Finance, Administration, and Economic Development Committee

Beaufort County, SC

This meeting will be held both in person at the County Council Chambers, 100 Ribaut Road, Beaufort, and virtually through Zoom.

Monday, November 25, 2024
3:00 PM

AGENDA

COMMITTEE MEMBERS:

MARK LAWSON, CHAIRMAN
ANNA MARIA TABERNIK, VICE-CHAIR
DAVID P. BARTHOLOMEW
GERALD DAWSON
YORK GLOVER
JOSEPH F. PASSIMENT, EX-OFFICIO

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC NOTIFICATION OF THIS MEETING HAS BEEN PUBLISHED, POSTED, AND DISTRIBUTED IN COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES- October 28, 2024
6. **CITIZEN COMMENT PERIOD- 15 MINUTES TOTAL**

   Anyone who wishes to speak during the Citizen Comment portion of the meeting will limit their comments and speak no longer than three (3) minutes. Speakers will address Council in a respectful manner appropriate to the decorum of the meeting, refraining from the use of profane, abusive, or obscene language. In accordance with Beaufort County's Rules and Procedures, giving of a speaker's time to another is not allowed.

7. ASSISTANT COUNTY ADMINISTRATOR REPORT
8. ARPA UPDATE - *Hank Amundson, Special Assistant to County Administrator*
9. UPDATE FROM BEAUFORT - JASPER WATER & SEWER AUTHORITY - *Charlie Stone, Director of Government Affairs*

AGENDA ITEMS

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10. RECOMMEND APPROVAL TO COUNCIL OF AN ARPA PROJECT FOR PUBLIC SAFETY SUPPORT, THE PURCHASE OF LICENSE PLATE READING CAMERAS FOR THE BEAUFORT COUNTY SHERIFF'S OFFICE ***(FISCAL IMPACT: $262,291.34 ARPA ACCOUNT # 2330-10-0000-54200)*** *- Beaufort County Sheriff's Department*

11. RECOMMEND APPROVAL TO COUNCIL OF A RESOLUTION AMENDING THE BEAUFORT COUNTY PERSONNEL HANDBOOK POLICY SECTION 4.2 HOLIDAYS & HOLIDAY PAY AS AMENDED TO ADD JUNETEENTH NATIONAL INDEPENDENCE DAY AS A COUNTY-OBSERVED HOLIDAY ***(FISCAL IMPACT: Any fiscal impact is negligible) -*** *Katherine Mead, Beaufort County Human Resources Director*

12. RECOMMEND APPROVAL TO COUNCIL OF A RESOLUTION ACCEPTING THE DONATION OF A LIVE OAK TREE AT WHITEHALL PARK FROM THE FRIENDS OF WHITEHALL PARK - *Stefanie M. Nagid, Passive Parks Director*

13. RECOMMEND APPROVAL TO COUNCIL OF AN ORDINANCE TO INVEST $4,300,000 FROM THE GENERAL FUND IN AN INFRASTRUCTURE DEVELOPMENT PROJECT AT BEAUFORT EXECUTIVE AIRPORT (ARW) TO FUND CONSTRUCTION OF AIRCRAFT HANGERS. (**FISCAL IMPACT:** ***Each option improves ARW's financial position.*** **The backup package contains the details of each option.** ***Option 2 provides a favorable combination of investment and project financing that provides significant benefit to the County by executing a project that will generate revenue immediately upon completion. This revenue (from hangar rent and increased fuel sales) will help fund important deferred airfield safety and facility maintenance projects. The increase in based aircraft also increases aircraft property tax revenues.)*** *- Jon Rembold, Airports Director*

14. RECOMMEND APPROVAL TO COUNCIL OF A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ACCEPT OPERATIONAL GRANT AWARD FROM THE COASTAL COMMUNITY FOUNDATION'S BEAUFORT FUND GRANT PROGRAM ***(FISCAL IMPACT: Receipt of $14,000 to be applied to the Beaufort County Human Services Department "Contributions" 2503-50-0000-47030) -*** *Ben Boswell, Director Human Services*

15. RECOMMEND APPROVAL TO COUNCIL FOR BEAUFORT COUNTY TO ENTER INTO A SPECIAL SOURCE REVENUE CREDIT AGREEMENT WITH PROJECT MICRO ***(FISCAL IMPACT: Company will be offered equivalent to base FILOT – 6% over a 20-year period) -*** *John O'Toole, Executive Director, Beaufort County Economic Development Corporation*

16. RECOMMEND APPROVAL TO COUNCIL TO PLACE LAND PURCHASED BY PROJECT MICRO INTO AN EXISTING MULTI-COUNTY INDUSTRIAL PARK – Project Micro ***(FISCAL IMPACT: Allocation of revenue would be 99% to Beaufort County and 1% to Jasper County in the Beaufort County portion of the park and 99% to Jasper County and 1% to Beaufort County in the Jasper County portion of the park. This project would fall within the Beaufort County portion of the park)*** *- John O'Toole, Executive Director, Beaufort County Economic Development Corporation*

17. RECOMMEND APPROVAL TO COUNCIL TO AWARD A CONTRACT FOR BROADBAND EXPANSION TO SERVE UNDERSERVED AREAS OF BEAUFORT COUNTY TO CONNECT HOLDING, LLC (AKA BRIGHT SPEED) FOR RFP #111824 (BEAUFORT COUNTY BROADBAND PROJECT) IN THE AMOUNT OF $367,069 TO BE FUNDED WITH ARPA FUNDS. ***(FISCAL IMPACT: $367,069 of remaining ARPA funds Acct. # 2330-40-0000-54100)*** *- Hank Amundson, Special Assistant to County Administrator*

18. RECOMMEND APPROVAL TO COUNCIL OF A RESOLUTION TO EXTEND THE BROADBAND EVERYWHERE - CATEGORY 3 (BE-CAT3) GRANT PROGRAM END DATE AND ALLOW US TO EXPAND THE REMAINING $170,000 OF ARPA FUNDS IN ORDER TO SERVE NEW CUSTOMERS REACH BY ONGOING AND UPCOMING BROADBAND EXPANSION PROGRAMS.***(FISCAL IMPACT: $170,000.00 from ARPA funds to be used for Broadband assistance.)*** *- Hank Amundson, Special Assistant to County Administrator*

19. RECOMMEND APPROVAL TO COUNCIL OF A RESOLUTION TO ESTABLISH THE BEAUFORT COUNTY LOCAL ACCOMMODATION TAX AND LOCAL HOSPITALITY TAX FY25 LIST OF COUNTY PROJECTS. (**FISCAL IMPACT:** ***None- All projects must be properly procured and come back to committee and council as***

appropriate prior to funds being committed. Dollars amounts listed in the schedule are estimates which must be fully vetted via the planning and procurement process) *-John Robinson, Assistant County Administrator - Public Safety*

20. RECOMMEND APPROVAL TO COUNCIL TO AUTHORIZE THE COUNTY ADMINISTRATOR TO ACCEPT A FEDERAL SUBAWARD GRANT FROM THE SOUTH CAROLINA DEPARTMENT OF PUBLIC HEALTH FOR $23,229.60. (**FISCAL IMPACT:** ***No fiscal impact. No matching funds are required)*** *- John Robinson, Assistant County Administrator - Public Safety*

21. DISCUSSION OF THE APPOINTMENT OF PATRICK MITCHELL OR MARK PRESNELL TO THE STORMWATER MANAGEMENT UTILITY BOARD FOR A FOUR-YEAR TERM WITH THE EXPIRATION DATE OF NOVEMBER 2028.

22. BOARDS AND COMMISSIONS APPOINTMENTS & REAPPOINTMENTS

23. ADJOURNMENT

TO WATCH COMMITTEE OR COUNTY COUNCIL MEETINGS OR FOR A COMPLETE LIST OF AGENDAS AND BACKUP PACKAGES, PLEASE VISIT:
https://beaufortcountysc.gov/council/council-committee-meetings/index.html

Finance, Administration, and Economic Development Committee

Beaufort County, SC

This meeting will be held both in person at the County Council Chambers, 100 Ribaut Road, Beaufort, and virtually through Zoom.

Monday, October 28, 2024
3:00 PM

MINUTES

The video stream of this meeting is available on the County's website:
https://beaufortcountysc.new.swagit.com/videos/318788

COMMITTEE MEMBERS:

MARK LAWSON, CHAIRMAN
ANNA MARIA TABERNIK, VICE-CHAIR
DAVID P. BARTHOLOMEW
GERALD DAWSON
YORK GLOVER
JOSEPH F. PASSIMENT, EX-OFFICIO

1. CALL TO ORDER

Committee Chairman Lawson called the meeting to order at 3:00 pm.

PRESENT
Committee Chair Mark Lawson
Committee Vice-Chair Anna Maria Tabernik
Council Member David Bartholomew
Council Member Gerald Dawson
Council Member York Glover
Council Member Paula Brown
Council Member Alice Howard

ABSENT
Chairman Joseph Passiment
Vice-Chairman Lawrence McElynn
Council Member Logan Cunningham
Council Member Thomas Reitz

2. PLEDGE OF ALLEGIANCE

Committee Chairman Lawson led the Pledge of Allegiance.

3. PUBLIC NOTIFICATION OF THIS MEETING HAS BEEN PUBLISHED, POSTED, AND DISTRIBUTED IN COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT

Committee Chairman noted that the public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act.

4. APPROVAL OF AGENDA

Motion: It was moved by Council Member Dawson, Seconded by Council Member Brown to approve the agenda.

The Vote: The motion was approved without objection.

5. APPROVAL OF MINUTES - *September 23, 2024*

Motion: It was moved by Committee Vice-Chair Tabernik, Seconded by Council Member Howard to Approve the Minutes from September 23, 2024.

The Vote: The motion was approved without objection.

6. CITIZEN COMMENT PERIOD- 15 MINUTES TOTAL

Anyone who wishes to speak during the Citizen Comment portion of the meeting will limit their comments and speak no longer than three (3) minutes. Speakers will address Council in a respectful manner appropriate to the decorum of the meeting, refraining from the use of profane, abusive, or obscene language. In accordance with Beaufort County's Rules and Procedures, giving of a speaker's time to another is not allowed.

Mr. Terrell- regarding item # 11: Recommend Approval to Council of a Contract Award to Design-Build Team Mitchel Construction & Coast Architects for IFB #080824 Agnes Major & Wesley Felix Community Centers.

To hear the full portion of Citizen Comments:
https://beaufortcountysc.new.swagit.com/videos/318788?ts=84

7. ASSISTANT COUNTY ADMINISTRATOR REPORT - *Hank Amundson- Special Assistant to County Administrator; and John Robinson, Assistant County Administrator*

Hank Amundson, Special Assistant to County Administrator: ARPA update.

Valarie Althoff, Budget Manager: Budget Transfers within the County.

Dave Thomas, Purchasing Director: Purchasing Department update.

John Robinson, Interim CFO: General Fund Balance update.

To hear the full report: https://beaufortcountysc.new.swagit.com/videos/318788?ts=223

AGENDA ITEMS

8. RECOMMEND APPROVAL TO COUNCIL OF AN ORDINANCE APPROPRIATING FUNDS FROM THE STATE A-TAX FUNDS AS RECOMMENDED BY THE STATE A-TAX COMMITTEE IN COMPLIANCE WITH THE REQUIREMENTS OF SOUTH CAROLINA CODE OF LAWS - *Johnathan Sullivan, Chairman A-Tax Committee (State 2%)*

Presentation of Accommodations Tax (State 2%) Committee Recommendations to Tourism-Related Organizations in the Amount of $760,250.00.

Beaufort County Director of Compliance and Internal Controls Christine Webb and Senior Accountant Brycen Campbell determined an allocation of $1,300,000 from State A-Tax Funds Collections to be awarded to grant applications as per the backup material in the agenda. The committee recommends that the Council allocate $760,250.00 of the funds for this cycle.

Motion: It was moved by Committee Vice Chair Tabernik, Seconded by Council Member Glover, to Recommend Approval to Council of an Ordinance Appropriating Funds from the State A-Tax Funds as Recommended by the State A-Tax Committee in Compliance with the Requirements of South Carolina Code of Laws.

The Vote: The motion was approved without objection.

To hear the full discussion: https://beaufortcountysc.new.swagit.com/videos/318788?ts=2435

9. RECOMMEND APPROVAL TO COUNCIL OF AN ORDINANCE AMENDING BUDGET ORDINANCE 2024/25, TO REFLECT THE APPROVAL OF USE OF GENERAL FUND -FUND BALANCE FOR $3,200,000 FOR FLEET SERVICES VEHICLE AND EQUIPMENT PURCHASES, $4,303,000 FOR BEAUFORT EXECUTIVE AIRPORT HANGAR CONSTRUCTION, AND WAIVE $712,750.52 BEAUFORT EXECUTIVE AIRPORT PAYABLE LOAN TO THE GENERAL FUND *(FISCAL IMPACT: If approved by Council, the finance department will amend Budget Ordinance 2024/25 to reflect the funding options selected by council) - John Robinson, Assistant County Administrator*

Beaufort County's Finance department must amend the FY 25 Budget to reflect the appropriation of funds from the General Fund, which is the Fund Balance.

County Administration desires to use the General Fund-Fund Balance to complete two county projects.

Project #1: The request to authorize the transfer of $3,200,000 from the general fund- -fund balance to the Fleet Service line item in the capital fund for purchasing 36 vehicles and equipment to support Beaufort County departments.

Project #2: The request to authorize the transfer of $4,303,000 from the general fund - fund balance to the Beaufort Executive Airport Enterprise fund for the construction of additional hangars and waive the existing debt of $712,750.52 to the general fund.

Main Motion: It was moved by Council Member Dawson, Seconded by Committee Vice- Chair Tabernik to Approve Project #1 The Request to Authorize the Transfer of $3,300,000 from the General Fund- Fund Balance to the Fleet Service Line Item in the Capital Fund for Purchasing 36 Vehicles and Equipment to Support Beaufort County Departments.

The Vote: The motion was approved without objection.

Motion to Amend: It was moved by Committee Vice-Chair Tabernik, Seconded by Council Member Bartholomew to bifurcate the item to take the two requests as two separate motions. Project #1 The request to authorize the transfer of $3,200,000 from the general fund- -fund balance to the Fleet Service line item in the capital fund for purchasing 36 vehicles and equipment to support Beaufort County departments and Project #2: The request to authorize the transfer of $4,303,000 from the general fund - fund balance to the Beaufort Executive Airport Enterprise fund for the construction of additional hangars and waive the existing debt of $712,750.52 to the general fund.

The Vote: The motion was approved without objection.

Motion to Amended: It was moved by Committee Vice- Chair Tabernik, Seconded by Council Member Howard to approve Project # 1: The Request to Authorize the Transfer of $3,300,000 from the General Fund - Fund Balance to the Fleet Service Line Item in the Capital Fund for Purchasing 36 Vehicles and Equipment to Support Beaufort County Departments and Remove Project #2: for a Later Discussion.

The Vote: The motion was approved without objection.

To hear the full discussion: https://beaufortcountysc.new.swagit.com/videos/318788?ts=3759

10. RECOMMEND APPROVAL TO COUNCIL OF A RESOLUTION TO ACCEPT GRANT FUNDS FROM THE SOUTH CAROLINA DEPARTMENT OF COMMERCE IN THE AMOUNT OF $100,000 IN SUPPORT OF PROJECT MICRO *-Hank Amundson- Special Assistant to County Administrator*

The South Carolina Department of Commerce is granting $100,000 to an economic development project to improve the building of its newly located operation in Northern Beaufort County.

The County must be the recipient and sub-granting entity that agrees to monitor the Company's compliance and performance and then disburses the grant as a reimbursement when proof of expenditure is obtained.

The Development Corporation staff will provide multiple forms to help the County with its oversight. The main components of their assistance are payment verification and compliance reports.

The County has done this multiple times in the past year to support economic development, but this award is more significant than previous ones.

Motion: It was moved by Council Member Howard, Seconded by Council Member Brown, to Approval to Council of a Resolution to Accept Grant Funds from the South Carolina Department of Commerce in the Amount of $100,000 in Support of Project Micro.

The Vote: The motion was approved without objection.

To hear the full discussion: https://beaufortcountysc.new.swagit.com/videos/318788?ts=6566

11. RECOMMEND APPROVAL TO COUNCIL OF A CONTRACT AWARD TO DESIGN-BUILD TEAM MITCHEL CONSTRUCTION & COAST ARCHITECTS FOR IFB #080824 AGNES MAJOR & WESLEY FELIX COMMUNITY CENTERS *(FISCAL IMPACT: $3,040,452.00) - Hank Amundson, Special Assistant to the Administrator*

The rural community/health centers were part of the original purpose of the county's ARPA funds.

In placement discussions for the centers, staffing and multi-use capabilities became priorities.

Parks and Recreation became the logical partner in the project. Community/health centers at parks, such as Agnes Major and Wesley Felix, can serve multiple purposes. Their rural placement makes them an ideal rural outpost if health services are needed in a future health emergency or pandemic, and they can also serve as a place for programmed activities such as senior services, summer camps, community gatherings, and more.

The Agnes Major Community Center in Sheldon will replace the current dilapidated structure in an existing park, and the Wesley Felix Community Center in St. Helena will be a new facility in an existing park.

This RFP and Contract award are for the first two of three community/health centers: Agnes-Major Park in Sheldon and Wesley Felix Park on St. Helena Island.

The RFP went out on July 8, 2024, and five proposals were received. The committee interviewed two teams/companies, which led to two finalists. Mitchell Construction and Coast Architects have worked to negotiate a final price for this contract.

Staff recommends approval of a contract to the Design-Build team of Mitchel Construction & Coast Architects for IFB #080824 in the amount of $2,895,669.00 with a $144,783.00 contingency fund for a total of $3,040,452.00 for the new Agnes Major & Wesley Felix Community Center in Sheldon & St. Helena Island.

Motion: It was moved by Council Member Brown, Seconded by Committee Vice-Chair Tabernik, to Recommend Approval to Council of a Contract Award to Design-Build Team Mitchel Construction & Coast Architects for IFB #080824 Agnes Major & Wesley Felix Community Centers.

The Vote: The motion was approved without objection.

To hear the full discussion: https://beaufortcountysc.new.swagit.com/videos/318788?ts=6686

12. DISCUSSION OF THE 2025 COMMITTEE AND COUNTY COUNCIL MEETING CALENDAR

Motion: It was moved by Committee Vice-Chair Tabernik, Seconded by Council Member Howard, to Recommend Calendar #2 with a 4:00 pm Committee Meeting start time and a 6:00 pm Council Meeting Start Time with Quarterly meeting rotations South of the Broad (Hilton Head Library & Buckwalter Recreation Center).

The Vote: The motion was approved without objection.

To hear the full discussion: https://beaufortcountysc.new.swagit.com/videos/318788?ts=7384

13. BOARDS AND COMMISSIONS APPOINTMENTS & REAPPOINTMENTS

Motion: It was moved by Council Member Bartholomew, Seconded by Committee Vice-Chair Tabernik, to Remove the Reappointment for the Stormwater Management Utility Board from the group of Reappointments and Handle as a Separate Item.

The Vote: The motion was approved without objection.

Motion: It was moved by Committee Vice- Chair Tabernik, Seconded by Council Member Brown to approve the Boards and Commission Appointments and Reappointments: Recommend Approval of the Appointment of Joel Braun to the SouthernCarolina Alliance Board of Directors for a Partial Term with the Expiration Date of February 2027; Recommend Approval of the Appointment of Kathleen Cooper to the Library Board for a Four-Year Term with the Expiration Date of October 2028; Recommend Approval of the Appointment of Eugene Zapfel to the Keep Beaufort County Beautiful Board for a Partial Term with the Expiration Date of February 2026; Recommend Approval of the Reappointment of Herbert Glaze to the Lowcountry Council of Governments for a Four-Year Term with the Expiration Date of October 2028.

The Vote: The motion was approved without objection.

Motion: It was moved by Council Member Bartholomew, Seconded by Council Member Glover to Postpone the Board and Commission Reappointment/Appointment for the Stormwater Utility Board until the next Finance Committee Meeting.

The Vote: The motion was approved without objection.

To hear the full discussion: https://beaufortcountysc.new.swagit.com/videos/318788?ts=7561

14. ADJOURNMENT

5:12 pm

Ratified:

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https://beaufortcountysc.gov/council/council-committee-meetings/index.html












Beaufort County
SOUTH CAROLINA

Finance, Administration and Economic Development Committee

John Robinson
Assistant County Administrator












Beaufort County
SOUTH CAROLINA

Finance, Administration and Economic Development Committee

Procurement Services Update

Dave Thomas
Procurement Services Director

Procurement Services Update

- Full implementation of County Government Business Amazon account. This consolidated all department Amazon purchasing account into a single Government account. Allows for tighter control and oversight of expenditures.
  - This is the first completed step in the process of centralizing existing subscriptions and centralized small purchasing practices.

Procurement Services Update

- Policy Development
- P-Card policy, Procurement Policy, and Travel Policy
  - Staff updates are in final stages
  - Prepared documents will come forward for Executive Staff and legal review

Procurement Services Update

Solicitations

33 active solicitations
- 3 in draft
- 7 Advertised
- 8 Under Evaluation
- 8 Awarded
- 4 Cancelations
- 2 on hold
- 1 with no bids received

Title	Project ID	Status	Department
	Due Date		
Municipal Solid Waste Disposal	draft	draft	Solid Waste
Bluffton Recreation Center Parking Lot and Playing Fields Renovations	draft	draft	Capital P.
Elevator Modernization at Myrtle Park	IFB#121124	Advertised	Capital P.
Purchase, Installation, and Servicing of Enclosed Composting Vessel(Rebid)	RFP# 121024	Advertised	Solid Waste
Charles Lind Brown Center-New Sports Maple Hardwood Floor	IFB #112624	Advertised	Capital P.
Charles Lind Brown Upfit, Basketball Goals, Scoreboards and Bleachers	IFB #112124	Advertised	Capital P.
Oscar Frazier Park Baseball Field Netting	IFB# 112024	Advertised	Facilities Management
Administration Building & Council Chambers Renovation	IFB #111924	Advertised	Capital P.
Beaufort County Broadband Project	RFP #111824	Advertised	IT
2024 One Cent Sales Tax Program Manager	RFQ #110824	Canceled	Engineering
Goethe Rd	IFB #110124	No Bids	Engineering
Parking Management Services at Hilton Head Island Airport	RFP# 102924	draft	Airport
Scott Community Center Renovations	IFB# 102324	Evaluation	Capital P.
Sheriff's Office Tower Generator Shell Point	IFB #102224	Awarded	Capital P.
Bluffton Community Center Renovations	IFB #101824	Evaluation	Capital P.
Booker T Washington Community Center Renovations	IFB #101724	Evaluation	Capital P.
Composting Digital Content Creation	RFP #101524	Evaluation	Solid Waste
Alljoy Drainage Study	RFQ #090324	Evaluation	Storm Water
Demolition of the Agnes A. Major Community Center Rebid	IFB# 081924	Canceled	Capital P.
Sheriff's Office Windows Installation	IFB# 082624	Rebid	Capital P.
Whitehall Boat Landing/Brewer Memorial Park Fishing Pier Repair	IFB #081524	On Hold	Public Works
Beaufort Executive Airport Hangar Expansion - Civil Construction	IFB# 081424	Awarded	Capital P.
Design/Build Community Center at Frances Jones Park - Daufuskie Island	RFP #081324	Hold	Capital P.
Design/Build Community Centers at Agnes Major and Wesley Felix Parks	RFP #080824	Awarded	Capital P.
Bluffton Township Fire & EMS Station 34 Garage Bay Door Replacement (Rebid)	IFB #080124	Awarded	Capital P.
Demolition of the Agnes A. Major Community Center	IFB #073024	Canceled	Capital P.
Beaufort County Government Center New Parking Lot	IFB #072224	Awarded	Capita P.

Procurement Services Update

Questions?












Beaufort County
SOUTH CAROLINA

Finance, Administration and Economic Development Committee

FY 25 Budget Transfer Recap

Valerie Althoff
Budget Manager

FY 25 BUDGET TRANSFER TRACKING

November 2024 Update

DATE	DEPARTMENT	FROM ACCOUNT	FROM ACCOUNT DESCRIPTION	TO ACCOUNT	TO ACCOUNT DESCRIPTION	AMOUNT	JUSTIFICATION	REVISED BUDGET FROM	REVISED BUDGET TO
10/30/2024	DETENTION CENER	1000-20-1250-52600	Non-Cap Equipment	1000-20-1250-51110	MAINTENANCE CONTRACT	$11,701.00	To pay invoice for software purchase from Motorola Solutions.	$38,299.00	$150,701.00
11/6/2024	CLERK TO COUNCIL	1000-10-1000-51160	Professional Services	1000-10-1000-51310	Dues and Subscriptions	$18,410.00	Our office has added a service to our CIVICPLUS software for legal review, linking review subscription, state law referencing and linking. Our Professional Services account has sufficient funds to cover the additional expense not budgeted since the contract with Burr Forman was not renewed for this fiscal year.	$61,590.00	$73,410.00
11/12/2024	Stormwater	5025-90-9020-54000	VEHICLE PURCHASES	5025-90-9020-54200	Capital Equipment	$224,403.00	CAT 926 Wheel Loader funding with Blanchard on PO 20240957 was closed out for FY2024. We didn't receive the equipment prior to year end close for FY2024 and funds wasn't carried over.	$916,597.00	$505,403.00
11/13/2024	Sheriff	1000-20-1201-52600	Non-Cap Equipment	1000-20-1201-51310	Dues and Subscriptions	$15,000.00	Pay for dues and subscriptions.	$726,550.00	$120,000.00

FY 25 BUDGET TRANSFER TRACKING

November 2024 Update

Questions?












Beaufort County
SOUTH CAROLINA

Fund Financials

AS OF NOVEMBER 20TH, 2024

Christine Webb
Finance Department Director of Compliance

1000- General Fund

Beginning Fund Bal.	$ 76,027,557.44
Revenues	$ 19,147,638.95
Expenditures	$ (54,082,340.44)
Ending Fund Bal.	$ 41,092,855.95

(34,934,701.49) net loss

	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)
TOTAL REVENUES:	(156,872,015.00)	(19,147,638.95)	-	12%
TOTAL EXPENDITURES:	156,872,015.00	54,082,340.44	5,983,699.75	34%
	TOTAL SPENT AND ENCUMBERED:		60,066,040.19	38%
REVENUES:	(19,147,638.95)	positive balance		
EXPENDITURES & ENCUMBRANCES:	60,066,040.19			
NET LOSS AS OF 11.20.24	40,918,401.24			

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4000- Capital Improvements

Beginning Fund Bal.	$ 18,494,970.71
Revenues	$ 511,474.76
Expenditures	$ (2,609,001.70)
Ending Fund Bal.	$ 16,397.443.77

(2,097,526.94) net loss

	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)
TRANSFER IN	(3,834,819.46)	(18,494,970.71)	0.00	482%
TOTAL REVENUES:	**(103,871,159.46)**	**(19,006,445.47)**	-	**18%**
TOTAL EXPENDITURES:	**103,871,159.46**	**2,609,001.70**	**5,983,153.84**	**3%**
	TOTAL SPENT AND ENCUMBERED:		**8,592,155.54**	8%
REVENUES:	**(511,474.76)**	positive balance		
EXPENDITURES & ENCUMBRANCES:	**8,592,155.54**			
NET LOSS AS OF 11.20.24	**8,080,680.78**			

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5010- Solid Waste

Beginning Fund Bal.	$ 3,278,031.71
Revenues	$ 257,673.03
Expenditures	$ (4,387,871.28)
Ending Fund Bal.	$ (852,166.54)

(4,130,198.25) net loss

	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)
TOTAL REVENUES:	(12,538,045.00)	(257,673.03)	-	2%
TOTAL EXPENDITURES:	12,538,045.00	4,387,871.28	4,949,866.60	35%
	TOTAL SPENT AND ENCUMBERED:		9,337,737.88	74%
REVENUES:	(257,673.03)	positive balance		
EXPENDITURES & ENCUMBRANCES:	9,337,737.88			
NET LOSS AS OF 11.20.24	9,080,064.85			

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5025- Stormwater

Beginning Fund Bal.	$ 19,512,033.81
Revenues	$ 320,891.52
Expenditures	$ (2,493,737.29)
Ending Fund Bal.	$ 17,339,188.04

(2,172,845.77) net loss

	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)
TOTAL REVENUES:	(10,987,096.00)	(320,891.52)	-	3%
TOTAL EXPENDITURES:	10,987,096.00	2,493,737.29	1,182,758.37	23%
	TOTAL SPENT AND ENCUMBERED:		3,676,495.66	33%

REVENUES:	(320,891.52)	positive balance
EXPENDITURES & ENCUMBRANCES:	3,676,495.66	
NET LOSS AS OF 11.20.24	3,355,604.14	

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5100- Beaufort Executive Airport

Beginning Fund Bal.	$ 3,325,243.78
Revenues	$ 359,088.21
Expenditures	$ (408,451.97)
Ending Fund Bal.	$ 3,275,880.02

(49,363.76) net loss

	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)
TOTAL REVENUES:	(2,677,200.00)	(359,088.21)	-	13%
TOTAL EXPENDITURES:	2,677,200.00	408,451.97	557,053.65	15%
	TOTAL SPENT AND ENCUMBERED:		965,505.62	36%
REVENUES:	(359,088.21)	positive balance		
EXPENDITURES & ENCUMBRANCES:	965,505.62			
NET LOSS AS OF 11.20.24	606,417.41			

live. work. play.

5400- Hilton Head Island Airport

Beginning Fund Bal.	$ 28,723,378.44
Revenues	$ 1,941,247.66
Expenditures	$ (1,560,624.54)
Ending Fund Bal.	$ 29,104,001.56

380,623.12 net gain

	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)
TOTAL REVENUES:	(5,301,630.00)	(1,941,247.66)	-	37%
TOTAL EXPENDITURES:	5,301,630.00	1,560,624.54	820,902.45	29%
	TOTAL SPENT AND ENCUMBERED:		2,381,526.99	45%
REVENUES:	(1,941,247.66)	positive balance		
EXPENDITURES & ENCUMBRANCES:	2,381,526.99			
NET LOSS AS OF 11.20.24	440,279.33			

live. work. play.

