ITEM BACKGROUND:</b>
<i>Discussion and presentation of the year to date financial reports for FY 2023.</i>
<b>PROJECT / ITEM NARRATIVE:</b>
<i>Discussion and presentation of the year to date financial reports for FY 2023.</i>
<b>FISCAL IMPACT:</b>
None.
<b>STAFF RECOMMENDATIONS TO COUNCIL:</b>
Discussion and related questions.
<b>OPTIONS FOR COUNCIL MOTION:</b>
N/A





# BEAUFORT COUNTY FINANCIAL STATEMENTS

March 2023

# Beaufort County March 2023 Financials

- Collected 96% of Ad Valorem Taxes through March.
- Intergovernmental is still lagging due to the Homestead Exemption not being received, typically received in May.
- Fines and forfeitures are lagging but should adjust by year end.
- Interest income is higher than expected due to increased interest rates.

# Beaufort County March 2023 Financials

- Analysis of Budget vs Actual for expenditures and projected a surplus/deficit based on spending for the year.
- There is widening gap between budget vs actual expenditures.

# Beaufort County March 2023 Financials

- In the Capital Improvements Fund significant headway is being made on projects and purchases with almost \$13.4 million spent and encumbered.

# Beaufort County Millage Based Debt Service Funds

- Beaufort County has two millage based debt service funds. One is for General Obligation Debt 8%, and the other is for the purchase of real property enacted by referendum also know as Rural and Critical Lands.
- Millage on the General Obligation Debt was 5.6 mils for Fiscal Year 2023.
- Millage on the Purchase of Real Property was 5.3 mils for Fiscal Year 2023.

# Beaufort County Bond Redemption

- Beaufort County meet with our bond counsel and financial advisor about redeeming/ refunding the three callable bonds.
- The Series 2013A can be redeemed using the fund balance within the debt service fund, saving an estimated \$850k over the remaining life of the bond.
- Jeremy Cook our bond counsel will be presenting the Ordinance related to the redemption.

# Beaufort County Rural and Critical Land Program

- Beaufort County's Rural and Critical land program has been a success over the past seventeen years.
- The last slide titled Rural and Critical Lands Program outlines the year to date activity in the Fund.
- Remaining funds at March 31, 2023 were approximately \$14.4 million.

# Beaufort County Finance

## QUESTIONS?



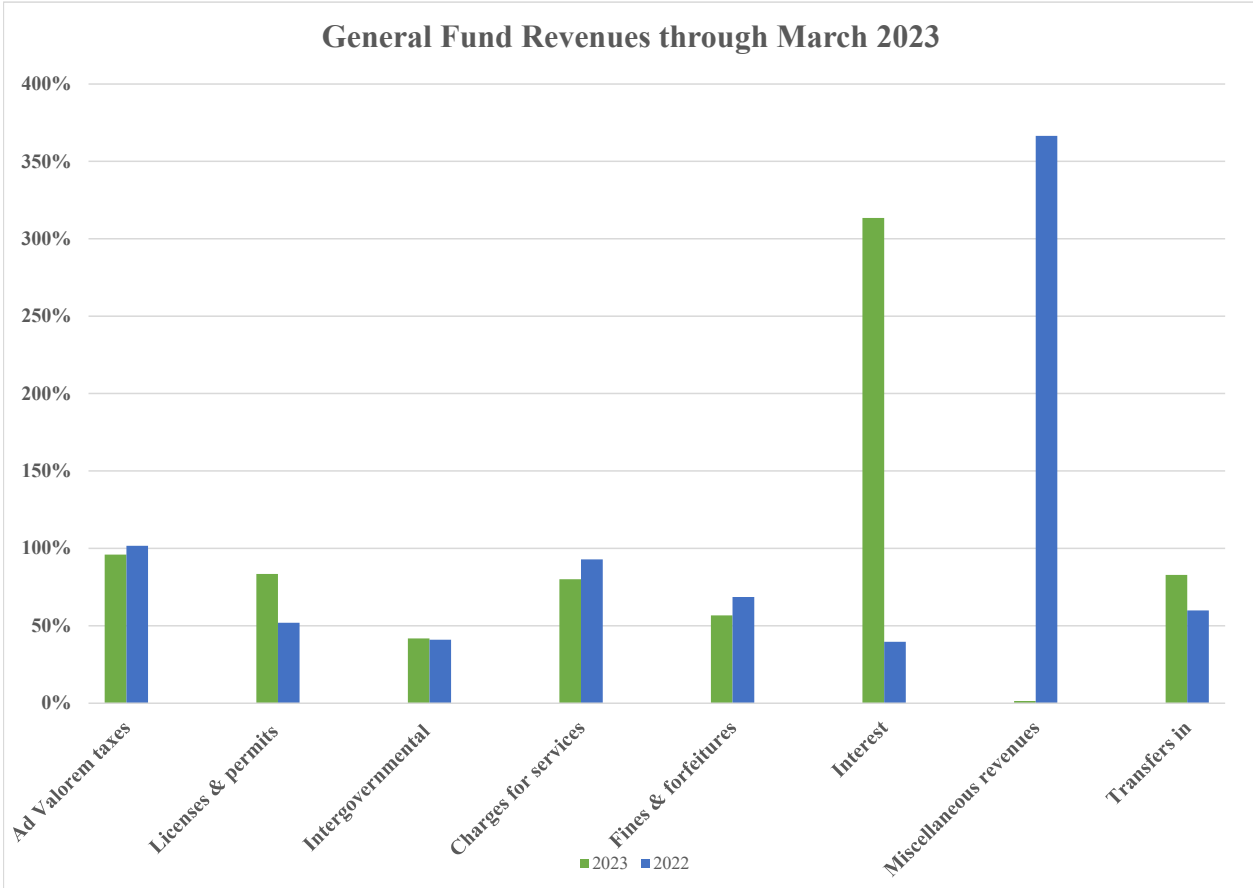
## Executive Summary of Revenues and Expenditures

