



## Community Services Committee Beaufort County, SC

Council Chambers, Administration Building Beaufort County Government Robert Smalls  
Complex 100 Ribaut Road, Beaufort

Monday, March 03, 2025  
2:00 PM

### AGENDA

#### COMMITTEE MEMBERS:

DAVID BARTHOLOMEW, CHAIR  
YORK GLOVER  
ANNA MARIA TABERNIK

THOMAS REITZ, VICE-CHAIRMAN  
LAWRENCE MCELYNN  
ALICE HOWARD, EX-OFFICIO

1. CALL TO ORDER: David Bartholomew, Committee Chair
2. PLEDGE OF ALLEGIANCE: David Bartholomew, Committee Chair
3. STATEMENT OF COMPLIANCE WITH FOIA: David Bartholomew, Committee Chair
4. APPROVAL OF AGENDA
5. **PUBLIC COMMENT PERIOD – 15 MINUTES TOTAL**
6. ASSISTANT COUNTY ADMINISTRATOR REPORT
7. DAUFUSKIE ISLAND FERRY UPDATE
8. DISCUSSION OF FUNDING A FOURTH SHIFT OF EMERGENCY MEDICAL PERSONNEL IN THE FY 26 BUDGET. **(FISCAL IMPACT: Fiscal Impact is outlined in the attached documentation)** - John Robinson, Assistant County Administrator
9. THE REAPPOINTMENTS OF DANA MARSH AND PAUL HAMILTON TO THE BLUFFTON TOWNSHIP FIRE DISTRICT BOARD FOR A FOUR-YEAR TERM WITH THE EXPIRATION DATE OF FEBRUARY 2029.
10. THE REAPPOINTMENTS OF HERBERT BURNES JR., MADISON CHISUM, GARY BRIGHT, AND THOMAS PEEPLES TO THE BURTON FIRE DISTRICT COMMISSION FOR A FOUR-YEAR TERM WITH THE EXPIRATION DATE OF FEBRUARY 2029.
11. THE REAPPOINTMENTS OF GEORGE RAFFERTY AND GEOFFREY BRUNNING TO THE DAUFUSKIE ISLAND FIRE DISTRICT BOARD FOR A FOUR-YEAR TERM WITH THE EXPIRATION DATE OF FEBRUARY 2029.
12. THE REAPPOINTMENT OF TRACEY ROBINSON TO THE LIBRARY BOARD FOR A FOUR-YEAR TERM WITH THE EXPIRATION DATE OF FEBRUARY 2029.
13. THE REAPPOINTMENT OF ALAN ARSENEAU TO THE PARKS AND RECREATION BOARD WITH THE EXPIRATION DATE OF FEBRUARY 2029.

14. THE REAPPOINTMENT OF SHERI PHILLIPS TO THE SHELDON FIRE DISTRICT BOARD FOR A FOUR-YEAR TERM WITH THE EXPIRATION DATE OF FEBRUARY 2029 & THE APPOINTMENT OF ABRAHAM KELLY TO THE SHELDON FIRE DISTRICT BOARD FOR A FOUR-YEAR TERM WITH THE EXPIRATION DATE OF FEBRUARY 2029.