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	GENERAL FUND
41010		1000-10-0000-41010	CURRENT TAXES	(103,721,500.00)	(1,147,302.92)	-	1%	
41020		1000-10-0000-41020	DELINQUENT TAXES	(2,550,000.00)	(298,597.54)	-	12%	
41030		1000-10-0000-41030	AUTOMOBILE TAXES	(8,150,000.00)	(2,728,688.81)	-	33%	
41040		1000-10-0000-41040	3% & 7% PENALTIES ON TAX	(478,000.00)	(43,305.51)	-	9%	
41050		1000-10-0000-41050	5% PENALTIES ON TAXES	(675,000.00)	(136,905.82)	-	20%	
42010		1000-10-0000-42010	BUILDING PERMITS	(1,800,000.00)	(600,663.50)	-	33%	
42030		1000-10-0000-42030	MOBILE HOME PERMITS	(21,000.00)	(5,400.00)	-	26%	
42040		1000-10-0000-42040	MARRIAGE LICENSES	(65,000.00)	(27,010.00)	-	42%	
42060		1000-10-0000-42060	SHERIFF COPPER PERMITS	(500.00)	-	-	0%	
42200		1000-10-0000-42200	CABLE TV FRANCHISES	(325,000.00)	(15,807.69)	-	5%	
42300		1000-10-0000-42300	BUSINESS LICENSE	(2,500,000.00)	(439,031.45)	-	18%	
42310		1000-10-0000-42310	ALCOHOL BEVERAGE LICENSE	(100,000.00)	(4,600.00)	-	5%	
43015		1000-10-0000-43015	HOMESTEAD EXEMPTION, ETC	(2,075,000.00)	-	-	0%	
43020		1000-10-0000-43020	MERCHANTS INVENTORY TAX	(186,308.00)	(93,154.46)	-	50%	
43021		1000-10-0000-43021	MANUFACTURER TAX EXEMPT PROGRM	(300,000.00)	-	-	0%	
43022		1000-10-0000-43022	MOTOR CARRIER PAYMENTS	(225,000.00)	(60,036.32)	-	27%	
43040		1000-10-0000-43040	PAYMENTS IN LIEU OF TAXES	(93,000.00)	(83,279.00)	-	90%	
43041		1000-10-0000-43041	PYMT IN LIEU OF - FEDERAL	(9,734.00)	-	-	0%	
43051		1000-10-0000-43051	LOCAL ASSESSMENT FEE	(6,571.00)	(2,700.37)	-	41%	
43200		1000-10-0000-43200	VETERANS OFFICER STIPEND	(6,073.00)	(3,104.71)	-	51%	
43230		1000-10-0000-43230	VOTER REG/ELEC STIPENDS	(13,500.00)	(3,000.00)	-	22%	
43250		1000-10-0000-43250	SALARY SUP'LMTS FR STATE	(62,000.00)	(58,750.00)	-	95%	
43290		1000-10-0000-43290	POLL'TN CNTRL PEN FR STAT	(15,000.00)	(178.50)	-	1%	
43310		1000-10-0000-43310	STATE AID TO SUBDIVISIONS	(8,775,788.00)	(2,149,348.47)	-	24%	
43770		1000-10-0000-43770	STATE GRANT FUNDS	(34,782.00)	-	-	0%	
43770		1000-10-1060-43770-	STATE GRANT FUNDS	-	(14,492.75)	-	100%	
43780	DHEC	1000-40-1400-43780-DHEC	FEDERAL GRANT FUNDS	-	(68,708.79)	-	100%	
43780	NACCH	1000-40-1400-43780-NACCH	FEDERAL GRANT FUNDS	-	(5,250.00)	-	100%	
44020		1000-10-0000-44020	COUNTY RECORDING FEES-RMC	(8,000,000.00)	(3,892,772.62)	-	49%	
44050		1000-10-0000-44050	COPY AND SERVICE FEES-RMC	(2,500.00)	(1,704.00)	-	68%	
44070		1000-10-0000-44070	MISCELLANEOUS FEE	(15,000.00)	(4,641.91)	-	31%	
44070		1000-10-1060-44070	MISCELLANEOUS FEE	(10,000.00)	-	-	0%	
44070		1000-20-1201-44070-	MISCELLANEOUS FEE	(1,375.00)	(16,459.89)	-	1197%	
44070	SHSEC	1000-20-1201-44070-SHSEC	MISCELLANEOUS FEE	(75,000.00)	(25,489.52)	-	34%	
44070	TSA	1000-20-1201-44070-TSA	MISCELLANEOUS FEE	-	(40,000.00)	-	100%	
44100		1000-10-0000-44100	SHERIFF'S FEES	(40,000.00)	(13,515.93)	-	34%	
44110		1000-10-0000-44110	PROBATE FEES	(610,000.00)	(230,633.90)	-	38%	
44120		1000-10-0000-44120	PROBATE ADVERTISING FEES	(23,000.00)	(10,260.00)	-	45%	
44130		1000-10-0000-44130	PROBATE COPY FEES	(20,000.00)	(9,156.20)	-	46%	
44140		1000-10-0000-44140	MAGISTRATE CIVIL FEES	(175,000.00)	(46,542.27)	-	27%	
44150		1000-10-0000-44150	CLERK OF CT FILING FEES	(110,000.00)	(23,483.22)	-	21%	
44160		1000-10-0000-44160	CLERK OF CT COPY FEES	(17,000.00)	(7,207.50)	-	42%	
44170		1000-10-0000-44170	FAMILY COURT FEES	(250,000.00)	(89,665.60)	-	36%	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	GENERAL FUND
44190		1000-10-0000-44190	MASTER IN EQUITY FEES	(100,000.00)	(2,620.00)	-	3%	
44200		1000-10-0000-44200	TREASURER'S FEES	(24,000.00)	(5,790.00)	-	24%	
44205		1000-10-0000-44205	TREASURER'S MISC FEES	(16,000.00)	(5,837.04)	-	36%	
44220		1000-10-0000-44220	EMERGENCY MEDICAL FEES	(5,100,000.00)	(1,861,088.80)	-	36%	
44225		1000-10-0000-44225	EMS - COPY FEES	(10,000.00)	(3,846.90)	-	38%	
44260		1000-10-0000-44260	D S O FEES	(125,000.00)	(50,419.46)	-	40%	
44280		1000-10-0000-44280	ANIMAL SHELTER FEES	(5,000.00)	(2,203.75)	-	44%	
44375		1000-10-0000-44375	CRB - APPLICATION FEES	(13,500.00)	(10,756.14)	-	80%	
44400		1000-60-1600-44400-	SPORTS FEES	(500,000.00)	(76,119.32)	-	15%	
44420		1000-60-1600-44420-	AQUATICS CLASS	(12,000.00)	(1,590.00)	-	13%	
44430		1000-60-1600-44430-	RENTALS	(52,000.00)	(14,515.00)	-	28%	
44440		1000-60-1600-44440-	SPONSORSHIP	(26,000.00)	-	-	0%	
44449		1000-60-1600-44449-	SUMMER CAMP	(60,000.00)	(18,984.00)	-	32%	
44450		1000-60-1600-44450-	AQUATIC ADMISSIONS	(50,000.00)	(14,288.00)	-	29%	
44472		1000-60-1600-44472-	PROGRAM/RECREATION FEE	(35,000.00)	(88,653.35)	-	253%	
44472	SENIO	1000-60-1600-44472-SENIO	PROGRAM/RECREATION FEE	(355,000.00)	-	-	0%	
44480		1000-60-1600-44480-	TICKET SALES	(5,000.00)	(26,855.54)	-	537%	
44483		1000-20-1243-44483	PROJECT INCOME	(3,000.00)	-	-	0%	
44483		1000-60-1600-44483-	PROJECT INCOME	(2,100.00)	-	-	0%	
44510		1000-10-1102-44510	VIDEO PRODUCTION	(90,000.00)	-	-	0%	
44760		1000-10-0000-44760	PAYROLL SERVICES-OTHERS	(13,172.00)	(3,682.00)	-	28%	
44780		1000-10-0000-44780	CREDIT CARD FEES	(1,000.00)	(738.23)	-	74%	
45010		1000-10-0000-45010	GENERAL SESSIONS FINES	(15,000.00)	(5,118.16)	-	34%	
45020		1000-10-0000-45020	DRUG FINES - GEN SESSIONS	(2,000.00)	(893.45)	-	45%	
45030		1000-10-0000-45030	GENERAL SESSIONS-VICTIMS PROGR	-	(20,509.85)	-	100%	
45100		1000-10-0000-45100	MAGISTRATE FINES	(542,500.00)	(177,030.42)	-	33%	
45200		1000-10-0000-45200	LIBRARY FINES	(40,000.00)	(15,264.18)	-	38%	
45600		1000-10-0000-45600	LATE PENALTIES - BUS LICENSE	(160,000.00)	(77,900.22)	-	49%	
46010		1000-10-0000-46010	INTEREST ON INVESTMENTS	(2,150,000.00)	(2,979,433.59)	-	139%	
47010		1000-10-0000-47010	MISCELLANEOUS REVENUES	(250,000.00)	(34,651.57)	-	14%	
47010	PRDED	1000-10-0000-47010-PRDED	MISCELLANEOUS REVENUES	(1,000.00)	(6,433.79)	-	643%	
47010	LEGAL	1000-10-1103-47010-LEGAL	MISCELLANEOUS REVENUES	(400,000.00)	(30,625.56)	-	8%	
47010	INSUR	1000-10-1115-47010-INSUR	MISCELLANEOUS REVENUES	(35,000.00)	(129,831.07)	-	371%	
47010	GIS	1000-10-1152-47010-GIS	MISCELLANEOUS REVENUES	(2,000.00)	(1,476.60)	-	74%	
47010		1000-10-3500-47010-	MISCELLANEOUS REVENUES	(10,000.00)	(821.30)	-	8%	
47010	INSUR	1000-10-3500-47010-INSUR	MISCELLANEOUS REVENUES	(500,000.00)	(38,224.92)	-	8%	
47010	PRDED	1000-20-0000-47010-PRDED	MISCELLANEOUS REVENUES	-	(675.00)	-	100%	
47010		1000-20-1201-47010-	MISCELLANEOUS REVENUES	(4,300.00)	(5,707.58)	-	133%	
47010	PRDED	1000-20-1201-47010-PRDED	MISCELLANEOUS REVENUES	-	(1,191.00)	-	100%	
47020		1000-60-1600-47020-	CONCESSIONS	(15,000.00)	(18,174.87)	-	121%	
47210		1000-10-0000-47210	RENTAL CO PROPERTY	(52,000.00)	(12,654.02)	-	24%	
47400		1000-10-0000-47400	SALE OF COUNTY PROPERTY	(200,000.00)	(58,675.00)	-	29%	
47600	LIFES	1000-20-1201-47600-LIFES	DONATIONS	(1,000.00)	(1,000.00)	-	100%	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	GENERAL FUND
47800		1000-10-0000-47800	CASH OVER/SHORT	-	69.03	-	100%	
48910		1000-10-0000-48910	CONT FROM PR YR FUND BAL	(2,726,812.00)	-	-	0%	
49100		1000-10-0000-49100	TRANSFER IN	(1,630,000.00)	(942,579.13)	-	58%	
			TOTAL REVENUES:	**(156,872,015.00)**	**(19,147,638.95)**	**-**	**12%**	
50011		1000-10-1143-50011	STIPEND	13,500.00	3,000.00	-	22%	
50020		1000-10-1000-50020	SALARIES AND WAGES	546,299.00	194,130.95	-	36%	
50020		1000-10-1010-50020	SALARIES AND WAGES	1,061,184.00	369,185.06	-	35%	
50020		1000-10-1020-50020	SALARIES AND WAGES	1,045,304.00	367,856.08	-	35%	
50020		1000-10-1030-50020	SALARIES AND WAGES	690,394.00	247,388.06	-	36%	
50020		1000-10-1031-50020	SALARIES AND WAGES	503,759.00	76,206.44	-	15%	
50020		1000-10-1040-50020	SALARIES AND WAGES	1,091,122.00	427,664.91	-	39%	
50020		1000-10-1060-50020	SALARIES AND WAGES	821,310.00	310,965.73	-	38%	
50020		1000-10-1070-50020	SALARIES AND WAGES	47,541.00	16,556.69	-	35%	
50020		1000-10-1081-50020	SALARIES AND WAGES	1,801,213.00	579,618.34	-	32%	
50020		1000-10-1090-50020	SALARIES AND WAGES	362,847.00	44,585.32	-	12%	
50020		1000-10-1100-50020	SALARIES AND WAGES	1,149,731.00	472,745.20	-	41%	
50020		1000-10-1101-50020	SALARIES AND WAGES	180,391.00	86,874.81	-	48%	
50020		1000-10-1102-50020	SALARIES AND WAGES	566,067.00	178,320.66	-	32%	
50020		1000-10-1103-50020	SALARIES AND WAGES	620,841.00	269,450.77	-	43%	
50020		1000-10-1111-50020	SALARIES AND WAGES	1,038,064.00	306,043.00	-	29%	
50020		1000-10-1115-50020	SALARIES AND WAGES	219,465.00	70,638.91	-	32%	
50020		1000-10-1116-50020	SALARIES AND WAGES	265,843.00	108,315.94	-	41%	
50020		1000-10-1120-50020	SALARIES AND WAGES	1,903,433.00	603,589.13	-	32%	
50020		1000-10-1122-50020	SALARIES AND WAGES	433,634.00	142,938.17	-	33%	
50020		1000-10-1130-50020	SALARIES AND WAGES	947,141.00	311,651.76	-	33%	
50020		1000-10-1143-50020	SALARIES AND WAGES	687,975.00	258,454.93	-	38%	
50020		1000-10-1150-50020	SALARIES AND WAGES	1,564,395.00	475,937.93	-	30%	
50020		1000-10-1152-50020	SALARIES AND WAGES	791,768.00	275,782.41	-	35%	
50020		1000-10-1154-50020	SALARIES AND WAGES	434,865.00	124,751.96	-	29%	
50020		1000-10-1160-50020	SALARIES AND WAGES	735,961.00	274,584.53	-	37%	
50020		1000-10-3500-50020-	SALARIES AND WAGES	814,921.00	303,553.01	-	37%	
50020		1000-20-1201-50020	SALARIES AND WAGES	19,380,084.00	6,445,703.36	-	33%	
50020	EMER1	1000-20-1211-50020-EMER1	SALARIES AND WAGES	-	898,186.44	-	100%	
50020		1000-20-1230-50020	SALARIES AND WAGES	7,232,991.00	1,934,005.40	-	27%	
50020		1000-20-1241-50020	SALARIES AND WAGES	229,231.00	62,962.65	-	27%	
50020		1000-20-1243-50020	SALARIES AND WAGES	511,027.00	212,397.20	-	42%	
50020		1000-20-1250-50020	SALARIES AND WAGES	3,105,563.00	1,146,822.29	-	37%	
50020		1000-20-1260-50020	SALARIES AND WAGES	1,539,547.00	554,550.91	-	36%	
50020		1000-20-1270-50020	SALARIES AND WAGES	658,893.00	281,598.69	-	43%	
50020		1000-30-1301-50020	SALARIES AND WAGES	2,868,732.00	875,128.04	-	31%	
50020		1000-30-1310-50020	SALARIES AND WAGES	945,524.00	389,022.83	-	41%	
50020		1000-30-1330-50020	SALARIES AND WAGES	501,989.00	138,834.45	-	28%	
50020		1000-40-1400-50020	SALARIES AND WAGES	755,082.00	258,707.21	-	34%	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	GENERAL FUND
50020		1000-50-1500-50020	SALARIES AND WAGES	259,818.00	122,099.17	-	47%	
50020		1000-60-1600-50020	SALARIES AND WAGES	3,732,945.00	1,288,556.07	-	35%	
50020		1000-60-1610-50020	SALARIES AND WAGES	211,340.00	83,398.10	-	39%	
50020		1000-60-1620-50020	SALARIES AND WAGES	4,157,447.00	1,450,801.29	-	35%	
50021		1000-20-1201-50021	SUPPLEMENTAL PAY	10,000.00	15,097.28	-	151%	
50022		1000-10-1143-50022	ELECTION SALARIES	350,000.00	120,650.65	-	34%	
50060		1000-10-1000-50060	OVERTIME	2,000.00	1,066.23	-	53%	
50060		1000-10-1010-50060	OVERTIME	6,000.00	324.42	-	5%	
50060		1000-10-1020-50060	OVERTIME	15,000.00	4,572.79	-	30%	
50060		1000-10-1081-50060	OVERTIME	20,000.00	7,071.16	-	35%	
50060		1000-10-1100-50060	OVERTIME	500.00	-	-	0%	
50060		1000-10-1101-50060	OVERTIME	500.00	359.91	-	72%	
50060		1000-10-1102-50060	OVERTIME	10,000.00	6,232.25	-	62%	
50060		1000-10-1103-50060	OVERTIME	1,000.00	11.18	-	1%	
50060		1000-10-1111-50060	OVERTIME	500.00	-	-	0%	
50060		1000-10-1120-50060	OVERTIME	50,000.00	4,660.83	-	9%	
50060		1000-10-1122-50060	OVERTIME	10,000.00	1,017.05	-	10%	
50060		1000-10-1143-50060	OVERTIME	60,000.00	59,532.02	-	99%	
50060		1000-10-1150-50060	OVERTIME	15,000.00	10,875.40	-	73%	
50060		1000-10-1152-50060	OVERTIME	-	157.91	-	100%	
50060		1000-10-1154-50060	OVERTIME	-	130.36	-	100%	
50060		1000-10-3500-50060-	OVERTIME	10,000.00	7,468.05	-	75%	
50060		1000-20-1201-50060	OVERTIME	1,142,005.00	491,713.04	-	43%	
50060	EMER1	1000-20-1211-50060-EMER1	OVERTIME	-	35,504.55	-	100%	
50060		1000-20-1230-50060	OVERTIME	3,230,000.00	1,232,236.92	-	38%	
50060		1000-20-1241-50060	OVERTIME	2,500.00	1,837.86	-	74%	
50060		1000-20-1250-50060	OVERTIME	500,000.00	292,912.01	-	59%	
50060		1000-20-1260-50060	OVERTIME	550.00	-	-	0%	
50060		1000-20-1270-50060	OVERTIME	7,000.00	13,189.09	-	188%	
50060		1000-30-1301-50060	OVERTIME	18,000.00	12,113.08	-	67%	
50060		1000-30-1310-50060	OVERTIME	5,000.00	7,137.33	-	143%	
50060		1000-30-1330-50060	OVERTIME	2,500.00	-	-	0%	
50060		1000-40-1400-50060	OVERTIME	10,000.00	3,662.00	-	37%	
50060		1000-60-1600-50060	OVERTIME	80,000.00	42,324.07	-	53%	
50080		1000-20-1201-50080	OVERTIME/TRAINING SCHOOL	103,000.00	87,084.07	-	85%	
50100		1000-10-1000-50100	EMPLOYER FICA	33,995.00	11,430.38	-	34%	
50100		1000-10-1010-50100	EMPLOYER FICA	66,165.00	21,866.23	-	33%	
50100		1000-10-1020-50100	EMPLOYER FICA	65,738.00	22,410.02	-	34%	
50100		1000-10-1030-50100	EMPLOYER FICA	42,804.00	14,715.27	-	34%	
50100		1000-10-1031-50100	EMPLOYER FICA	31,233.00	4,574.02	-	15%	
50100		1000-10-1040-50100	EMPLOYER FICA	67,650.00	24,774.59	-	37%	
50100		1000-10-1060-50100	EMPLOYER FICA	50,921.00	13,768.11	-	27%	
50100		1000-10-1070-50100	EMPLOYER FICA	2,948.00	982.78	-	33%	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	GENERAL FUND
50100		1000-10-1081-50100	EMPLOYER FICA	111,676.00	34,902.83	-	31%	
50100		1000-10-1090-50100	EMPLOYER FICA	20,750.00	2,499.37	-	12%	
50100		1000-10-1100-50100	EMPLOYER FICA	71,314.00	27,034.89	-	38%	
50100		1000-10-1101-50100	EMPLOYER FICA	11,215.00	5,289.16	-	47%	
50100		1000-10-1102-50100	EMPLOYER FICA	35,716.00	11,113.61	-	31%	
50100		1000-10-1103-50100	EMPLOYER FICA	38,554.00	16,445.14	-	43%	
50100		1000-10-1111-50100	EMPLOYER FICA	64,391.00	17,873.27	-	28%	
50100		1000-10-1115-50100	EMPLOYER FICA	13,607.00	4,155.12	-	31%	
50100		1000-10-1116-50100	EMPLOYER FICA	16,482.00	6,528.17	-	40%	
50100		1000-10-1120-50100	EMPLOYER FICA	121,113.00	35,439.71	-	29%	
50100		1000-10-1122-50100	EMPLOYER FICA	27,505.00	8,569.93	-	31%	
50100		1000-10-1130-50100	EMPLOYER FICA	58,723.00	18,817.97	-	32%	
50100		1000-10-1143-50100	EMPLOYER FICA	68,074.00	18,457.81	-	27%	
50100		1000-10-1150-50100	EMPLOYER FICA	97,922.00	26,503.95	-	27%	
50100		1000-10-1152-50100	EMPLOYER FICA	49,090.00	16,736.41	-	34%	
50100		1000-10-1154-50100	EMPLOYER FICA	26,961.00	7,592.16	-	28%	
50100		1000-10-1160-50100	EMPLOYER FICA	45,630.00	15,859.59	-	35%	
50100		1000-10-3500-50100-	EMPLOYER FICA	51,145.00	18,694.05	-	37%	
50100		1000-20-1201-50100	EMPLOYER FICA	1,279,376.00	415,735.89	-	32%	
50100	EMER1	1000-20-1211-50100-EMER1	EMPLOYER FICA	-	55,792.32	-	100%	
50100		1000-20-1230-50100	EMPLOYER FICA	648,705.00	191,901.23	-	30%	
50100		1000-20-1241-50100	EMPLOYER FICA	14,367.00	3,849.24	-	27%	
50100		1000-20-1243-50100	EMPLOYER FICA	31,684.00	12,445.66	-	39%	
50100		1000-20-1250-50100	EMPLOYER FICA	223,545.00	86,628.04	-	39%	
50100		1000-20-1260-50100	EMPLOYER FICA	95,486.00	33,037.13	-	35%	
50100		1000-20-1270-50100	EMPLOYER FICA	41,285.00	17,892.31	-	43%	
50100		1000-30-1301-50100	EMPLOYER FICA	178,977.00	53,512.98	-	30%	
50100		1000-30-1310-50100	EMPLOYER FICA	58,622.00	23,370.09	-	40%	
50100		1000-30-1330-50100	EMPLOYER FICA	31,278.00	8,331.27	-	27%	
50100		1000-40-1400-50100	EMPLOYER FICA	47,435.00	15,739.75	-	33%	
50100		1000-50-1500-50100	EMPLOYER FICA	16,109.00	7,428.68	-	46%	
50100		1000-60-1600-50100	EMPLOYER FICA	236,403.00	80,435.13	-	34%	
50100		1000-60-1610-50100	EMPLOYER FICA	13,103.00	5,136.33	-	39%	
50100		1000-60-1620-50100	EMPLOYER FICA	257,762.00	87,289.42	-	34%	
50110		1000-10-1000-50110	EMPLOYER MEDICARE	7,950.00	2,673.25	-	34%	
50110		1000-10-1010-50110	EMPLOYER MEDICARE	15,474.00	5,113.88	-	33%	
50110		1000-10-1020-50110	EMPLOYER MEDICARE	15,374.00	5,241.05	-	34%	
50110		1000-10-1030-50110	EMPLOYER MEDICARE	10,011.00	3,441.47	-	34%	
50110		1000-10-1031-50110	EMPLOYER MEDICARE	7,305.00	1,069.69	-	15%	
50110		1000-10-1040-50110	EMPLOYER MEDICARE	15,821.00	5,794.02	-	37%	
50110		1000-10-1060-50110	EMPLOYER MEDICARE	11,909.00	4,423.30	-	37%	
50110		1000-10-1070-50110	EMPLOYER MEDICARE	689.00	229.84	-	33%	
50110		1000-10-1081-50110	EMPLOYER MEDICARE	26,303.00	8,162.78	-	31%	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	GENERAL FUND
50110		1000-10-1090-50110	EMPLOYER MEDICARE	4,853.00	584.53	-	12%	
50110		1000-10-1100-50110	EMPLOYER MEDICARE	16,678.00	6,322.69	-	38%	
50110		1000-10-1101-50110	EMPLOYER MEDICARE	2,623.00	1,236.97	-	47%	
50110		1000-10-1102-50110	EMPLOYER MEDICARE	8,353.00	2,599.13	-	31%	
50110		1000-10-1103-50110	EMPLOYER MEDICARE	9,017.00	3,846.00	-	43%	
50110		1000-10-1111-50110	EMPLOYER MEDICARE	15,059.00	4,180.07	-	28%	
50110		1000-10-1115-50110	EMPLOYER MEDICARE	3,182.00	971.78	-	31%	
50110		1000-10-1116-50110	EMPLOYER MEDICARE	3,854.00	1,526.75	-	40%	
50110		1000-10-1120-50110	EMPLOYER MEDICARE	28,325.00	8,288.29	-	29%	
50110		1000-10-1122-50110	EMPLOYER MEDICARE	6,433.00	2,004.27	-	31%	
50110		1000-10-1130-50110	EMPLOYER MEDICARE	13,734.00	4,400.96	-	32%	
50110		1000-10-1143-50110	EMPLOYER MEDICARE	15,921.00	4,316.73	-	27%	
50110		1000-10-1150-50110	EMPLOYER MEDICARE	22,901.00	6,198.52	-	27%	
50110		1000-10-1152-50110	EMPLOYER MEDICARE	11,481.00	3,914.14	-	34%	
50110		1000-10-1154-50110	EMPLOYER MEDICARE	6,306.00	1,775.59	-	28%	
50110		1000-10-1160-50110	EMPLOYER MEDICARE	10,671.00	3,709.08	-	35%	
50110		1000-10-3500-50110-	EMPLOYER MEDICARE	11,961.00	4,372.04	-	37%	
50110		1000-20-1201-50110	EMPLOYER MEDICARE	299,209.00	97,369.53	-	33%	
50110	EMER1	1000-20-1211-50110-EMER1	EMPLOYER MEDICARE	-	13,048.45	-	100%	
50110		1000-20-1230-50110	EMPLOYER MEDICARE	151,713.00	44,879.71	-	30%	
50110		1000-20-1241-50110	EMPLOYER MEDICARE	3,360.00	900.24	-	27%	
50110		1000-20-1243-50110	EMPLOYER MEDICARE	7,410.00	2,910.73	-	39%	
50110		1000-20-1250-50110	EMPLOYER MEDICARE	52,281.00	20,259.79	-	39%	
50110		1000-20-1260-50110	EMPLOYER MEDICARE	22,331.00	7,726.39	-	35%	
50110		1000-20-1270-50110	EMPLOYER MEDICARE	9,655.00	4,184.49	-	43%	
50110		1000-30-1301-50110	EMPLOYER MEDICARE	41,858.00	12,515.11	-	30%	
50110		1000-30-1310-50110	EMPLOYER MEDICARE	13,710.00	5,465.59	-	40%	
50110		1000-30-1330-50110	EMPLOYER MEDICARE	7,315.00	1,948.45	-	27%	
50110		1000-40-1400-50110	EMPLOYER MEDICARE	11,094.00	3,681.06	-	33%	
50110		1000-50-1500-50110	EMPLOYER MEDICARE	3,767.00	1,737.35	-	46%	
50110		1000-60-1600-50110	EMPLOYER MEDICARE	55,288.00	18,811.41	-	34%	
50110		1000-60-1610-50110	EMPLOYER MEDICARE	3,064.00	1,201.24	-	39%	
50110		1000-60-1620-50110	EMPLOYER MEDICARE	60,283.00	20,414.44	-	34%	
50120		1000-10-1000-50120	EMPLOYER SC RETIREMENT	101,764.00	34,206.84	-	34%	
50120		1000-10-1010-50120	EMPLOYER SC RETIREMENT	198,069.00	68,534.78	-	35%	
50120		1000-10-1020-50120	EMPLOYER SC RETIREMENT	196,792.00	68,473.37	-	35%	
50120		1000-10-1030-50120	EMPLOYER SC RETIREMENT	128,137.00	45,223.29	-	35%	
50120		1000-10-1031-50120	EMPLOYER SC RETIREMENT	93,498.00	14,143.83	-	15%	
50120		1000-10-1040-50120	EMPLOYER SC RETIREMENT	178,641.00	69,642.76	-	39%	
50120		1000-10-1060-50120	EMPLOYER SC RETIREMENT	100,165.00	35,892.35	-	36%	
50120		1000-10-1070-50120	EMPLOYER SC RETIREMENT	8,824.00	3,072.93	-	35%	
50120		1000-10-1081-50120	EMPLOYER SC RETIREMENT	140,438.00	45,007.58	-	32%	
50120		1000-10-1090-50120	EMPLOYER SC RETIREMENT	67,344.00	8,275.08	-	12%	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	GENERAL FUND
50120		1000-10-1100-50120	EMPLOYER SC RETIREMENT	213,483.00	87,741.48	-	41%	
50120		1000-10-1101-50120	EMPLOYER SC RETIREMENT	33,573.00	16,190.79	-	48%	
50120		1000-10-1102-50120	EMPLOYER SC RETIREMENT	106,918.00	34,253.01	-	32%	
50120		1000-10-1103-50120	EMPLOYER SC RETIREMENT	115,414.00	47,105.35	-	41%	
50120		1000-10-1111-50120	EMPLOYER SC RETIREMENT	192,757.00	56,801.50	-	29%	
50120		1000-10-1115-50120	EMPLOYER SC RETIREMENT	40,733.00	12,757.59	-	31%	
50120		1000-10-1116-50120	EMPLOYER SC RETIREMENT	49,340.00	19,666.70	-	40%	
50120		1000-10-1120-50120	EMPLOYER SC RETIREMENT	362,557.00	112,891.07	-	31%	
50120		1000-10-1122-50120	EMPLOYER SC RETIREMENT	82,338.00	26,293.58	-	32%	
50120		1000-10-1130-50120	EMPLOYER SC RETIREMENT	175,789.00	57,842.68	-	33%	
50120		1000-10-1143-50120	EMPLOYER SC RETIREMENT	203,784.00	61,297.49	-	30%	
50120		1000-10-1150-50120	EMPLOYER SC RETIREMENT	293,136.00	91,072.58	-	31%	
50120		1000-10-1152-50120	EMPLOYER SC RETIREMENT	146,952.00	51,214.57	-	35%	
50120		1000-10-1154-50120	EMPLOYER SC RETIREMENT	80,711.00	23,178.12	-	29%	
50120		1000-10-1160-50120	EMPLOYER SC RETIREMENT	136,594.00	50,962.83	-	37%	
50120		1000-10-3500-50120-	EMPLOYER SC RETIREMENT	136,570.00	51,718.22	-	38%	
50120		1000-20-1201-50120	EMPLOYER SC RETIREMENT	1,102,588.00	383,385.49	-	35%	
50120	EMER1	1000-20-1211-50120-EMER1	EMPLOYER SC RETIREMENT	-	116,506.31	-	100%	
50120		1000-20-1230-50120	EMPLOYER SC RETIREMENT	1,941,931.00	587,106.28	-	30%	
50120		1000-20-1241-50120	EMPLOYER SC RETIREMENT	43,009.00	12,026.97	-	28%	
50120		1000-20-1243-50120	EMPLOYER SC RETIREMENT	94,847.00	39,420.86	-	42%	
50120		1000-20-1250-50120	EMPLOYER SC RETIREMENT	74,805.00	34,531.02	-	46%	
50120		1000-20-1260-50120	EMPLOYER SC RETIREMENT	272,100.00	98,196.54	-	36%	
50120		1000-20-1270-50120	EMPLOYER SC RETIREMENT	123,589.00	53,401.39	-	43%	
50120		1000-30-1301-50120	EMPLOYER SC RETIREMENT	535,777.00	160,938.49	-	30%	
50120		1000-30-1310-50120	EMPLOYER SC RETIREMENT	175,489.00	73,378.87	-	42%	
50120		1000-30-1330-50120	EMPLOYER SC RETIREMENT	93,169.00	25,767.71	-	28%	
50120		1000-40-1400-50120	EMPLOYER SC RETIREMENT	141,999.00	48,695.68	-	34%	
50120		1000-50-1500-50120	EMPLOYER SC RETIREMENT	48,222.00	22,661.64	-	47%	
50120		1000-60-1600-50120	EMPLOYER SC RETIREMENT	707,683.00	240,605.79	-	34%	
50120		1000-60-1610-50120	EMPLOYER SC RETIREMENT	39,225.00	15,478.70	-	39%	
50120		1000-60-1620-50120	EMPLOYER SC RETIREMENT	771,622.00	266,589.27	-	35%	
50130		1000-10-1000-50130	EMPLOYER PO RETIREMENT	6,433.00	2,324.04	-	36%	
50130		1000-10-1040-50130	EMPLOYER PO RETIREMENT	27,318.00	10,961.25	-	40%	
50130		1000-10-1060-50130	EMPLOYER PO RETIREMENT	59,818.00	25,017.96	-	42%	
50130		1000-10-1081-50130	EMPLOYER PO RETIREMENT	213,496.00	72,861.22	-	34%	
50130		1000-10-3500-50130-	EMPLOYER PO RETIREMENT	17,182.00	6,476.12	-	38%	
50130		1000-20-1201-50130	EMPLOYER PO RETIREMENT	3,266,745.00	1,044,681.96	-	32%	
50130	EMER1	1000-20-1211-50130-EMER1	EMPLOYER PO RETIREMENT	-	64,773.09	-	100%	
50130		1000-20-1250-50130	EMPLOYER PO RETIREMENT	677,449.00	264,727.44	-	39%	
50130		1000-20-1260-50130	EMPLOYER PO RETIREMENT	15,632.00	5,410.79	-	35%	
50140		1000-10-1199-50140	EMPLOYER GROUP INSURANCE	12,000,000.00	3,735,487.26	-	31%	
50170		1000-10-1199-50170	EMPLOYER UNEMPLOYMENT INS	23,000.00	29,726.63	-	129%	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	GENERAL FUND
50500		1000-10-1160-50500	EMPLOYEE RECOGNITION	7,000.00	869.84	-	12%	
50500		1000-20-1201-50500	EMPLOYEE RECOGNITION	1,600.00	366.21	-	23%	
51000		1000-10-1000-51000	ADVERTISING	3,000.00	900.90	-	30%	
51000		1000-10-1010-51000	ADVERTISING	1,000.00	-	-	0%	
51000		1000-10-1020-51000	ADVERTISING	25,000.00	2,582.50	-	10%	
51000		1000-10-1040-51000	ADVERTISING	5,000.00	-	-	0%	
51000	NTC	1000-10-1040-51000-NTC	ADVERTISING	48,000.00	16,403.00	-	34%	
51000		1000-10-1070-51000	ADVERTISING	500.00	-	-	0%	
51000		1000-10-1101-51000	ADVERTISING	100,000.00	14,807.75	30,500.00	15%	
51000		1000-10-1116-51000	ADVERTISING	7,000.00	1,994.30	-	28%	
51000		1000-10-1130-51000	ADVERTISING	2,600.00	505.51	-	19%	
51000		1000-10-1143-51000	ADVERTISING	10,000.00	9,526.86	-	95%	
51000		1000-10-1160-51000	ADVERTISING	7,000.00	1,735.61	-	25%	
51000		1000-20-1201-51000	ADVERTISING	2,500.00	(1.31)	-	0%	
51000		1000-20-1260-51000	ADVERTISING	5,500.00	-	-	0%	
51000		1000-60-1600-51000	ADVERTISING	6,000.00	-	-	0%	
51010		1000-10-1000-51010	PRINTING	2,927.00	2,523.25	-	86%	
51010		1000-10-1010-51010	PRINTING	12,000.00	184.57	-	2%	
51010		1000-10-1020-51010	PRINTING	86,000.00	19,401.48	22,905.93	23%	
51010		1000-10-1030-51010	PRINTING	7,000.00	695.68	-	10%	
51010		1000-10-1031-51010	PRINTING	6,200.00	2,203.37	-	36%	
51010		1000-10-1040-51010	PRINTING	10,000.00	990.63	-	10%	
51010		1000-10-1070-51010	PRINTING	500.00	-	-	0%	
51010		1000-10-1081-51010	PRINTING	7,000.00	1,342.32	-	19%	
51010		1000-10-1100-51010	PRINTING	1,000.00	-	-	0%	
51010		1000-10-1101-51010	PRINTING	4,000.00	-	-	0%	
51010		1000-10-1103-51010	PRINTING	100.00	-	-	0%	
51010		1000-10-1111-51010	PRINTING	3,500.00	-	-	0%	
51010		1000-10-1116-51010	PRINTING	700.00	-	-	0%	
51010		1000-10-1120-51010	PRINTING	15,000.00	-	-	0%	
51010		1000-10-1122-51010	PRINTING	1,500.00	954.21	-	64%	
51010		1000-10-1130-51010	PRINTING	2,000.00	-	-	0%	
51010		1000-10-1143-51010	PRINTING	50,000.00	1,252.38	-	3%	
51010		1000-10-1150-51010	SALARIES AND WAGES	800.00	-	-	0%	
51010		1000-10-1152-51010	PRINTING	200.00	-	-	0%	
51010		1000-10-1160-51010	PRINTING	2,000.00	70.62	-	4%	
51010		1000-10-3500-51010-	PRINTING	2,000.00	-	-	0%	
51010		1000-20-1201-51010	PRINTING	20,000.00	5,471.62	-	27%	
51010		1000-20-1230-51010	PRINTING	2,750.00	-	-	0%	
51010		1000-20-1250-51010	PRINTING	4,200.00	-	-	0%	
51010		1000-20-1260-51010	PRINTING	1,500.00	-	-	0%	
51010		1000-20-1270-51010	PRINTING	2,000.00	124.12	-	6%	
51010		1000-30-1301-51010	PRINTING	100.00	96.30	-	96%	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	GENERAL FUND
51010		1000-30-1310-51010	PRINTING	300.00	-	-	0%	
51010		1000-30-1330-51010	PRINTING	200.00	35.31	-	18%	
51010		1000-40-1400-51010	PRINTING	5,000.00	343.47	-	7%	
51010		1000-50-1500-51010	PRINTING	2,500.00	599.36	-	24%	
51010		1000-60-1600-51010	PRINTING	4,000.00	-	-	0%	
51010		1000-60-1610-51010	PRINTING	4,000.00	1,165.76	-	29%	
51010		1000-60-1620-51010	PRINTING	8,500.00	1,442.91	-	17%	
51030		1000-10-0000-51030	POSTAGE	80,000.00	61,000.00	-	76%	
51030		1000-10-1000-51030	POSTAGE	250.00	2.31	-	1%	
51030		1000-10-1010-51030	POSTAGE	32,640.00	1,903.06	-	6%	
51030		1000-10-1020-51030	POSTAGE	190,000.00	33,219.00	-	17%	
51030		1000-10-1030-51030	POSTAGE	21,000.00	5,556.47	-	26%	
51030		1000-10-1031-51030	POSTAGE	8,500.00	-	-	0%	
51030		1000-10-1040-51030	POSTAGE	8,000.00	1,505.32	-	19%	
51030		1000-10-1060-51030	POSTAGE	800.00	172.07	-	22%	
51030		1000-10-1070-51030	POSTAGE	300.00	-	-	0%	
51030		1000-10-1081-51030	POSTAGE	30,000.00	10,574.99	-	35%	
51030		1000-10-1090-51030	POSTAGE	600.00	48.02	-	8%	
51030		1000-10-1100-51030	POSTAGE	250.00	15.71	-	6%	
51030		1000-10-1101-51030	POSTAGE	200.00	-	-	0%	
51030		1000-10-1102-51030	POSTAGE	250.00	30.00	-	12%	
51030		1000-10-1103-51030	POSTAGE	750.00	47.44	-	6%	
51030		1000-10-1111-51030	POSTAGE	5,000.00	921.19	-	18%	
51030		1000-10-1115-51030	POSTAGE	100.00	37.77	-	38%	
51030		1000-10-1116-51030	POSTAGE	20.00	-	-	0%	
51030		1000-10-1120-51030	POSTAGE	20,000.00	1,288.32	10,637.50	6%	
51030		1000-10-1122-51030	POSTAGE	1,800.00	357.21	-	20%	
51030		1000-10-1130-51030	POSTAGE	2,000.00	533.49	-	27%	
51030		1000-10-1143-51030	POSTAGE	31,000.00	7,161.21	-	23%	
51030		1000-10-1150-51030	POSTAGE	3,000.00	1,314.61	-	44%	
51030		1000-10-1152-51030	POSTAGE	200.00	-	-	0%	
51030		1000-10-1154-51030	POSTAGE	3,000.00	(27,493.12)	-	-916%	
51030		1000-10-1160-51030	POSTAGE	700.00	72.56	-	10%	
51030		1000-20-1201-51030	POSTAGE	15,000.00	4,043.75	-	27%	
51030		1000-20-1230-51030	POSTAGE	1,000.00	212.51	-	21%	
51030		1000-20-1250-51030	POSTAGE	350.00	47.21	-	13%	
51030		1000-20-1260-51030	POSTAGE	8,000.00	1,219.98	-	15%	
51030		1000-20-1270-51030	POSTAGE	100.00	10.86	-	11%	
51030		1000-30-1301-51030	POSTAGE	200.00	1.97	-	1%	
51030		1000-30-1310-51030	POSTAGE	200.00	-	-	0%	
51030		1000-30-1330-51030	POSTAGE	100.00	41.92	-	42%	
51030		1000-40-1400-51030	POSTAGE	500.00	158.61	-	32%	
51030		1000-50-1500-51030	POSTAGE	800.00	13.15	-	2%	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	GENERAL FUND
51030		1000-60-1600-51030	POSTAGE	50.00	-	-	0%	
51030		1000-60-1620-51030	POSTAGE	12,000.00	3,451.51	-	29%	
51040		1000-10-1100-51040	LICENSES/PERMITS	3,500.00	-	-	0%	
51040		1000-10-1103-51040	LICENSES/PERMITS	-	199.00	-	100%	
51040		1000-10-1120-51040	LICENSES/PERMITS	3,000.00	-	-	0%	
51040		1000-10-3500-51040-	LICENSES/PERMITS	2,000.00	20.47	-	1%	
51040		1000-20-1201-51040	LICENSES/PERMITS	1,000.00	300.00	-	30%	
51040		1000-20-1230-51040	LICENSES/PERMITS	14,000.00	4,568.18	-	33%	
51040		1000-20-1270-51040	LICENSES/PERMITS	5,000.00	2,500.00	-	50%	
51040		1000-40-1400-51040	LICENSES/PERMITS	250.00	102.70	-	41%	
51040		1000-60-1600-51040	LICENSES/PERMITS	750.00	-	-	0%	
51042		1000-10-1000-51042	HH POLICE FEES	3,500.00	-	-	0%	
51050		1000-10-1081-51050	TELEPHONE/COMMUNICATION	1,100.00	-	-	0%	
51050		1000-10-1150-51050	TELEPHONE/COMMUNICATION	750,000.00	385,480.54	14,880.00	51%	
51050		1000-10-3500-51050-	TELEPHONE/COMMUNICATION	2,000.00	-	-	0%	
51050		1000-20-1201-51050	TELEPHONE/COMMUNICATION	225,000.00	97,180.07	-	43%	
51060		1000-30-1310-51060	ELECTRICITY	2,491,600.00	806,901.71	-	32%	
51070		1000-30-1310-51070	WATER/SEWER/GARBAGE	225,000.00	120,376.37	-	54%	
51110		1000-10-1030-51110	MAINTENANCE CONTRACTS	25,000.00	19,800.00	-	79%	
51110		1000-10-1031-51110	MAINTENANCE CONTRACTS	8,000.00	-	-	0%	
51110		1000-10-1040-51110	MAINTENANCE CONTRACTS	7,000.00	2,125.00	-	30%	
51110		1000-10-1060-51110	MAINTENANCE CONTRACTS	2,500.00	215.49	-	9%	
51110		1000-10-1081-51110	MAINTENANCE CONTRACTS	45,000.00	43,700.00	-	97%	
51110		1000-10-1111-51110	MAINTENANCE CONTRACTS	-	1,237.00	-	100%	
51110		1000-10-1116-51110	MAINTENANCE CONTRACTS	38,000.00	37,734.00	-	99%	
51110		1000-10-1143-51110	MAINTENANCE CONTRACTS	150,180.00	89,040.05	37,920.80	59%	
51110		1000-10-1150-51110	MAINTENANCE CONTRACTS	1,705,000.00	1,037,732.41	164,812.93	61%	
51110		1000-10-1152-51110	MAINTENANCE CONTRACTS	2,073,247.00	1,577,249.74	51,708.25	76%	
51110		1000-10-1154-51110	MAINTENANCE CONTRACTS	45,000.00	9,925.00	-	22%	
51110		1000-10-3500-51110-	MAINTENANCE CONTRACTS	-	1,014.02	-	100%	
51110		1000-20-1201-51110	MAINTENANCE CONTRACTS	2,405,000.00	1,289,216.00	964,668.85	54%	
51110		1000-20-1230-51110	MAINTENANCE CONTRACTS	183,750.00	157,483.96	-	86%	
51110		1000-20-1250-51110	MAINTENANCE CONTRACTS	150,701.00	1,957.88	11,700.74	1%	
51110		1000-20-1270-51110	MAINTENANCE CONTRACTS	100,000.00	62,979.69	37,020.31	63%	
51110		1000-30-1301-51110	MAINTENANCE CONTRACTS	400,000.00	152,414.05	188,917.50	38%	
51110		1000-30-1310-51110	MAINTENANCE CONTRACTS	171,900.00	33,088.78	-	19%	
51110		1000-40-1400-51110	MAINTENANCE CONTRACTS	6,000.00	256.80	-	4%	
51110		1000-60-1600-51110	MAINTENANCE CONTRACTS	65,000.00	19,044.18	-	29%	
51110		1000-60-1620-51110	MAINTENANCE CONTRACTS	90,000.00	58,862.42	-	65%	
51120		1000-10-1020-51120	EQUIPMENT MAINTENANCE	500.00	-	-	0%	
51120		1000-10-1030-51120	EQUIPMENT MAINTENANCE	500.00	-	-	0%	
51120		1000-10-1102-51120	EQUIPMENT MAINTENANCE	51,160.00	840.86	-	2%	
51120		1000-10-1122-51120	EQUIPMENT MAINTENANCE	6,600.00	3,750.00	-	57%	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	GENERAL FUND
51120		1000-10-1143-51120	EQUIPMENT MAINTENANCE	3,500.00	-	-	0%	
51120		1000-10-3500-51120-	EQUIPMENT MAINTENANCE	15,000.00	162.99	4,999.00	1%	
51120		1000-20-1201-51120	EQUIPMENT MAINTENANCE	125,000.00	12,652.73	33,428.25	10%	
51120		1000-20-1230-51120	EQUIPMENT MAINTENANCE	9,000.00	137.71	-	2%	
51120		1000-20-1241-51120	EQUIPMENT MAINTENANCE	1,000.00	-	-	0%	
51120		1000-20-1250-51120	EQUIPMENT MAINTENANCE	12,000.00	7,117.34	-	59%	
51120		1000-30-1301-51120	EQUIPMENT MAINTENANCE	5,000.00	1,911.34	-	38%	
51120		1000-30-1310-51120	EQUIPMENT MAINTENANCE	300,000.00	104,838.60	11,999.48	35%	
51120		1000-40-1400-51120	EQUIPMENT MAINTENANCE	100,000.00	60,305.35	17,992.56	60%	
51120		1000-60-1600-51120	EQUIPMENT MAINTENANCE	35,000.00	18,784.80	-	54%	
51130		1000-20-1230-51130	REPAIRS TO BUILDINGS	33,000.00	8,843.89	-	27%	
51130		1000-20-1250-51130	REPAIRS TO BUILDINGS	12,000.00	4,425.05	748.75	37%	
51130		1000-30-1310-51130	REPAIRS TO BUILDINGS	1,000,000.00	290,061.10	470,342.75	29%	
51130		1000-60-1600-51130	REPAIRS TO BUILDINGS	55,000.00	5,813.40	-	11%	
51130		1000-60-1610-51130	REPAIRS TO BUILDINGS	50,000.00	4,209.69	-	8%	
51150		1000-10-1000-51150	RENTALS	900.00	58.52	-	7%	
51150		1000-10-1010-51150	RENTALS	2,500.00	92.54	-	4%	
51150		1000-10-1020-51150	RENTALS	3,000.00	176.19	-	6%	
51150		1000-10-1030-51150	RENTALS	7,500.00	288.85	-	4%	
51150		1000-10-1031-51150	RENTALS	15,500.00	163.90	-	1%	
51150		1000-10-1040-51150	RENTALS	2,800.00	239.36	-	9%	
51150		1000-10-1060-51150	RENTALS	675.00	56.62	-	8%	
51150		1000-10-1081-51150	RENTALS	17,000.00	2,824.50	-	17%	
51150		1000-10-1090-51150	RENTALS	750.00	22.82	-	3%	
51150		1000-10-1100-51150	RENTALS	720.00	115.60	-	16%	
51150		1000-10-1102-51150	RENTALS	1,500.00	-	-	0%	
51150		1000-10-1103-51150	RENTALS	1,400.00	105.68	-	8%	
51150		1000-10-1111-51150	RENTALS	2,300.00	160.61	-	7%	
51150		1000-10-1120-51150	RENTALS	4,000.00	185.26	-	5%	
51150		1000-10-1122-51150	RENTALS	700.00	51.11	-	7%	
51150		1000-10-1130-51150	RENTALS	800.00	58.52	-	7%	
51150		1000-10-1143-51150	RENTALS	16,684.00	780.16	6,949.65	5%	
51150		1000-10-1150-51150	RENTALS	6,000.00	1,983.58	-	33%	
51150		1000-10-1154-51150	RENTALS	16,000.00	7,371.93	-	46%	
51150		1000-10-1160-51150	RENTALS	2,300.00	-	-	0%	
51150		1000-10-3500-51150-	RENTALS	500.00	25.66	-	5%	
51150		1000-20-1201-51150	RENTALS	25,000.00	3,339.18	-	13%	
51150		1000-20-1230-51150	RENTALS	7,500.00	2,601.89	-	35%	
51150		1000-20-1241-51150	RENTALS	20,000.00	-	-	0%	
51150		1000-20-1243-51150	RENTALS	1,500.00	297.39	-	20%	
51150		1000-20-1250-51150	RENTALS	6,000.00	382.49	-	6%	
51150		1000-20-1260-51150	RENTALS	3,500.00	148.99	-	4%	
51150		1000-20-1270-51150	RENTALS	700.00	56.62	-	8%	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	GENERAL FUND
51150		1000-30-1301-51150	RENTALS	5,000.00	345.67	-	7%	
51150		1000-30-1310-51150	RENTALS	5,000.00	51.11	-	1%	
51150		1000-30-1330-51150	RENTALS	3,850.00	523.43	-	14%	
51150		1000-40-1400-51150	RENTALS	15,000.00	4,253.03	-	28%	
51150		1000-50-1500-51150	RENTALS	1,000.00	92.54	-	9%	
51150		1000-60-1600-51150	RENTALS	30,000.00	8,018.46	10,500.00	27%	
51150		1000-60-1620-51150	RENTALS	6,000.00	859.98	-	14%	
51160		1000-10-1000-51160	PROFESSIONAL SERVICES	61,590.00	-	-	0%	
51160		1000-10-1010-51160	PROFESSIONAL SERVICES	150,000.00	-	-	0%	
51160		1000-10-1020-51160	PROFESSIONAL SERVICES	65,000.00	32,518.76	-	50%	
51160		1000-10-1030-51160	PROFESSIONAL SERVICES	6,000.00	220.00	-	4%	
51160		1000-10-1031-51160	PROFESSIONAL SERVICES	6,000.00	-	-	0%	
51160		1000-10-1060-51160	PROFESSIONAL SERVICES	55,000.00	721.00	40,000.00	1%	
51160		1000-10-1100-51160	PROFESSIONAL SERVICES	112,000.00	5,675.00	4,000.00	5%	
51160		1000-10-1101-51160	PROFESSIONAL SERVICES	65,000.00	10,177.27	-	16%	
51160		1000-10-1102-51160	PROFESSIONAL SERVICES	100,000.00	44,571.82	-	45%	
51160		1000-10-1111-51160	PROFESSIONAL SERVICES	142,000.00	34,818.20	68,000.00	25%	
51160		1000-10-1115-51160	PROFESSIONAL SERVICES	55,000.00	22,441.05	12,175.06	41%	
51160		1000-10-1116-51160	PROFESSIONAL SERVICES	29,455.00	6,646.38	-	23%	
51160		1000-10-1120-51160	PROFESSIONAL SERVICES	24,000.00	-	-	0%	
51160		1000-10-1130-51160	PROFESSIONAL SERVICES	50,000.00	11,040.00	2,760.00	22%	
51160		1000-10-1150-51160	PROFESSIONAL SERVICES	60,000.00	-	-	0%	
51160		1000-10-1152-51160	PROFESSIONAL SERVICES	120,000.00	-	-	0%	
51160		1000-10-1154-51160	PROFESSIONAL SERVICES	2,000.00	729.00	-	36%	
51160		1000-10-1160-51160	PROFESSIONAL SERVICES	215,000.00	60,243.32	42,556.50	28%	
51160		1000-10-3500-51160-	PROFESSIONAL SERVICES	3,000.00	178.79	-	6%	
51160		1000-20-1201-51160	PROFESSIONAL SERVICES	70,000.00	10,176.00	-	15%	
51160		1000-20-1230-51160	PROFESSIONAL SERVICES	57,600.00	22,850.84	23,299.00	40%	
51160		1000-20-1241-51160	PROFESSIONAL SERVICES	20,000.00	-	-	0%	
51160		1000-20-1243-51160	PROFESSIONAL SERVICES	199,000.00	14,342.13	107,229.41	7%	
51160		1000-20-1250-51160	PROFESSIONAL SERVICES	2,030,500.00	540,337.70	1,086,838.46	27%	
51160		1000-20-1270-51160	PROFESSIONAL SERVICES	200,000.00	74,302.64	16,458.79	37%	
51160		1000-30-1301-51160	PROFESSIONAL SERVICES	75,000.00	21,955.37	44,846.68	29%	
51160		1000-30-1310-51160	PROFESSIONAL SERVICES	159,530.00	29,045.50	19,138.09	18%	
51160		1000-30-1330-51160	PROFESSIONAL SERVICES	30,000.00	-	-	0%	
51160		1000-40-1400-51160	PROFESSIONAL SERVICES	5,000.00	2,238.75	-	45%	
51160		1000-60-1600-51160	PROFESSIONAL SERVICES	295,000.00	157,420.31	75,671.63	53%	
51160		1000-60-1610-51160	PROFESSIONAL SERVICES	196,000.00	12,545.40	114,318.85	6%	
51160		1000-60-1620-51160	PROFESSIONAL SERVICES	36,000.00	29,844.42	-	83%	
51162		1000-10-1103-51162	LEGAL SERVICES	750,000.00	143,480.21	-	19%	
51165		1000-10-3500-51165-	SOLID WASTE HAULING	1,500.00	-	-	0%	
51170		1000-10-1103-51170	NON-PROFESSIONAL SERVICES	250.00	-	-	0%	
51170		1000-10-1143-51170	NON-PROFESSIONAL SERVICES	500.00	-	-	0%	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	GENERAL FUND
51170		1000-20-1201-51170	NON-PROFESSIONAL SERVICES	115,000.00	14,075.16	22,100.00	12%	
51170		1000-20-1250-51170	NON-PROFESSIONAL SERVICES	2,500.00	1,444.00	-	58%	
51170		1000-30-1301-51170	NON-PROFESSIONAL SERVICES	490,000.00	71,064.42	79,550.00	15%	
51170		1000-50-1500-51170	NON-PROFESSIONAL SERVICES	4,000.00	-	-	0%	
51170		1000-60-1600-51170	NON-PROFESSIONAL SERVICES	6,000.00	1,428.47	-	24%	
51190		1000-20-1230-51190	MEDICAL/DENTAL SERVICES	6,500.00	-	-	0%	
51200		1000-20-1250-51200	MEALS/CONTRACTED SERVICES	400,000.00	164,705.86	235,294.14	41%	
51220		1000-20-1230-51220	CONTRACTUAL SERVICES	15,000.00	6,822.27	7,500.00	45%	
51220		1000-30-1310-51220	CONTRACTUAL SERVICES	939,832.00	321,343.51	557,057.28	34%	
51300		1000-10-1102-51300	VEHICLE MAINT SERVICES	-	94.22	-	100%	
51300		1000-10-3500-51300-	VEHICLE MAINT SERVICES	1,000,000.00	460,908.90	377,350.75	46%	
51300		1000-20-1201-51300	VEHICLE MAINT SERVICES	75,000.00	12,312.65	10,285.00	16%	
51300		1000-20-1230-51300	VEHICLE MAINT SERVICES	7,500.00	-	-	0%	
51300		1000-30-1301-51300	VEHICLE MAINT SERVICES	-	(2.71)	-	100%	
51300		1000-30-1330-51300	VEHICLE MAINT SERVICES	200.00	-	-	0%	
51300		1000-50-1500-51300	VEHICLE MAINT SERVICES	100.00	-	-	0%	
51310		1000-10-1000-51310	DUES & SUBSCRIPTIONS	73,410.00	14,162.01	18,409.75	19%	
51310		1000-10-1010-51310	DUES & SUBSCRIPTIONS	9,000.00	4,265.93	-	47%	
51310		1000-10-1020-51310	DUES & SUBSCRIPTIONS	11,000.00	5,920.00	-	54%	
51310		1000-10-1030-51310	DUES & SUBSCRIPTIONS	2,500.00	50.00	-	2%	
51310		1000-10-1031-51310	DUES & SUBSCRIPTIONS	500.00	25.00	-	5%	
51310		1000-10-1040-51310	DUES & SUBSCRIPTIONS	8,500.00	2,321.40	-	27%	
51310		1000-10-1060-51310	DUES & SUBSCRIPTIONS	2,000.00	-	-	0%	
51310		1000-10-1081-51310	DUES & SUBSCRIPTIONS	8,200.00	4,146.09	-	51%	
51310		1000-10-1090-51310	DUES & SUBSCRIPTIONS	700.00	-	-	0%	
51310		1000-10-1100-51310	DUES & SUBSCRIPTIONS	9,180.00	1,930.00	-	21%	
51310		1000-10-1101-51310	DUES & SUBSCRIPTIONS	20,000.00	1,787.18	-	9%	
51310		1000-10-1102-51310	DUES & SUBSCRIPTIONS	500.00	-	-	0%	
51310		1000-10-1103-51310	DUES & SUBSCRIPTIONS	5,000.00	1,645.99	-	33%	
51310		1000-10-1111-51310	DUES & SUBSCRIPTIONS	4,000.00	-	-	0%	
51310		1000-10-1115-51310	DUES & SUBSCRIPTIONS	2,100.00	475.00	-	23%	
51310		1000-10-1116-51310	DUES & SUBSCRIPTIONS	1,200.00	20.99	-	2%	
51310		1000-10-1120-51310	DUES & SUBSCRIPTIONS	35,000.00	7,027.91	-	20%	
51310		1000-10-1122-51310	DUES & SUBSCRIPTIONS	950.00	200.00	-	21%	
51310		1000-10-1130-51310	DUES & SUBSCRIPTIONS	4,500.00	899.00	-	20%	
51310		1000-10-1143-51310	DUES & SUBSCRIPTIONS	2,000.00	398.00	-	20%	
51310		1000-10-1150-51310	DUES & SUBSCRIPTIONS	5,000.00	148.73	-	3%	
51310		1000-10-1152-51310	DUES & SUBSCRIPTIONS	650.00	135.00	-	21%	
51310		1000-10-1154-51310	DUES & SUBSCRIPTIONS	845.00	684.99	-	81%	
51310		1000-10-1160-51310	DUES & SUBSCRIPTIONS	4,000.00	264.00	-	7%	
51310		1000-10-3500-51310-	DUES & SUBSCRIPTIONS	78,000.00	76,631.17	-	98%	
51310		1000-20-1201-51310	DUES & SUBSCRIPTIONS	120,000.00	80,702.91	26,333.88	67%	
51310		1000-20-1230-51310	DUES & SUBSCRIPTIONS	3,350.00	1,691.07	-	50%	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	GENERAL FUND
51310		1000-20-1241-51310	DUES & SUBSCRIPTIONS	1,000.00	-	-	0%	
51310		1000-20-1243-51310	DUES & SUBSCRIPTIONS	2,500.00	2,288.74	-	92%	
51310		1000-20-1250-51310	DUES & SUBSCRIPTIONS	2,000.00	1,499.35	-	75%	
51310		1000-20-1260-51310	DUES & SUBSCRIPTIONS	30,000.00	2,448.52	8,500.00	8%	
51310		1000-30-1301-51310	DUES & SUBSCRIPTIONS	4,000.00	169.00	-	4%	
51310		1000-30-1330-51310	DUES & SUBSCRIPTIONS	5,800.00	324.00	-	6%	
51310		1000-40-1400-51310	DUES & SUBSCRIPTIONS	12,000.00	1,366.04	-	11%	
51310		1000-50-1500-51310	DUES & SUBSCRIPTIONS	300.00	225.00	-	75%	
51310		1000-60-1600-51310	DUES & SUBSCRIPTIONS	7,500.00	-	-	0%	
51310		1000-60-1610-51310	DUES & SUBSCRIPTIONS	1,000.00	-	-	0%	
51310		1000-60-1620-51310	DUES & SUBSCRIPTIONS	35,000.00	345.80	-	1%	
51320		1000-10-0000-51320	TRAINING & CONFERENCES	-	189.00	-	100%	
51320		1000-10-1000-51320	TRAINING & CONFERENCES	25,000.00	11,125.83	-	45%	
51320		1000-10-1010-51320	TRAINING & CONFERENCES	15,000.00	225.00	-	2%	
51320		1000-10-1020-51320	TRAINING & CONFERENCES	30,000.00	6,980.17	-	23%	
51320		1000-10-1030-51320	TRAINING & CONFERENCES	2,000.00	562.80	-	28%	
51320		1000-10-1031-51320	TRAINING & CONFERENCES	1,950.00	-	-	0%	
51320		1000-10-1040-51320	TRAINING & CONFERENCES	30,000.00	3,518.66	-	12%	
51320		1000-10-1060-51320	TRAINING & CONFERENCES	4,500.00	56.00	-	1%	
51320		1000-10-1081-51320	TRAINING & CONFERENCES	20,000.00	8,307.96	-	42%	
51320		1000-10-1090-51320	TRAINING & CONFERENCES	900.00	-	-	0%	
51320		1000-10-1100-51320	TRAINING & CONFERENCES	65,000.00	5,347.20	-	8%	
51320		1000-10-1101-51320	TRAINING & CONFERENCES	3,000.00	-	-	0%	
51320		1000-10-1102-51320	TRAINING & CONFERENCES	10,000.00	70.65	-	1%	
51320		1000-10-1103-51320	TRAINING & CONFERENCES	7,500.00	1,855.27	-	25%	
51320		1000-10-1111-51320	TRAINING & CONFERENCES	24,000.00	9,212.41	-	38%	
51320		1000-10-1115-51320	TRAINING & CONFERENCES	11,500.00	2,565.93	-	22%	
51320		1000-10-1116-51320	TRAINING & CONFERENCES	8,000.00	6,019.70	-	75%	
51320		1000-10-1120-51320	TRAINING & CONFERENCES	30,000.00	656.68	-	2%	
51320		1000-10-1122-51320	TRAINING & CONFERENCES	6,000.00	1,115.19	-	19%	
51320		1000-10-1130-51320	TRAINING & CONFERENCES	15,000.00	1,086.91	-	7%	
51320		1000-10-1143-51320	TRAINING & CONFERENCES	45,000.00	4,494.17	-	10%	
51320		1000-10-1150-51320	TRAINING & CONFERENCES	20,000.00	739.00	5,339.30	4%	
51320		1000-10-1152-51320	TRAINING & CONFERENCES	10,000.00	3,819.98	-	38%	
51320		1000-10-1154-51320	TRAINING & CONFERENCES	10,000.00	993.80	-	10%	
51320		1000-10-1160-51320	TRAINING & CONFERENCES	10,000.00	1,630.73	-	16%	
51320		1000-10-3500-51320-	TRAINING & CONFERENCES	15,000.00	1,557.54	-	10%	
51320		1000-20-1201-51320	TRAINING & CONFERENCES	188,000.00	69,285.01	-	37%	
51320		1000-20-1230-51320	TRAINING & CONFERENCES	40,000.00	9,278.16	-	23%	
51320		1000-20-1241-51320	TRAINING & CONFERENCES	5,000.00	-	-	0%	
51320		1000-20-1243-51320	TRAINING & CONFERENCES	16,000.00	1,916.48	-	12%	
51320		1000-20-1250-51320	TRAINING & CONFERENCES	25,000.00	4,268.52	-	17%	
51320		1000-20-1260-51320	TRAINING & CONFERENCES	9,000.00	2,546.00	-	28%	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	GENERAL FUND
51320		1000-20-1270-51320	TRAINING & CONFERENCES	3,500.00	2,219.87	-	63%	
51320		1000-30-1301-51320	TRAINING & CONFERENCES	27,000.00	4,396.79	-	16%	
51320		1000-30-1310-51320	TRAINING & CONFERENCES	5,700.00	849.00	-	15%	
51320		1000-30-1330-51320	TRAINING & CONFERENCES	26,880.00	7,396.90	-	28%	
51320		1000-40-1400-51320	TRAINING & CONFERENCES	55,000.00	18,756.84	3,500.00	34%	
51320		1000-50-1500-51320	TRAINING & CONFERENCES	12,000.00	5,881.42	-	49%	
51320		1000-60-1600-51320	TRAINING & CONFERENCES	15,000.00	13,338.15	-	89%	
51320		1000-60-1610-51320	TRAINING & CONFERENCES	2,000.00	1,339.19	-	67%	
51320		1000-60-1620-51320	TRAINING & CONFERENCES	4,000.00	939.75	-	23%	
51323		1000-10-1000-51323	MILEAGE & SUBSISTENCE	13,500.00	4,751.27	-	35%	
51323		1000-10-1100-51323	MILEAGE & SUBSISTENCE	3,000.00	-	-	0%	
51323		1000-10-1103-51323	MILEAGE & SUBSISTENCE	1,200.00	-	-	0%	
51340		1000-10-1030-51340	JURORS/WITNESS FEES	260,000.00	80,696.26	-	31%	
51340		1000-10-1040-51340	JURORS/WITNESS FEES	5,000.00	-	-	0%	
51340		1000-10-1081-51340	JURORS/WITNESS FEES	25,000.00	8,614.91	-	34%	
51360		1000-60-1600-51360	ATHLETIC PROGRAMS	225,000.00	85,770.40	8,176.85	38%	
51360	SENIO	1000-60-1600-51360-SENIO	ATHLETIC PROGRAMS	300,000.00	10,665.53	-	4%	
51500		1000-10-1115-51500	VEHICLE INSURANCE	575,000.00	8,232.53	-	1%	
51500		1000-30-1301-51500	VEHICLE INSURANCE	-	(426.08)	-	100%	
51500		1000-30-1330-51500	VEHICLE INSURANCE	-	42.79	-	100%	
51500		1000-40-1400-51500	VEHICLE INSURANCE	-	(8.16)	-	100%	
51510		1000-10-1115-51510	BLDG/CONTENTS INSURANCE	600,000.00	1,121.92	-	0%	
51520		1000-10-1115-51520	MED/PROF LIAB INSURANCE	20,000.00	-	-	0%	
51540		1000-10-1115-51540	INSURANCE - OTHER	1,000,000.00	237,292.16	-	24%	
51540		1000-20-1201-51540	INSURANCE - OTHER	4,500.00	1,422.52	-	32%	
51540		1000-60-1620-51540	INSURANCE - OTHER	2,000.00	-	-	0%	
51580		1000-10-1115-51580	GROUP BENEFITS - WORKERS COMP	1,900,000.00	951,845.74	-	50%	
51990		1000-10-0000-51990	MISC. EXPENDITURES	100,000.00	-	-	0%	
51990	CONV	1000-10-0000-51990-CONV	MISC. EXPENDITURES	-	(70,174.00)	-	100%	
51990		1000-10-1160-51990	MISC. EXPENDITURES	9,000.00	2,340.00	6,660.00	26%	
51990		1000-20-1201-51990	MISC. EXPENDITURES	110,000.00	17,195.51	19,500.00	16%	
51990		1000-50-1500-51990	MISC. EXPENDITURES	3,000.00	861.40	-	29%	
52010		1000-10-1000-52010	SUPPLIES & MATERIALS	8,000.00	2,145.63	-	27%	
52010		1000-10-1010-52010	SUPPLIES & MATERIALS	22,500.00	5,975.96	-	27%	
52010		1000-10-1020-52010	SUPPLIES & MATERIALS	20,000.00	2,814.00	-	14%	
52010		1000-10-1030-52010	SUPPLIES & MATERIALS	9,000.00	1,148.00	-	13%	
52010		1000-10-1031-52010	SUPPLIES & MATERIALS	11,000.00	1,680.01	-	15%	
52010		1000-10-1040-52010	SUPPLIES & MATERIALS	10,000.00	2,113.88	-	21%	
52010		1000-10-1060-52010	SUPPLIES & MATERIALS	19,000.00	8,682.85	-	46%	
52010		1000-10-1070-52010	SUPPLIES & MATERIALS	750.00	-	-	0%	
52010		1000-10-1081-52010	SUPPLIES & MATERIALS	44,000.00	17,973.51	-	41%	
52010		1000-10-1090-52010	SUPPLIES & MATERIALS	2,500.00	0.60	-	0%	
52010		1000-10-1100-52010	SUPPLIES & MATERIALS	11,000.00	2,852.21	-	26%	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	GENERAL FUND
52010		1000-10-1101-52010	SUPPLIES & MATERIALS	6,000.00	1,197.73	-	20%	
52010		1000-10-1102-52010	SUPPLIES & MATERIALS	15,000.00	1,644.33	-	11%	
52010		1000-10-1103-52010	SUPPLIES & MATERIALS	6,500.00	800.45	-	12%	
52010		1000-10-1111-52010	SUPPLIES & MATERIALS	13,000.00	188,909.45	-	1453%	
52010		1000-10-1115-52010	SUPPLIES & MATERIALS	35,000.00	825.26	32,712.27	2%	
52010		1000-10-1116-52010	SUPPLIES & MATERIALS	2,000.00	344.74	-	17%	
52010		1000-10-1120-52010	SUPPLIES & MATERIALS	20,000.00	8,684.26	-	43%	
52010		1000-10-1122-52010	SUPPLIES & MATERIALS	12,500.00	3,444.08	-	28%	
52010		1000-10-1130-52010	SUPPLIES & MATERIALS	9,000.00	4,403.87	-	49%	
52010		1000-10-1143-52010	SUPPLIES & MATERIALS	60,000.00	47,470.57	-	79%	
52010		1000-10-1150-52010	SUPPLIES & MATERIALS	7,500.00	10,362.61	-	138%	
52010		1000-10-1152-52010	SUPPLIES & MATERIALS	2,700.00	1,273.24	-	47%	
52010		1000-10-1154-52010	SUPPLIES & MATERIALS	10,000.00	1,030.51	-	10%	
52010		1000-10-1160-52010	SUPPLIES & MATERIALS	12,000.00	4,203.71	-	35%	
52010		1000-10-3500-52010-	SUPPLIES & MATERIALS	300,000.00	25,077.27	6,826.19	8%	
52010		1000-20-0000-52010	SUPPLIES & MATERIALS	-	399.43	-	100%	
52010		1000-20-1201-52010	SUPPLIES & MATERIALS	435,000.00	134,255.91	9,133.05	31%	
52010		1000-20-1211-52010	SUPPLIES & MATERIALS	-	662.97	-	100%	
52010	EMER1	1000-20-1211-52010-EMER1	SUPPLIES & MATERIALS	-	91,607.19	-	100%	
52010	EMER2	1000-20-1211-52010-EMER2	SUPPLIES & MATERIALS	-	16,499.48	53,215.87	100%	
52010		1000-20-1230-52010	SUPPLIES & MATERIALS	378,750.00	157,163.36	-	41%	
52010		1000-20-1241-52010	SUPPLIES & MATERIALS	95,000.00	1,952.93	-	2%	
52010		1000-20-1243-52010	SUPPLIES & MATERIALS	3,000.00	1,573.88	-	52%	
52010		1000-20-1250-52010	SUPPLIES & MATERIALS	62,000.00	8,978.84	-	14%	
52010		1000-20-1260-52010	SUPPLIES & MATERIALS	15,000.00	3,127.99	-	21%	
52010		1000-20-1270-52010	SUPPLIES & MATERIALS	100,000.00	53,363.84	-	53%	
52010		1000-30-1301-52010	SUPPLIES & MATERIALS	275,000.00	98,887.89	36,159.64	36%	
52010		1000-30-1310-52010	SUPPLIES & MATERIALS	55,000.00	27,386.26	-	50%	
52010		1000-30-1330-52010	SUPPLIES & MATERIALS	4,000.00	486.28	-	12%	
52010		1000-40-1400-52010	SUPPLIES & MATERIALS	671,000.00	165,012.03	48,422.82	25%	
52010		1000-50-1500-52010	SUPPLIES & MATERIALS	4,000.00	606.58	-	15%	
52010		1000-60-1600-52010	SUPPLIES & MATERIALS	190,000.00	51,607.45	-	27%	
52010		1000-60-1610-52010	SUPPLIES & MATERIALS	5,000.00	1,397.84	-	28%	
52010		1000-60-1620-52010	SUPPLIES & MATERIALS	40,000.00	23,236.80	-	58%	
52050		1000-10-1060-52050	UNIFORMS	3,500.00	800.62	-	23%	
52050		1000-10-1120-52050	UNIFORMS	500.00	-	-	0%	
52050		1000-10-1154-52050	UNIFORMS	250.00	-	-	0%	
52050		1000-10-3500-52050-	UNIFORMS	16,000.00	6,740.18	8,601.09	42%	
52050		1000-20-1201-52050	UNIFORMS	390,000.00	126,674.99	75,854.90	32%	
52050		1000-20-1230-52050	UNIFORMS	50,650.00	15,034.81	-	30%	
52050		1000-20-1241-52050	UNIFORMS	7,500.00	849.89	1,878.51	11%	
52050		1000-20-1243-52050	UNIFORMS	1,000.00	462.13	-	46%	
52050		1000-20-1250-52050	UNIFORMS	45,000.00	7,831.73	-	17%	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	GENERAL FUND
52050		1000-20-1260-52050	UNIFORMS	4,500.00	620.52	-	14%	
52050		1000-20-1270-52050	UNIFORMS	3,000.00	1,515.99	-	51%	
52050		1000-30-1301-52050	UNIFORMS	45,000.00	13,608.80	31,391.20	30%	
52050		1000-30-1310-52050	UNIFORMS	22,000.00	8,094.79	-	37%	
52050		1000-30-1330-52050	UNIFORMS	3,300.00	493.49	-	15%	
52050		1000-40-1400-52050	UNIFORMS	7,000.00	2,993.18	-	43%	
52050		1000-60-1600-52050	UNIFORMS	250,000.00	109,429.63	28,608.83	44%	
52050		1000-60-1610-52050	UNIFORMS	800.00	820.21	-	103%	
52050		1000-60-1620-52050	UNIFORMS	2,000.00	1,356.40	-	68%	
52060		1000-60-1620-52060	LIBRARY MATERIALS	450,000.00	129,715.03	-	29%	
52300		1000-20-1270-52300	MEDICAL/PHARMACY SUPPLIES	50,000.00	12,009.30	-	24%	
52500		1000-10-1120-52500	FUELS/LUBRICANTS	-	57.96	-	100%	
52500		1000-10-3500-52500-	FUELS/LUBRICANTS	650,000.00	141,482.46	31,427.88	22%	
52500		1000-20-1201-52500	FUELS/LUBRICANTS	745,000.00	134,754.23	-	18%	
52500		1000-30-1301-52500	FUELS/LUBRICANTS	11,500.00	3,880.86	-	34%	
52500		1000-40-1400-52500	FUELS/LUBRICANTS	50,000.00	6,153.96	-	12%	
52500		1000-60-1600-52500	FUELS/LUBRICANTS	500.00	-	-	0%	
52590		1000-10-3500-52590-	FUEL - OUTSIDE AGENCY PURCHASE	23,500.00	-	-	0%	
52600		1000-10-1020-52600	NON-CAP EQUIPMENT	10,000.00	-	-	0%	
52600		1000-10-1030-52600	NON-CAP EQUIPMENT	500.00	-	-	0%	
52600		1000-10-1040-52600	NON-CAP EQUIPMENT	3,500.00	1,272.20	-	36%	
52600		1000-10-1081-52600	NON-CAP EQUIPMENT	12,000.00	-	-	0%	
52600		1000-10-1100-52600	NON-CAP EQUIPMENT	10,000.00	1,601.73	-	16%	
52600		1000-10-1101-52600	NON-CAP EQUIPMENT	4,000.00	955.53	-	24%	
52600		1000-10-1102-52600	NON-CAP EQUIPMENT	48,200.00	10,535.14	-	22%	
52600		1000-10-1111-52600	NON-CAP EQUIPMENT	2,500.00	-	-	0%	
52600		1000-10-1115-52600	NON-CAP EQUIPMENT	3,000.00	-	-	0%	
52600		1000-10-1116-52600	NON-CAP EQUIPMENT	2,000.00	-	-	0%	
52600		1000-10-1130-52600	NON-CAP EQUIPMENT	6,000.00	2,348.20	-	39%	
52600		1000-10-1143-52600	NON-CAP EQUIPMENT	10,000.00	5,311.79	-	53%	
52600		1000-10-1150-52600	NON-CAP EQUIPMENT	1,700,000.00	387,774.98	438,095.81	23%	
52600		1000-10-1152-52600	NON-CAP EQUIPMENT	10,000.00	2,380.12	-	24%	
52600		1000-10-3500-52600-	NON-CAP EQUIPMENT	40,000.00	15,188.06	150.00	38%	
52600		1000-20-1201-52600	NON-CAP EQUIPMENT	726,550.00	167,495.15	759.47	23%	
52600		1000-20-1241-52600	NON-CAP EQUIPMENT	6,000.00	-	-	0%	
52600		1000-20-1243-52600	NON-CAP EQUIPMENT	2,000.00	-	-	0%	
52600		1000-20-1250-52600	NON-CAP EQUIPMENT	38,299.00	255.00	-	1%	
52600		1000-30-1301-52600	NON-CAP EQUIPMENT	35,000.00	6,956.36	-	20%	
52600		1000-30-1310-52600	NON-CAP EQUIPMENT	6,000.00	2,760.87	-	46%	
52600		1000-30-1330-52600	NON-CAP EQUIPMENT	6,000.00	-	-	0%	
52600		1000-60-1600-52600	NON-CAP EQUIPMENT	7,500.00	18.14	-	0%	
52600		1000-60-1610-52600	NON-CAP EQUIPMENT	19,000.00	17,773.88	806.19	94%	
52600		1000-60-1620-52600	NON-CAP EQUIPMENT	15,000.00	-	-	0%	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	GENERAL FUND
54000		1000-20-1201-54000	VEHICLE PURCHASES	-	18.29	-	100%	
54200		1000-20-1201-54200	CAPITAL EQUIPMENT	18,450.00	4,999.95	-	27%	
54400		1000-30-1301-54400-	LAND ACQUISITION	10,000.00	-	-	0%	
55000		1000-10-1098-55000	DIRECT SUBSIDIES	1,785,473.00	892,736.50	-	50%	
55000		1000-10-1198-55000	DIRECT SUBSIDIES	390,000.00	390,000.00	-	100%	
55000		1000-20-1201-55000	DIRECT SUBSIDIES	10,000.00	-	10,000.00	0%	
55000	T4BC	1000-50-1598-55000-T4BC	DIRECT SUBSIDIES	398,000.00	-	-	0%	
55200		1000-10-1198-55200	LRTA/PALMETO BREEZE	717,639.00	358,819.50	-	50%	
55201		1000-10-1198-55201-	KEEP BEAUFORT COUNTY BEAUTIFUL	50,000.00	-	-	0%	
55202		1000-10-1198-55202	MILITARY ENHANCEMENT COMMITTEE	100,000.00	25,000.00	-	25%	
55203		1000-10-1198-55203	ISLAND RECREATION	200,000.00	100,000.00	-	50%	
55204		1000-10-1198-55204	BEAUFORT SOIL AND WATER CONVER	26,250.00	26,250.00	-	100%	
55206		1000-10-1198-55206-	SC DEPT OF MENTAL HEALTH	37,500.00	37,500.00	-	100%	
55210		1000-10-1198-55210	LCOG	159,049.00	-	-	0%	
55212		1000-10-1198-55212	LCOG / MPO FUNDING	26,154.00	-	-	0%	
55215		1000-10-1198-55215	LCOG / HOME CONSORTIUM	75,000.00	-	-	0%	
55240		1000-10-1198-55240	ECONOMIC DEVELOPMENT	495,000.00	217,500.00	-	44%	
55250		1000-10-1198-55250	SMALL BUSINESS DEVELOPMENT CTR	40,000.00	20,000.00	-	50%	
56000		1000-10-1000-56000	GENERAL CONTINGENCY	197,573.00	-	10,840.00	0%	
56000		1000-10-1100-56000	GENERAL CONTINGENCY	200,000.00	7,785.01	-	4%	
56010		1000-10-1199-56010	PAYROLL CONTINGENCY	4,566,199.00	-	-	0%	
57900		1000-10-1020-57900	CREDIT CARD FEES	300,000.00	84,463.04	-	28%	
57900		1000-20-1230-57900	CREDIT CARD FEES	500.00	-	-	0%	
57900		1000-20-1260-57900	CREDIT CARD FEES	-	65.00	-	100%	
57900		1000-20-1270-57900	CREDIT CARD FEES	500.00	-	-	0%	
57900		1000-60-1600-57900	CREDIT CARD FEES	-	46.67	-	100%	
57900		1000-60-1620-57900	CREDIT CARD FEES	3,000.00	830.32	-	28%	
57910		1000-10-1020-57910	BANK FEES	300,000.00	12,516.44	23,333.36	4%	
57910		1000-10-1031-57910	BANK FEES	50.00	-	-	0%	
57999		1000-10-0000-57999-	LOCAL GRANT MATCH	100,000.00	-	-	0%	
59100		1000-10-0000-59100	TRANSFER OUT	4,992,733.00	2,496,366.50	-	50%	
			TOTAL EXPENDITURES:	**156,872,015.00**	**54,082,340.44**	**5,983,699.75**	**34%**	
				TOTAL SPENT AND ENCUMBERED:		**60,066,040.19**	**38%**	

