



Finance, Administration, and Economic Development Committee

Beaufort County, SC

This meeting will be held both in person at the County Council Chambers, 100 Ribaut Road, Beaufort, and virtually through Zoom.

Monday, August 26, 2024

3:00 PM

AGENDA

COMMITTEE MEMBERS:

MARK LAWSON, CHAIRMAN
DAVID P. BARTHOLOMEW
YORK GLOVER

ANNA MARIA TABERNIK, VICE-CHAIR
GERALD DAWSON
JOSEPH F. PASSIMENT, EX-OFFICIO

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC NOTIFICATION OF THIS MEETING HAS BEEN PUBLISHED, POSTED, AND DISTRIBUTED IN COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT
4. APPROVAL OF AGENDA
- [5.](#) APPROVAL OF MINUTES - *June 17, 2024*
6. **CITIZEN COMMENT PERIOD- 15 MINUTES TOTAL**

Anyone who wishes to speak during the Citizen Comment portion of the meeting will limit their comments and speak no longer than three (3) minutes. Speakers will address Council in a respectful manner appropriate to the decorum of the meeting, refraining from the use of profane, abusive, or obscene language. In accordance with Beaufort County's Rules and Procedures, giving of a speaker's time to another is not allowed.

- [7.](#) ASSISTANT COUNTY ADMINISTRATOR REPORT

AGENDA ITEMS

- [8.](#) DISCUSSION: VIRTUAL ATTENDANCE AT COUNCIL AND COMMITTEE MEETINGS (RESOLUTION 2023/71, RULES AND PROCEDURES OF BEAUFORT COUNTY COUNCIL, CHAPTER 2, SECTION A)
- [9.](#) RECOMMEND APPROVAL TO COUNCIL OF AN ORDINANCE TO REPEAL AND REPLACE BEAUFORT COUNTY CODE OF ORDINANCES CHAPTER 2, ARTICLE VII, DIVISION 4 (BEAUFORT COUNTY PURCHASING ORDINANCE); TO ESTABLISH NEW POLICIES OF CENTRALIZED PURCHASING AND COMPETITIVE BIDDING

FOR COUNTY DEPARTMENTS AND ELECTED OFFICIALS (A NEW PURCHASING ORDINANCE); DELEGATING PURCHASING AUTHORITY TO THE COUNTY PURCHASING DIRECTOR; ESTABLISHING PROCEDURES FOR THE PURCHASING OF GOODS AND SERVICES AS REQUIRED BY COUNTY DEPARTMENTS AND ELECTED OFFICIALS; AND OTHER MATTERS RELATED THERETO - *John Robinson, Acting CFO*

10. RECOMMEND APPROVAL TO COUNCIL OF AN ORDINANCE AUTHORIZING BEAUFORT COUNTY MEMORIAL HOSPITAL TO PLEDGE REVENUES IN CONNECTION WITH THE ISSUANCE BY THE SOUTH CAROLINA JOBS-ECONOMIC DEVELOPMENT AUTHORITY OF ITS HEALTHCARE REVENUE BONDS (SOUTH OF BROAD HEALTHCARE PROJECT) SERIES 2024 IN THE AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING \$120,000,000; AUTHORIZING PROPER OFFICERS TO DO ALL THINGS NECESSARY OR ADVISABLE; AND OTHER MATTERS INCIDENTAL THERETO - *Brittany Ward County Attorney*

11. RECOMMEND APPROVAL TO COUNCIL OF AN ORDINANCE ACCEPTING THE TRANSFER OF AUTHORITY FOR CONDUCTING MUNICIPAL ELECTIONS FROM THE TOWN OF PORT ROYAL TO THE BEAUFORT COUNTY BOARD OF VOTER REGISTRATION AND ELECTIONS

12. RECOMMEND APPROVAL TO COUNCIL OF A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ACCEPT BLOCK GRANT AWARDS OFFERED BY THE SOUTH CAROLINA DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES(***FISCAL IMPACT: The Beaufort County Alcohol and Drug Abuse Department will receive \$149,691.07 (Federal \$147,858.07 and State \$1,833.00) to fund the provision of primary prevention services for alcohol and other drugs and \$354,542.18 (Federal \$318,311.18 and State \$36,231.00) to provide intervention, treatment and recovery services for the citizens of Beaufort County. There is no requirement for matching funds***) - *Rebecca Whitt Burgess, Director of the Alcohol and Drug Abuse Department*

13. RECOMMEND APPROVAL TO COUNCIL OF A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE THE ECONOMIC DEVELOPMENT GRANT APPLICATION REGARDING PROJECT MICRO AND TO SUBMIT IT TO THE SOUTH CAROLINA COORDINATING COUNCIL FOR ECONOMIC DEVELOPMENT - *Hank Amundson, Special Assistant to the County Administrator*

14. RECOMMEND APPROVAL OF A CONTRACT TO PAVE AROUND BLUFFTON TOWNSHIP FIRE DISTRICT'S TRAINING BUILDING (***FISCAL IMPACT: This project is funded by Fire Impact Fees. This proposal is under budget. The current proposal is \$440,000. Budgeted amount was \$500,000. Funds to be from ACCOUNT# 10001410-57810 7308-050000-57810***) - *Paul Boulware, Fire Chief Bluffton Township Fire District*

15. RECOMMEND APPROVAL FOR APPOINTMENT TO THE BEAUFORT COUNTY TRANSPORTATION COMMITTEE FOR A FOUR-YEAR TERM WITH THE EXPIRATION DATE OF AUGUST 2028.

TERM TO BE SERVED: 1ST - VOTE NEEDED: 6/11 (District 11)

1. Diederik Advocaat

2. David Johnson

16. BOARDS AND COMMISSIONS APPOINTMENTS & REAPPOINTMENTS

17. ADJOURNMENT

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Finance, Administration, and Economic Development Committee

Beaufort County, SC

This meeting will be held both in person at the County Council Chambers, 100 Ribaut Road,
Beaufort, and virtually through Zoom.

Monday, June 17, 2024

3:00 PM

MINUTES

COMMITTEE MEMBERS:

MARK LAWSON, CHAIRMAN
DAVID P. BARTHOLOMEW
YORK GLOVER

ANNA MARIA TABERNIK, VICE-CHAIR
GERALD DAWSON
JOSEPH F. PASSIMENT, EX-OFFICIO

1. CALL TO ORDER

Committee Chairman Lawson called the meeting to order at 3:00 pm.

PRESENT

Committee Chairman Mark Lawson
Committee Vice-Anna Maria Tabernik
Council Member David Bartholomew
Council Member Paula Brown
Council Member York Glover
Council Member Alice Howard
Chairman Joseph Passiment

ABSENT

Council Member Logan Cunningham
Council Member Gerald Dawson
Council Member Thomas Reitz
Vice-Chairman Lawrence McElynn

2. PLEDGE OF ALLEGIANCE

Committee Chairman Lawson led the Pledge of Allegiance.

3. PUBLIC NOTIFICATION OF THIS MEETING HAS BEEN PUBLISHED, POSTED, AND DISTRIBUTED IN COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT

Committee Chairman Lawson noted that the public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act.

4. APPROVAL OF AGENDA

Motion: It was moved by Committee Vice-Chair Tabernik, Seconded by Council Member Brown, to approve the agenda.

The Vote: The motion was approved without objection.

5. APPROVAL OF MINUTES - May 20, 2024

Motion: It was moved by Council Member Howard, Seconded by Committee Vice-Chair Tabernik, to approve the minutes from May 20, 2024.

The Vote: The motion was approved without objection.

6. CITIZEN COMMENT PERIOD- 15 MINUTES TOTAL

Anyone who wishes to speak during the Citizen Comment portion of the meeting will limit their comments and speak no longer than three (3) minutes. Speakers will address Council in a respectful manner appropriate to the decorum of the meeting, refraining from the use of profane, abusive, or obscene language. In accordance with Beaufort County's Rules and Procedures, giving of a speaker's time to another is not allowed.

There were no citizen comments.

7. ASSISTANT COUNTY ADMINISTRATOR REPORT- John Robinson

Interim County Administrator John Robinson updated the Council on the CFO position, hiring management, and contracting the previous CFO, Denise Christmas, to finish out the budget implementation period.

To view the full update: <https://beaufortcountysc.new.swagit.com/videos/308050?ts=103>

AGENDA ITEMS

8. RECOMMEND APPROVAL TO COUNCIL OF A RESOLUTION ADOPTING THE 2024 COUNTY COMPENSATION AND CLASSIFICATION STUDY- FINAL REPORT. - *Katherine Mead, Human Resources Director & Dr. Russell Campbell, Sr. Vice President, Management Advisory Group*

Pursuant to the requirements of Beaufort County Ordinances, the Human Resources Department has contracted with an external consultant to conduct a comprehensive review of the current pay structure and will provide recommendations for an updated plan to ensure competitiveness within the market. If approved by the Council, study implementation will increase the personnel salary budget for those departments included in the classification plan by \$7,010,037 in FY25 Budget. The current proposed budget includes this impact.

Motion: It was moved by Council Member Bartholomew, Seconded by Committee Vice-Chair Tabernik, to Recommend Approval to Council of a Resolution Adopting the 2024 County Compensation and Classification Study.

The Vote: The motion was approved without objection.

To view the full presentation: <https://beaufortcountysc.new.swagit.com/videos/308050?ts=393>

9. RECOMMEND APPROVAL TO COUNCIL OF A RESOLUTION ESTABLISHING THE BEAUFORT COUNTY INTERNSHIP PROGRAM AND ADOPTING POLICIES AND PROCEDURES FOR THE PROGRAM - *Katherine Mead, Human Resources Director*

Beaufort County desires to establish an internship program to provide high school and college students and others with a unique and immersive experience in a real-world professional setting to bridge the gap between academic knowledge and practical application, fostering rapport among students and fostering the professional development of future County leaders. Having a positive experience increases the likelihood of the individual returning to the County as a full-time employee, and should they accept a permanent position, former interns are anticipated to adapt more quickly to their new positions, experiencing shorter learning curves compared to external hires. To successfully establish the internship program, the staff has developed policies and procedures that include expectations, requirements, forms, and evaluations.

Motion: It was moved by Council Member Brown, Seconded by Council Member Bartholomew to Recommend Approval to Council of a Resolution Establishing the Beaufort County Internship Program and Adopting Policies and Procedures for the Program.

The Vote: The motion was approved without objection.

To view the full presentation: <https://beaufortcountysc.new.swagit.com/videos/308050?ts=2520>

10. RECOMMEND APPROVAL TO COUNCIL OF AN ORDINANCE PROVIDING FOR THE APPROPRIATION OF FUNDS FOR FISCAL YEAR 2024-2025 GENERATED BY THE LOCAL HOSPITALITY TAX (**FISCAL IMPACT: Potential appropriation of funds in the amount of \$7,075,000 in Local H-Tax funds**) - *John Robinson, Interim County Administrator & Christine Webb, Director of Compliance*

Based on historical amounts, the County has projected that Fiscal Year 2024-2025 ("FY25") will produce \$3,040,000 ("Projected Revenue") in revenue from the Local H-Tax. Additional available funds consist of \$3,995,000 from the prior year's fund balance and \$40,000 of interest revenue. In accordance with the applicable Beaufort County Code Sections, the County desires to have the H-Tax collected and appropriated during the entire term FY25.

Motion: It was moved by Council Member Howard, Seconded by Council Member Bartholomew, to Recommend Approval to Council of an Ordinance Providing for the Appropriation of Funds for Fiscal Year 2024-2025 Generated by Local Hospitality Tax.

The Vote: The motion was approved without objection.

To view the full presentation: <https://beaufortcountysc.new.swagit.com/videos/308050?ts=3206>

11. RECOMMEND APPROVAL TO COUNCIL OF AN ORDINANCE PROVIDING FOR THE APPROPRIATION OF FUNDS FOR FISCAL YEAR 2024-2025 GENERATED BY THE LOCAL A-TAX COMMITTEE (**FISCAL IMPACT: Potential appropriation of funds in the amount of \$5,252,824 of Local A-Tax revenue**) - *John Robinson, Interim County Administrator & Christine Webb, Director of Compliance*

Based on historical amounts, the County has projected that Fiscal Year 2024-2025 ("FY25") will produce \$2,202,900 ("Projected Revenue") in revenue from the Local A-Tax. Additional available funds consist of \$3,009,924 of the prior year's fund balance and \$40,000 of estimated income. By the applicable Beaufort County Code Sections, the County desires to have Local A-Tax collected and appropriated during the entire term FY25.

Motion: It was moved by Committee Vice-Chair Tabernik, Seconded by Council Member Glover, to Recommend Approval to Council of an Ordinance Providing for the Appropriation of Funds for Fiscal Year 2024-2025 Generated by the Local A-Tax Committee.

The Vote: The motion was approved without objection.

To view the full presentation: <https://beaufortcountysc.new.swagit.com/videos/308050?ts=4652>

12. RECOMMEND APPROVAL TO AUTHORIZE THE INTERIM COUNTY ADMINISTRATOR TO ENTER INTO A CONTRACT WITH HAIG POINT CLUB AND COMMUNITY ASSOCIATION'S FERRY COMPANY FOR THE PROVISIONS OF EMS/MEDIVAC FERRY SERVICES FOR DAUFUSKIE ISLAND (**FISCAL IMPACT: \$275,000 from FY25 budget. Account # 2546-50-0000-55000**) - *Hand Amundson, Special Assistant to County Administrator*

In early 2024, Beaufort County was forced to engage emergency (Medivac) transportation service from Haig Point Club and Community Ferry Service on a month-to-month basis to provide essential services for the Island until a permanent contract could be implemented. In April of 2024, an RFP for the provisions of Emergency Transportation Services (Medivac) was published with a proposal submission deadline of May 17th. The proposed cost to the County is \$275,000 per year. The proposer, HPCCA Ferry Service, will provide docking locations on Daufuskie Island at the Haig Point private dock and on the Hilton Head Island side, at Sea Pines Marina and 24/7 Medivac services as a waterborne extension of our EMS transportation services. The new contract period will begin July 1, 2024 and is for a term of 1 (one) year ending on June 30, 2025 with the potential for up to 4 (four) 1-year renewals, subject to Administration and budget approval.

Motion: It was moved by Council Member Bartholomew, Seconded by Council Member Brown to Recommend Approval to Authorize the Interim County Administrator to Enter into a Contract with Haig Point Club and Community Association's Ferry Company for the Provisions of EMS/Medivac Ferry Services for Daufuskie Island.

The Vote: The motion was approved without objection.

To view the full presentation: <https://beaufortcountysc.new.swagit.com/videos/308050?ts=5793>

13. RECOMMEND APPROVAL TO COUNCIL TO EXTEND THE DEADLINE FOR AGRICULTURAL USE SPECIAL ASSESSMENT FOR PROPERTIES LOCATED AT 683 EDDINGS POINT ROAD AND 711 EDDINGS POINT ROAD (PIN: R300 006 000 0011 0000 & R300 006 000 051 0000) - *Ebony Sanders, Assessor*

Due to an unexpected severe medical condition, Mr. Sutcliffe could not apply for the "Agricultural Use" valuation and special assessment for parcels R300 006 000 0051 0000 and R300 006 000 0011 0000 for the tax year 2023 by January 15, 2024. The property owner's estate planning, which included a change of property ownership, resulted in the loss of "Agricultural Use," which requires a new application. The property owner will receive a tax refund representing the difference between the property being taxed at the non-agricultural use value and the agricultural use value.

Motion: It was moved by Committee Vice-Chair Tabernik, Seconded by Council Member Howard to Recommend to Council to Extend the Deadline for Agricultural Use Special Assessment for Properties located at 683 Eddings Point Road and 711 Eddings Point Road (PIN: R300 006 000 051 0000)

The Vote: 6/0. 1 abstention (Council Member Glover)

To view the full presentation: <https://beaufortcountysc.new.swagit.com/videos/308050?ts=6135>

14. DISCUSSION ON THE APPLICATIONS, APPLICATION PROCESS, AND PROCEDURES RELATED TO THE AWARD AND DISTRIBUTION OF AWARDED FUNDS FOR THE STATE 2% ACCOMMODATIONS TAX - *Committee Vice-Chair Anna Maria Tabernik & Johnathan Sullivan, Chairman of the Beaufort County ATAX Committee*

County Council amended the Beaufort County ordinance related to the State Accommodations (2%) Tax on April 8, 2024. During the discussions related to the ordinance amendments, the topics of modifying the application for grants, providing workshops for the completion of applications by applicants, the process for review, recommendation to Council, and award of grants, and method of distribution of awarded funds and monitoring the expenditures of funds was discussed. The Council now wishes to continue these discussions at the Finance, Administration, and Economic Development Committee in preparation for the upcoming grant cycle. This is a discussion of information desired to be included on the applications for State Accommodations (2%) grants, workshops to educate applicants on completing applications, and the process related to the award of funds and monitoring expenditure of awarded funds.

To view the full discussion: <https://beaufortcountysc.new.swagit.com/videos/308050?ts=6503>

15. RECOMMEND APPROVAL TO COUNCIL BOARDS AND COMMISSIONS APPOINTMENTS AND REAPPOINTMENTS

Motion: It was moved by Council Member Bartholomew, Seconded by Council Member Glover to recommend approval to the Governor's office for the reappointment of Melinda Ellis to the Lady's Island/ St. Helena Island Fire District Commission for a four-year term with an expiration date of June 2028.

Motion: It was moved by Council Member Bartholomew, Seconded by Council Member Glover to recommend approval to the Governor's office for the reappointment of Patricia Harvey-Palmer to the Lady's Island/ St. Helena Fire District Commission for a four-year term with the expiration date of June 2028.

(appointments were taken together)

The Vote: The motion was approved without objection.

To view the full presentation: <https://beaufortcountysc.new.swagit.com/videos/308050?ts=7195>

16. ADJOURNMENT

Adjournment: 5:01 pm

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Ratified:

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/R</u> <u>equisitions</u>	<u>2025 Percent</u> <u>(actuals to budget)</u>
41010		1000-10-0000-41010	CURRENT TAXES	(103,721,500.00)	(75,158.18)	-	0%
41020		1000-10-0000-41020	DELINQUENT TAXES	(2,550,000.00)	(150,224.04)	-	6%
41030		1000-10-0000-41030	AUTOMOBILE TAXES	(8,150,000.00)	(1,068,027.99)	-	13%
41040		1000-10-0000-41040	3% & 7% PENALTIES ON TAX	(478,000.00)	(28,641.42)	-	6%
41050		1000-10-0000-41050	5% PENALTIES ON TAXES	(675,000.00)	(82,690.71)	-	12%
42010		1000-10-0000-42010	BUILDING PERMITS	(1,800,000.00)	(157,934.50)	-	9%
42030		1000-10-0000-42030	MOBILE HOME PERMITS	(21,000.00)	(400.00)	-	2%
42040		1000-10-0000-42040	MARRIAGE LICENSES	(65,000.00)	(10,415.00)	-	16%
42060		1000-10-0000-42060	SHERIFF COPPER PERMITS	(500.00)	-	-	0%
42200		1000-10-0000-42200	CABLE TV FRANCHISES	(325,000.00)	-	-	0%
42300		1000-10-0000-42300	BUSINESS LICENSE	(2,500,000.00)	(250,391.22)	-	10%
42310		1000-10-0000-42310	ALCOHOL BEVERAGE LICENSE	(100,000.00)	-	-	0%
43015		1000-10-0000-43015	HOMESTEAD EXEMPTION, ETC	(2,075,000.00)	-	-	0%
43020		1000-10-0000-43020	MERCHANTS INVENTORY TAX	(186,308.00)	-	-	0%
43021		1000-10-0000-43021	MANUFACTURER TAX EXEMPT PROGRM	(300,000.00)	-	-	0%
43022		1000-10-0000-43022	MOTOR CARRIER PAYMENTS	(225,000.00)	-	-	0%
43040		1000-10-0000-43040	PAYMENTS IN LIEU OF TAXES	(93,000.00)	-	-	0%
43041		1000-10-0000-43041	PYMT IN LIEU OF - FEDERAL	(9,734.00)	-	-	0%
43051		1000-10-0000-43051	LOCAL ASSESSMENT FEE	(6,571.00)	-	-	0%
43200		1000-10-0000-43200	VETERANS OFFICER STIPEND	(6,073.00)	-	-	0%
43230		1000-10-0000-43230	VOTER REG/ELEC STIPENDS	(13,500.00)	-	-	0%
43250		1000-10-0000-43250	SALARY SUP'LMTS FR STATE	(62,000.00)	-	-	0%
43290		1000-10-0000-43290	POLL'TN CNTRL PEN FR STAT	(15,000.00)	-	-	0%
43310		1000-10-0000-43310	STATE AID TO SUBDIVISIONS	(8,775,788.00)	-	-	0%
43770		1000-10-0000-43770	STATE GRANT FUNDS	(34,782.00)	-	-	0%
44020		1000-10-0000-44020	COUNTY RECORDING FEES-RMC	(8,000,000.00)	(3,034,493.67)	-	38%
44050		1000-10-0000-44050	COPY AND SERVICE FEES-RMC	(2,500.00)	-	-	0%
44070		1000-10-0000-44070	MISCELLANEOUS FEE	(15,000.00)	(734.52)	-	5%
44070		1000-10-1060-44070	MISCELLANEOUS FEE	(10,000.00)	-	-	0%
44070		1000-20-1201-44070-	MISCELLANEOUS FEE	(1,375.00)	(375.00)	-	27%
44070	SHSEC	1000-20-1201-44070-SHSEC	MISCELLANEOUS FEE	(75,000.00)	(1,248.67)	-	2%
44070	TSA	1000-20-1201-44070-TSA	MISCELLANEOUS FEE	-	(10,000.00)	-	0%
44100		1000-10-0000-44100	SHERIFF'S FEES	(40,000.00)	-	-	0%
44110		1000-10-0000-44110	PROBATE FEES	(610,000.00)	(81,972.17)	-	13%
44120		1000-10-0000-44120	PROBATE ADVERTISING FEES	(23,000.00)	(2,475.00)	-	11%
44130		1000-10-0000-44130	PROBATE COPY FEES	(20,000.00)	(3,085.05)	-	15%
44140		1000-10-0000-44140	MAGISTRATE CIVIL FEES	(175,000.00)	-	-	0%
44150		1000-10-0000-44150	CLERK OF CT FILING FEES	(110,000.00)	(1,240.00)	-	1%
44160		1000-10-0000-44160	CLERK OF CT COPY FEES	(17,000.00)	-	-	0%
44170		1000-10-0000-44170	FAMILY COURT FEES	(250,000.00)	-	-	0%
44190		1000-10-0000-44190	MASTER IN EQUITY FEES	(100,000.00)	-	-	0%
44200		1000-10-0000-44200	TREASURER'S FEES	(24,000.00)	(2,250.00)	-	9%

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/R</u> <u>equisitions</u>	<u>2025 Percent</u> <u>(actuals to budget)</u>
44205		1000-10-0000-44205	TREASURER'S MISC FEES	(16,000.00)	(240.00)	-	2%
44220		1000-10-0000-44220	EMERGENCY MEDICAL FEES	(5,100,000.00)	(439,301.85)	-	9%
44225		1000-10-0000-44225	EMS - COPY FEES	(10,000.00)	(1,420.80)	-	14%
44260		1000-10-0000-44260	D S O FEES	(125,000.00)	(13,715.20)	-	11%
44280		1000-10-0000-44280	ANIMAL SHELTER FEES	(5,000.00)	-	-	0%
44375		1000-10-0000-44375	CRB - APPLICATION FEES	(13,500.00)	(1,250.00)	-	9%
44400		1000-60-1600-44400-	SPORTS FEES	(500,000.00)	(40,226.02)	-	8%
44420		1000-60-1600-44420-	AQUATICS CLASS	(12,000.00)	(1,230.00)	-	10%
44430		1000-60-1600-44430-	RENTALS	(52,000.00)	(4,645.00)	-	9%
44440		1000-60-1600-44440-	SPONSORSHIP	(26,000.00)	-	-	0%
44449		1000-60-1600-44449-	SUMMER CAMP	(60,000.00)	(12,924.00)	-	22%
44450		1000-60-1600-44450-	AQUATIC ADMISSIONS	(50,000.00)	(10,683.00)	-	21%
44472		1000-60-1600-44472-	PROGRAM/RECREATION FEE	(35,000.00)	(43,643.10)	-	125%
44472	SENIO	1000-60-1600-44472-SENIO	PROGRAM/RECREATION FEE	(355,000.00)	-	-	0%
44480		1000-60-1600-44480-	TICKET SALES	(5,000.00)	(24,915.00)	-	498%
44483		1000-20-1243-44483	PROJECT INCOME	(3,000.00)	-	-	0%
44483		1000-60-1600-44483-	PROJECT INCOME	(2,100.00)	-	-	0%
44510		1000-10-1102-44510	VIDEO PRODUCTION	(90,000.00)	-	-	0%
44760		1000-10-0000-44760	PAYROLL SERVICES-OTHERS	(13,172.00)	-	-	0%
44780		1000-10-0000-44780	CREDIT CARD FEES	(1,000.00)	-	-	0%
45010		1000-10-0000-45010	GENERAL SESSIONS FINES	(15,000.00)	-	-	0%
45020		1000-10-0000-45020	DRUG FINES - GEN SESSIONS	(2,000.00)	-	-	0%
45100		1000-10-0000-45100	MAGISTRATE FINES	(542,500.00)	-	-	0%
45200		1000-10-0000-45200	LIBRARY FINES	(40,000.00)	(4,313.01)	-	11%
45600		1000-10-0000-45600	LATE PENALTIES - BUS LICENSE	(160,000.00)	(27,508.89)	-	17%
46010		1000-10-0000-46010	INTEREST ON INVESTMENTS	(2,150,000.00)	(5,506.11)	-	0%
47010		1000-10-0000-47010	MISCELLANEOUS REVENUES	(250,000.00)	(17,321.18)	-	7%
47010	PRDED	1000-10-0000-47010-PRDED	MISCELLANEOUS REVENUES	(1,000.00)	-	-	0%
47010	LEGAL	1000-10-1103-47010-LEGAL	MISCELLANEOUS REVENUES	(400,000.00)	-	-	0%
47010	INSUR	1000-10-1115-47010-INSUR	MISCELLANEOUS REVENUES	(35,000.00)	(3,000.00)	-	9%
47010	GIS	1000-10-1152-47010-GIS	MISCELLANEOUS REVENUES	(2,000.00)	(663.40)	-	33%
47010	PRDED	1000-20-0000-47010-PRDED	MISCELLANEOUS REVENUES	-	(75.00)	-	100%
47010		1000-20-1201-47010-	MISCELLANEOUS REVENUES	(4,300.00)	-	-	0%
47010	PRDED	1000-20-1201-47010-PRDED	MISCELLANEOUS REVENUES	-	(165.00)	-	100%
47010		1000-10-3500-47010-	MISCELLANEOUS REVENUES	(10,000.00)	-	-	0%
47010	INSUR	1000-10-3500-47010-INSUR	MISCELLANEOUS REVENUES	(500,000.00)	(5,290.36)	-	1%
47020		1000-60-1600-47020-	CONCESSIONS	(15,000.00)	(14,961.00)	-	100%
47210		1000-10-0000-47210	RENTAL CO PROPERTY	(52,000.00)	(7,400.44)	-	14%
47400		1000-10-0000-47400	SALE OF COUNTY PROPERTY	(200,000.00)	-	-	0%
47600	LIFES	1000-20-1201-47600-LIFES	DONATIONS	(1,000.00)	-	-	0%
47800		1000-10-0000-47800	CASH OVER/SHORT	-	14.51	-	100%
48910		1000-10-0000-48910	CONT FROM PR YR FUND BAL	(2,726,812.00)	-	-	0%

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/R</u> <u>equisations</u>	<u>2025 Percent</u> <u>(actuals to budget)</u>
49100		1000-10-0000-49100	TRANSFER IN	(1,630,000.00)	-	-	0%
TOTAL REVENUES:				(156,872,015.00)	(5,642,140.99)	-	4%

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/R</u> <u>equisitions</u>	<u>2025 Percent</u> <u>(actuals to budget)</u>
50011	1000-10-1143-50011		STIPEND	13,500.00	-	-	0%
50020	1000-10-1000-50020		SALARIES AND WAGES	546,299.00	48,854.92	-	9%
50020	1000-10-1010-50020		SALARIES AND WAGES	1,061,184.00	83,302.22	-	8%
50020	1000-10-1020-50020		SALARIES AND WAGES	1,045,304.00	89,080.89	-	9%
50020	1000-10-1030-50020		SALARIES AND WAGES	690,394.00	57,811.65	-	8%
50020	1000-10-1031-50020		SALARIES AND WAGES	503,759.00	18,404.51	-	4%
50020	1000-10-1040-50020		SALARIES AND WAGES	1,091,122.00	94,469.35	-	9%
50020	1000-10-1060-50020		SALARIES AND WAGES	821,310.00	73,328.46	-	9%
50020	1000-10-1070-50020		SALARIES AND WAGES	47,541.00	4,242.49	-	9%
50020	1000-10-1081-50020		SALARIES AND WAGES	1,801,213.00	148,687.03	-	8%
50020	1000-10-1090-50020		SALARIES AND WAGES	362,847.00	12,538.23	-	3%
50020	1000-10-1100-50020		SALARIES AND WAGES	1,149,731.00	115,207.05	-	10%
50020	1000-10-1101-50020		SALARIES AND WAGES	180,391.00	20,540.76	-	11%
50020	1000-10-1102-50020		SALARIES AND WAGES	566,067.00	44,803.28	-	8%
50020	1000-10-1103-50020		SALARIES AND WAGES	620,841.00	67,635.20	-	11%
50020	1000-10-1111-50020		SALARIES AND WAGES	1,038,064.00	74,889.04	-	7%
50020	1000-10-1115-50020		SALARIES AND WAGES	219,465.00	17,843.84	-	8%
50020	1000-10-1116-50020		SALARIES AND WAGES	265,843.00	22,361.72	-	8%
50020	1000-10-1120-50020		SALARIES AND WAGES	1,903,433.00	153,048.46	-	8%
50020	1000-10-1122-50020		SALARIES AND WAGES	433,634.00	33,860.97	-	8%
50020	1000-10-1130-50020		SALARIES AND WAGES	947,141.00	78,911.69	-	8%
50020	1000-10-1143-50020		SALARIES AND WAGES	687,975.00	57,364.12	-	8%
50020	1000-10-1150-50020		SALARIES AND WAGES	1,564,395.00	115,356.02	-	7%
50020	1000-10-1152-50020		SALARIES AND WAGES	791,768.00	67,772.08	-	9%
50020	1000-10-1154-50020		SALARIES AND WAGES	434,865.00	36,355.57	-	8%
50020	1000-10-1160-50020		SALARIES AND WAGES	735,961.00	68,135.40	-	9%
50020	1000-20-1201-50020		SALARIES AND WAGES	19,380,084.00	1,625,428.00	-	8%
50020	1000-20-1230-50020		SALARIES AND WAGES	7,232,991.00	475,304.49	-	7%
50020	1000-20-1241-50020		SALARIES AND WAGES	229,231.00	15,797.89	-	7%
50020	1000-20-1243-50020		SALARIES AND WAGES	511,027.00	53,027.00	-	10%
50020	1000-20-1250-50020		SALARIES AND WAGES	3,105,563.00	283,225.74	-	9%
50020	1000-20-1260-50020		SALARIES AND WAGES	1,539,547.00	133,184.98	-	9%
50020	1000-20-1270-50020		SALARIES AND WAGES	658,893.00	65,643.98	-	10%
50020	1000-30-1301-50020		SALARIES AND WAGES	2,868,732.00	232,519.99	-	8%
50020	1000-30-1310-50020		SALARIES AND WAGES	945,524.00	91,839.88	-	10%
50020	1000-30-1330-50020		SALARIES AND WAGES	501,989.00	34,848.85	-	7%
50020	1000-40-1400-50020		SALARIES AND WAGES	755,082.00	63,701.59	-	8%
50020	1000-50-1500-50020		SALARIES AND WAGES	259,818.00	23,080.61	-	9%
50020	1000-60-1600-50020		SALARIES AND WAGES	3,732,945.00	361,275.10	-	10%
50020	1000-60-1610-50020		SALARIES AND WAGES	211,340.00	18,075.04	-	9%
50020	1000-60-1620-50020		SALARIES AND WAGES	4,157,447.00	350,244.41	-	8%
50020	1000-10-3500-50020-		SALARIES AND WAGES	814,921.00	66,530.99	-	8%