15. ADJOURNMENT

**TO WATCH COMMITTEE OR COUNTY COUNCIL MEETINGS OR FOR A COMPLETE LIST OF AGENDAS AND BACKUP PACKAGES, PLEASE VISIT:**

**<https://beaufortcountysc.gov/council/council-committee-meetings/index.html>**



# BEAUFORT COUNTY COUNCIL AGENDA ITEM SUMMARY

<b>ITEM TITLE:</b>
DISCUSSION OF FUNDING A FOURTH SHIFT OF EMERGENCY MEDICAL PERSONNEL IN THE FY 26 BUDGET.
<b>MEETING NAME AND DATE:</b>
Community Services Committee – March 3, 2025
<b>PRESENTER INFORMATION:</b>
John Robinson, ACA Also present for discussion and questions will be: -BCEMS Director Donna Ownby -BCEMS Director Howell Youmans -BCEMS Training Officer Karen Morris -BC Human Resources Director Katherine Mead <b>20 minutes</b>
<b>ITEM BACKGROUND:</b>
During the Strategic Planning workshop held on February 4, 2025, a main discussion item focused on key issues related to personnel. Among the sub-topics presented was the discussion of funding the addition of a Fourth EMS shift of EMS personnel and transitioning to a 24/72 shift rotation model. The discussion was well received by the majority of County Council present, verbally supporting the initiative and requested this topic come back to committee or a workshop for further discussion.
<b>PROJECT / ITEM NARRATIVE:</b>
Please refer to the attached document for full project details.
<b>FISCAL IMPACT:</b>
Fiscal Impact is outlined in the attached documentation.
<b>STAFF RECOMMENDATIONS TO COUNCIL:</b>
Staff has no recommendation as this time
<b>OPTIONS FOR COUNCIL MOTION:</b>
Discussion may lead to the committee giving direction to the County Administrator to return to a committee with a Resolution for Committee and Council consideration, which memorializes their intent to fund the fourth shift of personnel.



## **Beaufort County Emergency Medical Service**

### **Addition of Fourth Shift – Transition to 24/72 Shift**

#### **Executive Summary**

BCEMS responders are physically and mentally exhausted. This leads to employee injuries, increased use of sick time, increased use of overtime, increased risk to capital equipment, and most importantly increased risk of mistakes in patient care.

BCEMS responders currently work in three rotating shifts of 24 hours on duty and 48 hours off-duty. BCEMS desires funding to support a shift schedule change to a 24-hour on-duty and 72 hours off duty.

The current staffing of 31.6 per three (3) shifts will be reduced to 27 per four (4) shifts. BCEMS, Human Resources Department, and Finance department collaborated to evaluate, reduce, and prepare reclassification of current funded vacant full-time and part-time positions to further minimize the fiscal impact of the initiative. Based on those efforts, BCEMS is requesting funding for eight (8) new FTE positions to facilitate the fourth shift. Some funding for the additional staff will be offset by reducing the current overtime budget. 55% of the current 3.2-million-dollar overtime budget is used to fund unscheduled overtime due to staffing shortage and call outs.

Addition of the fourth shift will reduce the physical and mental stress on staff by offering a more favorable work life balance. The net effect has been proven to increase performance and decrease risk. The 4-shift rotation will improve retention and attract the most skilled Paramedics and EMT's to ensure BCEMS remains an employer of choice among EMS agencies.

#### **Fourth Shift - 24/72 Work Schedule Study**

## Statistics

### Beaufort County Emergency Medical Services

A shift change from 24/48 to 24/72 in EMS operations is justified by the potential for a significantly improved work-life balance, allowing for extended periods of rest and personal time. This improvement will lead to increased job satisfaction, better mental health, and improved patient care by reducing fatigue-related errors.

- **Enhanced work-life balance:**

The extended off-duty period provides more time for personal commitments, family time, and rest, which can be crucial for managing stress and burnout associated with EMS work. This is especially relevant in demanding EMS roles where long shifts can be physically and emotionally taxing. Mental and emotional health are among the chief concerns of responders who are asked to work longer hours with no time to decompress and process the challenges of the day.

#### BCEMS Current Operations

FY 2024 generated 13,530 billable trips from 11 manned EMS units, 3 QRV's, and 2 Supervisors stationed in every corner of Beaufort County (except for Hilton Head Island). This number grows every year along with our county's population. The current average number of calls per day, per unit, is 5.3. A typical call for service requires 3.5 hours of work. A call for service includes the incident response, treatment, transportation, and recovery. Recovery includes cleaning, restocking, and report writing.