Through March 31, 2023

### General Fund Revenues

Budget FY 2023:	\$	168,812,326
Revenue Collected to Date:	\$	129,032,073
Revenue Collected Under Budget:	\$	(39,780,253)

Percent of Total Budget Collected:		76.44%
Percent of Year Completed:		75.00%



Function	Budget	To Date	% Received	% Year Completed
Ad Valorem taxes	\$ 109,169,986	\$ 104,794,373	95.99%	75.00%
Licenses & permits	\$ 3,958,000	\$ 3,301,940	83.42%	75.00%
Intergovernmental	\$ 10,783,780	\$ 4,503,508	41.76%	75.00%
Charges for services	\$ 15,089,113	\$ 12,080,929	80.06%	75.00%
Fines and forfeitures	\$ 770,018	\$ 436,646	56.71%	75.00%
Interest	\$ 156,000	\$ 488,886	313.39%	75.00%
Miscellaneous revenues/ Cont Fund Bala	\$ 25,163,104	\$ 342,283	1.36%	75.00%
Transfers in	\$ 3,722,325	\$ 3,083,508	82.84%	75.00%

**For revenues with variances over 5% of the year completed, a brief explanation is provided below:**

Ad Valorem taxes - currently as expected a majority of the income comes in the December - January time frame

Licenses and permits - above budget exceeding expectations

Intergovernmental - currently lagging, should adjust by year end.

Fines and forfeitures - currently lagging should improve as year progresses.

Interest Income - increasing interest rates are reflected in earnings.

Miscellaneous - includes contribution of prior year fund balance.

Transfers in - are greater than expected due to transfer to close out Myrtle Park Fund.

**Beaufort County**  
 Detail of Revenues - General Fund  
 For the Period July 1, 2022 - March 31, 2023

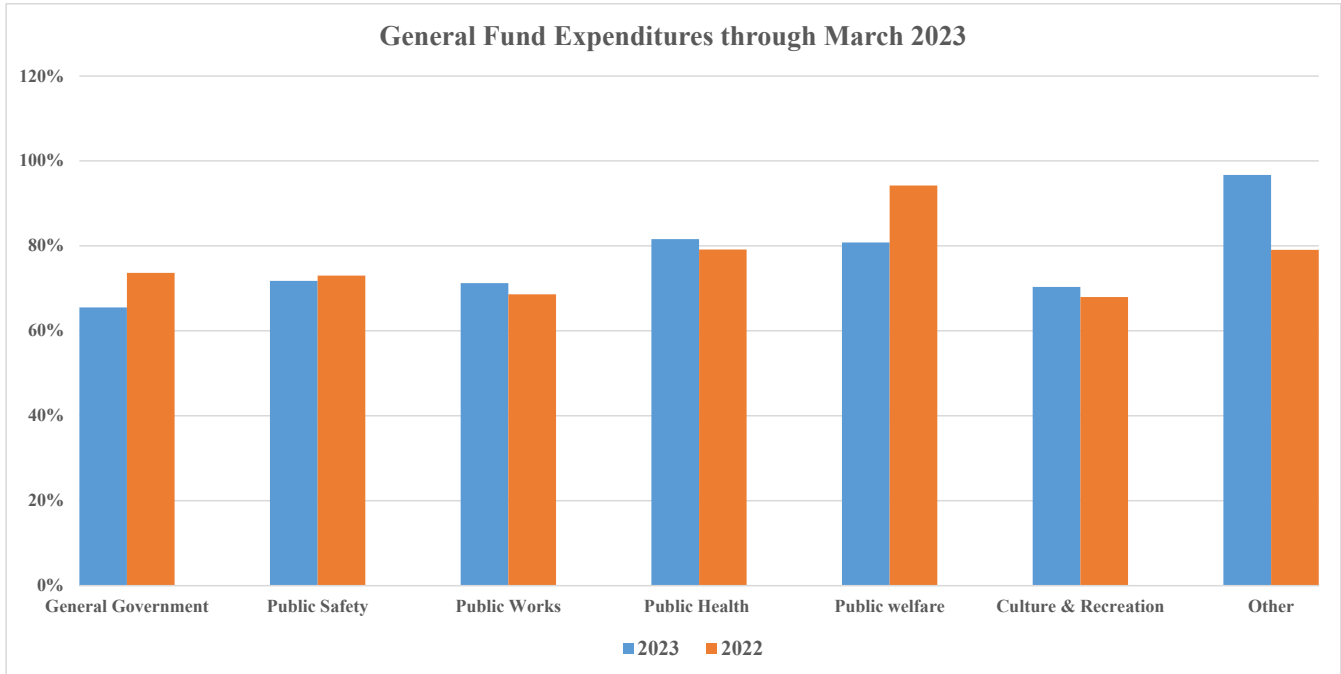
	Approved Budget 6/30/2023	Revised Budget 6/30/2023	Actual 3/31/2023	Variances
<b>Ad Valorem taxes</b>				
Current taxes	\$ 98,883,996	\$ 99,280,836	\$ 98,122,968	\$ (1,157,868)
Delinquent taxes	1,471,616	1,471,616	331,105	(1,140,511)
Automobile taxes	7,467,534	7,467,534	5,957,409	(1,510,125)
3% & 7% penalties on tax	450,000	450,000	258,908	(191,092)
5% penalties on tax	500,000	500,000	123,983	(376,017)
<b>Total Ad Valorem taxes</b>	<b>108,773,146</b>	<b>109,169,986</b>	<b>104,794,373</b>	<b>(4,375,613)</b>
<b>Licenses &amp; permits</b>				
Building permits	1,050,000	1,050,000	1,422,988	372,988
Electricians' licenses	18,000	18,000	-	(18,000)
Mobile home permits	10,000	10,000	15,015	5,015
Marriage licenses	55,000	55,000	45,300	(9,700)
Cable television franchises	450,000	450,000	282,691	(167,309)
Business license	2,300,000	2,300,000	1,521,446	(778,554)
Alcohol beverage license	75,000	75,000	14,250	(60,750)
<b>Total licenses and permits</b>	<b>3,958,000</b>	<b>3,958,000</b>	<b>3,301,940</b>	<b>(656,060)</b>
<b>Intergovernmental</b>				
State aid to subdivisions	7,951,200	7,951,200	3,886,403	(4,064,797)
Homestead exemption	2,150,000	2,150,000	-	(2,150,000)
Merchants inventory tax	186,000	186,000	139,732	(46,268)
Manufacturer tax exempt program	23,200	23,200	248,280	225,080
Motor carrier payments	200,000	200,000	147,442	(52,558)
Payments in lieu of taxes	100,000	100,000	16,252	(83,748)
Payments in lieu of taxes - federal	17,000	17,000	-	(17,000)
Local assessment fee UBER	9,500	9,500	3,118	(6,382)
Veteran's Officer stipend	5,500	5,500	4,443	(1,057)
Voter regulation and election stipends	128,500	128,500	5,925	(122,575)
Salary supplements for state	7,880	7,880	24,076	16,196
Poll	5,000	5,000	1,750	(3,250)
State aid child/ coroner	-	-	26,087	26,087
<b>Total intergovernmental</b>	<b>10,783,780</b>	<b>10,783,780</b>	<b>4,503,508</b>	<b>(6,280,272)</b>
<b>Charges for services</b>				
Register of Deeds	8,908,316	8,908,316	7,012,774	(1,895,542)
Sheriff's fees	43,900	43,900	21,291	(22,609)
Probate fees	715,000	715,000	465,480	(249,520)
Solicitor fees	1,600	1,600	-	(1,600)
Magistrate fees	121,000	121,000	118,411	(2,589)
Clerk of Court fees	130,821	130,821	87,663	(43,158)
Family Court fees	313,126	313,126	158,056	(155,070)
Master in Equity fees	100,000	100,000	68,683	(31,317)
Treasurer fees	15,100	15,100	35,096	19,996
Emergency Medical Service Fees	3,613,000	3,613,000	3,268,209	(344,791)
DSO fees	81,000	81,000	67,841	(13,159)
Animal Shelter fees	7,000	7,000	6,220	(780)
Library copy fees	3,000	3,000	1,759	(1,241)
Other fees	7,500	7,500	10,775	3,275
Video Production	75,000	75,000	97,580	22,580
Telephone services others	5,000	5,000	180	(4,820)
Detention Center Daywatch	3,300	3,300	375	(2,925)
Hilton Head Island holding facilities	34,800	34,800	-	(34,800)
Payroll services to Fire Departments	13,000	13,000	7,000	(6,000)
Credit card convenience fees	11,050	11,050	1,686	(9,364)
Cremation	-	-	5,200	5,200
Parks and recreation fees	886,600	886,600	644,108	(242,492)
Project income	-	-	2,542	2,542
<b>Total charges for services</b>	<b>15,089,113</b>	<b>15,089,113</b>	<b>12,080,929</b>	<b>(3,008,184)</b>