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/R</u> <u>equisitions</u>	<u>2025 Percent</u> <u>(actuals to budget)</u>
50021	1000-20-1201-50021		SUPPLEMENTAL PAY	10,000.00	-	-	0%
50022	1000-10-1143-50022		ELECTION SALARIES	350,000.00	-	-	0%
50060	1000-10-1000-50060		OVERTIME	2,000.00	170.14	-	9%
50060	1000-10-1010-50060		OVERTIME	6,000.00	56.04	-	1%
50060	1000-10-1020-50060		OVERTIME	15,000.00	616.90	-	4%
50060	1000-10-1081-50060		OVERTIME	20,000.00	2,098.94	-	10%
50060	1000-10-1100-50060		OVERTIME	500.00	-	-	0%
50060	1000-10-1101-50060		OVERTIME	500.00	150.24	-	30%
50060	1000-10-1102-50060		OVERTIME	10,000.00	5,159.34	-	52%
50060	1000-10-1103-50060		OVERTIME	1,000.00	-	-	0%
50060	1000-10-1111-50060		OVERTIME	500.00	-	-	0%
50060	1000-10-1120-50060		OVERTIME	50,000.00	1,453.05	-	3%
50060	1000-10-1122-50060		OVERTIME	10,000.00	358.22	-	4%
50060	1000-10-1143-50060		OVERTIME	60,000.00	-	-	0%
50060	1000-10-1150-50060		OVERTIME	15,000.00	4,908.51	-	33%
50060	1000-10-1152-50060		OVERTIME	-	157.91	-	100%
50060	1000-10-1154-50060		OVERTIME	-	97.13	-	100%
50060	1000-20-1201-50060		OVERTIME	1,142,005.00	100,746.02	-	9%
50060	1000-20-1230-50060		OVERTIME	3,230,000.00	311,045.43	-	10%
50060	1000-20-1241-50060		OVERTIME	2,500.00	1,080.07	-	43%
50060	1000-20-1250-50060		OVERTIME	500,000.00	67,922.89	-	14%
50060	1000-20-1260-50060		OVERTIME	550.00	-	-	0%
50060	1000-20-1270-50060		OVERTIME	7,000.00	2,742.37	-	39%
50060	1000-30-1301-50060		OVERTIME	18,000.00	747.92	-	4%
50060	1000-30-1310-50060		OVERTIME	5,000.00	2,728.18	-	55%
50060	1000-30-1330-50060		OVERTIME	2,500.00	-	-	0%
50060	1000-40-1400-50060		OVERTIME	10,000.00	262.42	-	3%
50060	1000-60-1600-50060		OVERTIME	80,000.00	37,219.22	-	47%
50060	1000-10-3500-50060-		OVERTIME	10,000.00	2,038.39	-	20%
50080	1000-20-1201-50080		OVERTIME/TRAINING SCHOOL	103,000.00	32,876.39	-	32%
50100	1000-10-1000-50100		EMPLOYER FICA	33,995.00	2,903.73	-	9%
50100	1000-10-1010-50100		EMPLOYER FICA	66,165.00	4,984.79	-	8%
50100	1000-10-1020-50100		EMPLOYER FICA	65,738.00	5,393.26	-	8%
50100	1000-10-1030-50100		EMPLOYER FICA	42,804.00	3,424.51	-	8%
50100	1000-10-1031-50100		EMPLOYER FICA	31,233.00	1,104.65	-	4%
50100	1000-10-1040-50100		EMPLOYER FICA	67,650.00	5,556.42	-	8%
50100	1000-10-1060-50100		EMPLOYER FICA	50,921.00	4,087.92	-	8%
50100	1000-10-1070-50100		EMPLOYER FICA	2,948.00	253.39	-	9%
50100	1000-10-1081-50100		EMPLOYER FICA	111,676.00	8,972.65	-	8%
50100	1000-10-1090-50100		EMPLOYER FICA	20,750.00	710.93	-	3%
50100	1000-10-1100-50100		EMPLOYER FICA	71,314.00	6,846.66	-	10%
50100	1000-10-1101-50100		EMPLOYER FICA	11,215.00	1,259.88	-	11%

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/R</u> <u>equisitions</u>	<u>2025 Percent</u> <u>(actuals to budget)</u>
50100		1000-10-1102-50100	EMPLOYER FICA	35,716.00	3,012.39	-	8%
50100		1000-10-1103-50100	EMPLOYER FICA	38,554.00	4,130.13	-	11%
50100		1000-10-1111-50100	EMPLOYER FICA	64,391.00	4,434.44	-	7%
50100		1000-10-1115-50100	EMPLOYER FICA	13,607.00	1,090.11	-	8%
50100		1000-10-1116-50100	EMPLOYER FICA	16,482.00	1,345.14	-	8%
50100		1000-10-1120-50100	EMPLOYER FICA	121,113.00	9,057.93	-	7%
50100		1000-10-1122-50100	EMPLOYER FICA	27,505.00	2,033.37	-	7%
50100		1000-10-1130-50100	EMPLOYER FICA	58,723.00	4,772.95	-	8%
50100		1000-10-1143-50100	EMPLOYER FICA	68,074.00	3,279.27	-	5%
50100		1000-10-1150-50100	EMPLOYER FICA	97,922.00	6,560.37	-	7%
50100		1000-10-1152-50100	EMPLOYER FICA	49,090.00	4,132.02	-	8%
50100		1000-10-1154-50100	EMPLOYER FICA	26,961.00	2,219.12	-	8%
50100		1000-10-1160-50100	EMPLOYER FICA	45,630.00	3,984.52	-	9%
50100		1000-20-1201-50100	EMPLOYER FICA	1,279,376.00	105,099.24	-	8%
50100		1000-20-1230-50100	EMPLOYER FICA	648,705.00	47,746.61	-	7%
50100		1000-20-1241-50100	EMPLOYER FICA	14,367.00	1,002.22	-	7%
50100		1000-20-1243-50100	EMPLOYER FICA	31,684.00	3,139.31	-	10%
50100		1000-20-1250-50100	EMPLOYER FICA	223,545.00	21,176.13	-	9%
50100		1000-20-1260-50100	EMPLOYER FICA	95,486.00	7,979.76	-	8%
50100		1000-20-1270-50100	EMPLOYER FICA	41,285.00	4,150.40	-	10%
50100		1000-30-1301-50100	EMPLOYER FICA	178,977.00	14,086.59	-	8%
50100		1000-30-1310-50100	EMPLOYER FICA	58,622.00	5,659.97	-	10%
50100		1000-30-1330-50100	EMPLOYER FICA	31,278.00	2,105.10	-	7%
50100		1000-40-1400-50100	EMPLOYER FICA	47,435.00	3,849.81	-	8%
50100		1000-50-1500-50100	EMPLOYER FICA	16,109.00	1,413.19	-	9%
50100		1000-60-1600-50100	EMPLOYER FICA	236,403.00	24,204.73	-	10%
50100		1000-60-1610-50100	EMPLOYER FICA	13,103.00	1,112.32	-	8%
50100		1000-60-1620-50100	EMPLOYER FICA	257,762.00	21,098.80	-	8%
50100		1000-10-3500-50100-	EMPLOYER FICA	51,145.00	4,123.01	-	8%
50110		1000-10-1000-50110	EMPLOYER MEDICARE	7,950.00	679.10	-	9%
50110		1000-10-1010-50110	EMPLOYER MEDICARE	15,474.00	1,165.79	-	8%
50110		1000-10-1020-50110	EMPLOYER MEDICARE	15,374.00	1,261.35	-	8%
50110		1000-10-1030-50110	EMPLOYER MEDICARE	10,011.00	800.89	-	8%
50110		1000-10-1031-50110	EMPLOYER MEDICARE	7,305.00	258.33	-	4%
50110		1000-10-1040-50110	EMPLOYER MEDICARE	15,821.00	1,299.48	-	8%
50110		1000-10-1060-50110	EMPLOYER MEDICARE	11,909.00	1,044.34	-	9%
50110		1000-10-1070-50110	EMPLOYER MEDICARE	689.00	59.26	-	9%
50110		1000-10-1081-50110	EMPLOYER MEDICARE	26,303.00	2,098.45	-	8%
50110		1000-10-1090-50110	EMPLOYER MEDICARE	4,853.00	166.26	-	3%
50110		1000-10-1100-50110	EMPLOYER MEDICARE	16,678.00	1,601.24	-	10%
50110		1000-10-1101-50110	EMPLOYER MEDICARE	2,623.00	294.65	-	11%
50110		1000-10-1102-50110	EMPLOYER MEDICARE	8,353.00	704.49	-	8%

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/R</u> <u>equisitions</u>	<u>2025 Percent</u> <u>(actuals to budget)</u>
50110		1000-10-1103-50110	EMPLOYER MEDICARE	9,017.00	965.90	-	11%
50110		1000-10-1111-50110	EMPLOYER MEDICARE	15,059.00	1,037.12	-	7%
50110		1000-10-1115-50110	EMPLOYER MEDICARE	3,182.00	254.96	-	8%
50110		1000-10-1116-50110	EMPLOYER MEDICARE	3,854.00	314.60	-	8%
50110		1000-10-1120-50110	EMPLOYER MEDICARE	28,325.00	2,118.37	-	7%
50110		1000-10-1122-50110	EMPLOYER MEDICARE	6,433.00	475.55	-	7%
50110		1000-10-1130-50110	EMPLOYER MEDICARE	13,734.00	1,116.24	-	8%
50110		1000-10-1143-50110	EMPLOYER MEDICARE	15,921.00	766.92	-	5%
50110		1000-10-1150-50110	EMPLOYER MEDICARE	22,901.00	1,534.30	-	7%
50110		1000-10-1152-50110	EMPLOYER MEDICARE	11,481.00	966.36	-	8%
50110		1000-10-1154-50110	EMPLOYER MEDICARE	6,306.00	519.00	-	8%
50110		1000-10-1160-50110	EMPLOYER MEDICARE	10,671.00	931.84	-	9%
50110		1000-20-1201-50110	EMPLOYER MEDICARE	299,209.00	24,579.59	-	8%
50110		1000-20-1230-50110	EMPLOYER MEDICARE	151,713.00	11,166.13	-	7%
50110		1000-20-1241-50110	EMPLOYER MEDICARE	3,360.00	234.39	-	7%
50110		1000-20-1243-50110	EMPLOYER MEDICARE	7,410.00	734.21	-	10%
50110		1000-20-1250-50110	EMPLOYER MEDICARE	52,281.00	4,952.51	-	9%
50110		1000-20-1260-50110	EMPLOYER MEDICARE	22,331.00	1,866.21	-	8%
50110		1000-20-1270-50110	EMPLOYER MEDICARE	9,655.00	970.64	-	10%
50110		1000-30-1301-50110	EMPLOYER MEDICARE	41,858.00	3,294.45	-	8%
50110		1000-30-1310-50110	EMPLOYER MEDICARE	13,710.00	1,323.70	-	10%
50110		1000-30-1330-50110	EMPLOYER MEDICARE	7,315.00	492.34	-	7%
50110		1000-40-1400-50110	EMPLOYER MEDICARE	11,094.00	900.36	-	8%
50110		1000-50-1500-50110	EMPLOYER MEDICARE	3,767.00	330.50	-	9%
50110		1000-60-1600-50110	EMPLOYER MEDICARE	55,288.00	5,660.80	-	10%
50110		1000-60-1610-50110	EMPLOYER MEDICARE	3,064.00	260.14	-	8%
50110		1000-60-1620-50110	EMPLOYER MEDICARE	60,283.00	4,934.36	-	8%
50110		1000-10-3500-50110-	EMPLOYER MEDICARE	11,961.00	964.28	-	8%
50120		1000-10-1000-50120	EMPLOYER SC RETIREMENT	101,764.00	8,590.89	-	8%
50120		1000-10-1010-50120	EMPLOYER SC RETIREMENT	198,069.00	15,471.26	-	8%
50120		1000-10-1020-50120	EMPLOYER SC RETIREMENT	196,792.00	16,647.91	-	8%
50120		1000-10-1030-50120	EMPLOYER SC RETIREMENT	128,137.00	10,729.84	-	8%
50120		1000-10-1031-50120	EMPLOYER SC RETIREMENT	93,498.00	3,415.87	-	4%
50120		1000-10-1040-50120	EMPLOYER SC RETIREMENT	178,641.00	15,084.87	-	8%
50120		1000-10-1060-50120	EMPLOYER SC RETIREMENT	100,165.00	8,769.57	-	9%
50120		1000-10-1070-50120	EMPLOYER SC RETIREMENT	8,824.00	787.41	-	9%
50120		1000-10-1081-50120	EMPLOYER SC RETIREMENT	140,438.00	11,578.73	-	8%
50120		1000-10-1090-50120	EMPLOYER SC RETIREMENT	67,344.00	2,327.12	-	3%
50120		1000-10-1100-50120	EMPLOYER SC RETIREMENT	213,483.00	21,382.42	-	10%
50120		1000-10-1101-50120	EMPLOYER SC RETIREMENT	33,573.00	3,840.26	-	11%
50120		1000-10-1102-50120	EMPLOYER SC RETIREMENT	106,918.00	9,273.05	-	9%
50120		1000-10-1103-50120	EMPLOYER SC RETIREMENT	115,414.00	12,553.10	-	11%

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/R</u> <u>equisitions</u>	<u>2025 Percent</u> <u>(actuals to budget)</u>
50120	1000-10-1111-50120		EMPLOYER SC RETIREMENT	192,757.00	13,899.41	-	7%
50120	1000-10-1115-50120		EMPLOYER SC RETIREMENT	40,733.00	2,958.85	-	7%
50120	1000-10-1116-50120		EMPLOYER SC RETIREMENT	49,340.00	4,150.33	-	8%
50120	1000-10-1120-50120		EMPLOYER SC RETIREMENT	362,557.00	28,675.46	-	8%
50120	1000-10-1122-50120		EMPLOYER SC RETIREMENT	82,338.00	6,351.08	-	8%
50120	1000-10-1130-50120		EMPLOYER SC RETIREMENT	175,789.00	14,646.05	-	8%
50120	1000-10-1143-50120		EMPLOYER SC RETIREMENT	203,784.00	10,566.94	-	5%
50120	1000-10-1150-50120		EMPLOYER SC RETIREMENT	293,136.00	22,459.92	-	8%
50120	1000-10-1152-50120		EMPLOYER SC RETIREMENT	146,952.00	12,607.81	-	9%
50120	1000-10-1154-50120		EMPLOYER SC RETIREMENT	80,711.00	6,765.63	-	8%
50120	1000-10-1160-50120		EMPLOYER SC RETIREMENT	136,594.00	12,645.91	-	9%
50120	1000-20-1201-50120		EMPLOYER SC RETIREMENT	1,102,588.00	97,248.62	-	9%
50120	1000-20-1230-50120		EMPLOYER SC RETIREMENT	1,941,931.00	145,946.51	-	8%
50120	1000-20-1241-50120		EMPLOYER SC RETIREMENT	43,009.00	3,132.54	-	7%
50120	1000-20-1243-50120		EMPLOYER SC RETIREMENT	94,847.00	9,841.80	-	10%
50120	1000-20-1250-50120		EMPLOYER SC RETIREMENT	74,805.00	7,684.75	-	10%
50120	1000-20-1260-50120		EMPLOYER SC RETIREMENT	272,100.00	23,563.23	-	9%
50120	1000-20-1270-50120		EMPLOYER SC RETIREMENT	123,589.00	12,692.51	-	10%
50120	1000-30-1301-50120		EMPLOYER SC RETIREMENT	535,777.00	41,812.57	-	8%
50120	1000-30-1310-50120		EMPLOYER SC RETIREMENT	175,489.00	17,551.80	-	10%
50120	1000-30-1330-50120		EMPLOYER SC RETIREMENT	93,169.00	6,467.96	-	7%
50120	1000-40-1400-50120		EMPLOYER SC RETIREMENT	141,999.00	11,871.70	-	8%
50120	1000-50-1500-50120		EMPLOYER SC RETIREMENT	48,222.00	4,283.76	-	9%
50120	1000-60-1600-50120		EMPLOYER SC RETIREMENT	707,683.00	68,347.86	-	10%
50120	1000-60-1610-50120		EMPLOYER SC RETIREMENT	39,225.00	3,354.74	-	9%
50120	1000-60-1620-50120		EMPLOYER SC RETIREMENT	771,622.00	64,510.65	-	8%
50120	1000-10-3500-50120-		EMPLOYER SC RETIREMENT	136,570.00	11,324.65	-	8%
50130	1000-10-1000-50130		EMPLOYER PO RETIREMENT	6,433.00	584.12	-	9%
50130	1000-10-1040-50130		EMPLOYER PO RETIREMENT	27,318.00	2,802.24	-	10%
50130	1000-10-1060-50130		EMPLOYER PO RETIREMENT	59,818.00	5,550.13	-	9%
50130	1000-10-1081-50130		EMPLOYER PO RETIREMENT	213,496.00	18,776.27	-	9%
50130	1000-20-1201-50130		EMPLOYER PO RETIREMENT	3,266,745.00	260,383.64	-	8%
50130	1000-20-1250-50130		EMPLOYER PO RETIREMENT	677,449.00	64,898.90	-	10%
50130	1000-20-1260-50130		EMPLOYER PO RETIREMENT	15,632.00	1,322.77	-	8%
50130	1000-10-3500-50130-		EMPLOYER PO RETIREMENT	17,182.00	1,611.80	-	9%
50140	1000-10-1199-50140		EMPLOYER GROUP INSURANCE	12,000,000.00	1,028,322.68	-	9%
50170	1000-10-1199-50170		EMPLOYER UNEMPLOYMENT INS	23,000.00	-	-	0%
50500	1000-10-1160-50500		EMPLOYEE RECOGNITION	7,000.00	192.59	-	3%
50500	1000-20-1201-50500		EMPLOYEE RECOGNITION	1,600.00	-	-	0%
51000	1000-10-1000-51000		ADVERTISING	3,000.00	76.96	-	3%
51000	1000-10-1010-51000		ADVERTISING	1,000.00	-	-	0%
51000	1000-10-1020-51000		ADVERTISING	25,000.00	973.00	-	4%

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/R</u> <u>equisitions</u>	<u>2025 Percent</u> <u>(actuals to budget)</u>
51000		1000-10-1040-51000	ADVERTISING	5,000.00	-	-	0%
51000	NTC	1000-10-1040-51000-NTC	ADVERTISING	48,000.00	2,236.00	-	5%
51000		1000-10-1070-51000	ADVERTISING	500.00	-	-	0%
51000		1000-10-1101-51000	ADVERTISING	100,000.00	1,077.50	5,000.00	1%
51000		1000-10-1116-51000	ADVERTISING	7,000.00	624.14	-	9%
51000		1000-10-1130-51000	ADVERTISING	2,600.00	107.43	-	4%
51000		1000-10-1143-51000	ADVERTISING	10,000.00	-	-	0%
51000		1000-10-1160-51000	ADVERTISING	7,000.00	1,735.61	-	25%
51000		1000-20-1201-51000	ADVERTISING	2,500.00	-	-	0%
51000		1000-20-1260-51000	ADVERTISING	5,500.00	-	-	0%
51000		1000-60-1600-51000	ADVERTISING	6,000.00	-	-	0%
51010		1000-10-1000-51010	PRINTING	500.00	96.49	-	19%
51010		1000-10-1010-51010	PRINTING	12,000.00	61.52	-	1%
51010		1000-10-1020-51010	PRINTING	86,000.00	5,971.59	-	7%
51010		1000-10-1030-51010	PRINTING	7,000.00	-	-	0%
51010		1000-10-1031-51010	PRINTING	6,200.00	1,881.69	-	30%
51010		1000-10-1040-51010	PRINTING	10,000.00	-	-	0%
51010		1000-10-1070-51010	PRINTING	500.00	-	-	0%
51010		1000-10-1081-51010	PRINTING	7,000.00	681.59	-	10%
51010		1000-10-1100-51010	PRINTING	1,000.00	-	-	0%
51010		1000-10-1101-51010	PRINTING	4,000.00	-	-	0%
51010		1000-10-1103-51010	PRINTING	100.00	-	-	0%
51010		1000-10-1111-51010	PRINTING	3,500.00	-	-	0%
51010		1000-10-1116-51010	PRINTING	700.00	-	-	0%
51010		1000-10-1120-51010	PRINTING	15,000.00	-	-	0%
51010		1000-10-1122-51010	PRINTING	1,500.00	-	-	0%
51010		1000-10-1130-51010	PRINTING	2,000.00	-	-	0%
51010		1000-10-1143-51010	PRINTING	50,000.00	-	-	0%
51010		1000-10-1150-51010	SALARIES AND WAGES	800.00	-	-	0%
51010		1000-10-1152-51010	PRINTING	200.00	-	-	0%
51010		1000-10-1160-51010	PRINTING	2,000.00	70.62	-	4%
51010		1000-20-1201-51010	PRINTING	20,000.00	2,507.74	-	13%
51010		1000-20-1230-51010	PRINTING	2,750.00	-	-	0%
51010		1000-20-1250-51010	PRINTING	4,200.00	-	-	0%
51010		1000-20-1260-51010	PRINTING	1,500.00	-	-	0%
51010		1000-20-1270-51010	PRINTING	2,000.00	-	-	0%
51010		1000-30-1301-51010	PRINTING	100.00	-	-	0%
51010		1000-30-1310-51010	PRINTING	300.00	-	-	0%
51010		1000-30-1330-51010	PRINTING	200.00	35.31	-	18%
51010		1000-40-1400-51010	PRINTING	5,000.00	-	-	0%
51010		1000-50-1500-51010	PRINTING	2,500.00	-	-	0%
51010		1000-60-1600-51010	PRINTING	4,000.00	-	-	0%

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/R</u> <u>equisitions</u>	<u>2025 Percent</u> <u>(actuals to budget)</u>
51010		1000-60-1610-51010	PRINTING	4,000.00	462.24	-	12%
51010		1000-60-1620-51010	PRINTING	8,500.00	-	-	0%
51010		1000-10-3500-51010-	PRINTING	2,000.00	-	-	0%
51030		1000-10-0000-51030	POSTAGE	80,000.00	20,500.00	-	26%
51030		1000-10-1000-51030	POSTAGE	250.00	-	-	0%
51030		1000-10-1010-51030	POSTAGE	32,640.00	845.00	-	3%
51030		1000-10-1020-51030	POSTAGE	190,000.00	11,921.01	-	6%
51030		1000-10-1030-51030	POSTAGE	21,000.00	2,173.63	-	10%
51030		1000-10-1031-51030	POSTAGE	8,500.00	-	-	0%
51030		1000-10-1040-51030	POSTAGE	8,000.00	428.55	-	5%
51030		1000-10-1060-51030	POSTAGE	800.00	70.21	-	9%
51030		1000-10-1070-51030	POSTAGE	300.00	-	-	0%
51030		1000-10-1081-51030	POSTAGE	30,000.00	49.99	-	0%
51030		1000-10-1090-51030	POSTAGE	600.00	30.77	-	5%
51030		1000-10-1100-51030	POSTAGE	250.00	9.50	-	4%
51030		1000-10-1101-51030	POSTAGE	200.00	-	-	0%
51030		1000-10-1102-51030	POSTAGE	250.00	-	-	0%
51030		1000-10-1103-51030	POSTAGE	750.00	10.33	-	1%
51030		1000-10-1111-51030	POSTAGE	5,000.00	217.28	-	4%
51030		1000-10-1115-51030	POSTAGE	100.00	22.69	-	23%
51030		1000-10-1116-51030	POSTAGE	20.00	-	-	0%
51030		1000-10-1120-51030	POSTAGE	20,000.00	373.19	10,637.50	2%
51030		1000-10-1122-51030	POSTAGE	1,800.00	140.08	-	8%
51030		1000-10-1130-51030	POSTAGE	2,000.00	188.65	-	9%
51030		1000-10-1143-51030	POSTAGE	31,000.00	1,934.19	-	6%
51030		1000-10-1150-51030	POSTAGE	3,000.00	385.47	-	13%
51030		1000-10-1152-51030	POSTAGE	200.00	-	-	0%
51030		1000-10-1154-51030	POSTAGE	3,000.00	(8,060.40)	-	-269%
51030		1000-10-1160-51030	POSTAGE	700.00	41.45	-	6%
51030		1000-20-1201-51030	POSTAGE	15,000.00	850.75	-	6%
51030		1000-20-1230-51030	POSTAGE	1,000.00	46.95	-	5%
51030		1000-20-1250-51030	POSTAGE	350.00	8.66	-	2%
51030		1000-20-1260-51030	POSTAGE	8,000.00	193.08	-	2%
51030		1000-20-1270-51030	POSTAGE	100.00	3.68	-	4%
51030		1000-30-1301-51030	POSTAGE	200.00	1.97	-	1%
51030		1000-30-1310-51030	POSTAGE	200.00	-	-	0%
51030		1000-30-1330-51030	POSTAGE	100.00	-	-	0%
51030		1000-40-1400-51030	POSTAGE	500.00	119.36	-	24%
51030		1000-50-1500-51030	POSTAGE	800.00	5.78	-	1%
51030		1000-60-1600-51030	POSTAGE	50.00	-	-	0%
51030		1000-60-1620-51030	POSTAGE	12,000.00	1,093.00	-	9%
51040		1000-10-1100-51040	LICENSES/PERMITS	3,500.00	-	-	0%

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/R</u> <u>equisitions</u>	<u>2025 Percent</u> <u>(actuals to budget)</u>
51040	1000-10-1120-51040		LICENSES/PERMITS	3,000.00	-	-	0%
51040	1000-20-1201-51040		LICENSES/PERMITS	1,000.00	50.00	-	5%
51040	1000-20-1230-51040		LICENSES/PERMITS	14,000.00	160.00	-	1%
51040	1000-20-1270-51040		LICENSES/PERMITS	5,000.00	2,500.00	-	50%
51040	1000-40-1400-51040		LICENSES/PERMITS	250.00	-	-	0%
51040	1000-60-1600-51040		LICENSES/PERMITS	750.00	-	-	0%
51040	1000-10-3500-51040		LICENSES/PERMITS	5,000.00	-	-	0%
51042	1000-10-1000-51042		HH POLICE FEES	3,500.00	-	-	0%
51050	1000-10-1081-51050		TELEPHONE/COMMUNICATION	1,100.00	-	-	0%
51050	1000-10-1150-51050		TELEPHONE/COMMUNICATION	750,000.00	162,978.05	28,060.88	22%
51050	1000-20-1201-51050		TELEPHONE/COMMUNICATION	225,000.00	27,140.92	-	12%
51050	1000-10-3500-51050		TELEPHONE/COMMUNICATION	2,000.00	-	-	0%
51060	1000-30-1310-51060		ELECTRICITY	2,491,600.00	199,898.84	-	8%
51070	1000-30-1310-51070		WATER/SEWER/GARBAGE	225,000.00	61,739.32	-	27%
51110	1000-10-1030-51110		MAINTENANCE CONTRACTS	25,000.00	-	-	0%
51110	1000-10-1031-51110		MAINTENANCE CONTRACTS	8,000.00	-	-	0%
51110	1000-10-1040-51110		MAINTENANCE CONTRACTS	7,000.00	1,125.00	-	16%
51110	1000-10-1060-51110		MAINTENANCE CONTRACTS	2,500.00	159.99	-	6%
51110	1000-10-1081-51110		MAINTENANCE CONTRACTS	45,000.00	-	-	0%
51110	1000-10-1111-51110		MAINTENANCE CONTRACTS	-	1,237.00	-	100%
51110	1000-10-1116-51110		MAINTENANCE CONTRACTS	38,000.00	37,734.00	-	99%
51110	1000-10-1143-51110		MAINTENANCE CONTRACTS	150,180.00	89,040.05	-	59%
51110	1000-10-1150-51110		MAINTENANCE CONTRACTS	1,705,000.00	856,740.39	197,143.93	50%
51110	1000-10-1152-51110		MAINTENANCE CONTRACTS	2,073,247.00	1,057,737.61	112,592.77	51%
51110	1000-10-1154-51110		MAINTENANCE CONTRACTS	45,000.00	-	9,925.00	0%
51110	1000-20-1201-51110		MAINTENANCE CONTRACTS	2,440,000.00	727,706.08	1,458,136.37	30%
51110	1000-20-1230-51110		MAINTENANCE CONTRACTS	183,750.00	150,464.33	-	82%
51110	1000-20-1250-51110		MAINTENANCE CONTRACTS	139,000.00	-	-	0%
51110	1000-20-1270-51110		MAINTENANCE CONTRACTS	100,000.00	-	-	0%
51110	1000-30-1301-51110		MAINTENANCE CONTRACTS	400,000.00	48,061.00	265,012.00	12%
51110	1000-30-1310-51110		MAINTENANCE CONTRACTS	171,900.00	22,176.71	-	13%
51110	1000-40-1400-51110		MAINTENANCE CONTRACTS	6,000.00	256.80	-	4%
51110	1000-60-1600-51110		MAINTENANCE CONTRACTS	65,000.00	3,636.38	-	6%
51110	1000-60-1620-51110		MAINTENANCE CONTRACTS	90,000.00	58,032.98	-	64%
51120	1000-10-1020-51120		EQUIPMENT MAINTENANCE	500.00	-	-	0%
51120	1000-10-1030-51120		EQUIPMENT MAINTENANCE	500.00	-	-	0%
51120	1000-10-1102-51120		EQUIPMENT MAINTENANCE	51,160.00	-	-	0%
51120	1000-10-1122-51120		EQUIPMENT MAINTENANCE	6,600.00	-	3,750.00	0%
51120	1000-10-1143-51120		EQUIPMENT MAINTENANCE	3,500.00	-	-	0%
51120	1000-20-1201-51120		EQUIPMENT MAINTENANCE	125,000.00	-	24,075.00	0%
51120	1000-20-1230-51120		EQUIPMENT MAINTENANCE	9,000.00	-	-	0%
51120	1000-20-1241-51120		EQUIPMENT MAINTENANCE	1,000.00	-	-	0%

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/R</u> <u>equisitions</u>	<u>2025 Percent</u> <u>(actuals to budget)</u>
51120	1000-20-1250-51120		EQUIPMENT MAINTENANCE	12,000.00	2,496.16	-	21%
51120	1000-30-1301-51120		EQUIPMENT MAINTENANCE	5,000.00	620.13	-	12%
51120	1000-30-1310-51120		EQUIPMENT MAINTENANCE	300,000.00	29,653.95	19,872.75	10%
51120	1000-40-1400-51120		EQUIPMENT MAINTENANCE	100,000.00	20,423.67	11,330.02	20%
51120	1000-60-1600-51120		EQUIPMENT MAINTENANCE	35,000.00	1,310.44	-	4%
51120	1000-10-3500-51120-		EQUIPMENT MAINTENANCE	15,000.00	-	4,999.00	0%
51130	1000-20-1230-51130		REPAIRS TO BUILDINGS	33,000.00	3,419.48	-	10%
51130	1000-20-1250-51130		REPAIRS TO BUILDINGS	12,000.00	-	-	0%
51130	1000-30-1310-51130		REPAIRS TO BUILDINGS	1,000,000.00	88,247.29	103,258.69	9%
51130	1000-60-1600-51130		REPAIRS TO BUILDINGS	55,000.00	743.19	-	1%
51130	1000-60-1610-51130		REPAIRS TO BUILDINGS	50,000.00	1,044.10	-	2%
51150	1000-10-1000-51150		RENTALS	900.00	-	-	0%
51150	1000-10-1010-51150		RENTALS	2,500.00	-	-	0%
51150	1000-10-1020-51150		RENTALS	3,000.00	-	-	0%
51150	1000-10-1030-51150		RENTALS	7,500.00	-	-	0%
51150	1000-10-1031-51150		RENTALS	15,500.00	-	-	0%
51150	1000-10-1040-51150		RENTALS	2,800.00	-	-	0%
51150	1000-10-1060-51150		RENTALS	675.00	-	-	0%
51150	1000-10-1081-51150		RENTALS	17,000.00	-	-	0%
51150	1000-10-1090-51150		RENTALS	750.00	-	-	0%
51150	1000-10-1100-51150		RENTALS	720.00	62.60	-	9%
51150	1000-10-1102-51150		RENTALS	1,500.00	-	-	0%
51150	1000-10-1103-51150		RENTALS	1,400.00	-	-	0%
51150	1000-10-1111-51150		RENTALS	2,300.00	-	-	0%
51150	1000-10-1120-51150		RENTALS	4,000.00	-	-	0%
51150	1000-10-1122-51150		RENTALS	700.00	-	-	0%
51150	1000-10-1130-51150		RENTALS	800.00	-	-	0%
51150	1000-10-1143-51150		RENTALS	16,684.00	-	-	0%
51150	1000-10-1150-51150		RENTALS	6,000.00	1,839.33	-	31%
51150	1000-10-1154-51150		RENTALS	16,000.00	1,841.98	-	12%
51150	1000-10-1160-51150		RENTALS	2,300.00	-	-	0%
51150	1000-20-1201-51150		RENTALS	25,000.00	580.35	-	2%
51150	1000-20-1230-51150		RENTALS	7,500.00	556.12	-	7%
51150	1000-20-1241-51150		RENTALS	20,000.00	-	-	0%
51150	1000-20-1243-51150		RENTALS	1,500.00	-	-	0%
51150	1000-20-1250-51150		RENTALS	6,000.00	-	-	0%
51150	1000-20-1260-51150		RENTALS	3,500.00	-	-	0%
51150	1000-20-1270-51150		RENTALS	700.00	-	-	0%
51150	1000-30-1301-51150		RENTALS	5,000.00	-	-	0%
51150	1000-30-1310-51150		RENTALS	5,000.00	-	-	0%
51150	1000-30-1330-51150		RENTALS	3,850.00	123.44	-	3%
51150	1000-40-1400-51150		RENTALS	15,000.00	1,363.66	-	9%