Reporting alone may require 1 hour to several hours. Some calls, (ex. vehicle accidents), have multiple patients. Reports for a single trauma patient can take several hours. Each patient requires an independent patient care report. Reports must be written with proper medical terminology with detailed explanation and justification for every action taken or not taken. Narratives may include citation of the approved protocol followed and justification of the use of a specific protocol treatment process. Responders must prepare every patient report so that the details documented will stand up to the scrutiny of a prosecutor in court.

Many factors are included in the average time per call. The greater the travel distance from the EMS location to the call, then from the call location to a hospital, the longer the response time, adding to the total time per call. The areas with greatest response distance also tend to be less densely populated and as such have fewer calls for service. Densely populated areas tend to be closer to EMS posts and hospitals but may have twice the number of calls for service. The net effect on the data of time per call, per response area, supports the averages total time per call as accurate across the county. These factors being equal, our responders spend an average of 18.55 hours per 24-hour shift, providing care, transporting, or performing recovery tasks. EMS staff members have other duties which also require their time such as: house duties, fueling vehicles, training, and maybe even find a minute for lunch.

- **Improved staff retention:**

By offering a more favorable schedule, BCEMS will attract and retain qualified personnel. The job market for EMS employees is very competitive. No longer is the pool of new employees in the job market limited to and few miles or even the State of South Carolina. The 24/72 shift rotation is reaching highly qualified applicants across our nation. BCEMS has suffered an average of 26 (FTE +PTE) vacant positions since 2022. BCEMS must compete with the surrounding First responder and EMS agencies, all seeking the same qualified employees.

- **Potential for increased productivity and patient safety:**

Better rest periods will result in more alert and focused staff during their working hours, leading to improved performance, better decision making, and improvements in safety for responders and patients. BCEMS manages in internal “Adverse Event” reporting system. This is a system which records “near miss” events related to response and patient care. The data from this program is used focus training, clarify policy and procedure and overall improve the quality of Beaufort County EMS service. The data shows that responders’ performance is significantly reducing after the 36<sup>th</sup> hours of work. The addition of the fourth shift will eliminate forced overtime (48-hour shifts) resulting in improved safety and quality of service for Beaufort County residents.

- **Staffing needs:**

Transitioning to a 24/72 schedule will require a larger workforce (min 27 EMS Shift workers per shift) and the required increased funding to support.

- BCEMS has developed a transition plan to aid in smooth implementation of the additional shift. This includes an initial hiring of 9 Paramedics and field training period. Once the minimum number of new staff members is reached, Phase two establishes the fourth shift, supplemented with a mixture of existing staff. The final phase is to completely fill all open positions. Our EMS Senior Staff are highly confident that the addition of the fourth shift will create a flood of highly qualified applicants for our open positions. Evidence from Aiken County EMS, who added a fourth shift, supports this claim.
- Agencies near Beaufort County have already transitioned to the four-shift model. As the trend towards this schedule continues, those agencies will pull from our employee base as well as compete with Beaufort County for new talent.
  - Aiken
  - Abbeville
  - Marlboro
  - Fairfax
  - Calhoun
  - Charleston (mixed)
  - Edgefield
  - Chester
  - Effingham (Georgia)
  - Darlington County

- Haywood County (Maggie Valley)
- Scotland County, (SC Border of Dillion County)

- **Employee feedback:**

Our EMS employees and potential new ones are excited about this opportunity. Several current staff have offers pending but are waiting for the change. Others are hoping that we will add this fourth shift so they can join our team.

- **Fiscal Impact**

In the past 5 years, BCEMS Overtime budget has increased from \$2.1 million to the Current FY25 budgeted at \$3.3 million dollars. This is consistent with a steady rise in call volume over the past 9 years. From 2015 (14,240 calls) to 2024 (21510 calls) is 51% increase in call volume.

EMS staff members have scheduled overtime, that is all hours over 40 hours and unscheduled overtime. Unscheduled overtime are those hours paid to staff members who must stay over or get called in to cover an additional shift. Over the past 4 budget years, unscheduled overtime averages 54.5% of the expenditure from the EMS overtime budget. In Fy 24 that represents \$1,390,406 for unscheduled OT cost, plus the additional pay for staff who work 48 hours continuous of \$414,583 totaling \$1,804,989 in OT cost for unscheduled OT.