**Beaufort County**  
 Detail of Revenues - General Fund  
 For the Period July 1, 2022 - March 31, 2023

	Approved Budget 6/30/2023	Revised Budget 6/30/2023	Actual 3/31/2023	Variances
Fines and forfeitures				
General Sessions fines	11,918	11,918	7,934	(3,984)
Bonds escheatment	3,000	3,000	-	(3,000)
Magistrate fines	546,600	546,600	344,651	(201,949)
Other fines	15,000	15,000	-	(15,000)
Library fines	42,500	42,500	30,822	(11,678)
Forfeiture	1,000	1,000	-	(1,000)
Late penalties - Business Services	150,000	150,000	53,239	(96,761)
Total fines and forfeitures	<u>770,018</u>	<u>770,018</u>	<u>436,646</u>	<u>(333,372)</u>
Interest	<u>156,000</u>	<u>156,000</u>	<u>488,886</u>	<u>332,886</u>
Miscellaneous revenues				
Miscellaneous revenues	60,000	60,000	264,179	204,179
Contribution prior year fund balance	-	24,828,104	-	(24,828,104)
Rental of property to others	25,000	25,000	25,171	171
Sale of County property	250,000	250,000	52,933	(197,067)
Total miscellaneous revenues	<u>335,000</u>	<u>25,163,104</u>	<u>342,283</u>	<u>(24,820,821)</u>
Transfers in				
Transfers in other funds	433,750	1,902,325	2,108,873	206,548
Transfer from State Accommodations tax	112,000	112,000	120,635	8,635
Transfer from Hospitality tax fund	1,708,000	1,708,000	854,000	(854,000)
Total transfers in	<u>2,253,750</u>	<u>3,722,325</u>	<u>3,083,508</u>	<u>(638,817)</u>
Total revenues General Fund	<u>\$ 142,118,807</u>	<u>\$ 168,812,326</u>	<u>\$ 129,032,073</u>	<u>\$ (39,780,253)</u>

**Executive Summary of Revenues and Expenditures**  
Through March 31, 2023

	<b>General Fund Expenditures</b>	
Revised budget FY 2023:	\$	168,812,326
	\$	168,812,326
Actual Expenditures	\$	117,498,800
Encumbrances		6,032,582
Remaining budget FY 2023	\$	45,280,941
Percent of Total Budget Expended:		73.18%
Percent of Year Completed:		75.00%



**Expense Analysis**

Function	Budget	To Date	% Received	% Year Completed
General Government	\$ 57,472,090	\$ 37,636,363	65.49%	75.00%
Public Safety	\$ 53,203,796	\$ 38,178,993	71.76%	75.00%
Public Works	\$ 13,285,189	\$ 9,462,726	71.23%	75.00%
Public Health	\$ 3,699,991	\$ 3,019,060	81.60%	75.00%
Public Welfare	\$ 672,476	\$ 543,399	80.81%	75.00%
Culture & Recreation	\$ 16,874,221	\$ 11,866,877	70.33%	75.00%
Other	\$ 23,604,563	\$ 22,823,964	96.69%	75.00%