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/R</u> <u>equisitions</u>	<u>2025 Percent</u> <u>(actuals to budget)</u>
51150	1000-50-1500-51150		RENTALS	1,000.00	-	-	0%
51150	1000-60-1600-51150		RENTALS	30,000.00	-	18,000.00	0%
51150	1000-60-1620-51150		RENTALS	6,000.00	-	-	0%
51150	1000-10-3500-51150-		RENTALS	500.00	-	-	0%
51160	1000-10-1000-51160		PROFESSIONAL SERVICES	80,000.00	-	-	0%
51160	1000-10-1010-51160		PROFESSIONAL SERVICES	150,000.00	-	-	0%
51160	1000-10-1020-51160		PROFESSIONAL SERVICES	65,000.00	24,310.41	-	37%
51160	1000-10-1030-51160		PROFESSIONAL SERVICES	6,000.00	-	-	0%
51160	1000-10-1031-51160		PROFESSIONAL SERVICES	6,000.00	-	-	0%
51160	1000-10-1060-51160		PROFESSIONAL SERVICES	55,000.00	21.00	-	0%
51160	1000-10-1100-51160		PROFESSIONAL SERVICES	112,000.00	2,000.00	6,000.00	2%
51160	1000-10-1101-51160		PROFESSIONAL SERVICES	65,000.00	9,450.00	-	15%
51160	1000-10-1102-51160		PROFESSIONAL SERVICES	100,000.00	2,536.23	-	3%
51160	1000-10-1111-51160		PROFESSIONAL SERVICES	142,000.00	794.22	100,000.00	1%
51160	1000-10-1115-51160		PROFESSIONAL SERVICES	55,000.00	3,422.93	-	6%
51160	1000-10-1116-51160		PROFESSIONAL SERVICES	29,455.00	2,641.38	-	9%
51160	1000-10-1120-51160		PROFESSIONAL SERVICES	24,000.00	-	-	0%
51160	1000-10-1130-51160		PROFESSIONAL SERVICES	50,000.00	2,760.00	11,040.00	6%
51160	1000-10-1150-51160		PROFESSIONAL SERVICES	60,000.00	-	-	0%
51160	1000-10-1152-51160		PROFESSIONAL SERVICES	120,000.00	-	-	0%
51160	1000-10-1154-51160		PROFESSIONAL SERVICES	2,000.00	729.00	-	36%
51160	1000-10-1160-51160		PROFESSIONAL SERVICES	215,000.00	15,352.75	68,280.00	7%
51160	1000-20-1201-51160		PROFESSIONAL SERVICES	70,000.00	5,605.00	-	8%
51160	1000-20-1230-51160		PROFESSIONAL SERVICES	57,600.00	11,270.30	33,799.00	20%
51160	1000-20-1241-51160		PROFESSIONAL SERVICES	20,000.00	-	-	0%
51160	1000-20-1243-51160		PROFESSIONAL SERVICES	200,000.00	-	-	0%
51160	1000-20-1250-51160		PROFESSIONAL SERVICES	2,030,500.00	135,599.67	1,491,436.79	7%
51160	1000-20-1270-51160		PROFESSIONAL SERVICES	200,000.00	27,912.31	18,986.62	14%
51160	1000-30-1301-51160		PROFESSIONAL SERVICES	75,000.00	2,258.00	44,004.00	3%
51160	1000-30-1310-51160		PROFESSIONAL SERVICES	159,530.00	5,648.00	16,463.00	4%
51160	1000-30-1330-51160		PROFESSIONAL SERVICES	30,000.00	-	-	0%
51160	1000-40-1400-51160		PROFESSIONAL SERVICES	5,000.00	-	-	0%
51160	1000-60-1600-51160		PROFESSIONAL SERVICES	295,000.00	50,626.60	49,493.27	17%
51160	1000-60-1610-51160		PROFESSIONAL SERVICES	200,000.00	862.50	43,802.85	0%
51160	1000-60-1620-51160		PROFESSIONAL SERVICES	36,000.00	28,324.42	-	79%
51160	1000-10-3500-51160-		PROFESSIONAL SERVICES	3,000.00	-	-	0%
51162	1000-10-1103-51162		LEGAL SERVICES	750,000.00	10,081.99	-	1%
51165	1000-10-3500-51165-		SOLID WASTE HAULING	1,500.00	-	-	0%
51170	1000-10-1103-51170		NON-PROFESSIONAL SERVICES	250.00	-	-	0%
51170	1000-10-1143-51170		NON-PROFESSIONAL SERVICES	500.00	-	-	0%
51170	1000-20-1201-51170		NON-PROFESSIONAL SERVICES	115,000.00	3,646.00	23,000.00	3%
51170	1000-20-1250-51170		NON-PROFESSIONAL SERVICES	2,500.00	519.00	-	21%

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/R</u> <u>equisitions</u>	<u>2025 Percent</u> <u>(actuals to budget)</u>
51170	1000-30-1301-51170		NON-PROFESSIONAL SERVICES	500,000.00	17,782.10	-	4%
51170	1000-50-1500-51170		NON-PROFESSIONAL SERVICES	4,000.00	-	-	0%
51170	1000-60-1600-51170		NON-PROFESSIONAL SERVICES	6,000.00	843.22	-	14%
51190	1000-20-1230-51190		MEDICAL/DENTAL SERVICES	6,500.00	-	-	0%
51200	1000-20-1250-51200		MEALS/CONTRACTED SERVICES	400,000.00	43,731.61	356,268.39	11%
51220	1000-20-1230-51220		CONTRACTUAL SERVICES	15,000.00	-	7,500.00	0%
51220	1000-30-1310-51220		CONTRACTUAL SERVICES	939,832.00	23,231.74	841,683.86	2%
51300	1000-20-1201-51300		VEHICLE MAINT SERVICES	75,000.00	2,522.86	-	3%
51300	1000-20-1230-51300		VEHICLE MAINT SERVICES	7,500.00	-	-	0%
51300	1000-30-1301-51300		VEHICLE MAINT SERVICES	-	(2.71)	-	100%
51300	1000-30-1330-51300		VEHICLE MAINT SERVICES	200.00	-	-	0%
51300	1000-50-1500-51300		VEHICLE MAINT SERVICES	100.00	-	-	0%
51300	1000-10-3500-51300-		VEHICLE MAINT SERVICES	1,000,000.00	175,138.81	499,248.66	18%
51310	1000-10-1000-51310		DUES & SUBSCRIPTIONS	55,000.00	13,041.32	-	24%
51310	1000-10-1010-51310		DUES & SUBSCRIPTIONS	9,000.00	999.64	-	11%
51310	1000-10-1020-51310		DUES & SUBSCRIPTIONS	11,000.00	1,209.93	-	11%
51310	1000-10-1030-51310		DUES & SUBSCRIPTIONS	2,500.00	-	-	0%
51310	1000-10-1031-51310		DUES & SUBSCRIPTIONS	500.00	-	-	0%
51310	1000-10-1040-51310		DUES & SUBSCRIPTIONS	8,500.00	-	-	0%
51310	1000-10-1060-51310		DUES & SUBSCRIPTIONS	2,000.00	-	-	0%
51310	1000-10-1081-51310		DUES & SUBSCRIPTIONS	8,200.00	3,585.10	-	44%
51310	1000-10-1090-51310		DUES & SUBSCRIPTIONS	700.00	-	-	0%
51310	1000-10-1100-51310		DUES & SUBSCRIPTIONS	9,180.00	1,900.00	-	21%
51310	1000-10-1101-51310		DUES & SUBSCRIPTIONS	20,000.00	1,060.11	-	5%
51310	1000-10-1102-51310		DUES & SUBSCRIPTIONS	500.00	-	-	0%
51310	1000-10-1103-51310		DUES & SUBSCRIPTIONS	5,000.00	-	-	0%
51310	1000-10-1111-51310		DUES & SUBSCRIPTIONS	4,000.00	-	-	0%
51310	1000-10-1115-51310		DUES & SUBSCRIPTIONS	2,100.00	-	-	0%
51310	1000-10-1116-51310		DUES & SUBSCRIPTIONS	1,200.00	20.99	-	2%
51310	1000-10-1120-51310		DUES & SUBSCRIPTIONS	35,000.00	-	-	0%
51310	1000-10-1122-51310		DUES & SUBSCRIPTIONS	950.00	-	-	0%
51310	1000-10-1130-51310		DUES & SUBSCRIPTIONS	4,500.00	-	-	0%
51310	1000-10-1143-51310		DUES & SUBSCRIPTIONS	2,000.00	-	-	0%
51310	1000-10-1150-51310		DUES & SUBSCRIPTIONS	5,000.00	-	-	0%
51310	1000-10-1152-51310		DUES & SUBSCRIPTIONS	650.00	100.00	-	15%
51310	1000-10-1154-51310		DUES & SUBSCRIPTIONS	845.00	-	-	0%
51310	1000-10-1160-51310		DUES & SUBSCRIPTIONS	4,000.00	-	-	0%
51310	1000-20-1201-51310		DUES & SUBSCRIPTIONS	70,000.00	41,165.87	26,571.25	59%
51310	1000-20-1230-51310		DUES & SUBSCRIPTIONS	3,350.00	875.00	-	26%
51310	1000-20-1241-51310		DUES & SUBSCRIPTIONS	1,000.00	-	-	0%
51310	1000-20-1243-51310		DUES & SUBSCRIPTIONS	1,500.00	297.50	-	20%
51310	1000-20-1250-51310		DUES & SUBSCRIPTIONS	2,000.00	400.00	-	20%

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/R</u> <u>equisitions</u>	<u>2025 Percent</u> <u>(actuals to budget)</u>
51310	1000-20-1260-51310		DUES & SUBSCRIPTIONS	30,000.00	639.70	-	2%
51310	1000-30-1301-51310		DUES & SUBSCRIPTIONS	4,000.00	150.00	-	4%
51310	1000-30-1330-51310		DUES & SUBSCRIPTIONS	5,800.00	324.00	-	6%
51310	1000-40-1400-51310		DUES & SUBSCRIPTIONS	12,000.00	1,366.04	-	11%
51310	1000-50-1500-51310		DUES & SUBSCRIPTIONS	300.00	75.00	-	25%
51310	1000-60-1600-51310		DUES & SUBSCRIPTIONS	7,500.00	-	-	0%
51310	1000-60-1610-51310		DUES & SUBSCRIPTIONS	1,000.00	-	-	0%
51310	1000-60-1620-51310		DUES & SUBSCRIPTIONS	35,000.00	300.20	-	1%
51310	1000-10-3500-51310-		DUES & SUBSCRIPTIONS	75,000.00	36.60	6,563.16	0%
51320	1000-10-0000-51320		TRAINING & CONFERENCES	-	189.00	-	100%
51320	1000-10-1000-51320		TRAINING & CONFERENCES	25,000.00	5,422.70	-	22%
51320	1000-10-1010-51320		TRAINING & CONFERENCES	15,000.00	225.00	-	2%
51320	1000-10-1020-51320		TRAINING & CONFERENCES	30,000.00	1,094.35	-	4%
51320	1000-10-1030-51320		TRAINING & CONFERENCES	2,000.00	-	-	0%
51320	1000-10-1031-51320		TRAINING & CONFERENCES	1,950.00	-	-	0%
51320	1000-10-1040-51320		TRAINING & CONFERENCES	30,000.00	235.00	-	1%
51320	1000-10-1060-51320		TRAINING & CONFERENCES	4,500.00	56.00	-	1%
51320	1000-10-1081-51320		TRAINING & CONFERENCES	20,000.00	4,097.64	-	20%
51320	1000-10-1090-51320		TRAINING & CONFERENCES	900.00	-	-	0%
51320	1000-10-1100-51320		TRAINING & CONFERENCES	65,000.00	1,460.47	-	2%
51320	1000-10-1101-51320		TRAINING & CONFERENCES	3,000.00	-	-	0%
51320	1000-10-1102-51320		TRAINING & CONFERENCES	10,000.00	-	-	0%
51320	1000-10-1103-51320		TRAINING & CONFERENCES	7,500.00	1,468.99	-	20%
51320	1000-10-1111-51320		TRAINING & CONFERENCES	24,000.00	2,193.50	-	9%
51320	1000-10-1115-51320		TRAINING & CONFERENCES	11,500.00	425.00	-	4%
51320	1000-10-1116-51320		TRAINING & CONFERENCES	8,000.00	189.00	-	2%
51320	1000-10-1120-51320		TRAINING & CONFERENCES	30,000.00	-	-	0%
51320	1000-10-1122-51320		TRAINING & CONFERENCES	6,000.00	-	-	0%
51320	1000-10-1130-51320		TRAINING & CONFERENCES	15,000.00	(13.40)	-	0%
51320	1000-10-1143-51320		TRAINING & CONFERENCES	45,000.00	226.46	-	1%
51320	1000-10-1150-51320		TRAINING & CONFERENCES	20,000.00	404.00	-	2%
51320	1000-10-1152-51320		TRAINING & CONFERENCES	10,000.00	500.00	-	5%
51320	1000-10-1154-51320		TRAINING & CONFERENCES	10,000.00	121.00	-	1%
51320	1000-10-1160-51320		TRAINING & CONFERENCES	10,000.00	1,630.73	-	16%
51320	1000-20-1201-51320		TRAINING & CONFERENCES	188,000.00	2,878.78	-	2%
51320	1000-20-1230-51320		TRAINING & CONFERENCES	40,000.00	620.00	-	2%
51320	1000-20-1241-51320		TRAINING & CONFERENCES	5,000.00	-	-	0%
51320	1000-20-1243-51320		TRAINING & CONFERENCES	16,000.00	172.00	-	1%
51320	1000-20-1250-51320		TRAINING & CONFERENCES	25,000.00	-	-	0%
51320	1000-20-1260-51320		TRAINING & CONFERENCES	9,000.00	660.00	-	7%
51320	1000-20-1270-51320		TRAINING & CONFERENCES	3,500.00	-	-	0%
51320	1000-30-1301-51320		TRAINING & CONFERENCES	27,000.00	1,581.39	-	6%

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/R</u> <u>equisitions</u>	<u>2025 Percent</u> <u>(actuals to budget)</u>
51320		1000-30-1310-51320	TRAINING & CONFERENCES	5,700.00	-	-	0%
51320		1000-30-1330-51320	TRAINING & CONFERENCES	26,880.00	3,197.77	-	12%
51320		1000-40-1400-51320	TRAINING & CONFERENCES	55,000.00	-	-	0%
51320		1000-50-1500-51320	TRAINING & CONFERENCES	12,000.00	-	-	0%
51320		1000-60-1600-51320	TRAINING & CONFERENCES	15,000.00	807.00	-	5%
51320		1000-60-1610-51320	TRAINING & CONFERENCES	2,000.00	400.00	-	20%
51320		1000-60-1620-51320	TRAINING & CONFERENCES	4,000.00	-	-	0%
51320		1000-10-3500-51320	TRAINING & CONFERENCES	15,000.00	-	-	0%
51323		1000-10-1000-51323	MILEAGE & SUBSISTENCE	13,500.00	416.34	-	3%
51323		1000-10-1100-51323	MILEAGE & SUBSISTENCE	3,000.00	-	-	0%
51323		1000-10-1103-51323	MILEAGE & SUBSISTENCE	1,200.00	-	-	0%
51340		1000-10-1030-51340	JURORS/WITNESS FEES	260,000.00	26,265.74	-	10%
51340		1000-10-1040-51340	JURORS/WITNESS FEES	5,000.00	-	-	0%
51340		1000-10-1081-51340	JURORS/WITNESS FEES	25,000.00	-	-	0%
51360		1000-60-1600-51360	ATHLETIC PROGRAMS	225,000.00	54,506.85	7,061.33	24%
51360	SENIO	1000-60-1600-51360-SENIO	ATHLETIC PROGRAMS	300,000.00	2,692.13	-	1%
51500		1000-10-1115-51500	VEHICLE INSURANCE	575,000.00	279.42	-	0%
51510		1000-10-1115-51510	BLDG/CONTENTS INSURANCE	600,000.00	-	-	0%
51520		1000-10-1115-51520	MED/PROF LIAB INSURANCE	20,000.00	-	-	0%
51540		1000-10-1115-51540	INSURANCE - OTHER	1,000,000.00	221,063.50	-	22%
51540		1000-20-1201-51540	INSURANCE - OTHER	4,500.00	1,422.52	-	32%
51540		1000-60-1620-51540	INSURANCE - OTHER	2,000.00	-	-	0%
51580		1000-10-1115-51580	GROUP BENEFITS - WORKERS COMP	1,900,000.00	592,951.52	-	31%
51990		1000-10-0000-51990	MISC. EXPENDITURES	100,000.00	-	-	0%
51990		1000-10-1160-51990	MISC. EXPENDITURES	9,000.00	2,340.00	-	26%
51990		1000-20-1201-51990	MISC. EXPENDITURES	110,000.00	926.17	-	1%
51990		1000-50-1500-51990	MISC. EXPENDITURES	3,000.00	25.00	-	1%
52010		1000-10-1000-52010	SUPPLIES & MATERIALS	8,000.00	380.28	-	5%
52010		1000-10-1010-52010	SUPPLIES & MATERIALS	22,500.00	1,195.73	-	5%
52010		1000-10-1020-52010	SUPPLIES & MATERIALS	20,000.00	4,576.05	-	23%
52010		1000-10-1030-52010	SUPPLIES & MATERIALS	9,000.00	-	-	0%
52010		1000-10-1031-52010	SUPPLIES & MATERIALS	11,000.00	222.57	-	2%
52010		1000-10-1040-52010	SUPPLIES & MATERIALS	10,000.00	676.72	-	7%
52010		1000-10-1060-52010	SUPPLIES & MATERIALS	19,000.00	1,227.23	-	6%
52010		1000-10-1070-52010	SUPPLIES & MATERIALS	750.00	-	-	0%
52010		1000-10-1081-52010	SUPPLIES & MATERIALS	44,000.00	923.21	-	2%
52010		1000-10-1090-52010	SUPPLIES & MATERIALS	2,500.00	-	-	0%
52010		1000-10-1100-52010	SUPPLIES & MATERIALS	11,000.00	1,561.81	-	14%
52010		1000-10-1101-52010	SUPPLIES & MATERIALS	6,000.00	578.00	-	10%
52010		1000-10-1102-52010	SUPPLIES & MATERIALS	15,000.00	570.02	-	4%
52010		1000-10-1103-52010	SUPPLIES & MATERIALS	6,500.00	169.57	-	3%
52010		1000-10-1111-52010	SUPPLIES & MATERIALS	13,000.00	74,111.27	-	570%

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/R</u> <u>equisitions</u>	<u>2025 Percent</u> <u>(actuals to budget)</u>
52010		1000-10-1115-52010	SUPPLIES & MATERIALS	35,000.00	-	30,316.89	0%
52010		1000-10-1116-52010	SUPPLIES & MATERIALS	2,000.00	546.83	-	27%
52010		1000-10-1120-52010	SUPPLIES & MATERIALS	20,000.00	2,055.27	-	10%
52010		1000-10-1122-52010	SUPPLIES & MATERIALS	12,500.00	1,422.68	-	11%
52010		1000-10-1130-52010	SUPPLIES & MATERIALS	9,000.00	2,046.61	-	23%
52010		1000-10-1143-52010	SUPPLIES & MATERIALS	60,000.00	10,457.58	-	17%
52010		1000-10-1150-52010	SUPPLIES & MATERIALS	7,500.00	6,509.76	-	87%
52010		1000-10-1152-52010	SUPPLIES & MATERIALS	2,700.00	1,102.85	-	41%
52010		1000-10-1154-52010	SUPPLIES & MATERIALS	10,000.00	181.49	-	2%
52010		1000-10-1160-52010	SUPPLIES & MATERIALS	12,000.00	350.63	-	3%
52010		1000-20-1201-52010	SUPPLIES & MATERIALS	435,000.00	78,675.77	12,582.04	18%
52010		1000-20-1211-52010	SUPPLIES & MATERIALS	-	904.50	-	100%
52010	EMER1	1000-20-1211-52010-EMER1	SUPPLIES & MATERIALS	-	1,793.58	83,674.14	100%
52010		1000-20-1230-52010	SUPPLIES & MATERIALS	378,750.00	71,685.39	-	19%
52010		1000-20-1241-52010	SUPPLIES & MATERIALS	95,000.00	287.95	-	0%
52010		1000-20-1243-52010	SUPPLIES & MATERIALS	3,000.00	1,262.15	-	42%
52010		1000-20-1250-52010	SUPPLIES & MATERIALS	62,000.00	3,092.71	-	5%
52010		1000-20-1260-52010	SUPPLIES & MATERIALS	15,000.00	1,068.01	-	7%
52010		1000-20-1270-52010	SUPPLIES & MATERIALS	100,000.00	24,433.01	-	24%
52010		1000-30-1301-52010	SUPPLIES & MATERIALS	275,000.00	51,246.38	5,187.15	19%
52010		1000-30-1310-52010	SUPPLIES & MATERIALS	55,000.00	12,821.27	-	23%
52010		1000-30-1330-52010	SUPPLIES & MATERIALS	4,000.00	316.70	-	8%
52010		1000-40-1400-52010	SUPPLIES & MATERIALS	671,000.00	80,396.74	77,874.21	12%
52010		1000-50-1500-52010	SUPPLIES & MATERIALS	4,000.00	217.57	-	5%
52010		1000-60-1600-52010	SUPPLIES & MATERIALS	190,000.00	28,045.75	-	15%
52010		1000-60-1610-52010	SUPPLIES & MATERIALS	5,000.00	230.47	-	5%
52010		1000-60-1620-52010	SUPPLIES & MATERIALS	40,000.00	1,876.11	-	5%
52010		1000-10-3500-52010-	SUPPLIES & MATERIALS	300,000.00	14,094.13	4,741.78	5%
52050		1000-10-1060-52050	UNIFORMS	3,500.00	347.75	-	10%
52050		1000-10-1120-52050	UNIFORMS	500.00	-	-	0%
52050		1000-10-1154-52050	UNIFORMS	250.00	-	-	0%
52050		1000-20-1201-52050	UNIFORMS	390,000.00	53,958.75	100,054.46	14%
52050		1000-20-1230-52050	UNIFORMS	50,650.00	609.69	-	1%
52050		1000-20-1241-52050	UNIFORMS	7,500.00	158.70	2,591.30	2%
52050		1000-20-1243-52050	UNIFORMS	1,000.00	-	900.00	0%
52050		1000-20-1250-52050	UNIFORMS	45,000.00	220.34	-	0%
52050		1000-20-1260-52050	UNIFORMS	4,500.00	375.96	-	8%
52050		1000-20-1270-52050	UNIFORMS	3,000.00	-	-	0%
52050		1000-30-1301-52050	UNIFORMS	45,000.00	3,248.89	41,751.11	7%
52050		1000-30-1310-52050	UNIFORMS	22,000.00	4,163.84	-	19%
52050		1000-30-1330-52050	UNIFORMS	3,300.00	246.33	-	7%
52050		1000-40-1400-52050	UNIFORMS	7,000.00	232.11	-	3%

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/R</u> <u>equisitions</u>	<u>2025 Percent</u> <u>(actuals to budget)</u>
52050		1000-60-1600-52050	UNIFORMS	250,000.00	6,643.80	77,940.56	3%
52050		1000-60-1610-52050	UNIFORMS	800.00	463.82	-	58%
52050		1000-60-1620-52050	UNIFORMS	2,000.00	-	-	0%
52050		1000-10-3500-52050-	UNIFORMS	16,000.00	1,270.01	11,729.99	8%
52060		1000-60-1620-52060	LIBRARY MATERIALS	450,000.00	37,261.22	-	8%
52300		1000-20-1270-52300	MEDICAL/PHARMACY SUPPLIES	50,000.00	-	-	0%
52500		1000-20-1201-52500	FUELS/LUBRICANTS	745,000.00	829.07	-	0%
52500		1000-30-1301-52500	FUELS/LUBRICANTS	11,500.00	-	-	0%
52500		1000-40-1400-52500	FUELS/LUBRICANTS	50,000.00	-	-	0%
52500		1000-60-1600-52500	FUELS/LUBRICANTS	500.00	-	-	0%
52500		1000-10-3500-52500-	FUELS/LUBRICANTS	650,000.00	10,954.80	40,787.93	2%
52590		1000-10-3500-52590-	FUEL - OUTSIDE AGENCY PURCHASE	23,500.00	-	-	0%
52600		1000-10-1020-52600	NON-CAP EQUIPMENT	10,000.00	-	-	0%
52600		1000-10-1030-52600	NON-CAP EQUIPMENT	500.00	-	-	0%
52600		1000-10-1040-52600	NON-CAP EQUIPMENT	3,500.00	378.27	-	11%
52600		1000-10-1081-52600	NON-CAP EQUIPMENT	12,000.00	-	-	0%
52600		1000-10-1100-52600	NON-CAP EQUIPMENT	10,000.00	1,601.73	-	16%
52600		1000-10-1101-52600	NON-CAP EQUIPMENT	4,000.00	-	-	0%
52600		1000-10-1102-52600	NON-CAP EQUIPMENT	48,200.00	858.14	-	2%
52600		1000-10-1111-52600	NON-CAP EQUIPMENT	2,500.00	-	-	0%
52600		1000-10-1115-52600	NON-CAP EQUIPMENT	3,000.00	-	-	0%
52600		1000-10-1116-52600	NON-CAP EQUIPMENT	2,000.00	-	-	0%
52600		1000-10-1130-52600	NON-CAP EQUIPMENT	6,000.00	-	-	0%
52600		1000-10-1143-52600	NON-CAP EQUIPMENT	10,000.00	-	-	0%
52600		1000-10-1150-52600	NON-CAP EQUIPMENT	1,700,000.00	46,276.49	238,199.58	3%
52600		1000-10-1152-52600	NON-CAP EQUIPMENT	10,000.00	812.32	-	8%
52600		1000-20-1201-52600	NON-CAP EQUIPMENT	760,000.00	57,455.37	5,895.71	8%
52600		1000-20-1241-52600	NON-CAP EQUIPMENT	6,000.00	-	-	0%
52600		1000-20-1243-52600	NON-CAP EQUIPMENT	2,000.00	-	-	0%
52600		1000-20-1250-52600	NON-CAP EQUIPMENT	50,000.00	-	-	0%
52600		1000-30-1301-52600	NON-CAP EQUIPMENT	35,000.00	1,090.51	-	3%
52600		1000-30-1310-52600	NON-CAP EQUIPMENT	6,000.00	1,123.59	-	19%
52600		1000-30-1330-52600	NON-CAP EQUIPMENT	6,000.00	-	-	0%
52600		1000-60-1600-52600	NON-CAP EQUIPMENT	7,500.00	-	-	0%
52600		1000-60-1610-52600	NON-CAP EQUIPMENT	15,000.00	10,636.75	543.34	71%
52600		1000-60-1620-52600	NON-CAP EQUIPMENT	15,000.00	-	-	0%
52600		1000-10-3500-52600-	NON-CAP EQUIPMENT	40,000.00	4,652.77	5,295.00	12%
54000		1000-20-1201-54000	VEHICLE PURCHASES	-	18.29	-	100%
55000		1000-10-1098-55000	DIRECT SUBSIDIES	1,785,473.00	446,368.25	-	25%
55000		1000-10-1198-55000	DIRECT SUBSIDIES	390,000.00	300,000.00	-	77%
55000		1000-20-1201-55000	DIRECT SUBSIDIES	10,000.00	-	10,000.00	0%
55000	T4BC	1000-50-1598-55000-T4BC	DIRECT SUBSIDIES	398,000.00	-	-	0%

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/Requisitions</u>	<u>2025 Percent (actuals to budget)</u>
55200		1000-10-1198-55200	LRTA/PALMETO BREEZE	717,639.00	179,409.75	-	25%
55201		1000-10-1198-55201-	KEEP BEAUFORT COUNTY BEAUTIFUL	50,000.00	-	-	0%
55202		1000-10-1198-55202	MILITARY ENHANCEMENT COMMITTEE	100,000.00	25,000.00	-	25%
55203		1000-10-1198-55203	ISLAND RECREATION	200,000.00	50,000.00	-	25%
55204		1000-10-1198-55204	BEAUFORT SOIL AND WATER CONVER	26,250.00	26,250.00	-	100%
55206		1000-10-1198-55206-	SC DEPT OF MENTAL HEALTH	37,500.00	-	-	0%
55210		1000-10-1198-55210	LCOG	159,049.00	-	-	0%
55212		1000-10-1198-55212	LCOG / MPO FUNDING	26,154.00	-	-	0%
55215		1000-10-1198-55215	LCOG / HOME CONSORTIUM	75,000.00	-	-	0%
55240		1000-10-1198-55240	ECONOMIC DEVELOPMENT	495,000.00	93,750.00	-	19%
55250		1000-10-1198-55250	SMALL BUSINESS DEVELOPMENT CTR	40,000.00	10,000.00	-	25%
56000		1000-10-1000-56000	GENERAL CONTINGENCY	200,000.00	-	10,840.00	0%
56000		1000-10-1100-56000	GENERAL CONTINGENCY	200,000.00	3,745.95	-	2%
56010		1000-10-1199-56010	PAYROLL CONTINGENCY	4,566,199.00	(2,092.01)	-	0%
57900		1000-10-1020-57900	CREDIT CARD FEES	300,000.00	30,000.00	-	10%
57900		1000-20-1230-57900	CREDIT CARD FEES	500.00	-	-	0%
57900		1000-20-1270-57900	CREDIT CARD FEES	500.00	-	-	0%
57900		1000-60-1620-57900	CREDIT CARD FEES	3,000.00	228.58	-	8%
57910		1000-10-1020-57910	BANK FEES	300,000.00	605.44	-	0%
57910		1000-10-1031-57910	BANK FEES	50.00	-	-	0%
57999		1000-10-0000-57999-	LOCAL GRANT MATCH	100,000.00	-	-	0%
59100		1000-10-0000-59100	TRANSFER OUT	4,992,733.00	2,498,183.25	-	50%
TOTAL EXPENDITURES:				156,872,015.00	18,428,083.20	6,683,901.28	12%
TOTAL SPENT AND ENCUMBERED:						25,111,984.48	16%

REVENUES: (5,642,140.99) positive balance
EXPENDITURES & ENCUMBRANCES: 25,111,984.48
NET LOSS AS OF 8.21.2024 19,469,843.49

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025 Encumbrances/ Requisitions	2025 Percent (actuals to budget)
41010		4000-80-0000-41010-	CURRENT TAXES	(8,069,000.00)	(4,234.23)	-	0%
41020		4000-80-0000-41020-	DELINQUENT TAXES	(87,000.00)	(9,382.08)	-	11%
41030		4000-80-0000-41030-	AUTOMOBILE TAXES	(500,000.00)	(59,770.16)	-	12%
41040		4000-80-0000-41040-	3% & 7% PENALTIES ON TAX	(35,000.00)	(1,583.42)	-	5%
46010		4000-80-0000-46010-	INTEREST ON INVESTMENTS	(1,000,000.00)	-	-	0%
48200		4000-80-0000-48200-	BOND PROCEEDS	(70,175,728.00)	-	-	0%
48910		4000-80-0000-48910-	CONT FROM PR YR FUND BAL	(20,147,100.00)	-	-	0%
TOTAL REVENUES:				(100,013,828.00)	(74,969.89)	-	0%
51160		4000-80-1310-51160-	PROFESSIONAL SERVICES	2,639.00	-	-	0%
51160		4000-80-1330-51160-	PROFESSIONAL SERVICES	100,000.00	-	-	0%
51990		4000-80-0000-51990-	MISC. EXPENDITURES	50,825,000.00	-	-	0%
54000		4000-80-1201-54000-	VEHICLE PURCHASES	2,075,000.00	-	829,136.66	0%
54200	4IT01	4000-80-1020-54200-4IT01	CAPITAL EQUIPMENT	1,840,000.00	-	-	0%
54200		4000-80-1201-54200-	CAPITAL EQUIPMENT	66,287.00	-	-	0%
54200	5SH03	4000-80-1201-54200-5SH03	CAPITAL EQUIPMENT	115,000.00	-	-	0%
54200	5SH04	4000-80-1201-54200-5SH04	CAPITAL EQUIPMENT	80,000.00	-	-	0%
54200	5SH06	4000-80-1201-54200-5SH06	CAPITAL EQUIPMENT	130,000.00	-	-	0%
54200	5SH11	4000-80-1201-54200-5SH11	CAPITAL EQUIPMENT	300,000.00	-	-	0%
54200	5SH20	4000-80-1201-54200-5SH20	CAPITAL EQUIPMENT	2,100,000.00	-	-	0%
54200		4000-80-1310-54200-	CAPITAL EQUIPMENT	1,173,500.00	-	59,599.86	0%
54200		4000-80-1600-54200-	CAPITAL EQUIPMENT	409,420.00	-	-	0%
54400		4000-80-1000-54400-	LAND ACQUISITION	3,000,000.00	-	-	0%
54420		4000-80-1000-54420-	RENOVATIONS TO BUILDINGS	480,000.00	-	-	0%
54420		4000-80-1102-54420-	RENOVATIONS TO BUILDINGS	141,000.00	-	-	0%
54420		4000-80-1143-54420-	RENOVATIONS TO BUILDINGS	266,203.00	-	-	0%
54420		4000-80-1230-54420-	RENOVATIONS TO BUILDINGS	7,078,000.00	-	19,500.00	0%
54420		4000-80-1250-54420-	RENOVATIONS TO BUILDINGS	3,458,200.00	-	-	0%
54420		4000-80-1301-54420-	RENOVATIONS TO BUILDINGS	904,140.00	-	-	0%
54420	25PW3	4000-80-1301-54420-25PW3	RENOVATIONS TO BUILDINGS	75,000.00	-	-	0%
54420	25PW4	4000-80-1301-54420-25PW4	RENOVATIONS TO BUILDINGS	276,000.00	-	-	0%
54420		4000-80-1310-54420-	RENOVATIONS TO BUILDINGS	3,009,366.00	-	186,900.00	0%
54420		4000-80-1330-54420-	RENOVATIONS TO BUILDINGS	4,653,967.00	4,975.00	7,903.06	0%
54420		4000-80-1400-54420-	RENOVATIONS TO BUILDINGS	541,595.00	-	-	0%
54420		4000-80-1600-54420-	RENOVATIONS TO BUILDINGS	9,792,420.00	-	-	0%
54500		4000-80-1000-54500-	INFRASTRUCTURE	325,000.00	-	-	0%
54500	24008	4000-80-1000-54500-24008	INFRASTRUCTURE	1,225,000.00	-	-	0%
54500		4000-80-1243-54500-	INFRASTRUCTURE	3,000,000.00	-	36,008.00	0%
59100		4000-80-0000-59100-	TRANSFER OUT	2,571,091.00	-	-	0%
TOTAL EXPENDITURES:				100,013,828.00	4,975.00	1,139,047.58	0%
TOTAL SPENT AND ENCUMBERED:						1,144,022.58	1%