- Percentage of OT budget which is Unscheduled
  - FY 21 53%,
  - FY 22 55%
  - FY 23 55%
  - FY 24 55%

**Current Staffing** as of Jan 13, 2025

Beaufort County EMS has 122 billeted positions.

106 Full-time positions

11 admin

95 shift workers 31.6 per shift (A-31, B-32, C-31, 1-12hr medic)

16 Part-time positions

Vacancies: 24 vacant

*Admin vacancies*

2 Admin (supply officer, outreach coordinator)

1 12-hour paramedic

*Part-time vacancies*

2 EMT-B PT

6 Paramedic PT

1 EMT-A PT

Full-time shift work vacancies

- 2 EMT-B FTE
- 10 Paramedic FTE

Vacancy Report as of Jan 13, 2025

23643	ADVANCED EMT PN	321	10E	EMT-OPS PART TIME	PN
23608	COMMUNITY OUTREACH COORDINATOR - EMS	318	2	EMT- OPS OFFICERS	FR
23596	EMT BASIC PN	320	10E	EMT-OPS PART TIME	R
23637	EMT BASIC PN	320	10E	EMT-OPS PART TIME	PN
23630	PARAMEDIC PN	322	10E	EMT-OPS PART TIME	PN
23642	PARAMEDIC PN	322	10E	EMT-OPS PART TIME	PN
23644	PARAMEDIC PN	322	10E	EMT-OPS PART TIME	PN
23670	PARAMEDIC PN	322	10E	EMT-OPS PART TIME	PN
23683	PARAMEDIC PN	322	10E	EMT-OPS PART TIME	R
23659	PN PARAMEDIC	322	10E	EMT-OPS PART TIME	R
23577	SUPPLY OFFICER	3191	1	REGULAR	FR
23583	PARAMEDIC 12 HR	322	2	EMT- OPS OFFICERS	FR
23586	EMT BASIC	320	2	EMT- OPS OFFICERS	FR
23698	EMT BASIC	320	2	EMT- OPS OFFICERS	FR
23578	PARAMEDIC	322	2	EMT- OPS OFFICERS	FR
23605	PARAMEDIC	322	2	EMT- OPS OFFICERS	FR
23613	PARAMEDIC	322	2	EMT- OPS OFFICERS	FR
23625	PARAMEDIC	322	2	EMT- OPS OFFICERS	FR
23646	PARAMEDIC	322	2	EMT- OPS OFFICERS	FR
23685	PARAMEDIC	322	2	EMT- OPS OFFICERS	FR
23688	PARAMEDIC	322	2	EMT- OPS OFFICERS	R
23689	PARAMEDIC	322	2	EMT- OPS OFFICERS	R
23691	PARAMEDIC	322	2	EMT- OPS OFFICERS	FR
23692	PARAMEDIC	322	2	EMT- OPS OFFICERS	FR

PART-TIME STAFFING ROSTER	
1	Paramedic
2	Paramedic
3	Paramedic
4	Paramedic
5	Paramedic
6	Paramedic
7	Paramedic Vaccant
8	Paramedic Vaccant
9	Paramedic Vaccant
10	Paramedic Vaccant
11	Paramedic Vaccant
12	Paramedic Vaccant
13	EMT
14	Advanced EMT Vaccant
15	EMT Vaccant
16	EMT Vaccant