**For expenditures with variances over 5% of the year completed, a brief explanation is provided below:**

See worksheet

**Beaufort County**  
 Detail of Expenditures - General Fund  
 For the Period July 1, 2022 - March 31, 2023

	Approved Budget 6/30/2023	Revised Budget 6/30/2023	Spent and Encumbered 3/31/2023	Variances
<b>General Government</b>				
Magistrate's Court	\$ 2,478,889	\$ 2,478,889	\$ 1,647,296	\$ 831,593
Clerk of Court and Family Court	1,690,279	1,690,279	1,073,940	616,339
Treasurer	2,293,412	2,293,412	1,320,105	973,307
Solicitor	1,700,450	1,700,450	1,700,450	-
Probate Court	1,061,610	1,061,610	736,839	324,771
County Council	1,241,011	1,427,851	836,459	591,392
Auditor	1,314,900	1,314,900	926,005	388,895
Coroner	1,007,154	1,007,154	622,027	385,127
Master in Equity	416,915	416,915	276,049	140,866
Legislative Delegation	58,386	58,386	38,506	19,880
County Administrator	1,978,054	2,001,811	1,481,947	519,864
Communications & accountability	491,284	491,284	337,596	153,688
Broadcast services	525,366	525,366	319,699	205,667
County Attorney	1,018,945	1,018,945	617,106	401,839
Finance	1,745,218	1,651,950	1,094,354	557,596
Risk management	4,582,865	4,582,865	2,191,316	2,391,549
Purchasing	257,953	257,953	185,727	72,226
Assessor	2,261,414	2,261,414	1,579,984	681,430
Register of deeds	477,535	477,535	300,182	177,353
Community planning and development	1,202,496	1,202,496	710,756	491,740
Business services	5,000	607	949	(342)
Voter registration and elections	1,341,324	1,341,324	863,257	478,067
Management & Geographical information syst	7,900,628	7,900,628	6,185,767	1,714,861
Records Management	697,715	697,715	395,791	301,924
Employee services	993,120	985,470	607,858	377,612
Nondepartmental	17,849,844	18,624,881	11,586,398	7,038,483
Total General Government	<u>56,591,767</u>	<u>57,472,090</u>	<u>37,636,363</u>	<u>19,835,727</u>
<b>Public Safety</b>				
Sheriff's office	29,296,336	29,430,092	21,445,480	7,984,612
Emergency Management - Disaster	-	-	327,000	(327,000)
EMS Emergency Medical Service	11,812,985	12,123,863	8,141,649	3,982,214
Traffic and transportation engineering	376,889	1,075,419	861,618	213,801
Detention Center	7,445,410	7,445,410	5,157,386	2,288,024
Building and codes enforcement	1,812,675	1,817,068	1,086,349	730,719
Animal services	1,265,838	1,311,944	1,159,511	152,433
Total Public Safety	<u>52,010,133</u>	<u>53,203,796</u>	<u>38,178,993</u>	<u>15,024,803</u>
<b>Public Works</b>				
Public works general support	4,205,931	5,221,703	3,646,395	1,575,308
CIP	1,023,257	698,959	379,043	319,916
Facilities maintenance	7,173,266	7,364,527	5,437,288	1,927,239
Total Public Works	<u>12,402,454</u>	<u>13,285,189</u>	<u>9,462,726</u>	<u>3,822,463</u>
<b>Public Health</b>				
Mosquito control	1,820,155	1,820,155	1,139,224	680,931
Medical indigent act contributions	1,879,836	1,879,836	1,879,836	-
Total Public Health	<u>3,699,991</u>	<u>3,699,991</u>	<u>3,019,060</u>	<u>680,931</u>
<b>Public Welfare Services</b>				
Veteran's affairs office	274,476	274,476	145,399	129,077
Human services alliance	398,000	398,000	398,000	-
Total Public Welfare Services	<u>672,476</u>	<u>672,476</u>	<u>543,399</u>	<u>129,077</u>

**Beaufort County**  
 Detail of Expenditures - General Fund  
 For the Period July 1, 2022 - March 31, 2023

	Approved Budget 6/30/2023	Revised Budget 6/30/2023	Spent and Encumbered 3/31/2023	Variances
Cultural and Recreational				
Parks and recreation services	6,422,336	6,929,134	3,571,991	3,357,143
Libraries	4,473,435	4,473,435	3,123,234	1,350,201
Education allocation	5,171,652	5,471,652	5,171,652	300,000
Total Cultural and Recreational	<u>16,067,423</u>	<u>16,874,221</u>	<u>11,866,877</u>	<u>5,007,344</u>
Other				
Transfer of General Fund Balance to Capital Improvement fund	-	22,330,000	22,330,000	-
Economic Development	674,563	1,274,563	493,964	780,599
	<u>674,563</u>	<u>23,604,563</u>	<u>22,823,964</u>	<u>780,599</u>
 Total expenditures General Fund	 <u>142,118,807</u>	 <u>168,812,326</u>	 <u>123,531,382</u>	 <u>45,280,944</u>
 Net surplus	 <u>-</u>	 <u>-</u>	 <u>5,500,691</u>	 <u>-</u>
 Fund balance beginning of year			 <u>74,868,056</u>	
 Fund balance end of year			 <u>\$ 80,368,747</u>	

**Beaufort County**  
 Analysis of Budget versus Expenditures Year to Date  
 For the Period July 1, 2022 - March 31, 2023  
**FOR DISCUSSION PURPOSES ONLY**