REVENUES: (74,969.89) positive balance

EXPENDITURES & ENCUMBRANCES:	1,144,022.58
NET LOSS AS OF 8.21.2024	1,069,052.69

<u>Object</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/ Requisitions</u>	<u>2025 Percent (actual to budget)</u>
41010	5010-90-1340-41010	CURRENT TAXES	(8,466,000.00)	(6,529.00)	-	0%
41020	5010-90-1340-41020	DELINQUENT TAXES	(150,000.00)	(14,464.32)	-	10%
41030	5010-90-1340-41030	AUTOMOBILE TAXES	(40,000.00)	-	-	0%
41040	5010-90-1340-41040	3% & 7% PENALTIES ON TAX	(14,000.00)	(2,440.69)	-	17%
44230	5010-90-1340-44230	WASTE DISPOSAL FEES	(11,000.00)	(5,550.00)	-	50%
46010	5010-90-1340-46010	INTEREST ON INVESTMENTS	(50,000.00)	-	-	0%
47010	5010-90-1340-47010-	MISCELLANEOUS REVENUES	-	(60.00)	-	100%
47410	5010-90-1340-47410	SALE OF RECYCLABLES	(250,000.00)	(1,586.38)	-	1%
48910	5010-90-1340-48910-	CONT FROM PR YR FUND BAL	(3,557,045.00)	-	-	0%
TOTAL REVENUES:			(12,538,045.00)	(30,630.39)	-	0%
50020	5010-90-1340-50020	SALARIES AND WAGES	2,148,832.00	168,788.20	-	8%
50060	5010-90-1340-50060	OVERTIME	2,000.00	452.29	-	23%
50100	5010-90-1340-50100	EMPLOYER FICA	133,228.00	10,351.78	-	8%
50110	5010-90-1340-50110	EMPLOYER MEDICARE	31,158.00	2,420.91	-	8%
50120	5010-90-1340-50120	EMPLOYER SC RETIREMENT	398,823.00	31,411.02	-	8%
50140	5010-90-1340-50140	EMPLOYER GROUP INSURANCE	202,291.00	1,904.08	-	1%
50150	5010-90-1340-50150	EMPLOYER WORKERS COMP	47,555.00	-	-	0%
50160	5010-90-1340-50160	TORT LIABILITY INSURANCE	6,065.00	-	-	0%
51000	5010-90-1340-51000	ADVERTISING	22,000.00	1,000.00	11,000.00	5%
51010	5010-90-1340-51010	PRINTING	5,800.00	-	-	0%
51030	5010-90-1340-51030	POSTAGE	3,500.00	326.07	-	9%
51050	5010-90-1340-51050	TELEPHONE/COMMUNICATION	19,000.00	610.20	-	3%
51060	5010-90-1340-51060	ELECTRICITY	19,000.00	2,763.79	-	15%
51070	5010-90-1340-51070	WATER/SEWER/GARBAGE	20,200.00	2,277.61	12,072.00	11%
51110	5010-90-1340-51110	MAINTENANCE CONTRACTS	40,000.00	2,881.85	37,118.15	7%
51120	5010-90-1340-51120	EQUIPMENT MAINTENANCE	25,000.00	-	-	0%
51150	5010-90-1340-51150	RENTALS	5,300.00	-	-	0%
51160	5010-90-1340-51160	PROFESSIONAL SERVICES	1,268,400.00	47,137.00	512,240.75	4%
51162	5010-90-1340-51162	LEGAL SERVICES	6,000.00	-	-	0%
51165	5010-90-1340-51165	SOLID WASTE HAULING	1,945,000.00	185,540.61	1,759,459.39	10%
51166	5010-90-1340-51166	DISPOSAL/RECYCLING	4,952,968.00	467,013.82	4,419,989.88	9%
51300	5010-90-1340-51300	VEHICLE MAINT SERVICES	35,000.00	-	-	0%
51310	5010-90-1340-51310	DUES & SUBSCRIPTIONS	2,000.00	1,281.04	-	64%
51320	5010-90-1340-51320	TRAINING & CONFERENCES	17,375.00	65.30	-	0%
51500	5010-90-1340-51500	VEHICLE INSURANCE	8,000.00	-	-	0%
51540	5010-90-1340-51540	INSURANCE - OTHER	700.00	-	-	0%
52010	5010-90-1340-52010	SUPPLIES & MATERIALS	49,500.00	1,458.12	5,902.72	3%

<u>Object</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025Encumbrances/ Requisitions</u>	<u>2025 Percent (actual to budget)</u>
52050	5010-90-1340-52050	UNIFORMS	37,450.00	3,033.02	33,966.98	8%
52500	5010-90-1340-52500	FUELS/LUBRICANTS	65,500.00	-	-	0%
52600	5010-90-1340-52600	NON-CAP EQUIPMENT	10,000.00	-	-	0%
54000	5010-90-1340-54000	VEHICLE PURCHASES	255,000.00	-	59,599.86	0%
54200	5010-90-1340-54200	CAPITAL EQUIPMENT	26,000.00	1,599.65	24,400.35	6%
54500	5010-90-1340-54500-	INFRASTRUCTURE	625,000.00	-	-	0%
56010	5010-90-1340-56010	PAYROLL CONTINGENCY	104,400.00	-	-	0%
TOTAL EXPENDITURES:			12,538,045.00	932,316.36	6,875,750.08	7%
TOTAL SPENT AND ENCUMBERED:					7,808,066.44	62%

REVENUES:	(30,630.39) positive balance
EXPENDITURES & ENCUMBRANCES:	7,808,066.44
NET LOSS AS OF 8.21.2024	7,777,436.05

<u>Object</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/ Requisitions</u>	<u>2025 Percent (actuals to budget)</u>
44240	5025-90-0000-44240	STORMWATER UTILITY FEE	(6,175,025.00)	(23,380.94)	-	0%
44436	5025-90-0000-44436	CWI- CITY OF BEAUFORT	(13,061.00)	(212.57)	-	2%
44437	5025-90-0000-44437	CWI- TOWN OF PORT ROYAL	(5,105.00)	(56.90)	-	1%
44438	5025-90-0000-44438	CWI- TOWN OF BLUFFTON	(106,052.00)	(1,936.22)	-	2%
44439	5025-90-0000-44439	CWI- TOWN OF HILTON HEAD	(94,594.00)	(853.52)	-	1%
44483	5025-90-0000-44483	PROJECT INCOME	(122,000.00)	-	-	0%
46010	5025-90-0000-46010	INTEREST ON INVESTMENTS	(100,000.00)	-	-	0%
47010	5025-90-0000-47010	MISCELLANEOUS REVENUES	(19,334.00)	(1,125.00)	-	6%
48910	5025-90-0000-48910	CONT FROM PR YR FUND BAL	(4,351,925.00)	-	-	0%
TOTAL REVENUES:			(10,987,096.00)	(27,565.15)	-	0%
50020	5025-90-9000-50020	SALARIES AND WAGES	261,638.00	18,520.64	-	7%
50020	5025-90-9010-50020	SALARIES AND WAGES	331,878.00	25,160.69	-	8%
50020	5025-90-9020-50020	SALARIES AND WAGES	1,162,459.00	101,091.79	-	9%
50060	5025-90-9000-50060	OVERTIME	7,500.00	76.53	-	1%
50060	5025-90-9010-50060	OVERTIME	4,000.00	-	-	0%
50060	5025-90-9020-50060	OVERTIME	10,000.00	2,965.11	-	30%
50100	5025-90-9000-50100	EMPLOYER FICA	16,222.00	1,113.96	-	7%
50100	5025-90-9010-50100	EMPLOYER FICA	20,576.00	1,517.51	-	7%
50100	5025-90-9020-50100	EMPLOYER FICA	72,072.00	6,269.86	-	9%
50110	5025-90-9000-50110	EMPLOYER MEDICARE	3,794.00	260.52	-	7%
50110	5025-90-9010-50110	EMPLOYER MEDICARE	4,812.00	354.89	-	7%
50110	5025-90-9020-50110	EMPLOYER MEDICARE	18,081.00	1,466.30	-	8%
50120	5025-90-9000-50120	EMPLOYER SC RETIREMENT	48,560.00	3,451.64	-	7%
50120	5025-90-9010-50120	EMPLOYER SC RETIREMENT	61,597.00	4,669.85	-	8%
50120	5025-90-9020-50120	EMPLOYER SC RETIREMENT	205,831.00	19,312.93	-	9%
50130	5025-90-9020-50130	EMPLOYER PO RETIREMENT	7,219.00	-	-	0%
50140	5025-90-9000-50140	EMPLOYER GROUP INSURANCE	23,375.00	521.67	-	2%
50140	5025-90-9010-50140	EMPLOYER GROUP INSURANCE	70,125.00	714.50	-	1%
50140	5025-90-9020-50140	EMPLOYER GROUP INSURANCE	374,000.00	2,619.07	-	1%
50150	5025-90-9000-50150	EMPLOYER WORKERS COMP	1,873.00	-	-	0%
50150	5025-90-9010-50150	EMPLOYER WORKERS COMP	39,028.00	-	-	0%
50150	5025-90-9020-50150	EMPLOYER WORKERS COMP	95,000.00	-	-	0%
50160	5025-90-9010-50160	TORT LIABILITY INSURANCE	2,602.00	-	-	0%
50160	5025-90-9000-50160	TORT LIABILITY INSURANCE	545.00	-	-	0%
50160	5025-90-9020-50160	TORT LIABILITY INSURANCE	14,800.00	-	-	0%
51000	5025-90-9010-51000	ADVERTISING	5,000.00	-	-	0%
51000	5025-90-9020-51000	ADVERTISING	1,000.00	-	-	0%

<u>Object</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/ Requisitions</u>	<u>2025 Percent (actuals to budget)</u>
51000	5025-90-9000-51000	ADVERTISING	200.00	-	-	0%
51010	5025-90-9010-51010	PRINTING	1,000.00	-	-	0%
51010	5025-90-9000-51010	PRINTING	750.00	-	-	0%
51010	5025-90-9020-51010	PRINTING	250.00	-	-	0%
51030	5025-90-9010-51030	POSTAGE	500.00	-	-	0%
51030	5025-90-9020-51030	POSTAGE	100.00	-	-	0%
51030	5025-90-9000-51030	POSTAGE	50.00	-	-	0%
51050	5025-90-9000-51050	TELEPHONE/COMMUNICATION	2,088.00	-	-	0%
51050	5025-90-9020-51050	TELEPHONE/COMMUNICATION	10,000.00	-	-	0%
51050	5025-90-9010-51050	TELEPHONE/COMMUNICATION	6,000.00	-	-	0%
51070	5025-90-9020-51070	WATER/SEWER/GARBAGE	1,280.00	128.16	-	10%
51110	5025-90-9020-51110	MAINTENANCE CONTRACTS	6,400.00	-	-	0%
51110	5025-90-9010-51110	MAINTENANCE CONTRACTS	2,300.00	230.40	-	10%
51120	5025-90-9010-51120	EQUIPMENT MAINTENANCE	1,000.00	-	-	0%
51120	5025-90-9000-51120	EQUIPMENT MAINTENANCE	200.00	-	-	0%
51120	5025-90-9020-51120	EQUIPMENT MAINTENANCE	4,500.00	302.30	-	7%
51150	5025-90-9000-51150	RENTALS	960.00	-	-	0%
51150	5025-90-9010-51150	RENTALS	600.00	-	-	0%
51150	5025-90-9020-51150	RENTALS	5,500.00	256.18	-	5%
51160	5025-90-9000-51160	PROFESSIONAL SERVICES	17,500.00	-	-	0%
51160	5025-90-9020-51160	PROFESSIONAL SERVICES	255,000.00	-	-	0%
51160	5025-90-9010-51160	PROFESSIONAL SERVICES	862,000.00	85,000.00	175,000.00	10%
51162	5025-90-9020-51162	LEGAL SERVICES	25,000.00	-	-	0%
51166	5025-90-9020-51166	DISPOSAL/RECYCLING	20,000.00	3,876.30	-	19%
51170	5025-90-9010-51170	NON-PROFESSIONAL SERVICES	10,300.00	-	-	0%
51170	5025-90-9020-51170	NON-PROFESSIONAL SERVICES	700,000.00	11,990.27	-	2%
51220	5025-90-9020-51220	CONTRACTUAL SERVICES	120,000.00	-	-	0%
51230	5025-90-9020-51230	TRANSPORTATION SERVICES	1,500.00	-	-	0%
51300	5025-90-9000-51300	VEHICLE MAINT SERVICES	100.00	-	-	0%
51300	5025-90-9010-51300	VEHICLE MAINT SERVICES	7,100.00	-	-	0%
51300	5025-90-9020-51300	VEHICLE MAINT SERVICES	200,000.00	-	-	0%
51310	5025-90-9000-51310	DUES & SUBSCRIPTIONS	1,265.00	-	-	0%
51310	5025-90-9020-51310	DUES & SUBSCRIPTIONS	1,665.00	-	-	0%
51310	5025-90-9010-51310	DUES & SUBSCRIPTIONS	900.00	874.00	-	97%
51320	5025-90-9020-51320	TRAINING & CONFERENCES	20,000.00	-	-	0%
51320	5025-90-9000-51320	TRAINING & CONFERENCES	10,834.00	750.58	-	7%
51320	5025-90-9010-51320	TRAINING & CONFERENCES	11,135.00	5.80	-	0%

<u>Object</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/ Requisitions</u>	<u>2025 Percent (actuals to budget)</u>
51500	5025-90-9000-51500	VEHICLE INSURANCE	825.00	-	-	0%
51500	5025-90-9010-51500	VEHICLE INSURANCE	7,250.00	-	-	0%
51500	5025-90-9020-51500	VEHICLE INSURANCE	29,867.00	-	-	0%
51540	5025-90-9010-51540	INSURANCE - OTHER	100.00	-	-	0%
51540	5025-90-9020-51540	INSURANCE - OTHER	25,000.00	-	-	0%
52010	5025-90-9000-52010	SUPPLIES & MATERIALS	1,000.00	43.72	-	4%
52010	5025-90-9010-52010	SUPPLIES & MATERIALS	5,500.00	186.99	-	3%
52010	5025-90-9020-52010	SUPPLIES & MATERIALS	500,000.00	5,865.06	47,842.55	1%
52050	5025-90-9000-52050	UNIFORMS	900.00	-	900.00	0%
52050	5025-90-9010-52050	UNIFORMS	4,210.00	260.02	3,949.98	6%
52050	5025-90-9020-52050	UNIFORMS	28,000.00	2,090.15	26,144.37	7%
52500	5025-90-9000-52500	FUELS/LUBRICANTS	500.00	-	-	0%
52500	5025-90-9010-52500	FUELS/LUBRICANTS	9,600.00	-	-	0%
52500	5025-90-9020-52500	FUELS/LUBRICANTS	160,000.00	1,283.99	-	1%
52600	5025-90-9000-52600	NON-CAP EQUIPMENT	4,000.00	-	-	0%
52600	5025-90-9010-52600	NON-CAP EQUIPMENT	3,000.00	-	-	0%
52600	5025-90-9020-52600	NON-CAP EQUIPMENT	16,700.00	5,260.36	-	31%
53000	5025-90-9020-53000	BOND PRINCIPAL	58,824.00	-	-	0%
53010	5025-90-9020-53010	BOND INTEREST	179,444.00	89,722.43	-	50%
54000	5025-90-9010-54000	VEHICLE PURCHASES	60,000.00	-	-	0%
54000	5025-90-9020-54000	VEHICLE PURCHASES	741,000.00	-	208,906.47	0%
54200	5025-90-9020-54200	CAPITAL EQUIPMENT	681,000.00	-	104,261.00	0%
54420	5025-90-9020-54420	RENOVATIONS TO BUILDINGS	2,200,000.00	-	528,504.13	0%
56000	5025-90-9020-56000	GENERAL CONTINGENCY	400,000.00	-	-	0%
56010	5025-90-9020-56010	PAYROLL CONTINGENCY	299,569.00	-	-	0%
58500	5025-90-9010-58500	DEPRECIATION EXPENSE	5,564.00	-	-	0%
58500	5025-90-9020-58500	DEPRECIATION EXPENSE	393,679.00	-	-	0%
TOTAL EXPENDITURES:			10,987,096.00	398,214.17	1,095,508.50	4%
TOTAL SPENT AND ENCUMBERED:					1,493,722.67	14%

REVENUES: (27,565.15) positive balance

EXPENDITURES & ENCUMBRANCES: 1,493,722.67

NET LOSS AS OF 8.21.2024 1,466,157.52

<u>Object</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/Requisitions</u>	<u>2025 Percent (actuals to budget)</u>
44802	5100-90-0000-44802	FUEL JET	(450,000.00)	(40,486.03)	-	9%
44801	5100-90-0000-44801	FUEL AVGAS	(440,000.00)	(39,349.93)	-	9%
47220	5100-90-0000-47220	HANGAR RENTAL	(140,500.00)	(22,211.86)	-	16%
44870	5100-90-0000-44870	TIE DOWN FEES	(50,000.00)	(8,512.52)	-	17%
47210	5100-90-0000-47210	RENTAL CO PROPERTY	(39,000.00)	(1,614.61)	-	4%
44840	5100-90-0000-44840	RAMP FEES	(39,600.00)	(2,277.45)	-	6%
47180	5100-90-0000-47180	FLIGHT TRAINING COMMISSIONS	(12,000.00)	(1,242.66)	-	10%
47010	5100-90-0000-47010	MISCELLANEOUS REVENUES	(12,700.00)	(3,261.25)	-	26%
44881	5100-90-0000-44881	MERCHANDISE SALES	(10,000.00)	(781.83)	-	8%
47190	5100-90-0000-47190	OPERATING AGREEMENTS (3%)	(7,000.00)	(2,728.23)	-	39%
47132	5100-90-0000-47132	RENTAL CARS - COMMISSION	(5,500.00)	(410.89)	-	7%
44810	5100-90-0000-44810	OIL SALES TO OTHERS	(5,000.00)	(519.59)	-	10%
44850	5100-90-0000-44850	PARKING FEES	(2,000.00)	(1,060.00)	-	53%
49100	5100-90-0000-49100	TRANSFER IN	(1,463,900.00)	-	-	0%
TOTAL REVENUES:			(2,677,200.00)	(124,456.85)	-	5%
50140	5100-90-0000-50140	EMPLOYER GROUP INSURANCE	18,000.00	-	-	0%
52600	5100-90-0000-52600	NON-CAP EQUIPMENT	1,297.00	-	-	0%
54200	5100-90-0000-54200	CAPITAL EQUIPMENT	38,042.00	9,913.00	17,215.20	26%
58500	5100-90-0000-58500	DEPRECIATION EXPENSE	45,000.00	-	-	0%
51030	5100-90-0000-51030	POSTAGE	350.00	-	-	0%
51160	5100-90-0000-51160	PROFESSIONAL SERVICES	500.00	-	-	0%
51070	5100-90-0000-51070	WATER/SEWER/GARBAGE	600.00	178.86	220.00	30%
52050	5100-90-0000-52050	UNIFORMS	500.00	-	-	0%
51300	5100-90-0000-51300	VEHICLE MAINT SERVICES	1,500.00	-	-	0%
51120	5100-90-0000-51120	EQUIPMENT MAINTENANCE	1,800.00	517.41	-	29%
51320	5100-90-0000-51320	TRAINING & CONFERENCES	2,500.00	-	-	0%
50150	5100-90-0000-50150	EMPLOYER WORKERS COMP	6,700.00	-	-	0%
51500	5100-90-0000-51500	VEHICLE INSURANCE	250.00	-	-	0%
50160	5100-90-0000-50160	TORT LIABILITY INSURANCE	1,500.00	-	-	0%
51990	5100-90-0000-51990	MISC. EXPENDITURES	12,700.00	-	-	0%
50110	5100-90-0000-50110	EMPLOYER MEDICARE	2,412.00	260.13	-	11%
51000	5100-90-0000-51000	ADVERTISING	2,500.00	-	-	0%
57900	5100-90-0000-57900	CREDIT CARD FEES	2,500.00	-	-	0%
51310	5100-90-0000-51310	DUES & SUBSCRIPTIONS	5,400.00	2,125.00	-	39%
52500	5100-90-0000-52500	FUELS/LUBRICANTS	5,000.00	-	-	0%
52010	5100-90-0000-52010	SUPPLIES & MATERIALS	4,000.00	995.31	-	25%
51050	5100-90-0000-51050	TELEPHONE/COMMUNICATION	4,500.00	415.46	-	9%

<u>Object</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/Requisitions</u>	<u>2025 Percent (actuals to budget)</u>
51040	5100-90-0000-51040	LICENSES/PERMITS	5,500.00	850.00	4,250.00	15%
58030	5100-90-0000-58030	PURCHASES/CONCESSIONS	10,000.00	1,358.70	-	14%
51110	5100-90-0000-51110	MAINTENANCE CONTRACTS	6,000.00	480.00	3,372.00	8%
50100	5100-90-0000-50100	EMPLOYER FICA	10,314.00	1,112.28	-	11%
51510	5100-90-0000-51510	BLDG/CONTENTS INSURANCE	15,000.00	-	-	0%
51130	5100-90-0000-51130	REPAIRS TO BUILDINGS	45,700.00	5,242.12	5,438.59	11%
58000	5100-90-0000-58000	PURCHASES/FUELS/LUBES	-	147.17	-	100%
51540	5100-90-0000-51540	INSURANCE - OTHER	10,000.00	848.00	-	8%
54100	5100-90-0000-54100	SITE DEVELOPMENT	1,433,200.00	-	-	0%
51060	5100-90-0000-51060	ELECTRICITY	19,000.00	3,120.41	-	16%
51150	5100-90-0000-51150	RENTALS	17,500.00	-	16,800.00	0%
51041	5100-90-0000-51041	SWU FEES	19,000.00	-	-	0%
50120	5100-90-0000-50120	EMPLOYER SC RETIREMENT	30,876.00	3,328.70	-	11%
51170	5100-90-0000-51170	NON-PROFESSIONAL SERVICES	40,000.00	5,671.60	28,358.00	14%
50020	5100-90-0000-50020	SALARIES AND WAGES	166,359.00	17,934.81	-	11%
58100	5100-90-0000-58100	JET FUEL	300,000.00	23,816.87	276,183.13	8%
58200	5100-90-0000-58200	AVIATION GAS	391,200.00	20,148.30	371,051.70	5%
TOTAL EXPENDITURES:			2,677,200.00	98,464.13	722,888.62	4%
TOTAL SPENT AND ENCUMBERED:					821,352.75	31%

REVENUES: (124,456.85) positive balance
EXPENDITURES & ENCUMBRANCES: 821,352.75
NET LOSS AS OF 8.21.2024 696,895.90

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/ Requisitions</u>	<u>2025 Percent (actuals to budget)</u>
43780		5400-90-0000-43780	FEDERAL GRANT FUNDS	(50,000.00)	-	-	0%
47132		5400-90-0000-47132	RENTAL CARS - COMMISSION	(910,800.00)	(119,904.37)	-	13%
47110		5400-90-0000-47110	FBO - FUEL FLOW	(682,900.00)	(57,410.61)	-	8%
47120		5400-90-0000-47120	RENT - AIRLINE /COMMON	(766,518.00)	(83,890.56)	-	11%
44840		5400-90-0000-44840	RAMP FEES	(674,219.00)	(84,242.39)	-	12%
44890		5400-90-0000-44890	FIREFIGHTING FEES-OTHERS	(478,212.00)	(50,146.12)	-	10%
47121		5400-90-0000-47121	RENT - AIRLINE / ASSIGNED SPACE	(344,672.00)	(68,381.60)	-	20%
43680		5400-90-0000-43680	TOWN OF HILTON HEAD REVENUES	(160,000.00)	-	-	0%
44895		5400-90-0000-44895	SECURITY FEES (AIRLINES)	(282,909.00)	(35,357.72)	-	12%
47210		5400-90-0000-47210	RENTAL CO PROPERTY	(142,100.00)	(21,336.60)	-	15%
47220		5400-90-0000-47220	HANGAR RENTAL	(153,900.00)	(37,345.00)	-	24%
44850		5400-90-0000-44850	PARKING FEES	(170,000.00)	(5,866.17)	-	3%
47010		5400-90-0000-47010	MISCELLANEOUS REVENUES	(80,000.00)	(13,462.59)	-	17%
47100		5400-90-0000-47100	FBO - GROUND LEASE	(71,900.00)	(12,588.74)	-	18%
47150		5400-90-0000-47150	RENT -ADVERTISING SPACE	(44,700.00)	-	-	0%
47230		5400-90-0000-47230	HANGAR RENTAL - 60 X 52	(60,200.00)	(12,978.00)	-	22%
47140		5400-90-0000-47140	RENT -SNACK BAR/GIFT SHOP	(37,300.00)	(5,529.31)	-	15%
47190		5400-90-0000-47190	OPERATING AGREEMENTS (3%)	(34,700.00)	(3,200.69)	-	9%
47105		5400-90-0000-47105	FBO - CONCESSIONS	(35,000.00)	(3,427.01)	-	10%
47240		5400-90-0000-47240	HANGAR RENTAL - 80 X 80	(28,200.00)	(2,955.75)	-	10%
47131		5400-90-0000-47131	RENTAL CARS -READY SPACES	(25,000.00)	(4,920.00)	-	20%
47130		5400-90-0000-47130	RENTAL CARS - COUNTER	(21,100.00)	(3,126.60)	-	15%
42200		5400-90-0000-42200	CABLE TV FRANCHISES	(20,000.00)	-	-	0%
44896		5400-90-0000-44896	SECURITY REVENUE (BADGES)	(11,900.00)	(2,525.00)	-	21%
44860		5400-90-0000-44860	TAXI/LIMO FEES	(10,800.00)	(4,600.00)	-	43%
47180		5400-90-0000-47180	FLIGHT TRAINING COMMISSIONS	(4,600.00)	-	-	0%
TOTAL REVENUES:				(5,301,630.00)	(633,194.83)	-	12%
51110	ARFF	5400-90-0000-51110-ARFF	MAINTENANCE CONTRACTS	8,900.00	-	-	0%
51110	MAINT	5400-90-0000-51110-MAINT	MAINTENANCE CONTRACTS	82,500.00	6,676.30	36,815.50	8%
51110	OPER	5400-90-0000-51110-OPER	MAINTENANCE CONTRACTS	25,000.00	17,945.21	-	72%
51110	SEC	5400-90-0000-51110-SEC	MAINTENANCE CONTRACTS	30,000.00	257.25	4,692.75	1%
51120	ARFF	5400-90-0000-51120-ARFF	EQUIPMENT MAINTENANCE	150.00	-	-	0%
51120	MAINT	5400-90-0000-51120-MAINT	EQUIPMENT MAINTENANCE	5,725.00	1,235.30	-	22%
51120	OPER	5400-90-0000-51120-OPER	EQUIPMENT MAINTENANCE	225.00	-	-	0%
51120	SEC	5400-90-0000-51120-SEC	EQUIPMENT MAINTENANCE	2,750.00	-	-	0%
51160	MAINT	5400-90-0000-51160-MAINT	PROFESSIONAL SERVICES	50,900.00	10,000.00	19,720.00	20%
51160	OPER	5400-90-0000-51160-OPER	PROFESSIONAL SERVICES	9,800.00	1,195.87	-	12%
51160	SEC	5400-90-0000-51160-SEC	PROFESSIONAL SERVICES	437,500.00	25,683.85	395,939.43	6%
51160	ADVER	5400-90-0000-51160-ADVER	PROFESSIONAL SERVICES	54,400.00	4,450.00	48,950.00	8%
51160	ADMIN	5400-90-0000-51160-ADMIN	PROFESSIONAL SERVICES	193,200.00	13,677.99	173,498.45	7%
51300	ARFF	5400-90-0000-51300-ARFF	VEHICLE MAINT SERVICES	3,700.00	-	-	0%
51300	MAINT	5400-90-0000-51300-MAINT	VEHICLE MAINT SERVICES	10,000.00	-	-	0%

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/ Requisitions</u>	<u>2025 Percent (actuals to budget)</u>
51320	ARFF	5400-90-0000-51320-ARFF	TRAINING & CONFERENCES	10,500.00	48.01	-	0%
51320	MAINT	5400-90-0000-51320-MAINT	TRAINING & CONFERENCES	2,000.00	-	-	0%
51320	SEC	5400-90-0000-51320-SEC	TRAINING & CONFERENCES	1,500.00	-	-	0%
51320	ADMIN	5400-90-0000-51320-ADMIN	TRAINING & CONFERENCES	8,500.00	-	-	0%
52010	ARFF	5400-90-0000-52010-ARFF	SUPPLIES & MATERIALS	1,000.00	530.09	-	53%
52010	MAINT	5400-90-0000-52010-MAINT	SUPPLIES & MATERIALS	9,400.00	1,027.29	-	11%
52010	OPER	5400-90-0000-52010-OPER	SUPPLIES & MATERIALS	-	(60.94)	-	100%
52010	ADMIN	5400-90-0000-52010-ADMIN	SUPPLIES & MATERIALS	5,700.00	1,288.15	-	23%
52050	ARFF	5400-90-0000-52050-ARFF	UNIFORMS	4,000.00	-	-	0%
52050	OPER	5400-90-0000-52050-OPER	UNIFORMS	2,000.00	542.48	-	27%
52050	SEC	5400-90-0000-52050-SEC	UNIFORMS	500.00	-	-	0%
52050	ADMIN	5400-90-0000-52050-ADMIN	UNIFORMS	500.00	-	-	0%
58500		5400-90-0000-58500	DEPRECIATION EXPENSE	401,800.00	-	-	0%
51010		5400-90-0000-51010	PRINTING	500.00	-	-	0%
51030		5400-90-0000-51030	POSTAGE	500.00	-	-	0%
51040		5400-90-0000-51040	LICENSES/PERMITS	500.00	-	-	0%
51990		5400-90-0000-51990	MISC. EXPENDITURES	5,000.00	-	-	0%
51150		5400-90-0000-51150	RENTALS	2,500.00	-	-	0%
51500		5400-90-0000-51500	VEHICLE INSURANCE	7,500.00	-	-	0%
51310		5400-90-0000-51310	DUES & SUBSCRIPTIONS	10,000.00	4,309.00	-	43%
51120		5400-90-0000-51120	EQUIPMENT MAINTENANCE	1,150.00	-	-	0%
51070		5400-90-0000-51070	WATER/SEWER/GARBAGE	14,000.00	2,292.06	4,720.00	16%
50110		5400-90-0000-50110	EMPLOYER MEDICARE	19,259.00	1,633.13	-	8%
51050		5400-90-0000-51050	TELEPHONE/COMMUNICATION	15,500.00	1,163.77	-	8%
52500		5400-90-0000-52500	FUELS/LUBRICANTS	20,000.00	1,028.41	-	5%
52010		5400-90-0000-52010	SUPPLIES & MATERIALS	3,900.00	1,090.02	-	28%
51540		5400-90-0000-51540	INSURANCE - OTHER	27,000.00	206.95	-	1%
51300		5400-90-0000-51300	VEHICLE MAINT SERVICES	1,300.00	37.44	-	3%
57999		5400-90-0000-57999	LOCAL GRANT MATCH	160,000.00	-	71,812.50	0%
51041		5400-90-0000-51041	SWU FEES	34,000.00	-	-	0%
51510		5400-90-0000-51510	BLDG/CONTENTS INSURANCE	55,000.00	-	-	0%
53010		5400-90-0000-53010	BOND INTEREST	52,300.00	-	-	0%
51130		5400-90-0000-51130	REPAIRS TO BUILDINGS	75,000.00	3,136.63	22,105.12	4%
50100		5400-90-0000-50100	EMPLOYER FICA	82,348.00	6,982.99	-	8%
50130		5400-90-0000-50130	EMPLOYER PO RETIREMENT	98,162.00	9,126.74	-	9%
51110		5400-90-0000-51110	MAINTENANCE CONTRACTS	33,600.00	420.00	-	1%
51060		5400-90-0000-51060	ELECTRICITY	135,000.00	23,635.80	-	18%
50060		5400-90-0000-50060	OVERTIME	114,700.00	8,317.36	-	7%
50120		5400-90-0000-50120	EMPLOYER SC RETIREMENT	137,946.00	13,538.96	-	10%
50140		5400-90-0000-50140	EMPLOYER GROUP INSURANCE	172,768.00	2,302.15	-	1%
54200		5400-90-0000-54200	CAPITAL EQUIPMENT	706,556.00	4,269.30	161,456.70	1%
51170		5400-90-0000-51170	NON-PROFESSIONAL SERVICES	300,000.00	44,884.44	240,672.20	15%
51000		5400-90-0000-51000	ADVERTISING	440,000.00	68,118.30	69,565.00	15%
50020		5400-90-0000-50020	SALARIES AND WAGES	1,213,491.00	107,568.87	-	9%
TOTAL EXPENDITURES:				5,301,630.00	388,559.17	1,249,947.65	7%
TOTAL SPENT AND ENCUMBERED:						1,638,506.82	31%