REVENUES:	**(19,147,638.95)**	positive balance
EXPENDITURES & ENCUMBRANCES:	**60,066,040.19**	
NET LOSS AS OF 11.20.24	**40,918,401.24**	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	CAPITAL IMPROVEMENT FUND
41010		4000-80-0000-41010-	CURRENT TAXES	(8,069,000.00)	(83,530.71)	0.00	1%	
41020		4000-80-0000-41020-	DELINQUENT TAXES	(87,000.00)	(45,030.63)	0.00	52%	
41030		4000-80-0000-41030-	AUTOMOBILE TAXES	(500,000.00)	(150,190.23)	0.00	30%	
41040		4000-80-0000-41040-	3% & 7% PENALTIES ON TAX	(35,000.00)	(5,600.19)	0.00	16%	
46010		4000-80-0000-46010-	INTEREST ON INVESTMENTS	(1,022,512.00)	(227,123.00)	0.00	22%	(511,474.76) total revenues
48200		4000-80-0000-48200-	BOND PROCEEDS	(70,175,728.00)	-	0.00	0%	0% actuals to budget %
48910		4000-80-0000-48910-	CONT FROM PR YR FUND BAL	(20,147,100.00)	-	0.00	0%	
49100		4000-80-0000-49100-	TRANSFER IN	(3,834,819.46)	(18,494,970.71)	0.00	482%	xfer in from closing 1040 into 4000
			TOTAL REVENUES:	**(103,871,159.46)**	**(19,006,445.47)**	-	**18%**	
51160		4000-80-1310-51160-	PROFESSIONAL SERVICES	4,419.58	-	1,780.58	0%	
51160		4000-80-1330-51160-	PROFESSIONAL SERVICES	100,000.00	-	0.00	0%	
51990		4000-80-0000-51990-	MISC. EXPENDITURES	50,825,000.00	-	0.00	0%	
54000		4000-80-1201-54000-	VEHICLE PURCHASES	2,075,000.00	792,190.94	980,886.60	38%	
54200	4IT01	4000-80-1020-54200-4IT01	CAPITAL EQUIPMENT	1,840,000.00	-	0.00	0%	
54200		4000-80-1201-54200-	CAPITAL EQUIPMENT	87,908.00	43,776.77	0.00	50%	
54200	5SH03	4000-80-1201-54200-5SH03	CAPITAL EQUIPMENT	115,000.00	-	0.00	0%	
54200	5SH04	4000-80-1201-54200-5SH04	CAPITAL EQUIPMENT	80,000.00	-	0.00	0%	
54200	5SH06	4000-80-1201-54200-5SH06	CAPITAL EQUIPMENT	130,000.00	-	0.00	0%	
54200	5SH11	4000-80-1201-54200-5SH11	CAPITAL EQUIPMENT	300,000.00	280,373.83	0.00	93%	
54200	5SH20	4000-80-1201-54200-5SH20	CAPITAL EQUIPMENT	2,100,000.00	479,182.46	1,094,754.39	23%	
54200		4000-80-1310-54200-	CAPITAL EQUIPMENT	1,173,500.00	183,310.22	122,300.00	16%	
54200		4000-80-1330-54200-	CAPITAL EQUIPMENT	58,487.99	28,706.69	28,540.77	49%	
54200		4000-80-1600-54200-	CAPITAL EQUIPMENT	818,840.00	62,055.00	347,365.00	8%	
54400		4000-80-1000-54400-	LAND ACQUISITION	3,000,000.00	-	0.00	0%	
54420		4000-80-1000-54420-	RENOVATIONS TO BUILDINGS	480,000.00	-	0.00	0%	
54420		4000-80-1102-54420-	RENOVATIONS TO BUILDINGS	141,000.00	-	0.00	0%	
54420		4000-80-1143-54420-	RENOVATIONS TO BUILDINGS	266,203.00	-	0.00	0%	
54420		4000-80-1230-54420-	RENOVATIONS TO BUILDINGS	7,078,000.00	13,052.61	6,447.39	0%	
54420		4000-80-1250-54420-	RENOVATIONS TO BUILDINGS	3,458,200.00	-	0.00	0%	
54420		4000-80-1301-54420-	RENOVATIONS TO BUILDINGS	1,350,633.84	-	446,493.84	0%	
54420	25PW3	4000-80-1301-54420-25PW3	RENOVATIONS TO BUILDINGS	75,000.00	-	0.00	0%	
54420	25PW4	4000-80-1301-54420-25PW4	RENOVATIONS TO BUILDINGS	276,000.00	-	0.00	0%	
54420		4000-80-1310-54420-	RENOVATIONS TO BUILDINGS	3,020,566.00	2,149.00	198,100.00	0%	
54420		4000-80-1330-54420-	RENOVATIONS TO BUILDINGS	4,688,477.87	78,042.81	20,999.47	2%	
54420		4000-80-1400-54420-	RENOVATIONS TO BUILDINGS	541,595.00	-	0.00	0%	
54420		4000-80-1600-54420-	RENOVATIONS TO BUILDINGS	11,729,620.37	207,472.29	1,843,071.00	2%	
54500		4000-80-1000-54500-	INFRASTRUCTURE	325,000.00	325,000.00	0.00	100%	
54500	24008	4000-80-1000-54500-24008	INFRASTRUCTURE	1,225,000.00	-	0.00	0%	
54500		4000-80-1243-54500-	INFRASTRUCTURE	3,936,616.81	113,689.08	892,414.80	3%	
59100		4000-80-0000-59100-	TRANSFER OUT	2,571,091.00	-	0.00	0%	
			TOTAL EXPENDITURES:	**103,871,159.46**	**2,609,001.70**	**5,983,153.84**	**3%**	
				TOTAL SPENT AND ENCUMBERED:		**8,592,155.54**	8%	

REVENUES:	**(511,474.76)**	positive balance
EXPENDITURES & ENCUMBRANCES:	**8,592,155.54**	
NET LOSS AS OF 11.20.24	**8,080,680.78**	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	SOLID WASTE FUND
41010		5010-90-1340-41010	CURRENT TAXES	(8,466,000.00)	(88,704.93)	-	1%	
41020		5010-90-1340-41020	DELINQUENT TAXES	(150,000.00)	(69,423.04)	-	46%	
41030		5010-90-1340-41030	AUTOMOBILE TAXES	(40,000.00)	-	-	0%	
41040		5010-90-1340-41040	3% & 7% PENALTIES ON TAX	(14,000.00)	(8,632.53)	-	62%	
44230		5010-90-1340-44230	WASTE DISPOSAL FEES	(11,000.00)	(5,800.00)	-	53%	
46010		5010-90-1340-46010	INTEREST ON INVESTMENTS	(50,000.00)	(28,071.00)	-	56%	
47010	INSUR	5010-90-0000-47010-INSUR	MISCELLANEOUS REVENUES	-	(5,181.07)	-	100%	
47010		5010-90-1340-47010-	MISCELLANEOUS REVENUES	-	(160.68)	-	100%	
47400		5010-90-0000-47400-	SALE OF COUNTY PROPERTY	-	(7,000.00)	-	100%	
47410		5010-90-1340-47410	SALE OF RECYCLABLES	(250,000.00)	(44,699.78)	-	18%	
48910		5010-90-1340-48910-	CONT FROM PR YR FUND BAL	(3,557,045.00)	-	-	0%	
			TOTAL REVENUES:	**(12,538,045.00)**	**(257,673.03)**	**-**	**2%**	
50020		5010-90-1340-50020	SALARIES AND WAGES	2,148,832.00	698,343.77	-	32%	
50060		5010-90-1340-50060	OVERTIME	2,000.00	8,197.56	-	410%	
50100		5010-90-1340-50100	EMPLOYER FICA	133,228.00	43,195.27	-	32%	
50110		5010-90-1340-50110	EMPLOYER MEDICARE	31,158.00	10,102.04	-	32%	
50120		5010-90-1340-50120	EMPLOYER SC RETIREMENT	398,823.00	130,866.97	-	33%	
50140		5010-90-1340-50140	EMPLOYER GROUP INSURANCE	202,291.00	29,145.06	-	14%	
50150		5010-90-1340-50150	EMPLOYER WORKERS COMP	47,555.00	-	-	0%	
50160		5010-90-1340-50160	TORT LIABILITY INSURANCE	6,065.00	-	-	0%	
51000		5010-90-1340-51000	ADVERTISING	22,000.00	4,723.24	8,000.00	21%	
51010		5010-90-1340-51010	PRINTING	5,800.00	74.90	-	1%	
51030		5010-90-1340-51030	POSTAGE	3,500.00	1,187.87	-	34%	
51050		5010-90-1340-51050	TELEPHONE/COMMUNICATION	19,000.00	3,421.87	-	18%	
51060		5010-90-1340-51060	ELECTRICITY	19,000.00	5,558.11	-	29%	
51070		5010-90-1340-51070	WATER/SEWER/GARBAGE	20,200.00	6,325.79	8,703.52	31%	
51110		5010-90-1340-51110	MAINTENANCE CONTRACTS	40,000.00	6,064.35	33,935.65	15%	
51120		5010-90-1340-51120	EQUIPMENT MAINTENANCE	25,000.00	7,253.00	-	29%	
51150		5010-90-1340-51150	RENTALS	5,300.00	22.82	-	0%	
51160		5010-90-1340-51160	PROFESSIONAL SERVICES	691,531.68	166,629.79	420,875.25	24%	
51162		5010-90-1340-51162	LEGAL SERVICES	6,000.00	-	-	0%	
51165		5010-90-1340-51165	SOLID WASTE HAULING	1,945,000.00	717,578.86	1,227,421.14	37%	
51166		5010-90-1340-51166	DISPOSAL/RECYCLING	4,952,968.00	1,795,677.93	3,092,398.69	36%	
51300		5010-90-1340-51300	VEHICLE MAINT SERVICES	35,000.00	3,768.25	-	11%	
51310		5010-90-1340-51310	DUES & SUBSCRIPTIONS	3,000.00	2,265.00	-	76%	
51320		5010-90-1340-51320	TRAINING & CONFERENCES	17,375.00	549.84	-	3%	
51500		5010-90-1340-51500	VEHICLE INSURANCE	8,000.00	-	-	0%	
51540		5010-90-1340-51540	INSURANCE - OTHER	700.00	-	-	0%	
52010		5010-90-1340-52010	SUPPLIES & MATERIALS	49,500.00	10,921.59	4,881.94	22%	
52050		5010-90-1340-52050	UNIFORMS	37,450.00	13,993.40	22,969.27	37%	
52500		5010-90-1340-52500	FUELS/LUBRICANTS	65,500.00	10,525.59	-	16%	
52600		5010-90-1340-52600	NON-CAP EQUIPMENT	10,000.00	1,921.36	-	19%	
54000		5010-90-1340-54000	VEHICLE PURCHASES	255,000.00	238,369.89	-	93%	
54100		5010-90-1340-54100	SITE DEVELOPMENT	460,945.32	460,945.30	-	100%	
54200		5010-90-1340-54200	CAPITAL EQUIPMENT	140,923.00	10,241.86	130,681.14	7%	
54500		5010-90-1340-54500-	INFRASTRUCTURE	625,000.00	-	-	0%	
56010		5010-90-1340-56010	PAYROLL CONTINGENCY	104,400.00	-	-	0%	
			TOTAL EXPENDITURES:	**12,538,045.00**	**4,387,871.28**	**4,949,866.60**	**35%**	
				TOTAL SPENT AND ENCUMBERED:		**9,337,737.88**	**74%**	

REVENUES:	**(257,673.03)**
EXPENDITURES & ENCUMBRANCES:	**9,337,737.88**
NET LOSS AS OF 11.20.24	**9,080,064.85**

Object	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/ Requisitions	Percent (actuals to budget)	STORMWATER FUND
44240	5025-90-0000-44240	STORMWATER UTILITY FEE	(6,175,025.00)	(13,297.56)	-	0%	
44436	5025-90-0000-44436	CWI- CITY OF BEAUFORT	(13,061.00)	(1,439.15)	-	11%	
44437	5025-90-0000-44437	CWI- TOWN OF PORT ROYAL	(5,105.00)	(569.33)	-	11%	
44438	5025-90-0000-44438	CWI- TOWN OF BLUFFTON	(106,052.00)	(11,047.92)	-	10%	
44439	5025-90-0000-44439	CWI- TOWN OF HILTON HEAD	(94,594.00)	(5,144.42)	-	5%	
44483	5025-90-0000-44483	PROJECT INCOME	(122,000.00)	(11,354.14)	-	9%	
46010	5025-90-0000-46010	INTEREST ON INVESTMENTS	(100,000.00)	(272,462.00)	-	272%	
47010	5025-90-0000-47010	MISCELLANEOUS REVENUES	(19,334.00)	(4,377.00)	-	23%	
47400	5025-90-0000-47400	SALE OF COUNTY PROPERTY	-	(1,200.00)	-	100%	
48910	5025-90-0000-48910	CONT FROM PR YR FUND BAL	(4,351,925.00)	-	-	0%	
		TOTAL REVENUES:	**(10,987,096.00)**	**(320,891.52)**	**-**	**3%**	
50020	5025-90-9000-50020	SALARIES AND WAGES	261,638.00	63,673.23	-	24%	
50020	5025-90-9010-50020	SALARIES AND WAGES	331,878.00	117,274.20	-	35%	
50020	5025-90-9020-50020	SALARIES AND WAGES	1,162,459.00	432,501.62	-	37%	
50060	5025-90-9000-50060	OVERTIME	7,500.00	360.80	-	5%	
50060	5025-90-9010-50060	OVERTIME	4,000.00	1,039.04	-	26%	
50060	5025-90-9020-50060	OVERTIME	10,000.00	16,001.91	-	160%	
50100	5025-90-9000-50100	EMPLOYER FICA	16,222.00	3,828.21	-	24%	
50100	5025-90-9010-50100	EMPLOYER FICA	20,576.00	7,169.58	-	35%	
50100	5025-90-9020-50100	EMPLOYER FICA	72,072.00	26,992.48	-	37%	
50110	5025-90-9000-50110	EMPLOYER MEDICARE	3,794.00	895.31	-	24%	
50110	5025-90-9010-50110	EMPLOYER MEDICARE	4,812.00	1,676.75	-	35%	
50110	5025-90-9020-50110	EMPLOYER MEDICARE	18,081.00	6,312.75	-	35%	
50120	5025-90-9000-50120	EMPLOYER SC RETIREMENT	48,560.00	11,884.72	-	24%	
50120	5025-90-9010-50120	EMPLOYER SC RETIREMENT	61,597.00	21,958.97	-	36%	
50120	5025-90-9020-50120	EMPLOYER SC RETIREMENT	205,831.00	83,106.61	-	40%	
50130	5025-90-9020-50130	EMPLOYER PO RETIREMENT	7,219.00	-	-	0%	
50140	5025-90-9000-50140	EMPLOYER GROUP INSURANCE	23,375.00	5,630.52	-	24%	
50140	5025-90-9010-50140	EMPLOYER GROUP INSURANCE	70,125.00	10,921.70	-	16%	
50140	5025-90-9020-50140	EMPLOYER GROUP INSURANCE	374,000.00	39,957.04	-	11%	
50150	5025-90-9000-50150	EMPLOYER WORKERS COMP	1,873.00	-	-	0%	
50150	5025-90-9010-50150	EMPLOYER WORKERS COMP	39,028.00	-	-	0%	
50150	5025-90-9020-50150	EMPLOYER WORKERS COMP	95,000.00	-	-	0%	
50160	5025-90-9000-50160	TORT LIABILITY INSURANCE	545.00	-	-	0%	
50160	5025-90-9010-50160	TORT LIABILITY INSURANCE	2,602.00	-	-	0%	
50160	5025-90-9020-50160	TORT LIABILITY INSURANCE	14,800.00	-	-	0%	
51000	5025-90-9000-51000	ADVERTISING	200.00	-	-	0%	
51000	5025-90-9010-51000	ADVERTISING	5,000.00	-	-	0%	
51000	5025-90-9020-51000	ADVERTISING	1,000.00	-	-	0%	
51010	5025-90-9000-51010	PRINTING	750.00	-	-	0%	
51010	5025-90-9010-51010	PRINTING	1,000.00	-	-	0%	
51010	5025-90-9020-51010	PRINTING	250.00	-	-	0%	
51030	5025-90-9000-51030	POSTAGE	50.00	-	-	0%	

Object	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/ Requisitions	Percent (actuals to budget)	STORMWATER FUND
51030	5025-90-9010-51030	POSTAGE	500.00	-	-	0%	
51030	5025-90-9020-51030	POSTAGE	100.00	-	-	0%	
51050	5025-90-9000-51050	TELEPHONE/COMMUNICATION	2,088.00	134.12	-	6%	
51050	5025-90-9010-51050	TELEPHONE/COMMUNICATION	6,000.00	1,184.18	-	20%	
51050	5025-90-9020-51050	TELEPHONE/COMMUNICATION	10,000.00	565.74	-	6%	
51070	5025-90-9020-51070	WATER/SEWER/GARBAGE	1,280.00	321.44	-	25%	
51110	5025-90-9010-51110	MAINTENANCE CONTRACTS	2,300.00	576.00	-	25%	
51110	5025-90-9020-51110	MAINTENANCE CONTRACTS	6,400.00	-	-	0%	
51120	5025-90-9000-51120	EQUIPMENT MAINTENANCE	200.00	-	-	0%	
51120	5025-90-9010-51120	EQUIPMENT MAINTENANCE	1,000.00	-	-	0%	
51120	5025-90-9020-51120	EQUIPMENT MAINTENANCE	4,500.00	925.65	-	21%	
51150	5025-90-9000-51150	RENTALS	960.00	44.26	-	5%	
51150	5025-90-9010-51150	RENTALS	600.00	42.72	-	7%	
51150	5025-90-9020-51150	RENTALS	5,500.00	550.08	-	10%	
51160	5025-90-9000-51160	PROFESSIONAL SERVICES	17,500.00	-	-	0%	
51160	5025-90-9010-51160	PROFESSIONAL SERVICES	862,000.00	313,564.94	319,253.52	36%	
51160	5025-90-9020-51160	PROFESSIONAL SERVICES	255,000.00	793.00	-	0%	
51162	5025-90-9020-51162	LEGAL SERVICES	25,000.00	-	-	0%	
51166	5025-90-9020-51166	DISPOSAL/RECYCLING	20,000.00	5,541.20	-	28%	
51170	5025-90-9010-51170	NON-PROFESSIONAL SERVICES	10,300.00	4,625.63	-	45%	
51170	5025-90-9020-51170	NON-PROFESSIONAL SERVICES	700,000.00	25,880.37	45,000.00	4%	
51220	5025-90-9020-51220	CONTRACTUAL SERVICES	120,000.00	-	-	0%	
51230	5025-90-9020-51230	TRANSPORTATION SERVICES	1,500.00	-	-	0%	
51300	5025-90-9000-51300	VEHICLE MAINT SERVICES	100.00	-	-	0%	
51300	5025-90-9010-51300	VEHICLE MAINT SERVICES	7,100.00	1,287.74	-	18%	
51300	5025-90-9020-51300	VEHICLE MAINT SERVICES	200,000.00	18,576.29	-	9%	
51310	5025-90-9000-51310	DUES & SUBSCRIPTIONS	1,265.00	-	-	0%	
51310	5025-90-9010-51310	DUES & SUBSCRIPTIONS	900.00	874.00	-	97%	
51310	5025-90-9020-51310	DUES & SUBSCRIPTIONS	1,665.00	-	-	0%	
51320	5025-90-9000-51320	TRAINING & CONFERENCES	10,834.00	750.58	-	7%	
51320	5025-90-9010-51320	TRAINING & CONFERENCES	11,135.00	1,951.34	-	18%	
51320	5025-90-9020-51320	TRAINING & CONFERENCES	20,000.00	563.43	-	3%	
51500	5025-90-9000-51500	VEHICLE INSURANCE	825.00	-	-	0%	
51500	5025-90-9010-51500	VEHICLE INSURANCE	7,250.00	-	-	0%	
51500	5025-90-9020-51500	VEHICLE INSURANCE	29,867.00	3,285.18	-	11%	
51540	5025-90-9010-51540	INSURANCE - OTHER	100.00	-	-	0%	
51540	5025-90-9020-51540	INSURANCE - OTHER	25,000.00	715.89	-	3%	
52010	5025-90-9000-52010	SUPPLIES & MATERIALS	1,000.00	116.81	-	12%	
52010	5025-90-9010-52010	SUPPLIES & MATERIALS	5,500.00	540.63	-	10%	
52010	5025-90-9020-52010	SUPPLIES & MATERIALS	499,500.00	72,815.15	3,979.89	15%	
52050	5025-90-9000-52050	UNIFORMS	900.00	-	900.00	0%	
52050	5025-90-9010-52050	UNIFORMS	4,210.00	1,664.95	2,545.05	40%	
52050	5025-90-9020-52050	UNIFORMS	28,500.00	8,708.00	19,526.52	31%	

Object	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/ Requisitions	Percent (actuals to budget)
						STORMWATER FUND
52500	5025-90-9000-52500	FUELS/LUBRICANTS	500.00	50.66	-	10%
52500	5025-90-9010-52500	FUELS/LUBRICANTS	9,600.00	899.28	-	9%
52500	5025-90-9020-52500	FUELS/LUBRICANTS	160,000.00	25,784.98	-	16%
52600	5025-90-9000-52600	NON-CAP EQUIPMENT	4,000.00	-	-	0%
52600	5025-90-9010-52600	NON-CAP EQUIPMENT	3,000.00	69.54	-	2%
52600	5025-90-9020-52600	NON-CAP EQUIPMENT	16,700.00	15,866.34	-	95%
53000	5025-90-9020-53000	BOND PRINCIPAL	58,824.00	-	-	0%
53010	5025-90-9020-53010	BOND INTEREST	179,444.00	89,722.43	-	50%
54000	5025-90-9010-54000	VEHICLE PURCHASES	60,000.00	-	49,197.00	0%
54000	5025-90-9020-54000	VEHICLE PURCHASES	916,597.00	773,977.01	-	84%
54200	5025-90-9020-54200	CAPITAL EQUIPMENT	505,403.00	259,031.55	224,403.00	51%
54420	5025-90-9020-54420	RENOVATIONS TO BUILDINGS	2,200,000.00	10,550.74	517,953.39	0%
56000	5025-90-9020-56000	GENERAL CONTINGENCY	400,000.00	-	-	0%
56010	5025-90-9020-56010	PAYROLL CONTINGENCY	299,569.00	-	-	0%
58500	5025-90-9010-58500	DEPRECIATION EXPENSE	5,564.00	-	-	0%
58500	5025-90-9020-58500	DEPRECIATION EXPENSE	393,679.00	-	-	0%
		TOTAL EXPENDITURES:	**10,987,096.00**	**2,493,737.29**	**1,182,758.37**	**23%**
			TOTAL SPENT AND ENCUMBERED:		**3,676,495.66**	**33%**

REVENUES:	**(320,891.52)**
EXPENDITURES & ENCUMBRANCES:	**3,676,495.66**
NET LOSS AS OF 11.20.24	**3,355,604.14**

Object	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)
						BEAUFORT EXECUTIVE AIRPORT
44801	5100-90-0000-44801	FUEL AVGAS	(440,000.00)	(110,266.32)	-	25%
44802	5100-90-0000-44802	FUEL JET	(450,000.00)	(131,855.16)	-	29%
44810	5100-90-0000-44810	OIL SALES TO OTHERS	(5,000.00)	(1,513.65)	-	30%
44840	5100-90-0000-44840	RAMP FEES	(39,600.00)	(7,921.04)	-	20%
44850	5100-90-0000-44850	PARKING FEES	(2,000.00)	(3,833.65)	-	192%
44870	5100-90-0000-44870	TIE DOWN FEES	(50,000.00)	(21,529.42)	-	43%
44881	5100-90-0000-44881	MERCHANDISE SALES	(10,000.00)	(2,755.86)	-	28%
47010	5100-90-0000-47010	MISCELLANEOUS REVENUES	(12,700.00)	(9,081.87)	-	72%
47132	5100-90-0000-47132	RENTAL CARS - COMMISSION	(5,500.00)	(1,451.05)	-	26%
47180	5100-90-0000-47180	FLIGHT TRAINING COMMISSIONS	(12,000.00)	(3,520.04)	-	29%
47190	5100-90-0000-47190	OPERATING AGREEMENTS (3%)	(7,000.00)	(6,585.88)	-	94%
47210	5100-90-0000-47210	RENTAL CO PROPERTY	(39,000.00)	(4,415.88)	-	11%
47220	5100-90-0000-47220	HANGAR RENTAL	(140,500.00)	(54,358.39)	-	39%
49100	5100-90-0000-49100	TRANSFER IN	(1,463,900.00)	-	-	0%
		TOTAL REVENUES:	**(2,677,200.00)**	**(359,088.21)**	**-**	**13%**
50020	5100-90-0000-50020	SALARIES AND WAGES	166,359.00	74,638.67	-	45%
50060	5100-90-0000-50060	OVERTIME	-	241.68	-	100%
50100	5100-90-0000-50100	EMPLOYER FICA	10,314.00	4,643.60	-	45%
50110	5100-90-0000-50110	EMPLOYER MEDICARE	2,412.00	1,085.99	-	45%
50120	5100-90-0000-50120	EMPLOYER SC RETIREMENT	30,876.00	13,897.79	-	45%
50140	5100-90-0000-50140	EMPLOYER GROUP INSURANCE	18,000.00	-	-	0%
50150	5100-90-0000-50150	EMPLOYER WORKERS COMP	6,700.00	-	-	0%
50160	5100-90-0000-50160	TORT LIABILITY INSURANCE	1,500.00	-	-	0%
51000	5100-90-0000-51000	ADVERTISING	2,500.00	-	-	0%
51030	5100-90-0000-51030	POSTAGE	350.00	-	-	0%
51040	5100-90-0000-51040	LICENSES/PERMITS	5,500.00	2,125.00	2,975.00	39%
51041	5100-90-0000-51041	SWU FEES	19,000.00	-	-	0%
51050	5100-90-0000-51050	TELEPHONE/COMMUNICATION	4,500.00	1,789.28	-	40%
51060	5100-90-0000-51060	ELECTRICITY	19,000.00	8,034.44	-	42%
51070	5100-90-0000-51070	WATER/SEWER/GARBAGE	600.00	311.38	140.00	52%
51110	5100-90-0000-51110	MAINTENANCE CONTRACTS	6,000.00	2,229.71	1,904.19	37%
51120	5100-90-0000-51120	EQUIPMENT MAINTENANCE	1,800.00	538.39	-	30%
51130	5100-90-0000-51130	REPAIRS TO BUILDINGS	42,700.00	12,674.13	4,516.03	30%
51150	5100-90-0000-51150	RENTALS	17,500.00	5,656.62	11,200.00	32%
51160	5100-90-0000-51160	PROFESSIONAL SERVICES	500.00	65.75	-	13%
51170	5100-90-0000-51170	NON-PROFESSIONAL SERVICES	40,000.00	14,179.00	19,850.60	35%
51300	5100-90-0000-51300	VEHICLE MAINT SERVICES	4,500.00	2,036.99	-	45%
51310	5100-90-0000-51310	DUES & SUBSCRIPTIONS	5,400.00	4,264.91	-	79%
51320	5100-90-0000-51320	TRAINING & CONFERENCES	2,500.00	1,585.55	-	63%
51500	5100-90-0000-51500	VEHICLE INSURANCE	250.00	-	-	0%
51510	5100-90-0000-51510	BLDG/CONTENTS INSURANCE	15,000.00	-	-	0%
51540	5100-90-0000-51540	INSURANCE - OTHER	10,000.00	952.99	-	10%
51990	5100-90-0000-51990	MISC. EXPENDITURES	12,700.00	6,540.68	-	52%

Object	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)
						BEAUFORT EXECUTIVE AIRPORT
52010	5100-90-0000-52010	SUPPLIES & MATERIALS	4,000.00	1,378.70	-	34%
52050	5100-90-0000-52050	UNIFORMS	500.00	-	-	0%
52500	5100-90-0000-52500	FUELS/LUBRICANTS	5,000.00	770.40	-	15%
52600	5100-90-0000-52600	NON-CAP EQUIPMENT	1,297.00	423.70	-	33%
54100	5100-90-0000-54100	SITE DEVELOPMENT	1,433,200.00	37,549.25	5,000.00	3%
54200	5100-90-0000-54200	CAPITAL EQUIPMENT	38,042.00	31,273.17	-	82%
57900	5100-90-0000-57900	CREDIT CARD FEES	2,500.00	700.00	-	28%
58000	5100-90-0000-58000	PURCHASES/FUELS/LUBES	5,000.00	2,741.93	-	55%
58030	5100-90-0000-58030	PURCHASES/CONCESSIONS	10,000.00	1,390.10	-	14%
58100	5100-90-0000-58100	JET FUEL	300,000.00	87,466.08	212,533.92	29%
58200	5100-90-0000-58200	AVIATION GAS	386,200.00	87,266.09	298,933.91	23%
58500	5100-90-0000-58500	DEPRECIATION EXPENSE	45,000.00	-	-	0%
		TOTAL EXPENDITURES:	**2,677,200.00**	**408,451.97**	**557,053.65**	**15%**
			TOTAL SPENT AND ENCUMBERED:		**965,505.62**	**36%**

REVENUES:	**(359,088.21)**
EXPENDITURES & ENCUMBRANCES:	**965,505.62**
NET LOSS AS OF 11.20.24	**606,417.41**

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	HHI AIRPORT
42200		5400-90-0000-42200	CABLE TV FRANCHISES	(20,000.00)	-	-	0%	
43680		5400-90-0000-43680	TOWN OF HILTON HEAD REVENUES	(160,000.00)	(46,635.00)	-	29%	
43780		5400-90-0000-43780	FEDERAL GRANT FUNDS	(50,000.00)	-	-	0%	
44840		5400-90-0000-44840	RAMP FEES	(674,219.00)	(274,235.19)	-	41%	
44850		5400-90-0000-44850	PARKING FEES	(170,000.00)	(46,945.11)	-	28%	
44860		5400-90-0000-44860	TAXI/LIMO FEES	(10,800.00)	(4,600.00)	-	43%	
44890		5400-90-0000-44890	FIREFIGHTING FEES-OTHERS	(478,212.00)	(166,145.39)	-	35%	
44895		5400-90-0000-44895	SECURITY FEES (AIRLINES)	(282,909.00)	(117,148.09)	-	41%	
44896		5400-90-0000-44896	SECURITY REVENUE (BADGES)	(11,900.00)	(6,180.00)	-	52%	
47010		5400-90-0000-47010	MISCELLANEOUS REVENUES	(80,000.00)	(36,857.18)	-	46%	
47100		5400-90-0000-47100	FBO - GROUND LEASE	(71,900.00)	(31,471.85)	-	44%	
47105		5400-90-0000-47105	FBO - CONCESSIONS	(35,000.00)	(13,687.75)	-	39%	
47110		5400-90-0000-47110	FBO - FUEL FLOW	(682,900.00)	(229,427.26)	-	34%	
47120		5400-90-0000-47120	RENT -AIRLINE /COMMON	(766,518.00)	(277,948.32)	-	36%	
47121		5400-90-0000-47121	RENT -AIRLINE / ASSIGNED SPACE	(344,672.00)	(170,955.00)	-	50%	
47130		5400-90-0000-47130	RENTAL CARS - COUNTER	(21,100.00)	(7,022.64)	-	33%	
47131		5400-90-0000-47131	RENTAL CARS -READY SPACES	(25,000.00)	(11,420.00)	-	46%	
47132		5400-90-0000-47132	RENTAL CARS - COMMISSION	(910,800.00)	(309,115.77)	-	34%	
47140		5400-90-0000-47140	RENT -SNACK BAR/GIFT SHOP	(37,300.00)	(14,034.33)	-	38%	
47150		5400-90-0000-47150	RENT -ADVERTISING SPACE	(44,700.00)	(11,249.78)	-	25%	
47180		5400-90-0000-47180	FLIGHT TRAINING COMMISSIONS	(4,600.00)	(1,619.18)	-	35%	
47190		5400-90-0000-47190	OPERATING AGREEMENTS (3%)	(34,700.00)	(9,897.65)	-	29%	
47210		5400-90-0000-47210	RENTAL CO PROPERTY	(142,100.00)	(51,883.17)	-	37%	
47220		5400-90-0000-47220	HANGAR RENTAL	(153,900.00)	(64,990.00)	-	42%	
47230		5400-90-0000-47230	HANGAR RENTAL - 60 X 52	(60,200.00)	(25,956.00)	-	43%	
47240		5400-90-0000-47240	HANGAR RENTAL - 80 X 80	(28,200.00)	(11,823.00)	-	42%	
			TOTAL REVENUES:	**(5,301,630.00)**	**(1,941,247.66)**	**-**	**37%**	
50020		5400-90-0000-50020	SALARIES AND WAGES	1,213,491.00	426,200.16	-	35%	
50060		5400-90-0000-50060	OVERTIME	114,700.00	46,003.81	-	40%	
50100		5400-90-0000-50100	EMPLOYER FICA	82,348.00	28,189.26	-	34%	
50110		5400-90-0000-50110	EMPLOYER MEDICARE	19,259.00	6,592.64	-	34%	
50120		5400-90-0000-50120	EMPLOYER SC RETIREMENT	137,946.00	54,985.80	-	40%	
50130		5400-90-0000-50130	EMPLOYER PO RETIREMENT	98,162.00	37,400.89	-	38%	
50140		5400-90-0000-50140	EMPLOYER GROUP INSURANCE	172,768.00	38,128.19	-	22%	
51000		5400-90-0000-51000	ADVERTISING	440,000.00	103,850.56	53,557.74	24%	
51010		5400-90-0000-51010	PRINTING	500.00	-	-	0%	
51030		5400-90-0000-51030	POSTAGE	500.00	-	-	0%	
51040		5400-90-0000-51040	LICENSES/PERMITS	500.00	-	-	0%	
51041		5400-90-0000-51041	SWU FEES	34,000.00	-	-	0%	
51050		5400-90-0000-51050	TELEPHONE/COMMUNICATION	15,500.00	3,536.44	-	23%	
51060		5400-90-0000-51060	ELECTRICITY	135,000.00	36,626.89	-	27%	
51070		5400-90-0000-51070	WATER/SEWER/GARBAGE	14,000.00	11,404.64	2,480.00	81%	
51110		5400-90-0000-51110	MAINTENANCE CONTRACTS	33,600.00	5,595.50	6,450.00	17%	
51110	ARFF	5400-90-0000-51110-ARFF	MAINTENANCE CONTRACTS	8,900.00	360.00	-	4%	
51110	MAINT	5400-90-0000-51110-MAINT	MAINTENANCE CONTRACTS	82,500.00	17,542.73	26,492.05	21%	
51110	OPER	5400-90-0000-51110-OPER	MAINTENANCE CONTRACTS	25,000.00	17,945.21	-	72%	
51110	SEC	5400-90-0000-51110-SEC	MAINTENANCE CONTRACTS	30,000.00	2,675.25	2,274.75	9%	
51120		5400-90-0000-51120	EQUIPMENT MAINTENANCE	1,150.00	56.67	-	5%	

Object	Project	Account	Description	2025 Revised Budget	2025 Actual	2025Encumbrances/Requisitions	Percent (actuals to budget)	HHI AIRPORT
51120	ARFF	5400-90-0000-51120-ARFF	EQUIPMENT MAINTENANCE	150.00	12.83	-	9%	
51120	MAINT	5400-90-0000-51120-MAINT	EQUIPMENT MAINTENANCE	5,725.00	4,342.33	-	76%	
51120	OPER	5400-90-0000-51120-OPER	EQUIPMENT MAINTENANCE	225.00	-	-	0%	
51120	SEC	5400-90-0000-51120-SEC	EQUIPMENT MAINTENANCE	2,750.00	-	-	0%	
51130		5400-90-0000-51130	REPAIRS TO BUILDINGS	75,000.00	33,306.98	2,807.81	44%	
51150		5400-90-0000-51150	RENTALS	2,500.00	115.14	-	5%	
51160		5400-90-0000-51160	PROFESSIONAL SERVICES	-	125.00	-	100%	
51160	ADMIN	5400-90-0000-51160-ADMIN	PROFESSIONAL SERVICES	193,200.00	35,770.63	144,651.83	19%	
51160	ADVER	5400-90-0000-51160-ADVER	PROFESSIONAL SERVICES	54,400.00	22,250.00	31,150.00	41%	
51160	MAINT	5400-90-0000-51160-MAINT	PROFESSIONAL SERVICES	50,900.00	29,720.00	-	58%	
51160	OPER	5400-90-0000-51160-OPER	PROFESSIONAL SERVICES	24,800.00	3,064.55	-	12%	
51160	SEC	5400-90-0000-51160-SEC	PROFESSIONAL SERVICES	422,500.00	119,768.41	200,152.91	28%	
51170		5400-90-0000-51170	NON-PROFESSIONAL SERVICES	300,000.00	118,251.10	167,870.54	39%	
51300		5400-90-0000-51300	VEHICLE MAINT SERVICES	1,300.00	605.24	-	47%	
51300	ARFF	5400-90-0000-51300-ARFF	VEHICLE MAINT SERVICES	3,700.00	34.23	-	1%	
51300	MAINT	5400-90-0000-51300-MAINT	VEHICLE MAINT SERVICES	10,000.00	84.30	-	1%	
51310		5400-90-0000-51310	DUES & SUBSCRIPTIONS	10,000.00	4,614.00	-	46%	
51320		5400-90-0000-51320	TRAINING & CONFERENCES	-	2,809.00	-	100%	
51320	ADMIN	5400-90-0000-51320-ADMIN	TRAINING & CONFERENCES	8,500.00	-	-	0%	
51320	ARFF	5400-90-0000-51320-ARFF	TRAINING & CONFERENCES	10,500.00	2,032.05	-	19%	
51320	MAINT	5400-90-0000-51320-MAINT	TRAINING & CONFERENCES	2,000.00	-	-	0%	
51320	SEC	5400-90-0000-51320-SEC	TRAINING & CONFERENCES	1,500.00	-	-	0%	
51500		5400-90-0000-51500	VEHICLE INSURANCE	7,500.00	-	-	0%	
51510		5400-90-0000-51510	BLDG/CONTENTS INSURANCE	55,000.00	82.69	-	0%	
51540		5400-90-0000-51540	INSURANCE - OTHER	27,000.00	206.95	-	1%	
51990		5400-90-0000-51990	MISC. EXPENDITURES	118,000.00	116,360.00	-	99%	
52010		5400-90-0000-52010	SUPPLIES & MATERIALS	3,900.00	4,148.72	-	106%	
52010	ADMIN	5400-90-0000-52010-ADMIN	SUPPLIES & MATERIALS	5,700.00	1,852.26	-	32%	
52010	ARFF	5400-90-0000-52010-ARFF	SUPPLIES & MATERIALS	1,000.00	961.02	-	96%	
52010	MAINT	5400-90-0000-52010-MAINT	SUPPLIES & MATERIALS	9,400.00	1,061.26	-	11%	
52050	ADMIN	5400-90-0000-52050-ADMIN	UNIFORMS	500.00	-	-	0%	
52050	ARFF	5400-90-0000-52050-ARFF	UNIFORMS	4,000.00	1,014.29	-	25%	
52050	OPER	5400-90-0000-52050-OPER	UNIFORMS	2,000.00	1,029.30	-	51%	
52050	SEC	5400-90-0000-52050-SEC	UNIFORMS	500.00	123.04	-	25%	
52500		5400-90-0000-52500	FUELS/LUBRICANTS	20,000.00	5,424.64	-	27%	
53010		5400-90-0000-53010	BOND INTEREST	52,300.00	13,511.95	-	26%	
54200		5400-90-0000-54200	CAPITAL EQUIPMENT	593,556.00	184,722.99	127,327.32	31%	
57999		5400-90-0000-57999	LOCAL GRANT MATCH	160,000.00	16,125.00	55,687.50	10%	
58500		5400-90-0000-58500	DEPRECIATION EXPENSE	401,800.00	-	-	0%	
			TOTAL EXPENDITURES:	**5,301,630.00**	**1,560,624.54**	**820,902.45**	**29%**	
				TOTAL SPENT AND ENCUMBERED:		**2,381,526.99**	**45%**	

REVENUES:	**(1,941,247.66)**
EXPENDITURES & ENCUMBRANCES:	**2,381,526.99**
NET LOSS AS OF 11.20.24	**440,279.33**

Title	Project ID Due Date	Status	Department
Municipal Solid Waste Disposal	draft	draft	Solid Waste
Bluffton Recreation Center Parking Lot and Playing Fields Renovations	draft	draft	Capital P.
Elevator Modernization at Myrtle Park	IFB#121124	Advertised	Capital P.
Purchase, Installation, and Servicing of Enclosed Composting Vessel(Rebid)	RFP# 121024	Advertised	Solid Waste
Charles Lind Brown Center-New Sports Maple Hardwood Floor	IFB #112624	Advertised	Capital P.
Charles Lind Brown Upfit, Basketball Goals, Scoreboards and Bleachers	IFB #112124	Advertised	Capital P.
Oscar Frazier Park Baseball Field Netting	IFB# 112024	Advertised	Facilities Management
Administration Building & Council Chambers Renovation	IFB #111924	Advertised	Capital P.
Beaufort County Broadband Project	RFP #111824	Advertised	IT
2024 One Cent Sales Tax Program Manager	RFQ #110824	Canceled	Engineering
Goethe Rd	IFB #110124	No Bids	Engineering
Parking Management Services at Hilton Head Island Airport	RFP# 102924	draft	Airport
Scott Community Center Renovations	IFB# 102324	Evaluation	Capital P.
Sheriff's Office Tower Generator Shell Point	IFB #102224	Awarded	Capital P.
Bluffton Community Center Renovations	IFB #101824	Evaluation	Capital P.
Booker T Washington Community Center Renovations	IFB #101724	Evaluation	Capital P.
Composting Digital Content Creation	RFP #101524	Evaluation	Solid Waste
Alljoy Drainage Study	RFQ #090324	Evaluation	Storm Water
Demolition of the Agnes A. Major Community Center Rebid	IFB# 081924	Canceled	Capital P.
Sheriff's Office Windows Installation	IFB# 082624	Rebid	Capital P.
Whitehall Boat Landing/Brewer Memorial Park Fishing Pier Repair	IFB #081524	On Hold	Public Works
Beaufort Executive Airport Hangar Expansion - Civil Construction	IFB# 081424	Awarded	Capital P.
Design/Build Community Center at Frances Jones Park - Daufuskie Island	RFP #081324	Hold	Capital P.
Design/Build Community Centers at Agnes Major and Wesley Felix Parks	RFP #080824	Awarded	Capital P.
Bluffton Township Fire & EMS Station 34 Garage Bay Door Replacement (Rebid)	IFB #080124	Awarded	Capital P.
Demolition of the Agnes A. Major Community Center	IFB #073024	Canceled	Capital P.
Beaufort County Government Center New Parking Lot	IFB #072224	Awarded	Capita P.
Sheriff's Office Adminstrative Headquarters Generator	IFB # 072524	Awarded	Capital P.
Shell Point Maintenance Shelf Clearing	IFB # 071024	Canceled	Public Works
Design Build Bluffton Fire District Fire Station 39, Sun City	RFQ#061824	Evaluation	Bluffton Fire District
CAMA/Tax System Software for Beaufort County	RFP# 052024	Evaluation	IT
Airport Planning Services	RFQ# 020724	Awarded	Airports
Okatie River Passive Park	IFB 101023	Awarded	Passive Parks

Draft 3, Advertised 7, Under Evaluation 8, Awarded 8, Canceled 4, No Bids 1
On hold 2
As of November 20, 2024, 33 solicitations are active.
Funding may be and issue for some of the Center Renovations.

ADD-ONS

Beaufort County Assessors Office

Legal Residency Special Assessment - LR (4%) §12-43-220

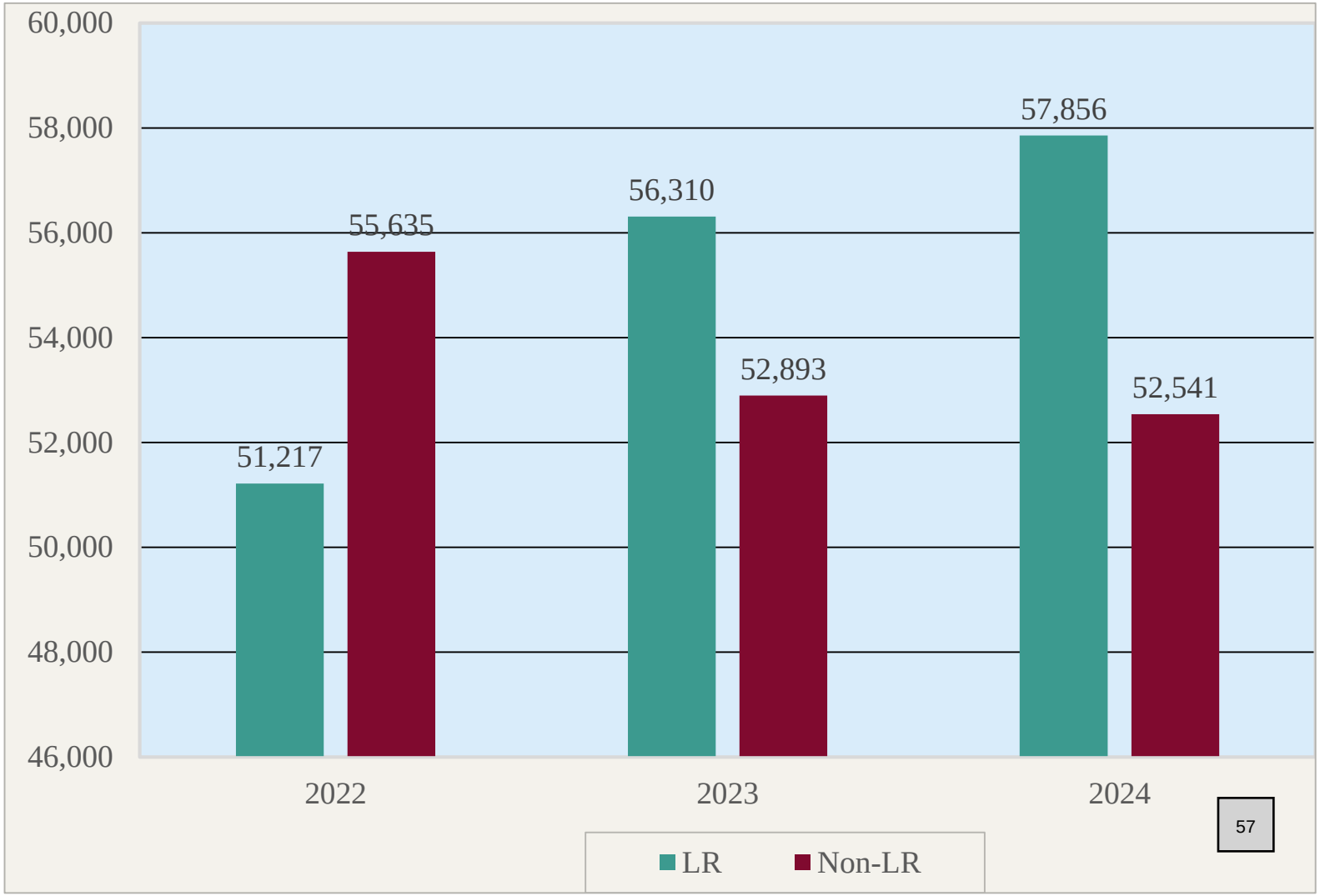
Legal Residency Special Assessment (4%) : Is a special tax exemption for property owners that apply for the exemption, own, occupy and claim their property as their primary residence. The assessment is based on 4% of the property's taxable value. The 4% assessed value is exempt from *School Operation Millage*.

Improved Properties in Beaufort County Legal and Non-Legal Residential

- **2022 – Pre-Countywide Reassessment Year**
- **2023 – County Wide Reassessment Year**
- **2024 – Post County Wide Reassessment Year**

	2022	2023	2024
Legal Residency	51,217	56,310	57,856
Non-Legal Residency	55,635	52,893	52,541
Totals	106,852	109,203	110,397

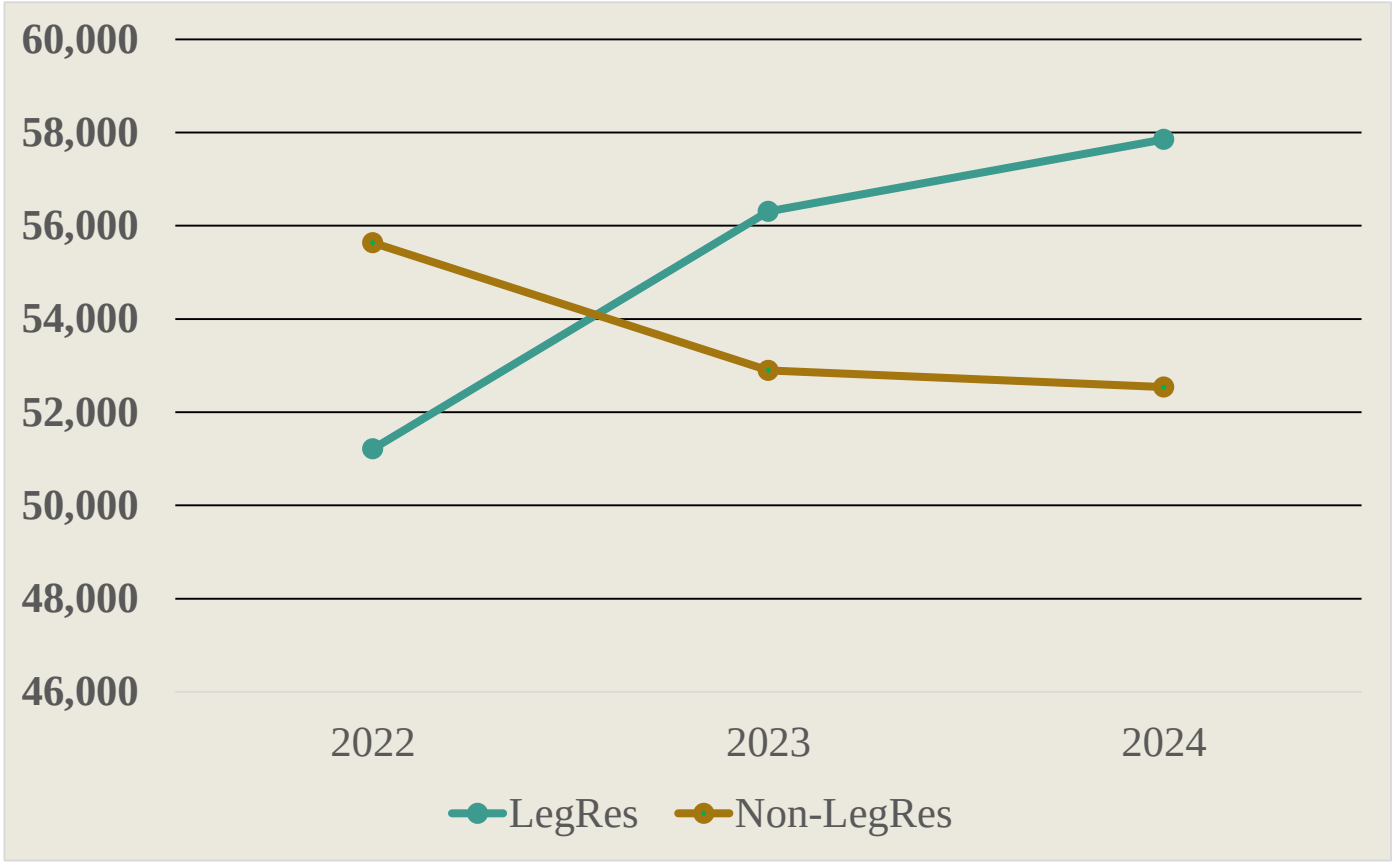
2024 LR application deadline is January 15, 2025.
LR Data is as of 11/19/24



Improved Properties in Beaufort County Legal and Non-Legal Residential

- 2022 – Pre-Countywide Reassessment Year
- 2023 – County Wide Reassessment Year
- 2024 – Post County Wide Reassessment Year

	2022	2023	2024
Legal Residency	51,217	56,310	57,856
Non-Legal Residency	55,635	52,893	52,541
Totals	106,852	109,203	110,397



Improved Properties in Beaufort County Legal and Non-Legal Residential

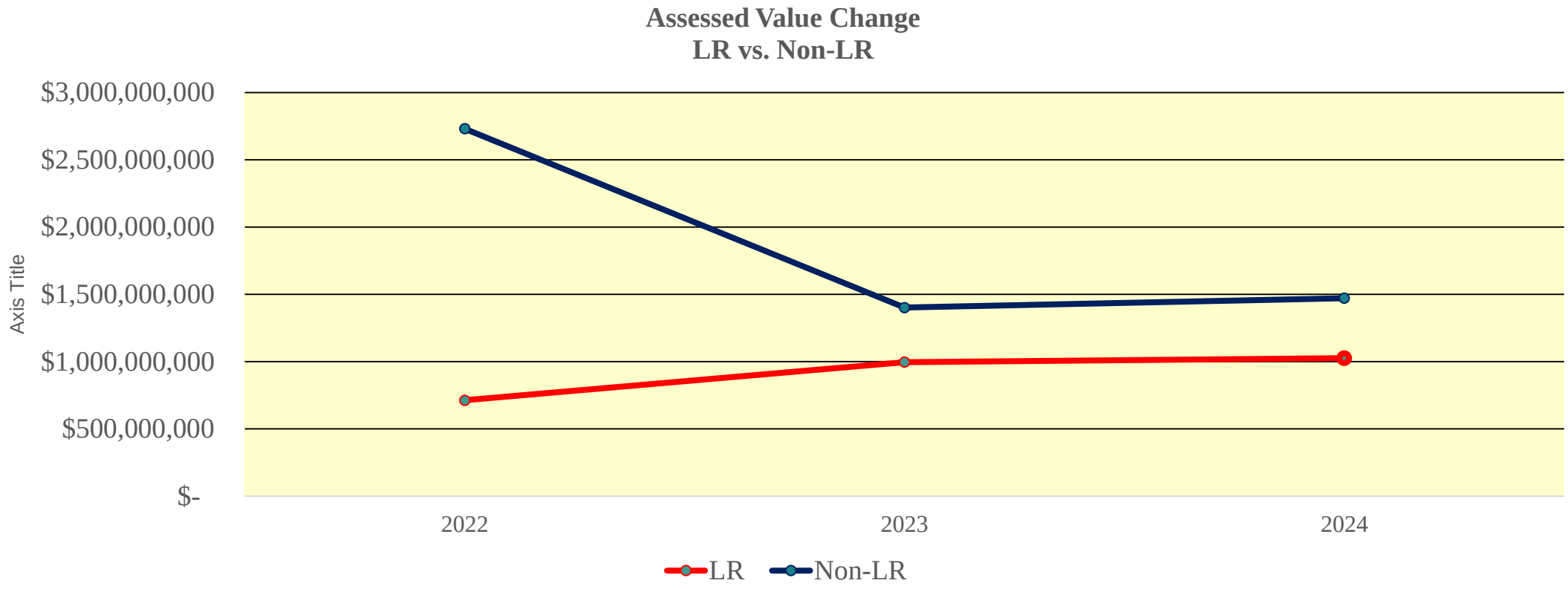
Assessed Values By Tax Year

Property Type	2022	Assessed Value	2023	Assessed Value	2024	Assessed Value
LR	51,217	$711,935,880	56,310	$995,826,300	57,856	$1,025,719,280
Non-LR	55,635	$2,730,513,590	52,893	$1,400,994,780	52,541	$1,471,394,840
Total	106,852	$3,442,449,470	109,203	$2,396,821,080	110,397	$2,497,114,120

Market Value and Taxable Values are not indicated here.
Assessed value amount is minus exemptions.