Staffing Roster 1/13/25

<b>STAFFING ROSTER</b>			
<b>FULL-TIME</b>			
	<b>A-SHIFT</b>	<b>B-SHIFT</b>	<b>C-SHIFT</b>
1	Paramedic, Shift Supervisor	1 Paramedic, Shift Supervisor	1 Paramedic, Shift Supervisor
2	Paramedic, Sr Crew Chief	2 Paramedic, Sr. Crew Chief	2 Paramedic, Senior Crew Chief
3	Paramedic, Crew Chief	3 Paramedic, Crew Chief	3 Paramedic, Crew Chief
4	Paramedic, Crew Chief	4 Paramedic, Crew Chief	4 Paramedic, Crew Chief
5	Paramedic	5 Paramedic	5 Paramedic
6	Paramedic	6 Paramedic	6 Paramedic
7	Paramedic	7 Paramedic	7 Paramedic
8	Paramedic	8 Paramedic	8 Paramedic
9	Paramedic	9 Paramedic	9 Paramedic
10	Paramedic	10 Paramedic	10 Paramedic
11	Paramedic	11 Paramedic	11 Paramedic
12	Paramedic	12 Paramedic	12 Paramedic
13	Paramedic	13 Paramedic	13 Paramedic
14	Paramedic	14 Paramedic	14 Paramedic
15	Paramedic	15 Paramedic	15 Paramedic Vaccant
16	Paramedic Vaccant	16 Paramedic	16 Paramedic Vaccant
17	Paramedic Vaccant	17 Paramedic Vaccant	17 Paramedic Vaccant
18	Paramedic Vaccant	18 Paramedic Vaccant	18 Paramedic Vaccant
		19 Paramedic Vaccant	19 Paramedic Vaccant
<b>EMT</b>			
19	EMT	20 EMT	20 EMT
20	EMT	21 EMT	21 EMT
21	EMT	22 EMT	22 EMT
22	EMT	23 EMT	23 EMT
23	EMT	24 EMT	24 EMT
24	EMT	25 EMT	25 EMT
25	EMT	26 EMT	26 EMT
26	EMT	27 EMT	27 EMT
27	EMT	28 EMT	28 EMT
28	EMT	29 EMT	29 EMT
29	EMT	30 EMT	30 EMT Vaccant
30	EMT Vaccant	31 EMT	31 EMT Vaccant
31	EMT Vaccant	32 EMT Vaccant	
<b>12 Hour A</b>			
1	Paramedic Vaccant		
<b>ADMIN</b>			
1	Director - Paramedic		
2	Deputy Director - Paramedic		
3	Office Manager		
4	Administrative Assistant		
5	Fiscal Tech		
6	Training Officer - Paramedic		
7	Compliance Officer - Paramedic		
8	Scheduler		
9	Logistics Officer		
10	Supply Officer		
11	PIO EMT/Paramedic		

**Four Shift Staffing**

Minimum Staffing needed per shift on the four-shift schedule 27

16 Paramedics

11 EMT-B or greater

- 11 ambulances per day (min 1 Paramedic, 1 EMT-B) 22
- 5 QRV's 1 paramedic each 5

QRV's are staffed with supervisors

- 1 Shift Supervisor (North of the Broad)
- 1 Senior Crew Chief (South of the Broad)
- 2 Crew Chief (Calawassie/Fripp/Sheldon)
- 1 Paramedic (Calawassie/Fripp/Sheldon)

The current average of 377 sick call outs per year, and 469 personal leave days equaling an average which must be backfilled with an average of 2.3 persons per day. This is expected to significantly decrease due to the improved work life balance offered with the 24/72 shift schedule.

**Future needs**

Sun City Station #34 @ 25 William Pope and EMS 1 @ 2727 Depot Road stations both have enough call volume to run two Ambulances. Both Ambulances are available but not manned due to lack of staffing. Soon the EMS/Fire facility (301 Sun City Blvd) will break ground and when complete, it will require additional staffing.

**Case Studies**

Aiken County SC

Prior to adopting the 24/72 Shift schedule Aiken County SC was experiencing extreme staffing shortages. Aiken County operates 9 Ambulances and 2 quick response vehicles. Lack of staffing required up to 6 of their 11 response units to be unmanned, causing the daily backlog of pending calls. During a single month, Aiken County had up to 198 emergency calls for service where no responder was available.