REVENUES: (633,194.83) positive balance

<u>Object</u>	<u>Project</u>	<u>Account</u>	<u>Description</u>	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/ Requisitions</u>	<u>2025 Percent (actuals to budget)</u>
			EXPENDITURES & ENCUMBRANCES:	1,638,506.82			
			NET LOSS AS OF 8.21.2024	1,005,311.99			

Beaufort County's FINANCIAL UPDATE

Financial Position for the General,
Capital Improvements, and Enterprise Funds

Christine Webb, CPA, CGFM

Director of Compliance and Internal Controls



FINANCIAL POSITION: GENERAL FUND

Fund Balance of General Fund 1000:

FY 2023 Fund Balance	61,355,916.20
FY 2024 Fund Balance	76,009,900.16 preliminary
FY 2025 Current:	
Beginning Fund Balance	76,009,900.16
Revenues	5,642,140.99
Expenditures	<u>(18,428,083.20)</u>
Fund Balance as of 8.21.2024	<u><u>63,223,957.95</u></u>

ACCOUNT DETAIL

General Fund 1000

	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025 Encumbrances/Requisitions</u>	<u>2025 Percent (actuals to budget)</u>
TOTAL REVENUES:	(156,872,015.00)	(5,642,140.99)	-	4%
TOTAL EXPENDITURES:	156,872,015.00	18,428,083.20	6,683,901.28	12%
	TOTAL SPENT AND ENCUMBERED:		25,111,984.48	16%
REVENUES:	(5,642,140.99)	positive balance		
EXPENDITURES & ENCUMBRANCES:	25,111,984.48			
NET LOSS AS OF 8.21.2024	19,469,843.49			

FINANCIAL POSITION: CAPITAL IMPROVEMENTS FUND

Fund Balance of Capital Improvements Fund 4000:

FY 2023 Fund Balance	18,467,239.82
FY 2024 Fund Balance	18,598,221.00 preliminary
FY 2025 Current:	
Beginning Fund Balance	18,598,221.00
Revenues	74,969.89
Expenditures	<u>(4,975.00)</u>
Fund Balance as of 8.21.2024	<u><u>18,668,215.89</u></u>

ACCOUNT DETAIL

Capital Improvements Fund 4000

	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025Encumbrances/Requisitions</u>	<u>2025 Percent (actuals to budget)</u>
TOTAL REVENUES:	(100,013,828.00)	(74,969.89)	-	0%
TOTAL EXPENDITURES:	100,013,828.00	4,975.00	1,139,047.58	0%
	TOTAL SPENT AND ENCUMBERED:		1,144,022.58	1%
REVENUES:	(74,969.89)	positive balance		
EXPENDITURES & ENCUMBRANCES:	1,144,022.58			
NET LOSS AS OF 8.21.2024	1,069,052.69			

FINANCIAL POSITION: SOLID WASTE FUND

Fund Balance of Solid Waste Fund 5010:

FY 2023 Fund Balance	2,631,652.73
FY 2024 Fund Balance	2,873,183.71 preliminary
FY 2025 Current:	
Beginning Fund Balance	2,873,183.71
Revenues	30,630.39
Expenditures	<u>(932,316.36)</u>
Fund Balance as of 8.21.2024	<u><u>1,971,497.74</u></u>

ACCOUNT DETAIL

Solid Waste Fund 5010

	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025Encumbrances/Requisitions</u>	<u>2025 Percent (actuals to budget)</u>
TOTAL REVENUES:	(12,538,045.00)	(30,630.39)	-	0%
TOTAL EXPENDITURES:	12,538,045.00	932,316.36	6,875,750.08	7%
	TOTAL SPENT AND ENCUMBERED:		7,808,066.44	62%
REVENUES:	(30,630.39)	positive balance		
EXPENDITURES & ENCUMBRANCES:	7,808,066.44			
NET LOSS AS OF 8.21.2024	7,777,436.05			

FINANCIAL POSITION: STORMWATER FUND

Fund Balance of Stormwater Fund 5025:

FY 2023 Fund Balance	16,524,029.39
FY 2024 Fund Balance	18,761,924.19 preliminary
FY 2025 Current:	
Beginning Fund Balance	18,761,924.19
Revenues	27,565.15
Expenditures	<u>(398,214.17)</u>
Fund Balance as of 8.21.2024	<u><u>18,391,275.17</u></u>

ACCOUNT DETAIL

Stormwater Fund 5025

	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025Encumbrances/Requisitions</u>	<u>2025 Percent (actuals to budget)</u>
TOTAL REVENUES:	(10,987,096.00)	(27,565.15)	-	0%
TOTAL EXPENDITURES:	10,987,096.00	398,214.17	1,095,508.50	4%
	TOTAL SPENT AND ENCUMBERED:		1,493,722.67	14%
REVENUES:	(27,565.15)	positive balance		
EXPENDITURES & ENCUMBRANCES:	1,493,722.67			
NET LOSS AS OF 8.21.2024	1,466,157.52			

FINANCIAL POSITION:

AIRPORT FUNDS

Beaufort Executive Airport Fund 5100:

FY 2023 Fund Balance	3,699,029.91	
FY 2024 Fund Balance	3,870,886.38	preliminary

FY 2025 Current:

Beginning Fund Balance	3,870,886.38
Revenues	124,456.85
Expenditures	<u>(98,464.13)</u>
Fund Balance as of 8.21.2024	<u><u>3,896,879.10</u></u>

Hilton Head Island Airport Fund 5400:

FY 2023 Fund Balance	30,140,233.72	
FY 2024 Fund Balance	32,486,634.97	preliminary

FY 2025 Current:

Beginning Fund Balance	32,486,634.97
Revenues	633,194.83
Expenditures	<u>(388,559.17)</u>
Fund Balance as of 8.21.2024	<u><u>32,731,270.63</u></u>

ACCOUNT DETAIL

Beaufort Executive Airport Fund 5100

	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025Encumbrances/Requisitions</u>	<u>2025 Percent (actuals to budget)</u>
TOTAL REVENUES:	(2,677,200.00)	(124,456.85)	-	5%
TOTAL EXPENDITURES:	2,677,200.00	98,464.13	722,888.62	4%
	TOTAL SPENT AND ENCUMBERED:		821,352.75	31%
REVENUES:	(124,456.85)	positive balance		
EXPENDITURES & ENCUMBRANCES:	821,352.75			
NET LOSS AS OF 8.21.2024	696,895.90			

Hilton Head Island Airport Fund 5400

	<u>2025 Revised Budget</u>	<u>2025 Actual</u>	<u>2025Encumbrances/Requisitions</u>	<u>2025 Percent (actuals to budget)</u>
TOTAL REVENUES:	(5,301,630.00)	(633,194.83)	-	12%
TOTAL EXPENDITURES:	5,301,630.00	388,559.17	1,249,947.65	7%
	TOTAL SPENT AND ENCUMBERED:		1,638,506.82	31%
REVENUES:	(633,194.83)	positive balance		
EXPENDITURES & ENCUMBRANCES:	1,638,506.82			
NET LOSS AS OF 8.21.2024	1,005,311.99			

Beaufort County's FY 25 BUDGET TRANSFER RECAP

Valerie Althoff
Budget Manager



FY 25 BUDGET TRANSFER TRACKING

August 2024 Update

DATE	DEPARTMENT	FROM ACCOUNT	FROM ACCOUNT DESCRIPTION	TO ACCOUNT	TO ACCOUNT DESCRIPTION	AMOUNT	JUSTIFICATION	REV BUDGET FROM	REV BUDGET TO
7/23/2024	DSN	2441-40-0000-51160	Professional Services	2441-40-0000-51160- VARIOUS PROJECT CODES	Professional Services	\$22,500.00	Rearrange budget to better reflect predicted expenses.	multi	multi
7/30/2024	Solid Waste & Recycling	5010-90-1340-54500	Infrastructure	5010-90-1340-54000	Vehicle Purchases	\$200,000.00	Respectfully request to move funds from infrastructure to vehicle purchases to purchase five trucks for solid waste and	\$625,000.00	\$255,000.00
8/12/2024	Engineering - Traffic	1000-20-1241-52010	Supplies and Materials	1000-20-1241-52050	Uniforms	\$5,000.00	TO COVER EXPENSES FOR CURRENT AND FUTURE STAFF FOR REMAINDER OF FISCAL	\$95,000.00	\$7,500.00
8/15/2024	Sheriff	1000-20-1201-51110	Maintenance Contracts	1000-20-1201-51310	Dues and Subscriptions	\$10,000.00	Renewal of Thomson Reuters Clear Proflex subscription. (budget transfer for ARPA funds have expired, and the Sheriff's Office would like to continue to offer the recruiting benefit of reimbursing	\$2,440,000.00	\$70,000.00
8/16/2024	Sheriff	1000-20-1201-50020	Salaries and Wages	1000-20-1201-50021	Supplemental Pay	\$10,000.00	moving expenses up to \$2,500, per	\$19,380,084.00	\$10,000.00

QUESTIONS?

Item 7.

DATE	DEPARTMENT	FROM ACCOUNT	FROM ACCOUNT DESCRIPTION	TO ACCOUNT	TO ACCOUNT DESCRIPTION	AMOUNT	JUSTIFICATION	REV BUDGET FROM	REV BUDGET TO
7/23/2024	DSN	2441-40-0000-51160	Professional Services	2441-40-0000-51160-VARIOUS PROJECT CODES	Professional Services	\$22,500.00	Rearrange budget to better reflect predicted expenses.	multi	multi
7/30/2024	Solid Waste & Recycling	5010-90-1340-54500	Infrastructure	5010-90-1340-54000	Vehicle Purchases	\$200,000.00	Respectfully request to move funds from infrastructure to vehicle purchases to purchase five trucks for solid waste and recycling.	\$625,000.00	\$255,000.00
8/12/2024	Engineering - Traffic	1000-20-1241-52010	Supplies and Materials	1000-20-1241-52050	Uniforms	\$5,000.00	TO COVER EXPENSES FOR CURRENT AND FUTURE STAFF FOR REMAINDER OF FISCAL YEAR 2025.	\$95,000.00	\$7,500.00
8/15/2024	Sheriff	1000-20-1201-51110	Maintenance Contracts	1000-20-1201-51310	Dues and Subscriptions	\$10,000.00	Renewal of Thomson Reuters Clear Proflex subscription. (budget transfer for FY25)	\$2,440,000.00	\$70,000.00
8/16/2024	Sheriff	1000-20-1201-50020	Salaries and Wages	1000-20-1201-50021	Supplemental Pay	\$10,000.00	ARPA funds have expired, and the Sheriff's Office would like to continue to offer the recruiting benefit of reimbursing moving expenses up to \$2,500, per requirements.	\$19,380,084.00	\$10,000.00

RESOLUTION 2023/71

A RESOLUTION REPEALING AND REPLACING THE RULES AND PROCEDURES OF BEAUFORT COUNTY COUNCIL

WHEREAS, South Carolina Code of Laws, Section 4-9-110 provides that Council shall determine its own rules and order of business; and

WHEREAS, on September 25, 1989, Beaufort County Council first adopted the Rules and Procedures of Beaufort County Council; and

WHEREAS, the Rules and Procedures which were originally adopted on September 25, 1989, have been amended, in piecemeal fashion, many times over the years since 1989; and

WHEREAS, Council has devoted many hours and much effort to reviewing and revising, in a comprehensive manner, its Rules and Procedures over the past several years and believes that the Rules and Procedures which are attached hereto as Exhibit "A" accurately restate and set forth the rules it wishes to follow and the manner in which Council wishes to conduct its business.

NOW, THEREFORE, BE IT RESOLVED, that Beaufort County Council does hereby repeal the Rules and Procedures of Beaufort County Council, which were originally adopted in 1989 and which have been amended to date, and replaces them with the Rules and Procedures as set forth in Exhibit "A."

Adopted this 11th day of December 2023.

BEAUFORT COUNTY COUNCIL



 Joseph Passiment, Chairman

ATTEST:



Sarah Brock,
Clerk to Council

CODE OF ETHICS FOR BEAUFORT COUNTY OFFICIALS

Preamble

Beaufort County Council is committed to the highest standards of conduct by and among County officials in the performance of their public duties. Individual and collective adherence to high ethical standards by public officials is central to the maintenance of public trust and confidence in government.

While County officials agree on the need for proper conduct, they may experience personal conflict or differing views of values or loyalties.

In such cases, the principles contained in this Code of Ethics [which is drafted by the National Association of Counties (NACo)] provide valuable guidance in reaching decisions, which are governed, ultimately, by the dictates of the individual conscience of the public official and his or her commitment to the public good.

Certain of these ethical principles are best expressed as positive statements; actions which should be taken; courses which should be followed; goals which should permeate both public and private conduct. Other principles are expressed as negative statements; actions to be avoided, and conduct to be condemned.

The Code of Ethics for Beaufort County Officials has been created by and for elected officials. However, these principles apply to the day-to-day conduct of both elected and appointed officials and employees of this County government.

Beaufort County Council recognizes that this Code of Ethics should serve as a valuable guide for all those in whom the public has placed its trust.

Ethical Principles

Properly administer the affairs of Beaufort County.

Promote decisions which only benefit the public interest.

Actively promote public confidence in County government.

Keep all funds and other properties of Beaufort County safe.

Conduct and perform the duties of the office diligently and promptly dispose of the business of the County.

Maintain a positive image to pass constant public scrutiny.

Evaluate all decisions so the best service or product is obtained at a minimal cost without sacrificing quality fiscal responsibility.

Inject the prestige of the office into everyday dealings with the public, employees and associates.

Maintain a respectful attitude toward employees, other public officials, colleagues and associates.

Effectively and efficiently work with governmental agencies, political subdivisions, and other organizations in order to further the interests of the County.

Faithfully comply with all laws and regulations applicable to the County and impartially apply them to everyone.

Respect and comply with the standards of the Council-Administrator form of government adopted in Beaufort County.

The ethical Beaufort County official should not:

Engage in outside interests that are not compatible with the impartial and objective performance of his or her duties.

Improperly influence, or attempt to influence, other officials to act in his or her own benefit.

Accept anything of value from any source which is offered to influence his or her action as a public official.

The ethical County official accepts the responsibility that his or her mission is that of servant and steward to the public.

COUNTY COUNCIL VALUES.

(Michael Josephson)

1. **Honesty.** This is the most basic level of ethics. Everyone has the responsibility to be truthful, straightforward, and sincere in their dealings with others.
2. **Integrity.** Integrity requires the courage to act on one's values, beliefs, and convictions and to do what is right rather than what is expedient.
3. **Keeping Promises.** The ethical person must live up to the spirit as well as the letter of agreements and commitments that have been made.
4. **Fidelity.** The trustworthy person is loyal to the organization and the principles of public service.
5. **Fairness.** Because the person can exercise discretion, it is imperative that the decision-making process be fair. There must be a commitment to justice, equal treatment, and tolerance. The person must be open-minded and willing to consider diverse opinions.
6. **Caring.** The ethical person manifests an attitude of concern for the well-being of others and conducts the affairs of the organization with compassion and kindness.
7. **Respect.** It is imperative that the person demonstrate respect for human dignity and privacy.
8. **Citizenship.** People have the responsibility to serve as role models for others to encourage participation in and respect for the democratic process of decision-making.
9. **Excellence.** People must be well-informed and prepared to carry out their responsibilities. They must be diligent, reliable, and committed. They must insist that the organization strive for excellence in carrying out its activities.
10. **Accountability.** The person has a special obligation to be accountable for his or her actions and the actions of the organization.
11. **Avoidance of the Appearance of Impropriety.** Because the person is responsible to safeguard the public trust. What the person does must not only be right, it must look right.
What I believe as chairman and a member of county council.
12. **Who do you represent?** As a member of council, you represent the following:
 - You represent the district that elected you.
 - You represent Beaufort County Council.
 - You represent all residents of Beaufort County.
 - You represent yourself.

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7. Standing Committees and Ad Hoc Committees	

Historical Background

Section 4-9-100, *Code of Laws of South Carolina*, 1976, as amended.
Repealed and Replaced on December 11th, 2023

CHAPTER 1 OFFICERS OF COUNCIL

Council shall elect a Chairman and Vice Chairman, for terms as hereinafter set forth, on the first business day in January following each General Election.

A. CHAIRMAN

Council shall elect one of its members to serve as Chairman for a two-year term on the first business day in January following each County General Election. Nominations for Chairman must be made by a Council member. No second required. Nominations will be reviewed in the order nominated. Six votes shall be required to elect.

The Chairman shall preside at all regular and special meetings of Council, shall execute, on behalf of Council, all ordinances, resolutions, directives, deeds, bonds, contracts, and other official instruments or documents, and shall have such other duties and perform such functions as above set forth in these Rules and in the State Code. The Chairman shall serve as an *ex-officio* member of each standing committee of Council and shall be entitled to vote but whose presence shall not be counted towards a quorum.

B. VICE-CHAIRMAN

On the first business day in January following each County General Election, Council shall also elect one of its members to serve as Vice Chairman for a two-year term. Election of Vice Chairman shall be in the same manner as set forth above for election of Chairman.

In the event the Chairman shall be temporarily absent or unable to serve, the Vice Chairman shall serve as Chairman in his stead.

C. RESIDENCY REQUIREMENTS

Section 4-9-90 of the *Code of Laws of South Carolina, 1976*, as amended, provides generally for the election of members of County Council and for the replacement of members who do not serve a full term. Section 4-9-610, which is the provision for the Council-Administrator form of government, further provides that a County Council member must be a qualified elector of the County. The Code defines a qualified elector as one who is a resident in the district or the County in which he votes.

D. PARLIAMENTARIAN

The Chairman may appoint one member of Council to serve as Parliamentarian. Absent an appointed parliamentarian, the Chair shall determine all parliamentary questions subject to appeal by any member of the body.

E. CLERK TO COUNCIL

Council shall appoint a person, not a member of Council, to serve as Clerk for an indefinite term. The Clerk to Council shall keep a journal in which shall be recorded the minutes of Council's proceedings, which shall be open to public inspection. (Section 4-9-110 of the *Code of Laws of South Carolina, 1976*, as amended.)

CHAPTER 2 MEETINGS AND AGENDAS

A. REGULAR/ SPECIAL/ COMMITTEE MEETINGS

Council shall give written notice of its regular meetings at the beginning of each calendar year. This should include the dates, times, and places of each meeting (Section 4-9-110 of the *Code of Laws of South Carolina*, 1976, as amended).

Agendas, committee meetings, and emergency meetings frequently pose problems for conforming with notice requirements. The agenda shall be posted as required by the South Carolina Freedom of Information Act (FOIA) at least 24 hours prior to meetings.

Council shall hold its regular meetings for the transaction of official business at least once each month in accordance with the schedule adopted by Council. Council members, when necessary, may attend committee or council meetings virtually. Council members are responsible for ensuring video and audio quality. Council meetings will not be delayed due to poor quality unless the issue lies with the county broadcast team.

When attending virtually, the following rules shall apply:

1. Council members must have video on at all times.
2. Council members must be visible throughout the duration of the meeting.
3. Due to liability concerns, council members shall not operate motor vehicles while attending meetings.

Special meetings and workshops may be called by the Chairman or a majority of Council, but no special meetings or workshops shall be held unless all members are notified at least 24 hours in advance of such meeting.

B. EXECUTIVE SESSION

Meetings of public bodies are to be open to the public unless they are specifically exempted. Exemptions may be made for (Reference Section 30-4-70, *Code of Laws of South Carolina*, 1976, as amended):

1. Discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body; however, if an adversarial hearing involving an employee or client is held, such employee or client has the right to demand that the hearing be conducted publicly. Nothing contained in this item shall prevent the public body, in its discretion, from deleting the names of the other employees or clients whose records are submitted for use at the hearing.
2. Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against said agency of a claim.
3. Discussion regarding the development of security personnel or devices.

4. Investigative proceedings regarding allegations of criminal misconduct
5. Discussion of matters relating to the proposed location, expansion, or the provision of service encouraging location or expansion of industries or other businesses in the area served by the public body.
6. Prior to going into executive session, the public agency shall vote in public on the question, and when such vote is favorable, the presiding officer shall announce the specific purpose of the executive session. No formal action may be taken in executive session. As used in this item, "formal action" means a straw vote committing the body concerned to a specific course of action. No vote may be taken in executive session.
7. In accordance with the Code of Ethics for Beaufort County Officials, members of the body participating in executive session are expected to keep the deliberations confidential.

C. CONDUCT AT MEETINGS

1. Pledge of Allegiance

Every regularly scheduled Council meeting shall open with the Pledge of Allegiance to the Flag and follow with an invocation.

2. Decorum in Speaking

Every member, when recognized by the Chairman to speak, shall address the Chairman and, in speaking, avoid disrespect to Council and any personalities and shall confine himself to the question under consideration. In debate, each member has the right to speak twice on the same question on the same day (except on an appeal) but cannot make a second speech on the same question as long as any member who has not spoken on that question desires the floor.

3. Addressing the Chair

The Chairman, when addressed by a member, shall recognize the member by name, using no title but that of "Mr.," "Mrs.," "Miss," or "Ms." The member first recognized shall be first heard; and if several address the Chairman at the same time, the Chairman shall decide who is first to speak and shall recognize such member.

4. Public Comment

A public comment period is provided at each Council meeting. The first public comment period will be for a total of 15 minutes, allowing public comment about agenda items only. The second public comment period will be for a total of 15 minutes at the end of the meeting allowing for public comment for non-agenda items.

- a. Each speaker is limited to three minutes.
- b. Only one speaker may speak at a time.
- c. Giving of a speaker's time to another is not allowed.
- d. Speakers may not speak on behalf of others.

5. Recognition of Person(s)

When any person, including employees of Council and the County, are heard, that person, when they have completed their presentation, shall be seated, and no person other than a member of Council will be recognized to make any statement on such matter unless requested to do so by Council or by any member of Council through the Chairman.

6. Items added after a posted Agenda

- a. A two-thirds vote of the members present and voting shall be required to add an item to an agenda after the agenda has been posted.
- b. A two-thirds vote and a finding of exigent circumstances is required before final action can be taken on an item which is added to an agenda after an agenda is posted. The exigent circumstances cannot be of Council's creation.
 - 11 votes – 8 required
 - 10 votes – 7 required
 - 9 votes – 6 required
 - 8 votes – 6 required
 - 7 votes – 5 required
 - 6 votes – 4 required

D. FISCAL MATTERS

All appropriations shall require a minimum of six affirmative votes.

E. PARLIAMENTARY PROCEDURE

Meetings of Council shall be conducted in accordance with *Robert's Rules of Order Newly Revised*, unless provided otherwise herein or by the general laws of the State of South Carolina.

F. AGENDA

The agenda is set by the Chairman and Vice Chairman with the County Administrator's assistance no later than the Thursday immediately preceding the council meeting.

G. MATTERS NOT WITHIN COUNCIL'S JURISDICTION

No matter shall be entered on the agenda or heard by council unless it is within council's authority or jurisdiction. Council may entertain requests from other governmental bodies, departments, or agencies that make recommendations to council.

H. CONSENT AGENDA

The consent agenda is used for non-controversial action items organized apart from the rest of the agenda and approved as a group. This includes all business items that require formal approval, and yet, because they are not controversial, there is no need for Council discussion before taking a vote. If a member considers a specific item to need discussion, it may be removed and placed on the regular agenda for the Council meeting.

1. Agenda Package

Packages are prepared and distributed on the Friday immediately preceding the council meeting. Background information pertaining to agenda items shall be enclosed in the package. Members are expected to review agendas, agenda backup, and committee discussions on any item they feel they need additional information on.

2. Potential Agenda Items

The Clerk to Council shall maintain a log of potential agenda items for upcoming meetings, particular reference being made to Ordinance readings.

3. Request for Agenda Time

Any person requesting agenda time, including Council members, must submit their request to the Chairman, County Administrator, or Clerk to Council, plus backup material, no later than 5:00 PM Tuesday prior to the Wednesday immediately preceding the Council meeting.

4. Department Heads'/Elected Officials' Request for Agenda Time

Any department head or elected official wishing to appear before Council should be handled in the same manner as set forth above. The Chairman may assign the matter for action following a short presentation by the individual at a regular Council meeting.

I. APPOINTMENTS TO AGENCIES, BOARDS, COMMISSIONS AND AUTHORITIES

1. Notification

The Clerk to Council shall notify all Council members thirty (30) days prior to the expiration date of any Board member's term or within ten (10) days after receipt of a Board member's resignation. Council members will have thirty (30) days to provide names and appropriate documentation (application and résumé) for consideration to the appropriate Standing Committee. The thirty (30) days will begin on the date the Clerk to Council has notified Council of the vacancy.

2. Nominations

The appropriate Committee shall review all applications on file and select nominee(s) to be submitted to full Council. Interviews may be scheduled at the request of the Chairman or Committee Chairman. In situations where technical or other special qualifications are required within the Charter for appointment, the Committee will review and analyze the technical qualifications of the applicant(s) and will recommend and forward to Council only those names of qualified candidates.

The Committee shall nominate at a subsequent full council meeting, the candidate(s) for membership. Once the floor is open for nominations, any Council member may place a name in nomination. There is no requirement that the name of said nominee is previously on file.

3. Representation

Council shall appoint Agency, Board, or Commission members with consideration for demographic representation. In addition, Council shall consider:

- a. Knowledge and experience relevant to the needs of the particular Agency, Board, or Commission.
- b. Diverse representation of backgrounds, professions, and viewpoints.
- c. Diverse ages and economic levels.
- d. Diverse race and gender composition.
- e. Diverse geographic representation of the County.

For those nominated other than through a committee (i.e., by a Council member when the floor is open for such additional nominations), a résumé will be made available to Council members no later than the Friday prior to the meeting at which the vote for appointment is taken. Absent such a résumé the nominee will be disqualified.

4. Voting

A vote will be taken if there is a single or multiple candidate(s) seeking membership. A simple voting majority of Council members will decide the selected nominee unless a greater number of affirmative votes is necessary under the Template Ordinance.

If when there are three or more candidates for a single position, and no person receives the required number of votes. The two candidates receiving the most votes will be considered in a second and final vote.

CHAPTER 3 APPEARANCES, PRESENTATIONS, AND PETITIONS TO COUNCIL

A. PRESENTATIONS AND PETITIONS

Any person desiring to address Council during public comment may do so by submitting a request to be heard to the Clerk to Council prior to, or at the beginning of, the meeting.

1. Each request must include the name and address of the person appearing and the nature of the presentation.
2. In the event a presentation should be made on behalf of an organization or group of persons, the organization or group will designate one spokesman to make the presentation.
3. Every member of the public who is recognized to speak shall address the Chairman and, in speaking, avoid disrespect to Council and any personalities and shall confine himself/herself to topics under the jurisdiction of Council.

B. COMMENTS FROM THE FLOOR

1. If the Chairman determines insufficient time is available for a personal appearance at a particular meeting, he may schedule the personal appearance for any subsequent meeting (considering the availability of time). The Chairman may, at his discretion, establish time limits for any presentation or personal appearance.
2. No person shall be allowed to make personal appearances, presentations, present petitions, or otherwise be recognized from the floor for comment except as permitted under the agenda.
3. This procedure shall not apply to representatives of the electronic and print media, County staff members, or other County employees who may be recognized by the Chairman for questions and comments relating to the business of Council.

CHAPTER 4 COMMITTEES

A. ASSIGNMENTS

All committees, subcommittees, chairmanship, and tasks shall emanate from the Chairman. Upon approval by the Chairman, the County Administrator may assign to a Committee or Ad Hoc Committee specific requests and/or tasks which emerge either from Council discussions,

incoming correspondence, or memoranda. Each assignment shall be added to the appropriate committee's work-in-progress and completed status report.

B. SCHEDULING MEETINGS

All members of Council are welcome to attend any committee meeting. Non-committee members may enter the discussion and may have a vote on any matter under the committee's consideration. They do not count as a quorum, nor do ex-officio members.

C. REPORTING

From each committee meeting, complete minutes shall be produced, posted on the county website, and distributed to all Council members.

CHAPTER 5 ORDINANCES

Legislative actions of Council are called ordinances. An ordinance may be introduced by any member (§4-9-120). Except for Emergency Ordinances (reference paragraph G) all ordinances must be read at three public meetings of Council on three separate days, with an interval not less than seven days between the second and third readings. When substantive modifications or amendments to an ordinance are proposed after second reading, the Chairman shall remand the ordinance for an additional reading. All Council proceedings must be recorded, and ordinances adopted by Council must be compiled, indexed, codified, published, and made available for public inspection at the Office of County Council (§4-9-130). Public hearings or notice must be held in certain instances: adoption of standard codes or technical regulations and furnishing copies thereof, emergency ordinances (§4-9-110).

A. NEED FOR PUBLIC HEARING

Public hearings, after reasonable public notice, must be held before final Council action is taken to:

1. Adopt annual operational and capital budgets;
2. Make appropriations, including supplemental appropriations;
3. Adopt building, housing, electrical, plumbing, as and all other regulatory codes involving penalties;
4. Adopt zoning and subdivision regulations;
5. Levy taxes;
6. Sell, purchase, lease, contract to sell, or lease real property owned by the County.

The Council may adopt any standard code or technical regulations authorized under §6-9-60 by reference thereto in the adopting ordinance. The procedure and requirements governing the ordinances shall be prescribed for ordinances listed in (1) through (6) above.

B. NOTICE OF PUBLIC HEARING

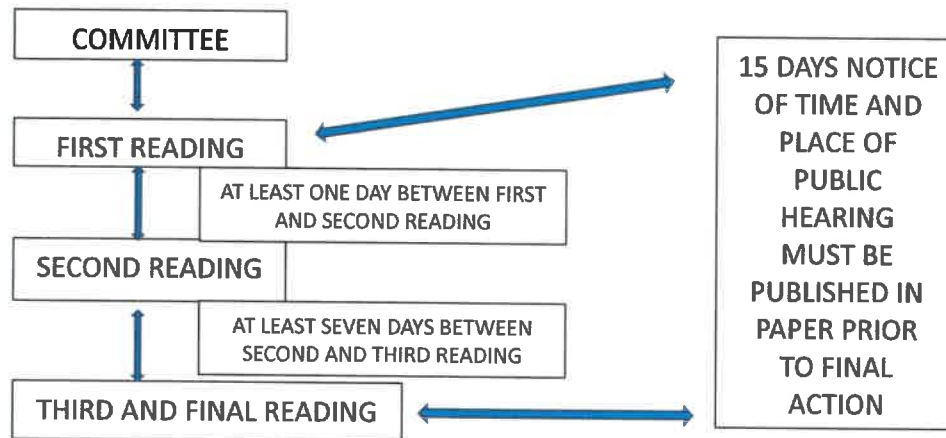
No less than fifteen days' notice of the time and place of such hearings shall be published in at least one newspaper of general circulation in the County.

C. HANDICAP ACCESSIBILITY

All public hearings shall be held at locations accessible to the handicapped.

D. SCRIVENER'S ERRORS

Motions to correct scrivener's errors may be made to an existing ordinance and/or approved minutes with 8 votes of Council.

E. FLOW CHART OF ORDINANCE PASSAGE**F. PASSAGE OF EMERGENCY ORDINANCES**

To meet public emergencies affecting life, health, safety, or the property of the people, Council may adopt Emergency Ordinances. They may not, however, be used to levy taxes, grant, renew or extend a franchise, or impose or change a service rate.

1. Every Emergency Ordinance shall be designated as such and shall contain a declaration that an emergency exists and describe the emergency.
2. Every Emergency Ordinance shall be enacted by the affirmative vote of at least two-thirds of the members of Council present.
3. An Emergency Ordinance is effective immediately upon its enactment without regard to any reading, public hearing, publication requirements, or public notice requirements.
4. Emergency Ordinances shall expire automatically as of the 61st day following the date of enactment.

CHAPTER 6**CONFLICT OF INTEREST**

1. Any member of Council who has a substantial interest in any business which contracts with the County for sale or lease of land, materials, supplies, equipment, or services, or who personally engages in such matters, shall make known that interest and refrain from voting upon or otherwise participating in his/her capacity as a member of Council in matters related thereto.

2. No member of Council and no business with which a member of Council is associated shall enter into any contract with a governmental agency or department which is to be paid in whole or in part out of government funds unless the contract has been awarded through a process of public notice and competitive bidding.
3. Any member of Council who has a business interest in any matter before Council, or who has a business or ownership interest in any property or business that will be or may be directly affected by any ordinance or action item pending by Council, shall fully disclose on the record such business or ownership interest prior to casting any vote on the matter.
4. Complete and submit the "Beaufort County Statement of Conflict of Interest" form and file it with the Clerk to Council.

CHAPTER 7

TRAVEL AND EXPENSE REIMBURSEMENT

A. POLICY

1. Attendance of Council members at seminars, conferences, etc. is encouraged. Advance permission must be secured from the Chairman.
2. Reimbursement will be made only upon presentation of a County requisition form to the Finance Department along with supporting receipts and statements.
3. The Finance Department shall maintain a list of mileage to various locations from Beaufort and reimburse only the mileage for the shortest distance on their list.