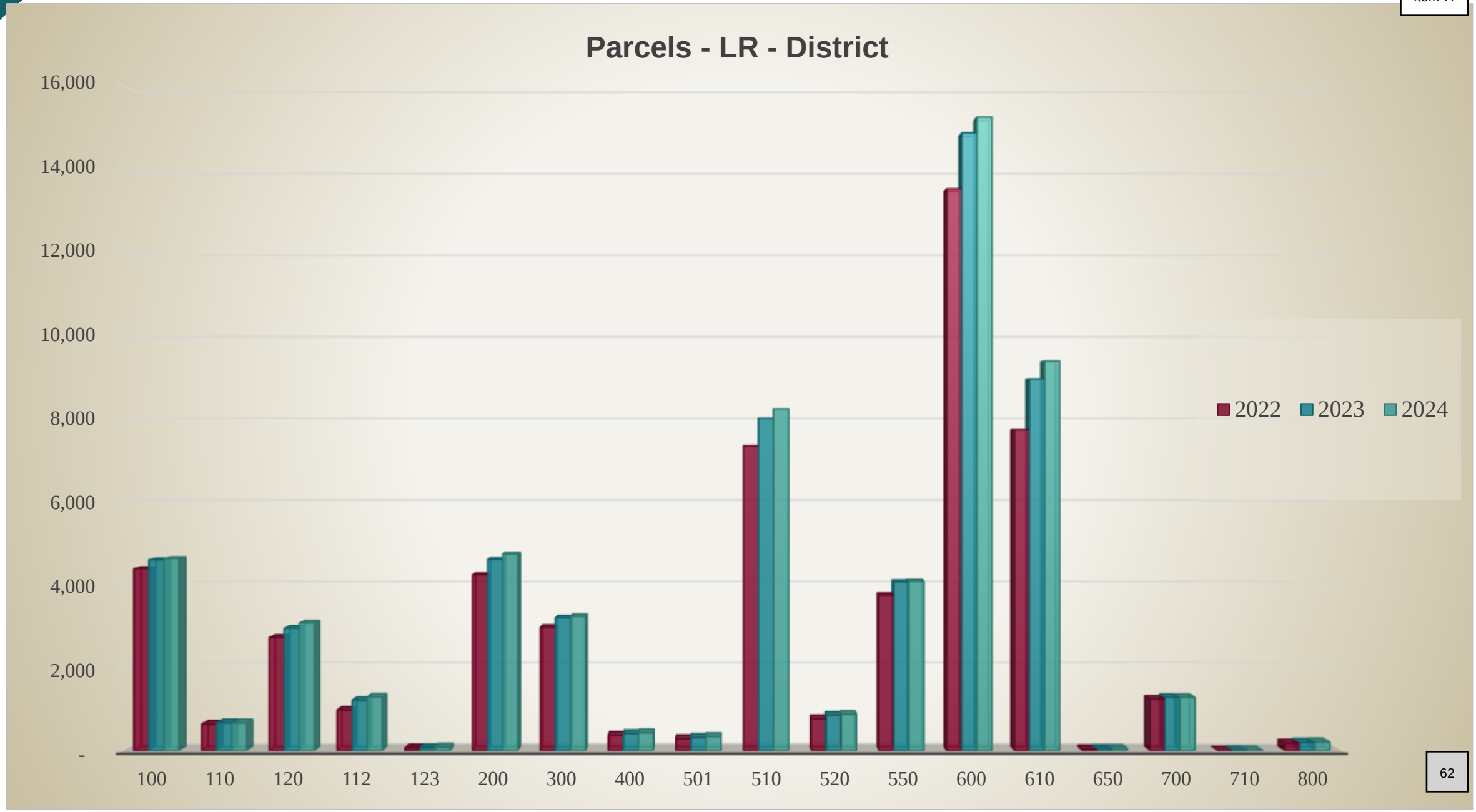
Improved Properties in Beaufort County Legal and Non-Legal Residential

Assessed Values By Tax Year



Legal Residency By Tax District

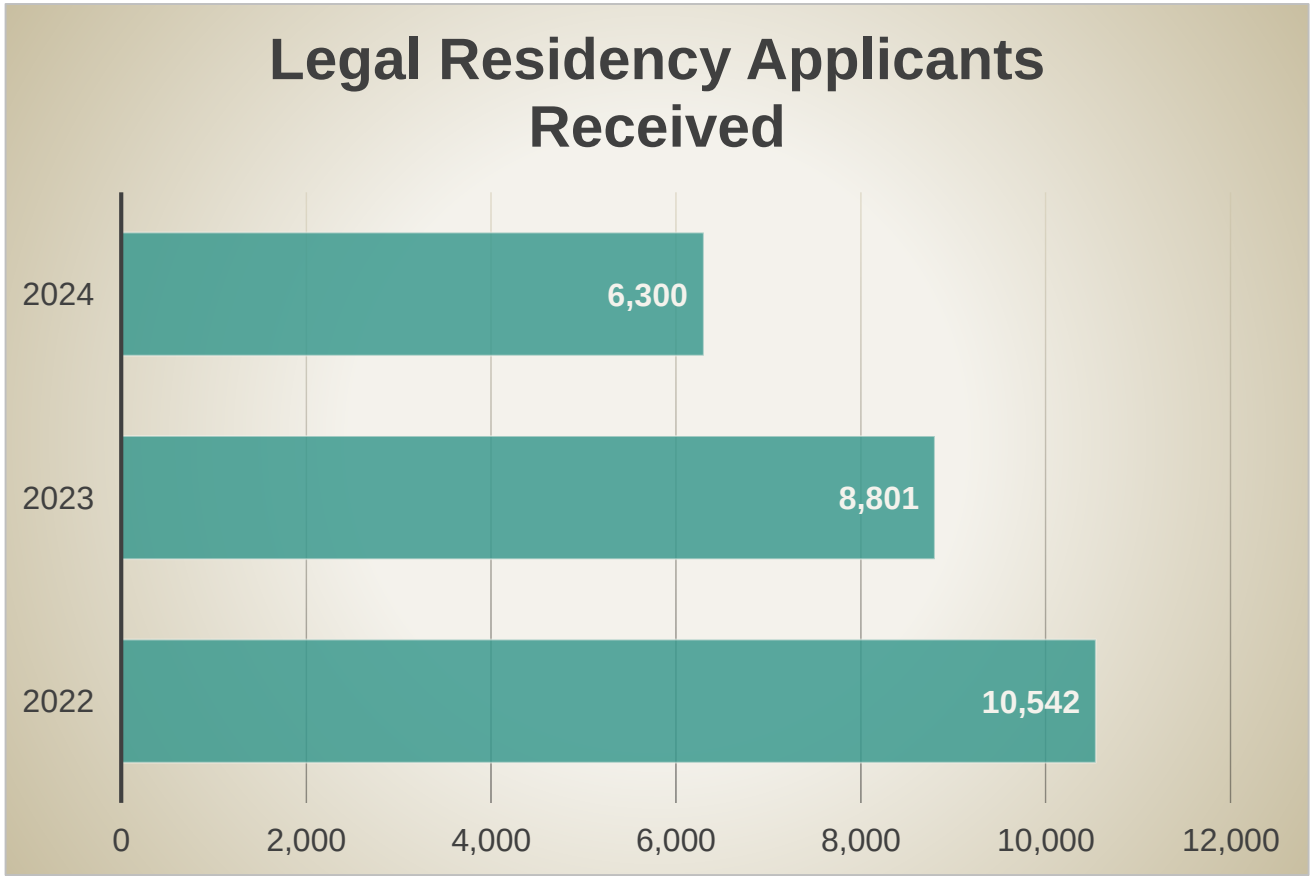
District	2022	2023	2024
100	4,389	4,605	4,636
110	636	669	666
120	2,730	2,952	3,079
112	977	1,211	1,293
123	58	63	78
200	4,244	4,614	4,745
300	2,972	3,201	3,240
400	367	410	428
501	281	313	337
510	7,336	8,006	8,223
520	768	854	877
550	3,756	4,069	4,086
600	13,513	14,855	15,233
610	7,727	8,951	9,380
650	38	48	51
700	1,244	1,284	1,285
710	6	12	12
800	175	193	207
Totals	**51,217**	**56,310**	**57,856**


Parcels - LR - District
16,000
14,000
12,000
10,000
8,000
6,000
4,000
2,000
-
2022
2023
2024
100
110
120
112
123
200
300
400
501
510
520
550
600
610
650
700
710
800

Total Number of Legal Residential Applications Received

	2022	2023	2024
LR	10,542	8,801	6,300(?)

2024 – Application window is open until January 15, 2025
2023 – Interoffice processing changes
2022 – Locating residency during COVID



Legal Residency and Tax Bills

- **Proactive – January – September**
  - January / February – The County Auditor annually mails notifications to property owners regarding non-residential improvements to declare the use of the property to generate a personal property tax bill.
  - Annually, the Assessor's office mail informal informational post cards all properties that Assessor's received a deed.
  - In non-reassessment years, assessment notices are mailed to property owners who LR was removed.
  - September – December – Outreach events, conducted by Assessor's office personnel.
  - 30 LR applications received daily
  - January 15, 2025 – Deadline to apply for the LR
- **Reactive: After the November Tax bill delivery**
  - Mailing of tax bills (2024 – Sometime After the first week in November).
  - 708 applications received (after the delivery of the 2024 tax bills)
  - Estimated 65 to 70 applications received daily
  - Two (2) months remaining to apply for the LR for tax year 2024

Legal Residency and Tax Bills

- **Refunds for Assessment Ratio Change:**
  - If an application is received on or before January 15, 2025, for tax year 2024 and the applicant meet eligibility requirements, the adjusted account will receive a refund.
  - If an application is received after the statutory deadline of January 15, 2025, the applicant must pay the amount owed, present a written request for a refund, and a refund may be issued at the conclusion of the LR refund process.
- **Waiver of penalties and interest**
  - Penalties can only be waived for a “county error.” Delayed in applying for the LR because of later issuance of tax bills, later in the tax year, is not considered a “county error.”
  - The period that it takes for the Assessor’s office to review and approve LR applications is not considered a “county error.”
  - The SC Code of Laws make provisions for taxpayers to receive a LR refund upon written request and demonstrating residency (LR refund process)
  - LR refund requests are submitted (by the Assessor) to a committee comprised of the Assessor, Auditor, and Treasurer for a vote to approve a refund request (the committee does not qualify LR applications).
  - County Council does not have the statutory authority to waive or delay penalties.

American Rescue Plan Act

UPDATE

Original Award & Allocation

Beaufort County was awarded $37,317,446

County Council Approved the receipt of the Funds and Approved Uses Categories in February of 2022.

Timelines

- Funds must be obligated by December 31, 2024
- Funds must be expended by December 31, 2026

What Remains?

- **Health Department Relocation** $ 2,720,000
  - 3rd Reading at Council December 9
- **Broadband Initiative** $ 367,069
  - RFP Award before Committee Today
  - Contract to Council in December
- **Broadband Long Driveway Program** $ 170,000
- **Sheriff's Department Cameras** $ 262,291
- **Contract Coverage** $ 543,285

- **Total Left Over $ 0**

“What if” scenarios

- **SCDHEC BUILDING PURHASE FALLS THROUGH…AGAIN**
  - How will we use the $3,000,000?
    - Reimburse General Fund for Eligible Purchases
      - Buckwalter Property $3.2M
      - TCL Properties $1.2M



BEAUFORT-JASPER WATER & SEWER AUTHORITY

Beaufort County
November 25, 2024

BJWSA TODAY

2
COUNTIES
Beaufort
Jasper

4
MUNICIPALITIES SERVED
Bluffton
Beaufort
Hardeeville
Port Royal

48,400
SEWER
Connections

750
SQUARE MILES
Approximate
Service Area

67,000
WATER
Connections

7
WHOLESALE
Customers

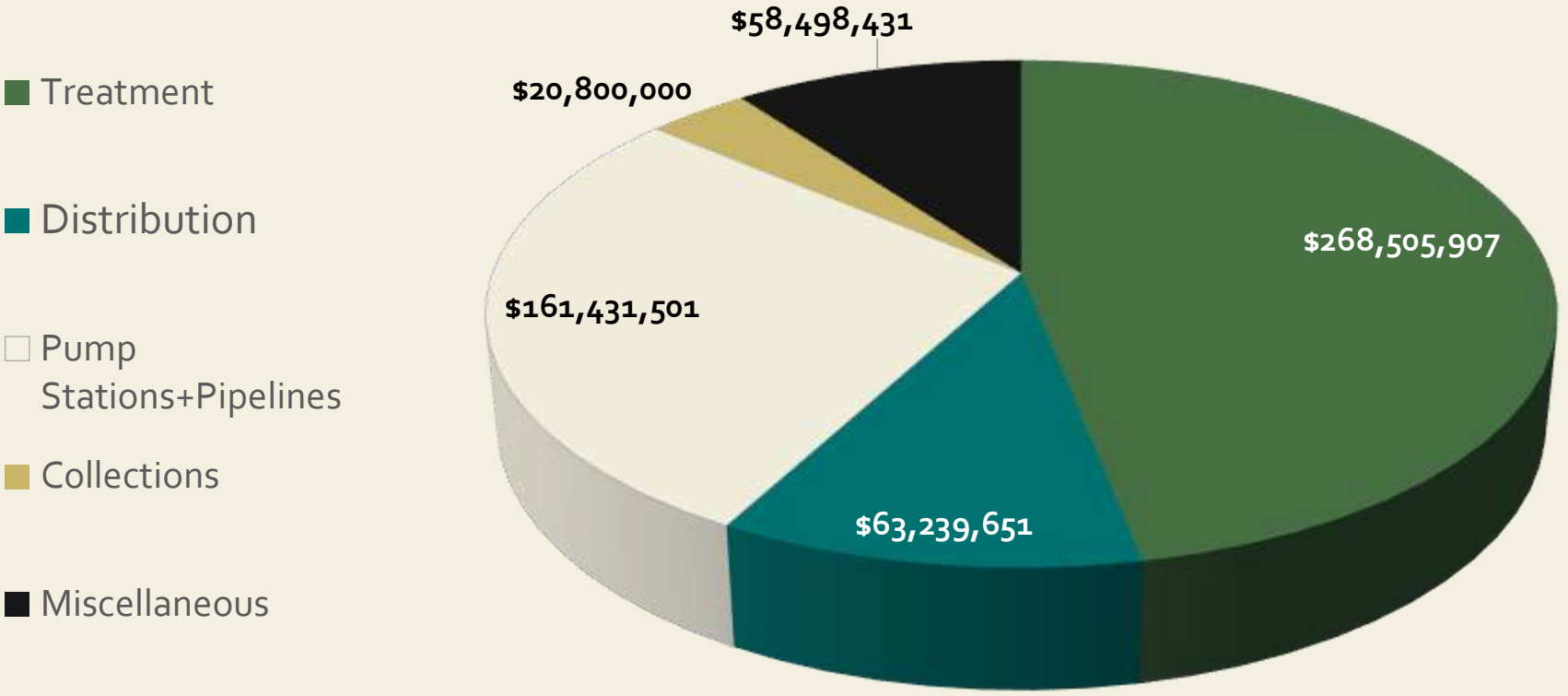
OUR REALITIES

- **Traditional infrastructure planning timelines are being outpaced** by an unprecedented rate of growth
- **System capacity limitations** and crucial rehab & replacement projects
- **Utility construction is much more expensive than it was just five years ago** and challenged by supply and contracting availability
- **Unfunded regulatory mandates** with extremely short compliance timelines are further stressing finances
- **Fees for capacity (Developers) need to increase**
- **Rates need to keep pace** with operational cost increases

CIP HIGHLIGHTS

FY25-FY27 Program Highlights by Category

102 Projects over 3 years





INVESTING IN OUR SYSTEM AND THE COMMUNITY

FY25-FY27 Program Highlights

Noteworthy Regional Projects

Water & Wastewater Plants Expansion			
	Current Capacity	Expansion	Costs
Purrysburg Water	15 MGD	30 MGD	$54 M
Cherry Point Wastewater	7.5 MGD	11.25 MGD	$107 M
Proposed Hardeeville Wastewater	2.7 MGD	6 MGD	$70 M
Proposed New River Wastewater		1 MGD	$27 M







Purrysburg Water Treatment Plant

System from 39 MGD to 54 MGD

Projected Completion: Summer 2025



Cherry Point Wastewater Treatment Plant

Expansion from 7.5 MGD to 11.25 MGD

Projected Completion: December 2026





Bluffton Elevated Storage Tank

1.5 MGD

Partnership with military



[FY25-FY27 Program]

Military Installation Impact: $45,000,000



HOW DO WE FUND THESE CRITICAL INFRASTRUCTURE PROJECTS?

Anticipated phased-in bonding of $450M between the fiscal years 2025–2027.

BJWSA Rates

Beginning July 1, 2024 residential and commercial rates have increased approximately 9-10% across the board.



AMOUNT PAID BY A 3,000 GALLON WATER AND SEWER USER*

**For illustrative purposes*



$60.31 per month



$66.13 per month

BJWSA Capacity Fees (Approved 3-Year Phase In Plan)

	Current	Feb 1, 2025	July 1, 2025	July 1, 2026
Water	$1,996	$2,750	$3,100	$3,441
Sanitary	$4,884	$9,000	$10,500	$11,582

Costs per REU | $7,000 will be paid at PreCon; remainder will be paid at meters

Underserved Initiative

- Dale
- Stoney Creek
- Alljoy



Prioritizing community health and our environment

HOW YOU CAN HELP

Understand that unprecedented growth is challenging our infrastructure- Collaborative planning is critical

Help educate customers about system challenges and the need to make changes and improvements

Find ways to partner for community and environmental benefit

BEAUFORT COUNTY COUNCIL
AGENDA ITEM SUMMARY

ITEM TITLE:

RECOMMEND APPROVAL OF AN ARPA PROJECT FOR PUBLIC SAFETY SUPPORT, THE PURCHASE OF LICENSE PLATE READING CAMERAS FOR THE BEAUFORT COUNTY SHERIFF'S OFFICE.

MEETING NAME AND DATE:

Finance, Administration, and Economic Development Committee November 25, 2024

PRESENTER INFORMATION:

Hank Amundson – Special Assistant to the County Administrator

5 Minutes

ITEM BACKGROUND:

Due to the cancellation of the RECONSTRUCTION ERA NATIONAL PARKS Sign program, funds were available to support this initiative for the Sheriff. It is supported by Administration and mirrors efforts in municipalities.

PROJECT / ITEM NARRATIVE:

Due to the increase in gun violence within Beaufort County, Sheriff P. J. Tanner directed a review of available systems to help decrease gun violence through ways of identifying the perpetrators and building cases leading to their arrest. While reviewing the issue with law enforcement agencies in the county and the town of Hilton Head Island, it was discovered that Beaufort City, Bluffton Township, and the town of Hilton Head Island were all moving forward with plans to purchase and install Automated License Plate Readers (ALPRs). This clearly showed the need for Beaufort County Sheriff's Office (BCSO), to implement a plan so that the unincorporated areas of Beaufort County would be covered to the level of the incorporated locations.

Justification for the program is in the attached proposal from the Sheriff's Office.

The procurement process for the CAMERAS was undertaken by the Sheriff's Office. Support documentation is attached.

$262,291.34 purchase and licensing to be funded by ARPA FUNDS

FISCAL IMPACT:

$262,291.34 ARPA ACCOUNT # 2330-10-0000-54200

STAFF RECOMMENDATIONS TO COUNCIL:

Staff requests approval of this procurement and resulting purchase for the Sheriff's Department to increase service throughout the County.

OPTIONS FOR COUNCIL MOTION:

Motion to approve and move to County Council for final approval.

From: Brian M. Baird, BCSO

To: Hank Amundson, Beaufort County

Subj: Automated License Plate Reader/Camera Project

1. Due to the increase in gun violence within Beaufort County, Sheriff P. J. Tanner directed a review of available systems to help decrease gun violence through ways of identifying the perpetrators and building cases leading to their arrest. While reviewing the issue with law enforcement agencies in the county and the town of Hilton Head Island, it was discovered that Beaufort City, Bluffton Township, and the town of Hilton Head Island were all moving forward with plans to purchase and install Automated License Plate Readers (ALPRs). This clearly showed the need for Beaufort County Sheriff's Office (BCSO), to implement a plan so that the unincorporated areas of Beaufort County would be covered to the level of the incorporated locations.
2. During early 2024, BCSO Intel reviewed numerous companies that sell products that would allow BCSO to capture license plates on vehicles as well as capture images of vehicles that could be searched in a database at a later time. BCSO was able to identify two companies that offered Automated License Plate Readers (ALPRs) and one company that offered recordable cameras with AI search capabilities that met all the needs. BCSO Hosted Flock ALPR Camera Systems and Rekor ALPR Camera Systems at our Headquarters. The Flock and Rekor Systems both offered similar products, however, Rekor utilizes Artificial Intelligence capabilities while Flock only offered Reflective technology, so paper license plates and plates covered by reflective plastic would not be read by their cameras. Rekor also captures a 10 second video of the plate passing and therefore it's possible to see the vehicle in front and the one behind the captured license plate vehicle. Many of the "drive by" shooting happen with more than one vehicle, so these 10 second videos may provide the identity of both vehicles. The price of Flock and Rekor were almost identical for the first year. The following years pricing was vastly different with the Flock systems costing nearly 5 times the price of Rekor. Due to these factors, Rekor was selected as the best option for ALPRs. During this time BCSO reviewed cameras systems in use by other agencies in the area and selected Verkada Cameras due to their AI technology that allows the camera feeds to be searched for types, colors, models and other features of vehicles as well as the price for the system cameras.
3. BCSO applied for a State Grant from the South Carolina Department of Public Safety to cover the cost of installing a combination of 65 ALPRs and Cameras. In October 2024, BCSO was notified we were not selected to receive the grant. Due to not receiving the grant BCSO was forced to review other options and funding sources.
4. During November 2024, Verkada Cameras introduced a new product named Command Connector. This product allows existing non-recorded camera feeds to process through their storage and recording platform, thus making their recording searchable for desired time frames. BCSO requested a demo of this product. On November 12th it was installed and is allowing 50 of the non-recorded Beaufort County Traffic cameras to be searchable for up to 30 days. Although not what was originally planned, the purchase of two of these would allow all Beaufort County traffic camera feeds to load into the Verkada recorded video platform and then all would be searchable through the Verkada Command Connector System at a fraction of the cost of purchasing new cameras.

5. Due to the loss of the grant, Sheriff P. J. Tanner spoke with Mr. Michael Moore, County Administrator, regarding funding options for this program. Mr. Moore offered the option of utilizing ARPA Funds.
6. Proposal
    a. BCSO/Beaufort County would immediately purchase 23 Rekor Edge Max ALPR cameras for $154,119.00, 23 Rekor Scout Licenses for these ALPRs $12,871.95.00, including $26,400.00 Installation and set up fees and $550.00 shipping fees from Rekor. Total 199,752.70
    b. The estimated cost for the following year to renew our Rekor ALPR Licenses is $17,940.00.
    c. Rekor 6721 Columbia Gateway Drive, Suite 400, Columbia, Maryland, 21046 Rep: Tess Kircher
    d. BCSO/Beaufort County would purchase 23 Verizon Sim Cards to be installed in the Rekor Cameras for the optimal connectivity within Beaufort County at an estimated cost of $920.00.
    e. BCSO/Beaufort County would enter a contract with Dominion Energy and/or Palmetto Electric to place some of the Rekor ALPR cameras on wooden Dominion Energy/Palmetto Electric poles and connect them to a power source. The cost is $100.00 per pole and whatever the cost of the electricity is. Some of the cameras will mount to existing BCSO Camera poles. Estimated total cost $2,000.00, initially and nominal monthly electricity bill.
    f. BCSO/Beaufort County would purchase two Verkada Command Connectors and licenses for the Beaufort County Traffic cameras to feed into these devices at a total cost of $27,784.96. The purchase would be through the South Carolina provider for Verkada, GenX Security Solutions, 1326 Piedmont Hwy, Piedmont, SC, 29673. Rep is Drew Kirkland 866-598-4369.
    g. The estimated cost for the following year to renew our Verkada Command Connector License is estimated at $13,893.68.
    h. Total Estimated Cost to be paid with Beaufort County ARPA Funds to date is $ 262,291.34, for both years. 2024 Purchases $230,457.66. 2025 Purchases $31,833.68.
7. Both Rekor and Verkada utilize proprietary software and systems that make them Sole-Source purchases. No other company has been located that has the ability to do what these products do. Both companies are aware of the need to complete the purchasing before the end of December 2024 and both have indicated they can comply with the timing requirement.

BEAUFORT COUNTY COUNCIL
AGENDA ITEM SUMMARY

ITEM TITLE:

RECOMMEND APPROVAL OF A RESOLUTION AMENDING THE BEAUFORT COUNTY PERSONNEL HANDBOOK POLICY SECTION 4.2 HOLIDAYS & HOLIDAY PAY AS AMENDED TO ADD JUNETEENTH NATIONAL INDEPDENDCE DAY AS A COUNTY OBSERVED HOLIDAY

MEETING NAME AND DATE:

Finance, Administration, and Economic Development Committee – November 25, 2024 – 3:00pm

PRESENTER INFORMATION:

Katherine Mead, Beaufort County Human Resources Director

5-10 minutes

ITEM BACKGROUND:

N/A

PROJECT / ITEM NARRATIVE:

County Administration recommends that Council consider approving the addition of Juneteenth National Independence Day as a county observed holiday for employees.

FISCAL IMPACT:

Any fiscal impact is negligible.

STAFF RECOMMENDATIONS TO COUNCIL:

Approval of Resolution to amend the Beaufort County personnel handbook Policy Section 4.2 – Holidays & Holiday Pay as amended to add Juneteenth National Independence Day as a County observed holiday for employees.

OPTIONS FOR COUNCIL MOTION:

Motion to recommend approval and move forward to County Council a resolution adopting the Beaufort County personnel Handbook Policy amendment to Section 4.2 – Holidays & Holiday Pay as amended to add Juneteenth National Independence Day as a county observed holiday.

Motion to recommend Denial of the proposed amendment.

RESOLUTION 2024/--

A RESOLUTION AMENDING THE BEAUFORT COUNTY PERSONNEL HANDBOOK POLICY SECTION 4.2 - HOLIDAYS & HOLIDAY PAY AS AMENDED TO ADD JUNETEENTH NATIONAL INDEPDENDCE DAY AS A COUNTY OBSERVED HOLIDAY

WHEREAS, the Beaufort County Council ("Council") finds that it is in the best interest of Beaufort County ("County") employees to implement uniform employment practices; and

WHEREAS, the current Beaufort County Personnel Handbook was adopted on January 1, 2024 and amended on February 15, 2024; and

WHEREAS, the Council recognizes that from time to time, the policies and procedures within the Personnel Handbook must be revised in order to stay current and address the needs and desires of the County and its employees; and

WHEREAS, the County administration and staff have drafted an amendment to the new Beaufort County Personnel Handbook policy Section 4.2 – Holidays & Holiday Pay provided in "Exhibit A," attached hereto and incorporated herein by reference, in order to address the needs and desires of the County and its employees.

NOW, THEREFORE, BE IT RESOLVED that Beaufort County Council hereby amends the Beaufort County Personnel Handbook policy Section 4.2 – Holidays & Holiday Pay as provided in Exhibit A, attached hereto and incorporated herein by reference.

This Resolution shall be effective _____, _____, 2024.

Dated this ____ day of _____ 2024.

COUNTY COUNCIL OF BEAUFORT COUNTY

_____
Joseph Passiment , Chairman

ATTEST:

_____
Sarah Brock
Clerk to Council

4.2 Holidays & Holiday Pay

The following days are observed as holidays for Beaufort County employees:

New Year's Day
Martin Luther King, Jr. Day
President's Day
Good Friday
Memorial Day
Juneteenth National Independence Day
Independence Day
Labor Day
Veterans' Day
Thanksgiving Day
Day after Thanksgiving
Christmas Eve
Christmas Day
Personal Floating Holiday

**A holiday schedule will be produced annually and distributed to employees for planning purposes.*

1. In addition to the above, employees receive any other days off that are designated as holidays by the County Council.
2. For administrative employees, when a recognized holiday falls on a Saturday, the preceding Friday is observed as the holiday. When a recognized holiday falls on a Sunday, the following Monday is observed as the holiday.
3. For employees who work non-standard or "shift" hours, the following governs: When an actual holiday falls on a Saturday or Sunday, the employees who work Saturday or Sunday receive holiday pay for the Saturday or Sunday and not for the Monday or Friday which are designated as holidays for standard-schedule County employees. Shift employees who do not work the actual holiday are not paid holiday pay.
4. Temporary employees are not eligible for holiday pay.

<u>Holiday Pay</u>

a. Standard-schedule employees, full-time and part-time, who are scheduled to work, but perform no work on a County recognized holiday, are paid a holiday allowance equal to their regular pay without overtime. Employees who are not scheduled to work on a holiday (due to being non-standard schedule employees or those in an inactive status (FMLA, etc.)) will not receive holiday pay.
b. Employees required to work on a County recognized holiday are paid as follows: Regular employees receive holiday pay in the amount of one day's pay and regular pay for hours actually worked. Shift or nonstandard scheduled employees, including some law enforcement, EMS, and firefighters, receive holiday pay and regular pay for hours worked on the *actual* holiday.

Under no circumstances will an employee receive holiday pay for both the County recognized and the actual holiday.

BEAUFORT COUNTY COUNCIL
AGENDA ITEM SUMMARY

ITEM TITLE:

A RESOLUTION ACCEPTING THE DONATION OF A LIVE OAK TREE AT WHITEHALL PARK FROM THE FRIENDS OF WHITEHALL PARK

MEETING NAME AND DATE:

Finance, Administration and Economic Development Committee, November 25, 2024

PRESENTER INFORMATION:

Stefanie M. Nagid, Passive Parks Director (5 minutes)

ITEM BACKGROUND:

This is a new item with no prior history.

PROJECT / ITEM NARRATIVE:

The Friends of Whitehall Park requested the County to accept a donation of one (1) live oak tree at Whitehall Park that will replace the loss of an oak tree that fell during the winter storms of December 2023. The tree is currently available and the Friends would like to plant it in December 2024.

FISCAL IMPACT:

No impact to the County, Friends of Whitehall Park are solely responsible for the cost of the tree and its planting ($4,000)

STAFF RECOMMENDATIONS TO COUNCIL:

Staff recommend approval

OPTIONS FOR COUNCIL MOTION:

Motion to approve, or deny, the resolution to accept the donation of a live oak tree at Whitehall Park from the Friends of Whitehall Park.

If approved, move forward to County Council on December 9, 2024.

RESOLUTION 2024/____

A RESOLUTION ACCEPTING THE DONATION OF A LIVE OAK TREE AT WHITEHALL PARK FROM THE FRIENDS OF WHITEHALL PARK

WHEREAS, Beaufort County ("County") purchased 9.72 acres of what is known today as Whitehall Park located at 120 White Hall Drive in the City of Beaufort ("Property") through the County's Rural and Critical Lands Preservation Program; and

WHEREAS, the Friends of Whitehall Park ("Friends") were established in 2018 with the mission to sustain a collaborative effort between residents and visitors which supports the preservation of natural resources and maintenance of Whitehall Park; and

WHEREAS, the County and Friends entered into a Volunteer Services Agreement dated June 26, 2024 that allows the Friends to provide grounds maintenance services and further states that improvements of the park shall become the property of the County; and

WHEREAS, the Friends desire to donate, and the County desires to accept, one (1) live oak tree to be planted on the Property at a mutually agreed upon location.

NOW, THEREFORE, BE IT RESOLVED by Beaufort County Council, duly assembled, does hereby accept the donation of one (1) live oak tree as donated by the Friends of Whitehall Park on the grounds of Whitehall Park.

Adopted this _____ day of _____, 2024.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____

Joseph Passiment, Chairman

ATTEST:

_____

Sarah Brock, Clerk to Council



Friends of Whitehall Park
11/6/2024

To whom it may concern.

It is the Friends of Whitehall Park's intention to purchase and donate a 6" 20'tall Live Oak tree to Whitehall Park during 2024.

The approximate cost will be $4000 and will be entirely borne by the Friends of Whitehall Park.

Sincerely

Paul R Butare

Paul R. Butare
Chairman, Friends of Whitehall Park

BEAUFORT COUNTY COUNCIL
AGENDA ITEM SUMMARY

ITEM TITLE:

Recommend Approval of an Ordinance to Invest $4,300,000 from the General Fund in an Infrastructure Development Project at Beaufort Executive Airport (ARW) to fund Construction of Aircraft Hangars

MEETING NAME AND DATE:

Finance Committee November 25, 2024

PRESENTER INFORMATION:

Jon Rembold, Airports Director 10 minutes

ITEM BACKGROUND:

Beaufort Executive Airport has a crisis-level shortage of hangar space. All hangars are occupied and there is a 68-person waiting list. The airport has a total of 34 T-hangars.
On 8/19/24, Public Facilities Committee directed airport staff to work with the finance staff to develop funding options for the hangar development project. The funding shortfall is $3,900,000.
On 10/23/24, airport staff presented options to Finance Committee. Based on feedback from that meeting, the current suite of options is being presented for consideration.

PROJECT / ITEM NARRATIVE:

The hangar project includes the construction of 2 “box” and 20 “T” style hangars at ARW to provide Beaufort County citizens with aircraft hangar space. These refined funding options were developed for Finance Committee’s consideration. The funding package in the back up material describes the details of each option.

Option 1: $4,300,000 investment from the General Fund to the Airport to fund the project.

Option 2: (***Recommended)*** **$2,150,000 loan from General Fund to the Airport coupled with a $2,150,000 investment from the General Fund to complete the project.**

Option 3: $4,300,000 structured loan from the General Fund to the Airport to complete the project.

FISCAL IMPACT:

Each option improves ARW’s financial position. The backup package contains the details of each option. Option 2 provides a favorable combination of investment and project financing that provides significant benefit to the County by executing a project that will generate revenue immediately upon completion. This revenue (from hangar rent and increased fuel sales) will help fund important deferred airfield safety and facility maintenance projects. The increase in based aircraft also increases aircraft property tax revenues.

STAFF RECOMMENDATIONS TO COUNCIL:

Staff Recommends approval of the proposed Ordinance, which reflects selection of funding Option 2

OPTIONS FOR COUNCIL MOTION:

Approve the proposed Ordinance to Invest an estimated $4,300,000 from the General Fund in an Infrastructure Development Project at Beaufort Executive Airport (ARW) to fund Construction of Aircraft Hangars; or deny the proposed Ordinance to Invest an estimated $4,300,000 from the General Fund in an Infrastructure Development Project at Beaufort Executive Airport (ARW) to fund Construction of Aircraft Hangars.

November 2024

Beaufort County Council
100 Ribaut Road
Beaufort SC 29901

Beaufort Executive Airport (ARW) Hangar Development Funding Options

Request

Authorize the use of funds from General Fund balance to complete a hangar expansion project at Beaufort Executive Airport.

Background

Beaufort County is the residence of record for 195 taxable private aircraft, many of which are stored and operated from Beaufort Executive Airport (ARW). Property taxes on these aircraft generate more than 1 million dollars in tax revenue which is deposited in Beaufort County's general fund. In the past 10 years, Beaufort County has not reinvested these tax dollars in the maintenance or capital improvement of Beaufort Executive Airport.

The airport operates as an Enterprise, or as a business of the county. The airport enterprise generates revenue from fuel sales, hangar rental, and tie downs, then reinvests that very small margin of revenue into the facility for maintenance and capital improvements or to pay debt service.

ARW is also home to Beaufort County Mosquito Control (public health), Beaufort County Sheriff Office (BCSO) Aviation (public safety), BCSO Substation (public safety), and a Civil Air Patrol aircraft. The airport does not impose lease/rental fees on any of these non-airport entities.

Beaufort Executive Airport has been at 100% hangar capacity for at least ten years, and there has been a waiting list for all those years. The airport designed a hangar development project to partially relieve the pressure of the 68-person waiting list. Currently, aircraft owners are forced to choose other airports outside of Beaufort County to house their aircraft which results in lost fuel revenue for ARW and a loss of personal property tax revenue for Beaufort County. It also adds tremendous inconvenience to tax-paying county residents when they are forced to drive to another county to access their aircraft.

Project Scope

Following this narrative is a site plan showing the proposed hangars located immediately adjacent to the existing hangars.

- Hangar 500A consists of a 50'x 50' Box addition on the current 500 series T Hangar section
- Hangar 400 consists of 1 row of 12 nested T hangars (each T hangar is approximately 1,050 square feet)
- Hangar 300 consists of 1 row of 8 Standard T hangars
- Hangar 200 consists of a 120' x 60' Box hangar

Funding options and available funds

The total estimated cost to complete both sitework and construction is $7.1 million.[1] Current available funds for the hangar project include $1.4 million in ARPA funds and $1.4 million in South Carolina Aeronautics Commission (SCAC) funds. The additional funds needed for the project are $4.3 million.

Cost Estimate	
Site work cost	$ 2,325,000
Structure cost	4,766,000
Total Estimated Cost	7,091,000
Current available funds	
ARPA	$ 1,400,000
SCAC	1,388,000
Total current available funds	2,788,000
Additional funds needed	**$ 4,303,000**

[1] This estimate includes a 10 percent contingency for potential overages.

The following are two funding options:

Option 1 - Approval of the request for $4.3 million from General Fund Balance

This is the most favorable option for staff. Capital investment in Beaufort Executive Airport will encourage growth and allow the airport to reinvest a higher margin of revenue into future maintenance and capital projects as well as complete deferred runway safety projects. This investment will generate increased capacity resulting in an increase of high value taxable aircraft home-based in Beaufort County.

Predicted Return on Investment for Option 1

NAME	TYPE	Nightly	Monthly	Annual	
Hangar 500A	50' x 50' Sm Box	$ -	$ 2,200.00	$ 26,400.00	*$2200 per month
Hangar 400	T-Hangar (12)	$ -	$ 7,200.00	$ 86,400.00	*$600 per month
Hangar 300	T-Hangar (8)	$ -	$ 4,800.00	$ 57,600.00	*$600 per month
Hangar 200	120' x 60' Lg box	$ 3,000.00	$ 1,000.00	$ 48,000.00	*15 nightly rentals/ $200 per night/2 A/C $ 500 per month
	Annual Revenue			$ 218,400.00	
	Annual Debt Service			$ -	
	Annual ROI			$ 218,400.00	

As shown in the previous table, the associated annual hangar revenue is $218,400 before associated maintenance expenses and there would be no ARW associated debt service. The net present value (NPV) of the project to ARW utilizing a 4.25% discount rate over a 30-year period is estimated at $4.96 million (See Appendix 1)[1].

Option 1 is the preferred option because it enables the Airport to reinvest hangar revenues to execute deferred airfield safety and facility maintenance projects. These projects are critical to the long-term viability of the airport but have had to be deferred due to lack of funds. This project is a unique opportunity for Beaufort County to create an immediate impact with its investment. Some of these deferred projects are listed below.

Unfunded Capital Projects:

- Design and construction of additional section of parallel taxiway (airfield safety)
- Rehabilitation of existing aircraft parking aprons (airfield maintenance and FAA sponsor assurance)
- Design and construction of an additional aircraft parking apron (airfield safety)
- Fuel Farm maintenance and accessory upgrades (safety and maintenance)
- Aircraft Hangar Roof Repairs – repair leaks on existing hangar roofs (facility maintenance)
- Aircraft Hangar Door Repairs – repair/replace aging door motors and cables (safety and facility maintenance)
- Planning, design, and construction of additional hangars to meet market demand

[1] As of November 6, 2024, the US Discount Rate is at 5.00%. This is higher than the long-term average of 2.20%. For the purposes of this analysis, we have applied a U.S 30-year treasury yield for the discount rate given the life of the assets involved and the low risk associated with the project. The 30-year period is based on the estimated life of the hangars.

Option 2 – This option includes a loan from the Beaufort County General Fund Balance for $2.15 million. The remaining $2.15 million would come from the General Fund to complete all sitework and building construction.

Option 2 allows the airport to own the hangars and realize the revenues, minus the associated debt service. A loan offer from Beaufort County could provide an extremely competitive interest rate, can be paid in full early and would contain favorable terms. The following table shows the revenue associated with the new hangars, annual debt service and the resulting annual ROI before associated maintenance expenses.

Predicted Return on Investment for Option 2

NAME	TYPE	Nightly	Monthly	Annual	
Hangar 500A	50' x 50' Sm Box	$ -	$ 2,200.00	$ 26,400.00	**$2200 per month*
Hangar 400	T-Hangar (12)	$ -	$ 7,200.00	$ 86,400.00	**$600 per month*
Hangar 300	T-Hangar (8)	$ -	$ 4,800.00	$ 57,600.00	**$600 per month*
Hangar 200	120' x 60' Lg box	$ 3,000.00	$ 1,000.00	$ 48,000.00	**15 nightly rentals/ $200 per night/2 A/C $ 500 per month*
	Annual Revenue			$ 218,400.00	
	Annual Debt Service			$ 77,191.00	
	Annual ROI			$ 141,209.00	

The annual debt service is based on financing $2.15 million at a 0.5 percent interest rate for a 30-year term (See Appendix 2 for the associated debt service schedule). The net present value (NPV) of the project to ARW utilizing a 4.25% discount rate over a 30-year period is estimated at $3.63 million (See Appendix 3)[1]. For comparison purposes, the table below shows the annual debt service and associated ROI based on the given interest rate that would be applied.

Annual Debt Service Levels and ROI for Financing $2.15 million		
Interest Rate	**Annual Debt Service**	**ARW Annual ROI**
0.50%	$ 77,191	$ 141,209
1.00%	82,983	$ 135,417
1.50%	89,041	$ 129,359
2.00%	95,362	$ 123,038
2.50%	101,941	$ 116,459
3.00%	108,774	$ 109,626
3.50%	115,854	$ 102,546
4.00%	123,173	$ 95,227
4.25%	126,920	$ 91,480

Option 3– Structured loan from General Fund balance to ARW for $4.3 million dollars

This option consists of a loan from the Beaufort County General Fund Balance. The loan would cover the full remaining cost ($4.3 million) to complete all sitework and building construction.

Predicted Return on Investment for Option 3

As with Option 2, Option 3 allows the airport to own the hangars and receive revenues minus the associated debt service but to a lesser degree. The following table shows the revenue associated with the new hangars less the associated debt service. The annual debt service is based on financing $4.3 million at a 0.5 percent interest rate for a 30-year term (See Appendix 4 for the associated debt service schedule).

NAME	TYPE	Nightly	Monthly	Annual	
Hangar 500A	50' x 50' Sm Box	$ -	$ 2,200.00	$ 26,400.00	**$2200 per month*
Hangar 400	T-Hangar (12)	$ -	$ 7,200.00	$ 86,400.00	**$600 per month*
Hangar 300	T-Hangar (8)	$ -	$ 4,800.00	$ 57,600.00	**$600 per month*
Hangar 200	120' x 60' Lg box	$ 3,000.00	$ 1,000.00	$ 48,000.00	**15 nightly rentals/ $200 per night/2 A/C $ 500 per month*
	Annual Revenue			$ 218,400.00	
	Annual Debt Service			$ 154,489.00	
	Annual ROI			$ 63,911.00	

As shown in the previous table, the associated annual hangar revenue is $218,400 while the estimated annual debt service is $154,489 resulting in annual revenue of $63,911 before associated maintenance expenses. The net present value (NPV) of the project to ARW utilizing a 4.25% discount rate over a 30-year period is estimated at $2.3 million (See Appendix 5).

Annual Debt Service Levels and ROI for Financing $4.30 million		
Interest Rate	**Annual Debt Service**	**ARW Annual ROI**
0.5%	$ 154,489	$ 63,911
1.0%	168,082	50,318
1.5%	178,206	40,194
2.0%	190,857	27,543
2.5%	204,025	14,375
3.00%	217,699	701
3.50%	231,869	(13,469)
4.00%	246,518	(28,118)
4.25%	254,018	(35,618)

Again, for comparison purposes, the table above shows the annual debt service and associated ROI based on the given interest rate that would be applied.

Items for consideration when determining the appropriate funding option

Each tax year aircraft owners who have their aircraft located at ARW for 6 months or more are required to pay personal property taxes to Beaufort County. The following table is a summary of the aircraft personal property taxes that have been paid to the County over the past 10 years.

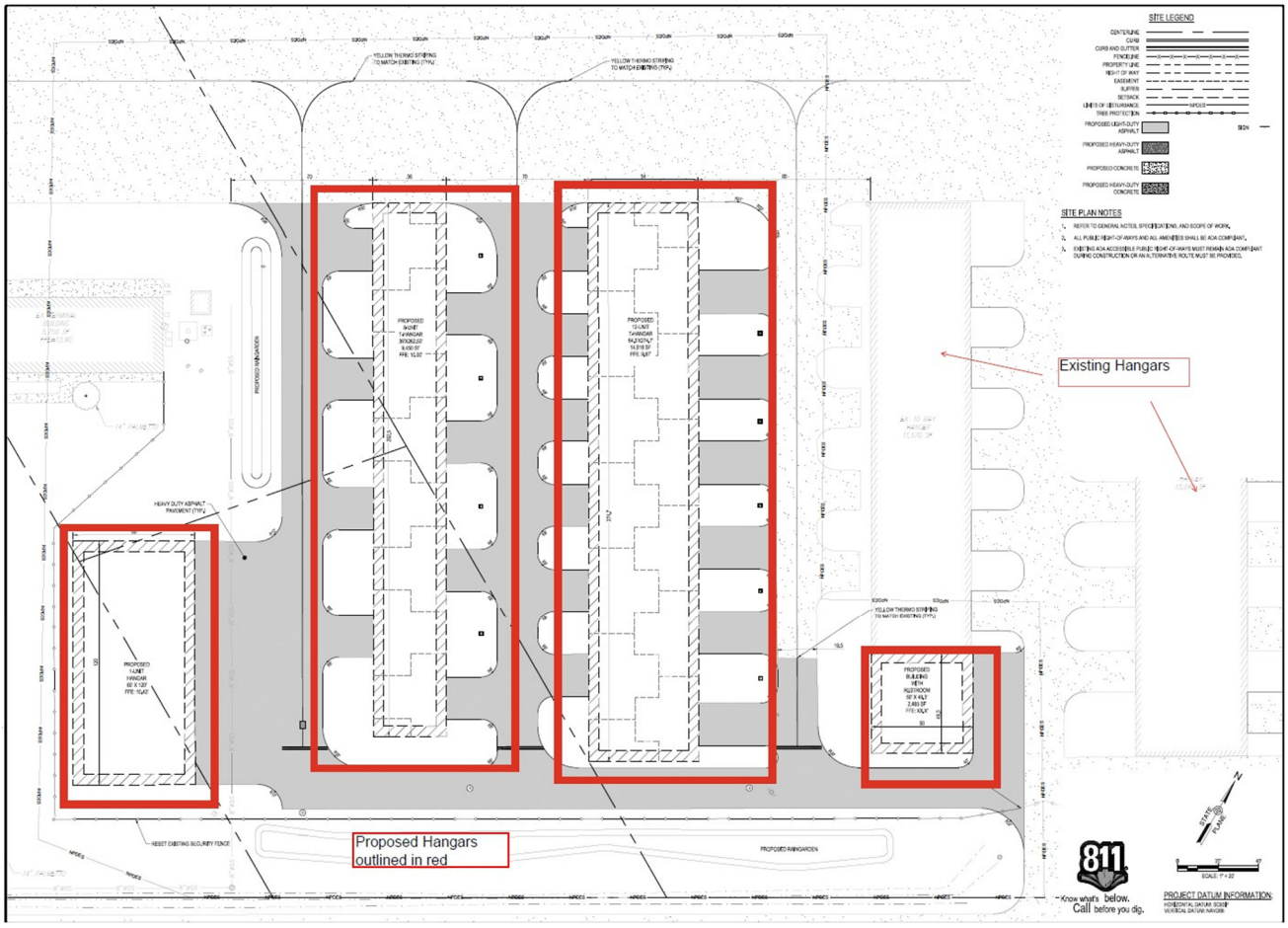
Beaufort County Aircraft Personal Property Tax Summary

Tax Year	County Aircraft Taxes Collected*	ARW Portion
2015	$ 138,408.19	55,363.28
2016	265,191.99	106,076.80
2017	344,106.32	137,642.53
2018	284,720.98	113,888.39
2019	546,382.67	218,553.07
2020	625,442.78	250,177.11
2021	738,985.48	295,594.19
2022	802,009.74	320,803.90
2023	1,133,567.86	453,427.14
2024	1,147,610.37	459,044.15
	$ 6,026,426.38	2,410,570.55

* The total aircraft personal property taxes collected for both the Hilton Head Island and ARW airports.

For the tax years 2015 through 2024 the total County aircraft tax collected has been $6.03 million for both Hilton Head Island and ARW airport. The ARW portion collected is estimated at 40% of the total or $2.4 million. With the projected increase in aircraft from this potential hangar project the increased home-based aircraft tax revenue for ARW is estimated to increase by $94,975 or 20% in addition to tax rate related increases. Please note that no portion of the above aircraft personal property taxes collected have been reinvested in the airports.

The following is the site plan showing the proposed hangars located immediately adjacent to the existing hangars.



APPENDIX 1 – Option 1 – PREFERRED OPTION County Development Grant

	ARW Revenue	Debt Service	Hangar Maint. Expense	Net Cash Flow	Net Present Value
1	$ 218,400	$ -	$ -	$ 218,400	$ 213,902
2	218,400	-	-	218,400	205,182
3	229,320	-	-	229,320	206,658
4	229,320	-	-	229,320	198,233
5	240,786	-	-	240,786	199,659
6	240,786	-	2,500	238,286	189,531
7	252,825	-	2,538	250,288	190,961
8	252,825	-	2,576	250,250	183,148
9	265,467	-	2,614	262,852	184,529
10	265,467	-	2,653	262,813	176,980
11	278,740	-	2,693	276,047	178,313
12	278,740	-	2,734	276,006	171,019
13	292,677	-	2,775	289,902	172,306
14	292,677	-	2,816	289,861	165,258
15	307,311	-	2,858	304,452	166,501
16	307,311	-	2,901	304,409	159,690
17	322,676	-	2,945	319,731	160,890
18	322,676	-	2,989	319,687	154,310
19	338,810	-	3,034	335,776	155,469
20	338,810	-	3,079	335,731	149,110
21	355,751	-	3,126	352,625	150,229
22	355,751	-	3,172	352,578	144,085
23	373,538	-	3,220	370,318	145,166
24	373,538	-	3,268	370,270	139,229
25	392,215	-	3,317	388,898	140,272
26	392,215	-	3,367	388,848	134,536
27	411,826	-	3,418	408,408	135,543
28	411,826	-	3,469	408,357	130,001
29	432,417	-	3,521	428,896	130,974
30	432,417	-	3,574	428,843	125,619
Total Net Present Value of the Hangar Project = Option 1					$ 4,957,306

* Net Present Value (NPV) is the value of all future cash flows (positive and negative) over the entire life of an investment discounted to the present. NPV analysis is a form of intrinsic valuation and is used extensively across finance and accounting for determining the value of a business, investment security, capital project, new venture, cost reduction program, and anything that involves cash flow. To calculate NPV, the timing and amount of future cash flows is estimated, and a discount rate is chosen that is equivalent to the minimum acceptable rate of return.

APPENDIX 2

Option 2 - $2.15 million dollars from the General Fund balance to ARW and a County loan for the remaining $2.15 million dollars

Annual Amortization Table

Years	Opening Balance	Annual Loan Repayment	Monthly Loan Repayment	Interest Charged	Capital Repaid	Closing Balance	% Capital Outstanding
1	2,150,000.00	77,190.89	6,432.57	10,597.53	66,593.36	2,083,406.64	96.9%
2	2,083,406.64	77,190.89	6,432.57	10,263.80	66,927.10	2,016,479.54	93.8%
3	2,016,479.54	77,190.89	6,432.57	9,928.39	67,262.50	1,949,217.04	90.7%
4	1,949,217.04	77,190.89	6,432.57	9,591.31	67,599.58	1,881,617.46	87.5%
5	1,881,617.46	77,190.89	6,432.57	9,252.54	67,938.36	1,813,679.10	84.4%
6	1,813,679.10	77,190.89	6,432.57	8,912.06	68,278.83	1,745,400.27	81.2%
7	1,745,400.27	77,190.89	6,432.57	8,569.89	68,621.01	1,676,779.26	78.0%
8	1,676,779.26	77,190.89	6,432.57	8,225.99	68,964.90	1,607,814.37	74.8%
9	1,607,814.37	77,190.89	6,432.57	7,880.38	69,310.51	1,538,503.85	71.6%
10	1,538,503.85	77,190.89	6,432.57	7,533.03	69,657.86	1,468,845.99	68.3%
11	1,468,845.99	77,190.89	6,432.57	7,183.94	70,006.95	1,398,839.04	65.1%
12	1,398,839.04	77,190.89	6,432.57	6,833.10	70,357.79	1,328,481.25	61.8%
13	1,328,481.25	77,190.89	6,432.57	6,480.51	70,710.38	1,257,770.87	58.5%
14	1,257,770.87	77,190.89	6,432.57	6,126.14	71,064.75	1,186,706.12	55.2%
15	1,186,706.12	77,190.89	6,432.57	5,770.01	71,420.89	1,115,285.23	51.9%
16	1,115,285.23	77,190.89	6,432.57	5,412.08	71,778.81	1,043,506.42	48.5%
17	1,043,506.42	77,190.89	6,432.57	5,052.36	72,138.53	971,367.89	45.2%
18	971,367.89	77,190.89	6,432.57	4,690.84	72,500.05	898,867.84	41.8%
19	898,867.84	77,190.89	6,432.57	4,327.51	72,863.38	826,004.46	38.4%
20	826,004.46	77,190.89	6,432.57	3,962.36	73,228.53	752,775.92	35.0%
21	752,775.92	77,190.89	6,432.57	3,595.38	73,595.52	679,180.41	31.6%
22	679,180.41	77,190.89	6,432.57	3,226.55	73,964.34	605,216.07	28.1%
23	605,216.07	77,190.89	6,432.57	2,855.88	74,335.01	530,881.06	24.7%
24	530,881.06	77,190.89	6,432.57	2,483.36	74,707.54	456,173.52	21.2%
25	456,173.52	77,190.89	6,432.57	2,108.96	75,081.93	381,091.59	17.7%
26	381,091.59	77,190.89	6,432.57	1,732.69	75,458.20	305,633.38	14.2%
27	305,633.38	77,190.89	6,432.57	1,354.53	75,836.36	229,797.02	10.7%
28	229,797.02	77,190.89	6,432.57	974.48	76,216.41	153,580.61	7.1%
29	153,580.61	77,190.89	6,432.57	592.52	76,598.37	76,982.24	3.6%
30	76,982.24	77,190.89	6,432.57	208.65	76,982.24	-	0.0%

APPENDIX 3 – Option 2 - $2.15 million dollars from the General Fund balance to ARW and a County loan for the remaining $2.15 million dollars

Year	ARW Revenue	Debt Service	Hangar Maint. Expense	Net Cash Flow	Net Present Value
1	$ 218,400	$ 77,191	$ -	$ 141,209	$ 138,301
2	218,400	77,191	-	141,209	132,663
3	229,320	77,191	-	152,129	137,095
4	229,320	77,191	-	152,129	131,506
5	240,786	77,191	-	163,595	135,653
6	240,786	77,191	2,500	161,095	128,134
7	252,825	77,191	2,538	173,097	132,067
8	252,825	77,191	2,576	173,059	126,655
9	265,467	77,191	2,614	185,661	130,339
10	265,467	77,191	2,653	185,622	124,999
11	278,740	77,191	2,693	198,856	128,452
12	278,740	77,191	2,734	198,815	123,190
13	292,677	77,191	2,775	212,711	126,427
14	292,677	77,191	2,816	212,670	121,249
15	307,311	77,191	2,858	227,261	124,286
16	307,311	77,191	2,901	227,218	119,197
17	322,676	77,191	2,945	242,541	122,048
18	322,676	77,191	2,989	242,496	117,051
19	338,810	77,191	3,034	258,585	119,728
20	338,810	77,191	3,079	258,540	114,827
21	355,751	77,191	3,126	275,434	117,343
22	355,751	77,191	3,172	275,387	112,540
23	373,538	77,191	3,220	293,127	114,907
24	373,538	77,191	3,268	293,079	110,204
25	392,215	77,191	3,317	311,707	112,430
26	392,215	77,191	3,367	311,657	107,829
27	411,826	77,191	3,418	331,217	109,925
28	411,826	77,191	3,469	331,166	105,428
29	432,417	77,191	3,521	351,705	107,402
30	432,417	77,191	3,574	351,652	103,008
Total Net Present Value of the Hangar Project = Option 2					$ 3,634,882

APPENDIX 4
Option 3 - County loan for the remaining $4.30 million dollars

Annual Amortization Table

Year	Opening Balance	Annual Loan Repayment	Monthly Loan Repayment	Interest Charged	Capital Repaid	Closing Balance	% Capital Outstanding
1	4,303,000.00	154,489.49	12,874.12	21,209.84	133,279.65	4,169,720.35	96.9%
2	4,169,720.35	154,489.49	12,874.12	20,541.92	133,947.58	4,035,772.77	93.8%
3	4,035,772.77	154,489.49	12,874.12	19,870.64	134,618.85	3,901,153.92	90.7%
4	3,901,153.92	154,489.49	12,874.12	19,196.00	135,293.49	3,765,860.43	87.5%
5	3,765,860.43	154,489.49	12,874.12	18,517.98	135,971.51	3,629,888.91	84.4%
6	3,629,888.91	154,489.49	12,874.12	17,836.56	136,652.93	3,493,235.98	81.2%
7	3,493,235.98	154,489.49	12,874.12	17,151.73	137,337.76	3,355,898.22	78.0%
8	3,355,898.22	154,489.49	12,874.12	16,463.47	138,026.03	3,217,872.19	74.8%
9	3,217,872.19	154,489.49	12,874.12	15,771.75	138,717.74	3,079,154.45	71.6%
10	3,079,154.45	154,489.49	12,874.12	15,076.57	139,412.92	2,939,741.53	68.3%
11	2,939,741.53	154,489.49	12,874.12	14,377.91	140,111.59	2,799,629.95	65.1%
12	2,799,629.95	154,489.49	12,874.12	13,675.74	140,813.75	2,658,816.20	61.8%
13	2,658,816.20	154,489.49	12,874.12	12,970.06	141,519.44	2,517,296.76	58.5%
14	2,517,296.76	154,489.49	12,874.12	12,260.84	142,228.66	2,375,068.10	55.2%
15	2,375,068.10	154,489.49	12,874.12	11,548.06	142,941.43	2,232,126.67	51.9%
16	2,232,126.67	154,489.49	12,874.12	10,831.71	143,657.78	2,088,468.89	48.5%
17	2,088,468.89	154,489.49	12,874.12	10,111.78	144,377.72	1,944,091.18	45.2%
18	1,944,091.18	154,489.49	12,874.12	9,388.23	145,101.26	1,798,989.91	41.8%
19	1,798,989.91	154,489.49	12,874.12	8,661.06	145,828.43	1,653,161.48	38.4%
20	1,653,161.48	154,489.49	12,874.12	7,930.25	146,559.25	1,506,602.23	35.0%
21	1,506,602.23	154,489.49	12,874.12	7,195.77	147,293.73	1,359,308.51	31.6%
22	1,359,308.51	154,489.49	12,874.12	6,457.61	148,031.88	1,211,276.62	28.1%
23	1,211,276.62	154,489.49	12,874.12	5,715.75	148,773.74	1,062,502.88	24.7%
24	1,062,502.88	154,489.49	12,874.12	4,970.18	149,519.32	912,983.56	21.2%
25	912,983.56	154,489.49	12,874.12	4,220.86	150,268.63	762,714.93	17.7%
26	762,714.93	154,489.49	12,874.12	3,467.80	151,021.70	611,693.23	14.2%
27	611,693.23	154,489.49	12,874.12	2,710.95	151,778.54	459,914.69	10.7%
28	459,914.69	154,489.49	12,874.12	1,950.32	152,539.17	307,375.52	7.1%
29	307,375.52	154,489.49	12,874.12	1,185.87	153,303.62	154,071.90	3.6%
30	154,071.90	154,489.49	12,874.12	417.60	154,071.90	-	0.0%

APPENDIX 5 - Option 3 - Structured loan from General Fund balance to ARW for $4.3 million dollars

Year	ARW Revenue	Debt Service	Hangar Maint. Expense	Net Cash Flow	Net Present Value
1	$ 218,400	$ 154,489	$ -	$ 63,911	$ 62,594
2	218,400	154,489	-	63,911	60,042
3	229,320	154,489	-	74,831	67,435
4	229,320	154,489	-	74,831	64,686
5	240,786	154,489	-	86,297	71,557
6	240,786	154,489	2,500	83,797	66,651
7	252,825	154,489	2,538	95,798	73,091
8	252,825	154,489	2,576	95,760	70,083
9	265,467	154,489	2,614	108,363	76,074
10	265,467	154,489	2,653	108,324	72,946
11	278,740	154,489	2,693	121,557	78,520
12	278,740	154,489	2,734	121,517	75,294
13	292,677	154,489	2,775	135,413	80,484
14	292,677	154,489	2,816	135,371	77,179
15	307,311	154,489	2,858	149,963	82,013
16	307,311	154,489	2,901	149,920	78,647
17	322,676	154,489	2,945	165,242	83,151
18	322,676	154,489	2,989	165,198	79,739
19	338,810	154,489	3,034	181,287	83,938
20	338,810	154,489	3,079	181,241	80,496
21	355,751	154,489	3,126	198,136	84,412
22	355,751	154,489	3,172	198,089	80,951
23	373,538	154,489	3,220	215,829	84,605
24	373,538	154,489	3,268	215,780	81,138
25	392,215	154,489	3,317	234,408	84,549
26	392,215	154,489	3,367	234,358	81,085
27	411,826	154,489	3,418	253,919	84,271
28	411,826	154,489	3,469	253,867	80,819
29	432,417	154,489	3,521	274,407	83,797
30	432,417	154,489	3,574	274,354	80,365
Total Net Present Value of the Hangar Project = Option 3					$ 2,310,613

ORDINANCE 2024/_____

AN ORDINANCE TO INVEST $4,300,000 IN AN INFRASTRUCTURE DEVELOPMENT PROJECT AT BEAUFORT EXECUTIVE AIRPORT TO FUND CONSTRUCTION OF AIRCRAFT HANGARS IN THE FORM OF A GRANT OF $2,150,000 AND A LOAN OF $2,150,000 FROM THE GENERAL FUND

WHEREAS, the Beaufort Executive Airport has an extensive waiting list for aircraft hangar space; and

WHEREAS, a shortfall of development funds has prevented construction of new hangars for nearly twenty years; and

WHEREAS, the project will provide much-needed relief to Beaufort County residents desiring to base their aircraft at Beaufort Executive Airport; and

WHEREAS, the project is projected to generate revenue immediately upon completion; and

WHEREAS, investing in this project allows the Airport to use resulting revenues for critical airfield safety and facility maintenance projects that have been deferred due to lack of funds; and

WHEREAS, County Council desires to fund the construction of the new hangars at the Beaufort Executive Airport by providing Four Million Three Hundred Thousand ($4,300,000.00) dollars to the Beaufort Executive Airport in the form of a grant of Two Million One Hundred Fifty Thousand ($2,150,000.00) and Two Million One Hundred Fifty Thousand ($2,150,000.00) as a loan from the General Fund; and

WHEREAS, County Council desires to require the Beaufort Executive Airport to repay the Two Million One Hundred Fifty Thousand ($2,150,000.00) loan at an interest rate of .5 % interest rate and repayable over 30 years to the Beaufort County General Fund.