The addition of the 4<sup>th</sup> shift and transition to the 24/72 shift schedule quickly attracted new qualified staff and resulted in 10 of 11 EMS units being immediately staffed 7 days a week and no pending calls for service.

EMS 1.com Article on Aiken County SC - May 19,2023

<https://www.ems1.com/ems-management/articles/2472-shift-helps-sc-ems-put-more-ambulances-in-service-5oXnFu2PellpyX79/>

Charleston County EMS

Reported by the Charleston Post and Courier on Sunday February 2, 2025.

Charleston County EMS was once lauded and the nation's best EMS system. The department has recently battled turnover, staffing shortages and internal discord. The population has swelled causing call volumes to soar and has pushed the boundaries of the EMS system to failure.

Charleston County EMS covers 1400 square miles, 916 square miles of land with a population of 430 thousand, growth rate of 1.21% per year. (As a comparison, Beaufort County is 923.48 square miles, 576.04 square miles of land, with a population of 200 thousand and growth rate of 1.42% per year)

The department had 61 vacancies. (20 paramedics). To combat low staffing levels and lack of paramedics to provide advanced emergency care in the field, the EMS system has staffed many of its transport ambulances with EMT-B and moved Paramedics to Quick Response Vehicles. This method enables EMT-Bs to manage many less critical calls for service, so fewer Paramedics can cover a larger area and more incidents per shift. Although this was a great exercise in efficiency, the result is an increasing number of Status zero calls, and responses where the EMT-B cannot perform the Advanced medical treatment necessary to treat the patient. Status zero are those calls for service where no responder with the skills necessary is available in that area to respond to the triaged incident type requested. Meaning a police officer, firefighter or EMT-A/B may be available or could be on scene but not trained or equipped to manage the medical emergency in progress.

Records show that the EMS system was struggling to recruit and retain employees, which is the case for many agencies across the U.S. A staff survey showed that employees felt morale was poor. The agency-initiated leadership training, aggressive recruitment, compensation increases and acquired new equipment. Although these actions have improved the conditions in the face of the crisis, the Chief of the Agency, Chief Abrams, said he is not satisfied, and they need more resources.

Charleston Post and Courier – Sunday Feb 2, 2025  
Article on the Critical State of Charleston County EMS

[https://www.postandcourier.com/news/special\\_reports/charleston-county-ems-agency-911-call/article\\_b2d5df06-dce6-11ef-9a2a-8bf137f4452f.html](https://www.postandcourier.com/news/special_reports/charleston-county-ems-agency-911-call/article_b2d5df06-dce6-11ef-9a2a-8bf137f4452f.html)

### Pasco County Fire Department Florida

The department provides fire and Advanced EMS transport with a service area is 868 square miles, and the population served 633 thousand.

Department 900+ responders from 38 stations responding to 110 thousand calls per year.

The department has recently created its fourth shift due to poor recruitment and retention. The intent is to offer more competitive incentives for employees than their competitors, while addressing mental health and work life balance for critical responders. Deputy Chief Whited stated that with the announcement of the 24/72 shift, they have received about 50 applications for every open position. Prior to the shift transition the department had steadily declining applications.



## BLUFFTON TOWNSHIP FIRE DISTRICT

357 FORDING ISLAND ROAD  
BLUFFTON, SOUTH CAROLINA 29909  
843-757-2800 • FAX 843-757-7305

January 21, 2025

Ms. Alice Howard, Chair  
Beaufort County Council  
P.O. Drawer 1228  
Beaufort, SC 29901-1228

Re: Reappointment

Dear Ms. Howard,

This is a statement to verify the intention that I, Dana Marsh, am seeking REAPPOINTMENT to the Bluffton Township Fire District Board. This will go into effective February 2025.

Sincerely,

A handwritten signature in black ink, appearing to read "Dana Marsh", is written over a faint, larger version of the signature. The signature is fluid and cursive.