	Revised Budget 6/30/2023	Spent and Encumbered 3/31/2023	Percentage of Budget Used Year to Date	Estimated surplus Based on percent Used YTD	2022 Surplus/ Deficit
<b>General Government</b>					
Magistrate's Court	\$ 2,478,889	\$ 1,647,296	66.45%	211,871	37,929
Clerk of Court and Family Court	1,690,279	1,073,940	63.54%	193,769	263,545
Treasurer	2,293,412	1,320,105	57.56%	399,954	480,034
Solicitor	1,700,450	1,700,450	100.00%		-
Probate Court	1,061,610	736,839	69.41%	59,369	49,183
County Council	1,427,851	836,459	58.58%	234,429	32,712
Auditor	1,314,900	926,005	70.42%	60,170	-
Coroner	1,007,154	622,027	61.76%	133,339	61,052
Master in Equity	416,915	276,049	66.21%	36,637	58,540
Legislative Delegation	58,386	38,506	65.95%	5,284	17,045
County Administrator	2,001,811	1,481,947	74.03%	19,411	138,322
Communications & accountability	491,284	337,596	68.72%	30,867	15,653
Broadcast services	525,366	319,699	60.85%	74,326	22,275
County Attorney	1,018,945	617,106	60.56%	147,103	-
Finance	1,651,950	1,094,354	66.25%	144,609	114,482
Risk management	4,582,865	2,191,316	47.82%	1,245,833	834,562
Purchasing	257,953	185,727	72.00%	7,738	17,803
Assessor	2,261,414	1,579,984	69.87%	116,077	236,392
Register of deeds	477,535	300,182	62.86%	57,969	60,533
Community planning and development	1,202,496	710,756	59.11%	191,116	112,166
Voter registration and elections	1,341,324	863,257	64.36%	142,736	510
Management & Geographical information syst	7,900,628	6,185,767	78.29%	(260,296)	302,669
Records Management	697,715	395,791	56.73%	127,495	117,851
Employee services	985,470	607,858	61.68%	131,245	125,879
<b>Public Safety</b>					
Sheriff's office	29,430,092	21,445,480	72.87%	627,089	1,348,518
EMS Emergency Medical Service	12,123,863	8,141,649	67.15%	951,248	402,203
Traffic and transportation engineering	1,075,419	861,618	80.12%	(55,054)	353,548
Detention Center	7,445,410	5,157,386	69.27%	426,672	1,079,950
Building and codes enforcement	1,817,068	1,086,349	59.79%	276,452	292,747
Animal services	1,311,944	1,159,511	88.38%	(175,553)	277,213
<b>Public Works</b>					
Public works general support	5,221,703	3,646,395	69.83%	269,882	1,575,173
CIP	698,959	379,043	54.23%	145,176	2,867
Facilities maintenance	7,364,527	5,437,288	73.83%	86,107	724,866
<b>Public Health</b>					
Mosquito control	1,820,155	1,139,224	62.59%	225,892	195,894
Medical indigent act contributions	1,879,836	1,879,836	100.00%		
<b>Public Welfare Services</b>					
Veteran's affairs office	274,476	145,399	52.97%	60,458	-
Human services alliance	398,000	398,000	100.00%		
<b>Cultural and Recreational</b>					
Parks and recreation services	6,929,134	3,571,991	51.55%	1,624,860	852,792
Libraries	4,473,435	3,123,234	69.82%	231,842	711,685
Education allocation	5,471,652	5,171,652	94.52%		

**Beaufort County**  
**Capital Improvements Fund**  
For the Period July 1, 2022 - Present March 31, 2023

	Revised Budget 6/30/2023	Actual Received/ Spent Encumbered 3/31/2023	Variances
Ad Valorem taxes			
Current taxes	\$ 3,856,092	\$ 3,600,000	\$ (256,092)
Total Ad Valorem taxes	<u>3,856,092</u>	<u>3,600,000</u>	<u>(256,092)</u>
Total revenues	<u>3,856,092</u>	<u>3,600,000</u>	<u>(256,092)</u>
Capital Outlay			
Items from Ordinance 2022/08			
Pepper Hall - road improvements	1,300,000	-	1,300,000
Items from Ordinance 2022/31			
Property acquisition -Technical College of the Lowcountry	1,227,736	1,227,736	-
EMS - vehicle purchases	889,233	889,233	-
EMS - capital equipment	695,951	485,757	210,194
Detention Center - renovations	1,000,000	419,446	580,554
Arthur Horne Building	900,000	-	900,000
Parks and Recreation - M.C. Riley Pool	441,796	225,896	215,900
Items from Ordinance 2022/35			
Condemnation - Helmsman Way	3,400,000	3,400,000	-
Condemnation of Melrose Landing			
Condemnation of Melrose Landing-Ordinance 2022/37	900,000	900,000	-
Condemnation of Melrose Landing- CA	150,000	150,000	-
Condemnation of Melrose Landing- ARPA Funding	450,000	450,000	-
Items from Ordinance 2022/41			
Parks and Recreation Capital Projects	1,055,000	-	1,055,000
Voter Registration Building	240,000	-	240,000
Purchase of 1505 North Street	631,064	631,064	-
Engineering - Transportation Project	6,000,000	147,552	5,852,448
Items from Ordinance 2023/11			
DSN Pathway	250,000	15,450	234,550
CIP Improvements	2,000,000	57,699	1,942,301
Current Year Budget Ordinance 2022/33			
Planning and Zoning - vehicle purchase	50,000	32,808	17,192
EMS - vehicle purchases	913,480	913,176	304
Renovations existing buildings	1,500,000	-	1,500,000
Animal Services - vehicle purchases	207,436	207,436	-
Public Works - vehicle purchases	273,500	272,500	1,000
Public Works - equipment	654,669	653,853	816
Public Works - other Improvements	2,119,000	232,850	1,886,150
Facility Maintenance - professional services	250,000	4,328	245,672
Facility Maintenance - vehicle purchases	80,000	56,047	23,953
Facility Maintenance - capital equipment	83,027	66,164	16,863
Facility Maintenance - renovation of existing buildings	250,000	60,839	189,161
Mosquito Control - equipment	100,000	70,943	29,057
Mosquito Control - other improvements	400,000	49,150	350,850
Parks and Recreation - vehicle	248,000	209,622	38,378
Parks and Recreation - equipment	243,000	238,965	4,035
Parks and Recreation - special projects	5,000,000	1,152,425	3,847,575
Parks and Recreation - equipment	152,000	75,166	76,834
Capital Improvements	184,907	-	184,907
County Coronor	44,999	44,999	-
Library - vehicle	76,000	67,665	8,335
Total expenditures	<u>34,360,798</u>	<u>13,408,769</u>	<u>20,952,029</u>