NOW, THEREFORE, BE IT ORDAINED that Beaufort County Council, duly assembled, does hereby authorize the County Administrator to invest Four Million Three Hundred Thousand ($4,300,000.00) dollars to the Beaufort Executive Airport in the form of a grant of Two Million One Hundred Fifty Thousand ($2,150,000.00) dollars and Two Million One Hundred Fifty Thousand ($2,150,000.00) dollars as a loan at a .5 percent interest rate repayable over 30 years from the General Fund to construct aircraft hangars at Beaufort Executive Airport (ARW).

Adopted this ____ day of _____, 2024.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
Joseph Passiment, Chairman

ATTEST:

_____
Sarah W. Brock, Clerk to Council

BEAUFORT COUNTY COUNCIL
AGENDA ITEM SUMMARY

ITEM TITLE:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ACCEPT OPERATIONAL GRANT AWARD FROM THE COASTAL COMMUNITY FOUNDATION'S BEAUFORT FUND GRANT PROGRAM

MEETING NAME AND DATE:

Finance, Administration, and Economic Development

November 25, 2024

PRESENTER INFORMATION:

Ben Boswell, Director Human Services

5 minutes

ITEM BACKGROUND:

The Southern Lowcountry Regional/Beaufort Fund Grant Program provides support across program areas, based on the service area of the applicant, in Beaufort, Colleton, Hampton, and Jasper counties. Operational Grants are awarded to non-profits (including government agencies) that have been in existence for at least five years or have a budget of more than $300,000 and have applied to the Beaufort Fund at least once in the past.

PROJECT / ITEM NARRATIVE:

The Beaufort County Human Services Department works in close partnership with eligible families to coordinate services, collaborating with key stakeholders such as state agencies, local government bodies, the school district, non-profit organizations, and other entities both public and private. Engaging families in decision-making is crucial for creating tailored and effective support plans, as their insights ensure services are relevant and comprehensive. This involvement fosters empowerment, better communication, and stronger relationships, leading to improved and sustainable outcomes for participants.

Collaborative service coordination is vital for delivering comprehensive, efficient, and effective support to youth and other program participants. It enhances resource accessibility, improves communication, and ensures a holistic approach to service delivery, ultimately leading to better and more sustainable outcomes for individuals and communities.

FISCAL IMPACT:

Receipt of $14,000 to be applied to the Beaufort County Human Services Department ("Contributions" 2503-50-0000-47030).

STAFF RECOMMENDATIONS TO COUNCIL

Staff recommends acceptance of the grant award.

OPTIONS FOR COUNCIL MOTION:

Motion to accept the $14,000 operational grant award from the Coastal Community Foundation's Beaufort Fund Grant Program or Motion to decline the $14,000 operational grant award from the Coastal Community Foundation's Beaufort Fund Grant Program.

RESOLUTION 2024/_____

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ACCEPT OPERATIONAL GRANT AWARD FROM THE COASTAL COMMUNITY FOUNDATION'S BEAUFORT FUND GRANT PROGRAM

WHEREAS, the Coastal Community Foundation works to create communities rich in equity, opportunity, and well-being by uniting people and investing resources so that all community members have a pathway to achieve their goals; and

WHEREAS, the Coastal Community Foundation's Beaufort Fund Grant Program was established to serve the Southern Lowcountry region, including Beaufort, Colleton, Hampton, and Jasper counties; and

WHEREAS, the Beaufort County Human Services Department was awarded a $14,000 grant to continue providing collaborative services that engage families in decision-making crucial for creating tailored and effective support plans that foster empowerment, better communication, and stronger relationships, leading to improved and sustainable outcomes for participants; and

WHEREAS, the Beaufort County Human Services Departments represents and warrants that it meets applicable standards to receive such funds collaborative service coordination;

NOW, THEREFORE, BE IT RESOLVED, at a duly called meeting of Beaufort County Council, that the County Administrator is hereby provided the authority necessary to accept the aforementioned grant from the Coastal Community Foundation's Beaufort Fund.

Adopted this _____ day of November 2024.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joseph Passiment, Chairman

ATTEST:

_____
Sarah W. Brock, Clerk to Council

General Operating

2024 - Southern Lowcountry Regional/Beaufort Fund

Beaufort County Human Services Department

Mr. Fred E. Leyda
1905 Duke St, Room 200
PO Drawer 1228
Beaufort, SC 29901-1228

cosy@uscb.edu
O: 843-473-5051
M: 843-694-1008

Mr. James B Boswell

Physical: 1905 Duke Street, Room 200
Mailing: PO Drawer 1228
Beaufort, SC 29901-1228

bboswell@bcgov.net
O: 843-255-6050
M: 843-986-7993

Application Form

Introduction

General Information

The Southern Lowcountry Regional/Beaufort Fund Grant Program provides support across program areas, based on the service area of the applicant, in Beaufort, Colleton, Hampton, and Jasper counties. Nonprofits can apply for one of multiple funding categories for The Beaufort Fund.

Funding requests may be for either general operating support or for specific project/program support.

All application materials, including budget, must be submitted online by **Monday, June 3, 2024 at 11:59 PM** to be considered for grant support.

Eligibility

For all competitive funding categories listed below, applications are accepted from organizations that a.) are recognized by the I.R.S. as a non-profit, being either a government agency, a recognized house of worship, or an organization exempt from income tax with a 501(c)(3) designation and b.) do not discriminate on the basis of age, sex, religion, race, color, sexual orientation, national/ethnic origin or disability. Requests will be accepted from public and private schools only if the applicant can show clear evidence of collaboration with another organization in the community, in both the program's development and access to services.

Grants to animal advocacy or care organizations, politically affiliated or focused nonprofits and grants for capital campaigns will not be considered.

Grant Categories

- Genesis - This category is for nonprofits with budgets generally **under $300,000**. Maximum grant award for this category is $10,000.

- First Time Applicants - This category is for nonprofits with budgets **$300,000 or more** and have *not* previously applied for funding from the Beaufort Fund. Maximum grant award for this category is $15,000.

- Operational Grants - This category is for nonprofits that have been in existence for at least five years or have a budget of **more than $300,000** and have applied to the Beaufort Fund at least once in the past. Maximum grant award for this category is $25,000.

Questions?

If you have specific program questions about the Southern Regional Lowcountry/Beaufort Fund process, please contact Amy Page at amy@coastalcommunityfoundation.org or if you have technical questions about the application portal, mail to: Kristi Wallace at kristi@coastalcommunityfoundation.org. mailto:kristi@coastalcommunityfoundation.org

Instructions

Review Criteria

CCF grants committees are composed of volunteer community members who use a rubric to assess each application. This committee will be assessing applications based on the criteria below. Please feel free to reach out to staff for clarification on a given category if needed.

- Capacity: This area relates to an organization's capacity (financial, personnel, leadership) to achieve its mission, as relevant for this proposal.
- Impact: This area demonstrates how effectively the described methods will address the community need.
- Measure of Success: This area demonstrates the ability to measure success using the proposed metrics.

Character Guide

Our granting portal requires a set character limit on all text questions. Below is a guide to help you understand character counts.

10,000 characters = 1,600 words or 3.5 pages single-spaced
7,000 characters = 1,200 words or 2.5 pages single-spaced
5,000 characters = 800 words or 1.5 pages single-spaced
3,500 characters = 575 words or 1 page single-spaced
1,500 characters = 250 words or .5 page single-spaced
500 characters = 80 words
250 characters = 40 words

Collaborate Feature

You can collaborate on your application using the blue Collaborate button in the upper right hand corner. The collaborator feature allows applicants to work together on a single request. Once the form is opened in the process, there is an option to invite collaborators to the request in the top right corner of the page. A pop-up will then prompt to enter the email address of the person you're inviting to collaborate, type a message, and select the permission level (view, edit, or submit) for the collaborator.

- Multiple applicants from an organization need to work together on a request.
- An applicant needs someone else to upload a document, fill out certain questions, or sign off on their request (e.g. a fiscal sponsor, executive director).
- An applicant needs an efficient way for someone else to view and (in some cases) submit their request.
- An organization works with a grant writer.
- An organization has a new staff member who would like to submit a request.

Applicant Information

Organization name:*

This should be your organization's legal name. If you go by a different name, please note that here as well.

Beaufort County Human Services Department

Are you using a fiscal sponsor for this proposal?*

Fiscal Sponsors are generally used by organizations who do not yet have their own 501(c)(3) charitable status. If you can receive tax-deductible contributions independently, you would answer "no" here.

No

Mailing address (if different):

You can see the address associated with your account on your dashboard, or at the top of this request. If the address you'd like a potential grant check mailed to is different from address, please include the street address, city, state and zip code here.

If you would like to opt in to electronic payments, you can submit your ACH information at this secure link and leave this field blank. If you have already submitted ACH information, you can leave this field blank.

Human Services Department, PO Drawer 1228, Beaufort, SC 29901-1228

Organization general phone number (if different):

You can see the general phone number associated with your organization's account on your dashboard, or at the top of this request, under the "Organization" heading on the right. If the phone number is incorrect, please update it here and we will update our records accordingly.

8439867993

Website address:

https://www.beaufortcountysc.gov/human-services/

Is the primary contact for this proposal different from the account holder?*

Please note that the system automatically generates some emails, which will go to the account holder regardless of the contact information you provide within the application. Please
alert the account holder that they should still monitor the email associated with the account for information related to this grant, though we'll do our best to use the Primary Contact information provided here for the majority of our communications.

No

Organization's Mission Statement:*

This should be a one to two sentence summary of your organization's purpose.

The mission of the Beaufort County Human Services Department is to support all residents by leading policy innovation, inspiring collaborative solutions, and facilitating partnerships to improve quality-of-life.

How much are you requesting from the Beaufort Fund?*

Please note, maximum request amounts : Applications in the Genesis category can request up to $10,000. Applications in the First Time category can request up to $15,000. Applications in the Operational category can request up to $25,000.

$25,000.00

Did you receive funding from the Beaufort Fund last year?*
Yes

If yes, how much?
$15,000.00

Eligibility for many of our funding programs is determined in part by the geographical area you serve. Our general rule is that at least 25% of your population for this proposal will need to be in a given county to be considered eligible for those programs.

For this request, what percentage of your work is focused in Beaufort County?*
76-100%

For this request, what percentage of your work is focused in Colleton County?*
0-24%

For this request, what percentage of your work is focused in Hampton County?*
0-24%

For this request, what percentage of your work is focused in Jasper County?*
0-24%

Annual Budget of the Organization:*
$650,999.00

What is your organization's focus area?*
Social Justice

Service Population Demographics:*
Please include overall demographics, to include race, gender, and disability as appropriate, as well as any specific geographic regions within the county/counties, including specific data points if possible.

Program: Collaborative Organization of Services for Youth (COSY)
Target Population: Beaufort County families with children and youths, ages 5 through 21, who are receiving or may need residential therapeutic services.
Total cases, July 1, 2023 - May 6, 2024: 63
Active cases (as of May 6, 2024): 40

Demographics, July 1, 2023 - May 6, 2024
Child/Youth Age Distribution:
Age 0-5: 0%
Age 6-12: 27%

Age 13-18: 74%
Age 19+: 1.5%

Child/Youth Racial Distribution:
Black: 16%
White: 16%
Hispanic or Latino: 1.5%
Other: 5%

Child/Youth Gender Ratio:
Male: 65%
Female: 35%

Service Area Ratio:
Northern Beaufort County: 73%
Southern Beaufort County: 27%

Disability: Many of the children involved in COSY have 504 Plans, IEPs, and other supportive services in place for a wide variety of disabilities. A representative from Beaufort County Disabilities and Special Needs Department is an integral member of the COSY team. She is incredibly knowledgeable about the services that the South Carolina Department of Disabilities and Special Needs (DDSN) makes available statewide. Often, families involved with COSY are encouraged to go through DDSN's eligibility process to see if their child may qualify for additional services, such as respite, personal care assistance, case management, and more.

Program: Universal Staffing Team (UST)
Target Population: Families who are expecting and/or raising children from birth to age five.
Cases staffed, July 1, 2023 - April 23, 2024: 41

Demographics, July 1, 2023 - April 23, 2024
Parents/Caregivers' Age Distribution:
15-17: 12%
20+: 88%

Parents/Caregivers' Racial Distribution:
Black: 46%
White: 27%
Hispanic or Latino: 17%
Other: 10%

Parents/Caregivers' Gender Ratio:
Male: 2%
Female: 98%

Service Area Ratio:
Northern Beaufort County: 73%
Southern Beaufort County: 27%

Disability: The UST often makes referrals to BabyNet, South Carolina's interagency early intervention system for infants and toddlers under three years of age with developmental delays or conditions associated with developmental delays. Representatives from the Beaufort County Department of Disabilities and Special Needs as well as Beaufort County School District's Family Early Childhood Services team also serve on the UST. In fact, Beaufort County School District's "child find developmental screenings" often result in referrals to the UST for the purpose of connecting families with supportive resources.

Information Related to this Request

Project Title*

If you are requesting general operating support, please enter "General Operating" here. If requesting project specific support, include the name of the project here.

General Operating

For which grant category are you applying?*

Please read the below criteria before making your selection.

- **Genesis - This category is for nonprofits with budgets generally under $300,000. Maximum grant award for this category is $10,000.**
- **First Time Applicants - This category is for nonprofits with budgets $300,000 or more and have *not* previously applied for funding from the Beaufort Fund. Maximum grant award for this category is $15,000.**
- **Operational Grants - This category is for nonprofits that have been in existence for at least five years or have a budget of more than $300,000 and have applied to the Beaufort Fund at least once in the past. Maximum grant award for this category is $25,000.**

Operational

Please provide a summary of typical organizational activities:*

Please include a description of your methodology, as well as your impact. If your proposal will support a specific program, please focus on the proposed program in your summary.

The Beaufort County Human Services Department's overarching goals involve identifying barriers to service, developing solutions, and influencing long-term policy change to ensure all residents can access the services necessary to maintain a high quality of life. The Department strives to accomplish these goals by 1) facilitating collaborative processes (UST, COSY, and COSA) that engage local organizations and state-sponsored departments that provide services to individuals, from conception to death, and their families, 2) sponsoring monthly continuing education workshops to educate and empower local human service providers, 3) promoting family group decision-making by hosting meetings (conferences) involving vulnerable adults, their families, and human service providers, and 4) addressing housing insecurity and homelessness.

For almost 30 years, the Beaufort County Human Services Department has been convening a cross-section of agency staff, service providers, and citizens committed to effectively meeting the needs of Beaufort County families and children ages 5 to 21. The Collaborative Organization of Services for Youth (COSY) is a multidisciplinary process that combines expertise from the referred families and human service professionals in Beaufort County to address the most complex and challenging situations. Together, they develop collaborative service plans for Beaufort County Youth who are receiving, needing, or at risk of needing residential therapeutic services. Since 1995, COSY has connected an average of 70 children and their families per year with local resources, facilitated coordination between involved agencies, and offered hope. Please see the Additional Information section below for more information about COSY's client population, impact, objectives, and Beaufort County Human Services Department staff's involvement.

Approximately twenty years ago, local leaders proposed a collaborative process tailored to the needs of expecting parents and children under five. Thus, emerged the Universal Staffing Team (UST), which Beaufort County Human Services staff facilitates. Representatives of 13 local agencies specializing in parent education,

home visitation, and early intervention make up the UST. Like COSY, the UST works together to reduce duplication while promoting families' access to all available resources. The team meets twice a month and engages with approximately 70 families yearly, many of whom face challenges related to poverty and injustice. Team members encourage early intervention to ensure that infants and young children meet the developmental milestones necessary for success in kindergarten. They also encourage screenings for special and medical needs and make referrals to appropriate services, including parent education. The UST sometimes discusses the same case twice or three times if the team's ongoing input is desired.

Based on their experiences with COSY and the UST, department staff and local leaders envisioned a collaborative process, which they called COSA (the Collaborative Organization of Services for Adults), focused on adults who could benefit from coordinated services. Some of the primary concerns that the COSA process addresses include substance use disorders, mental health concerns, repeated incarceration, multiple hospital visits, employment challenges, and homelessness. Agencies that work with people over 18 years of age, as well as partners that also assist children, participate in this team. As they do for UST and COSY, the COSA partner agencies submit referrals to Beaufort County Human Services Department staff, who convene the group for collaborative services planning.

Since 2016, trained facilitators have worked with the Beaufort County Human Services Department to host an average of 75 family group conferences yearly.

Within the last two years, the Beaufort County Human Services Department hired a full-time Outreach Specialist to address homelessness and housing insecurity in our community. Within the last year, she launched a Residential Empowerment Coalition that engages representatives from multiple community organizations in the development of consolidated and consistent community-wide responses to housing insecurity and homelessness. The Outreach Specialist utilizes a Homeless Management Information System in coordination with the U.S. Department of Housing and Urban Development (HUD), performs an annual point-in-time count of unsheltered individuals in Beaufort County, and is in the process of developing rapid-rehousing programs to help individuals find shelter as quickly as possible. Notably, the work focused on housing has engaged volunteers and professionals from across the County and diverse sectors, which has resulted in a greater impact.

As new challenges and opportunities arise, the Beaufort County Human Services Department strives to influence policymaking, identify funding opportunities, and advocate for community members' well-being.

Describe your key partnerships, and explain how they help increase your organization's impact:*

If applying for funding for a specific project, please focus on partnerships relevant to that program.

To facilitate collaborative processes that efficiently connect individuals with services, the Beaufort County Human Services Department works closely with the SC Dept. of Juvenile Justice, Beaufort Housing Authority, Beaufort County Alcohol and Drug Abuse Dept., SC Dept. of Vocational Rehabilitation, Beaufort County Detention Center, S.C. Cass Elias McCarter Guardian ad Litem, SC Dept. of Social Services, Beaufort County Dept. of Disabilities and Special Needs, SC Continuum of Care, SC Dept. of Mental Health, United Way of the Lowcountry, Beaufort Memorial Hospital, Beaufort County School District, Beaufort-Jasper Economic Opportunity Commission Head Start / Early Head Start, PASOs, Beaufort Jasper Hampton Comprehensive Health Services, Beaufort Pediatrics, CAPA, and First Steps. Trusting and respectful relationships between Department staff, partner agencies' representatives, community-based professionals, and other engaged citizens facilitate efficiency and maximize positive results.

How much do you anticipate being able to accomplish during the grant period?*

Please identify the measures you will use to track this information.

Through the collaborative processes, monthly in-service trainings, family group conferences, and housing access initiatives, the Beaufort County Human Services Department will engage with approximately 250 families, 500 human service professionals and volunteers, and 50 collaborative partners.

Our department securely stores client information, tracks engagement, and analyzes impact. We log the number of collaborative meetings held, the variety and number of agency representatives present, the number of cases discussed at each meeting, the length of time a family is involved with a collaborative process from referral to closure date, the referrals made for which services when and how often, and the number and types of interactions with and on behalf of each family. As a result of the Department's efforts, we anticipate that Beaufort County agencies will duplicate efforts less frequently and Beaufort County families will more efficiently access services for their loved ones.

How will you ensure continuous quality improvement of your services?*

The Beaufort County Human Services Department will regularly incorporate evaluation tools, such as surveys, to measure the collaborative processes' impact on the multidisciplinary team members/partner agencies and the families referred. A pilot was conducted with the COSY team in December 2022, and an Advisory Board member specializing in evaluation is assisting staff with the roll-out process.

Employing a master-level social worker to supervise all programs and another master-level social worker in training demonstrate the department's commitment to excellence in human services. By encouraging staff to read social work newsletters and emerging research, the department is also staying on the cutting edge of what is possible for a government human services department. Our Advisory Board members' expertise and the National Association of Social Work's Code of Ethics influence every decision relative to client confidentiality, cultural humility, self-determination, and more.

At the conclusion of your services, how will you know that anyone is better off?*

At the conclusion of our services, the Beaufort County Human Services Department will know that children, families, and partner agency staff are better off when:
1. At least 80% of families participating in COSY describe their involvement as satisfactory or highly satisfactory.
2. In at least 80% of closed COSY cases, families report that their child is sufficiently connected with local resources such that coordinated service planning is no longer needed.
3. At least 80% of families and individuals participating in UST, COSY, or COSA are made aware of at least one additional community resource as a result of their involvement with a collaborative process.
4. At least 80% of agency representatives involved with UST, COSY, or COSA describe their involvement as satisfactory or highly satisfactory.
5. At least 80% of agency representatives involved with UST, COSY, or COSA report that these collaborative processes help reduce duplication of efforts/services in Beaufort County.

Diversity, Equity and Inclusion:*

How do you incorporate the values of diversity, equity and inclusion into your programming and/or operations?

Examples of factors you may consider including in your response:

- How do you incorporate the perspectives of the population served in program design and delivery?
- Is your staff and board leadership reflective of, and/or proximate to, the community served?
- Do your staff go through any cultural competency training?
- Does your organization have a DEI statement or policy?

- How do you ensure you are responsive to changing community needs?

As you consider your response, please know that there are no "correct" answers. Every organization is different and we recognize that advancing equity is an ongoing process that can be challenging. We appreciate your honest reflections.

*Please feel free to contact staff for assistance with how to address this question.

The Beaufort County Human Services Department offers its services freely to anyone, irrespective of race, color, national origin, age, sex, disability, religion, or language, per County policy. Staff regularly review and update our website, documents, and processes to promote non-discrimination. Because 40% of our team speaks Spanish, we are well-equipped to engage with Beaufort County's growing Hispanic or Latinx population. The Department is prepared to leverage community partners and third-party translation resources to ensure all families can access our resources.

Our Advisory Board is reflective in many ways of Beaufort County's population. It includes a representative of the "Community at Large" and directors of agencies that provide different services focused on specific human needs and client populations. Members' input is gathered at Advisory Board meetings and retreats. Their expertise makes the Department's approach more responsive to Beaufort County's changing community needs.

Every month, our Department facilitates free social work continuing education opportunities to help staff and other Beaufort County human service providers expand their competence, especially concerning the diverse experiences of individuals in Beaufort County. By partnering with local organizations' staff and other clinical professionals, these workshops offer education about various services available to meet evolving community needs. More than 500 people subscribe to the Department's training e-newsletter, with approximately 60 participants each month.

Community members' perspectives are essential to the collaborative and voluntary processes that Beaufort County Human Services Department staff facilitate. Together with agency representatives, families design service plans to meet their specific needs. Regularly conducting surveys will help us gather additional insight and enhance program delivery.

Attach a list of your current Board members and their affiliations.*

Please include the following information: Board member name and affiliation, and the number of meetings attended out of the total number of meetings possible, for each member.

FY23-24 COSY-COSA Board of Directors.pdf

Organization Budget YTD*

Report-MUNAPPP-002CBD-47076-05-07-10-50-03.4.pdf

Project Budget

If you are applying for project specific funding, please upload your project budget here.

Contract.docx

Additional Information:

If there is additional information you would like to share about your organization, please briefly explain it here.

Our Department is classified as a Special Revenue Fund. A special revenue fund is an account established by a government to collect money that must be used for a specific project. Special revenue funds provide an extra level of accountability and transparency to taxpayers that their tax dollars will go toward an intended purpose.

The Department was established as a Special Revenue Fund in order to secure local match for a SCDHHS administrative Medicaid contract, which constitutes 32% of our overall department budget and is fully applied to the costs (primarily payroll) for the COSY collaborative process. A draft copy of this contract has been attached in lieu of a project budget, considering that the contract is, for all intents and purposes, the project.

This contract requires a 50% match which must be supplied with local dollars. This contract is renewed biannually, and private investments from grantors applied as part of our match demonstrates community support for this program and greatly strengthens our case for renewal. Further, the local investment strengthens our case for ongoing support from County Council of Beaufort County. County Council's ongoing commitment to apply tax dollars to support this program is critical, and local investments demonstrate that there are other stakeholders invested in our work.

In FY24, we secured $15,000 in support from CCF and an additional $5,000 from Community Foundation of the Lowcountry. SCDHHS matches local dollars 2:1, effectively doubling our investment up to $207, 232. We are requesting of SCDHHS an increase to this budget for FY25/FY26 (July 1 2024 - June 30, 2026), which would increase our match requirements accordingly. (For example, a $30k increase would result in a $15k increase to our match requirement.) Sadly, we will not know if our request has been approved until the state passes the FY25 budget over the summer.

Data Collection

This section is developed to help understand who leads and supports organizations in our footprint, as we build an inclusive culture that respects diverse perspectives in all our work. The data collected will serve multiple purposes; to help us understand how we reflect the communities we serve, to equip our staff with critical data to better serve the needs of our communities, and to track our progress with our Board, our grantees and communities.

Which category below best describes your organization's work?*

Social Reform - Solves a Social Problem.

Please describe the percentage of your work that occurs in the following counties.

Charleston*

0-24%

Dorchester*

0-24%

Berkeley*

0-24%

Georgetown*
0-24%

Horry*
0-24%

Colleton*
0-24%

Hampton*
0-24%

Jasper*
0-24%

Beaufort*
76-100%

Does your executive director identify as one or more of the following?*
White

Executive Director Ethnicity - Other
Does 51% or more of your board leadership identify as the following?*
White

Board Leadership - Other
53% White, 47% Black

Does 51% or more of your leadership team identify as the following?*
White

Leadership Team - Other
What is the best way to share grant opportunities with your organization?

Email*
Yes

Text*
Yes

Social Media*
No

Terms of Grant

Please review the following Terms of Grant. If your organization is selected to receive an award, your acknowledgement below will serve as an agreement to comply with the conditions listed in this document. These Terms become applicable on the date that the grant is received by the applicant. Acceptance of these terms does not guarantee funding. Copies of the Terms of Grant are available upon request.

Grant Period

This grant is available to the applicant for up to twelve months from the date that the applicant receives the funding.

Expenditure of Grant Funds

This grant is for the purposes stated in the Grant Application, and funds provided by Coastal Community Foundation of SC may be spent only in accordance with the provisions stated therein. The program is subject to modification with the Foundation's prior approval. Funds will be disbursed to the Grantee following approval of the grant by the Foundation's Board of Directors, and satisfactory compliance with any special conditions:

- This grant is given subject to the grantee's acquisition of any additional resources required to carry out at least a portion of the funded program as proposed in the application.
- Expenses charged against this grant may not be incurred prior to the date of this Agreement or subsequent to its termination date without prior written approval of the Foundation, and may be incurred only as necessary to carry out the purposes and activities of the approved program.
- The Grantee organization is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with generally accepted accounting practices.
- Equipment or property purchased with grant funds shall be the property of the grantee organization so long as it is not diverted from the purposes for which the grant was made. If the purpose of the organization should go out of existence, the Foundation will receive its pro rata share of proceeds from the sale of the equipment or property that it helped to finance.
- The Grantee organization recognizes that, in compliance with Executive Order 13224 and the USA Patriot Act, no funds provided by the Foundation or by the Grantee organization maybe used to support terrorist organizations or those who may be otherwise associated with terrorists. The Grantee organization further agrees that it will use due diligence to ensure that no funds provided by the Foundation will be distributed to such organizations or persons or used for such prohibited purposes.

Reversion of Grant Funds

The Grantee will return to the Foundation any unexpended funds at the close of the grant period. Funds will also be promptly returned if the Foundation determines that the Grantee has not performed in accordance with the "Terms of Grant" or met with specific grant conditions of the approved program and its supporting budget.

Review of Grant Activity

The Grantee will allow the Foundation the right to follow up on this grant by furnishing written reports in the format supplied by the Foundation, and/or by periodically admitting any evaluators chosen by the Foundation to have access to the program funded.

Nondiscrimination Statement

The Grantee agrees to abide by the following statement:

No person served by our organization shall, on the basis of actual or perceived race, color, religion, national origin, sex, gender, sexual orientation, marital or parental status, political affiliation, military service, physical or mental ability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available by the community foundation, and any other program or activity funded in whole or in part with funds appropriated for grants, cooperative agreements, and other assistance administered by the community foundation.

Limit of Commitment

Unless otherwise stipulated in writing, this grant is made with the understanding that the Foundation has no obligation to provide other or additional support to the Grantee.

Acknowledgement:*

Do you acknowledge that appropriate personnel, specifically including the Director of this funded project, have thoroughly read this Agreement, the terms and conditions of which are acceptable to you and with which you shall comply?

Yes

FAQ's

Frequently Asked Questions

Can I be awarded funding from multiple funding sources within this competitive program?
Yes. You will be considered for funding from all of the funding sources for which you are eligible. Receiving funds from one source will not affect your ability to qualify for funding from another.

Will finalists have a site visit this year?
In certain cases, the Foundation staff and possibly members of the Grants Committees will visit with finalists to address questions regarding the proposal and learn first-hand about programming. The health and safety of our nonprofit partners and committee members are our highest priority. If your organization is selected for a site visit, you will have the option to participate in the site visit virtually.

Does my program need to be solely focused in one service area to qualify for a regional program?
No. However, at least 25% of the program work needs to take place in that service area for it to qualify for funding for that region.

File Attachment Summary

Applicant File Uploads

- FY23-24 COSY-COSA Board of Directors.pdf
- Report-MUNAPPP-002CBD-47076-05-07-10-50-03.4.pdf
- Contract.docx

BEAUFORT COUNTY, SC
Human SERVICES DEPARTMENT

COSY / COSA Board of Directors
Collaborative Organization of Services for Youth
Collaborative Organization of Services for Adults
(843) 255-6059

COSY / COSA Board of Directors
FY 2023-2024

Board Member	Affiliation / Title	Attendance / # of Meetings
Audra Antonacci, ex officio	Beaufort County Government *Assistant County Administrator*	2/5
Nykki Bryan	Beaufort County Department of Juvenile Justice *Director*	2/5
Greggory Gilbert	South Carolina Vocational Rehabilitation Department *Area Supervisor, Beaufort & Jasper Counties*	5/5
Col. Quandara Grant	Beaufort County Detention Center *Director*	1/5
Tricia Gravel	South Carolina Cass Elias Guardian ad Litem Program *Circuit Coordinator*	4/5
Brenda Hughes	Department of Health and Environmental Control *Regional Program Director, Community Health*	3/5
Bill Love	Beaufort County Department of Disabilities and Special Needs *Director*	2/5
Chrissy Mucha	Community Representative	0/5
Dr. Teresa Rhodes	South Carolina Continuum of Care *Regional Program Director*	4/5
Russell Rich	South Carolina Department of Social Services *Director, Community Relations for Adult Advocacy*	2/5
Angie Salley	South Carolina Department of Mental Health *Director, Coastal Empire Community Mental Health Center*	3/5
Chrystie Turner, Chair	United Way of the Lowcountry *Executive Vice President*	4/5
Ashton Viterbo	Beaufort Memorial Hospital *Business Development & Employer Relations Manager*	2/2
Victoria Viventi	Beaufort Memorial Hospital *Manager, Community & Corporate Health*	4/4
Jennifer Wallace	Department of Social Services *Lowcountry Wellbeing Manager*	3/5
Dr. Juliet White	Beaufort County School District *Director, Student Services*	1/5
Rebecca Whitt	Beaufort County Alcohol & Drug Abuse Department *Director*	2/4

BEAUFORT COUNTY

YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR: 2503 HUMAN SERVICES		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10000820 HUMAN SERVICES								
10000820 44630	FAMILIES FIRST C	-56,000	-21,000	-77,000	-4,200.00	.00	-72,800.00	5.5%*
10000820 47010	MISCELLANEOUS RE	-20,000	0	-20,000	-10,000.00	.00	-10,000.00	50.0%*
10000820 47030	CONTRIBUTION	0	0	0	-15,000.00	.00	15,000.00	100.0%
10000820 47620	CONTRACT REVENUE	-207,232	0	-207,232	-207,232.00	.00	.00	100.0%
10000820 49100	TRANSFER IN	-346,767	0	-346,767	-260,075.25	.00	-86,691.75	75.0%*
10000820 50020	SALARIES AND WAG	336,165	0	336,165	263,743.13	.00	72,421.87	78.5%
10000820 50100	EMPLOYER FICA	20,842	0	20,842	15,730.47	.00	5,111.53	75.5%
10000820 50110	EMPLOYER MEDICAR	4,874	0	4,874	3,678.92	.00	1,195.08	75.5%
10000820 50120	EMPLOYER SC RETI	62,392	0	62,392	48,791.65	.00	13,600.35	78.2%
10000820 50140	EMPLOYER GROUP I	55,500	0	55,500	38,814.46	.00	16,685.54	69.9%
10000820 50150	EMPLOYER WORK CO	4,800	0	4,800	.00	.00	4,800.00	.0%
10000820 50160	EMPLOYER TORT LI	1,925	0	1,925	1,386.64	.00	538.36	72.0%
10000820 51050	TELEPHONE/COMMUN	3,000	0	3,000	3,464.18	.00	-464.18	115.5%*
10000820 51160	PROFESSIONAL SER	32,485	21,000	53,485	14,250.00	2,450.00	36,785.00	31.2%
10000820 51170	NON-PROFESSIONAL	1,000	-500	500	.00	.00	500.00	.0%
10000820 51310	DUES & SUBSCRIPT	100	700	800	219.00	.00	581.00	27.4%
10000820 51320	TRAINING & CONFE	1,500	-1,200	300	.00	.00	300.00	.0%
10000820 52010	SUPPLIES & MATER	800	500	1,300	1,209.67	.00	90.33	93.1%
10000820 52600	NON-CAP EQUIPMEN	1,000	500	1,500	.00	.00	1,500.00	.0%
10000820 55000	DIRECT SUBSIDIES	103,616	0	103,616	103,616.00	.00	.00	100.0%
TOTAL HUMAN SERVICES		0	0	0	-1,603.13	2,450.00	-846.87	100.0%
TOTAL HUMAN SERVICES		0	0	0	-1,603.13	2,450.00	-846.87	100.0%
	TOTAL REVENUES	-629,999	-21,000	-650,999	-496,507.25	.00	-154,491.75	
	TOTAL EXPENSES	629,999	21,000	650,999	494,904.12	2,450.00	153,644.88	

BEAUFORT COUNTY

YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	-1,603.13	2,450.00	-846.87	100.0%

** END OF REPORT - Generated by Ben Boswell **

CONTRACT

BETWEEN

SOUTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES

AND

COUNTY COUNCIL OF BEAUFORT COUNTY

FOR A PROCESS FOR COLLABORATIVE, LOCAL PLANNING AND MANAGING RESOURCES ON BEHALF OF BEAUFORT COUNTY YOUTH WHO ARE RECEIVING OR NEEDING RESIDENTIAL THERAPEUTIC SERVICES.

This Contract is entered into as of the first day of July 2020, by and between the South Carolina Department of Health and Human Services, 1801 Main Street, Post Office Box 8206, Columbia, South Carolina, 29202-8206, hereinafter referred to as "SCDHHS" and the County Council of Beaufort County on behalf of Beaufort County Human Services Alliance's Collaborative Organization of Services for Youth (COSY), Multi-Government Center, 100 Ribaut Road, Post Office Drawer 1228, Beaufort, South Carolina, 29901-1228, hereinafter referred to as the "CCBC".

RECITALS

WHEREAS, SCDHHS is the single state agency responsible for the administration in South Carolina of a program of Medical Assistance under Title XIX of the Social Security Act and makes all final decisions and determinations regarding the administration of the Medicaid program.

WHEREAS, the United States Department of Health and Human Services has allocated funds under Title XIX of the Social Security Act to SCDHHS to perform certain administrative functions.

WHEREAS, the CCBC represents and warrants that it meets applicable standards to receive such funds for certain administrative functions as specified by Title XIX of the Social Security Act, federal regulations promulgated pursuant thereto, and the South Carolina State Plan for Medical Assistance.

WHEREAS, the CCBC desires to provide such administrative functions as outlined in this Contract.

NOW THEREFORE, the parties to this Contract, in consideration of the mutual promises, covenants, and stipulations set forth herein, agree as follows:

ARTICLE I

CONTRACT PERIOD

This Contract shall take effect on July 1, 2020 and shall, unless sooner terminated in accordance with Article VII, continue in full force and effect through June 30, 2022.

ARTICLE II

DEFINITION OF TERMS AND ACRONYMS

As used in this Contract, the following terms shall have the following defined meanings:

Beneficiary: A person who has been determined eligible to receive services as provided for in the South Carolina State Plan for Medical Assistance.

CCBC: County Council of Beaufort County.

CMS: Centers for Medicare and Medicaid Services

Collaborative Organization of Services for Youth (COSY): a group of Beaufort County agencies and organizations representing both the public and private sectors which have joined together to collaboratively engage in and nurture a process for planning and managing resources on behalf of Beaufort County Youth who are receiving or needing residential therapeutic services.

COSY: Collaborative Organization of Services for Youth

COSY Board: The directors or designated executive staff of Beaufort County agencies and organizations, along with service consumer representatives, who are participating as partners in the COSY process. The COSY Board is responsible for planning and managing the operation of the COSY process.

COSY Partners: The Beaufort County agencies, organizations and consumer representatives who are collaboratively participating in the COSY process: Beaufort County Alcohol and Drug Abuse Department, Beaufort County Disabilities and Special Needs Department, Beaufort County Department of Juvenile Justice, Beaufort County School District, Beaufort County Department of Social Services, Coastal Empire Community Mental Health Center, County Council of Beaufort County, Governor's Office Continuum of Care Division-Beaufort Outpost and Rural Regional Office, Department of Health and Environmental Control (Region 8), Department of Social Services, Intensive Foster Care and Clinical Services, Office of the Governor: Guardian Ad Litem, South Carolina Vocational Rehabilitation Department-Beaufort Office, Beaufort County Community Representation, Beaufort County Council, Beaufort County Fire Chiefs' Association, Intensive Foster Care & Clinical Services and the United States Marine Corps Tri-Command.

Federal Financial Participation (FFP): Any funds, either title or grant, from the Federal Government.

GAO: Government Accountability Office

HIPAA: Health Insurance Portability and Accountability Act of 1996, as amended, along with its attendant regulations.

Ownership Interest: The possession of equity in the capital, the stock or the profits of the CCBC. See 42 CFR §455.101 (2019, as amended).

: The general principles by which SCDHHS is guided in its management of the South Carolina State Plan for Medical Assistance, as further defined by SCDHHS promulgations and by state and federal rules and regulations.

Program: The method of provision of Title XIX services to South Carolina Beneficiaries as provided for in the South Carolina State Plan for Medical Assistance and SCDHHS regulations.

Social Security Act: Title 42, United States Code, Chapter 7, as amended.

Social Services: Medical assistance, rehabilitation, and other services defined by Title XIX, USDHHS regulations, and SCDHHS regulations.

SCDHHS Appeal Regulations: Regulations promulgated in accordance with S.C. Code Ann. §44-6-90, 10 S.C. Code of State Regs. §126-150 et seq. (2012, as amended) and S.C. Code Ann. §1-23-310 et seq. (1976, as amended).

South Carolina State Plan for Medical Assistance (State Plan): The comprehensive written commitment by SCDHHS, submitted under section 1902(a) of the Social Security Act, to administer or supervise the administration of the Medicaid Program in accordance with federal requirements.

SFY: State Fiscal Year

Title XIX (Medicaid): Title 42, United States Code, Chapter 7, subchapter XIX, as amended (42 U.S.C. §1396 et seq.).

USDHHS: United States Department of Health and Human Services

ARTICLE III

SCOPE OF SERVICES

The purpose of this Contract is to promote the continued development and implementation of a process for collaborative, local planning and resource management on behalf of Beaufort County youth, birth through age twenty-one (21), who are receiving or potentially needing residential therapeutic services. A number of Beaufort County agencies and organizations have formed a partnership, the Collaborative Organization of Services for Youth (COSY), under the auspices of the Beaufort County Human Services Alliance and CCBC.

COSY wishes to continue assuming responsibility and authority in planning services and in managing resources to enhance local service effectiveness in a fiscally responsible manner on behalf of Beaufort County youth who are receiving or needing residential therapeutic services. COSY seeks to limit the need of Beaufort County youth for out-of-county residential therapeutic services by providing effective, alternative services locally; to transition back to Beaufort County those youth already placed in out-of-county therapeutic environments when their needs can be appropriately addressed locally; to provide for individualized service planning, monitoring and funding for these youth in a cost-effective manner; and aid in the prevention of youth entering the system through the design and coordination of prevention programs and activities (such as COSY's Family Group Conferencing and Families First projects being funded by Beaufort County Council) and the provision of resource referral services.

CCBC shall perform the following minimum functions on behalf of COSY:

A. Administration

1. CCBC shall fiscally administer the administrative funds of the COSY process by:

   a. Receiving and disbursing those funds that are to be maintained locally for the administration of the COSY process, in accordance with contractual agreements for the use of such funds and as authorized by the COSY Board;

   b. Maintaining accounting records and supporting documentation in accordance with generally accepted accounting principles to reflect receipt and disbursement of COSY process's administrative funds;

2. CCBC shall provide administrative oversight of the COSY process's operation. In order to assure quality administrative oversight of the process, CCBC shall employ a COSY Facilitator and full-time administrative assistant who will facilitate the ability of COSY Board to budget and manage the resources of the COSY process in a cost-effective manner within the available funding allocation for the COSY process which will be used to access, purchase, or develop needed services for Medicaid eligible Beaufort County youth who are receiving or needing residential therapeutic services. The COSY Facilitator and administrative assistant will facilitate the COSY Board's ability to budget and manage COSY resources by:

   a. Developing and maintaining individual budgets for each youth involved in the COSY process, as well as a total budget for the operation of the COSY process;

   b. Analyzing paid claims for COSY-authorized residential therapeutic and related services in comparison to child-specific budgets to assure consistency with COSY-authorized expenditures and to promote future fiscal planning within unencumbered COSY allocations;

   c. Maintain documentation regarding the Medicaid status of each youth in the COSY process.

B. Facilitation of COSY process Implementation

The COSY Facilitator, acting as liaison among the COSY partners, shall facilitate the ability of the COSY Board to carry out its responsibilities of managing resources, authorizing services for specific youth involved in the COSY process, and planning, overseeing, and enhancing service effectiveness for these Beaufort County youth. The COSY Facilitator will also assist the COSY Board in planning strategies that will enhance access to or availability of local therapeutic and related supportive services as alternatives to out-of-county residential therapeutic services, or to authorize residential therapeutic services when such services are needed by Beaufort County youth by:

1. Maintaining youth-specific service history information regarding the providers, type, duration, location and cost of services received by the youth involved in the COSY process;

2. Analyzing trends in service utilization by youth involved in the COSY process to project future services needed and related costs, as well as to identify needed service enhancements, expansions, or development;

3. Work with SCDHHS and designated state agencies to develop acceptable outcomes for youth involved in the COSY process;

4. Identifying and facilitating the resolution of barriers that impede collaborative efforts to improve outcomes for youth involved in the COSY process;

5. Conducting community education activities relative to the COSY process.

6. Facilitate and assist with the development of a local computer networking system;

7. Facilitate and assist in the implementation of confidentiality requirements for the sharing and transfer of information among agencies relative to the COSY process in accordance with 42 CFR 431, Subpart F (2012, as amended).

8. Facilitate the Family Group Conferencing and Families First processes as a means of assisting families to find their own solutions to problems.

C. Evaluation

With the support of CCBC, the COSY Facilitator will assist in the development, implementation, and report of results from the evaluation of the COSY process.

The report shall be submitted in the form of an annual report due within ninety (90) days after the close of the state fiscal year.

ARTICLE IV

SCDHHS RESPONSIBILITIES

SCDHHS shall provide administrative guidance and oversight to CCBC to enable CCBC to fulfill its responsibilities under this Contract. SCDHHS shall be responsible for the following:

A. Administrative Technical Assistance

1. Provide technical assistance with reimbursement, fiscal management and service tracking methodologies for the COSY process.

2. Provide technical assistance with billing requirements.

3. Provide technical assistance in the implementation and evaluation of the COSY process.

4. Provide technical assistance in facilitating the development of service contracts and/or memorandums of agreement to support the COSY process.

B. Medicaid Management Information System {MMIS)

SCDHHS shall review options to enhance MMIS capacity to track services, monitor service utilization, and facilitate reimbursements on behalf of youth involved in the COSY process.

ARTICLE V

CONDITIONS FOR REIMBURSEMENT BY SCDHHS

SCDHHS agrees to purchase from the CCBC and to pay for the services provided pursuant to this Contract in the manner and method herein stipulated:

A. Method of Reimbursement

SCDHHS shall reimburse CCBC on a monthly basis for actual allowable and documented costs incurred not to exceed the amount set forth in Appendix A incorporate herein. In the event that the projected total expenditures shall exceed the total amount reflected in Appendix A, a revised budget may be submitted to SCDHHS for review, possible approval and incorporated into this Contract by amendment prior to the end of the Contract period. Total reimbursement to CCBC shall not exceed Two Hundred Seven Thousand, Two Hundred and Thirty-Two Dollars ($207,232), for year ending June 30, 2021 and Two Hundred Seven Thousand, Two Hundred and Thirty-Two Dollars ($207,232) for year ending June 30, 2022. The total agreement shall not exceed Four Hundred Thousand Fourteen, Four Hundred and Sixty-Four Dollars ($414,464), over the duration of the terms of this two (2) year contract ending June 30, 2022 CCBC shall submit an invoice for actual allowable costs incurred on a monthly basis no later than the thirtieth (30th) day of the month after services are rendered except for the month of June. All June monthly or quarterly billings must be submitted by July fifth (5th) for fiscal month thirteen (13) processing either as actual expenditures or best estimate. All final billings must be received within ninety (90) days of the end of the Contract period. Any invoices received after this period will not be paid without the approval of the SCDHHS Deputy Director of Long-Term Care and Behavioral Health.

All invoices shall be submitted to:

Bureau of Fiscal Affairs
South Carolina Department of Health and Human Services
Post Office Box 8206
Columbia, South Carolina 29202-8206

B. Non-Federal Share of Cost

CCBC agrees to transfer to the administrative control of SCDHHS state-appropriated funds and or funds derived from tax revenue allocated to CCBC representing the non-federal share of expenditures for administrative services. The funds representing the non-federal share of expenditures for administrative services shall be transferred to SCDHHS in advance of the submission of invoices for those services. SCDHHS may withhold reimbursement if the non-federal funds have not been received. The estimated annual amount of funds to be transferred to SCDHHS for State Fiscal Year SFY 2021 is One Hundred Three Thousand, Six Hundred and Sixteen Dollars ($103,616}, (See Appendix A}; the actual amount transferred will be based on four (4) equal quarterly payments of Twenty Five Thousand, Nine Hundred and Four Dollars ($25,904} per transfer due by the first (1st} day of the quarter. The final payment is due April 1, 2021. The estimated annual amount of funds to be transferred to SCDHHS for SFY 2022, One Hundred Three Thousand, Six Hundred and Sixteen Dollars ($103,616) (See Appendix A}; the actual amount transferred will be based on four (4) equal quarterly payments of Twenty Five Thousand, Nine Hundred and Four Dollars ($25,904} per transfer due by the first (1st} day of the quarter. The final payment is due April 1, 2022. The first (1st} payment shall be due upon execution of the Contract. All state matching funds made available by CCBC must be in compliance with 42 CFR Part 433 Subpart B (2019, as amended}. Any balance of transferred funds remaining at the end of the Contract period, after all claims have been paid, shall remain under the administrative control of SCDHHS. SCDHHS may at its discretion apply the balance to cover shortfalls in other matching fund accounts, overpayments, or debts owed by CCBC to SCDHHS under this Contract or as an advance for the non-federal share for the next Contract period in the event that this Contract is renewed. Funds shall be transferred to:

Bureau of Fiscal Affairs
South Carolina Department of Health and Human Services
Post Office Box 8297
Columbia, South Carolina 29202-8297

C. Cost Report

In lieu of filing an annual cost report, CCBC shall incorporate the following certification statement in each of its monthly reimbursement requests:

I do solemnly swear (or affirm} that I have examined the information contained in this request or report. That all information has been prepared from the books and records of CCBC. That the aforesaid information is true and correct to the best of my knowledge and belief; and, that no other request for reimbursement from other federal and/or state funds has been made nor has any other reimbursement been received, applied for, nor will they be applied for, for the services herein described. That CCBC has on file the proper documentation to support this request for reimbursement.

And, that the costs represented are true costs incurred during the period of this request.

This statement must be signed and dated by a finance person dually authorized by CCBC.

D. Third Party Liability

CCBC must make all reasonable efforts to pursue payment under any health insurance policy which covers a Beneficiary. Any insurance proceeds or payment must be shown on the Medicaid claim when submitted to SCDHHS. If SCDHHS has paid CCBC prior to the receipt of the insurance payment, CCBC shall refund the SCDHHS payment up to the amount of payment made by SCDHHS. CCBC shall contact the Director of Third-Party Liability, SCDHHS, regarding any contacts or requests for Ben ficiary specific claim information or medical records that CCBC receives from any attorney or insurer. CCBC shall advise SCDHHS in writing of any third-party payer information or resources within ten (10) calendar days of acquiring such information. CCBC shall make available all financial records necessary for SCDHHS or its designee to determine if third party payments have been refunded to Medicaid in accordance with this Section. CCBC's failure to collect available third-party payments may result in SCDHHS' recoupment of such available payments from funds due to CCBC.

E. Public Funds as the State Share of Federal Financial Participation

To be considered as the State's share in claiming FFP, public funds must meet the conditions specified in accordance with 42 CFR § 433.51 (2019, as amended).

F. Donations

CCBC agrees to comply with 42 CFR 433 Subpart B, (2019, as amended), regarding any and all donations made by the CCBC pursuant to this Contract.

ARTICLE VI

RECORDS AND AUDITS

A. Accuracy of Data and Reports

The CCBC shall certify that all statements, reports and claims, financial and otherwise, are true, accurate, and complete. CCBC shall not submit for payment any claims, invoices, statements, or reports which it knows, or has reason to know, are not properly prepared or payable pursuant to federal and state law, applicable regulations, this Contract, and SCDHHS policy.

1. Maintenance of Records

The CCBC must maintain an accounting system with supporting fiscal records adequate to assure that claims for funds are in accordance with this Contract and all applicable laws, regulations, and policies. The CCBC

further agrees to retain all financial and programmatic records, supporting documents, and statistical records and other records of Beneficiaries relating to the delivery of care or service under this Contract, and as further required by SCDHHS, for a period of four (4) years after last payment made under this Contract (including any amendments and/or extensions to this Contract). If any litigation, claim, or other actions involving the records have been initiated prior to the expiration of the four (4) year period, the records shall be retained until completion of the action and resolution of all issues which arise from it or until the end of the four (4) year period, whichever is later. This provision is applicable to any subcontractor and must be included in all subcontracts.

2. Inspection of Records

At any time during normal business hours and as often as SCDHHS, the State Auditor's Office, the State Attorney General's Office, GAO, and USDHHS, and/or any of the designees of the above may deem necessary during the contract period (including any amendments and/or extensions to this Contract) and for a period of four (4) years after last payment under this Contract, the CCBC shall make all program and financial records and service delivery sites open to the representatives of SCDHHS, GAO, the State Auditor, the State Attorney General's Office, USDHHS, and/or any designees of the above. SCDHHS, the State Auditor's Office, the State Attorney General's Office, GAO, USDHHS, and/or their designee(s)shall have the right to audit, review, examine and make copies, excerpts or transcripts from all records, contact and conduct private interviews with the CCBC's Beneficiaries and employees, and do on-site reviews of all matters relating to service delivery as specified by this Contract. If any litigation, claim, or other action involving the records has been initiated prior to the expiration of the four (4) year period, the records shall be retained until completion of the action and resolution of all issues which arise from it or until the end of the four (4) year period, whichever is later. This provision is applicable to any subcontractor and must be included in all subcontracts.

B. Audits

In the event an audit is performed and the audit report contains audit exceptions or disallowances, it is agreed by the parties hereto that the following procedures shall be used in making the appropriate audit adjustment(s):

1. Notice of Exceptions and Disallowances

Upon completion of an audit, the CCBC shall be furnished a written notice containing the adjustment for each exception and a statement of the amount disallowed for each exception. SCDHHS, the State Auditor's Office, or their designee shall make this determination. Such notice shall further state the total sum disallowed as a result of the audit and that payment is due to SCDHHS in the full amount of the sums disallowed. Notice will be sent to the CCBC by certified mail.

2. Disallowances - Appeals

In the event the CCBC disagrees with the audit exceptions and disallowances, it may seek administrative appeal of such matters in accordance with the SCDHHS appeals procedures. Judicial review of any final agency decision pursuant to this Contract shall be in accordance with S.C. Code Ann. §1-23-380 (1976, as amended) and shall be the sole and exclusive remedy available to either party except as otherwise provided herein. Provided, however, any administrative appeal shall be commenced by written notice as required by the SCDHHS appeals procedures.

Thirty (30) days after mailing of the notice of disallowance, all audit disallowances shall become final unless an appeal in accordance with SCDHHS appeals procedures has been filed. Payment shall be due and· should be made upon notice of disallowance regardless of the filing of an appeal. Should the amount of the disallowance be reduced for any reason, SCDHHS will reimburse the CCBC for any excess amount previously paid. Additionally, any issue which could have been raised in an appeal shall be final and not subject to challenge by the CCBC in any other administrative or judicial proceeding if no appeal is filed within thirty (30) calendar days of the notice of determination.

3. Disallowed Sums, Set-off

Any provision for appeal notwithstanding, the CCBC and SCDHHS agree that, should any audit(s) result in disallowance to the CCBC all funds due SCDHHS are payable upon notice to the Provider of the disallowance. SCDHHS is authorized to recoup any and all funds owed to SCDHHS by means of withholding and/or offsetting such funds against any and all sums of money for which SCDHHS may be obligated to the CCBC under any previous contract and/or this or future contracts. In the event there is no previous contractual relationship between the CCBC and SCDHHS, the disallowance shall be due and payable immediately upon notice to the CCBC of the disallowance.

4. Interest Provision

The CCBC and SCDHHS further agree that, in addition to the amount disallowed by audit being repaid to SCDHHS in accordance with this Section, the CCBC shall pay interest on the disallowed amount with said interest accruing from the thirtieth (30th) calendar day following the date of receipt by the CCBC of the final audit report. The interest to be paid by the CCBC to SCDHHS shall be at the current prime rate plus two percentage (2%) points as established on the thirtieth (30th) calendar day following the issuance of the final report.

C. Ownership Information

In accordance with 42 CFR §455.104 (2019, as amended), the CCBC agrees to provide full and complete ownership and disclosure information with this Contract and to report any ownership changes within thirty-five (35) calendar days to SCDHHS, Division of Contracts. Failure by the CCBC to disclose this information may result in termination of this Contract.