Dana Marsh



## BLUFFTON TOWNSHIP FIRE DISTRICT

357 FORDING ISLAND ROAD  
BLUFFTON, SOUTH CAROLINA 29910

January 1, 2025

Mr. Joseph Passiment, Chairman  
Beaufort County Council  
P.O. Drawer 1228  
Beaufort, SC 29901-1228

Re: Reappointment

Dear Mr. Passiment,

This is a statement to verify the intention that I, Paul Hamilton, am seeking REAPPOINTMENT to the Bluffton Township Fire District Board. This will go into effective February 2025.

Sincerely,

A handwritten signature in black ink that reads "Paul Hamilton". The signature is written in a cursive style with a large, looping "H" and "P".

Paul Hamilton

**BOARDS AND COMMISSIONS**

**Letter of Intent**

Your Name Herbert Burnes, Jr.  
Street Address 95 Pine Grove Road  
City, State Zip Code Beaufort, S.C. 29906

Date

Recipient's Name  
Title  
Street Address  
City, State Zip Code

To Whom it May Concern:

This is a statement to verify the intention that I, Herbert Burnes, Jr., am seeking Reappointment or to Resign, from the Burton Fire District Commission. This will go into effect on 2/2025.

Sincerely,

Herbert Burnes, Jr.

**ALL (PDF) EMAILS SHOULD BE SENT TO  
[BOARDSANDCOMMISSIONS@BCGOV.NET](mailto:BOARDSANDCOMMISSIONS@BCGOV.NET)**



**BOARDS AND COMMISSIONS**

**Letter of Intent**

Your Name MADISON C. CHISUM JR  
Street Address 6031 DOWLING WOOD DR.  
City, State Zip Code Beaufort, S.C. 29902

Date 11/13/2024

Recipient's Name  
Title  
Street Address  
City, State Zip Code

To Whom it May Concern:

This is a statement to verify the intention that I, MADISON C. CHISUM JR., am seeking Reappointment or to Resign, from the Beaufort Fire District Commission. This will go into effect on 11/13/2024.

Sincerely,



**ALL (PDF) EMAILS SHOULD BE SENT TO  
[BOARDSANDCOMMISSIONS@BCGOV.NET](mailto:BOARDSANDCOMMISSIONS@BCGOV.NET)**

**BOARDS AND COMMISSIONS**

**Letter of Intent**

Your Name  
Street Address  
City, State Zip Code

Date

Recipient's Name  
Title  
Street Address  
City, State Zip Code

To Whom it May Concern:

This is a statement to verify the intention that I, GARY BRIGHT,  
am seeking Reappointment or to Resign, from the  
BURTON FIRE COMMISSION. This will go into effect on  
2/1/25.

Sincerely,

  
\_\_\_\_\_

**ALL (PDF) EMAILS SHOULD BE SENT TO  
BOARDSANDCOMMISSIONS@BCGOV.NET**

**BOARDS AND COMMISSIONS**

**Letter of Intent**

Your Name  
Street Address  
City, State Zip Code

Date 12/4/24

Recipient's Name Beaufort County Boards & Commissions  
Title  
Street Address  
City, State Zip Code

To Whom it May Concern:

This is a statement to verify the intention that I, Thomas Peoples,  
am seeking Reappointment or to Resign, from the  
Burton Fire District. This will go into effect on  
2/1/25.

Sincerely,

Thomas Peoples

**ALL (PDF) EMAILS SHOULD BE SENT TO  
BOARDSANDCOMMISSIONS@BCGOV.NET**



# DAUFUSKIE ISLAND FIRE DISTRICT

400 HAIG POINT ROAD  
DAUFUSKIE ISLAND, SC 29915  
PHONE: 843-785-2116  
[DaufuskielandFD@gmail.com](mailto:DaufuskielandFD@gmail.com)



## Letter of Intent

George Rafferty  
3 Tigers Court  
Daufuskie Island, SC 29915

December 18, 2024

Mr. Joseph Passiment  
Chairman Beaufort County Council  
P.O. Drawer 1228  
Beaufort, SC 29901-1228

To Whom it May Concern:

This is a statement to verify the intention that I, George Rafferty am seeking Reappointment to the Daufuskie Island Fire District Commissioner Board. This will go into effect February 2025.