B. TRAVEL

1. Private Automobile
Council shall be reimbursed mileage equal to the rate established by the Internal Revenue Service (IRS). When two or more Council members travel in the same vehicle, only the individual owner of the vehicle being used shall be reimbursed mileage.
2. Commercial
 - a. Airplane. The County shall pay round-trip economy class fare for Council members attending County-related functions. In the event that economy class fare is not available on any reasonable travel schedule, the County shall pay the entire cost of the lowest class fare available.
 - b. Bus and Train. The County shall pay the total round-trip fare for Council attending County-related functions.
 - c. Taxi Expenses. The County shall pay for the actual cost of trips from airports to hotel/motel and return; hotel/motel to place of function (if not the same) and return.

C. EXPENSES

1. Registration. The County will pay the registration costs for authorized conventions, conferences, and seminars.
2. Per Diem. Council members traveling outside the county-on-county business shall receive reimbursement for meals and County-related expenses in accordance with the U.S. General Services Administration (GSA).

3. Official County Meetings. Reimbursement for official County conferences or meetings must be approved by the Chairman prior to attendance of the conference or meeting.

D. PAYMENTS

Documentation required by the Finance Department must be presented to the Finance Department within five (5) working days after return.



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

Item 9.

ITEM TITLE:
AN ORDINANCE TO REPEAL AND REPLACE BEAUFORT COUNTY CODE OF ORDINANCES CHAPTER 2, ARTICLE VII, DIVISION 4 (BEAUFORT COUNTY PURCHASING ORDINANCE); TO ESTABLISH NEW POLICIES OF CENTRALIZED PURCHASING AND COMPETITIVE BIDDING FOR COUNTY DEPARTMENTS AND ELECTED OFFICIALS (A NEW PURCHASING ORDINANCE); DELEGATING PURCHASING AUTHORITY TO THE COUNTY PURCHASING DIRECTOR; ESTABLISHING PROCEDURES FOR THE PURCHASING OF GOODS AND SERVICES AS REQUIRED BY COUNTY DEPARTMENTS AND ELECTED OFFICIALS; AND OTHER MATTERS RELATED THERETO
MEETING NAME AND DATE:
Finance, Administration, and Economic Development, August 26, 2024
PRESENTER INFORMATION:
John Robinson, Acting Chief Financial Officer
ITEM BACKGROUND:
State law (S.C. Code Sec. 11-35-5320) requires Counties to adopt ordinances or procedures embodying sound principles of appropriately competitive procurement. Pursuant to state law, Beaufort County adopted its present purchasing ordinance in 1982. The County has amended the ordinance several times in the intervening years. In 2023 Council retained the services of Haynsworth Sinkler Boyd to, among other things, draft a new and updated purchasing ordinance. Staff worked with Haynsworth Sinkler Boyd to draft a new purchasing ordinance that embraces good procurement principles of integrity, transparency, uniformity, and accountability. If adopted, this ordinance will repeal and replace the existing purchasing ordinance.
PROJECT / ITEM NARRATIVE:
See above
FISCAL IMPACT:
There will be no fiscal impact to the County. This action repeals Beaufort County's current procurement code and replaces it with an updated code.
STAFF RECOMMENDATIONS TO COUNCIL:
Repeal the current ordinance and adopt the proposed purchasing ordinance
OPTIONS FOR COUNCIL MOTION:
Adopt the ordinance as proposed, modify the ordinance as proposed, deny the ordinance.

ORDINANCE 2024/_____

AN ORDINANCE TO REPEAL AND REPLACE BEAUFORT COUNTY CODE OF ORDINANCES CHAPTER 2, ARTICLE VII, DIVISION 4 (BEAUFORT COUNTY PURCHASING ORDINANCE); TO ESTABLISH NEW POLICIES OF CENTRALIZED PURCHASING AND COMPETITIVE BIDDING FOR COUNTY DEPARTMENTS AND ELECTED OFFICIALS (A NEW PURCHASING ORDINANCE); DELEGATING PURCHASING AUTHORITY TO THE COUNTY PURCHASING DIRECTOR; ESTABLISHING PROCEDURES FOR THE PURCHASING OF GOODS AND SERVICES AS REQUIRED BY COUNTY DEPARTMENTS AND ELECTED OFFICIALS; AND OTHER MATTERS RELATED THERETO

WHEREAS, Beaufort County is required by the South Carolina Code of Laws, Section 11-35-5320, to adopt competitive procurement policies; and

WHEREAS, Beaufort County's existing Purchasing Ordinance was originally adopted in 1982. The Ordinance has been amended several times. The most significant and most comprehensive amendment took place in 1996, more than twenty-six years ago; and

WHEREAS, Council wishes to update the County's existing Purchasing Ordinance, Policies, Procedures and Regulations by repealing the existing Ordinance and by adopting a new Ordinance that embodies sound principles of appropriately competitive procurement; and

WHEREAS: The new Ordinance is set forth in Exhibit "A" which is attached hereto and incorporated herein by reference. The purpose of the Ordinance is to set forth a centralized purchasing system that provides for fair and equitable treatment of all persons involved in public purchasing by Beaufort County Departments, Elected and Appointed Officials, to maximize value in public procurement, and to provide safeguards for maintaining a procurement system that is based on integrity, transparency, uniformity, and accountability; and

WHEREAS, the provisions of this Ordinance, as set forth in Exhibit "A", shall apply to all contracts and to the procurement of all supplies, services, and construction, entered into by Beaufort County Departments, Elected and Appointed Officials after the effective date of the Ordinance. It shall apply to every expenditure of public funds for public purchasing irrespective of the source of the funds. When procurement involves the expenditure of federal assistance or contract funds, the procurement shall be conducted in accordance with any mandatory applicable federal laws and regulations. Nothing in this Ordinance shall prevent any public agency from complying with the terms and conditions of any grant, gift, or bequest that is otherwise consistent with the law.

NOW, THEREFORE, BE IT ORDAINED BY BEAUFORT COUNTY COUNCIL
That: Chapter 2, Article VII, Division 4 (Beaufort County Purchasing Ordinance) is hereby repealed, and a new Purchasing Ordinance for Beaufort County Public Departments and Elected Officials as set forth in Exhibit "A" is hereby adopted.

Adopted this _____ day of 2024. This Ordinance shall take effect immediately upon Third and Final Reading by County Council.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: Joseph Passiment, Chairman

ATTEST:

Sarah W. Brock, Clerk to Council

Part 1-General Ordinances, Chapter 2-Administration, Article VII-Finance,
DIVISION 4. – PROCURMENT SERVICES

Sec. 2-501. Title.

This Division shall be known as and may be cited as the "Beaufort County Procurement Ordinance".

Sec. 2-502. General Provisions.

- (a) *Statement of Policy and Application.* It shall be the policy of Beaufort County Council that all goods and services required by County Departments, Appointed Officials, and Elected Officials shall be procured by centralized purchasing procedures based on integrity, transparency, uniformity, and accountability. The provisions of the Beaufort County Procurement Ordinance shall apply to all contracts and to the procurement of all supplies, services, and construction entered into by Beaufort County Departments, Appointed Officials, and Elected Officials. It shall apply to every expenditure of public funds for public purchasing irrespective of the source of the funds.
- (b) *Intent and Purpose.* It is the intent of County Council that a primary concern of county government be the effective provision of services to the citizens of the County in a competitive, efficient and economical way, and that all purchases of goods and services be conducted with a primary concern for the efficient and economical use of revenues provided by its citizens. The purpose of the procedures, requirements, regulations, and processes set forth in this Division, hereinafter collectively referred to as the "Procedures", is to adopt procurement practices that are appropriately competitive and allow the County:
 - (1) to provide increased economy in County procurement activities and to maximize to the fullest extent practicable the purchasing values of funds while ensuring that procurements are the most advantageous to the County and in compliance with the provisions of the Ethics Government Accountability and Campaign Reform Act;
 - (2) to foster effective broad-based competition for public procurement within the free enterprise system;
 - (3) to provide a clear and comprehensive ordinance governing procurement by the County and to permit the continued development of explicit and thoroughly considered procurement policies and practices;
 - (4) to ensure the fair and equitable treatment of all persons who deal with the County's procurement system which will promote increased public confidence in the procedures followed in public procurement; and
 - (5) to provide safeguards for the maintenance of a procurement system of quality and integrity with clearly defined rules for ethical behavior on the part of all persons engaged in the public procurement process.

Sec. 2-503. Definitions.

Except as specifically defined in this Section, all words used in this Division have their customary dictionary meaning. For purposes of this Division the following words, terms and phrases shall have the meanings ascribed in this Section, except where the context clearly indicates a different meaning:

After the Fact Purchase means a request to create a purchase order in support of a good, service, or contract which has already been received or executed. Purchase orders or contracts as a result of an “Emergency Purchase” are not considered an “After the Fact” purchase.

Authorized Person means those Officials or Employees authorized to execute County Contracts as set forth in Section 2-506.

Brand name or Equal Specification means a specification limited to one or more items by manufacturers' names or catalogue numbers to describe the standard of quality, performance, and other salient characteristics needed to meet county requirements, and which provides for the submission of equivalent products.

Business means any corporation, partnership, individual, sole proprietorship, joint stock company, joint venture, or any other private legal entity.

Capital Assets means a County owned item, acquired through purchase, donation, construction or transfer, which has tangible value of Five Thousand (\$5,000) Dollars or greater and a useful life of greater than two (2) years. The County Asset Manager under the direction of the Procurement Services Director may deem any county owned item as a managed capital asset.

Change Order or Contract Modification means a written document signed and issued by an Authorized Person and a contractor of the County altering the specifications, delivery point, rate of delivery, period of performance, price, quantity, or other provisions of any contract accomplished by mutual action of the parties of the contract.

Competitive Bid Process means an informal or formal procurement process requesting from sellers or vendors quotes, bids, qualifications and proposals from qualified vendors for the provision of a goods or services. This process requires an Employee to evaluate each vendor response and select the vendor who offers the lowest price, is most qualified, or is the best value to the County.

Construction means the process of building, altering, repairing, improving, or demolishing any public structure or building or other public improvements of any kind to any public real property. It does not include the routine operation, routine repair, or routine maintenance of existing structures, buildings, or real property.

Contract means all types of County agreements, regardless of what they may be called, for the procurement or disposal of supplies, services, property or construction.

Contractor means any person having a contract with the County.

Contractors On-Call List means a project delivery method where a vendor or groups of vendors after a competitive solicitation process are selected to provide services or materials to the County for one or more types of projects over an extended period of time but limited to a time period not to exceed three (3) years.

Construction Management at-Risk means a project delivery method in which the County awards separate contracts, one for design services to design a project and the second to a construction manager at-risk for both construction of the project according to the design and construction management services, which include but are not limited to those Professional Services associated with contract administration, project management, and other services provided in connection with the administration of a construction project.

Co-operative Purchasing Entity means an organization or alliance of municipalities or other governmental bodies throughout the United States established in part to achieve economies of scale and innovations through group purchasing strategies, shared resources and centrally administered competitive procurement processes to afford value and discount pricing programs to its members.

County means Beaufort County, a political subdivision of the State of South Carolina.

Delegation of Authority or *Delegate Authority* means the transfer of decision-making power, responsibilities and authority from one individual to another individual, where said transfer shall only be deemed to have occurred if memorialized in writing and signed by the assignor.

Design Services means those Professional Services associated with the practice of architecture, professional engineering, land surveying, landscape architecture, and interior design pertaining to construction, as well as incidental services that members of these professions and those in their employ may logically or justifiably perform, including without limitation studies, investigations, surveys, evaluations, consultations, planning, programming, conceptual design, plans and specifications, construction documents, cost estimates, construction observations, shop drawing reviews, sample recommendations, preparation of operating and maintenance manuals and other related services.

Design-Bid-Build means a project delivery method in which the County sequentially awards separate contracts following separate competitive processes. The first for design services to design a project and the second for construction of the project according to the design.

Design-Build means a project delivery method in which the County enters into a single contract for design and construction of a project.

Design-Build-Finance-Operate-Maintain means a project delivery method in which the County enters into a single contract for design, construction, finance, maintenance, and operation of a project over a contractually defined period.

Design-Build-Operate-Maintain means a project delivery method in which the County enters a single contract for design, construction, maintenance, and operation of a project over a contractually defined period.

Emergency Procurement means the purchase of goods or services when there exists an imminent threat of harm to public health, welfare, critical economy and efficiency, government operations, or safety under emergency conditions.

Employee(s) means any individual who is monetarily compensated, draws a salary or wage from the County, excluding elected and appointed officials; and any other compensated individual performing services for the County or any department, agency, commission, council, board, or any other entity established by the County, excluding contractors and subcontractors; and whereby this definition is solely applicable to the Beaufort County Procurement Ordinance.

Financial interest means ownership of or ownership in, and should be determined when:

- a. any interest of immediate family or involvement in any relationship from which, or as a result of, a person within the past year has received, or is presently or in the future entitled to receive, equal to or greater than Five Hundred (\$500) Dollars per year, or its equivalent;
- b. Ownership of Five (5%) Percent of any real property, personal property, or business; or
- c. Holding a position or controlling interest in a business such as officer, director, trustee, partner, employee, or the like; or holding any position of management.

Gratuity means a payment, loan, subscription, advance, deposit of money, service, or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value is received.

Immediate Family means a spouse, children, parents, an individual for whom an individual has legal custody of, or an individual claimed as a dependent for income tax purposes.

Invitation for Bids or *IFB* means all documents, whether attached or incorporated by reference, utilized for soliciting sealed bids.

Local Vendor means a vendor shall be deemed to be a "Beaufort County Local Vendor" if such vendor is a Person or Business that is authorized to transact business within the state, maintains an office in Beaufort County, has a business license of Beaufort County or one of the municipalities within Beaufort County, and maintains a representative inventory of commodities within Beaufort County or one of the municipalities on which the bid is submitted and has paid all taxes duly assessed.

Non-Responsive Bidder means a Person or Business who has submitted a bid, proposal, or qualification which does not conform with all material aspects of the Scope of Work presented. These persons or business may not be considered to have or possess the following:

- a. evidence of financial stability, material, equipment, facility, personnel resources, expertise or ability to obtain them;
- b. A satisfactory record of performance and integrity;
- c. Qualified legally to contract with the County; and
- d. Supplied all necessary information in connection with the inquiry concerning responsibility.

Official means an individual elected by the people, or an individual appointed by the General Assembly or the Governor; including, but not limited to, the Sheriff, Auditor, Treasurer, Clerk of Court, Coroner, Public Defender, Probate Judge, Magistrates, Director of Veterans Affairs, and Director of Voter Registration and Elections. When referencing all elected and appointed officials described above, the term “Officials” shall be used.

Operations and Maintenance means a project delivery method in which the County enters into a single contract for the routine operation, routine repair, and routine maintenance of a project.

Person means any business, individual, union, committee, club, other organization, or group of individuals.

Procurement means buying, purchasing, renting, leasing or otherwise acquiring any supplies, services, equipment or construction.

Professional Services refers to those services provided by an individual or business requiring specialized knowledge and skill usually of a mental or intellectual nature and usually requiring a license, certificate or registration. These services may include, but are not limited to, being within the scope of the practice of architecture, professional engineering, land surveying, real property appraisal, auditors, construction management, veterinarians, consultants, legal counsel, medical services, actuary services, and lobbyists.

Public Agency means a public entity subject to or created by the County who acts in an official capacity or performs functions for the County and is supported in whole or in part by public funds; this includes, but is not limited to, organizations, corporations, and non-profits.

Public Procurement Unit means any agency of the Federal Government, the State of South Carolina, and any county, city, town, special purpose district or any other government subdivision of the State of South Carolina or public agency of any such subdivision.

Procurement Services Department means the Employee(s), regardless of department name, which serves as the County’s central procurement office for processing the County’s goods and services; and provides support to the Procurement Services Director as requested and necessary to ensure compliance with the Procedures.

Procurement Services Director means the Employee, regardless of title, whose primary function is to oversee and manage, with assistance from the Procurement Services Department, all procurement activities of the County, including but not limited to compliance with the Procedures.

Qualified Bidder means a determination by the Procurement Services director or designee, that a bidder or bid has passed preliminary evaluation and is eligible to submit bids, is well-suited to fulfill the requirements outlined in a solicitation, is financial stable, and possess the requisite experience, and technical ability.

Ratification means the act of confirmation or affirmation of an unauthorized purchase, contract, or agreement by the appropriate approval authority.

Request for Proposals or *RFP* means all documents, whether attached or incorporated by reference, utilized for soliciting proposals.

Request for Qualifications or *RFQ* means a solicitation document that is issued by a procurement entity to obtain statements of the qualifications of potential responders (development teams or consultants) to gauge potential competition in the marketplace, prior to issuing the solicitation. RFQ's may include requesting proposals as part of the RFQ solicitation process.

Invitation for Bid or *IFB* means a solicitation documents that is issued by a procurement entity to obtain written responses for goods or services which meet the criteria as described in the scope of work. Bids in response to Invitation for Bid typically include a set price to provide such good or service.

Responsive Bidder means a Person or Business who has submitted a bid or proposal which conforms in all material aspects to the Invitation for Bids or Request for Proposals.

Responsible Bidder means a Person or Business who has the capability in all respects to perform adequately the contract requirements set forth in an Invitation for Bids or Request for Proposals, and has the integrity and reliability which, as substantiated by past performance and reputation, will assure good faith quality performance. Factors to be considered in determining whether the county standards of responsibility have been met include whether a prospective Contractor has:

- a. evidence of financial stability, material, equipment, facility, personnel resources, expertise or ability to obtain them;
- b. A satisfactory record of performance and integrity;
- c. Qualified legally to contract with the County; and
- d. Supplied all necessary information in connection with the inquiry concerning responsibility.

Reverse Auction Method means a real-time bidding process taking place at a previously scheduled time in which multiple prospective Contractors, anonymous to each other, submit bids to provide the designated goods or services.

Small Disadvantaged Business means a business which is at least fifty-one (51%) owned and controlled by socially disadvantaged individuals including, but not limited to, most minority classes and women.

Selection Committee means a group of individuals who have specific knowledge or ability necessary to evaluate proposals or bids based on evaluation criteria specified in the solicitation. Members and number of members must be void of conflict of interest and shall be appointed by the Procurement Services Director.

Services means the furnishing of labor, time, or effort by a contractor, not involving the delivery of a specific product other than reports which are merely incidental to the required performance. This term shall not include employment agreements or collective bargaining agreements.

Sole Source refers to a situation where goods or services are only available from a single source vendor, with a unique ability or knowledge with respect to the supply, service or construction or a circumstance that is beneficial to the County and to the public. The sole source vendor and selection process may be based on issues concerning availability, standardization, warranty, and proprietary justification.

Specification means any description of the physical or functional characteristics or of the nature of a supply, service, or construction item. It may include a description of any requirement for inspecting, testing, or preparing a supply, service, or construction item for delivery.

Split Purchase means a procurement which has been divided into two or more purchase orders, contracts, or agreements, with the intent to avoid the approved solicitation process.

Supplies means all property, including but not limited to equipment, materials, printing, insurance, and leases of personal property.

Unauthorized Purchase means the procurement of goods or services which have not been properly procured through the County procurement procedures or approved by the appropriate authority as defined in this Division.

Using Agency means any department, commission, board, or public agency requiring supplies, services, or construction procured.

Sec. 2-504. Application of Procedures.

- (a) *General Application.* These Procedures apply to Procurements that are solicited for or contracts entered into after the adoption of and effective date of the Beaufort County Procurement Ordinance.
- (b) *Application of County Procurement.* These Procedures shall apply to every expenditure of funds by the County for the purpose of procuring property, supplies, services, and construction services for the County irrespective of the source of funds or the type of procurement. It shall also apply to the disposal of County equipment and supplies.

- (c) *Application to State or Federal Fund Procurements.* Where a procurement involves funds provided by the State of South Carolina or the United States of America, that procurement shall be in compliance with such State or Federal laws and authorized regulations as are mandatorily applicable. However, in every instance where the provisions of this Article are more restrictive than State or Federal laws or authorized regulations, the provisions of this Article shall be followed.
- (d) *Purchases of \$5,000.00 and Under; Exempt Items.* These Procedures do not apply to any Procurement less than \$5,000.00 or that are exempt pursuant to Section 2-505. Departments may not create a Split Purchase to circumvent the dollar amount of \$5,000.00.

Sec. 2-505. Items Exempt from Procedures.

- (a) *Decision of County Council.* County Council, upon recommendation from the County Administrator, may exempt by ordinance specific items, services, or projects from these Procedures when County Council finds that such exemption is in the best interest of the County.
- (b) *Specific Exemptions Generally.* The following items shall be exempt from the provisions of these Procedures:
 - (1) Works of art for museum and public display;
 - (2) Published books, library books, maps, periodicals, technical pamphlets;
 - (3) Copyrighted educational films, filmstrips, slides and transparencies;
 - (4) Postage stamps, postal fees, and U.S. Post Office box rentals;
 - (5) Professional dues, membership fees, seminar registration fees, and professional training, subject to the County Administrator's approval;
 - (6) Medicine and drugs;
 - (7) Utilities including gas, electric, water and sewer;
 - (8) Advertisements or advertisement time/space in professional publications, newspapers, radio, television, and social media platforms, including local Chambers of Commerce;
 - (9) Fixed wing and rotary wing aircraft maintenance;
 - (10) Fixed Base operators, but only if approved by County Council; and
 - (11) Legal services, provided that legal services must be approved by the County Administrator or County Council.
- (c) *Real Property.* The purchase, lease or sale of real property by the County are exempt from the Procedures. The County Administrator may direct Employee(s) to have initial discussions with the owner of real property to determine potential terms and conditions for the purchase of real property; and may secure ancillary Professional Services when deemed appropriate. After receipt of approval from County Council, the County Administrator shall negotiate the final terms of a purchase, lease or sale of real property.

(d) *Cooperative Purchasing.* The County may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement or programs for procurements with one or more Public Procurement Units in accordance with an agreement entered into between the participants.

- (1) Such cooperative procurement may include, but is not limited to, joint or multi-party contracts between Public Procurement Units.
- (2) Without limiting the County's ability to participate in procurements with other Public Procurement Units, the County may participate in the South Carolina Statewide Term Contracts program ("State Contract"), provided, however, that if any item needed for a Procurement is available from a potential Contractor within Beaufort County and the item (i) meets all State Contract specifications and (ii) is priced equal to or less than the State Contract price, the County may purchase such items from the potential Contractor within Beaufort County.

Sec. 2-506. Procurement Responsibilities, Duties and Authority.

The Procurement Services Director shall oversee and manage all procurement activities of the County, ensure compliance with these Procedures, and upon request or when required shall provide an annual report to the County Administrator concerning the County's procurement activities.

(a) *Principal Public Procurement Official.* The Procurement Service Director shall serve as the principal public procurement official of the County and shall be responsible for the procurement of supplies, services, and construction, as well as the management and disposal of managed capital assets.

(b) *Duties.* In accordance with this Division, the Procurement Services Director shall:

- (1) Purchase all supplies, materials, equipment, and contractual services required by County agencies and perform the procurement-related functions required of the Procurement Services Director;
- (2) Negotiate contracts, or delegate authority to negotiate contracts, and submit the contracts for approval and award;
- (3) Use standard specifications wherever they are applicable to purchase orders and contracts and ensure compliance with such specifications through adequate inspection of deliveries;
- (4) Manage the transfer of capital assets between agencies of supplies, materials, and equipment that are no longer needed by a holding agency but that can be used by the receiving agency;
- (5) Exchange, trade in, or sell those supplies, materials and equipment which are surplus, obsolete or unused and which are found by the County Administrator not to be required or appropriate for public use;
- (6) Develop, with the approval of the County attorney as to legal sufficiency, standard forms and conditions of solicitations, purchase orders and contracts;

- (7) Develop and prescribe the use by agencies of other documents required in carrying out this Division and amend or eliminate any such forms;
- (8) Dispose of managed assets or other property that is deemed surplus; and
- (9) Perform other duties as assigned by supervisor.

(c) *Operational Procedures.* Pursuant to this Division and consistent with the Procedures, the Procurement Services Director shall develop and adopt operational procedures relating to the execution of its duties.

(d) *Delegation of Authority.*

- (1) The Procurement Services Director may delegate authority established in this Division to an assignee within the Procurement Services Department, the Chief Financial Officer, or to any Employee or Official approved by the County Administrator.
- (2) The County Administrator may delegate authority established in this Division to any Employee at their discretion but excluding the Procurement Services Director and the Chief Financial Officer.
- (3) Notwithstanding any other terms contained in this Division pertaining to delegation of authority, procurement authority with respect to certain supplies, services, or construction may be delegated to other Employees by the County Administrator, when such delegation is deemed necessary for the effective procurement of the supplies, services, or construction.
- (4) This Section shall apply to every delegation of authority referenced in this Division.

(e) *Dollar Limitations for Contract Execution.* Only the following Authorized Persons shall have the authority to execute contracts on behalf of Beaufort County:

- (1) The Procurement Services Director or the Chief Financial Officer shall have the authority to execute any contract subject to this Division which is equal to or less than Fifty Thousand (\$50,000) Dollars;
- (2) The County Administrator or the County Administrator's designee shall have the authority to execute any contract subject to this Division which is equal to or less than One Hundred Fifty Thousand (\$150,000) Dollars;
- (3) Committees of County Council shall have the authority to authorize the County Administrator to execute any contract subject to this Division which is equal to or less than Two Hundred Thousand (\$200,000) Dollars; and

- (4) County Council shall have the authority to authorize the County Administrator to execute any contract subject to this Division which is greater than Two Hundred Thousand (\$200,000) Dollars.

(f) *Beaufort County Procurement Cards.*

- (1) *Authorized Procurement Card.* The Procurement Card is a credit card issued to an Employee or Official by the Procurement Services Director, the Chief Financial Officer, or County Administrator.
- (2) *Use of Procurement Card.* Procurement cards may be used to purchase goods and services by Employees that hold such card. The cardholder shall use the procurement card for legitimate County purposes only and in compliance with the Beaufort County Procurement Card Program Manual.
- (3) *Procurement Card Compliance.* Purchases for goods and services with a procurement card shall adhere to the Dollar Limitations established in Section 2-506(e) in this Division. Purchases with a procurement card shall *not* be made if it creates a Split Purchase, an After the Fact purchase, or to circumvent the creation of a Purchase Order.
- (4) *Misuse of Procurement Card.* Misuse of the procurement card shall subject the cardholder to disciplinary action in accordance with County personnel policies and criminal laws.

- (g) *Specialty Services.* Professional Services under Fifty Thousand (\$50,000) Dollars may be selected based on qualifications, availability, or from an “on-call” pre-qualified list. Final cost may be negotiated by the Procurement Services Director. Vendors on the “on-call” list should be rotated, for similar type of Professional Services.

- (h) *Elected and Appointed Officials.* Provided that funds have been approved by County Council as part of the annual budget appropriation process, and that any expenditure of funds regardless of the amount will not result in a budget deficit within any Official’s office shall be exempt from the dollar limitations on expenditure authority established in Section 2-506(e) of this Division, provided that an Official’s office complies with all the provisions as may be required by South Carolina law and the Beaufort County Purchasing Ordinance. County Council may request reports and information as it deems necessary and prudent on the procurement activities of an Official to ensure compliance with the Beaufort County Procurement Ordinance.

(i) *Solicitations, Bids, Awards or Purchase in Violation of Ordinance.*

- (1) *Applicability.* The provisions herein apply where it is determined administratively, or upon administrative review, that a purchase, solicitation, bid, or award of a contract is in violation of this ordinance.

- (2) *Remedies Prior to Award.* If prior to award it is determined that a solicitation, bid, or proposed award of a contract is in violation of law, then the solicitation, bid, or proposed award shall be:
 - (i) Canceled; or
 - (ii) The unlawful bid not considered; or
 - (iii) Revised to comply with the law.

(j) *Ratification.*

- (1) Ratification shall only be approved by the County Administrator.
- (2) Ratification may be considered for purchases which did not follow proper procedures or approvals established in these Procedures.
- (3) Upon knowledge of an unauthorized purchase or contract approval, known as but not limited to an After the Fact or a Split Purchase, the Procurement Services Director shall notify in writing the Department Head or other appropriate Employee of the purchase which is considered unauthorized.
- (4) The Department Head or other appropriate Employee shall prepare a written determination as to the facts and circumstances surrounding an unauthorized procurement, what corrective action is being taken to prevent occurrence, action taken against the individual committing the act, and documentation that the price paid is fair and reasonable. If the price paid is unreasonable, the individual committing that act may be held pecuniarily liable for the difference.
- (5) Procurement Services Director shall prepare written justification of Ratification. Ratification documents shall be prepared for and presented to the County Administrator for consideration. Ratification approval process should adhere to the limitations established in Section 2-506(e).

Sec. 2-507. Retention of and Public Access to Procurement Information.

(a) *County Procurement Records.*

- (1) *Project File.* All determinations and other written records pertaining to the solicitation, award, or performance of a contract shall be kept together in a singular Project File by the Procurement Services Director.
- (2) *Retention of Procurement Records.* All procurement records shall be retained and disposed of by the County in accordance with records retention guidelines and schedules approved by County Council and consistent with South Carolina Department of Archives and History and Records Management Division's General Records Retention Schedules for County Records.

(b) *Public Record.* Procurement information shall be a public record pursuant to S.C. Code 1976, § 30-4-10 et seq. (The Freedom of Information Act).

- (1) Commercial or financial information obtained in response to a request for proposal which qualifies as privileged and confidential under the statute may be exempt from disclosure.
- (2) Privileged and confidential information is information in specific detail not customarily released to the general public, the release of which might cause harm to the competitive position of the party supplying the information. Examples of this type of information would include the following:
 - (i) Customer lists;
 - (ii) Design recommendations;
 - (iii) Identification of prospective problem areas under a request for proposal;
 - (iv) Design concepts, including methods and procedures; and
 - (v) Biographical information which qualifies as personal and private information under the statute may be exempt.
- (3) For all documents submitted in response or with regard to any solicitation or other request, the person submitting the documents shall comply with instructions provided in the solicitation for marking information exempt from public disclosure. Information not marked as required by the applicable instructions may be disclosed to the public.

(c) *Access to Solicitation Prior to Award.* If requested in writing before a final award by an actual bidder, offeror, contractor, or subcontractor with regard to a specific intended award or award of a contract, the Procurement Services Director shall, within five days of the receipt of any such request, make documents directly connected to the procurement activity and not otherwise exempt from disclosure available for inspection at an office of the Procurement Services Director. Without otherwise limiting any other exemptions granted by law, and except as provided herein, documents of and documents incidental to proposed contractual arrangements, including those used for contract negotiations, are not exempt from disclosure after the date notice of intent to award is given, unless the notice is subsequently canceled.

Sec. 2-508. Methods of Source Selection.

Unless otherwise provided by these Procedures, all County contracts must be awarded by an IFB (pursuant to Section 2-509) or Request for Proposals (pursuant to Section 2-510), except as provided in:

1. Section 2.511 -- Small Purchases Under \$50,000.00;
2. Section 2.512 -- Request for Qualifications;
3. Section 2-513 -- Reverse Auction

4. Section 2-514 -- Emergency Procurement;
5. Section 2-515 -- Sole Source Procurement; and
6. Section 2-516 -- Pre-Qualification.

Sec. 2-509. Invitation for Bids (IFB).

- (a) *Notice of Invitation for Bids.* An Invitation for Bids shall include (or state where such information is to be made available) a project or purchase description, and all contractual terms and conditions applicable to the procurement. At least two weeks before the date designated in the IFB for the opening of bids, the IFB shall be publicly announced.
- (b) *Receipt and Opening of Bids; Electronic Submittal Requirements.* Bids will only be received electronically and must be submitted online prior to the date and time listed in the IFB. Bids shall be received into an online 'lockbox' folder and shall not be opened prior to the due date and time listed in the IFB. Bids will be opened in a transparent manner and the amount of each bid, and such other relevant information as may be deemed appropriate by the Procurement Services Director, together with the name of each bidder, shall be tabulated by the Procurement Services Director. The ranking of each bidder, which need not include the dollar amounts of the bids, shall be made available to all bidders after the contract award.
- (c) *Bid Acceptance and Bid Evaluation.* Subject to the County's right not to accept any bid, the selected bid shall be accepted unconditionally without alteration or correction, except as otherwise authorized in these Procedures or by the Procurement Services Director. The IFB shall set forth the evaluation criteria to be used. No criteria may be used in bid evaluation that is not set forth in the IFB or addenda to such bids. Bids shall be evaluated based on the requirements set forth in the IFB and addenda.
- (d) *Correction or Withdrawal of Bids or Proposals, Cancellation of Awards.* Correction or withdrawal of inadvertently erroneous bids or proposals before or after award, or cancellation and re-award of awards or contracts, after award but before performance, may be permitted in accordance with the solicitation, when it is for good cause and in the best interests of the County, provided, however, after bid or proposal opening, changes in prices or other provisions of solicitations prejudicial to the interest of the County or fair competition must not be permitted. The reasons for cancellation, withdrawal or correction shall be made part of the Project File and notice of cancellation shall be sent to all businesses solicited. The notice shall identify the solicitation, explain the reason for cancellation and, where appropriate, explain that an opportunity will be given to compete on any re-solicitation or any future procurements of similar items.
- (e) *Award.* If an award is to be made, the contract shall be awarded by written notice to the lowest responsible/responsive bidder. In the event two or more bidders are tied in price while otherwise meeting all the required conditions, an award shall be made to bidder who is determined in the discretion of the Procurement Services Director to be the most responsive, responsible, and qualified for the project described in the IFB.