D. Information Related to Business Transactions

The CCBC agrees to furnish to SCDHHS information related to significant business transactions as set forth in 42 CFR 455.105 (2019, as amended). Failure to comply with this requirement may result in termination of this Contract.

ARTICLE VII

TERMINATION OF CONTRACT

A. Termination for Lack of Funds

The parties hereto covenant and agree that their liabilities and responsibilities, one to another, shall be contingent upon the availability of federal, state, and local funds for the funding of services and that this Contract shall be terminated if such funding ceases to be available. SCDHHS shall have the sole responsibility for determining the lack of availability of such federal, state, and local funds.

B. Termination for Noncompliance with the Drug Free Workplace Acts

In accordance with S. C. Code Ann. §44-107-60 (Supp. 2000, as amended), and 2 CFR Part 182 (2019, as amended), this Contract is subject to immediate termination, suspension of payment, or both if the CCBC fails to comply with the terms of the State or Federal Drug Free Workplace Act.

C. Termination for Breach of Contract

This Contract may be canceled or terminated by either party at any time within the contract period whenever it is determined by such party that the other party has materially breached or otherwise materially failed to comply with its obligations hereunder.

D. Termination for Breach of Previous Contracts or Non-Payment of Previous Audit Exceptions

This Contract may be canceled or terminated by SCDHHS at any time within the contract period if the CCBC, after exhaustion of all administrative and judicial appeals, has failed to make payment in full to SCDHHS for audit disallowances pursuant to any previous contract between the parties or if the CCBC has failed to comply with the maintenance and inspection of records requirements of any previous contract between the parties.

E. Insolvency

This Contract is voidable and subject to immediate termination by SCDHHS upon the CCBC's insolvency, including the filing of bankruptcy proceedings. In the event the CCBC enters into proceedings relating to bankruptcy, whether voluntary or involuntary, the CCBC agrees to furnish written notification of the bankruptcy to SCDHHS. This notification shall be furnished within five (5) days of the initiation of the proceedings relating to the bankruptcy filing. This notification shall include the date on which the bankruptcy petition was filed and the identity of the court in which the bankruptcy petition was filed. This obligation remains in effect until final payment under this Contract.

F. Termination for Loss of Licensure or Certification

In the event that the CCBC loses its license to operate or practice from the South Carolina Department of Health and Environmental Control or the appropriate licensing agency, this Contract shall terminate as of the date of delicensure. Further, should the CCBC lose its certification to participate in the Title XVIII and/or Title XIX program, as applicable, this Contract shall terminate as of the date of such decertification.

G. Termination for Unauthorized Use of Staff Leasing Services Companies

This Contract may be canceled or terminated by SCDHHS at any time within the contract period should the CCBC engage the use of a Staff Leasing Services Company to perform any services required under this Contract without the express written consent of SCDHHS, in accordance with Article IX, Section W.

H. Termination by Either Party

Either party may terminate this Contract upon providing the other party with thirty (30) days written notice of termination.

I. Notice of Termination

In the event of any termination of this Contract under this Article, the party terminating the Contract shall give notice of such termination in writing to the other party. Notice of termination shall be sent by certified mail, return receipt requested. If this Contract is terminated pursuant to Sections C, D and/or H of this Article, termination shall be effective thirty (30) days after the date of receipt unless otherwise provided by law. If this Contract is terminated pursuant to Sections A, B, E, and/or G of this Article, termination shall be effective upon receipt of such notice. If this Contract is terminated pursuant to Section F of this Article, terminations shall be effective upon the date set forth in the notice.

ARTICLE VIII

APPEALS PROCEDURES

If any dispute shall arise under the terms of this Contract, the sole and exclusive remedy shall be the filing of a Notice of Appeal within thirty (30) days of receipt of written notice of SCDHHS' action or decision which forms the basis of the appeal. Administrative appeals shall be in accordance with SCDHHS' regulations at 10 S.C. Code of State Regs. §126-150, et seq., (2012, as amended) and in accordance with the Administrative Procedures Act, S.C. Code Ann. §1-23-310, et seq. (1976, as amended). Judicial review of any final SCDHHS administrative decisions shall be in accordance with S.C. Code Ann. §1-23-380, (1976, as amended).

ARTICLE IX

COVENANTS AND CONDITIONS

In addition to all other stipulations, covenants, and conditions contained herein, the parties to this Contract agree to the following covenants and conditions:

A. Applicable Laws and Regulations

The CCBC agrees to comply with all applicable federal and state laws and regulations including constitutional provisions regarding due process and equal protection of the laws and including, but not limited to:

1. All applicable standards, orders, or regulations issued pursuant to the Clean Air Act of 1970, as amended (42 U.S.C. §7401, et seq.) and the Federal Water Pollution Control Act, as amended (33 U.S.C. §1251, et seq.).

2. Title VI of the Civil Rights Act of 1964 as amended (42 U.S.C. §2000d et and regulations issued pursuant thereto, (45 CFR Part 80, 2019, as amended), which provide that the CCBC must take adequate steps to ensure that persons with limited English skills receive free of charge the language assistance necessary to afford them meaningful and equal access to the benefits and services provided under this Contract.

3. Title VII of the Civil Rights Act of 1964 as amended (42 U.S.C. §2000e) in regard to employees or applicants for employment.

4. Section 504 of the Rehabilitation Act of 1973, as amended, (29 U.S.C. §794), which prohibits discrimination on the basis of handicap in programs and activities receiving or benefiting from federal financial assistance, and regulations issued pursuant thereto (45 CFR Part 84, 2019, as amended).

5. The Age Discrimination Act of 1975, as amended, (42 U.S.C. §6101 et seq.), which prohibits discrimination on the basis of age in programs or activities receiving or benefiting from federal financial assistance.

6. The Omnibus Budget Reconciliation Act of 1981, as amended P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.

7. The Americans with Disabilities Act, (42 U.S.C. §12101 et ' and regulations issued pursuant thereto.

8. The Drug Free Workplace Acts, S.C. Code Ann. §§44-107-1O et seq. (Supp. 2000, as amended), and the Federal Drug Free Workplace Act of 1988 as set forth in 2 CFR Part 182 (2019, as amended).

9. Section 6002 of the Solid Waste Disposal Act of 1965 as amended by the Resource Conservation and Recovery Act of 1976 (42 U.S.C. §6962).

B. Employees of CCBC

No services required to be provided under this Contract shall be provided by anyone other than the CCBC or with the prior approval of SCDHHS in accordance with Section V., the CCBC's subcontractor.

C. Information on Persons Convicted of Crimes

The CCBC agrees to furnish SCDHHS or to the USDHHS information related to any person convicted of a criminal offense under a program relating to Medicare (Title XVIII), Medicaid (Title XIX), the Social Services Block Grant program (Title XX) or the State Children's Health Insurance Program (Title XXI) as set forth in 42 CFR 455.106 (2019, as amended). Failure to comply with this requirement may lead to termination of this Contract.

D. Insurance

The CCBC shall maintain, throughout the performance of its obligations under this Contract, a policy or policies of Worker's Compensation insurance with such limits as may be required by law, and a policy or policies of general liability insurance insuring against liability for injury to, and death of, persons and damage to, and destruction of, property arising out of or based upon any act or omission of the CCBC or any of its subcontractors or their respective officers, directors, employees or agents. Such general liability insurance shall have limits sufficient to cover any loss or potential loss resulting from this Contract. The CCBC shall be the named insured on the insurance policies required by this Section.

It shall be the responsibility of the CCBC to require any subcontractor to secure the same insurance as prescribed herein for the CCBC. In addition, the CCBC shall indemnify and save harmless SCDHHS from any liability arising out of the CCBC's untimely failure in securing adequate insurance.

coverage as prescribed herein. All such coverage shall remain in full force and effect during the initial term of the Contract and any renewal thereof.

E. Proof of Insurance

Any time, at the request of SCDHHS or its designee, the CCBC shall provide proof of insurance as required in the insurance section of this Article whereby the CCBC shall be the named insured on the insurance policy or policies.

F. Safeguarding Information

The CCBC shall safeguard the use and disclosure of information concerning applicants for or Beneficiaries of Title XIX services in accordance with 42 CFR Part 431, Subpart F, (2019, as amended), SCDHHS' regulations at 10 S.C. Code of State Regs. §126 - 170, et seq., (2012, as amended), and all other applicable state and federal laws and regulations and shall restrict access to, and use and disclosure of, such information in compliance with said laws and regulations.

G. Political Activity

None of the funds, materials, property, or services provided directly or indirectly under this Contract shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office, or otherwise in violation of the provisions of the "Hatch Act".

H. Restrictions on Lobbying

In accordance with 31 U.S.C. §1352, funds received through this Contract may not be expended to pay any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with any of the following covered federal actions: the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement. This restriction is applicable to all subcontractors.

I. Debarment/Suspension/Exclusion

T The CCBC agrees to comply with all applicable provisions of 2 CFR Part 180 (2019, as amended) as supplemented by 2 CFR Part 376 (2019, as amended), pertaining to debarment and/or suspension and to require its subcontractors to comply with these same provisions to ensure that no party receiving funds from this Contract are listed on the government-wide exclusions in the System for Award Management (SAM).

J. Reporting of Fraudulent Activity

If at any time during the term of this Contract, the CCBC becomes aware of or has reason to believe by whatever means that, under this or any other program administered by SCDHHS, a Beneficiary of or applicant for services, an employee of the CCBC or SCDHHS, and/or subcontractor or its employees, has improperly or fraudulently applied for or received benefits, monies, or services pursuant to this or any other contract, such information shall be reported in confidence by the CCBC directly to SCDHHS.

K. Integration

This Contract shall be construed to be the complete integration of all understandings between the parties hereto. No prior or contemporaneous addition, deletion, or other amendment hereto shall have any force or effect whatsoever unless embodied herein in writing. No subsequent novation, renewal, addition, deletion, or other amendment hereto shall have any force or effect unless embodied in a written amendment executed and approved pursuant to Section S of this Article.

L. Governing Law

It is mutually understood and agreed that this Contract shall be governed by the laws of the State of South Carolina both as to interpretation and performance.

M. Severability

Any provision of this Contract prohibited by the laws of the State of South Carolina shall be ineffective to the extent of such prohibition without invalidating the remaining provisions of this Contract.

N. Non-Waiver of Breach

The failure of SCDHHS at any time to require performance by the CCBC of any provision of this Contract or the continued payment of the CCBC by SCDHHS shall in no way affect the right of SCDHHS to enforce any provision of this Contract; nor shall the waiver by SCDHHS of any breach of any provision hereof be taken or held to be a waiver of any succeeding breach of such provision or as a waiver of the provision itself.

0. Non-Waiver of Rights

SCDHHS and the CCBC hereby agree that the execution of and any performance pursuant to this Contract does not constitute a waiver, each to the other, of any claims, rights, or obligations which shall or have arisen by virtue of any previous agreement between the parties. Any such claims, rights, or obligations are hereby preserved, protected, and reserved.

P. Non-Assignability

No assignment or transfer of this Contract or of any rights hereunder by the CCBC shall be valid without the prior written consent of SCDHHS.

Q. Legal Services

No attorney-at-law shall be engaged through use of any funds provided by SCDHHS pursuant to the terms of this Contract. Further, with the exception of attorney's fees awarded in accordance with S.C. Code Ann. §15-77-300 (1976, as amended), SCDHHS shall under no circumstances become obligated to pay an attorney's fee or the costs of legal action to the CCBC. This covenant and condition shall apply to any and all suits, legal actions, and judicial appeals of whatever kind or nature to which the CCBC is a party.

R. Attorney's Fees

In the event that SCDHHS shall bring suit or action to compel performance of or to recover for any breach of any stipulation, covenant, or condition of this Contract, the CCBC shall and will pay to SCDHHS such attorney's fees as the court may adjudge reasonable in addition to the amount of judgement and costs.

S. Amendment

No amendment or modification of this Contract shall be valid unless it shall be in writing and signed by both parties hereto.

T. Amendment Due To The Unavailability of Funds

SCDHHS shall have the right to amend the total dollar amount reimbursed under this Contract, without the consent of the CCBC, when the amendment is due to

the unavailability of funds and SCDHHS is responsible for providing the matching funds. SCDHHS shall have the sole authority to determine the percentage of any reduction in the dollar amount of this Contract. The amendment shall become effective thirty (30) days from the date of written notification from SCDHHS informing the CCBC of the reduction/amendment or upon the signature of both parties thereto, whichever is earlier. SCDHHS shall have the sole authority for determining lack of availability of such funds.

U. Extension

Prior to the end of the term of this Contract, SCDHHS shall have the option to extend or renew this Contract upon the same terms and conditions as contained herein, so long as the total contract period, including the extension, does not exceed five (5) years; provided, however, that any rate adjustment(s) shall be negotiated and set forth in writing and signed by both parties pursuant to Section S of this Article.

V. Subcontracts

Unless otherwise expressly authorized in writing, all services to be provided hereunder shall be provided by the CCBC directly and no subcontract for the provision of such services shall be entered into by the CCBC without the prior written approval of SCDHHS. Any subcontracts must be submitted to SCDHHS for written approval before reimbursement shall be made for services rendered thereunder.

W. Staff Leasing Services Companies

The CCBC shall not engage the services of any Staff Leasing Services Company pursuant to S.C. Code Ann. Section 40-68-10 (1976) et seq. to perform any services required under the terms and conditions of this Contract without the express written consent of SCDHHS. Unauthorized use of a Staff Leasing Services Company by the CCBC to fulfill the terms and conditions of this Contract may result in termination of the Contract.

X. Copyrights

If any copyrightable material is developed in the course of or under this Contract, SCDHHS shall have a royalty free, non-exclusive, and irrevocable right to reproduce, publish, or otherwise use the work for SCDHHS purposes.

Y. Safety Precautions

SCDHHS and USDHHS assume no responsibility with respect to accidents, illnesses, or claims arising out of any activity performed under this Contract. The CCBC shall take necessary steps to insure or protect Beneficiaries, itself, and its personnel. The CCBC agrees to comply with all applicable local, state, and federal occupational and safety acts, rules, and regulations.

Z. Procurement Code

When applicable, the CCBC must comply with the terms and conditions of the South Carolina Consolidated Procurement Code.

AA. Titles

All titles used herein are for the purpose of clarification and shall not be construed to infer a contractual construction of language.

BB. Equipment

Equipment is defined as an article of tangible property that has a useful life of more than one year and an acquisition cost of Five Thousand Dollars ($5,000) or more. Title to all equipment purchased with funds provided under this Contract shall rest with the CCBC as long as the equipment is used for the program for which it was purchased. When the equipment is no longer required for the program for which it was purchased, SCDHHS shall be notified and instructions will be issued by SCDHHS pertaining to the disposition of the property.

CC. National Provider Identifier

The HIPAA Standard Unique Health Identifier regulations (45 CFR §162 Subparts A & D) requires that all covered entities (health plans, health care clearinghouses, and those health care providers who transmit any health information in electronic form in connection with a standard transaction) must use the identifier obtained from the National Plan and Provider Enumeration System (NPPES).

Pursuant to the HIPAA Standard Unique Health Identifier regulations (45 CFR §162 Subparts A & D), and if GHSDEC is a covered health care provider as defined in 45 CFR §162.402, GHSDEC agrees to disclose its National Provider Identifier (NPI) to SCDHHS once obtained from the NPPES. GHSDEC also agrees to use the NPI it obtained from the NPPES to identify itself on all standard transactions that it conducts with SCDHHS.

DD. Employee Education about False Claims Recovery

If GHSDEC receives annual Medicaid payments of at least Five Million Dollars ($5,000,000), GHSDEC must comply with Section 6032 of the Deficit Reduction Act (DRA) of 2005, Employee Education about False Claims Recovery.

CC. HIPAA Business Associate

Individually identifiable health information is to be protected in accordance with Insurance Portability and Accountability Act of 1996 (HIPAA) as agreed upon in Appendix B.

FF. Indemnification-Third Party Claims

Notwithstanding any limitation in this Contract, the CCBC shall defend and indemnify SCDHHS and all its respective officers, agents, and employees against all suits or claims of any nature (and all damages, settlement payments, attorneys' fees, costs, expenses, losses or liabilities attributable thereto) by any third party which arises out of, or result in any way from, any defect in goods or services acquired hereunder or from any act or omission of the CCBC, its

subcontractors, their employees, workmen, servants, or agents. The CCBC shall be given written notice of any suit or claim. SCDHHS shall allow the CCBC to defend such claim so long as such defense is diligently and capably prosecuted through legal counsel. SCDHHS shall allow the CCBC to settle such suit or claim so long as (i) all settlement payments are made by (and any deferred settlement payments are the sole liability of) the CCBC, and (ii) the settlement imposes no non-monetary obligation upon SCDHHS. The CCBC shall not admit liability or agree to a settlement or other disposition of the suit or claim, in whole or in part, without prior written consent of SCDHHS. SCDHHS shall reasonably cooperate with the CCBC defense of such suit or claim. The obligations of this paragraph shall survive termination of this Contract.

GG. CCBC Responsibility

If under the terms of this Contract CCBC makes any decisions, determinations or takes any actions on behalf of SCDHHS, then CCBC shall be responsible for evidentiary support of its decisions, determinations or actions in any proceeding or claim asserted against SCDHHS related to such decision, determination or action. If required by SCDHHS, CCBC shall be responsible for retaining legal counsel to diligently and capably provide such defense. This responsibility includes, but is not limited to, any appeals before the SCDHHS Division of Appeals and Hearings.

HH. Open Trade

During the Contract term, including any renewals or extensions, CCBC will not engage in the boycott of a person or an entity based in or doing business with a jurisdiction with whom South Carolina can enjoy open trade, as defined in SC Code Section 11-35-5300.

11. Counterparts

This Contract may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute the same instrument. The parties agree that this Contract may be delivered by facsimile or electronic mail with a copied signature having the same force and effect of a wet ink signature.

JJ. Incorporation of Schedules/Appendices

All schedules/appendices referred to in this Contract are attached hereto, are expressly made a part hereof, and are incorporated as if fully set forth herein.

IN WITNESS WHEREOF, SCDHHS and the CCBC, by their authorized agents, have executed this Contract as of the first day of July 2020.

SOUTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES
"SCDHHS"

BY: _____
T. Clark Phillip
Acting Director

COUNTY COUNCIL OF BEAUFORT COUNTY
"CCBC"

BY: _____
Authorized Signature

_____
Print Name

WITNESSES:

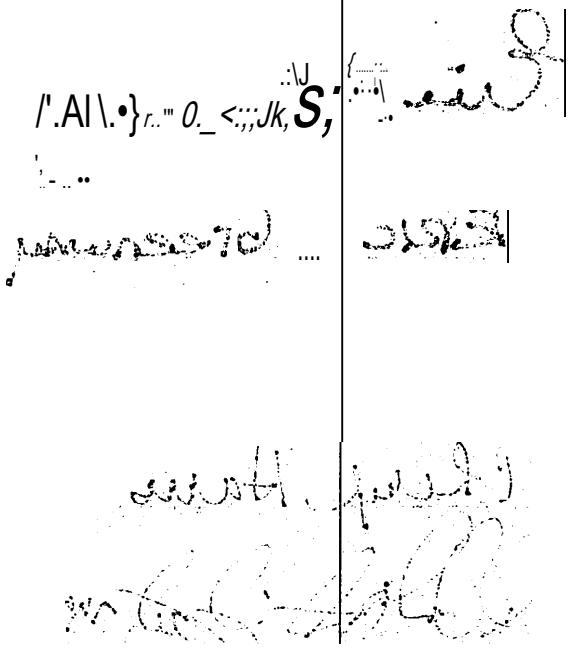
_____

_____

WITNESSES:

_____

_____



APPENDIX A

BUDGET

COUNTY COUNCIL OF BEAUFORT COUNTY (CCBC)

JULY 1, 2020 - JUNE 30, 2022 ..

TOTAL FEDERAL	TOTALCCBC	TOTAL FUNDS
$103,616	$103,616	$207,232

JULY 1, 2020 - JUNE 30, 2022

TOTAL FEDERAL	TOTALCCBC	TOTAL FUNDS
$103,616	$103,616	$207,232

APPENDIX B
HIPAA BUSINESS ASSOCIATE AGREEMENT

A. Purpose

Business Associate agree to the terms of this Agreement for the purpose of protecting the privacy of individually identifiable health information under the Health Insurance Portability and Accountability Act of 1996 (HIPM) in performing the functions, activities, or services for, or on behalf of, Covered Entity as specified in the Contract between the parties.

B. Definitions

General Statement

The following terms used in this Agreement shall have the same meaning as those terms in the HIPM Rules: Breach, Data Aggregation, Designated Record Set, Disclosure, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, protected health information, Required by Law, Secretary, Subcontractor, Unsecured protected health information, and Use.

Specific definitions

(a) Business Associate. "Business Associate" shall generally have the same meaning as the term "business associate" at 45 CFR 160.103, and in reference to the party to this Agreement, shall mean [Insert Name of Business Associate].

(b) Covered Entity. "Covered Entity" shall generally have the same meaning as the term "covered entity" at 45 CFR 160.103, and in reference to the party to this Agreement, shall mean SCDHHS.

(c) HIPAA Rules. "HIPM Rules" shall mean the Privacy, Security, Breach Notification, and Enforcement Rules at 45 CFR Part 160 and Part 164.

(d) Security incident. "Security incident" shall generally have the same meaning as the term "security incident" at 45 CFR 164.304.

C. Obligations and Activities of Business Associate

Business Associate agrees to:

(a.)-Not use or disclose protected health information other than as permitted or required by the Agreement or as required by law;

(b.) Use appropriate safeguards, and comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information, to prevent use or disclosure of protected health information other than as provided for by the Agreement;

(c.) Submit system and program information to the Privacy Official, upon request, to document and verify compliance with federal and state privacy rules and regulations;

(d.) Report to the Privacy Official of the Covered Entity any use or disclosure of protected health information not provided for by the Agreement of which it becomes aware, including breaches of unsecured protected health information as required at 45 CFR 164.410, and any security incident of which it becomes aware within 72 hours of discovery;

(e.) Notwithstanding the requirements of 45 CFR 164.410, Business Associate shall notify the Privacy Official of the Covered Entity of potential breaches within 72 hours of discovery and keep the Privacy Official of the Covered Entity informed in their breach determination process;

(f.) Unless otherwise directed by Covered Entity, Business Associate shall be responsible for breach notifications to individuals, the US DHHS Office of Civil Rights (OCR), the media, and Consumer Affairs, if applicable, on behalf of Covered Entity and shall include Covered Entity's designee as part of the breach response team;

(g) For breaches resulting from the action or inaction of Business Associate, or its subcontractors, surrounding the use, receipt, storage, and/or transmission of PHI and PII under this Agreement, be responsible for any and all costs, damages, liabilities, expenses, fines, and/or penalties;

(h.) In accordance with 45 CFR 164.502(e)(1) and 164.308(b)(2), if applicable, ensure that any subcontractors that create, receive, maintain, or transmit protected health information on behalf of the Business Associate agree to the same restrictions, conditions, and requirements, to include reporting and notification requirements, that apply to the Business Associate with respect to such information;

(i) All reporting or notifications requirements pursuant to letters (d), (e), (f), (g) and (h) above, should be submitted using the "Incident Reporting for Business Associates" form, addressed to the Privacy Official of the Covered Entity, by email to privacyoffice@scdhhs.gov. Additional contact information for the Privacy Official is:

South Carolina Department of Health and Human Services
Privacy Office
Post Office Box 8206
Columbia, SC 29202-8206
Phone: (803) 898-2034
Fax: (803) 255-8276

U) Make available protected health information in a designated record set to the Covered Entity as necessary to satisfy Covered Entity's obligations under 45 CFR 164.524;

(k) Make any amendment(s) to protected health information in a designated record set as directed or agreed to by the Covered Entity pursuant to 45 CFR 164.526, or take other measures as necessary to satisfy Covered Entity's obligations under 45 CFR 164.526;

(l) Maintain and make available the information required to provide an accounting of disclosures to Covered Entity, or an individual if directed by Covered Entity, as necessary to satisfy Covered Entity's obligations under 45 CFR 164.528;

(m) Notify Covered Entity within five (5) business days of receipt of any request covered under paragraphs U), (k) or (l) above;

(n) To the extent the Business Associate is to carry out one or more of Covered Entity's obligation(s) under Subpart E of 45 CFR Part 164, comply with the requirements of Subpart E that apply to the Covered Entity in the performance of such obligation(s); and

(o) Make its internal practices, books, and records available to the Secretary for purposes of determining compliance with the HIPAA Rules.

D. Permitted Uses and Disclosures by Business Associate

(a) Business Associate may only use or disclose protected health information as necessary to perform the services set forth in the Contract to which this Agreement is appended, including, if applicable, authorization to use protected health information to de-identify the information in accordance with 45 CFR 164,514(a)-(c) and follow additional guidance provided by US DHHS in "Guidance Regarding Methods for De-identification of protected health information in accordance with the Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule" found at https://www.hhs.gov/hipaa/for-professionals/privacy/guidance/index.html.

(b) Business Associate may use or disclose protected health information as required by law.

(c) Business Associate agrees to limit uses, disclosures, and requests for protected health information to the minimum necessary to accomplish the intended purpose of

the use, disclosure, or request according to the HIPAA Privacy Rule.

(d) Business Associate may not use or disclose protected health information in a manner that would violate Subpart E of 45 CFR Part 164 if done by Covered Entity.

(e) Business Associate may disclose protected health information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate, provided the disclosures are required by law, or Business Associate obtains reasonable assurances from the individual to whom the information is disclosed that the information will remain confidential and used or further disclosed only as required by law or for the purposes for which it was disclosed to the individual, and the individual notifies Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

(f) Business Associate may not disclose or duplicate protected health information identified by Covered Entity as provided by the Social Security Administration (SSA) without written approval and permission from SSA. If the need for such disclosure and/or duplication arises, Business Associate must notify Covered Entity and work with Covered Entity to obtain approval and permission from SSA.

E. Term and Termination

(a) Term. The Term of this Agreement shall be effective as of and shall terminate on the effective and termination dates of the Contract to which this Agreement is appended, or on the date Covered Entity terminates for cause as authorized in paragraph (b) of this Section, whichever is sooner.

(b) Termination for Cause. Business Associate authorizes termination of this Agreement by Covered Entity, if Covered Entity determines Business Associate has violated a material term of the Agreement and Business Associate has not cured the breach or ended the violation within thirty (30) calendar days.

(c) Obligations of Business Associate Upon Termination.

(1) Upon termination of this Agreement for any reason, Business Associate shall return to Covered Entity, or, if agreed to by Covered Entity, destroy all protected health information received from Covered Entity, or created, maintained, or received by Business Associate on behalf of Covered Entity that the Business Associate still maintains in any form. Business Associate shall retain no copies of the protected health information.

(2) In the event that Business Associate determines that returning or destroying the protected health information is not practical or possible, Business Associate shall notify Covered Entity of the conditions and reasons return of the protected health information is not practical or possible. Upon concurrence by Covered

Entity that return is not practical, Business Associate shall:

i. Retain only that protected health information which is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities;
ii. Return to Covered Entity or, if agreed to by Covered Entity, destroy the remaining protected health information that the Business Associate still maintains in any form;
iii. Continue to use appropriate safeguards and comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information to prevent use or disclosure of the protected health information, other than as provided for in this Section, for as long as Business Associate retains the protected health information; and
iv. Not use or disclose the protected health information retained by Business Associate other than for the purposes for which such protected health information was retained and subject to the same conditions set out at Section D of this Appendix.

(3) Business Associate shall obtain or ensure the destruction of protected health information created, received, or maintained by any subcontractors.

(4) Business Associate shall transmit the protected health information to another Business Associate of the Covered Entity at termination, upon receipt of a written request from the Covered Entity.

(d) Survival. The obligations of Business Associate under this Section shall survive the termination of this Agreement.

F. Miscellaneous

(a) Regulatory References. A reference in this Agreement to a section in the HIPAA Rules means the section as in effect or as amended.

(b) Interpretation. Any ambiguity in this Agreement shall be interpreted to permit compliance with the HIPAA Rules.

(c.) Amendment. The Parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for compliance with the requirements of the HIPAA Rules and any other applicable law.

BEAUFORT COUNTY COUNCIL
AGENDA ITEM SUMMARY

ITEM TITLE:
RECOMMEND APPROVAL OF BEAUFORT COUNTY ENTERING IN TO A SPECIAL SOURCE REVENUE CREDIT AGREEMENT WITH PROJECT MICRO
MEETING NAME AND DATE:
Finance, Administration, and Economic Development Committee – November 25, 2024
PRESENTER INFORMATION:
John O'Toole, Executive Director, Beaufort County Economic Development Corporation 10 Minutes
ITEM BACKGROUND:
The EDC is recommending the County provide a Special Source Revenue Credit (SSRC) to Project Micro. If Council approves, this SSRC would essentially serve as the equivalence to a base Fee in Lieu of Tax (FILOT) – allowing the company to pay the equivalent of a 6% tax rate over a 20-year period.
PROJECT / ITEM NARRATIVE:
Project Micro is locating their operations to Beaufort County into an existing facility at Garden's Corner. The company is expected to invest $7.1 million and create 42 new jobs over the next five years. Because the facility Project Micro is relocating into already exists and new construction is not required, they are not eligible for a FILOT agreement. In order to offer benefits on par with a base FILOT, the BCEDC would like to pursue a special source revenue credit that is the tax equivalent to a base FILOT – 6% tax rate over a 20-year period. This will be added to an existing MCIP with Jasper County.
FISCAL IMPACT:
Company will be offered equivalent to base FILOT – 6% over 20-year period.
STAFF RECOMMENDATIONS TO COUNCIL:
The BCEDC recommends moving forward with the SSRC for Project Micro.
OPTIONS FOR COUNCIL MOTION:
1. Recommend SSRC agreement to full County Council for approval. 2. Not approve.

ORDINANCE 2025/_____

AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A SPECIAL SOURCE REVENUE CREDIT AGREEMENT BY AND AMONG BEAUFORT COUNTY, SOUTH CAROLINA AND PROJECT MICRO, PROVIDING FOR THE ISSUANCE OF SPECIAL SOURCE REVENUE CREDITS AND OTHER MATTERS RELATED THERETO.

WHEREAS, Beaufort County (the "County"), a public body corporate and politic under the laws of the State of South Carolina, and Project Micro (the "Company") desire to enter into a Special Source Revenue Credit Agreement (the "SSRC Agreement"), for a project qualifying under the provisions of Section 4-29-68 and Title 1, Chapter 4, Sections 170 through 175 of the Code of Laws of South Carolina 1976, as amended (the "Act"), concerning the establishment of its headquarters, as well as a warehousing and assembly facility supporting the aerospace, defense and space industry in the County through the acquisition of a building and related improvements thereon and/or therein; the construction of additional improvements; and/or the acquisition of personal property, including, but not limited to, all equipment, machinery, and/or furnishings, the cost of which is estimated to be $7,109,000 over five years, and which is anticipated to create approximately 42 new, full-time jobs in the County (the "Project"); and

WHEREAS, the Project is expected to provide significant economic benefits to the County and surrounding areas; and

WHEREAS, in order to induce the Company to locate the Project in the County, the County has agreed to make available to the Company certain benefits intended by the Act; and

WHEREAS, the Company has caused to be prepared and presented to the Beaufort County Council, the governing body of the County (the "County Council"), the SSRC Agreement, a copy of which is attached hereto as Exhibit A; and

WHEREAS, it appears that the SSRC Agreement is an appropriate instrument to be executed and delivered or approved by the County for the purposes intended.

NOW, THEREFORE, BE IT ORDAINED by the County Council in meeting duly assembled as follows:

Section 1. The County Council has made and hereby makes the following findings:

(a) It is anticipated that the Project will benefit the general public welfare of the County by providing services, employment and other public benefits not otherwise adequately provided locally;

(b) The purposes to be accomplished by the Project are proper governmental and public purposes;

(c) It is anticipated that the cost of planning, designing, acquiring, constructing and completing the Project will require expenditures of not less than $7,109,000;

(d) The benefits of the Project to the public are greater than the costs to the public;

(e) Neither the Project nor any documents or agreements entered into by the County in connection therewith will give rise to any pecuniary liability of the County or incorporated municipality or to any charge against its general credit or taxing power.

Section 2. In order to promote industry, develop trade and utilize the manpower, products, and natural resources of the State of South Carolina, the form, terms, and provisions of the SSRC Agreement which is attached hereto are hereby approved, and all of the terms, provisions and conditions thereof are hereby incorporated herein by reference as if the SSRC Agreement was set out in this Ordinance in its entirety. The Chairman of County Council and the Clerk to County Council are hereby authorized, empowered and directed to execute, acknowledge and deliver the SSRC Agreement to the Company, together with such changes as are not materially adverse to the County.

Section 3. The Chair of County Council and the Clerk to County Council, for and on behalf of the County, are hereby each authorized and directed to do any and all things necessary to effect the execution and delivery of the SSRC Agreement and the performance of all obligations of the County under and pursuant to the SSRC Agreement.

Section 4. The consummation of all transactions contemplated by the SSRC Agreement is hereby approved.

Section 5. This Ordinance shall be construed and interpreted in accordance with the laws of the State of South Carolina.

Section 6. The provisions of this Ordinance are hereby declared to be separable and if any section, phrase or provision shall for any reason be declared by a court of competent jurisdiction to be invalid or unenforceable, such declaration shall not affect the validity of the remainder of the sections, phrases and provisions hereunder.

Section 7. All orders, resolutions, ordinances and parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed and this Ordinance shall take effect and be in full force from and after its passage and approval.

NOW, THEREFORE, BE IT ORDAINED that Beaufort County Council, duly assembled, does hereby authorize the County Administrator to execute and deliver a special source revenue credit agreement by and among Beaufort County, South Carolina and Project Micro, providing for the issuance of special source revenue credits and other matters related thereto.

Adopted this ____ day of _____, 2025.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
Joseph Passiment, Chairman

ATTEST:

_____
Sarah W. Brock, Clerk to Council

EXHIBIT A
SSRC AGREEMENT

SPECIAL SOURCE REVENUE CREDIT AGREEMENT

by and between

PROJECT MICRO

and

BEAUFORT COUNTY, SOUTH CAROLINA

[_____], 2024

SPECIAL SOURCE REVENUE CREDIT AGREEMENT

This SPECIAL SOURCE REVENUE CREDIT AGREEMENT ("Credit Agreement") is made and entered into as of [_____], 2024, by and among BEAUFORT COUNTY, SOUTH CAROLINA ("County"), a body politic and corporate and a political subdivision of the State of South Carolina ("State"), acting by and through the Beaufort County Council ("County Council") as the governing body of the County and PROJECT MICRO, a [_____] limited liability company ("Company").

WITNESSETH:

WHEREAS, pursuant to Title 4, Section 1, Code of Laws of South Carolina, 1976, as amended ("MCIP Act"), the County is authorized to develop multi-county industrial parks with other qualifying counties and, in its discretion, include within the boundaries of such parks the property of qualifying industries. The County has created or will create with Jasper County, South Carolina a multi-county industrial park ("Park) pursuant to a multi-county industrial park agreement ("Park Agreement") entered into pursuant to the terms of the MCIP Act; and

WHEREAS, in accordance with Article VIII, Section 13 of the South Carolina Constitution, real and personal property having a situs in a multi county industrial park, are exempt from all ad valorem taxation, however, the owners or lessees of such real and personal property are obligated to make, or cause to be made, annual payments in lieu of taxes to the County in the total amount equivalent to the ad valorem property taxes or other fee-in-lieu-of-taxes that would have been due and payable with respect to such real and personal property but for the location of such real and personal property within such park (each, a "Fee Payment"); and

WHEREAS, the County, acting by and through its County Council is authorized by Title 4, Chapter 1 of the Code of Laws of South Carolina 1976, as amended, including Sections 4-1-170 and 4-1-175 thereof, and Title 4, Chapter 29 of the Code of Laws of South Carolina 1976, as amended, including Section 4-29-68 (collectively, the "SSRC Act"), and Article VIII, Section 13 of the South Carolina Constitution (i) to provide credits ("Special Source Revenue Credits" ("SSRC")) for the purpose of defraying certain costs, including, without limitation, the cost of designing, acquiring, constructing, improving, or expanding the infrastructure serving the County or the Project (defined herein) and for improved and unimproved real estate and personal property, including machinery and equipment, used in the operation of a manufacturing facility or commercial enterprise, all to enhance the economic development of the County; and (ii) to expand, in conjunction with one or more other counties, a multi-county industrial park in order to facilitate the grant of SSRCs; and

WHEREAS, the Company is planning an investment consisting of the expenditure of approximately $7,109,000 in taxable investment ("Investment") in connection with the acquisition by construction, lease, and/or purchase of certain land, buildings, furnishings, fixtures, and/or equipment and the creation of approximately 42 new, full-time jobs for the purpose of establishing its headquarters, as well as a warehousing and assembly facility supporting the aerospace, defense and space industry in the County (collectively, the "Project"); and

WHEREAS, the Project will be located on real property located entirely in the County of Beaufort, with improvements thereon, which is described more fully in Exhibit A, attached hereto ("Project Site"); and

WHEREAS, the County Council has determined that the Credit Agreement is an appropriate instrument to induce the Company to invest in the Project and create jobs in the County.

NOW, THEREFORE, IN CONSIDERATION of the respective representations and agreements contained in this Credit Agreement, the parties agree to the following:

Section 1. Representations of the Company and County.

Section 1.1 The Company makes the following representations and warranties as the basis for the undertakings on its part herein contained:

(a) The Company is a limited liability company duly organized, validly existing, and in good standing, under the laws of the State of [_____], has power to enter into this Credit Agreement, and by proper corporate action has been duly authorized to execute and deliver this Credit Agreement.

(b) The Company is or intends to become the owner of the Project Site.

(c) This Credit Agreement has been duly executed and delivered by the Company and constitutes the legal, valid, and binding obligation of the Company, enforceable in accordance with its terms except as enforcement thereof may be limited by bankruptcy, insolvency, or similar laws affecting the enforcement of creditors' rights generally.

(d) Neither the execution and delivery of this Credit Agreement, the consummation of the transactions contemplated hereby, nor the fulfillment of or compliance with the terms and conditions of this Credit Agreement, will result in a material breach of any of the terms, conditions, or provisions of any corporate restriction or any agreement or instrument to which the Company is now a party or by which it is bound, or will constitute a default under any of the foregoing, or result in the creation or imposition of any lien, charge, or encumbrance of any nature whatsoever upon any of the property or assets of the Company, other than as may be created or permitted by this Credit Agreement.

(e) The agreement of the County to enter into this Credit Agreement and provide the SSRCs has been instrumental in inducing the Company to make the Investment in the Project.

Section 1.2 The County makes the following representations and warranties as the basis for the undertakings on its part herein contained:

(a) The County is a body politic and corporate and a political subdivision of the State which acts through the County Council as its governing body and by the provision of the Act is authorized and empowered to enter into the transactions contemplated by the Credit Agreement and to carry out its obligations hereunder. The County has duly authorized the execution and delivery of this Credit Agreement and any and all other agreements described herein or therein.

(b) Neither the execution and delivery of this Credit Agreement, the consummation of the transactions contemplated hereby, nor the fulfillment of or compliance with the terms and conditions of this Credit Agreement, will result in a material breach of any of the terms, conditions, or provisions of any agreement or instrument to which the County is now a party or by which it is bound, or will constitute a default under any of the foregoing

Section 2. Fee Payments and SSRCs.

(a) The County grants an annual 12% SSRC to the Company (and any assignee or Sponsor Affiliate compliant with the provisions of Section 12), for a period of twenty (20) years ("Credit Period") against each annual Fee Payment due for Investments made in the Project that have been placed into service beginning in 2024 and by December 31, 2029 ("Investment Period"). Any SSRC provided under this Credit Agreement shall be used to reimburse the Company (and any assignee or Sponsor Affiliate, as applicable) for eligible expenditures, as permitted by the SSRC Act, which includes the cost of designing, acquiring, constructing, improving, or expanding the infrastructure serving the Project and Project Site, for improved or unimproved real estate, or for machinery and equipment. In no event shall the aggregate amount of SSRCs received as of any point in time exceed the amount of the aggregate amount of expenses toward such eligible expenditures as of such time by the Company (and any assignee or Sponsor Affiliate). SSRCs shall first be deemed to apply to all Project expenses other than machinery and equipment, notwithstanding any statutory presumption to the contrary.

(b) The Company (and any assignee or Sponsor Affiliate, as applicable) will file separate schedules with its annual PT-300 filing (or successor form), which shall include only assets placed in service from 2024 to 2029, with the South Carolina Department of Revenue to include only assets placed in service in the Investment Period described above. This separate schedule should be clearly and unambiguously designated as "BEAUFORT COUNTY 2024 SSRC ASSETS," and a copy of the schedules should be provided to the County Auditor each year. Failure to file a separate schedule and to provide a copy of such schedule to the County Auditor on or before August 1 of each year results in a waiver of any SSRCs due for the year of such failure.

(c) The County shall credit the annual SSRCs against the payments in lieu of tax due to the County from the Company (and any assignee or Sponsor Affiliate, as applicable).

Section 3. Minimum Investment

(a) In the event the Company does not make and maintain an Investment of at least $2.5 million in the Project (including the investment of any assignee or Sponsor Affiliate as described in Section 12 below) within and as of the end of the Investment Period, the SSRCs as described in Section 2(a) above shall terminate both prospectively and retroactively, and the Company shall repay to the County any shortfall in the Net Fee Payments made under this Credit Agreement and the payments that would have been due and payable had this Credit Agreement not been in effect.

(b) Any amounts determined to be owing pursuant to this Section 3 shall be subject to interest at the rates in effect for the late payment of ad valorem taxes and shall be due within 180

days after the last day of the Investment Period.

Section 4. Project Shall Remain in the Park. The County shall use its best efforts to ensure that the Project, once placed in the Park, will remain in the Park for a period not less than 20 years. If, for any reason, the Park Agreement is modified to exclude the Project, or is otherwise terminated, then the County will use its best efforts to ensure that the Project shall be immediately placed into another multi-county park arrangement to which the County is party and that would enable the Company to receive the SSRCs set forth in this Credit Agreement.

Section 5. Notices. Any notice, election, demand, request, or other communication to be provided under this Credit Agreement shall be effective when delivered to the party named below or three business days after deposited with the United States Postal Service, certified mail, return receipt requested, postage prepaid, addressed as follows (or addressed to such other address as any party may subsequently furnish, in writing to the other party), except where the terms hereof require receipt rather than sending of any notice, in which case such provision shall control:

AS TO THE COUNTY: Beaufort County, South Carolina
Attn: County Administrator
100 Ribaut Road
Beaufort, SC 29902

WITH A COPY TO: Haynsworth Sinkler Boyd, P.A.
Attn: Will Johnson
P.O. Box 11889
Columbia, SC 29211-1889
Wjohnson@hsblawfirm.com

AS TO THE COMPANY: Project Micro
Attn: President
[_____]
[_____]

WITH A COPY TO: [_____]
[_____]
[_____]

Section 6. Binding Effect. This Credit Agreement is binding, in accordance with its terms, upon and inure to the benefit of the Company and its respective successors and assigns. In the event of the dissolution of the County or the consolidation of any part of the County with any other political subdivision or the transfer of any rights of the County to any other such political subdivision, all of the covenants, stipulations, promises, and agreements of this Credit Agreement shall bind and inure to the benefit of the successors of the County from time to time and any entity, officer, board, commission, agency, or instrumentality to whom or to which any power or duty of the County has been transferred.

Section 7. Counterparts. The parties may execute this Credit Agreement in any number of counterparts, in original or by PDF, facsimile, or electronic means, and all of the counterparts taken together shall be deemed to constitute one and the same instrument.

Section 8. Governing Law. This Credit Agreement and all documents executed in connection with this Agreement are construed in accordance with and governed by the laws of the State of South Carolina. To the extent of any conflict between the provisions of this Credit Agreement and the SSRC Act, the SSRC Act controls.

Section 9. Amendments. The parties may modify or amend this Credit Agreement only in a writing signed by the parties.

Section 10. Further Assurance. From time to time, the County shall execute and deliver to the Company any additional instruments as the Company reasonably requests to evidence or effectuate the purposes of this Credit Agreement, subject to any approvals required to be obtained from County Council.

Section 11. Severability. If any provision of this Credit Agreement is illegal, invalid, or unenforceable for any reason, the remaining provisions remain unimpaired and any illegal, invalid, or unenforceable provision are reformed to effectuate most closely the legal, valid, and enforceable intent and to afford the Company with the maximum benefits to be derived under this Credit Agreement and the SSRC Act, it being the intention of the County to offer the Company the strongest inducement possible to encourage the Company to proceed with the Project in the County.

Section 12. Assignment. This Credit Agreement may be assigned in whole or in part only with the prior written consent or subsequent written ratification of the County, except than an assignment to an "Affiliate" shall not require consent (but shall require written notice to the County). An "Affiliate" is an entity or person that controls, is controlled by, or is under common control with another entity or person. Control shall be defined as greater than 50% of the ownership interests or voting interests in an entity. Provided, any assignee must execute a Joinder Agreement in the form attached hereto as Exhibit B and provide copies of its annual property tax filing to the County Auditor in the time period described in Section 2(b) above in order to receive SSRCs hereunder.

Upon execution of a Joinder Agreement in the form attached hereto as Exhibit B, any Sponsor Affiliate duly executing such Joinder Agreement shall be entitled to all of the benefits of this Credit Agreement, and its investments shall be aggregated with the investments of the Company for purposes of Section 3 above, provided that the Sponsor Affiliate must provide copies of its annual property tax filing to the County Auditor in the time period described in Section 2(b) above in order to receive SSRCs hereunder.

Section 13. Limited Obligation. THIS CREDIT AGREEMENT AND THE SPECIAL SOURCE REVENUE CREDITS BECOMING DUE HEREUNDER ARE LIMITED OBLIGATIONS OF THE COUNTY PROVIDED BY THE COUNTY SOLELY FROM THE FEE PAYMENTS RECEIVED BY THE COUNTY FOR THE PROJECT PURSUANT TO THE PARK AGREEMENT, AND DO NOT AND SHALL NEVER CONSTITUTE A GENERAL OBLIGATION OR AN INDEBTEDNESS OF THE COUNTY OR ANY MUNICIPALITY WITHIN THE MEANING OF ANY CONSTITUTIONAL PROVISION (OTHER THAN THE PROVISIONS OF ARTICLE X, SECTION 14(10) OF THE SOUTH CAROLINA CONSTITUTION) OR STATUTORY LIMITATION AND DO NOT AND SHALL NEVER

CONSTITUTE OR GIVE RISE TO A PECUNIARY LIABILITY OF THE COUNTY OR ANY MUNICIPALITY OR A CHARGE AGAINST THEIR GENERAL CREDIT OR TAXING POWER. THE FULL FAITH, CREDIT, AND TAXING POWER OF THE COUNTY OR ANY MUNICIPALITY ARE NOT PLEDGED FOR THE SPECIAL SOURCE REVENUE CREDITS.

(Signature Page Follows)

IN WITNESS WHEREOF, the County, acting by and through the County Council, has caused this Credit Agreement to be executed in its name and on its behalf by the Chair of County Council and to be attested by the Clerk to County Council as of the day and year first above written.

BEAUFORT COUNTY, SOUTH CAROLINA

Signature: _____
Name: Joseph Passiment
Title: Chairman

ATTEST:

Signature: _____
Name: Sarah W. Brock
Title: Clerk to County Council

IN WITNESS WHEREOF, the Company has caused this Credit Agreement to be executed in its name and on its behalf by its authorized officer as of the day and year first above written.

PROJECT MICRO

Signature: _____
Name: _____
Title: _____

EXHIBIT A
LEGAL DESCRIPTION

All those certain pieces, parcels or tracts of land, situate, lying and being in Sheldon Township, Beaufort County, South Carolina, consisting of 12.2 acres, more or less, and being shown on a plat prepared by George A.Z. Johnson, Sr., Surveyor, dated February 12, 1988, and as Parcels R-700-020-00-008, R700-020-00-009 and R700-020-00-009A and recorded in the Office of the Register of Deeds for Beaufort County, South Carolina in Plat Book 35 at Page 241.

EXHIBIT B
JOINDER AGREEMENT

Reference is hereby made to (i) that certain Special Source Revenue Credit Agreement dated _____, 2024 ("Credit Agreement") between Beaufort County, South Carolina ("County") and a company identified as Project Micro ("Company").

1. Joinder to Credit Agreement. The undersigned hereby (a) joins as a party to, and agrees to be bound by and subject to all of the terms and conditions of, the Credit Agreement; (b) acknowledges and agrees that (i) in accordance with Section 12 of the Credit Agreement, the undersigned has been designated as a Sponsor Affiliate by the Company for purposes of the Project and such designation has been consented to by the County in accordance with the Credit Agreement; and (ii) the undersigned shall have all of the rights and obligations of a Sponsor Affiliate as set forth in the Credit Agreement. Provided, the Sponsor Affiliate must provide copies of its annual property tax filing to the County Auditor in the time period described in Section 2(b) of the Credit Agreement in order to receive SSRCs thereunder.

2. Capitalized Terms. All capitalized terms used but not defined in this Joinder Agreement shall have the meanings set forth in the Credit Agreement.

3. Governing Law. This Joinder Agreement shall be governed by and construed in accordance with the laws of the State of South Carolina, without regard to principles of choice of law.

4. Notice. Notices under Section 5 of the Credit Agreement shall be sent to:

[ ]

IN WITNESS WHEREOF, the undersigned has executed this Joinder Agreement to be effective as of the date set forth below.

_____ _____
Date Name of Entity

Signature: _____
Name: _____
Title: _____

IN WITNESS WHEREOF, the Company consents to the addition of the above-named entity becoming a Sponsor Affiliate under the Credit Agreement as of the date set forth above.

Signature: _____
Name: _____
Title: _____
Date: _____

BEAUFORT COUNTY COUNCIL
AGENDA ITEM SUMMARY

ITEM TITLE:

RECOMMEND APPROVAL OF PLACING LAND PURCHASED BY PROJECT MICRO INTO AN EXISTING MULTI-COUNTY INDUSTRIAL PARK – Project Micro

MEETING NAME AND DATE:

Finance, Administration, and Economic Development Committee November 25, 2024

PRESENTER INFORMATION:

John O'Toole, Executive Director, Beaufort County Economic Development Corporation

10 Minutes

ITEM BACKGROUND:

Placing Project Micro into existing Multi County Industrial Park.

PROJECT / ITEM NARRATIVE:

Placing projects in MCIP will allow the company to take advantage of an additional $1,000 job tax credit per net new job. These credits can be used towards the company's corporate income tax over a five-year period as long as the jobs are maintained.

Project Micro is locating their operations to Beaufort County into an existing facility at Garden's Corner. The company is expected to invest $7.1 million and create 42 new jobs over the next five years.

FISCAL IMPACT:

Allocation of revenue would be 99% to Beaufort County and 1% to Jasper County in the Beaufort County portion of the park and 99% to Jasper County and 1% to Beaufort County in the Jasper County portion of the park. This project would fall within the Beaufort County portion of the park.

STAFF RECOMMENDATIONS TO COUNCIL:

The BCEDC recommends moving forward with the MCIP for Project Micro.

OPTIONS FOR COUNCIL MOTION:

1. Recommend MCIP agreement between Beaufort County and Jasper County to full County Council for approval.
2. Not approve.

ORDINANCE 2025/_____

AN ORDINANCE TO AUTHORIZE AND APPROVE A MULTI-COUNTY PARK AGREEMENT BY AND BETWEEN BEAUFORT COUNTY AND JASPER COUNTY (PROJECT MICRO); TO REQUIRE THE PAYMENT OF A FEE IN LIEU OF AD VALOREM TAXES BY BUSINESSES AND INDUSTRIES LOCATED IN THE PARK; TO PROVIDE FOR THE DISTRIBUTION OF PARK REVENUES WITHIN BEAUFORT COUNTY; AND TO ADDRESS OTHER MATTERS RELATED THERETO.

Be it ordained by the Council of Beaufort County, South Carolina:

Section 1. Findings and Determinations; Purpose.

(a) The Council finds and determines that:

(1) the County is authorized by art. VIII, section 13(D) of the South Carolina Constitution and by Sections 4-1-170, -172 and -175 of the Code of Laws of South Carolina 1976, as amended, to jointly develop, in conjunction with contiguous counties, industrial and business parks ("multi-county parks");

(2) the use of multi-county parks is important in attracting and encouraging the investment and retention of capital and the retention and creation of jobs in the County.

(b) It is the purpose of this ordinance to authorize and approve a multi-county park agreement with Jasper County (the "Park").

Section 2. Approval of Park Agreement; Authority of Officials.

(a) The Council Chair is authorized, empowered and directed, in the name of and on behalf of Beaufort County, to execute, acknowledge, and deliver a Multi-County Park Agreement between Beaufort County, South Carolina and Jasper County, South Carolina (Project Micro) (the "Park Agreement"). The Clerk to Council is authorized to attest the execution of the Park Agreement by the Council Chair. The form of the Park Agreement is attached to this ordinance as Exhibit A and all terms, provisions and conditions of the Park Agreement are incorporated into this ordinance as if the Park Agreement were set out in this ordinance in its entirety. By adoption of this ordinance, Council approves the Park Agreement and all of its terms, provisions and conditions. The Park Agreement is to be in substantially the form as attached to this ordinance and hereby approved, or with such changes therein as the Council Chair determines, upon advice of counsel, necessary and that do not materially change the matters contained in the form of the Park Agreement.

(b) Prior to the execution of the Park Agreement as provided in subsection (a) of this Section 2, the Council Chair is authorized and directed to remove any property from the schedule of properties proposed to be included in the Park if at such time the property is located inside the boundaries of a municipality and the municipality has not consented to the creation of the Park as required by Section 4-1-170(C) of the Code of Laws of South Carolina 1976, as amended, unless the property was previously included in another multi-county park.

(c) Notwithstanding the provisions of subsection (a) of this Section 2, the Council Chair is authorized to execute the Park Agreement only upon the public announcement,

including revelation of the company name, by the Company of its intentions to locate and develop the project on the property described in the Park Agreement.

Section 3. Payment of Fee in Lieu of Tax.

The businesses and industries located in the Park must pay a fee in lieu of *ad valorem* taxes as provided for in the Park Agreement. With respect to properties located in the Beaufort County portion of the Park, the fee paid in lieu of *ad valorem* taxes shall be paid to the Treasurer of Beaufort County and the portion of fee in lieu of *ad valorem* taxes allocated pursuant to the Park Agreement to Jasper County shall be thereafter paid by the Treasurer of Beaufort County to the Treasurer of Jasper County within forty-five (45) business days of receipt for distribution in accordance with the Park Agreement. With respect to properties located in the Jasper County portion of the Park, the fee paid in lieu of *ad valorem* taxes shall be paid to the Treasurer of Jasper County and the portion of the fee in lieu of *ad valorem* taxes allocated pursuant to the Park Agreement to Beaufort County shall thereafter be paid by the Treasurer of Jasper County to the Treasurer of Beaufort County within forty-five (45) business days of receipt for distribution in accordance with the Park Agreement. The provisions of Section 12-2-90, Code of Laws of South Carolina 1976, as amended, or any successor statutes or provisions, apply to the collection and enforcement of the fee in lieu of *ad valorem* taxes.

Section 4. Applicable Ordinances and Regulations.

Any applicable ordinances and regulations of Beaufort County concerning zoning, health and safety, and building code requirements shall apply to the Park properties in Beaufort County unless the properties are within the boundaries of a municipality in which case the municipality's applicable ordinances and regulations shall apply. Any applicable ordinances and regulations of Jasper County concerning zoning, health and safety, and building code requirements shall apply to the Park properties in Jasper County unless the properties are within the boundaries of a municipality in which case the municipality's applicable ordinances and regulations shall apply.

Section 5. Law Enforcement Jurisdiction.

Jurisdiction to make arrests and exercise all authority and power within the boundaries of the Park properties in Beaufort County is vested with the Sheriff's Department of Beaufort County. Jurisdiction to make arrests and exercise all authority and power within the boundaries of the Park properties in Jasper County is vested with the Sheriff's Department of Jasper County. If any of the Park properties located in either Beaufort County or Jasper County are within the boundaries of a municipality, then jurisdiction to make arrests and exercise law enforcement jurisdiction is vested with the law enforcement officials of the municipality.

Section 6. Distribution of Revenue.

(a) Revenues generated from industries or businesses located in the Beaufort County portion of the Park to be retained by Beaufort County shall be distributed within Beaufort County in accordance with this subsection:

(1) First, unless Beaufort County elects to pay or credit the same from only those

revenues which Beaufort County would otherwise be entitled to receive as provided under item (3) below, to pay annual debt service on any special source revenue bonds issued by Beaufort County pursuant to, or to be utilized as a credit in the manner provided in Section 4-1-175, Code of Laws of South Carolina 1976, as amended;

(2) Second, at the option of Beaufort County, to reimburse Beaufort County for any expenses incurred by it in the administration, development, operation, maintenance and promotion of the Park or the industries and businesses located therein or for other economic development purposes of Beaufort County; and

(3) Third, to those taxing entities in which the property is located, in the same manner and proportion that the millage levied for the taxing entities would be distributed if the property were taxable for that year.