Sincerely,

A handwritten signature in black ink that reads "George Rafferty".

George Rafferty  
DIFD Commissioner



## DAUFUSKIE ISLAND FIRE DISTRICT

400 HAIG POINT ROAD  
DAUFUSKIE ISLAND, SC 29915  
PHONE: 843-785-2116  
[DaufuskieIslandFD@gmail.com](mailto:DaufuskieIslandFD@gmail.com)



### Letter of Intent

Geoff Brunning  
3 Cooper Cove Drive  
Daufuskie Island, SC 29915

November 13, 2024

Mr. Joseph Passiment  
Chairman Beaufort County Council  
P.O. Drawer 1228  
Beaufort, SC 29901-1228

To Whom it May Concern:

This is a statement to verify the intention that I, Geoffrey Brunning am seeking Reappointment to the Daufuskie Island Fire District Commissioner Board. This will go into effect February 2025.

Sincerely,

Geoff Brunning  
DIFD Commission: Chairperson

# LETTER SEEKING REAPPOINTMENT

November 13, 2024

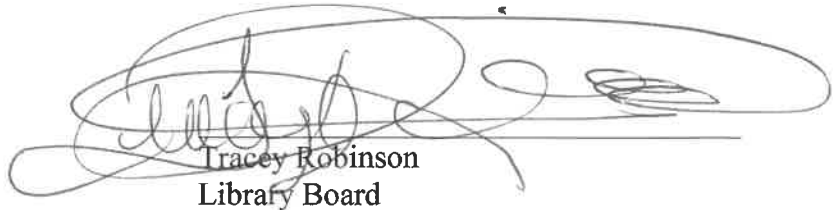
Mr. Joseph Passiment, Chairman  
Beaufort County Council  
P. O. Drawer 1228  
Beaufort, SC 29901-1228

Re: Reappointment to the **Library Board**

Dear Mr. Passiment:

I hereby respectfully request that I be considered for reappointment to serve as a member of the **Library Board**, effective **February 2025**.

Sincerely,



Tracey Robinson  
Library Board

**Letter of Intent**

Your Name Aaron Arsenew  
Street Address 3 ACRYL COURT  
City, State Zip Code Beaufort, SC 29910


Date 11/11/24

Recipient's Name                      Beaufort County Council  
Title  
Street Address                        PO Drawer 1228  
City, State, Zip Code                Beaufort SC 29901

To Whom it May Concern:

This is a statement to verify the intention that I, Aaron Arsenew,  
am seeking Reappointment to the Beaufort County Parks and Recreation Advisory Board. This will  
go into effect on \_\_\_\_\_.

Sincerely,





Sheri Phillips  
30 Bull Corner Road  
Yemassee, SC 29945

October 1, 2024

Mr. Joe Passiment, Chairman  
Beaufort County Council  
P.O. Box 1228  
Beaufort, SC 29901-1228

Re: Reappointment

Dear Mr. Passiment:

I hereby respectfully request that I, Sheri Phillips, am seeking reappointment from the Sheldon Fire District Board. This will go into effect February 1, 2025.

Sincerely,



Sheri Phillips  
Member/Sheldon Fire District Board

SP/jw



**From:** [Ward, Jody](#)  
**To:** [Evans, Octavia](#)  
**Subject:** Applications  
**Date:** Wednesday, February 19, 2025 2:29:43 PM

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Hi Octavia,

We still cannot see the two applications. I see the older invites but none for today. Chief Jones wants to go with Mr. Kelly and Sheri Phillips either way.

Thank you,

*Jody Ward*  
*Administrative Assistant*  
*Sheldon Fire District*  
*843-846-9221*