- (f) *Right of Rejection and Re-solicitation.* The Procurement Services Director has the right, prior to award of the contract, to reject any and all bids for cause, or without cause, as he or she deems appropriate. The County has the right to determine not to award the contract to any bidder or to re-solicit bids based upon modified terms and conditions.

Sec. 2-510. Request for Proposals (RFP).

- (a) *Notice of Request for Proposals.* The RFP shall be publicly announced at least two weeks before the date designated in the RFP for the bid opening and shall include a description of the Project, enumerating all requirements for the Project; or state where such information is to be made available.
- (b) *Receipt and Opening of Proposals; Electronic Submittal Requirements.* Proposals will only be received electronically and must be submitted online prior to the date and time listed in the RFP. Proposals shall be received into an online 'lockbox' folder and shall not be opened prior to the due date and time and time listed in the RFP. Proposals will be opened in a transparent manner, but information within such proposals shall not be disclosed at this time.
- (c) *Selection Committee.* For each project in which a RFP is used, the Procurement Services Director shall approve a Selection Committee whom the Procurement Services Director determines to be qualified to make an informed decision as to the most responsive, responsible and qualified bidder for the proposed project.
- (d) *Evaluation of Proposals.* The RFP shall state the relative importance of each evaluation criterion but need not require numerical weightings for each factor. The Selection Committee shall review all responsive proposals and evaluate them using only the criteria set forth in the RFP. The Selection Committee shall adhere to any weightings for each of the criteria set forth in the RFP. The Selection Committee may hold interviews with the most qualified proposers as the Selection Committee deems appropriate. Following its evaluation of the proposals, the Selection Committee will rank the top proposer.
- (e) *Negotiation.* The Procurement Services Director shall negotiate a contract for services with the most qualified firm at a compensation which is fair and reasonable to the County. The Procurement Services Director may, at their discretion, include members of the Selection Committee in the negotiation process. Should the Procurement Services Director be unable to negotiate a satisfactory contract with the firm, negotiations shall be formally terminated. Negotiations shall commence in the same manner with the second and then the third, until a satisfactory contract has been negotiated. If no agreement is reached with one of the three, additional persons or firms in order of their competence and qualifications may be selected after consultation with the Selection Committee, and negotiations shall be continued in the same manner until agreement is reached.

- (f) *Right to Withdraw and Re-Solicit.* Until award, the Selection Committee and the Procurement Services Director have the right to determine not to award the contract to any proposer or to determine to re-solicit proposals based upon modified terms and conditions.

Sec. 2-511. Small Purchases.

- (a) *Small Purchase Authority.* The Procurement Services Director may authorize any procurement not exceeding \$50,000 by the solicitations of written quotations from a minimum of three qualified prospective Contractors.
- (b) As necessary, the Procurement Services Director may be required to contact additional prospective Contractors to obtain three quotations. If three quotations are not available following a reasonable effort, the Procurement Services Director shall document this fact in writing and place it in the Project File.
- (c) Award will be made to the lowest responsive and responsible bidder, provided that in addition to price, maintenance and service costs, transportation costs, delivery time, and other requirements relative to the purchase may be evaluated. If an award is not made to the lowest bidder, the reasons shall be documented in writing by the Procurement Services Director.

Sec. 2-512. Request for Qualifications (RFQ).

- (a) *Preparation of Project Description.* The Procurement Services Director along with the Using Agency Department Head shall be responsible for developing a description of the proposed project, listing the required Professional Services for that project, and preparing a formal invitation to firms for submission of information.
- (b) *Public Announcement.* The formal invitation shall be publicly announced. Nothing contained herein shall preclude the Procurement Services Director from directly inviting any person to submit information.
- (c) *Selection Committee.* For each project in which a RFQ is used, the Procurement Services Director shall approve a Selection Committee whom the Procurement Services Director determines to be qualified to make an informed decision as to the most responsive, responsible and qualified bidder for the proposed project.
- (d) *Selection and Ranking of the Most Qualified.* The Selection Committee shall evaluate each of the firms interviewed based upon criteria set forth in the invitation. Based upon these evaluations, the Selection Committee shall select the firms which, in its judgment, are the best qualified. The Selection Committee's report ranking the firms shall be in writing and will be made available to all firms interviewed upon written request from the interviewed firms.

- (e) *Interviews with Interested Firms.* Following receipt of information from all interested persons and firms, the Selection Committee shall hold interviews with at least three firms who have responded to the committee's advertisement and who are deemed most qualified on the basis of information available prior to the interviews, or if less than three persons or firms have responded to the advertisement, the Selection Committee shall hold interviews with those that did respond. The purpose of the interviews shall be to provide such further information as may be required by the Using Agency Selection Committee to fully acquaint itself with the relative qualifications of the several interested firms.
- (f) *Negotiation of Contract.* The Procurement Services Director shall negotiate a contract for services with the most qualified firm at a compensation which is fair and reasonable to the County. The Procurement Services Director may, at their discretion, include members of the Selection Committee in the negotiation process. Should the Procurement Services Director be unable to negotiate a satisfactory contract with the firm, negotiations shall be formally terminated. Negotiations shall commence in the same manner with the second and then the third, until a satisfactory contract has been negotiated. If no agreement is reached with one of the three, additional persons or firms in order of their competence and qualifications may be selected after consultation with the Selection Committee, and negotiations shall be continued in the same manner until agreement is reached.
- (g) *Small Professional Purchases.* Purchases not expected to exceed \$50,000.00 for Professional Services may be procured using the small purchasing procedures in Section 2-511.

Sec. 2-513. Reverse Auction.

- (a) *Invitation for Reverse Auction Bids.* The Procurement Services Director shall issue an invitation for Reverse Auction Bids, which shall include all requirements for the bids, include the specifications for the required goods and services, the time of delivery and the quantities required.
- (b) *Public Notice.* Public notice of the bids (or pre-qualification of bidders) shall be announced. Not less than fourteen (14) days prior to the date set forth therein for the commencement of the Reverse Auction.
- (c) *Receiving Bids.* Bids shall be received online through a managed website specifically utilized for a Reverse Auction at a time and place designated in the IFB, and pursuant to the time period allotted for the Reverse Auction and other rules applicable to the Reverse Auction as set forth in the Invitation for Reverse Auction. The final amount of each bid and such other relevant information, together with the name of each bidder, shall be recorded in writing. This record, and each final bid, shall be open to public inspection after award.

- (d) *Bid Acceptance, Evaluation and Award.* Bids shall be unconditionally accepted without alteration or correction except as authorized in this Policy. The bidder with the lowest responsive, responsible bid will be awarded the contract.
- (e) *Correction or Withdrawal of Bids; Cancellation of Awards.* Correction or withdrawal of erroneous bids before or after award, or cancellation of awards or contracts based on such bid mistakes, may be permitted as set forth in Section 5-509(d).

Sec. 2-514. Emergency Procurement.

Notwithstanding any other provision of these Procedures, the Procurement Services Director may make or authorize others to make Emergency Procurements. Such Emergency Procurements shall be made with as much competition as is practicable under the circumstances. A written determination of the basis for the Emergency Procurement and for the selection of the particular vendor shall be included in the Project File; however, such written determination shall not be deemed to be a condition precedent to an award under this Section. The written determination must state at a minimum the cause of the Emergency Procurement, the reason the non-emergency procurement could not be followed within the time needed for the goods or services provided, and whether any competition was practicable.

Sec. 2-515. Sole Source.

- (a) *Use of Sole Source.* Sole source procurement is not the preferred procurement method and shall only be used when absolutely necessary and when all other procurement methods have been exhausted.
- (b) *Determination of Sole Source.* A contract may be awarded without competition when the Procurement Services Director recommends in writing, stating with particularity the factual basis for the determination. Sole Source justification and recommendation described herein shall be submitted by the Procurement Services Director to the County Administrator. Sole source determination shall demonstrate that:
 1. There exists only one appropriate, practicable source for the required supply, service, equipment or construction item;
 2. An explanation as to why no other vendor will be suitable or acceptable to meet the need;
 3. That a particular source for the required supply, service or construction item has a unique ability or knowledge, or circumstance that is beneficial to the County and to the public with respect to the supply, service or construction;
 4. Determination of fair and reasonable price; and
 5. Sole Source awards may be granted for contract renewals to maintain standardization, for specific proprietary concerns, to maintain existing product or service warranties or guarantees, or when in the best interest of the County as determined to meet the requirements herein.

- (c) *Record of Sole Source.* A record of Sole Source procurements shall be maintained as a public record and shall include the written Sole Source determination, listing each Contractor's name, the amount and type of each Contract, a listing of the items procured under each Contract, and the identification number of each Project File.

Sec. 2-516. Prequalification of Bidders.

- (a) The Procurement Services Director may pre-qualify all prospective bidders (including those for Reverse Auction) or proposers. The Procurement Services Director may also use pre-qualification selection procedures for the On-Call Contractor's List method of Source Selection in Section 2-522(d).
- (b) Notice of pre-qualification shall be publicly announced and shall set forth the criteria (or state where such criteria are to be made available) by which the qualifications and appropriateness of prospective bidders shall be determined. Only those criteria set forth in the pre-qualification notice may be considered in pre-qualifying bidders. The Procurement Services Director shall make all pre-qualification decisions in the exercise of its reasonable discretion and shall make a written record of the bases for its pre-qualification determinations. Prior to issuance of the IFB or RFP, all prospective bidders or proposers that were provided with pre-qualification notice will be notified of the Procurement Services Director's decisions relating to pre-qualification.

Sec. 2-517. Cancellation and Rejection of Solicitations.

When it is for good cause and in the best interests of the County, the County may cancel an IFB, RFP, RFQ or any other solicitation, or reject any or all bids or proposals in whole or in part as may be specified in the solicitation. The reasons for such cancellation or rejection shall be made part of the Project File. Each solicitation issued by the County shall state that the solicitation may be cancelled and that any bid or proposal may be rejected in whole or in part for good cause when in the best interests of the County. Notice of cancellation shall be sent to all businesses solicited and, where appropriate, explain that an opportunity will be given to compete on any re-solicitation or any future procurements of similar items.

Sec. 2-518. Responsibility of bidders and offerors.

- (a) *Determination of Non-Responsibility.* If a bidder or offeror who otherwise would have been awarded a County contract is found non-responsible, a written determination of non-responsibility, setting forth the basis of the finding, shall be prepared by the Procurement Services Director. The unreasonable failure of the bidder or offeror to promptly supply information in connection with an inquiry with respect to responsibility may be grounds for a determination of non-responsibility with respect to such bidder or offeror.
- (b) *Right of Nondisclosure.* Unless otherwise required by applicable law, information furnished by a bidder or offeror pursuant to this section shall not be disclosed by the County outside of the office of the Procurement Services Director, Administration, Legal Department, or Using Agency without prior written consent by the bidder or offeror.

Sec. 2-519. Local Vendor Preference.

- (a) *Extension of Local Vendor Preference.* To the extent no bids are received from a Beaufort County Local Vendor, a vendor shall be deemed to be a Beaufort County Local Vendor if such vendor is a Person or Business authorized to transact business within the state, maintains an office in Jasper, Hampton, or Colleton Counties (but only if Jasper, Hampton or Colleton Counties offer reciprocal preferences to Beaufort County Local Vendors), has a business license of Jasper, Hampton or Colleton Counties or one of the municipalities within such counties, and maintains a representative inventory of commodities within Jasper, Hampton or Colleton Counties or one of the municipalities within such counties.
- (b) *Preference Amount.* If a bid from a responsive and responsible Beaufort County Local Vendor does not exceed the lowest qualified bid from a nonlocal vendor by more than five percent or \$10,000.00, whichever is less of the lowest nonlocal bidder, the lowest Beaufort County Local Vendor has the discretion to match the bid submitted by the nonlocal vendor and receive the contract award.
- (c) *State or GSA Contracts.* When purchasing from State or General Services Administration (“GSA”) contracts, the County may purchase like items from a Local Vendor if the Local Vendor is willing to meet or beat the State or GSA contract pricing.

Sec. 2-520. Small Disadvantaged Businesses.

- (a) *Policy.* The County promotes an atmosphere whereby Small Disadvantaged Businesses are given an opportunity to provide goods and services to the County. The Procurement Services Department shall include Small Disadvantaged Businesses on any bidders lists it maintains, and the Procurement Services Department will actively seek bids and proposals from Small Disadvantaged Businesses.
- (b) *Approved List.* The Procurement Services Department will maintain an approved list of Small Disadvantaged Businesses. The Procurement Services Department will utilize an approved published list of Small Disadvantaged Business Enterprise from the South Carolina Department of Transportation's certified list.

Sec. 2-521. Project Delivery Methods.

- (a) *Authorized Methods.* The following project delivery methods are authorized:
 - (1) Design-Bid-Build;
 - (2) Construction Management at-Risk;
 - (3) Operations and Maintenance;
 - (4) Design-Build;
 - (5) Design-Build-Operate-Maintain;
 - (6) Design-Build-Finance-Operate-Maintain;
 - (7) Contractors On-Call List; and

- (8) Such other project delivery method that the Procurement Services Director may approve combining one or more aspects of the delivery methods in items 1-7 above in this Section 2-521.

- (b) *Construction Projects.* The Procurement Services Director, in consultation with the relevant Using Agency, shall have discretion to select the appropriate method of project delivery for a particular construction project. In determining which method to use, the Procurement Services Director shall consider the County's requirements, its resources, and the potential contractor's capabilities. The Procurement Services Director shall execute and include in the Project File a written determination setting forth the facts which led to the selection of a particular method of project delivery for each construction project.

Sec. 2-522 Source Selection of Project Delivery Methods.

Except as provided elsewhere in these Procedures, source selection methods applicable to procurements for the project delivery methods identified in Section 2-521 shall be as follows:

- (a) *Design-Bid-Build and Construction Management At-Risk.*

- (1) *Design.* The selection process provided for in Section 2-514 of this Division shall be used to procure Professional Services; including construction management.
- (2) *Construction.* Either an IFB or RFP must be used to procure construction in design-bid-build procurements.

- (b) *Design-Build, Design-Build-Operate-Maintain and Design-Build-Finance-Operate-Maintain.* RFPs must be used for the procurement of all design-build project delivery methods.

- (c) *Operations and Maintenance.* IFBs or RFPs must be used to procure contracts for operations and maintenance.

- (d) *Contractors On-Call List.* The Procurement Services Director is authorized to select a group or groups of pre-qualified vendors to provide services or materials to the County for one or more types of projects over an extended period of time (not to exceed three years).

- (1) Such group(s) of pre-qualified vendors shall be selected pursuant to a RFP or Qualifications Based Selection processes set forth in these Procedures.
- (2) Once an on-call contract is properly executed, the Procurement Services Director may procure services from such contractor(s) without further public notice or solicitation. If multiple vendors are on the executed contract, the Procurement Services Director should rotate the vendors when possible.

Sec. 2-523. Bonds and Security.

- (a) Bid security shall be required for all IFBs for construction contracts entered into pursuant to Section 2-509. Payment bonds, performance bonds, or other bonds as applicable shall be one provided by one or more surety companies meeting the criteria established by the Procurement Services Director. Bid security shall be in an amount equal to at least five percent of the bid unless a higher percentage is specified in the IFB. Any bid which does not comply with the bid security requirements shall be rejected.
- (b) When a contract to improve real property exceeding \$50,000 is awarded, the following bond security shall be delivered to the County upon or within a reasonable time after the execution of the contract and shall be binding on the parties:
 - (1) A performance bond satisfactory to the County, executed by one or more surety companies meeting the criteria established in the IFB or otherwise secured in a manner satisfactory to the County, in an amount equal to 100% of the contract price; and
 - (2) A payment bond satisfactory to the County, executed by one or more surety companies meeting the criteria established in the IFB or otherwise secured in a manner satisfactory to the County, for the protection of all persons supplying labor and material to the contractor or its subcontractors for the performance of the work provided for in the contract. The bond shall be in the amount equal to 100% of the contract price.
 - (3) Bonding requirements may be waived for any emergency procurement.

Sec. 2-524. Disposal of Surplus Supplies.

All surplus supplies, materials and equipment which are considered salvage or surplus, may be sold to the highest responsive bidder in accordance with and upon such terms and conditions as the Procurement Services Director shall require with respect to such surplus supplies and materials; provided, however, that the Procurement Services Director may sell, lease, or dispose of any supplies, materials, or junk which has a value of less than Five Thousand (\$5,000) Dollars. An internet-based auction site may be used to sell surplus supplies, materials or equipment.

Sec. 2-525. Contract Terms.

- (a) *General Authority.* Subject to the limitations of this Section, any type of contract which is appropriate as determined by the Procurement Services Director and which will promote the best interests of the County may be used, provided that the use of a cost-plus-a-percentage-of-cost contract is prohibited. A cost reimbursement contract may be used only when a determination is made in writing that such contract is likely to be less costly to the County than any other type or that it is impracticable to obtain the supply, service, or construction item required except under such a contract.

- (b) *Multiterm Contracts; Specified Period.* A contract for supplies or services may be entered into for a period of time, including all renewals or extensions, not to exceed five years unless otherwise approved by County Council, provided that the term of the contract and the conditions of renewal or extension, if any, are included in the solicitation and funds are available for the first fiscal period at the time of contracting. Payment and performance obligations for succeeding fiscal periods shall be subject to the availability and appropriation of funds therefor.
- (c) *Void Contract Terms or Conditions.* Any term or condition in any contract entered into by the County that requires the County to defend, indemnify, or hold harmless another Person shall be void ab initio, unless such term is expressly authorized by law. Any contract containing any terms or conditions inconsistent with any of the foregoing is otherwise enforceable as if it did not contain such term or condition.
- (d) *Contract Audit.* The County shall be entitled to audit the books and records of a contractor or any subcontractor under any negotiated contract or subcontract other than a firm fixed price contract to the extent that such books and records relate to the performance of such contract or subcontract. Such books and records shall be maintained by the contractor for a period of three years from the date of final payment under the prime contract and by the subcontractor for a period of three years from the date of final payment under the subcontract, unless a shorter period is otherwise authorized in writing by the Procurement Services Director.
- (e) *Change Orders.* All Change Orders or Contract modification in excess of ten percent of the original Contract must first be approved by the Procurement Services Director and Beaufort County Budget Director. Change Orders must not exceed the total budgeted project amount, to include any approved contingency funds. Change Order requests which exceed the total budgeted funds are subject to the approval process established in Section 2-506.
- (f) *Gratuities and Kickbacks.* The prohibition against gratuities and kickbacks prescribed in Section 2-533 of this Division shall be conspicuously set forth in every contract and solicitation.
- (g) *Standard Contract Clauses.* The Procurement Services Director, after consultation with the County Attorney, may establish standard contract clauses for use in County contracts. If the Procurement Services Director establishes any standard clauses, such clauses may be varied provided that any variation and that notice of any such material variation be stated in the IFB or RFP.

Sec. 2-526. Specifications

- (a) *Purpose.* The purpose of a specification is to serve as a basis for obtaining a supply, service, or construction item adequate and suitable for the extent practicable, the cost of ownership and operation as well as initial acquisition cost.

- (b) *Policy.* It is the policy of the County that all specifications shall be drafted so as to assure cost effective procurement of the County's actual needs and shall not be unduly restrictive.
- (c) *Brand Name or Equal Specification.* The use of a Brand Name or Equal Specification may be used only when the Procurement Services Director determines in writing that the use of such a specification is in the County's best interests.

Sec. 2-527. Resolving Protests

- (a) *Right to Protest.* Any actual or prospective bidder, proposer or contractor, who is aggrieved in connection with the solicitation or award of a contract, may protest to the Procurement Services Director. The protest, setting forth the grievance and the grounds therefor, shall be submitted in writing within ten days after such aggrieved person knows or should have known of the facts giving rise thereto, but in no circumstance after fifteen days of notification of award of contract.
- (b) *Authority to Resolve Protests.* The Procurement Services Director shall have the authority to settle and resolve a protest of an aggrieved bidder, proposer or contractor, actual or prospective, concerning the solicitation or award of a contract.
- (c) *Decision.* Should the parties fail to resolve the protest, the Procurement Services Director shall promptly issue a decision in writing, stating the reasons for the action taken. A decision of the Procurement Services Director shall be mailed or otherwise furnished immediately to the protestant and any other intervening party, and the decision shall be final unless a Person adversely affected by the decision appeals to the County Administrator within seven (7) days of receiving the decision. The County Administrator shall make a ruling concerning the appeal within fifteen days of receipt of the appeal. The ruling of the County Administrator shall be mailed or otherwise furnished immediately to the protestant and any other intervening party, and the ruling shall be final.

Sec. 2-528. Debarment.

The offer of cash, merchandise, gratuities or any other thing of value to an Official or Employee by any Contractor or prospective Contractor is prohibited and shall be reason for the Procurement Services Director or County Administrator declaring such Contractor or prospective Contractor to be an irresponsible bidder and for debarring such Contractor or prospective Contractor from participation in the County's Procurements for a period of (2) years. A decision to debar shall be mailed or otherwise furnished immediately to the affected Contractor or prospective Contractor, and the decision shall be final unless appealed in writing to County Council and received by the Clerk to Council within ten (10) days of receiving the decision.

Sec. 2-529. Auditing and fiscal reporting.

- (a) The Chief Financial Officer shall develop written plans for the annual auditing of County Procurements.

- (b) On an annual basis auditors working for the County either as employees or as third-party professional consultants shall review the adequacy of the County's internal controls in order to ensure compliance with the requirement of these Procedures. A noncompliance discovered through an audit must be transmitted in writing to the Chief Financial Officer and County Administrator.

Sec. 2-530. Internal Reporting.

When any information or allegations concerning anticompetitive or unethical practices among any bidders or proposers come to the attention of any Employee, immediate notice of the relevant facts shall be transmitted to the County Attorney or pursuant to the County's Whistleblower Policy.

Sec. 2-531. Training.

The Procurement Services Director will develop a system of training for procurement processes that are consistent with and further the efficient implementation of these Procedures and that encompasses the latest techniques and methods of public procurement which are consistent with these Procedures. All Employees with purchasing responsibility shall take part in annual training.

Sec. 2-532. Employee conflict of interest.

It shall be unethical for any Employee to participate directly or indirectly in a procurement contract when the Employee knows that:

1. The Employee or any member of the Employee's Immediate Family has a financial interest pertaining to the procurement contract;
2. Any other person, business, or organization with whom the Employee or any member of an Employee's Immediate Family is negotiating or has an arrangement concerning prospective employment is involved in the procurement contract; or
3. An Employee or any member of an Employee's Immediate Family who holds a financial interest in a disclosed blind trust shall not be deemed to have a conflict of interest with regard to matters pertaining to that financial interest.

Sec. 2-533. Gratuities and Kickbacks.

- (a) *Gratuities.* It shall be unethical and prohibited for any person to offer, to give, or agree to give any Employee or former Employee, or for any Employee or former Employee to solicit, demand, accept, or agree to accept from another person a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, or preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefor.

- (b) *Kickbacks.* It shall be unethical and prohibited for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontractor order.

Sec. 2-534. Prohibited Employee Participation.

An Employee is prohibited from participating directly or indirectly in any procurement process while said Employee is also an employee of an entity contracting with the County. An Employee is prohibited from any unethical participation or action including, but not limited to, S.C. Code of Laws Ann. Title 8 Chapter 13 Public Officers and Employees as it applies.

Sec. 2-536. Use of Confidential Information.

It shall be unethical for any Employee or former Employee to use confidential information for actual or anticipated personal gain or for the actual or anticipated personal gain of any other person.

Sec. 2-537. Severability.

If any provision of these Procedures, this Division, or any application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of the Procedures or the Division which can be given effect without the invalid provisions or application, and to this end the provisions of these Procedures and Division are declared to be severable.

Sec. 2-538. Repealed.

All previously issued ordinances pertaining to public procurement for this County are hereby repealed.



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

Item 10.

ITEM TITLE:
AN ORDINANCE AUTHORIZING BEAUFORT COUNTY MEMORIAL HOSPITAL TO PLEDGE REVENUES IN CONNECTION WITH THE ISSUANCE BY THE SOUTH CAROLINA JOBS-ECONOMIC DEVELOPMENT AUTHORITY OF ITS HEALTHCARE REVENUE BONDS (SOUTH OF BROAD HEALTHCARE PROJECT) SERIES 2024 IN THE AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING \$120,000,000; AUTHORIZING PROPER OFFICERS TO DO ALL THINGS NECESSARY OR ADVISABLE; AND OTHER MATTERS INCIDENTAL THERETO
MEETING NAME AND DATE:
August 26, 2024; Finance, Administration & Economic Development Committee
PRESENTER INFORMATION:
Hank Amundson, Special Assistant to County Administrator 10 Minutes
ITEM BACKGROUND:
Beaufort County Memorial Hospital's ("BMH") enabling legislative requires "bonds of the hospital, for whatever purpose, shall be issued only by (County) Council and only with (County) Council's authorization".
PROJECT / ITEM NARRATIVE:
Beaufort County Memorial Hospital ("BMH") is a public agency and deemed it necessary to establish South of Broad Healthcare ("Borrower"), a nonprofit corporation, in order to finance the construction of a new healthcare center in southern Beaufort County. The healthcare facility will be equipped with emergency rooms, ambulatory surgery center, medical offices, and a hospital with approximately 20 beds to provide outpatient and acute care healthcare services. The Borrower is seeking financing through the issuance of a series of Healthcare Revenue Bonds in an aggregate principal amount not to exceed \$120,000,000. The funds will be used to defray the cost of the construction of the healthcare facility.
FISCAL IMPACT:
No Fiscal Impact to the County
STAFF RECOMMENDATIONS TO COUNCIL:
Approve
OPTIONS FOR COUNCIL MOTION:
Motion to deny. Motion to move forward to Council for First Reading and a public hearing of an ordinance authorizing Beaufort County Memorial Hospital to pledge revenues in connection with the issuance by the South Carolina Jobs-Economic Development Authority of its healthcare revenue bonds (South of Broad Healthcare project) Series 2024 in the aggregate principal amount not exceeding \$120,000,000; authorizing proper officers to do all things necessary or advisable; and other matters incidental thereto

ORDINANCE

AN ORDINANCE AUTHORIZING BEAUFORT COUNTY MEMORIAL HOSPITAL TO PLEDGE REVENUES IN CONNECTION WITH THE ISSUANCE BY THE SOUTH CAROLINA JOBS-ECONOMIC DEVELOPMENT AUTHORITY OF ITS HEALTHCARE REVENUE BONDS (SOUTH OF BROAD HEALTHCARE PROJECT) SERIES 2024 IN THE AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING \$120,000,000; AUTHORIZING PROPER OFFICERS TO DO ALL THINGS NECESSARY OR ADVISABLE; AND OTHER MATTERS INCIDENTAL THERETO

WHEREAS, the South Carolina Jobs-Economic Development Authority (the “*Authority*”) is authorized and empowered under and pursuant to the provisions of Title 41, Chapter 43, Code of Laws of South Carolina, 1976, as amended (the “*JEDA Act*”), to utilize any of its program funds to establish loan programs to be utilized to acquire, by construction or purchase, properties and for other purposes described in § 41-43-160 of the JEDA Act in order to promote and develop the business and economic welfare of the State, encourage and assist in the location of new business enterprises in the State, and in the rehabilitation and assistance of existing business enterprises and in the promotion of export of goods, services, commodities, and capital equipment produced within the State, and thus providing maximum opportunities for the creation and retention of jobs and improvement of the standard of living of the citizens of the State and in the promotion and enhancement of industrial, commercial, agricultural, and recreational development in the State;

WHEREAS, Beaufort County Memorial Hospital is a public agency under (the “*Hospital*”) and has deemed it necessary to establish South of Broad Healthcare (collectively, the “*Borrowers*”), a South Carolina nonprofit corporation and an entity described in Section 103 of the Internal Revenue Code of 1986, as amended;

WHEREAS, the Borrower seeks to finance the Project (as defined below) through the issuance by the Authority through one or more series of its Healthcare Revenue Bonds (South of Broad Healthcare Project), Series 2024, in an aggregate principal amount not to exceed \$120,000,000 (the “*Series 2024 Bonds*”);

WHEREAS, the proceeds of the Series 2024 Bonds will be used to defray the cost of (i) financing the acquisition, development, construction and equipping of emergency rooms, an ambulatory surgery center, a medical office building, and a hospital with approximately 20 beds to provide outpatient and acute care healthcare services (such hospital to be constructed after January 1, 2027 or sooner if permitted by regulation or applicable law with respect to the approximately 20 beds), all located in Beaufort County (the “*County*”) (collectively, the “*Project*”); (ii) financing capitalized interest; and (iii) financing costs of issuance of the Series 2024 Bonds; and

WHEREAS, the County desires to authorize the pledge of revenues of the Hospital to secure only the Series 2024 Bonds.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY COUNCIL OF BEAUFORT COUNTY, SOUTH CAROLINA, AS FOLLOWS:

Section 1. The Series 2024 Bonds shall be secured by a pledge of the gross receipts of the Hospital pursuant to a master trust indenture among the Borrowers and a financial institution, as trustee, entered into in connection with the issuance of the Series 2024 Bonds. The Series 2024 Bonds do not and shall never constitute an indebtedness of the County within the meaning of any State constitutional provision or statutory limitation and shall never constitute nor give rise to a pecuniary liability of the County or a charge against its general credit or taxing power.

Section 2. The Chairman and the Clerk, and any other proper officer of the County, be and each of them is hereby authorized and directed to execute and deliver any and all documents and instruments and to do and to cause to be done any and all acts and things necessary or proper for carrying out foregoing.

Section 3. All orders, resolutions, ordinances and parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 4. This Ordinance shall become effective and be in full force immediately.

BEAUFORT COUNTY, SOUTH CAROLINA

(SEAL)

By: _____
Chairman, County Council

ATTEST:

Clerk to County Council

First Reading:	August 26, 2024
Second Reading:	September 9, 2024
Third Reading:	September 23, 2024



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

Item 11.

ITEM TITLE:
RECOMMEND APPROVAL OF AN ORDINANCE ACCEPTING THE TRANSFER OF AUTHORITY FOR CONDUCTING MUNICIPAL ELECTIONS FROM THE TOWN OF PORT ROYAL TO THE BEAUFORT COUNTY BOARD OF VOTER REGISTRATION AND ELECTIONS
MEETING NAME AND DATE:
Finance, Administration, and Economic Development, August 26, 2024
PRESENTER INFORMATION:
Marie Smalls Beaufort County Board of Voter Registration and Elections
ITEM BACKGROUND:
<p>State law (S.C. Code Sec. 5-15-145) allows municipalities to transfer authority for conducting municipal elections to County elections commissions. It also authorizes Counties to conduct municipal elections. As a condition of the transfer of authority to conduct elections, the governing bodies of the municipality and the County must agree to the terms of the transfer and enact ordinances embodying the terms of that agreement.</p> <p>The Town of Port Royal has worked with the Beaufort County Board of Voter Registration and Elections to agree on the terms of the transfer. Chief among the terms is that the Town of Port Royal shall reimburse Beaufort County for all costs incurred in conducting the municipal elections and protests. Town Council for the Town of Port Royal has adopted an ordinance embodying the terms of this agreement (Ordinance No 2024-13). The Board of Voter Registration and Elections presents the Town's ordinance, and an ordinance accepting the transfer, to County Council for its review, approval, and in support of Council adopting an ordinance embodying the same terms all as permitted by state law.</p>
PROJECT / ITEM NARRATIVE:
See above.
FISCAL IMPACT:
There will be no fiscal impact to the County. The Town of Port Royal is required to reimburse Beaufort County for all expenses incurred in conducting the municipal elections and any subsequent protests.
STAFF RECOMMENDATIONS TO COUNCIL:
Adoption of the Ordinance
OPTIONS FOR COUNCIL MOTION:

Adopt the Ordinance as Presented, Deny the Ordinance, Modify the terms of the agreement.

ORDINANCE No. 2024/_____

AN ORDINANCE ACCEPTING TRANSFER OF THE CONDUCT OF MUNICIPAL ELECTIONS FROM THE TOWN OF PORT ROYAL TO THE BOARD OF VOTER REGISTRATION AND ELECTIONS OF BEAUFORT COUNTY

WHEREAS, §5-15-145 of the South Carolina Code of Laws provides that municipalities are authorized to transfer by Ordinance authority for conducting municipal elections to the county elections commission; and

WHEREAS, §5-15-145 also provides that county elections commissions are authorized to conduct municipal elections; and

WHEREAS, §5-15-145 provides that the ordinance transferring such authority must state the terms of the agreement between the municipality and the County for such transfer of authority; and

WHEREAS, Town Council for the Town of Port Royal adopted an ordinance on July 10, 2024 (Ordinance 2024-13), which finds that it is in the best interest of the Town and its citizens to transfer the authority to conduct municipal elections to the Board of Voter Registration and Elections of Beaufort County; and

WHEREAS, pending approval of Beaufort County Council, the Board of Voter Registration and Elections of Beaufort County has agreed to accept the authority under the terms set forth below:

NOW, THEREFORE, BE IT ORDAINED by the Beaufort County Council, in meeting duly assembled, and by the authority of the same, as follows:

1. In accordance with the authority devolved by Section 5-15-145, Code of Laws of South Carolina, 1976 as amended, and pursuant to the terms of the Town of Port Royal's ("Town") ordinance adopted July 10, 2024 Beaufort County Council approves and accepts the complete transfer of authority to conduct all aspects of municipal elections for the Town to the Board of Voter Registration and Elections of Beaufort County ("Board"). The Board shall be completely responsible for municipal elections held within the Town. The authority hereby transferred includes, but is not limited to, addressing all disputes and questions that arise out of the election process, publishing proper notices of elections, insuring the provision of proper books for registration, preparing and distributing ballots and election materials, preparing and staffing the absentee ballot precinct, appointing and training poll managers, providing voting machines, supervising the operation of all polling places, to include enforcement authority to insure that proper procedures and laws are being followed, certifying the results of the election, reviewing decisions on challenges from candidates, reviewing decisions on challenged ballots, hearing protests filed or litigation commenced in connection with the conduct of a Town election. All elections conducted by the Board shall be in accordance with S.C. Code 1976, title 7, as amended, unless otherwise provided in or modified by S.C. Code 1976, Title 5, as amended.