(b) Notwithstanding any other provision of this section:

(1) all taxing entities which overlap the applicable properties within the Park shall receive at least some portion of the revenues generated from such properties; and

(2) all revenues receivable by a taxing entity in a fiscal year shall be allocated to operations and maintenance and to debt service as determined by the governing body of the taxing entity.

Section 7. Conflicting Provisions.

To the extent this ordinance contains provisions that conflict with provisions contained elsewhere in the Beaufort County Code or other Beaufort County orders, resolutions and ordinances, the provisions contained in this ordinance supersede all other provisions and this ordinance is controlling.

Section 8. Severability.

If any section of this ordinance is, for any reason, determined to be void or invalid by a court of competent jurisdiction, it shall not affect the validity of any other section of this ordinance which is not itself void or invalid.

Section 9. Effective Date.

This ordinance is effective upon third reading.

SIGNATURES FOLLOW ON NEXT PAGE.

Adopted this ____ day of _____, 2025.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Joseph Passiment, Chair

ATTEST:

_____
Sarah W. Brock, Clerk to Council

First Reading: _____, 2024
Second Reading: _____, 2024
Public Hearing: _____, 2024
Third and Final Reading: _____, 2024

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Exhibit A to Ordinance No. 2024/ ____

Multi-County Park Agreement
(Project Micro)
between
Beaufort County, South Carolina and Jasper County, South Carolina

See attached.

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MULTI-COUNTY PARK AGREEMENT
(PROJECT MICRO)

between

BEAUFORT COUNTY, SOUTH CAROLINA

and

JASPER COUNTY, SOUTH CAROLINA

Dated as of _____, 2024

Multi-County Park Agreement
Project Micro

This MULTI-COUNTY PARK AGREEMENT (Project Micro) is made and entered into as of the __ day of _____, 2024, by and between BEAUFORT COUNTY, SOUTH CAROLINA ("Beaufort County") and JASPER COUNTY, SOUTH CAROLINA ("Jasper County") (collectively, Beaufort County and Jasper County are the "Parties"), each a body politic and corporate, a political subdivision of the State of South Carolina ("Park Agreement").

In consideration of the mutual agreements, representations and benefits contained in this Park Agreement and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged, Beaufort County and Jasper County agree as follows:

1. Effective Date. This Park Agreement is effective at 12:00 a.m. (midnight), [_____}, 2024 (the "Effective Date").

2. Authorization. Article VIII, section 13(D) of the South Carolina Constitution and Sections 4-1-170, -172, and -175 of the Code of Laws of South Carolina 1976, as amended (the "MCP Law"), authorizes contiguous counties to jointly develop industrial and business parks within the geographical boundaries of one or more of the participating counties. Beaufort County authorized and approved this Park Agreement by passage of Ordinance No. _____ and Jasper County authorized and approved this Park Agreement by passage of Ordinance No. _____.

3. Purpose. The purpose of this Park Agreement is to *(i)* provide for the establishment of a multi-county park in accordance with the MCP Law and *(ii)* encourage the investment of capital and the creation of jobs in Beaufort County and Jasper County.

4. Agreement to Develop Park. The Parties agree to jointly develop an industrial and business park in accordance with the MCP Law and the terms and conditions of this Park Agreement (the "Park").

5. The Park. (A) *Location.* The Park consists of certain property located in Beaufort County as further identified in Exhibit A (Beaufort County) to this Park Agreement, and property located in Jasper County, as further identified in Exhibit B (Jasper County), to this Park Agreement. The Park may consist of non-contiguous properties within each county. The Parties acknowledge that on the Effective Date, the Park does not contain any property located in Jasper County.

(B) *Addition and Removal of Property.*

(1) *County Action.* Property may be added to or removed from the Park by ordinance of the county in which the subject property is located, provided that the host county shall provide notice to the non-host county as well as revised exhibits pursuant to subsection (2) below.

(2) *Revised Exhibits.* If property is added to or removed from the Park, this Park Agreement is deemed amended and a revised Exhibit A (Beaufort County) or Exhibit B (Jasper County), as applicable, shall be prepared by the county in which the added or removed property is located. The revised exhibit must contain a description or other identification of the properties included in the Park, after the addition or removal. A copy of the revised exhibit shall be provided to the Administrator, Clerk to Council, Assessor, Auditor and Treasurer of Beaufort County and Jasper County.

(3) *Public Hearings and Notice.* Prior to the adoption by either county of an ordinance authorizing the removal of property from the Park, the county council in the county in which the

property to be removed is located, shall hold a public hearing. The county that will conduct the public hearing must give notice of the public hearing by publication in a newspaper of general circulation in the county in which the public hearing will be held at least once and not less than fifteen (15) days prior to the public hearing. Notice of the public hearing shall also be served in the manner of service of process at least fifteen (15) days prior to the public hearing upon the owner of the real property and, if applicable and known, the lessee of any real property which would be removed from the Park.

6. Fee in Lieu of Taxes. Pursuant to article VIII, section 13(D), of the South Carolina Constitution, all property located in the Park is exempt from all *ad valorem* taxation. The owners or lessees of any property situated in the Park shall pay in accordance with this Park Agreement and the MCP Law an amount equivalent to the *ad valorem* property taxes or other in-lieu-of payments that would have been due and payable but for the location of the property within the Park ("Fee in Lieu of Taxes" or "FILOT").

7. Allocation of Expenses. Beaufort County and Jasper County shall bear the expenses for the development, operation, maintenance and promotion of the Park and the cost of providing public services, in the following proportions:

If property is in the Beaufort County portion of the Park:

(1)	Beaufort County	100%
(2)	Jasper County	0%

If property is in the Jasper County portion of the Park:

(1)	Beaufort County	0%
(2)	Jasper County	100%

8. Allocation of Revenues. Beaufort County and Jasper County shall receive an allocation of revenue generated by the Park through payment of Fee in Lieu of Taxes (net of any special source revenue bond payments or special source revenue credits) in the following proportions:

If property is in the Beaufort County portion of the Park:

(1)	Beaufort County	99%
(2)	Jasper County	1%

If property is in the Jasper County portion of the Park:

(1)	Beaufort County	1%
(2)	Jasper County	99%

9. Revenue Allocation Within Each County.

(A) *Host County.* Revenues generated by the Park through the payment of Fee in Lieu of Taxes shall be distributed to Beaufort County and to Jasper County, as applicable, according to the proportions established by Paragraph 8 of this Park Agreement. With respect to revenues allocable to Beaufort County or Jasper County by way of FILOT generated within the respective county (the "Host County"), such revenue shall be distributed within the Host County in the manner provided by ordinance of the council of the Host County; provided, that *(i)* all taxing districts which overlap the applicable revenue-generating portion of the Park shall receive at least some portion of the revenues generated from such portion, and *(ii)* with respect to amounts received in any fiscal year by a taxing entity, the governing body

of the taxing entity shall allocate the revenues received between operations and debt service of the taxing entity. Each Host County is specifically authorized to use a portion of the revenue for economic development purposes as permitted by law and as established by ordinance of the council of the Host County.

(B) *Non-Host County*. Revenues allocable to Beaufort County by way of FILOT generated within Jasper County shall be distributed solely to Beaufort County. Revenues allocated to Jasper County by way of FILOT generated within Beaufort County shall be distributed solely to Jasper County.

10. Fees In Lieu of Taxes Pursuant to Title 4 and Title 12 Code of Laws of South Carolina. The Parties agree that the entry by Beaufort County into any one or more fee in lieu of tax agreements pursuant to Title 4 or Title 12 of the Code of Laws of South Carolina 1976, as amended ("Negotiated Fee-in-Lieu of Tax Agreements"), with respect to property located within the Beaufort County portion of the Park and the terms of those agreements shall be at the sole discretion of Beaufort County. The Parties further agree that entry by Jasper County into any one or more Negotiated Fee-in-Lieu of Tax Agreements with respect to property located within the Jasper County portion of the Park and the terms of those agreements shall be at the sole discretion of Jasper County.

11. Assessed Valuation. For the purpose of calculating the bonded indebtedness limitation and for the purpose of computing the index of taxpaying ability pursuant to Section 59-20-20(3) of the Code of Laws of South Carolina 1976, as amended, allocation of the assessed value of property within the Park to Beaufort County and Jasper County and to each of the taxing entities within the participating counties shall be identical to the allocation of revenue received and retained by each of the counties and by each of the taxing entities within the participating counties, pursuant to Paragraphs 8 and 9 of this Park Agreement.

12. Applicable Regulations. Any applicable ordinances and regulations of Jasper County concerning zoning, health and safety, and building code requirements shall apply to the Park properties in Jasper County unless the properties are within the boundaries of a municipality in which case the municipality's applicable ordinances and regulations shall apply. Any applicable ordinances and regulations of Beaufort County concerning zoning, health and safety, and building code requirements shall apply to the Park properties in Beaufort County unless the properties are within the boundaries of a municipality in which case the municipality's applicable ordinances and regulations shall apply.

13. Law Enforcement Jurisdiction. Jurisdiction to make arrests and exercise all authority and power within the boundaries of the Park properties in Jasper County is vested with the Sheriff's Department of Jasper County. Jurisdiction to make arrests and exercise all authority and power within the boundaries of the Park properties in Beaufort County is vested with the Sheriff's Department of Beaufort County. If any of the Park properties located in either Jasper County or Beaufort County are within the boundaries of a municipality, then jurisdiction to make arrests and exercise law enforcement jurisdiction is vested with the law enforcement officials of the municipality.

14. Severability. If any provision or any part of a provision of this Park Agreement is held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable the remainder of that provision or any other provision or part of a provision of this Park Agreement.

15. Amendments. The provisions of this Park Agreement may be modified or amended only in a writing signed by the Parties.

16. Headings and Catch Lines. The headings of the paragraphs and subparagraphs of this Park Agreement are inserted for convenience only and do not constitute a part of this Park Agreement.

17. Governing Law. This Park Agreement, and all documents executed in connection with it, shall be construed in accordance with and governed by the laws of the State of South Carolina.

18. Counterparts. This Park Agreement may be executed in any number of counterparts, and all of the counterparts taken together constitute one and the same instrument.

19. Binding Agreement. This Park Agreement is binding upon and shall inure to the benefit of the respective Parties.

20. Merger. This Park Agreement, and all documents executed in connection with it, express the entire understanding and all agreements of the Parties with each other, and neither Beaufort County nor Jasper County has made or shall be bound by any agreement or any representation to the other party which is not expressly set forth in this Park Agreement.

21. Waiver. Either party may waive compliance by the other party with any term or condition of this Park Agreement only in a writing signed by the waiving party. The failure or delay on the part of any party hereto in exercising any right, power, or remedy hereunder shall not operate as a waiver thereof, nor shall any single or partial exercise of any such right, power, or remedy preclude any other or further exercise thereof or the exercise of any other right, power, or remedy hereunder. No waiver of any provision hereof shall be effective unless the same shall be in writing and signed by the waiving party hereto.

22. Termination.

(A) *Duration and Renewal.* This Park Agreement commences on the Effective Date and shall continue with respect to each parcel included in the Park for at least the duration of any special source revenue credits applicable to such parcel.

(B) *Mutual Termination.* Notwithstanding the provisions of subparagraph (A) of this Paragraph 22, the Parties may mutually agree to terminate this Park Agreement at any time upon passage of an ordinance to that effect by each county and after conducting a public hearing and giving notice as set forth in subparagraph (B)(3) of Paragraph 5 of this Park Agreement.

SIGNATURES FOLLOW ON NEXT PAGE.

WITNESS our hands and seals as of the date first above written.

BEAUFORT COUNTY, SOUTH CAROLINA

By: _____
Joseph Passiment, Chair, County Council

ATTEST:

_____
Sarah W. Brock, Clerk to Council

[Additional Signature Page Follows]

JASPER COUNTY, SOUTH CAROLINA

By: _____
L. Martin Sauls, IV, Chair, County Council

ATTEST:

_____
Wanda Simmons, Clerk to Council

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EXHIBIT A (Beaufort County)

Beaufort County Property

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PROJECT MICRO
LEGAL DESCRIPTION

[_____]

EXHIBIT B (Jasper County)

Jasper County Property

NONE AS OF [_____], 2024

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BEAUFORT COUNTY COUNCIL
AGENDA ITEM SUMMARY

ITEM TITLE:

RECOMMEND AWARDING A CONTRACT FOR BROADBAND EXPANSION TO SERVE UNDERSERVED AREAS OF BEAUFORT COUNTY TO CONNECT HOLDING, LLC (aka BRIGHT SPEED) FOR RFP #111824 (BEAUFORT COUNTY BROADBAND PROJECT) IN THE AMOUNT OF $367,069 TO BE FUNDED WITH ARPA FUNDS.

MEETING NAME AND DATE:

FINANCE, ADMINISTRATION & ECONOMIC DEVELOPMENT COMMITTEE – NOVEMBER 25, 2024

PRESENTER INFORMATION:

Hank Amundson, Special Assistant to the County Administrator (10 mins.)

ITEM BACKGROUND:

ARPA funds may be utilized for the extension of broadband services into underserved areas. County Council identified broadband expansion to rural and underserved areas of the County in February of 2022 in their original ordinance receiving ARPA funds and allocating those funds.

In October of 2024, Beaufort County put out an RFP for Broadband Expansion in underserved areas of Beaufort County. This target area was identified by the State of South Carolina.

PROJECT / ITEM NARRATIVE:

The result of the RFP that was put out in October of 2024 was that 4 companies proposed plans to serve the target area and homes shown to be underserved. After receiving and reviewing the proposals, proposals were scored and ranked. At that point, interviews were held with the two highest scoring proposers.

After interviews, the two finalist proposals were re-scored.

Bright Speed emerged as the best fit for this project. Bright Speed will be investing $1,632,416 and The County will fund the remainder of this expansion with ARPA funds totaling $367,069.

FISCAL IMPACT:

$367,069 of remaining ARPA funds.

Acct. # 2330-40-0000-54100

STAFF RECOMMENDATIONS TO COUNCIL:

(Staff recommends approval to award Connect Holding, LLC (Bright Speed) for RFP 111824 BEAUFORT BROADBAND Project) Forward to County Council on December 9 for final approval and award.

OPTIONS FOR COUNCIL MOTION:

MOTION TO APPROVE/DENY "RECOMMEND AWARDING A CONTRACT FOR BROADBAND EXPANSION TO SERVE UNDERSERVED AREAS OF BEAUFORT COUNTY TO CONNECT HOLDING, LLC (aka BRIGHT SPEED) FOR RFP #111824 (BEAUFORT COUNTY BROADBAND PROJECT) IN THE AMOUNT $367,069 TO BE FUNDED WITH ARPA FUNDS."

Beaufort County Broadband Project

Beaufort County is seeking qualified proposals from private provider(s) to deploy, operate, and maintain a broadband internet network which delivers high-speed broadband to currently unserved or underserved premises in unincorporated Beaufort County.

SECTION ONE
SCOPE OF WORK

1. Introduction

This RFP reflects the commitment of Beaufort County to ensure high-speed broadband is available to as many residents and businesses in unincorporated Beaufort County (hereinafter primarily referred to as "County") as possible. The successful Internet Service Provider(s) or other organization(s) responding to this RFP (hereinafter referred to as "Applicant") will be expected to deploy a network that meets the eligibility requirements set forth in the American Rescue Plan Act of 2021 (ARPA), PL 117-2 (March 11, 2021), which amends Title VI of the Social Security Act (42 U.S.C. 801 et seq.). Successful applicants will demonstrate a clear and achievable plan to deliver high-speed, reliable, and affordable broadband communications services in one or more un/underserved area in unincorporated Beaufort County (see Figure 1).

The County is offering one-time direct capital funding to qualified and committed private sector partners to support deployment. Furthermore, to achieve their goal, the County understands it may need to fund more than one Applicant to achieve the County's desired solution.

The purpose of the direct capital funding will be to partially defray the cost of the infrastructure necessary to meet the requirements of the RFP, which might include construction or improvement of fiber optics, cabinets, pedestals, poles, pole attachments, CPE, etc. (collectively this infrastructure is hereinafter referred to as "Assets"). Applicants may submit multiple approaches to this RFP within a single proposal that differ in service areas, technology, requested County funding, timing of deployment, eligibility requirements or any combination thereof.

Through this RFP, the County seeks proposals from Applicants to build, operate, and maintain Assets to provide underground fiber broadband internet service throughout one or more geographic area(s) of unincorporated Beaufort County.

The County seeks proposals that state clearly how many premises will be covered and at what levels of service.

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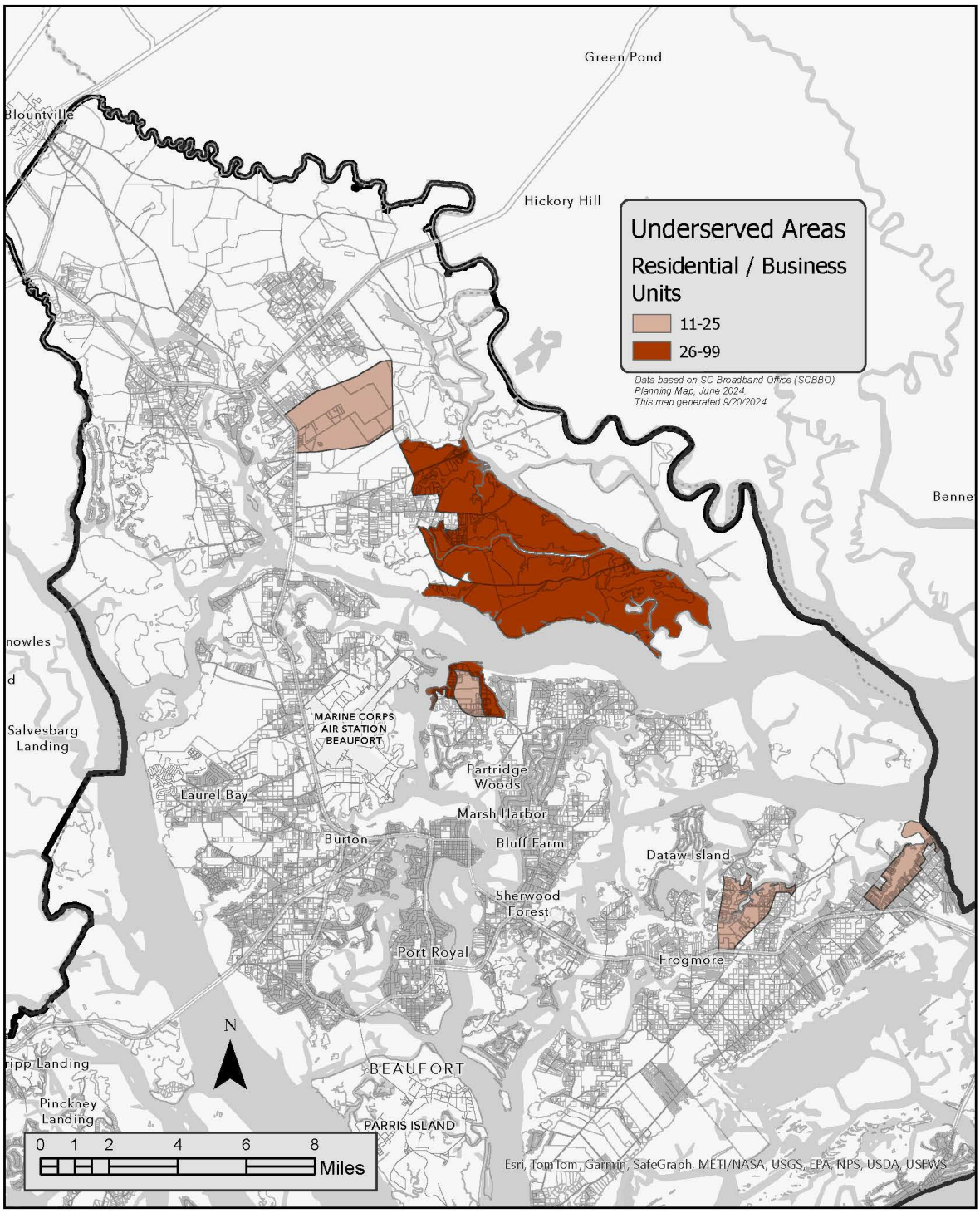
Figure 1: Unincorporated Beaufort County Underserved/Unserved

The Applicant shall clearly and thoroughly define any proposed solutions or technical alternatives which may not meet the eligibility requirements of ARPA due to constraints with geography, topography, or excessive costs, but will expand high-speed internet to un/underserved premises.



2. Project Overview, Purpose, and Objectives

The following are the County's requirements and goals under this RFP.

2.1. Provide High-Speed Internet Service to Unserved and Underserved Premises

The County seeks to make available high-speed broadband services to as many premises in the County as possible, specifically to underserved or unserved households and businesses, defined as those that are not currently served by a wireline connection that reliably delivers at least 25 Mbps download speed and 3 Mbps upload speed.

The high-speed broadband services shall specifically provide a service designed to reliably meet or exceed a symmetrical speed of 100 Mbps download and 100 Mbps upload; or in cases where the symmetrical 100/100 Mbps service is not practicable, provide a service designed to reliably meet or exceed 100 Mbps download and at least 20 Mbps upload speeds, and be scalable to a minimum of 100 Mbps download and 100 Mbps upload. Interim Rule, 31 C.F.R § 35.6(e)(2), 86 Fed. Reg. 26786, 26823.

The purpose of the RFP is to seek fiber broadband solutions from one or more Applicants proposing one or multiple solutions over all or portions of the unincorporated county. From these RFP responses, the County will select the best Applicant(s), to finalize project details by creation and execution of a contract with the County.

The County does not intend to enter the broadband business as a competitive service provider.
The County does not intend to own the network infrastructure assets it financially supports through this RFP process.

The County does not intend to operate the network enterprise it financially supports through this RFP process. The network enterprise will be owned and operated by the selected Applicant, and/or Applicant's subcontractor, as per the contract to be negotiated with the County.
If the Applicant is currently providing service in some areas of the County, the County requires that the Applicant provide similar pricing and service tiers for data services the Assets in the newly served areas.

This request for proposals does not constitute a contract for services performed or to be performed. The County intends the project be deployed in a continuous fashion commencing immediately upon contract execution.

2.2. Beaufort County Financial Contribution & Federal Funding Requirements

The County will provide a direct capital dollar contribution for the project to one or more Applicants under the terms and timelines specified in a negotiated contract. The County funding will be released upon completion and acceptance of agreed upon project milestones.

All deployment, maintenance, and operational costs, including customer acquisition and customer service, will be the responsibility of the Applicant.

The capital financial contribution of the County is explicitly designed to compensate and adjust the overall project's financial metrics to acknowledge that the selected Applicant will be creating and making available specific, pre-defined broadband products within one or more specified geographic areas of Beaufort County. Contiguous geographic areas are not required.

3. Service Areas

The County seeks to close the broadband availability gap throughout unincorporated Beaufort County. Address level data is also available as a web service upon request. Applicants are encouraged to supplement this data with other available sources. Applicants may also provide proof of underserved areas using proprietary data or other state, federal, or private sources. Applicants are encouraged to provide response information engineered to the highest level of detail possible for an RFP of this nature. Beaufort County GIS mapping resources can be found at: https://www.Beaufortcountysc.gov

4. Project Requirements

The following section is intended to describe the network and product requirements associated with the Rural Broadband Coverage project.

4.1. Technical Requirements

Applicants' proposed solutions should meet the following technical performance requirements:

4.1.1 System designed to 99.9% uptime.
4.1.2 Network backhaul capacity per base station site must be 1 Gigabit per second (Gbps) minimum, but capable of scaling to accommodate the maximum customer capacity as designed.
4.1.3 Total Internet peering capacity must accommodate the aggregate backhaul bandwidth of all base stations be scalable if implementing a hub-and-spoke design.
4.1.4 All products proposed MAY NOT contain monthly data caps or bandwidth/speed reduction due to metered usage.
4.1.5 If Applicant has a technology or solution which does not meet the speed eligibility requirements of ARPA but the technology or solution will reliably serve un/underserved premises with high-speed internet, Applicant is encouraged to submit a proposal which clearly identifies levels of services obtainable and the anticipated number of premises able to be served.

4.2 Open Access Requirements

There are no requirements for open access related to this RFP.

4.3 Network Construction Standards

Applicants should expect that upon successful completion of a negotiated contract for deployment of a rural broadband network, and commencement of work by the selected Applicant, the County may provide inspection oversight to ensure compliance with design and deployment standards per the negotiated contract.

The selected Applicant will fully engineer and permit the project prior to commencement of construction as a function of the negotiated contract.

Deployment of all fiber and fiber-related infrastructure must comply with all National Electrical Contractors Association (NECA) codes and laws at the local, state, federal, and private land levels as they pertain to fiber optic installations.

The selected Applicant will be expected to have all routes surveyed by a licensed surveyor as well as provide the County with GIS/CAD mapping showing the locations of all facilities deployed and service areas of engineered coverage design(s). The County has available certain GIS layers that may prove useful to the applicant, which can be found at: https://www.Beaufortcountysc.gov. However, Applicant shall note that GIS layers for parcel lines, public easements, and right of ways do not suffice as a survey of for public routes/sites.
Other construction requirements that are the responsibility of the Applicant include:

4.3.1 Provide the County with monthly reports of activities and progression towards milestones, such reports to include information as required by the county.
4.3.2 Provide the County with ongoing service statistics regarding adoption rates of service(s).
4.3.3 Work with all appropriate agencies to obtain all required right of way approvals.
4.3.4 Obtain all required permits and private easement approvals.
4.3.5 Coordinate project deployment with all utilities.
4.3.6 Obtain any necessary contractor licensing issued by the Beaufort County Building Services.
4.3.7 Provide on-site construction inspections to ensure design.
4.3.8 Coordinate and resolve third party or private claims.
4.3.9 Repair any and all damages to private property.
4.3.10 At all times, maintain an adequate staff of experienced and qualified employees for efficient performance.
4.3.11 At all times, furnish or perform any services in a safe, proper, and workmanlike, manner.

4.4 Network Equipment, Design and Technical Specifications

The Applicant must provide network architecture documentation. These should include:

4.4.1 Fiber/circuit utilization
4.4.2 Equipment to be used
4.4.3 Active equipment locations
4.4.4 Logical equipment designs and specifications
4.4.5 Any other documents necessary to define and describe the intended architecture.

Network architecture should consider a redundant topology that provides resiliency in the network. While not every component of the network can be redundant, where feasible the Applicant should

take steps to make service offerings as resilient as possible. It is expected that an Applicant may have some preexisting core Assets (fiber, towers, hut sites, etc.) they intend to utilize in providing services to the proposed service areas. Applicants utilizing preexisting infrastructure should describe how these Assets fit into their proposed network architecture. The Applicant will be responsible for selecting equipment that can deliver the service as outlined in section 4.1.

4.5 Network Test and Acceptance Standards

The Applicant will be required to demonstrate network performance to specified test standards. These standards will need to be met for services offered and infrastructure built or contracted. Speeds will be tested and proven as negotiated in the contract.

4.6 Presence in County

While the successful Applicant will receive a capital dollar subsidy from the County, the Applicant may also be contributing significant capital and operational Assets and shall demonstrate they can successfully deliver broadband where the network is required to offer service.

A significant component of the scoring criteria will be the County's assessment of the Applicant's proposed presence within the County, demonstrating its ability to provide adequate service and support to its customers.

4.7 Network Deployment Timing

The County intends the project be deployed in a continuous fashion commencing immediately upon contract execution.

The County requires that all Rural Broadband Project(s) be completed prior to September 2024, preferably sooner, or by the negotiated date of the contract with the County. Within their RFP response, Applicants shall provide a proposed schedule for implementation that reflects the most expeditious timeline possible, including engineering, permitting, licensing, construction, and validation.

4.8 Service Requirements

Applicants' proposed solutions should meet the following service requirements:

4.8.1 All residential and commercial services within the agreed territory are able to request and receive service install perpetually at no cost for the fiber install. Households that initially decline service at rollout may request service at a later date with no additional costs incurred.

4.8.2 Any costs for in-home hardware must be equal to what you would require for someone wishing to sign up for service as a customer elsewhere in your service territory.

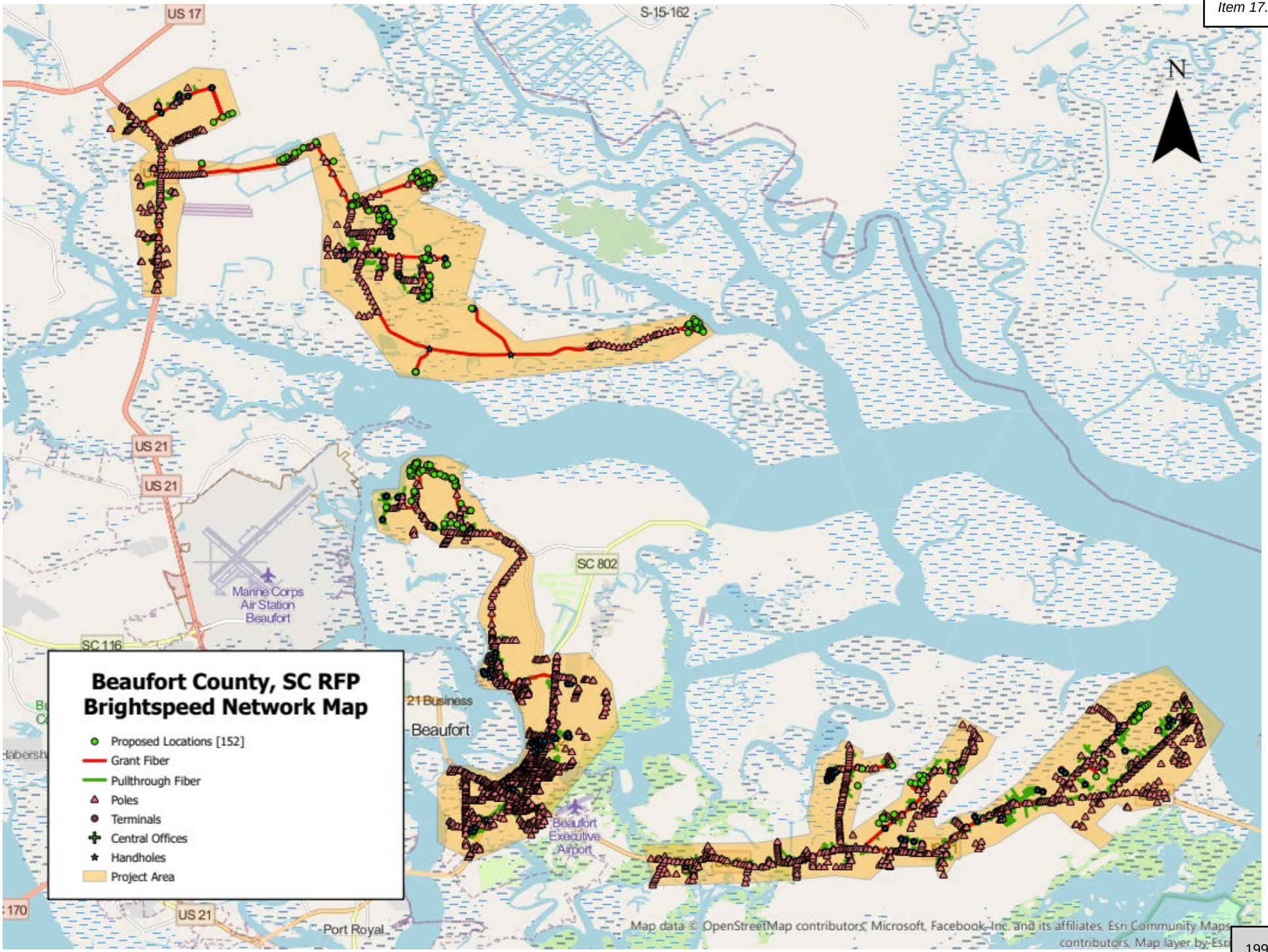
4.8.3 Services are to be offered perpetually or until such time this infrastructure is no long viable technology for broadband delivery.

4.8.4 This infrastructure may not be sold, only transferred if you were to be acquired in a merger, in which case the same terms would need to be disclosed to the firm acquiring them.

4.8.5 Applicant must already service fiber infrastructure within 15 miles of the proposed project area.

Vendor *Click row to open scorecard*	**Understanding** Points Based 25 Points (25%)	**Approach** Points Based 25 Points (25%)	**Key Milestones** Points Based 25 Points (25%)	**Experience** Points Based 25 Points (25%)	**Total Sc… (Max Score 100)**
Comcast Cabl…	20.67	19	21.33	20	**81**
Connect Holdi…	22.33	22.67	20.67	21.67	**87.3**
Emisha Innova…	13.33	11.67	8.33	10	**43.3**
Verizon	13.33	10	13.33	10.67	**47.3**

Beaufort County Broadband Project			
RFP 111824			
Summary Score Sheet			
ROUND 2 SCORES			
Evaluators	**Name of Company**	**Name of Company**	**Name of Company**
	Comcast	Connect Holdings	
Amundson	77	90	
Morgan	78	90	
Polite	79	87	
TOTALS:	234	267	0
1. Connect Holdings	267		
2. ComCast	234		


Beaufort County, SC RFP
Brightspeed Network Map
Proposed Locations [152]
Grant Fiber
Pullthrough Fiber
Poles
Terminals
Central Offices
Handholes
Project Area
US 17
S-15-162
N
US 21
US 21
SC 802
Marine Corps Air Station Beaufort
SC 116
21 Business
Beaufort
Beaufort Executive Airport
US 21
Port Royal
Map data © OpenStreetMap contributors, Microsoft, Facebook, Inc. and its affiliates, Esri Community Maps contributors, Map layer by Esri

BEAUFORT COUNTY COUNCIL
AGENDA ITEM SUMMARY

ITEM TITLE:

RECOMMEND APPROVAL OF A Resolution which would extend the Broadband Everywhere – Category 3 (BE-CAT3) Grant Program end date and allow us to expend the remaining $170,000 of ARPA Funds in order to serve new customers reached by ongoing and upcoming Broadband Expansion programs.

MEETING NAME AND DATE:

FINANCE, ADMINISTRATION, & ECONOMIC DEVELOPMENT 11/25/2024

PRESENTER INFORMATION:

Hank Amundson – Special Assistant to the County Administrator

10 Minutes for Q & A

ITEM BACKGROUND:

This program is designed to aid residents without broadband access where the cost of extending to the home is a barrier for service from the provider. Beaufort County aims to use ARPA funds allocated for Broadband to fund the construction of a service drop to homes that have been denied service from the provider due to construction build costs.

PROJECT / ITEM NARRATIVE:

The Original Resolution set the end date w for December 30, 2024. Extension should be to December 30, 2026 to aid new customers in areas to be newly served by ongoing and upcoming County and State funded Broadband Expansion programs.

FISCAL IMPACT:

$170,000.00 from ARPA funds to be used for Broadband assistance.

STAFF RECOMMENDATIONS TO COUNCIL:

Approval

OPTIONS FOR COUNCIL MOTION:

(Motion to approve/deny the amendments to Resolution 2023/39

(Move forward to Council for Approval/Adoption on December 9, 2024)

RESOLUTION 2024 /

A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR TO EXTEND THE TIME THE ADMINSTRATOR MAY INITIATE THE BE-CAT3 GRANT PROGRAM AND EXPEND THE REMAINING FUNDS TO ASSIST WITH BROADBAND EFFORTS IN BEAUFORT COUNTY

WHEREAS, Beaufort County Government has been working to bring high-speed internet to rural areas but has faced challenges due to geography, topography, and rural distance.

WHEREAS, Beaufort County identified three categories of unserved areas in Beaufort County, and took several actions to address the needs related to CATEGORY 1 and 2, and

WHEREAS, in an effort to address CATEGORY 3 needs, those living down long driveways or private roads where the cost of extending to the home is a barrier for service, the County has developed a local grant program called BE-CAT3 to provide financial assistance to CATEGORY 3 residents, and

WHEREAS, the program aims to use ARPA SLFRF funds for the construction of a Service Drop, which will connect a home at the end of a long, private driveway or private road to the existing broadband network that runs along a primary road, and

WHEREAS, funding awarded through BE-CAT3 will be based on several factors, including the Internet Service Provider's (ISP's) ability to provide service, the length of the private road/long driveway, and the cost estimate for the Service Drop, and

WHEREAS, the maximum amount the County will contribute for any Service Drop is $15,000, and any Service Drops funded through BE-CAT3 must be completed on or before December 30, 2026.

NOW, THEREFORE, be it resolved that Beaufort County Council, duly assembled, does hereby authorize the County Administrator to extend the BE-CAT3 Grant Program until December 30, 2026 to allow the County to expend the remaining amount of funds previously allocated ($170,000.00) in order to serve new customers reached by ongoing and upcoming Broadband Expansion programs.

Adopted this 9th day of December 2024.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
Joseph Passiment, Chairman

ATTEST:

_____

Sarah W. Brock, Clerk to Council

RESOLUTION 2024/25

A RESOLUTION AUTHORIZING THE ALLOCATION OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS TO HARGRAY AND AUTHORIZING THE COUNTY ADMINISTRATOR TO ENTER INTO AN AGREEMENT FOR USE OF FUNDS WITH HARGRAY FOR BROADBAND SERVICE EXPANSION IN UNDERSERVED AREAS OF BEAUFORT COUNTY.

WHEREAS, the Federal government has allocated funding to each state through the American Rescue Plan Act ("ARPA"), and Beaufort County ("County") received $37,17,446 under the ARPA, hereinafter collectively referred to as the "Funds"; and

WHEREAS, the Federal government has limited the eligible uses of the Funds. One of the eligible uses of these finds is to expand broadband service into underserved areas; and

WHEREAS, the County seeks to expend the Funds for the purpose of expanding broadband service into underserved areas; and

WHEREAS, residents of St. Helena contacted the County seeking help in accessing broadband services which are unavailable in their area. The County has discussed the needs of St. Helena with Hargray, and Hargray has agreed to extend its existing network on St. Helena to cover underserved areas ("Project"); and

WHEREAS, the Project will extend broadband services significantly on St. Helena Island for a total cost of $451,622. Hargray has requested that the County contribute funds in the amount of $163,000 towards the total cost, and the County desires to enter into an agreement with Hargray to restrict the use of the Funds to the Project; and

WHEREAS, Beaufort County Ordinance 2022/16 authorized expenditures of ARPA for expanding broadband service into underserved areas in the amount of $700,000.00 from which the requested $163,000 will be allocated from for the Project; and

WHEREAS, County Council desires to authorize the Interim County Administrator to allocate ARPA funds in the amount of $163,000 to Hargray and to enter into an agreement with Hargray to restrict the use of the Funds for the purpose of the Project described herein; and

NOW, THEREFORE, BE IT ORDAINED BY County Council, in a meeting duly assembled, does hereby authorize the funding for the allocation of American Rescue Plan Act (ARPA) funds to Hargray, and further authorizes the Interim County Administrator to enter into an agreement for use of the funds with Hargray for broadband service expansion on St. Helena Island as described herein.

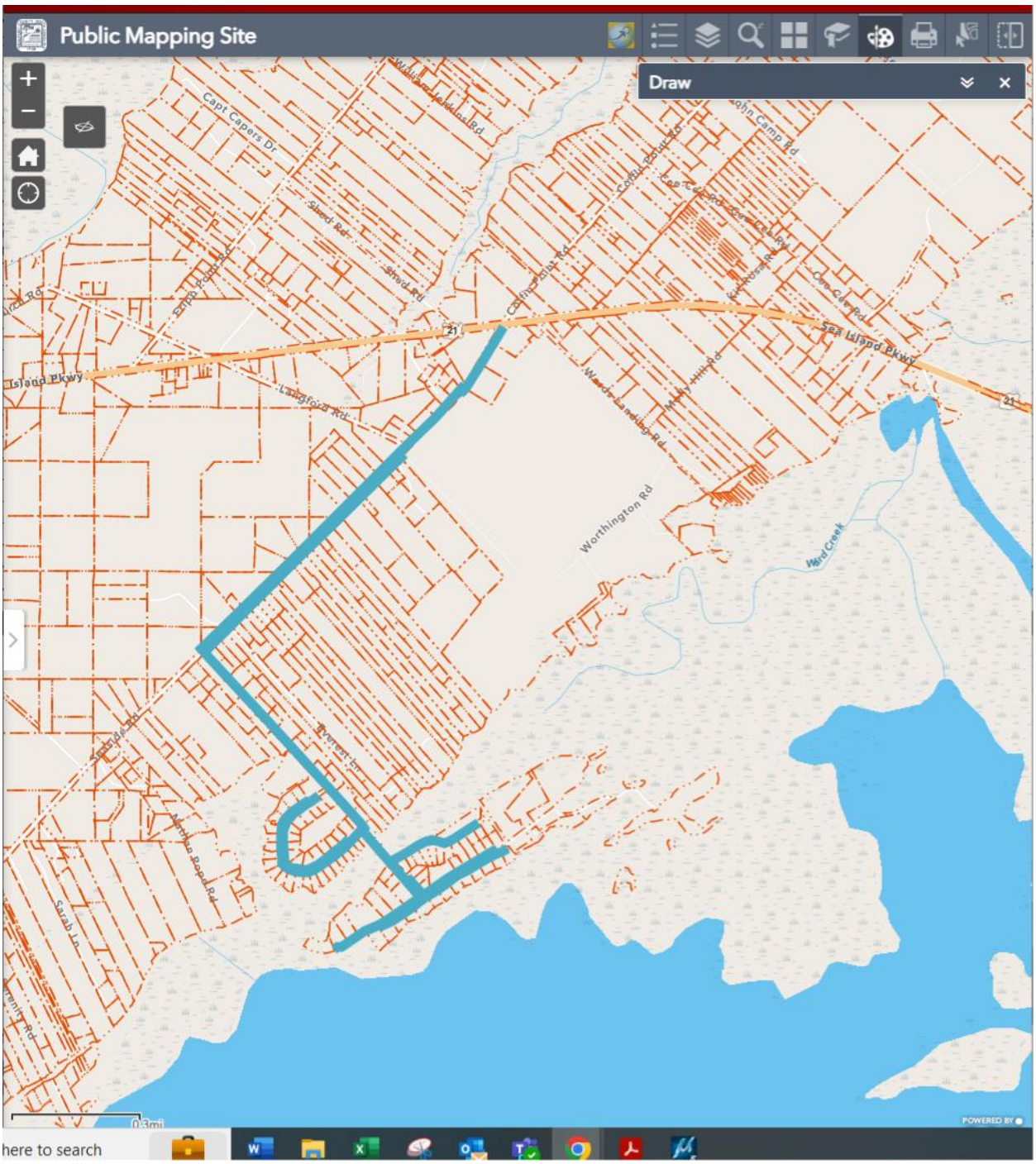
Adopted this 28th day of May 2024

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
Joseph Passiment, Chairman

ATTEST:

BY: _____
Sarah W. Brock, Clerk to Council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Draw
Capt Capers Dr
Shed Rd
Island Pkwy
Langford Rd
Sea Island Pkwy
Worthington Rd
Ward Creek
Everest Ln
Sarah Ln
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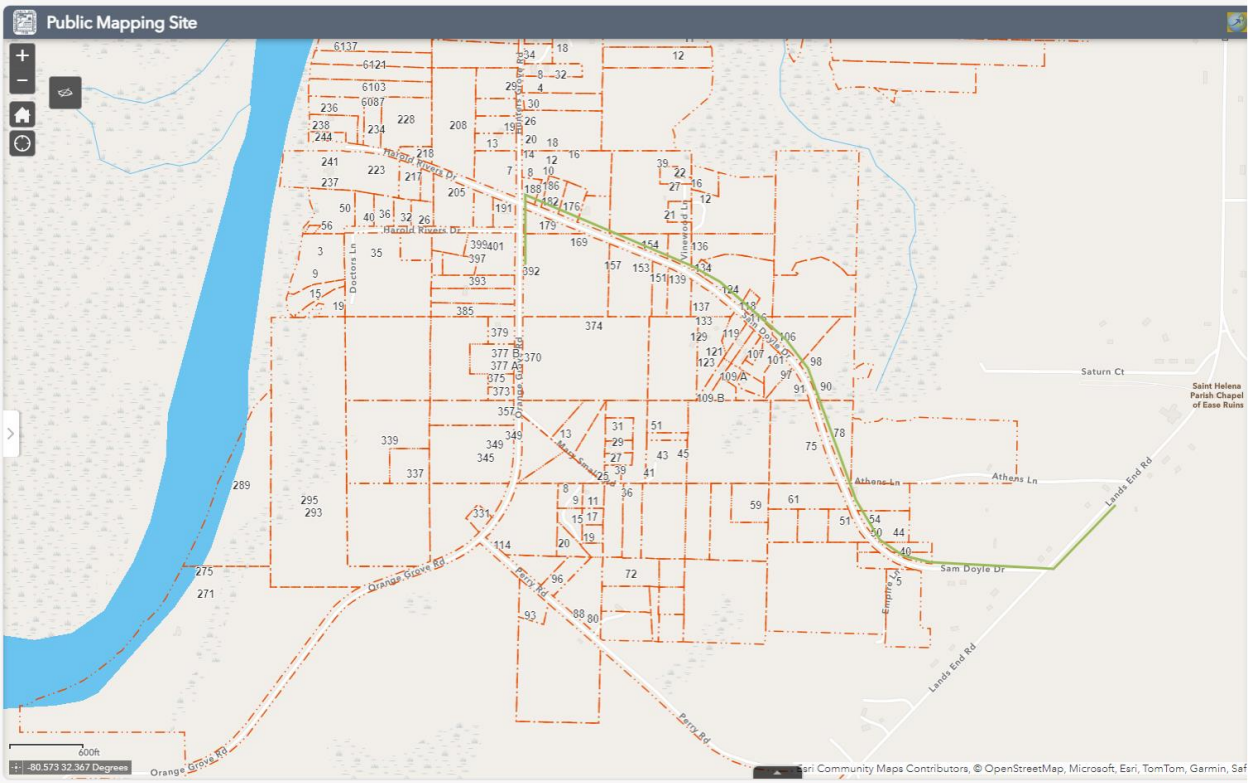
Public Mapping Site
Harold Rivers Dr
Doctors Ln
Vinewood Ln
Sam Doyle Dr
Saturn Ct
Saint Helena Parish Chapel of Ease Ruins
Athens Ln
Lands End Rd
Orange Grove Rd
Perry Rd
Empire Ln
600ft
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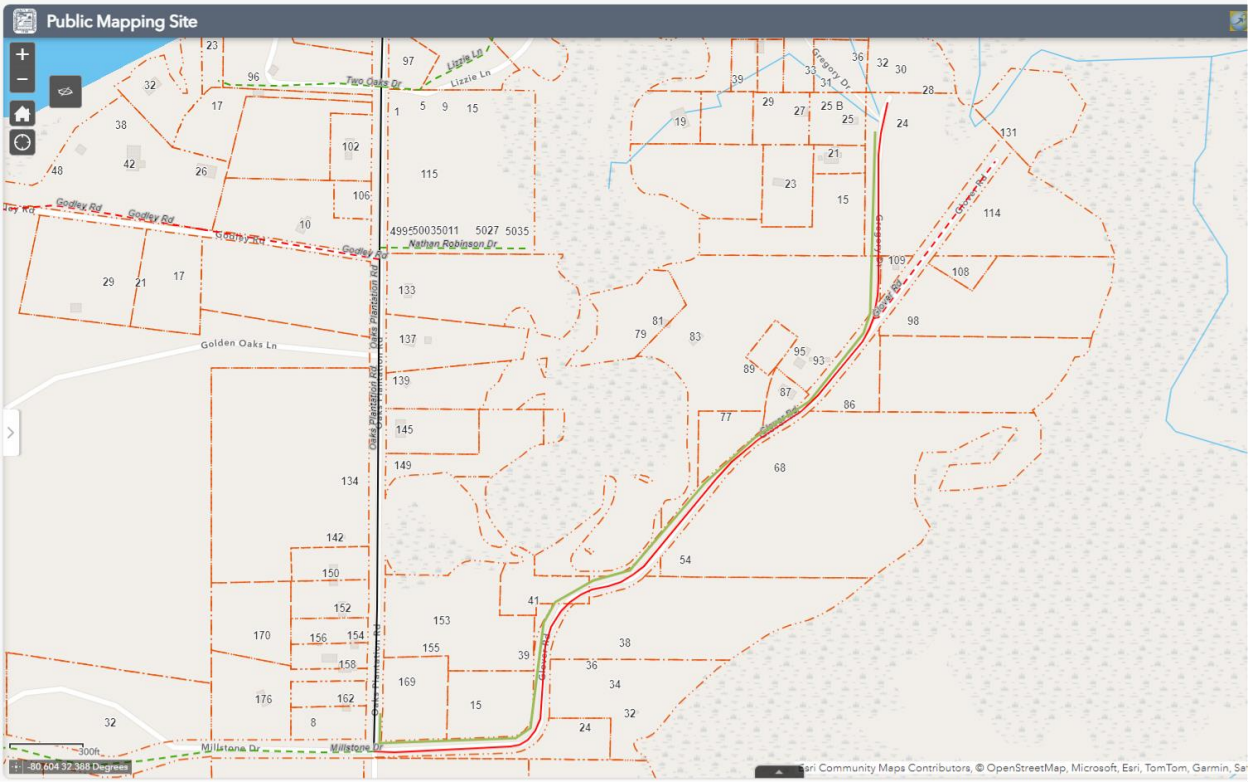
Esri Community Maps Contributors, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, Saf


Public Mapping Site
Two Oaks Dr
Lizzie Ln
Gregory Dr
Godley Rd
Nathan Robinson Dr
Golden Oaks Ln
Oaks Plantation Rd
Millstone Dr
300ft
-80.604 32.388 Degrees
Esri Community Maps Contributors, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, Sa

HARGRAY

St. Helena Proposed Expansion

210 Eddings Point Road: we already provide service to this address and there is a current customer there.

17 Judy Seabrook Drive: No funding needed. Hargray will absorb this cost and begin construction within 8 weeks.

392 Orange Grove Road: to service Orange Grove Rd., we would need to extend infrastructure down Sam Doyle Dr. In this construction we will pass 49 lots and 44 homes. The cost of construction would be $104,000.00. To construct this, Hargray would need to receive $51,000.00 from Beaufort County.

42 Robert & Clara Trail: To construct this address we recommend also building down Seaside Rd. to Horse Island Rd. This plan would pass 197 lots and approximately 65 homes. The cost of construction would be $287,568.00. To construct this, Hargray would need to receive $90,000.00 from Beaufort County.

Glover Road and Gregory Drive: These were requested during the town hall meeting last year. This construction will pass 38 lots and 25 homes. Construction cost is estimated to be $60,026. Hargray would need to receive $22,000.00 from Beaufort County.

Location	Lots	Homes	Total Cost	County Funding
Sam Doyle/Orange Grove Rd	49	44	$ 104,000.00	$ 51,000.00
Seaside/Horse Island/Robert & Clara	197	65	$ 287,596.00	$ 90,000.00
Glover Rd/Gregory Dr.	38	25	$ 60,026.00	$ 22,000.00
Totals:	**284**	**134**	**$ 451,622.00**	**$ 163,000.00**

INFORMATION TECHNOLOGY & COMMUNICATIONS DIVISION

BROADBAND

BE-CAT3 GRANT PROGRAM

1.0 Introduction

Beaufort County Government has been working to bring high-speed internet to rural areas but has faced challenges due to geography, topography, and rural distance. Since 2020, County staff, with support from County Council and the State of South Carolina, have dedicated resources to bring access to high-speed internet to previously unserved areas. Beaufort County has identified defined three categories of unserved areas in Beaufort County:

- **CATEGORY 1** – no existing broadband infrastructure in the area
- **CATEGORY 2** – "unserved pockets" in areas where broadband infrastructure exists but has not been extended due to area not meeting cable provider's density requirements
- **CATEGORY 3** – long driveways or private roads where the cost of extending to the home is a barrier for service.

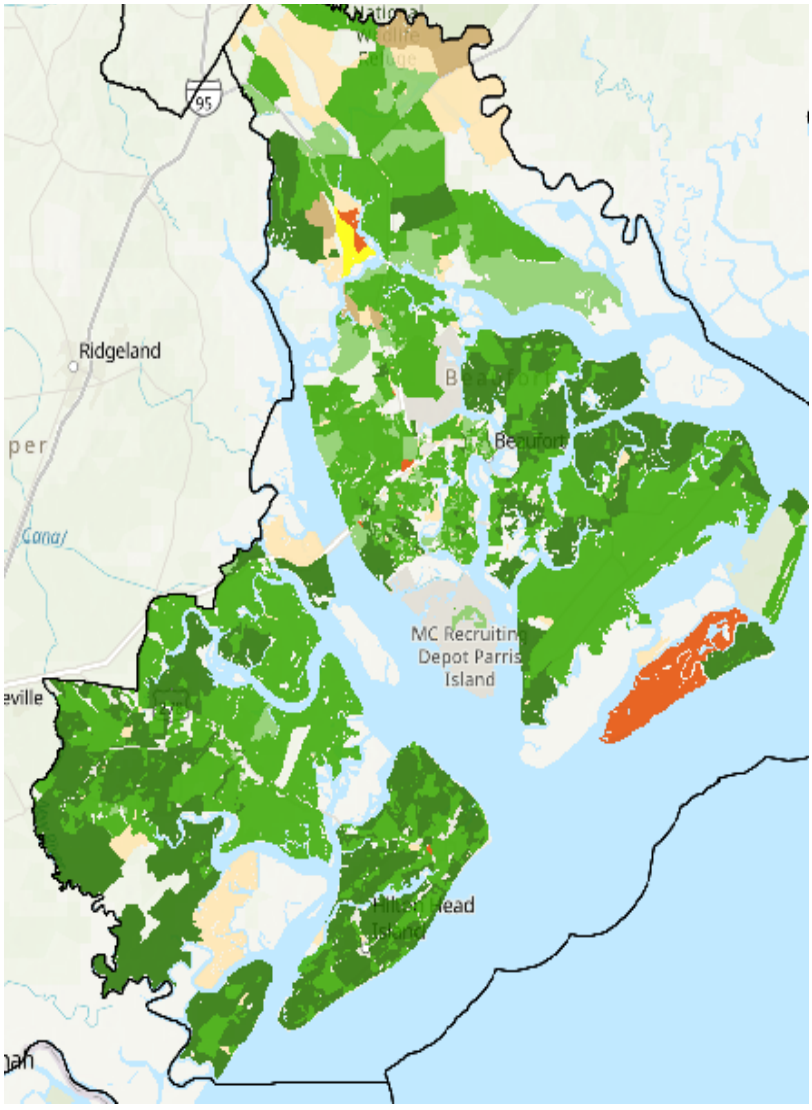
Beaufort County took several actions to address the needs related to CATEGORY 1 and 2. They collaborated with local ISPs, contacted the SC Office of Regulartory Staff (ORS), and wrote letters of support for ISP grant applications. Additionally, Beaufort County added the ORS 'I Need Internet' and 'I Need Better Internet' web page links on the Beaufort County official website, which allowed citizens to report their broadband needs to the state, and issued awareness press releases. As a result of these efforts, the County has witnessed significant progress in expanding broadband coverage across the entire county since January 2020. Some notable milestones have been:

- In 2020 Hargray received 700K to build out areas in Beaufort County.
  - Lady's Island, Cane Gibbs (PDF)
  - Lady's Island, Coosaw (PDF)
  - Okatie, Hwy 170 (PDF)
  - Port Royal, St. Helena Island (PDF)

Additional provider funded builds:
- Seashell Dr (Saint Helena)
- Ashton Dr (Saint Helena)
- Bufflehead Ln (Bluffton)
- Lost Oaks Dr (Bluffton)
- Old Haig Point Rd (Daufuskie)
- Seabrook

- In 2021 Hargray received 131,098.00 towards broadband build-outs in Beaufort County. (link)

- Grant support letters:
  - USDA GRANT (Hargray)
  - SFRF GRANT (PRTC)
  - SFRF GRANT (Comcast)



Sept 2022 Broadband Coverage
GREEN = High-Speed Available

In an effort to address CATEGORY 3 needs, the County has developed a local grant program, BE-CAT County's BE-CAT3 Grant Program, has been developed to address the Category 3 properties identified above. Funding the broadband construction to homes that have long driveways or connected to private roads is a unique opportunity for residents of the county. Funding will come from ARPA SLFRF funds. The County will closely monitor the program and may need to make changes or updates to the requirements documented within the program. The County reserves the right to update the dates, funding, criteria, and any other item within this document due to the unique nature of the program.

2.0 Definitions

BROADBAND refers to high-speed internet with a download speed of at least 25 megabits per second (Mbps) and an upload speed of at least 3 Mbps, according to the Federal Communications Commission's definition.
SERVICE DROP is the final stage of fiber/cable installation, typically along a driveway or a private road, which connects the home to the network. The ISP determines the appropriate construction method and route for the Service Drop, and residents are not allowed to choose the method or route of installation.
INTERNET SERVICE PROVIDER (ISP) is a company that provides access to the internet. In Beaufort County, there are three ISPs: Comcast Xfinity, Brightspeed/Centurylink, and CableOne/Hargray.
BE-CAT3 - Broadband Everywhere: Category 3 Grant Program aims to provide broadband internet access to areas that lack it.

3.0 Program Guidelines

The Beaufort County Government has established the private road/long driveway - Category 3 Grant Program (BE-CAT3) to provide financial assistance to Category 3 residents. The program aims to fund the construction of a Service Drop, which will connect a home at the end of a long, private driveway or private road to the existing broadband network that runs along a primary road.