**Beaufort County**  
 Capital Improvements Fund  
 For the Period July 1, 2022 - Present March 31, 2023

	Revised Budget 6/30/2023	Actual Received/ Spent Encumbered 3/31/2023	Variances
Other			
Sale of County Property	1,055,000	-	1,055,000
Transfer to close Capital Funds	227,725	227,725	-
Transfer frm ARPA fund Purchase of Melrose	450,000	450,000	-
Transfer from General Fund to Capital Fund	22,330,000	22,330,000	-
Other revenues	<u>24,062,725</u>	<u>23,007,725</u>	<u>1,055,000</u>
Net surplus/ (deficit)	(6,441,981)	13,198,956	
Fund balance, beginning of year	<u>6,441,981</u>	<u>6,441,981</u>	
Fund balance, ending	<u>\$ -</u>	<u>\$ 19,640,937</u>	

## Beaufort County

## Debt Service Fund

## Schedule of Revenues, Expenditures and Changes in Fund Balance

For the Period July 1, 2022 - March 31, 2023

	Approved Budget 6/30/2023	Revised Budget 6/30/2023	Actual 3/31/2023	Variances
<b>Revenues</b>				
Current taxes	\$ 11,522,091	\$ 11,522,091	\$ 11,566,010	\$ 43,919
Delinquent taxes	377,755	377,755	34,495	(343,260)
Automobile taxes	692,000	692,000	618,439	(73,561)
3% & 7% penalties on tax	50,000	50,000	26,901	(23,099)
Homestead exemption	208,000	208,000	-	(208,000)
Merchants inventory tax	38,000	38,000	28,725	(9,275)
Motor carrier payments	18,000	18,000	15,319	(2,681)
Interest	231,000	231,000	110,241	(120,759)
Total revenues	<u>13,136,846</u>	<u>13,136,846</u>	<u>12,400,130</u>	<u>(736,716)</u>
<b>Expenditures</b>				
Bond principal	8,582,466	10,329,659	8,242,466	(2,087,193)
Bond interest & fees	2,807,187	2,967,187	2,753,923	(213,264)
Total expenditures	<u>11,389,653</u>	<u>13,296,846</u>	<u>10,996,389</u>	<u>(2,300,457)</u>
<b>Other financing sources (uses)</b>				
Transfer from sale of Myrtle Park	-	160,000	160,000	-
Total other financing sources (uses)	<u>-</u>	<u>160,000</u>	<u>160,000</u>	<u>-</u>
<b>Net change in fund balance</b>	<u>1,747,193</u>	<u>-</u>	<u>1,563,741</u>	<u>1,563,741</u>
<b>Fund balance - beginning of the year</b>	<u>21,223,663</u>	<u>21,223,663</u>	<u>21,223,663</u>	<u>-</u>
<b>Fund balance - end of the year</b>	<u>\$ 22,970,856</u>	<u>\$ 21,223,663</u>	<u>\$ 22,787,404</u>	<u>1,563,741</u>
<b>Remaining payments to year end</b>				
Bond principal			340,000	
Bond interest & fees			79,797	
			<u>419,797</u>	
<b>Millage levied for County Debt Service fiscal year 2023</b>			<u>5.6</u>	

## Beaufort County

Purchase of Real Property Debt Service Fund  
Schedule of Revenues, Expenditures and Changes in Fund Balance

For the Period July 1, 2022 - March 31, 2023

	Approved Budget 6/30/2023	Revised Budget 6/30/2023	Actual 3/31/2023	Variances
<b>Revenues</b>				
Current taxes	\$ 10,981,776	\$ 10,981,776	\$ 10,946,495	\$ (35,281)
Delinquent taxes	296,643	296,643	33,174	(263,469)
Automobile taxes	595,864	595,864	584,300	(11,564)
3% & 7% penalties on tax	43,000	43,000	25,445	(17,555)
Homestead exemption	215,000	215,000	-	(215,000)
Motor Carrier payments	-	-	14,812	14,812
Interest	-	-	22,914	22,914
Total revenues	<u>12,132,283</u>	<u>12,132,283</u>	<u>11,627,140</u>	<u>(505,143)</u>
<b>Expenditures</b>				
Bond principal	7,551,809	9,075,395	6,436,809	(2,638,586)
Bond interest & fees	3,056,888	3,056,888	2,750,290	(306,598)
Total expenditures	<u>10,608,697</u>	<u>12,132,283</u>	<u>9,187,099</u>	<u>(2,945,184)</u>
<b>Net change in fund balance</b>	<u>1,523,586</u>	<u>-</u>	<u>2,440,041</u>	<u>2,440,041</u>
<b>Fund balance - beginning of the year</b>	<u>3,370,348</u>	<u>3,370,348</u>	<u>3,370,348</u>	<u>-</u>
<b>Fund balance - end of the year</b>	<u>\$ 4,893,934</u>	<u>\$ 3,370,348</u>	<u>\$ 5,810,389</u>	<u>2,440,041</u>
<b>Remaining payments to year end</b>				
Bond principal			1,115,000	
Bond interest & fees			285,963	
			<u>1,400,963</u>	
<b>Millage levied for Purchase of Real Property Program fiscal year 2023</b>			<u>5.3</u>	

**BEAUFORT COUNTY, SOUTH CAROLINA**  
**Rural and Critical Lands Program - Unrestricted Fund**  
 Period July 1 - March 31, 2023 Preliminary and Unaudited

	<b>March</b>
	<b>2023</b>
<b>Revenues</b>	
Miscellaneous	\$ 8,008
Interest	66,793
Total Revenues	74,801
 <b>Expenditures</b>	
Professional Services <sup>1</sup>	142,231
Land Conservation Easement - Lobeco Farms	534,802
Land Conservation Easement - Village Creekside	358,863
Total Expenditures	1,035,896
Change in Fund Balance	(961,095)
Fund Balance, beginning	15,393,215
Fund Balance, ending	\$ 14,432,120

Note 1: Professional Expenditures include consulting services provided by the Beaufort County Open Land Trust and various legal and appraisal related expenditures for the related land acquisitions.



# BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

Item 10.

<b>ITEM TITLE:</b>
<b>A RECOMMENDATION OF AN ORDINANCE AUTHORIZING THE REDEMPTION OF THE OUTSTANDING BEAUFORT COUNTY, SOUTH CAROLINA GENERAL OBLIGATION BONDS, SERIES 2013A, AND OTHER MATTERS RELATED THERETO.</b>
<b>MEETING NAME AND DATE:</b>
Finance Committee 03/17/2023
<b>PRESENTER INFORMATION:</b>
Hayes Williams, Chief Financial Officer 10 Minutes
<b>ITEM BACKGROUND:</b>
On May 10, 2013, Beaufort County, South Carolina (the "County") issued general obligation bonds in the original principal amount of \$7,580,000 (the "Series 2013A Bonds") for the purpose of defraying the cost of constructing capital improvements in the County.
<b>PROJECT / ITEM NARRATIVE:</b>
The bonds currently bear interest rates between 3 and 4%. The bonds are callable on May 1, 2023. Administration recommends redeeming the bonds with Fund Balance in the Debt Service Fund.
<b>FISCAL IMPACT:</b>
Redemption will be from the fund balance in the Debt Service Fund. The redemption amount will be approximately \$4.5 million. The redemption will save Beaufort County approximately \$870k in interest over the next ten years.
<b>STAFF RECOMMENDATIONS TO COUNCIL:</b>
Staff recommends approval of the Ordinance.
<b>OPTIONS FOR COUNCIL MOTION:</b>
Approve or deny the Ordinance. <i>Forward to County Council meeting on April 24, 2023.</i>

**AN ORDINANCE**

**AUTHORIZING THE REDEMPTION OF THE OUTSTANDING  
BEAUFORT COUNTY, SOUTH CAROLINA GENERAL OBLIGATION  
BONDS, SERIES 2013A, AND OTHER MATTERS RELATED THERETO.**

**WHEREAS**, on May 10, 2013, Beaufort County, South Carolina (the “County”) issued general obligation bonds in the original principal amount of \$7,580,000 (the “Series 2013A Bonds”) for the purpose of defraying the cost of constructing capital improvements in the County; and

**WHEREAS**, as of May 1, 2023, the outstanding principal balance of the Series 2013A Bonds is \$4,190,000; and

**WHEREAS**, such outstanding Series 2013A Bonds may be redeemed by the County on or after May 1, 2023 at a redemption price of par with no prepayment premium; and

**WHEREAS**, the County Council as the governing body of the County has determined, in consultation with the financial advisor and bond counsel for the County, that it is in the best interests of the County to use a portion of the County’s fund balances or other legally available funds of the County to redeem the outstanding Series 2013A Bonds so that the interest that would be otherwise be owed by the County on the Series 2013A Bonds for the next ten years will be eliminated; and

**NOW, THEREFORE, BE IT ORDAINED** by the County Council of Beaufort County, South Carolina, as follows:

**SECTION 1.** The County hereby determines that the outstanding Series 2013A Bonds shall be redeemed by the County using a portion of the County’s fund balances or other legally available funds of the County.

**SECTION 2.** The County Administrator, the Deputy County Administrator and the Chief Financial Officer of the County are each individually authorized to take all of necessary action to accomplish the redemption of the Series 2013A Bonds.

**SECTION 3.** All orders, ordinances and resolutions and parts thereof in conflict herewith are to the extent of such conflict hereby repealed, and this Ordinance shall take effect and be in full force from and after its third reading.

**BEAUFORT COUNTY, SOUTH CAROLINA**

(SEAL)

\_\_\_\_\_  
Chairman of County Council

ATTEST:

\_\_\_\_\_  
Clerk to County Council

First Reading: \_\_\_\_\_, 2023 Votes \_\_\_\_  
Second Reading: \_\_\_\_\_, 2023 Votes \_\_\_\_  
Public Hearing: \_\_\_\_\_, 2023  
Third Reading: \_\_\_\_\_, 2023 Votes \_\_\_\_



# BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

<b>ITEM TITLE:</b>
Recommend approval of a resolution to purchase an ambulance from Beaufort County Emergency Medical Services budget surplus.
<b>MEETING NAME AND DATE:</b>
Finance, Administration, Economic Development Committee
<b>PRESENTER INFORMATION:</b>
John Robinson Public Safety Assistant County Administrator <i>2 minutes</i>
<b>ITEM BACKGROUND:</b>
Beaufort County needs replacement ambulances. Several units are on order but expected delivery for Type 1 Ambulances is 18 to 24 months or longer. The proposed ambulance purchase is a unit currently in production which will be delivered by June 2023. Our fleet manager recommends this purchase, and it will suit the needs of the department. Purchasing the ambulance now with surplus, removes it from the vehicle capital request for FY 24. The ambulance will be purchased using HGAC cooperative purchasing. (Houston-Galveston Area Council) Spartan Fire’s HGAC # is AM 10-12 and is valid until 9/30/2023.
<b>PROJECT / ITEM NARRATIVE:</b>
1 Braun Express Plus Advance Life Support Type I Ambulance built on a 2022 Ford Diesel F550 4X2 chassis. This unit includes an installed Stryker Power Load system, and graphics. Unit price is \$328,530.00
<b>FISCAL IMPACT:</b>
\$328,530.00 from general fund. The EMS department will use its personnel surplus from FY 23 budget to purchase this unit. Use of funds in situations like this is authorized by Section IX of the Budget Ordinance with the County Administrator’s approval (which the department has received).
<b>STAFF RECOMMENDATIONS TO COUNCIL:</b>
Recommend send to full council for approval.
<b>OPTIONS FOR COUNCIL MOTION:</b>
Motion to approve a resolution to purchase 1 Braun Express Ambulance for \$328,530.00 Move forward to council for April 17, 2023

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**RESOLUTION 2023 /**

**A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ENTER INTO A CONTRACT WITH SPARTAN FIRE AND EMERGENCY APPARATUS TO PURCHASE A BRAUN TYPE 1 AMUBLANCE.**

**WHEREAS,** a Type 1 Ambulance is immediately available for purchase and delivery before the end of the current budget year. The cost of this ambulance is \$328,530.00; and

**WHEREAS,** the Type 1 Braun Ambulance meets the needs of Beaufort County Emergency Medical Services and is available to purchase through HGAC (Houston-Galveston Area Council) cooperative purchasing; and

**WHEREAS,** the EMS department will use its personnel surplus from FY 23 budget to purchase this unit. Use of funds in situations like this is authorized by Section IX of the FY23 Budget Ordinance (Ordinance 2022/33) with the County Administrator’s approval (which the department has received).