2. The Town shall reimburse the Board for all costs incurred in providing ballots, advertising elections, printing costs, poll managers' compensation and all other additional expenses incurred in, or arising from, its conduct of municipal elections for the Town. Poll managers will be paid at the standard rate set by the South Carolina State Election Commission for all other elections.

3. In the event a protest is filed, or litigation is commenced, in connection with the conduct of municipal elections, the same shall be heard by the Board and defended by its attorney. The town shall pay all fees, costs, and expenses incurred in such protest or litigation, including, but not limited to, fees, costs and expenses of the board, its officers, agents and employees, and the officers, agents and employees of the county

4. The Board shall provide invoices and/or other documentation to the Town of all costs and expenses incurred in the conduct of municipal elections, protests, certification of results, litigation or other costs which may be incurred and reimbursed which are not specifically mentioned in this section.

5. If any provision of this section or its application to any circumstance is held by a court of competent jurisdiction to be invalid for any reason, this holding does not affect other provisions or applications of this section which can be given effect without the invalid provision or application, and to this end, the provisions of this section are severable.

6. This action shall take effect upon adoption of this section accepting the authority being transferred hereunder.

Joseph Passiment, Chairman
Beaufort County Council

Sarah Brock,
Clerk to Council

First Reading:_____

Second Reading:_____

Third Reading:_____

Council

Kevin Phillips
Mayor

Mary Beth Heyward
Mayor Pro Tempore

Jerry Ashmore
Jorge Guerrero
Darryl Owens



Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Operations

Noah Krepps
Planning

ORDINANCE 2024 -13

An Ordinance transferring the authority for conducting municipal elections to the county election commission, repealing Section 6-8 – Municipal Election Commission within Chapter 6 – Elections, and amending Section 6-9, 6-10, 6-11 Chapter 6 – Elections of the Town of Port Royal Code of Ordinances

WHEREAS, §5-15-145 of the South Carolina Code of Laws provides that municipalities are authorized to transfer by Ordinance authority for conducting municipal elections to the county elections commission; and,

WHEREAS, §5-15-145 also provides that the County elections commission is authorized to conduct municipal elections; and,

WHEREAS, §5-15-145 provides that the ordinance transferring such authority must state the terms of the agreement between the municipality and the County for such transfer of authority; and,

WHEREAS, Town Council for the Town of Port Royal finds that it is in the best interest of the Town and its citizens for the authority to conduct municipal elections to be transferred to the Board of Voter Registration and Elections of Beaufort County; and,

WHEREAS, pending approval of Beaufort County Council, the Board of Voter Registration and Elections of Beaufort County has agreed to this transfer of authority under the terms set forth below:

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Port Royal, in council duly assembled, and by the authority of the same, as follows:

1. The authority for the conducting municipal elections in the Town of Port Royal is hereby transferred to the Board of Voter Registration and Elections of Beaufort County.
2. The Board of Voter Registration and Elections of Beaufort County (the Beaufort County Board) shall hereafter be empowered to conduct municipal elections in the Town of Port Royal in accordance with Title 7 of the South Carolina Code of Laws, and the Code of Ordinances for the Town of Port Royal. The Beaufort County Board will certify the results of each election to the municipality immediately following the certification of the votes cast in each election.
3. The Town of Port Royal Municipal Election Commission shall be abolished, and Section 1-8003 of the Town of Port Royal Code of Ordinances shall be repealed.
4. The Town of Port Royal shall reimburse the Board of Beaufort County for all costs incurred in providing ballots, advertising elections, printing costs, poll managers compensation and other

related additional expenses incurred in its conduct of municipal elections in the Town of Port Royal. Poll Managers will be paid at the standard rate set by the State Election Commission and, in addition to those rates paid by the State, shall include any additional stipends approved by Beaufort County Council. In the event a protest is filed, or litigation is commenced in connection with the conduct of municipal elections, the Town of Port Royal shall pay all fees, costs and expenses incurred in such protest or litigation. The Beaufort County Board shall provide invoices and/or other documentation to the Town of Port Royal of all such additional costs and expenses incurred in the conduct of Town of Port Royal Municipal Elections, protests, certifications of results, litigation or other costs which may be incurred, not specifically mentioned in this ordinance.

5. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of inconsistency.
6. This Ordinance shall become finally binding upon adoption, and additionally upon the adoption of Beaufort County Council of an Ordinance accepting such transfer.



Kevin Phillips, Mayor



Lisa Graham, Town Clerk

Attest

First Reading

6/12/04

Second Reading and adoption

7/10/04

Approved in Form: Thomas A. Bendle, Jr.



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

Item 12.

ITEM TITLE:
A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ACCEPT BLOCK GRANT AWARDS OFFERED BY THE SOUTH CAROLINA DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES
MEETING NAME AND DATE:
Finance, Administration, and Economic Development Committee August 26, 2024
PRESENTER INFORMATION:
Rebeccas Whitt- Burgess, Director of the Alcohol and Drug Abuse Department 10 minutes
ITEM BACKGROUND:
In accordance with the S.C. Code of Laws, Title 61, Chapter 12, the Fiscal Year 2025 County Plan submitted by the Beaufort County Alcohol and Drug Abuse Department was reviewed and accepted by the S.C. Department of Alcohol and Other Drug Abuse Services (DAODAS) in accordance with the terms that govern the release of local excise alcohol taxes.
PROJECT / ITEM NARRATIVE:
<p>The prevention block grant partially funds three personnel to work on the reduction of underage alcohol use, tobacco use, and vaping, reducing alcohol-related car crashes, and preventing substance misuse and substance use disorders to improve the well-being of youth and families in Beaufort County.</p> <p>The treatment block grant is applied to funding outpatient treatment and recovery services in Beaufort County. Priority populations include adolescents, pregnant and parenting women, people who use IV drugs, people at risk for infectious diseases, and people involved in the criminal justice system. Treatment block grant funding ensures that citizens in need of services who are uninsured, underinsured, and indigent have access to care.</p>
FISCAL IMPACT:
The Beaufort County Alcohol and Drug Abuse Department will receive \$149,691.07 (Federal \$147,858.07 and State \$1,833.00) to fund the provision of primary prevention services for alcohol and other drugs and \$354,542.18 (Federal \$318,311.18 and State \$36,231.00) to provide intervention, treatment and recovery services for the citizens of Beaufort County. There is no requirement for matching funds.
STAFF RECOMMENDATIONS TO COUNCIL:
Staff recommends approval of a Resolution to accept block grant awards from the South Carolina Department of Alcohol and Other Drug Abuse Services.
OPTIONS FOR COUNCIL MOTION:
Motion to approve/deny a resolution authorizing the County Administrator to accept block grant awards offered by the South Carolina Department of Alcohol and Other Drug Abuse Services. (Next Step – Move forward to County Council for Approval).

Funding Award

DAODAS:		SUBGRANTEE/RECIPIENT:	
South Carolina Department of Alcohol and Other Drug Abuse Services 1801 Main Street, 12 th Floor Columbia, South Carolina 29201		Beaufort County Alcohol and Drug Abuse Department 1905 Duke Street Beaufort, South Carolina 29902	
GRANT PROGRAM:			
Primary Block Grant Prevention			
SUBGRANT NUMBER/PROJECT NAME:		SUBGRANT PERIOD:	
SUBG24-PR-ALL-BEA-20240701-20250630		July 1, 2024 – June 30, 2025	
AWARD:		FUNDING SOURCE:	
Federal Base: \$147,858.07 State: \$1,833.00 Total This Award: \$149,691.07 Total Federal Funds Obligated*: \$147,858.07 Total Federal Funds Committed*: \$147,858.07 *FAIN: B08TI087064		Substance Use Prevention Treatment and Recovery Services Block Grant (SUBG) of the US Department of Health and Human Services' Substance Abuse and Mental Health Services Administration (SAMHSA) division. CFDA: 93.959 FAIN: B08TI087064 Federal Award Date (NOA Issue Date): 2/20/2024 R&D: No	
DAODAS FINANCIAL REPORTING/ COST CODES: SEE BUDGET ALLOCATIONS IN DAODAS GRANTS MANAGEMENT SYSTEM (GMS) FOR COST CODES.			
SERVICES:			
Subgrantee will perform all services and report all deliverables as outlined in Attachment A .			
SUBGRANT AWARD AGREEMENT:			
This award is a "Funding Award Sheet" as contemplated by Article I, section 3 of the "FY25 Funding and Compliance Agreement" between DAODAS and Subgrantee. THE PARTIES HEREBY ACKNOWLEDGE THAT THE TERMS AND CONDITIONS OF THE "FY25 FUNDING AND COMPLIANCE AGREEMENT" SHALL APPLY TO THIS FUNDING AWARD.			
_____ Michael Moore, Beaufort County Administrator		_____ Sara Goldsby, Director, DAODAS	
_____ Date		_____ Date	

Subgrantee shall:

1. Provide Primary Prevention and Alcohol Enforcement Team (AET) services in Subgrantee's catchment area.
2. Ensure all printed materials such as brochures, flyers, billboards, PSAs, posters, etc. paid for in part or whole by this Subgrant Agreement, are submitted to the DAODAS Program Manager as a draft copy prior to distribution for approval. Subgrantee must comply with P.L. 101-517, Section 511, which requires that Federal fund participation be clearly stated on brochures, posters, press releases, requests for proposals, bid solicitations or any other documents describing projects or programs funded in whole or in part with Federal Block Grant Funds. The following statement must be included: *"The source of these Federal funds is the Substance Abuse Prevention and Treatment Block Grant (SABG) of the U.S. Department of Health and Human Services (Substance Abuse and Mental Health Services Administration), CFDA Number 93.959 FAIN – B08TI087064"*.
3. Report all monthly deliverables in the DAODAS Grants Management System (GMS) by the eighth (8th) working day of the month for the project associated with the subgrant number.
4. Initiate reimbursement requests in the GMS by the eighth(8th) working day of the month for the project associated with the Subgrant Number.
5. Report all June data and reimbursement requests by July 7, 2025.

Funding Award

DAODAS:		SUBGRANTEE/RECIPIENT:	
South Carolina Department of Alcohol and Other Drug Abuse Services 1801 Main Street 12 th Floor Columbia, South Carolina 29201		Beaufort County Alcohol and Drug Abuse Department 1905 Duke Street Beaufort, South Carolina 29902	
GRANT PROGRAM:			
Primary Block Grant Treatment			
SUBGRANT NUMBER/PROJECT NAME:		SUBGRANT PERIOD:	
SUBG24-TX-ALL-BEA-20240701-20250630		July 1, 2024 – June 30, 2025	
AWARD:		FUNDING SOURCE:	
Federal: \$ 318,311.18 State: \$ 36,231.00 Total This Award: \$ 354,542.18 Total Federal Funds Obligated*: \$466,169.25 Total Federal Funds Committed*: \$466,169.25 *FAIN: B08TI087064		Substance Use Prevention Treatment and Recovery Services Block Grant (SUBG) of the US Department of Health and Human Services' Substance Abuse and Mental Health Services Administration (SAMHSA) division. CFDA: 93.959 FAIN: B08TI087064 Federal Award Date (NOA Issue Date): 2/20/2024 R&D: No	
DAODAS FINANCIAL REPORTING /COST CODES:			
SEE BUDGET ALLOCATIONS IN DAODAS GRANTS MANAGEMENT SYSTEM (GMS) FOR COST CODES.			
SERVICES:			
Subgrantee will perform all services and report all deliverables as outlined in Attachment A .			
SUBGRANT AWARD AGREEMENT:			
<p>This award is a "Funding Award Sheet" as contemplated by Article I, section 3 of the "FY25 Funding and Compliance Agreement" between DAODAS and Subgrantee. THE PARTIES HEREBY ACKNOWLEDGE THAT THE TERMS AND CONDITIONS OF THE "FY25 FUNDING AND COMPLIANCE AGREEMENT" SHALL APPLY TO THIS FUNDING AWARD.</p>			
_____ Michael Moore, Beaufort County Administrator		_____ Sara Goldsby, Director, DAODAS	
_____ Date		_____ Date	

Subgrantee shall:

1. Provide Outpatient, and Intensive Outpatient substance use disorder treatment in the Subgrantee's catchment area.
2. Report all monthly deliverables in the DAODAS Grants Management System (GMS) by the eighth (8th) working day of the month for the project associated with the subgrant number.
3. Initiate reimbursement requests in the GMS by the eighth (8th) working day of the month for the project associated with the Subgrant Number.
4. Report all June data and reimbursement requests by July 7, 2025.

RESOLUTION 2024/_____**A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ACCEPT BLOCK GRANTS OFFERED BY THE SOUTH CAROLINA DEPARTMENT OF ALCOHOL AND OTHER DRUG ABUSE SERVICES**

WHEREAS, the South Carolina Department of Alcohol and Other Drug Abuse Services (DAODAS) is recognized as the single state agency for substance use services in South Carolina by the Federal Substance Abuse and Mental Health Services Administration (SAMSHA) and is responsible for administering the federal substance use prevention and treatment and recovery services block grants (SUBG), State funding related to alcohol and substance use, and other similar federal and state funding sources, including, but not limited to, State funding under Chapter 12 of Title 61 of the S.C. Code of Laws, as amended; and

WHEREAS, the Beaufort County Alcohol and Drug Abuse Department is a single existing organization designated as the sole agency in the county in its catchment area for alcohol and other drug abuse services, as defined by S.C Code Section 61-12-10(a) and

WHEREAS, the Beaufort County Alcohol and Drug Abuse Department represents and warrants that it meets applicable standards to receive such funds for providing prevention, intervention, treatment, and recovery services and

NOW, THEREFORE, BE IT RESOLVED, at a duly called meeting of Beaufort County Council, that the County Administrator is hereby provided the authority necessary to execute the aforementioned grants from the South Carolina Department of Alcohol and Other Drug Abuse Services.

Adopted this _____ day of August 2024.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joseph Passiment, Chairman

ATTEST:

Sarah W. Brock, Clerk to Council



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

Item 13.

ITEM TITLE:
A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE THE ECONOMIC DEVELOPMENT GRANT APPLICATION REGARDING PROJECT MICRO AND TO SUBMIT IT TO THE SOUTH CAROLINA COORDINATING COUNCIL FOR ECONOMIC DEVELOPMENT
MEETING NAME AND DATE:
Administration, Finance and Economic Development – August 26, 2024
PRESENTER INFORMATION:
John O'Toole, Executive Director, Beaufort County Economic Development Corporation 5 Minutes EXECUTIVE SESSION
ITEM BACKGROUND:
This is to inform Committee of the details of Project Micro and to request authorization for the County Administrator to sign an economic development grant application to be submitted to the South Carolina Coordinating Council for Economic Development.
PROJECT / ITEM NARRATIVE:
Project Micro is locating their operations to Beaufort County into an existing facility at Garden's Corner. The company is expected to invest no less than \$7.1 million dollars into the project and to create not less than 35 new jobs over the next five years. This grant application is the first step in assisting company in their location, expansion, and success.
FISCAL IMPACT:
Submitting the application does not impose any financial obligations on the County
STAFF RECOMMENDATIONS TO COUNCIL:
Staff and the BCEDC recommends moving this forward to Council for approval
OPTIONS FOR COUNCIL MOTION:
<ol style="list-style-type: none">1. Approve the resolution authorizing the County Administrator to execute the economic development grant application for Project Micro.2. Not approve.

RESOLUTION NO. 2024 /**A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE THE ECONOMIC DEVELOPMENT GRANT APPLICATION REGARDING PROJECT MICRO AND TO SUBMIT IT TO THE SOUTH CAROLINA COORDINATING COUNCIL FOR ECONOMIC DEVELOPMENT**

WHEREAS, The South Carolina Coordinating Council for Economic Development has set forth a process by which applicants may apply for grants which support economic development projects;

WHEREAS, Beaufort County has an opportunity to apply for a grant in support an economic development project known as Project Micro; and

WHEREAS, this project reflects a commitment by a company to invest not less than \$7.1million dollars and to create not less than 35 new jobs in Beaufort County; and

WHEREAS, the company associated with the project will be renovating and expanding their facility in Beaufort County; and

WHEREAS, South Carolina Coordinating Council for Economic Development grant, if awarded, will be structured as a ‘flow through’ grant with the County providing the grant to the company upon receipt; and

WHEREAS, Beaufort County, in coordination with the Beaufort County Economic Development Corporation staff, will perform required monitoring and reporting to ensure compliance with any grant requirements.

NOW, THEREFORE, be it resolved that Beaufort County Council, duly assembled, does hereby authorize the County Administrator to execute the necessary documents in order to make an application to the South Carolina Coordinating Council on Economic Development for a grant in support of Project Micro.

Adopted this 26th day of August 2024.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
Joseph Passiment, Chairman

ATTEST:

Sarah W. Brock, Clerk to Council



BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

Item 14.

ITEM TITLE:
Recommend Approval of a Contract to pave around Bluffton Township Fire District's Training Building.
MEETING NAME AND DATE:
Public Facilities & Safety Committee August 19, 2024
PRESENTER INFORMATION:
Paul Boulware – Fire Chief – Bluffton Township Fire District <i>5 Minutes</i>
ITEM BACKGROUND:
<p>In May of 2015 the Bluffton Township Fire District completed RFQ# 05050214for its Maintenance / Training Facility and Completed the project in February of 2017. The district had a budget for the project however it was not enough to complete the project 100%. We worked with the contractor to do some value engineering to make sure all the building components were completed but we were not able to complete all the exterior infrastructure for the project. The outside grounds were originally to be reinforced concrete to support the weight of our fire apparatus for maintenance access along with access for training ground operations. In the interim we have utilized a loose crushed concrete aggregate. The hopes were to be able to re-visit the project when funds were available to procure the reinforced concrete to finish the overall project 100%</p> <p>The BTFD has been mindful of its funding resources and are utilizing Impact Fee funds to support this project. We were in the process of a Sun City Fire Station remodel project that was using these funds as well. We were waiting to finish that project first and securing funds in that account to finish the concrete project. At this time, we have available funds to complete this project.</p> <p><i>Today these funds are \$1,204,701. We are seeking contract approval.</i></p>
PROJECT / ITEM NARRATIVE:
<p>The procurement process for the project was a competitive bid process. Procurement services along with the project committee created an IFB #061324 and received four (4) responses for review on June13, 2024.</p> <p>BTFD staff worked with County Procurement to seek out qualified vendors to complete this project in a specified time frame. BTFD required an on-site meeting with the winning bidder to affirm the project scope and ability to work around the schedule of the fire district. The price received was fair and reasonable (\$440,000) for the project requirements.</p>
FISCAL IMPACT:
This project is funded by Fire Impact Fees. This proposal is under budget.

The current proposal is \$440,000.

Budgeted amount was \$500,000.

Funds to be from ACCOUNT# 10001410-57810 7308-050000-57810

STAFF RECOMMENDATIONS TO COUNCIL:

Staff requests approval of this procurement and resulting contract with **MAJ Enterprises** in order to undertake the Recommend Approval of a Contract to pave around Bluffton Township Fire District's Training Building.

OPTIONS FOR COUNCIL MOTION:

Motion to approve and move to County Council for final approval.

Send to County Council meeting to be held on September 9, 2024

PRELIMINARY BID TABULATION

PURCHASING DEPARTMENT

Item 14.



Project Name:	Beaufort County, Bluffton Fire District Training Facility Concrete project
Project Number:	IFB 061324
Project Budget:	
Bid Opening Date:	13-Jun-24
Time:	3:00:00 PM
Location:	Beaufort County
Bid Administrator:	Dave Thomas
Bid Recorder:	Victoria Moyer

The following bids were received for the above referenced project:

BIDDER	BID FORM	ALL ADDENDA	Bid Bond	SCH OF VALUES	SMBE Docs	Sub Listing	Grand Total Price
RAM Construction SC	X	X	X	X			\$ 800,670.00
Mitchell Brothers Inc.	X	X	X	X	X	X	\$ 1,397,000.00
Beaufort Construction	X	X	X	X	X	X	\$ 985,880.00
MAJ Enterprises	x	X	X	X	Self Performing	Self Performing	\$ 440,000.00
Beaufort County posts PRELIMINARY bid tabulation information within 2 business days of the advertised bid opening. Information on the PRELIMINARY bid tabulation is posted as it was read during the bid opening. Beaufort County makes no guarantees as to the accuracy of any information on the PRELIMINARY tabulation. The bid results indicated here do not necessarily represent the final compliance review by Beaufort County and are subject to change. After the review, the final award will be made by Beaufort County Council and a certified bid tab will be posted online.							

Non - Responsive

David L. Thomas
Bid Administrator Signature

Victoria Moyer
Bid Recorder

IFB # 061324

PRICING

SCHEDULE OF VALUES

IFB #061324

Item No.	Description of Work	Scheduled Value
1	General Conditions/Permits/Testing	\$ 32,000.00
2	Concrete Demolition and Removal	\$ 55,600.00
3	Staking & Grading	\$ 14,000.00
4	Forming	\$ 34,000.00
5	Reinforcement	\$ 32,600.00
6	Compaction	\$ 5600.00
7	Joint Sealers	\$ 8000.00
8	Curing	\$ —
9	Demobilization	\$ 6000.00
10	Concrete + Placement	\$ 252,200.00
	Grand Total	440,000.00
	Alternate	\$ —
	Grand Total with Alternate	440,000.00



COUNTY COUNCIL OF BEAUFORT COUNTY
PROCUREMENT SERVICES DEPARTMENT
102 Industrial Village Road, Bldg. 2—Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

Item 14.

David L. Thomas
Procurement Services
Director
843.255.2305
dthomas@bcgov.net

August 21, 2024

Project description: IFB # 061324 Beaufort County Fire District Training Facility
Concrete Project

Victoria Moyer
Contract Specialist
843-255-2295
victoria.moyer@bcgov.net

The scope of work includes excavation, site preparation, and pouring of concrete around the Bluffton Fire District's training tower facility located at 19 Ulmer Road, Bluffton, SC.

Jessica Snowden
Sr. Administrative Specialist
843-255-2350
jessica.snowden@bcgov.net

The IFB was advertised in the Beaufort Gazette/Island Packet on May 10, 2024, as well as published on SCBO (South Carolina Business Opportunities) and Vendor Registry.

On June 13, 2024, at 3:00 p.m. Procurement Services received the following four bids:

MAJ Enterprises	\$440,000
RAM Construction	\$800,670*
Beaufort Construction	\$985,880
Mitchell Brothers Inc.	\$1,397,000

*Non-responsive due to missing required "Good Faith Effort" SMBE documentation.

Procurement Services Staff and the Bluffton Fire District Project Manager reviewed the bids submitted and found the prices to be fair and reasonable based comparison of cost for similar work performed for other county projects. MAJ Enterprises provided the lowest responsive/responsible bid of \$440,000. Staff did meet with MAJ representative to check on compliance to the scope of work required in the bid. MAJ has completed work for Beaufort County in the past and provided good services.

Total funds requested are the bid amount of \$440,000, plus a 10% contingency (\$44,000) bringing the total request to \$484,000. Funding source is the Fire Impact Fees (accounts # 10001410-57810 and 7308-050000-5780). The FY25 account budget available for this project is \$500,000.

Based on the factors presented above, it is the recommendation of the Beaufort County Procurement Services Department that MAJ Enterprises is the most responsive/responsible bidder and should be awarded the contract to perform work as described in IFB 061324.

David L. Thomas, CPPO, CPPB
Procurement Services Director
Beaufort County, SC

Beaufort County Agencies, Boards, & Commissions

Item 15.

Beaufort County Transportation Committee

RECOMMEND APPROVAL FOR APPOINTMENT TO THE BEAUFORT COUNTY TRANSPORTATION COMMITTEE FOR A FOUR-YEAR TERM WITH THE EXPIRATION DATE OF AUGUST 2028.

TERM TO BE SERVED: 1ST - VOTE NEEDED: 6/11 (only one seat is Vacant)

1. Diederik Advocaat
2. David Johnson

All resumes are attached.

DIEDERIK ADVOCaat

October 29, 2023

55 Deer Run Lane
Hilton Head Island, SC 29928

Dear Sir or Madam,

The purpose of this letter is to show you my interest in participating in the well being of our county through applying for the open position on the transportation committee.

My relevant experience is in Finance, Community Development, Infrastructure and regional planning. I have also been involved on Hilton Head Island in the adoption of the new adaptive traffic management system and in being elected to serve as a citizen on the Corridor Improvement Advisory Committee.

My wider experience in transportation policy was in the New York City region with the Regional Plan Association and initiating the process for developing access to the New York City airports from the region including Manhattan.

My years with the World Bank have also provided me with an insight into the larger infrastructure projects, the planning and financing of large projects.

Thank you for considering my application and I would be happy to provide you more detail on my background and experience

Regards

Diederik Advocaat

Relevant experience related to transportation:

- Citizen Committee Member on the Hilton Head Island Independent Corridor Improvement Study
 - Initiated Adaptive Traffic Management System concept for Hilton Head Island
 - Initiated Hilton Head Island Resilience Project designed to mitigate the effects of Sea Level Rise and excess precipitation and storm systems
 - New York State Urban Development Corporation. Interacted with the Regional Plan Association (NY, NJ, CT) for the development of rail links to JFK and La Guardia from Manhattan
 - Restructuring Caribbean Airport financing with World Bank, European Investment Bank, Government of the Netherlands, Local government and multitude of law firms
 - Director with KPMG US/UK based in London with responsibility for corporate restructuring projects in CEE and FIS (1996 – 2002)
 - Corporate Banking background with ABN AMRO, Generale Bank (Societe Generale),
 - Corporate Diagnostics for EBRD in CEE (1996 – 2002)
 - Airport consolidation/restructuring project Polish Airports – Omniport/Polish Airport (PPL) (2004 - 2006)
 - NY State Loan portfolio work out – restructuring and work out of underperforming/defaulting borrowers (1988-1996)
-
-

Diederik Advocaat has over 30 years of experience as an Executive Manager. He held positions with:

- ❖ **KPMG-BearingPoint (US)**
- ❖ **KPMG Consulting (UK)**
- ❖ **IFC/WORLD BANK GROUP**
- ❖ **CENTRAL EUROPE TRUST (UK)**
- ❖ **ABN-AMRO (US)**
- ❖ **GENERALE BANK (US)**
- ❖ **NY State Economic Development (US)**
- ❖ **UNITED NATIONS**

International Finance Corporation/World Bank Group (Washington)
Senior Adviser

(May 2014 – to date)

Corporate Finance Services; Mergers & Acquisition strategy advisor

Facilitator to World Bank on financial restructuring of the Airport of Sint Maarten

Carpathia Global Capital (London)

(2004-2014)

Director

Corporate Finance Advisory Firm in London operating in primarily Emerging Markets and Western Europe

Central Europe Trust Company Ltd. (London)

(2002-2004)

Principal

Mergers and Acquisitions in CEE with a focus on Russia and the Balkans. Industries include FMCG, Beverage and Brewery sector, Building Materials, Dairies, Chemicals, Pharmaceuticals, and Hotel/Tourism. Lead advisor to **Carlsberg** for €100 million brewery acquisitions in the Balkans.

KPMG Consulting UK– Public Services Consulting (London)

(2001 – 2002)

Director

Mr. Advocaat managed privatisation and corporate restructuring business as well as expanded the water/wastewater portfolio for the group.

KPMG Consulting US - BearingPoint (London)

(1996- 2001)

Director

Mr. Advocaat initiated and managed privatization, corporate restructuring and SME projects spanning a wide range of industries with companies across Eastern Europe and Asia. Project portfolio \$7 million.

Empire State Development Corporation (New York)

(1988-1996)

Senior Project Manager

On State, County and Local level, structured and negotiated financial packages to attract industrial enterprises to New York State via fixed asset and working capital financing, tax incentives, real estate/infrastructure financing, special project grants and consulting.

Generale Bank/Société Générale (New York)

(1986-1988)

Assistant Vice President Corporate Banking

Marketed commercial corporate lending/capital market products to European companies in US.

ABN-AMRO (Amsterdam, New York)

(1982-1986)

Corporate Banking

Institutional banking, corporate banking, credit analysis and management of private accounts.

United Nations (UNDP)

(1989-1994)

Consultant for the United Nations Development Program advising business leaders and government officials on evaluation of (foreign) investment and negotiation with multinationals. Projects in Thailand, Malaysia and the Seychelles Islands.

EDUCATION & LANGUAGES:

MBA - American Graduate School for International Management (AGSIM/Thunderbird) – 1981

BBA - Nijenrode, the Netherlands School for Business Administration - 1980

Executive Program - Columbia Business School - 1996

Fluent: English, Dutch.

Proficient: French, German

DAVID JOHNSON

Since I moved to Beaufort County in 2016 I have been struck by how important planning and upgrading our transportation system is to our future particularly as it relates to the vibrant economic growth of our region. I worked to advocate for the passing of the 2016 Transportation sales tax referendum leading a group of citizens who spent a number of months prior to the vote making presentations and answering questions about the referendum. I was appointed by Hilton Head Town Council in 2020 to chair the 278 Gateway Corridor Committee. This committee was tasked with working with stakeholders, citizens and the South Carolina Department of Transportation during the Environmental Assessment. Since that Committee was dissolved in 2023 I have continued to work on this project to help move it forward and finally see the Town of Hilton Head give the project municipal consent. Because of my deep belief in how important transportation is to our future and my experience in working with Beaufort County citizens and governments on this issue I think I could be a valuable resource on the Transportation Committee.

Thank you,

David C. Johnson Jr.

David C. Johnson, Jr. is a founder and principal at Speyside Partners LLC, which invests in and develops commercial real estate. Before Speyside he was Director of Research at Marketfield Asset Management. Prior to joining Marketfield he was an investment analyst, portfolio manager and Head of Business Development at Wilkinson O'Grady & Co., Inc. Mr. Johnson is a graduate of the University of North Carolina at Chapel Hill and received his MBA from the University of Virginia Darden School of Business. After graduating from Darden, he spent ten years in the fixed income department of Salomon Brothers where he managed one of the firm's primary mortgage-backed sales groups. Mr. Johnson is a member of the Board of Directors of the Savannah Music Festival and a member of the Board of Trustees for the University of South Carolina Beaufort (USCB) Education Foundation. He was appointed by the Hilton Head Town Council as chair of the 278 Gateway Corridor Committee in 2020 which he led until it was dissolved in 2023. He resides on Hilton Head Island with his wife Caroline.

Bluffton Township Fire District Board

RECOMMEND APPROVAL OF THE APPOINTMENT OF **MICHAEL MURPHY** TO THE BLUFFTON TOWNSHIP FIRE DISTRICT BOARD FOR A FOUR-YEAR TERM WITH THE EXPIRATION DATE OF AUGUST 2028.

- ❖ APPROVED BY THE BOARD
- ❖ DISTRICT 9
- ❖ TERM TO BE SERVED: 1ST - VOTE NEEDED: 6/11
- ❖ OCCUPATION: PRESIDENT/OWNER (TREEWISEMEN LLC.)

Solid Waste and Recycling Board

RECOMMEND APPROVAL OF THE APPOINTMENT OF **MARK FEINBERG** TO THE SOLID WASTE AND RECYCLING BOARD FOR A FOUR-YEAR TERM WITH THE EXPIRATION DATE OF AUGUST 2028.

- ❖ APPROVED BY VICTORIA HOFFMAN & JARED FRALIX
- ❖ DISTRICT 8 (council) DISTRICT 9 (stormwater)
- ❖ TERM TO BE SERVED: 1ST - VOTE NEEDED: 6/11
- ❖ OCCUPATION: INDEPENDENT CONSULTANT
* (Chairman of the Stormwater Management Utility Board) *

Zoning Board of Appeals

RECOMMEND APPROVAL OF THE REAPPOINTMENT OF **WILLIAM CECIL MITCHELL III** TO THE BEAUFORT COUNTY ZONING BOARD OF APPEALS FOR A THREE-YEAR TERM WITH THE EXPIRATION DATE OF AUGUST 2027.

- ❖ DISTRICT 2
- ❖ TERM TO BE SERVED: 5th - VOTE NEEDED: 10/11

Sheldon Fire District Board

RECOMMEND APPROVAL OF THE APPOINTMENT OF **ADRAIN SCOTT** TO THE SHELDON FIRE DISTRICT BOARD FOR A FOUR-YEAR TERM WITH THE EXPIRATION DATE OF AUGUST 2028.

- ❖ APPROVED BY COUNCIL MEMBER DAWSON
- ❖ DISTRICT 1
- ❖ TERM TO BE SERVED: 1ST - VOTE NEEDED: 6/11