**NOW, THEREFORE, BE IT RESOLVED** by the County Council of Beaufort County, South Carolina that:

County Council hereby authorizes the County Administrator to enter a contract with Spartan Fire and Emergency Apparatus to purchase one (1) Type 1 Braun ambulance for \$328,530.

Adopted this \_\_\_\_ day of April 2023.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
Joseph Passiment, Chairman

ATTEST:

\_\_\_\_\_  
Sarah W. Brock, Clerk to Council



**PROPOSAL FOR FURNISHING CUSTOM AMBULANCE**

**03-22-2023**

Beaufort County EMS  
2727 Depot Road  
Beaufort, SC 29901

The undersigned is prepared for **Beaufort County EMS**, upon an order being placed by you, for final acceptance by Braun Custom Ambulances, Inc., at its home office in Van Wert, OH the apparatus and equipment herein named and for the following prices:

**One (1) Braun Express Plus ALS Custom Ambulance 150" Type I**  
**The Chassis shall be a 2022 Ford Diesel F-550 4x2**  
**Delivery, training, Stryker POWER LOAD and graphics installed.**  
**Final Inspection at Spartan Summerville, SC facility.**

**Each \$328,530.00**

**Includes HGAC Fee to purchase on contract.**  
**Delivery to customer by June 30, 2023**

**Total : \$ 328,530.00**

Said apparatus and equipment are to be built and shipped in accordance with the specifications hereto attached, delays due to strikes, war or intentional conflict, failures to obtain chassis, materials, or other causes beyond our control not preventing, within about **45 days** after receipt of stock unit.

The specifications herein contained shall form a part of the final contract, and are subject to changes desired by the purchaser, provided such alterations are interlined prior to the acceptance by the company of the order to purchase, and provided such alterations do not materially affect the cost of the construction of the apparatus.

The proposal for apparatus conforms to all Federal Department of Transportation (DOT) rules and regulations in effect at this time of bid. Any increased costs incurred by first party because of future changes in or additions to said DOT standards or SC DHEC requirements will be passed along to the customers as an addition to the price set forth above.

**Unless accepted within 30 days from date, or the Stock Unit is sold** the right is reserved to withdraw this proposition.

Spartan Fire and Emergency Apparatus, Inc.

By: Alan W. Myers  
Authorized Sales Representative





March 31, 2023

The Honorable Joseph Passiment  
 Chairman, Beaufort County Council  
 100 Ribaut Road  
 Beaufort, SC 29902

**RE: Beaufort County Appointees to Military Enhancement Committee**

Dear Council Chairman Passiment:

I am writing to inform you that the terms of Beaufort County's two appointees to the Military Enhancement Committee of Beaufort County (MEC) are set to expire on June 30, 2023. We request that the County inform us whom it wants to fill those seats for three-year terms beginning July 1, 2023.

The MEC's mission is to facilitate community and government support to sustain and enhance the quality and value of the military installations in Beaufort County and to help document and communicate the contributions to national security made by those three bases. It is a critical responsibility because Beaufort County's military installations have a combined economic impact of \$2.5 billion annually and support 21,241 jobs.

Collaboration is baked into the MEC's structure. It was founded in 2003 as a public-private partnership operating as an auxiliary committee of the Beaufort Regional Chamber of Commerce. Since inception, Beaufort County has appointed two of the MEC's voting members. Currently, Beaufort County's representatives on the MEC are:

- Warren Parker, retired USMC Colonel
- Ed Saxon, retired BJSWA executive

Both Col. Parker and Mr. Saxon have served on the MEC for more than six years. Both gentlemen are eligible for reappointment should Beaufort County desire that they continue service. As per the MEC's Charter, appointment authority rests with you as County Council Chairman.

MEC Chairman Col. Neal Pugliese (copied) and I are available to answer questions or share additional information as needed. We are also happy to support any candidate vetting process Beaufort County would like to run to fill these two appointments.

Thank you for your service and your leadership.

Sincerely,

Ian D. Scott  
 President & CEO, Beaufort Regional Chamber of Commerce

cc: Sarah Brock, Eric Greenway, Neal Pugliese

**1. Beaufort County Transportation Committee**

- RECOMMEND APPROVAL OF THE APPOINTMENT OF CHARLES PERRY TO THE BEAUFORT COUNTY TRANSPORTATION COMMITTEE FOR A FOUR-YEAR TERM WITH THE EXPIRATION DATE OF APRIL 2027.

**2. Planning Commission**

- RECOMMEND APPROVAL OF THE APPOINTMENT OF JONATHAN HENNEY TO THE PLANNING COMMISSION FOR A THREE-YEAR TERM WITH THE EXPIRATION DATE OF APRIL 2026.

**3. Disabilities and Special Needs Board**

- RECOMMEND APPROVAL OF THE APPOINTMENT OF LEA CIFRANICK-MCFADDEN TO THE DISABILITIES AND SPECIAL NEEDS BOARDS FOR A FOUR-YEAR TERM WITH THE EXPIRATION DATE OF APRIL 2027.

**4. Airports Board**

- RECOMMEND APPROVAL OF THE APPOINTMENT OF DAVID NELEMS TO THE AIRPORTS BOARD FOR A TWO-YEAR TERM WITH THE EXPIRATION DATE OF APRIL 2025.