To be eligible for BE-CAT3 funding, residents must lack access to broadband service, and their service location must not have existing high-speed internet service from one of the County's current ISPs, including but not limited to: PRTC, Comcast Xfinity, Brightspeed/Centurylink, Spectrum, and CableOne/Hargray.

Moreover, to be eligible for BE-CAT3, an ISP must have a network that runs on the primary road to which the private road or long driveway connects. The ISP must also be able to provide service to the location and be willing to partner with the County on this initiative. The resident must be willing to sign up for service once the connection is established.

Funding awarded through BE-CAT3 will be based on several factors, including the ISP's ability to provide service, the length of the private road or long driveway, and the cost estimate for the Service Drop. Any Service Drops funded through BE-CAT3 must be completed on or before December 30, 2024.

The BE-CAT3 program will expire on December 30, 2024 or when funding dedicated to the program has been depleted.



3.1 HERE ARE THE STEPS TO OBTAIN BE-CAT3 FUNDING:

1) Residents must apply for BE-Cat3 on the Beaufort County Government website (www.BeaufortCountySC.gov).
2) The County will forward the resident's information to the appropriate ISP(s).
3) The ISP will contact the County to verify that:
a. Their network infrastructure passes within a reasonable distance to the resident's home.
b. A Service Drop and build-out can be constructed to the resident's home.
c. Provide a cost estimate for the construction. Note that ISPs are private, independent, and for-profit companies. The County has no input or control over the quotes provided by the ISPs.

4) Once the County and the ISP have determined that all the criteria in step 3 have been met, the resident will work directly with the ISP to install the necessary infrastructure to provide broadband. Each ISP has a unique process to obtain service utilizing BE-CAT3, and the resident will need to work directly with the ISP to obtain service.

5) The resident will pay their portion of the cost directly to the ISP, and the ISP will bill the County for its portion of the cost.

6) The maximum amount the County will contribute for any Service Drop is $15,000.

The resident is responsible for paying the remaining balance of the service drop charge. The resident's contribution will be due based on the ISP's unique billing procedures and terms and conditions.

3.2 BE-CAT3 FUNDING FORMULA

1) The County's funded amount cannot exceed the total cost of the Service Drop.
2) The County will pay 90% of the cost of the Service Drop. The County's 90% portion cannot exceed $15,000.
3) The resident is responsible for paying 10% of the cost of the service drop.

3.3 SPECIAL CONSIDERATIONS AND EXCEPTIONS

1) In order for the ISP to install the Service Drop, the resident may need to grant an easement that allows the ISP to use a portion of their land for construction or maintenance purposes. It's important to note that the homeowner

3.4 GRANT APPLICATIONS

1) Grant applications will be selected by the BE-CAT3 grant award committee.
2) The BE-CAT3 grant program will cease when allocated funding has been depleted.
3) Grant application awards will be based on a number of criteria, such as build out feasibility, surrounding area impact, and provider future expansion.

For questions about the BE-CAT3 program, please email information. technology@beaufortcountysc.gov

BEAUFORT COUNTY COUNCIL
AGENDA ITEM SUMMARY

ITEM TITLE:

RECOMMEND APPROVAL OF A RESOLUTION TO ESTABLISH THE BEAUFORT COUNTY LOCAL ACCOMMODATION TAX AND LOCAL HOSPITALITY TAX FY25 LIST OF COUNTY PROJECTS.

MEETING NAME AND DATE:

Finance, Administration, and Economic Development Committee NOVEMBER 25, 2024

PRESENTER INFORMATION:

John Robinson, ACA Public Safety 10 minutes

ITEM BACKGROUND:

August 26, 2024, County Council approved Local Hospitality Tax and Local Accommodations Tax budgets for Fiscal year 2024-2025 (ORD 2024/31 and ORD 2023/30). The Local Hospitality Tax budget included $4,975,000 for County Projects, the Local Accommodations Tax budget included $2,900,000 for County projects, totaling $7,875,000. These funds were appropriated for tourism-related county projects.

PROJECT / ITEM NARRATIVE:

The list of projects presented incorporates incomplete County projects previously funded via Local A-Tax and Local H-Tax from FY 21 through FY 23, as well as unfunded Capital Projects which qualify and are consistent with County Council Strategic Planning goals. Staff received funding requests from qualifying departments, then met to prioritize project needs.

FISCAL IMPACT:

None- All projects must be properly procured and come back to committee and council as appropriate prior to funds being committed. Dollars amounts listed in the schedule are estimates which must be fully vetted via the planning and procurement process.

STAFF RECOMMENDATIONS TO COUNCIL:

Staff recommends approval of the Resolution to establish the Local Accommodations TAX and Local Hospitality Tax FY 25 list of county projects to be funded by these funds.

OPTIONS FOR COUNCIL MOTION:

Motion to approve/deny the approval of a Resolution to adopt the Local Accommodations and Hospitality FY 25 Schedule of County Projects.

Next steps - Move forward to Council for approval on December 9, 2024

RESOLUTION 2024/

A RESOLUTION ESTABLISHING THE BEAUFORT COUNTY LOCAL ACCOMMODATIONAND HOSPITALITY TAX FY25 LIST OF PROJECTS.

WHEREAS, the Beaufort County Council ("Council") finds that it is in the best interest of Beaufort County ("County") to establish a schedule of projects for the use of appropriated Local 3% Accommodation Tax and Local 2% Hospitality Tax dollars; and

WHEREAS, the current Beaufort County Accommodations Tax and Hospitality Tax Ordinances were amended on June 17, 2024; and

WHEREAS, the Council approved 2024-2025 Accommodation Tax and Hospitality Tax Appropriations budget; and

WHEREAS, the County staff have drafted the Beaufort County Local Accommodations Tax and Local Hospitality Tax FY 25 list of projects "Exhibit A," attached hereto and incorporated herein by reference, in order to address the needs and desires of the County.

NOW, THEREFORE, BE IT RESOLVED that Beaufort County Council hereby adopts Beaufort County Local Accommodations Tax and Local Hospitality Tax FY 25 List of Projects provided in Exhibit A, attached hereto and incorporated herein by reference.

This Resolution shall be effective upon approval by County Council.

Dated this 9th day of December 2024.

COUNTY COUNCIL OF BEAUFORT COUNTY

_____

Joseph Passiment, Chairman

ATTEST:

_____

Sarah W. Brock, Clerk to Council

Exhibit A

Beaufort County Local Accommodations and Local Hospitality Tax FY 25 List of Projects

The total available dollars from the A/H Tax approved budgets for County designated projects is $7,870,000.00. Additionally, the Okatie River Park was approved for $1,052,824 and Workforce Housing was appropriated an amount up to $300,000 for workforce housing in Ordinance 2024/30. The list of projects in Exhibit A includes some projects previously funded but not yet completed from FY 2021-2022 (FY 22), FY 2022-2023 (FY 23). No projects were awarded in FY 2024. The dollars amount listed for new projects listed in Exhibit A are estimated. Each project must be properly vetted and processed through our procurement process, then they will be brought forth to the appropriate committee and council for approval of each project expenditure.

Currently Approved/Funded Projects: Encumbered

Okatie River Park funded by ORD 2024/30 A-tax $1,052,824.00

Regional Housing Trust Fund contribution A-Tax $ 300,000.00
Funded via ORD 2024/30

New Projects for Approval:

Alljoy Boat landing repairs
$1.1 million awarded via ORD 2022/14 A-Tax funded balance $ 519,356.00

Alljoy Boat Landing/Parking Design $ 350,000.00

Broad River Fishing Pier $ 580,000.00
Design/Safety Improvements

Wimbee Creek Fishing Pier
Landing Demo/design (safety concern) $ 750,000.00

Factory Creek Fishing Pier Repair (Safety concern) $ 350,000.00

Station Creek Buddy and Zoo
Floating Dock design and repair (Safety concern) $ 700,000.00

Marine Structure Inspections (Safety concern) $ 400,000.00

Daufuskie Island Beach access restoration	$ 250,000.00
Daufuskie Island Beach Road Public Bathrooms	$ 500,000.00
Bermuda Bluff Passive Park	$ 650,000.00
Rail Trail Ribaut Road Crossing Design	$ 125,000.00
Daufuskie Island Melrose Dock Design and reconstruction project	$ 1,500,000.00
Total	$6,674,356.00

Total of proposed projects as listed $6,674,356.00; leaving a balance of $ 1,200,644.00 of appropriated funds to be reserved for project contingencies, or additional project opportunities.

ORDINANCE 2024/30

AN ORDINANCE PROVIDING FOR THE APPROPRIATION OF FUNDS FOR FISCAL YEAR 2024-2025 GENERATED BY THE LOCAL ACCOMMODATIONS TAX

WHEREAS, Beaufort County ("County") collects and administers a 3% local accommodations tax pursuant to S.C. Code Sections 4-9-30 and 6-1-500 and as provided in Beaufort County Code Sec. 66-41, hereinafter referred to as "Local A-Tax"; and

WHEREAS, the Local A-Tax revenues shall only be used for the exclusive purposes provided in Beaufort County Code Sec. 66-44(a), must be allocated pursuant to Beaufort County Code Sec. 66-45, and in accordance with Beaufort County Code Sec. 66-44(b) authorization to utilize Local A-Tax funds shall be by ordinance adopted by the Beaufort County Council; and

WHEREAS, based on historical amounts, the County has projected that Fiscal Year 2024-2025 ("FY25") will produce $2,202,900 ("Projected Revenue") in revenue from the Local A-Tax. Additional available funds consist of $3,009,924 of prior year fund balance and $40,000 of estimated interest income; and

WHEREAS, in accordance with the applicable Beaufort County Code Sections, the County desires to have Local A-Tax collected and appropriated during the entire term FY25. Based on the Projected Revenue and other available funds as stated above, the Local A-Tax funds for FY25 shall be appropriated as follows:

1. An amount not to exceed $300,000 for workforce housing after the required study has been completed.

2. Twenty (20%) Percent for emergency contingency and on the effective date of this ordinance the required $1,000,000 maximum has been met. The allocation provided in this Section shall only be allocated if at any time the emergency contingency funds are below the $1,000,000 maximum balance established in Beaufort County Code Section 66-45.

3. An amount not to exceed $1,052,824 for the construction of, improvements to, or maintenance of the Okatie River Park.

4. An amount not to exceed $2,900,000 for Beaufort County tourism-related projects pursuant Beaufort County Code Section 66-44(a)(1) – (9).

5. An amount not to exceed $1,000,000 for tourism-related projects pursuant to Beaufort County Code Section 66-44(a)(1) – (9).

WHEREAS, the future appropriation of Local A-Tax funds for specific projects under the categories set forth above may be approved by County Council by way of a resolution; and

WHEREAS, this Ordinance shall be retroactively be effective on July 1, 2024, and all funds collected starting on July 1, 2024, shall be appropriated as described herein; and

WHEREAS, Beaufort County Council finds that it is in the best interest of its citizens, residents, visitors and tourists to appropriate funds as described above for FY25.

NOW, THEREFORE, BE IT ORDAINED BY BEAUFORT COUNTY COUNCIL, that revenue from the Beaufort County Local Accommodations Tax shall be appropriated as stated herein for Fiscal Year 2024-2025.

DONE this 26th day of August 2024.

COUNTY COUNCIL OF BEAUFORT COUNTY

Joseph Passiment, Council Chairman

ATTEST:

Sarah Brock, Clerk to Council

SECTION 2. This Ordinance shall become effective on July 1, 2024.

Ordered in a meeting duly assembled on this 26th day of August 2024.

COUNTY COUNCIL OF BEAUFORT COUNTY

Joseph Passiment, Council Chairman

ATTEST:

Sarah Brock, Clerk to Council

First Reading: June 24, 2024 / 11:0
Second Reading: July 15, 2024 / 10:0
Public Hearing: August 26, 2024
Third Reading: August 26, 2024 / 11:0

ORDINANCE 2024/31

AN ORDINANCE PROVIDING FOR THE APPROPRIATION OF FUNDS FOR FISCAL YEAR 2024-2025 GENERATED BY THE LOCAL HOSPITALITY TAX

WHEREAS, Beaufort County ("County") collects and administers a 2% local hospitality tax pursuant to S.C. Code Sections 4-9-30 and 6-1-700 and as provided in Beaufort County Code Sec. 66-531, hereinafter referred to as "Local H-Tax"; and

WHEREAS, Local H-tax revenues shall only be used for the exclusive purposes provided in Beaufort County Code Sec. 66-534(a) and in accordance with Beaufort County Code Sec. 66-534(b) authorization to utilize Local H-Tax funds shall be by ordinance adopted by Beaufort County Council; and

WHEREAS, based on historical amounts, the County has projected that Fiscal Year 2024-2025 ("FY25") will produce $3,040,000 ("Projected Revenue") in revenue from the Local H-Tax. Additional available funds consist of $3,995,000 of prior year fund balance and $40,000 of interest revenue; and

WHEREAS, in accordance with the applicable Beaufort County Code Sections, the County desires to have Local H-Tax collected and appropriated during the entire term of FY25. Based on the Projected Revenue and other available funds as stated above, the Local H-Tax funds for FY25 shall be appropriated as follows:

Advertising	$ 100,000
Beaufort County Projects	$ 4,975,000
Tourism Projects	$ 1,000,000
Transfer Out to General Fund	$ 1,000,000
Total for FY25:	$ 7,075,000

WHEREAS, the future appropriation of Local H-Tax funds for specific projects under the categories set forth above may be approved by County Council by way of a resolution; and

WHEREAS, this Ordinance shall be retroactively be effective on July 1, 2024, and all funds collected starting on July 1, 2024, shall be allocated as described herein; and

WHEREAS, Beaufort County Council finds that it is in the best interest of its citizens, residents, visitors and tourists to allocate funds as described above for FY25; and

NOW, THEREFORE, BE IT ORDAINED BY BEAUFORT COUNTY COUNCIL, that revenue from the Beaufort County Local Hospitality Tax shall be appropriated as stated herein for Fiscal Year 2024-2025.

DONE this 26th day of August 2024.

COUNTY COUNCIL OF BEAUFORT COUNTY

Joseph Passiment, Council Chairman

ATTEST:

Sarah Brock, Clerk to Council

First Reading: June 24, 2024 / 11:0
Second Reading: July 15, 2024 / 10:0
Public Hearing: August 26, 2024
Third Reading: August 26, 2024 / 11:0

BEAUFORT COUNTY COUNCIL
AGENDA ITEM SUMMARY

ITEM TITLE:

RECOMMENDATION TO AUTHORIZE THE COUNTY ADMINISTRATOR TO ACCEPT A FEDERAL SUBAWARD GRANT FROM THE SOUTH CAROLINA DEPARMENT OF PULIC HEALTH FOR $23,229.60.

MEETING NAME AND DATE:

Finance Administration and Economic Development Committee - November 25, 2024

PRESENTER INFORMATION:

John Robinson, ACA Public Safety

2 minutes

ITEM BACKGROUND:

Beaufort County Mosquito control applied for and has been awarded a grant from the South Carolina Department of Public Health in the amount of $23,229.60. This is a Federal Subaward grant with no matching funds required. The purpose of the grant is to assist in obtaining mosquito control-related items to respond effectively to public health threats and nuisance mosquitoes hampering recovery efforts caused by post-tropical system mosquito population surges.

PROJECT / ITEM NARRATIVE:

Acceptance of a grant for Beaufort County Mosquito Control

FISCAL IMPACT:

No fiscal impact. No matching funds are required.

STAFF RECOMMENDATIONS TO COUNCIL:

Staff recommends approval a motion to accept the grant.

OPTIONS FOR COUNCIL MOTION:

Motion to authorize the County Administrator to accept the Subaward Grant from the South Carolina Department of Public Health for Beaufort County Mosquito Control for $23,229.60.

Next steps - Move forward to County Council for approval on December 9, 2024

Chris Evans, MS, [illegible]
State Public Health Entomologist
Vector-Borne Diseases Laboratory
8231 Parklane Rd Bldg 5 Rm 509
Columbia, SC 29223-4903

November 12, 2024

Award Notification

Robert Cartner
Director
Beaufort County Mosquito Control
84 Shanklin Rd
Beaufort, SC 29906-8427

Dear Robert Cartner,

South Carolina received funding to support storm-affected jurisdictions in which significant rainfall could cause a greater risk of mosquito and vector proliferation and subsequent vector-borne diseases. This letter contains details on the amount of funding you received, acceptance of the contract, and reimbursement procedures. The funds are coming from the Consolidated Appropriations Act of 2023 (p. 1855; Division N – Disaster Relief Supplemental Appropriations Act, 2023). Funds were competitively offered from the Centers for Disease Control and Prevention (CDC) via the Epidemiology and Laboratory Capacity for Infectious Diseases (ELC) Grant.

As a pass-through agency, the South Carolina Department of Public Health (SC DPH) will assist local municipalities with funding to obtain mosquito control equipment, insecticides, vehicles/trailers/ATVs/drones for mounting adulticiding or larviciding equipment, storage, personal protective equipment, mosquito surveillance tools, surveillance/tracking software, and mosquito control training. Our goal is to strengthen the capacity of mosquito control programs by enhancing infrastructure so that local governments in South Carolina can respond effectively to public health threats and nuisance mosquitoes hampering recovery efforts caused by post-tropical system mosquito population surges.

You must spend these Hurricane Recovery Funds by July 31, 2025, which is the end of the 2025 federal fiscal year. Because these funds are being made available to enhance the long-term infrastructure and hurricane recovery response of mosquito control programs, funds cannot be used for: (1) personnel; (2) municipalities that do not currently have a mosquito control program already in place; or (3) as “seed money” to start a new mosquito control program. **We ask that your jurisdiction not use these funds to replace the normal budget that your mosquito control program receives, but instead use the funds to help strengthen the capacity and capability of your mosquito program.**

Funding in the amount of **$23229.60** has been allocated for your use in purchasing mosquito control-related items equipment and products. This amount may differ from the estimated amount in your preliminary notice of award due to some municipalities declining funds and to the inclusion of additional mosquito control agencies.

Please sign and date or have your designated signatory sign and date the attached contract agreement, which basically states that you will spend the awarded funds only on items related to mosquito control and that you will submit an invoice and receipts to SC DPH for reimbursement. **Also, please sign the attached FFATA form and return it with your contract.** You listed the signatory name for the contract as **Michael R. Moore**. Please return the signed contract to me so that the SC DPH signatory can add her signature. Once the contract is signed by all parties, a copy will be sent to you.

Obtaining prior approval before committing to purchase any items is required to make sure your items are reimbursable. You can obtain prior approval by providing a generalized list of items (e.g., a backpack or ULV sprayer or larvicides) you plan to purchase via e-mail to SC DPH Vector-Borne Diseases lab staff members, VECTOR@dph.sc.gov. You will be responsible for obtaining quotes and making purchases.

For full reimbursement, you must

- Make all purchases on or before July 31, 2025.
- Send us an **INVOICE FROM YOUR MUNICIPALITY** showing an itemized list of everything purchased (Quantity, Unit of Measurement, Item Description, Unit Price, Extended Price, then totaled at the bottom). Your jurisdiction's invoice should total all the individual vendor's invoices for which you are requesting reimbursement.
    - We cannot pay the vendor directly. We can only pay you, which is why we need the invoice requesting reimbursement to come from your municipality. The invoice can be created on your jurisdiction's letterhead if you don't have a formal way of sending an invoice. Microsoft Excel offers generic invoice templates for you to download and edit to fit your needs.
    - **Your remittance or "submit payments to" address must be the same as the address associated with your South Carolina Vendor Number** (https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do).
- Send all receipts OR vendor's invoices. The invoice(s) you receive from the vendor may serve as a receipt.

Once we receive your jurisdiction's invoice and attached vendor's invoices/receipts, the Vector-Borne Disease Lab staff will submit a purchase request to DPH's Accounts Payable for payment to the name and address associated with your South Carolina Vendor Number.

Please spend all your funds so that we will be able to take advantage of future funding opportunities. This is an opportunity to strengthen the capacity and capability of your mosquito control program by building a stronger infrastructure necessary to effectively reduce post-hurricane mosquito population surges or battle mosquito-borne diseases. We are excited about this opportunity to support mosquito control in South Carolina. Please reach out to us regarding any questions or concerns.

Sincerely,

Chris L. Evans

Chris L. Evans, MS PhD

Contact Information for Vector-Borne Diseases Lab Staff (VECTOR@dph.sc.gov):		
Chris Evans EVANSCL@dph.sc.gov 803-896-3802	Lauren Rustin RUSTINLP@dph.sc.gov 803-896-0940	Gabe Begley BEGLEYGD@dph.sc.gov 803-896-0579

CC: Michael R. Moore; County Administrator; michael.moore@bcgov.net

FEDERAL SUBAWARD

BETWEEN
SOUTH CAROLINA DEPARTMENT OF PUBLIC HEALTH
AND
COUNTY COUNCIL OF BEAUFORT COUNTY

This Federal Subaward shall be between the South Carolina Department of Public Health (DPH a.k.a. Passthrough Entity) and County Council of Beaufort County (a.k.a. Subrecipient).

PURPOSE: DPH will provide funding to Subrecipient to assist Subrecipient in obtaining mosquito control-related items to respond effectively to public health threats and nuisance mosquitoes hampering recovery efforts caused by post-tropical system mosquito population surges. These surges might also increase the likelihood of human infections due to secondary infections from mosquito bites or mosquito-borne viruses. Awarded funds are limited to purchasing only mosquito control-related items.

I. SCOPE OF SERVICES

A. Subrecipient shall:

1. Obtain quotes for mosquito control-related items in accordance with its local procurement procedures and requirements. Mosquito control-related items may include mosquito control equipment, products, insecticides, vehicles/trailers/ATVs/drones for mounting adulticiding or larviciding equipment, storage, personal protective equipment, mosquito surveillance tools, surveillance/tracking software, and mosquito control training.
2. Seek prior approval from SC DPH Vector-Borne Diseases (DPH VBD) lab staff members before committing to purchase any items to make sure your items are reimbursable. For prior approval, send a generalized list of items (for example, a backpack or ULV sprayer or larvicides) you plan to purchase via e-mail to VECTOR@dph.sc.gov.
3. Spend awarded funds on approved mosquito control-related items in accordance with its local procurement procedures and requirements.
4. Make all purchases on or before July 31, 2025, to qualify for reimbursement. Purchases made after July 31, 2025, will not be reimbursed. The Subrecipient should not spend beyond the limit of the awarded amount.
5. Receive all purchased mosquito control-related items by July 31, 2025, and before requesting reimbursement.
6. Send DPH VBD lab staff members an invoice from your municipality and all receipts together at one time for full reimbursement of purchased mosquito control-related items. The invoice must include product name, quantity, unit price, extended price, and total price. Your jurisdiction's invoice should total all the individual vendor's invoices for which you are requesting reimbursement. The address on your invoice must be the same as the address associated with your South Carolina Vendor Number (https://webprod.cio.sc.gov/SCVendorSearch/vendorSearch.do). The invoice(s) you receive from the vendor may serve as receipt(s). The municipality's invoice and attached receipts may be sent via e-mail to VECTOR@dph.sc.gov.
7. Welcome a site visit by DPH or CDC to confirm the physical possession of purchased mosquito control-

related items.

8. Cooperate in any interview conducted by CDC or DPH to determine how acquired mosquito control-related items will help to respond effectively to public health threats and nuisance mosquitoes hampering recovery efforts caused by post-tropical system mosquito population surges.

B. DPH shall:

1. Be responsible for approving all items before they are purchased.
2. Reserve the right, separately or in conjunction with CDC, to perform a site visit to confirm the physical possession of purchased mosquito control-related items.

II. SOURCE OF FUNDING and AMOUNT

The current amount of funding per this subaward is $23229.60 from the following sources:

SOF1 CFDA 93.323 CK24-0002 Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC): Vector-Borne Diseases and Tick-Associated Conditions" **$23229.60**

Attachment(s) SOF1 contains the federal award identification information as required by 2 CFR §200.331 (a) (1) and is incorporated into this subaward.

III. PROJECT PERIOD

The federal project period for SOF1 "CFDA 93.323 CK24-0002 Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC): Vector-Borne Diseases and Tick-Associated Conditions" BEGINS on August 1, 2024 and ends on July 31, 2025.

IV. PERIOD OF PERFORMANCE

This Subaward shall become effective on August 1, 2024 or whenever all parties have signed, whichever is later and ends July 31, 2025.

Subrecipient must not begin work before the effective date unless specifically directed by DPH.

V. COMPENSATION

A. DPH agrees to reimburse the Subrecipient for reasonable and necessary costs incurred for the purchase of approved items as described in the Scope of Services Section up to the amount of $23229.60. Only costs of items purchased during the effective dates of the subaward will be reimbursed. Reimbursable costs are the purchase prices of the items including sales taxes but not including optional warranties or extended maintenance coverage.

In no event, will the total amount to be paid under this Subaward exceed $23229.60, inclusive of all expenses.

B. **Budget** No costs other than the purchase prices of approved items will be reimbursed under this subaward.

C. **Equipment** means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the $5,000 capitalization level. Title will vest in accordance with the requirements of 2 CFR 200.313 and the SOF1.

D. **Indirect Cost** DPH will not reimburse for any indirect costs.

E. **Prior Approvals** Subrecipient must obtain prior approval before obligating or expending Subaward funds

for equipment, permanent improvements or any purchase above the simplified acquisition threshold. The simplified acquisition threshold is adjusted periodically for inflation. The current amount is $150,000. Please refer to the applicable Federal Acquisition Regulations (FAR) found at https://www.acquisition.gov/sites/default/files/current/far/pdf/FAR.pdf.
Subrecipient shall not subcontract any of the work or services covered by this Subaward without DPH's prior written approval.

Subrecipient must obtain approval prior for the sale or replacement of any equipment purchased under this Subaward.

F. **Prohibited Items** No costs other than the purchase prices of approved items will be reimbursed under this subaward.

G. **Travel** No costs other than the purchase prices of approved items will be reimbursed under this subaward.

VI. NO INTEREST OR LATE FEES

No interest or late payment charges will be paid except as provided by S.C. Code Section 11-35-45, which provides Subrecipient's exclusive means of recovering any type of interest from DPH. Subrecipient waives imposition of an interest penalty unless the invoice submitted specifies that the late penalty is applicable. DPH shall not otherwise be liable for the payment of interest on any debt or claim arising out of or related to this Subaward for any reason.

VII. METHOD OF PAYMENT/INVOICING

Subrecipient shall submit a **one-time** request for reimbursement (invoice) for purchased mosquito control-related items as outlined in the Scope of Services. Reimbursement will be for actual allowable costs incurred. Only expenditures obligated during the Subaward period of performance can be submitted for reimbursement. The request for reimbursement should be received by DPH by September 12, 2025. Please refer to the attachment "SUBAWARD INVOICES AND SUPPORTING DOCUMENTATION" for details on invoice submission and supporting documentation.

INVOICING

Subrecipient must send the list of purchased mosquito control-related items and all receipts together at one time for full reimbursement. All mosquito control-related items purchased on or before July 31, 2025, must be submitted for reimbursement (invoiced) by Subrecipient to DPH by September 12, 2025. Invoices for mosquito control-related items purchased by July 31, 2025, that are received after September 12, 2025, may not be paid. Purchases made after July 31, 2025, will not be reimbursed.

Mail requests for payment to the attention of program contact:

Dr. Chris L. Evans
Public Health Laboratory
8231 Parklane Rd BLDG 5 RM 509
Columbia, SC 29223-4903
Email: EVANSCL@DPH.sc.gov

VIII. REPORTING REQUIREMENTS

A. Annual Risk Assessment Survey

On an annual basis, Subrecipient will be required to complete and return a risk assessment survey.

B. Audit Verification

On an annual basis, Subrecipient will be required to complete and return a statement verifying Subrecipient's status as to the single audit requirement.

C. Audit Results

If a single audit, program specific audit, or agreed upon procedures engagement is conducted, Subrecipient will be required to submit the full text of the Schedule of Findings and Questioned Costs or the Auditors Report with the Corrective Action Plan.

D. Cost Allocation

If Subrecipient manages multiple funding sources, Subrecipient's cost allocation plan must be submitted upon request. Sufficient detail must be provided to address the different categories of expenditure.

E. FFATA

Funding for this Subaward may be subject to the Federal Funding Accountability and Transparency Act (FFATA).

If the annual value of this Subaward is equal to or greater than $25,000 at any time during this Subaward period of performance, Subrecipient is required to complete and return the attached Subaward FFATA checklist. The completed FFATA checklist (if applicable) must be returned to prior to submitting the first invoice for payment.

If Subrecipient is required to complete the FFATA checklist, DO NOT enter this information into the Federal Reporting database. DPH maintains that responsibility.

F. Programmatic Reporting

The Subrecipient must send a list of all mosquito control-related items purchased, including product name, quantity, unit price, extended price, and total price. The Subrecipient must send receipts for all purchased items.

IX. SAM (System for Award Management)

On an annual basis, Subrecipient is required to maintain an active registration in SAM. Failure to comply may result in a suspension of payments and possibly a termination of the Subaward.

X. ACCESS TO RECORDS

Subrecipient must permit DPH and auditors to have access to Subrecipient's records and financial statements in order to meet the requirements of the Subaward. Subrecipient must allow DPH and auditors to attend activities and events paid for or sponsored from this Subaward. Subrecipient must allow DPH to inspect or monitor in person, activities performed in accordance with the scope of services and paid for or sponsored from this Subaward.

XI. CLOSEOUT OF SUBAWARD

Subrecipient is responsible for implementing the necessary administrative actions to close-out the Subaward. Administrative actions may include but are not limited to:

- liquidate all obligations
- expenditure adjustments +/-
- refunding unobligated cash balances
- financial reporting
- program performance reporting
- accounting for real and personal property if applicable
- patent and invention certifications if applicable
- records retention

- perform audits

XII. TERMS AND CONDITIONS

A. Subrecipient is responsible for the efficient and effective administration of the federal Subaward through the application of sound management practices. Subrecipient is responsible for administering federal funds in a manner consistent with the underlying agreements, program objectives, and the terms and conditions of the federal award. Subrecipient is responsible for understanding and maintaining compliance with the 2 CFR 200 "Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards."

1. **MINORITY BUSINESS**
   To the extent Subrecipient must subcontract services or purchase materials for performance under this Subaward, Subrecipient must make positive efforts to use small and minority-owned businesses or individuals.

2. **SUBCONTRACTORS** Subrecipient shall not subcontract any of the work or services covered by this Subaward without DPH's prior written approval.

3. **ASSIGNMENT** Subrecipient cannot assign nor transfer the Subaward or any of its provisions without DPH's written consent. Any attempted assignment or transfer not in compliance with this provision is null and void. A change in ownership of Subrecipient is considered an assignment.

4. **AMENDMENTS** The Subaward may only be amended by written agreement executed by both parties.

5. **RECORD KEEPING, AUDITS, & INSPECTIONS** Subrecipient shall create and maintain adequate records to document all matters covered by this Subaward. Subrecipient shall retain all such records for three (3) years or other longer period required by law after termination, cancellation, or expiration of the Subaward, and make records available for inspection and copying and audit at any time DPH deems necessary. If any litigation, claim, or audit has begun but is not completed or if audit findings have not been resolved at the end of the required retention period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. The Subrecipient shall allow DPH to inspect facilities and locations where activities under this Subaward are to be performed on reasonable notice. Unjustified failure to produce any records or materials required under this Subaward may result in immediate termination of this Subaward with no further obligation on the part of DPH.

   Subrecipient must dispose of records containing DPH confidential information in a secure manner such as shredding or incineration once the required retention period has ended. Confidential information means information known or maintained in any form, whether recorded or not, consisting of protected health information, other health information, personal information, personal identifying information, confidential business information, and any other information required by law to be treated as confidential, designated as confidential by DPH, or known or believed by Subrecipient or Subrecipient's employee or agent to be claimed as confidential or entitled to confidential treatment.

6. **TERMINATION**
   a. DPH may terminate this Subaward by providing thirty (30) calendar days written notice of termination to the Subrecipient.

   b. DPH funds for this Subaward are payable from federal sources. If funds are not granted or otherwise

available to DPH to pay the charges or fund activities under this Subaward, it shall terminate upon written notice to Subrecipient without any further obligation by DPH, except the obligation to pay for allowable expenses already incurred. Unavailability of funds will be determined in DPH's sole discretion. DPH has no duty to reallocate funds from other programs or funds not granted specifically for the purposes of this Subaward.

c. DPH may terminate this Subaward for cause, default, or negligence on Subrecipient's part at any time without thirty days advance written notice. Failure to comply with the terms and conditions of this Subaward may result in a delay in payment, request for additional documentation, audit, termination of the Subaward and prohibition of receiving additional awards from DPH. DPH may, at its option, allow Subrecipient a reasonable time to cure the default before termination.

7. **NON-DISCRIMINATION** No person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination in relation to activities carried out under this Subaward on the grounds of race, religion, color, sex, age, national origin, disability, gender identity, sexual orientation, pregnancy, veteran's status, or any other basis prohibited by law. This includes the provision of language assistance services to individuals of limited English proficiency eligible for services provided by DPH.

   Subrecipients that administer or provide DPH programs, activities, and services are required to adopt policies and procedures that ensure individuals with disabilities are provided with an equal opportunity to participate and equally effective communication when accessing any DPH-funded programs, activities and services.

8. **INSURANCE** During the term of this Subaward, Subrecipient will purchase and maintain from a company or companies lawfully authorized to do business in South Carolina, such insurance as will protect Subrecipient from the types of claims which may arise out of or result from Subrecipient's activities under the Subaward and for which Subrecipient may be legally liable. The insurance required by this provision must be in a sufficient and reasonable amount of coverage and include, at a minimum, professional liability and/or malpractice insurance covering any professional services to be performed under the Subaward, and general liability insurance. If coverage is claims-based, Subrecipient must maintain in force and effect any "claims made" coverage for a minimum of three years after the completion of all work or services to be provided under the Subaward. Subrecipient may be required to name DPH on its insurance policies as an additional insured and to provide DPH with satisfactory evidence of coverage. If Subrecipient is a South Carolina governmental body, it may satisfy this requirement by maintaining insurance through the S.C. Insurance Reserve Fund as provided by South Carolina law. Each party will be responsible for coverage of its own employees.

9. **DRUG FREE WORKPLACE** By signing this Subaward, Subrecipient certifies that it will comply with all applicable provisions of the Drug-free Workplace Act, S. C. Code of Laws, Section 44-107-10 et seq., as amended.

10. **STANDARD OF PERFORMANCE** Subrecipient will perform all services under this Subaward with at least the ordinary care and skill customary in the profession or trade. Subrecipient and Subrecipient's employees will comply with all professional rules of conduct applicable to the provision of services under the Subaward.

11. **NON-INDEMNIFICATION; LIMITATION ON TORT LIABILITY** Any term or condition of this Subaward or any related agreements is void to the extent it: (1) requires the State or its political subdivisions, agencies or employees to indemnify , hold harmless, defend, or pay attorney's fees to anyone for any reason; or (2)

would have the purpose or effect of increasing or expanding any liability of the State or its political subdivisions, agencies or employees for any act, error, or omission subject to the South Carolina Tort Claims Act, whether characterized as tort, contract, equitable indemnification, or any other theory or claim.

12. **RELATIONSHIP OF THE PARTIES** Neither party is an employee, agent, partner, or joint venturer of the other. Neither party has the right or authority to control or direct the activities of the other or of the other's employees, or the right or authority to bind the other to any agreement with a third party or to incur any obligation or liability on behalf of the other party, unless expressly authorized in this Subaward. Neither party assumes any liability for any claims, demands, expenses, liabilities, or losses that may arise out of any acts or failures to act by the other party, its employees or agents, in connection with the performance of services under this Subaward. Subrecipient's employees are not and shall not be considered DPH employees. Subrecipient shall not take any action or make any statement that suggests or implies that Subrecipient or its employees are employees, agents, partners, or joint venturers of DPH or have any right or authority to bind DPH to any agreement with a third party or to incur any obligation or liability on behalf of DPH except to the extent expressly authorized in this Subaward.

13. **CHOICE OF LAW** The Subaward, any dispute, claim, or controversy relating to the Subaward and all the rights and obligations of the Parties shall, in all respects, be interpreted, construed, enforced and governed by and under the laws of the State of South Carolina, except its choice of law rules.

14. **DISPUTES** All disputes, claims, or controversies relating to the Subaward must only be brought in the South Carolina Court of Common Pleas for Richland County or in the United States District Court for the District of South Carolina, Columbia Division. By signing this Subaward, Subrecipient consents to exclusive jurisdiction and service of process in South Carolina and to venue pursuant to this Subaward. Subrecipient agrees that any act by DPH regarding the Subaward is not a waiver by DPH of its sovereign immunity or immunity under the Eleventh Amendment of the United States Constitution and does not represent DPH's consent to the jurisdiction of any court or agency of any other state.

15. **DEBARMENT** Subrecipient certifies that it has not been debarred, suspended, proposed for debarment, or declared ineligible for the award of subawards by any state, federal or local agency. This certification is a material representation of fact upon which reliance was placed when entering into this Subaward. If it is later determined that Subrecipient knowingly or in bad faith rendered an erroneous certification, DPH may terminate the Subaward for cause in addition to other remedies available.

16. **SERVICE OF PROCESS** Subrecipient consents to service of process by certified mail (return receipt requested) to the address provided as Subrecipient's Notice Address herein, or by personal service or by any other manner that is permitted by law, in or outside South Carolina. Notice by certified mail is deemed effective when received.

17. **NOTICE** All notices under this Subaward may be given by personal delivery, fax or email (with confirmed receipt), or express, registered, or certified mail, FedEx or other common express delivery service, return receipt requested, postage prepaid, and addressed as indicated below (or to such other persons, addresses and fax numbers as a party may designate by notice to the other parties). Notice shall be effective when received or, if delivery by mail or other delivery service is refused, then upon deposit in the mail or other delivery service.

SUBRECIPIENT:
PROVIDER NAME: County Council of Beaufort County
PROVIDER CONTACT: Michael R. Moore
STREET ADDRESS: 84 Shanklin Rd, Beaufort, SC, 29906-8427
PROVIDER PHONE NUMBER: 8432555733
SIGNATORY EMAIL: michael.moore@bcgov.net

DPH PROGRAM:
Name: Dr. Chris L. Evans
Public Health Laboratory
8231 Parklane Rd BLDG 5 RM 509
Columbia, SC 292203-4903
Phone: 803-896-3802
Email: EVANSCL@DPH.sc.gov

If any individual named above is no longer employed by the party in the same position at the time notice is to be given, and the party has failed to designate another person to be notified, then notice may be given to the named person's successor, if known, at the same address or by mail to the named person's office.

18. **COMPLIANCE WITH LAWS** Subrecipient shall comply with all applicable laws and regulations in the performance of this Subaward.

19. **THIRD PARTY BENEFICIARY** This Subaward is made solely and specifically among and for the benefit of the Parties, and their successors and assigns, and no other person will have any rights, interest, or claims or be entitled to any benefits under or on account of this Subaward as a third-party beneficiary or otherwise.

20. **INSOLVENCY, BANKRUPTCY, DISSOLUTION** (a) Notice. Subrecipient shall notify DPH in writing within five (5) business days of the initiation of insolvency, receivership, or bankruptcy proceedings, whether voluntary or involuntary, and not less than thirty (30) calendar days before dissolution or termination of business. Notification shall include, as applicable, the date the petition was filed, anticipated date of dissolution or closure of business, identity of the court in which the petition was filed, a copy of the petition, and a listing of all State contracts and grants against which final payment has not been made. This obligation remains in effect until completion of performance and final payment under this Subaward. (b) Termination. This Subaward is voidable and subject to immediate termination by DPH upon Subrecipient's insolvency, appointment of a receiver, filing of bankruptcy proceedings, making an assignment for the benefit of creditors, dissolution (if an organization), death (if an individual), or ceasing to do business.

21. **SEVERABILITY** The invalidity or unenforceability of any provision of this Subaward shall not affect the validity or enforceability of any other provision, which shall remain in full force and effect.

22. **WAIVER** DPH does not waive any prior or subsequent breach of the terms of this Subaward by making payments on the Subaward, by failing to terminate the Subaward for lack of performance, or by failing to enforce any term of the Subaward. Only the DPH Contracts Manager has actual authority to waive any of DPH's rights under this Subaward. Any waiver must be in writing.

23. **PLACE OF CONTRACTING** This Subaward is deemed to be negotiated, made, and performed in the State of South Carolina.

24. **ATTACHMENTS/ADDENDA** Attachments, addenda, or other materials attached to the Subaward are specifically incorporated into and made part of this Subaward. This Subaward, with all attachments, represents the entire understanding and agreement between the parties with respect to the subject matter of this Subaward and supersedes all prior oral and written and all contemporaneous oral negotiations, commitments and understandings between such parties. The terms of this Subaward without those attachments take priority over any conflicting or inconsistent terms of any other document, invoice, or communication between the parties, even if attached to the Subaward. Attachments include:
    - Source of Funding (SOF)
    - FFATA Checklist
    - Subaward Invoices and Supporting Documentation
    - DPH Overview of State of SC Travel Reimbursement Policies for Vendors and Subrecipients
    - Risk Assessment

25. **PREVENTING AND REPORTING, FRAUD, WASTE AND ABUSE** DPH has procedures and policies concerning the prevention and reporting of fraud, waste and abuse (FWA) in agency-funded programs, including but not limited to those funded by federal grants such as Medicaid. No agency employee, agent, grantee or contractor shall direct, participate in, approve, or tolerate any violation of federal or state laws regarding FWA in government programs.

    Federal law prohibits any person or company from knowingly submitting false or fraudulent claims or statements to a federally funded program, including false claims for payment or conspiracy to get such a claim approved or paid. The False Claims Act, 31 U.S.C. §3729-3733, and other "whistleblower" statutes include remedies for employees who are retaliated against in their employment for reporting violations of the Act or for reporting fraud, waste, abuse, or violations of law in connection with federal contracts or grants, or danger to public health or safety. Under State law, persons may be criminally prosecuted for false claims made for health care benefits, for Medicaid fraud, for insurance fraud, or for using a computer in a fraud scheme or to obtain money or services by false representations. Additional information regarding the Federal and State laws prohibiting false claims and DPH's policies and procedures regarding false claims may be obtained from DPH's Grant Compliance Director or Bureau of Business Management.

    Any employee, agent, or contractor of DPH who submits a false claim in violation of federal or State laws will be reported to appropriate authorities.

    If Subrecipient or Subrecipient's agents or employees have reason to suspect FWA in DPH programs, this information should be reported in confidence to DPH. A report may be made by writing to the Office of Internal Audits, DPH, 2100 Bull Street, Columbia, SC 29201; or by calling the DPH Fraud, Waste and Abuse Hotline at 803-898-4869 or toll-free at 1-866-206-5202. Subrecipient is required to inform Subrecipient's employees of the existence of DPH's policy prohibiting FWA and the procedures for reporting FWA to the agency. Subrecipient must also inform Subrecipient's employees, in writing, of their rights and remedies under 41 U.S.C. §4712 concerning reporting FWA or violations of law in connection with federal contracts or grants, or danger to public health or safety, in the predominant native language of the workforce.

26. **OTHER REPRESENTATIONS OF SUBRECIPIENT** Subrecipient represents, warrants, and covenants:
    (a) Subrecipient has and will maintain the professional, technical, logistical, financial, and other ability to perform its obligations under this Subaward.

    (b) Subrecipient’s execution and performance of this Subaward do not and will not violate or conflict with any other obligation of Subrecipient.

(c) Subrecipient has no conflict of interest with its obligations under this Subaward.

(d) Subrecipient has not initiated or been the subject of insolvency, receivership, or bankruptcy proceedings, whether voluntary or involuntary, within the last seven years.

(e) Subrecipient has not previously been found in breach or default of any government contract or grant and is not the subject of any investigation (to its knowledge) or pending litigation for breach or default of any government subaward or grant, except as disclosed on an Exhibit to this Subaward.

(f) Subrecipient is not and has not been subject to a Corporate Integrity Agreement within the last seven years, except as disclosed on an exhibit to this Subaward.

(g) Subrecipient is a Government Agency or Political Subdivision duly organized, validly existing and in good standing under the laws of South Carolina and authorized to transact business in South Carolina, with full power and authority to execute and perform its obligations under this Subaward.

27. **COUNTERPARTS AND FACSIMILE SIGNATURES** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original and all of which, taken together, shall constitute one agreement. A facsimile, scanned, or electronically entered handwritten signature to this Agreement shall be deemed an original and binding upon the signing party.

28. **SURVIVAL** Clauses which by their nature require performance or forbearance after the Subaward period will survive termination, cancellation, or expiration of the Subaward unless expressly provided otherwise in the Subaward or an amendment.

29. **TIME** Unless specified otherwise: (a) “days” in this Subaward means calendar days; (b) in computing any period of time prescribed or allowed by this Subaward, the day of the event from which the designated period of time begins to run is not included; (c) if the final day of the designated period falls on a Saturday, Sunday or legal holiday for the state or federal government, then the period shall run to the end of the next business day.

30. **NO ENDORSEMENT** Subrecipient will not take any action or make any statement, or request DPH take any action or make any statement, that suggests or implies that DPH or the State of South Carolina endorses Subrecipient or its services. Subrecipient shall not publish any comments or quotes by State employees or include the State in either news releases or a published list of customers, without the prior written approval of the DPH Contracts Manager.

31. **CONFLICT OF INTEREST** Subrecipient, as a non-Federal entity, must comply with 2 CFR §200.112 and §200.318 (c) (1). Subrecipient must comply with conflict-of-interest policies of the federal awarding agency and must disclose in writing any potential conflicts of interest to DPH in accordance with applicable federal awarding agency policy. Subrecipient must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent of Subrecipient may participate in the selection, award, or administration of a supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm

considered for a contract. Subrecipient's officers, employees, and agents may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, Subrecipient may set standards for situations in which the financial interest is not substantial, or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by Subrecipient's officers, employees, or agents.

If Subrecipient has a parent, affiliate, or subsidiary organization that is not a state or local government or Indian tribe, Subrecipient must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, Subrecipient is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

32. **SUBRECIPIENT AUDIT REQUIREMENTS** Subrecipients, except for-profit entities, must submit a certification of total federal and state grant expenditures upon request from DPH. If Subrecipient expends $750,000 or more in federal awards from all sources during the fiscal year, Subrecipient must have a single or program-specific audit conducted for that fiscal year, in accordance with the provisions of 2 CFR Part 200, Subpart F.

Subrecipient shall complete and submit the audit within the earlier of 30 calendar days after receipt of the auditor's reports(s), or nine months after the end of the audit period. -Subrecipient agrees to send one copy of any audit conducted under the provisions of 2 CFR Part 200, Subpart F, to:

SC Department of Public Health
Director for the Bureau of Financial Management
2100 Bull Street
Columbia, SC 29201

Entities which are audited as part of the State of South Carolina Statewide Single Audit are not required to furnish a copy of that audit report to DPH's Office of Internal Audits.

Non-federal entities that expend less than $750,000 a year in total federal awards, from all sources, are exempt from the Federal audit requirements of 2 CFR Part 200, Subpart F for that year, but records must be available for review or audit by appropriate officials of the federal agency, pass-through entity, and General Accounting Office (GAO).

A subrecipient is prohibited from charging the cost of an audit to federal awards if the subrecipient expended less than $750,000 from all sources of federal funding in the subrecipient's fiscal year. If the subrecipient expends less than $750,000 in federal funding from all sources in the subrecipient's fiscal year, but obtains an audit paid for by non-federal funding, then DPH requests a copy of that audit to be sent to:

SC Department of Public Health
Director for the Bureau of Financial Management
2100 Bull Street
Columbia, SC 29201
Phone: (803) 898-3390

If a subrecipient utilizes an indirect cost rate, the subrecipient must provide a copy of the approved indirect cost rate letter from its federal cognizant agency OR an indirect cost rate reviewed and approved by an

external auditor in accordance with GAAP. Otherwise, only direct charges will be allowed under the terms and conditions of this Agreement.

33. **FFATA REPORTING** As a recipient of federal funds, Subrecipient is required to report the following minimum data elements to DPH. Additional data elements may be required by subsequent OMB guidance or regulation.
(DO NOT ENTER THIS INFORMATION IN THE FEDERAL REPORTING DATABASE, ONLY REPORT IT BACK TO DPH. THE DPH BUREAU OF FINANCIAL MANAGEMENT IS RESPONSIBLE FOR REPORTING THIS INFORMATION TO THE FEDERAL GOVERNMENT.)
    a. *Unique Entity Identifier (UEI) number*
    b. *Contract number*
    c. *Subrecipient name as registered in the Central Contractor Registration*
    d. *Amount of award received*
    e. *Total Amount of contract award*
    f. *Date contract was signed by both parties*
    g. *Total contract period*
    h. *Physical location of primary place of performance*
        1. *State*
        2. *Population*
        3. *City*
        4. *Congressional District*
        5. *County*
        6. *Area of Benefit (i.e., state, county, city, school district)*
    i. *Top 5 most highly compensated officers and their compensation*

34. **AUDIT** Subrecipients who are not required to obtain a single or program specific audit may be required to obtain limited scope audits if the quarterly compliance reports, site visits and other information obtained by DPH raise reasonable concern regarding compliance with contract conditions. Such engagements may not be paid for by DPH pass-through funds.

35. **LOBBYING** Contractors and Grantees, including subcontractors, sub grantees, and subrecipients who receive federal funds pursuant to this agreement, are prohibited from using any of the federal funds to engage in lobbying activities, and must adhere to applicable statutes and regulations as a condition of receiving the federal funds. These prohibited activities include both direct and "grass roots" lobbying at the federal, state, and local levels, legislative and executive functions.

    No part of any grant or contract funds will be used to pay the salary or expenses of any person related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before the Congress or any State government, State legislature or local legislature or legislative body, other than for normal and recognized executive-legislative relationships or participation by an agency or officer of a State, local or tribal government in policymaking and administrative processes within the executive branch of that government. This prohibition shall include any activity to advocate or promote any proposed, pending or future Federal, State or local tax increase, or any proposed, pending, or future requirement or restriction on any legal consumer product, including its sale or marketing, including but not limited to the advocacy or promotion of gun control.

31 U.S.C. § 1352 certification (45 CFR Part 93).
The undersigned certifies, to the best of his or her knowledge and belief, that:

No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure. NOTE: These amounts are adjusted annually for inflation at 45 CFR part 102

The parties to the Subaward hereby agree to any and all provisions of the Subaward as stipulated herein.

SOUTH CAROLINA DEPARTMENT OF PUBLIC HEALTH

BY: _____
Jennifer F. Meredith, PhD, HCLD(ABB)
Bureau Director, Public Health Laboratory

DATE: _____

MAILING ADDRESS:
SC Department of Public Health
Public Health Laboratory
8231 Parklane Rd
Columbia, SC 29223-4903

County Council of Beaufort County

BY: _____
Michael R. Moore
County Administrator

DATE: _____

MAILING ADDRESS:
84 Shanklin Rd, Beaufort, SC, 29906-8427

REMITTANCE ADDRESS: (if different from mailing address)
84 Shanklin Rd, Beaufort, SC, 29906-8427

TAX/EMPLOYER ID#: 57-6000311

UEI: XFSKWHHQMF58

TYPE OF ENTITY (check one):
- ☐ Corporation
- ☐ LLC
- ☐ Partnership
- ☐ Nonprofit organization
- • Government agency or political subdivision - specify state if not SC: _____
- ☐ Other Governmental body (specify)_____
- ☐ Individual/sole proprietor
- ☐ Other (specify) _____

If a corporation or LLC, or nonprofit organization:
State of incorporation/organization:
_____

Registered agent and address in South Carolina:
_____
_____
_____

SCDLLR or other license #
_____

SUBAWARD SOURCE OF FUNDING (SOF) # SOF-1

(1) Subaward # LB-5-A057 (2) Subaward Amendment #

(3) Subrecipient Name **County Council of Beaufort County**

(4) Subrecipient's Unique Entity Identifier (UEI #) **XFSKWHHQMF58**

(5) Grant Award Title **CFDA 93.323 CK24-0002 Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC): Vector-Borne Diseases and Tick-Associated Conditions**

(6) Federal Award Identification Number (FAIN) **NU51CK000342** (7) FAIN Date **8/1/2024**

(8) Primary Grant Project Period Start Date **8/1/2024** End Date **7/31/2025**

(9) Subaward Project Period Start Date **8/1/2024** End Date **7/31/2025**

(10) Current Subaward Period of Performance Start Date **8/1/2024** End Date **7/31/2025**

(11) Amount of Federal Funds Obligated by this Action $ **23229.60**

(12) Prior Periods Obligated $ **0** (13) Obligated Total $ **23229.60**

(14) Total Amount of Federal Award Committed to the Subrecipient $ **23229.60**

(15) Federal Award Project Description

South Carolina received funding from the Centers for Disease Control and Prevention (CDC) through the *Consolidated Appropriations Act of 2023 (p. 1855; Division N – Disaster Relief Supplemental Appropriations Act, 2023*) to support storm-affected jurisdictions in which significant rainfall could cause a greater risk of mosquito and vector proliferation and subsequent vector-borne diseases. Approved activities for laboratory and vector surveillance and control related to this funding are listed below:

- **Implement enhanced mosquito and mosquito-borne disease surveillance, prevention, and control strategies.**
- **Implement mosquito and mosquito-borne disease prevention and control strategies to prevent subsequent surges in mosquito populations in the next mosquito season, including the implementation of innovative vector control strategies.**

(16) Federal Awarding Agency **U.S Department of Health and Human Services, Centers for Disease Control and Prevention**

(17) Passthrough Entity **South Carolina Department of Public Health**

(18) ALN # **93.323** (19) Assistance Listing Title **Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC)**

(20) Is the Subaward Research and Development? Yes ____ No **X**

SUBAWARD SOURCE OF FUNDING (SOF) # SOF-1

(21) DPH's Federally Negotiated Rate at time of Grant Award **19.4** % (NOT TO BE USED BY SUBRECIPIENT)

(22) Subrecipient's Indirect Cost: Federally Negotiated Rate* _____ %**Deminimis _____ No Indirect **X**

*The signing of this SOF is NOT an approval of the Subrecipient's IDC rate.

**A copy of the approved federally negotiated rate agreement must be submitted to DPH prior to 1st payment.

**A detailed breakdown of the various cost elements that constitute the MTDC must be submitted to DPH prior to 1st payment.

(23) Passthrough Entity (DPH) Contact Information:

NAME	ADDRESS	EMAIL	PHONE NUMBER
Finance Director	**2100 Bull St Columbia SC 29201-2104**	**GrantsMgt@dph.sc.gov**	**N/A**

Prepared by Chris L Evans Date **10/10/2024**
(Program Signature)

Prepared by Tomisa Benton Date 10/10/2024
(Finance Signature)

SUBAWARD INVOICES AND SUPPORTING DOCUMENTATION

PREFACE

The Subrecipient is responsible for the efficient and effective administration of the federal subaward through the application of sound management practices. The Subrecipient is responsible for administering federal funds in manner consistent with the underlying agreements, program objectives, and the terms and conditions of the federal award. The Subrecipient is responsible for understanding and maintaining compliance with 2 CFR 200 "Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards."

SUPPORTING DOCUMENTATION REQUIREMENTS

This document is intended as a guide to the appropriate supporting documentation for subrecipient expenditures. This document applies to all federal subawards. Federal grantors often impose more specific, detailed and/or restrictive documentation requirements on the Agency. Based on the funding source of the subaward, DPH may require additional documentation that is not addressed in this guide. Please refer to the "Method of Payment" section of your subaward for additional details if applicable.

All expenditures and financial transactions must be supported by documentation that supports why the transaction is allowable for grant purposes. Accounting records must trace back to source documentation. Subrecipients should design a system to organize, group, submit and retain the related information for each grant and activity. DPH can and will audit records at any time.

Documentation must demonstrate that costs are:

- Reasonable, allocable, and allowable
- Within grant limits
- Treated consistently
- Determined in accordance with Generally Accepted Accounting Principles (GAAP) and the applicable OMB cost principles.

Retention and Availability

Supporting documentation must be retained by the Subrecipient for the entire retention period indicated in the subaward.

Supporting documentation is required as an attachment to the invoice dependent upon the individual circumstances of the subrecipient, the category of expenditure or other condition(s) cited in the subaward.

Additional supporting documentation may be requested by DPH at any time during the subaward period of performance and retention period as a whole. **Documentation must be readily available upon request.**

Examples of Supporting Documentation

Supporting documentation includes but is not limited to the following:

- Paid receipts
- Canceled checks or check & payment registers from Subrecipient's financial management system
- Travel logs
- Hotel/motel folios
- Journal entries
- Training or other event attendance rosters
- Time and attendance activity reports
- Payroll time sheets completed by employee and signed by supervisor
- Performance reports
- Payroll registers indicating the employee's name, dates, hours, and costs charged to the grant
- Credit Card Statements
- Depreciation/amortization schedules
- Cost allocation plans
- Detailed audit reports including auditor's comments and corrective action plans
- 2nd tier subawards

- Contracts with and invoices from vendors or other service providers
- Policies and procedures
- Personnel position descriptions

PROCEDURES FOR SUBMITTING INVOICES

Reimbursement will be for actual allowable costs incurred. Only expenditures obligated during the subaward period of performance can be submitted for reimbursement. Depending on the unique nature of services for a particular subaward, payments to individuals must be in the form of a check or direct deposit. No cash transactions to individuals will be reimbursed.

The invoice and any required supporting documentation should be submitted by funding source. The preferred method of submission is via email as a PDF or similar formatted attachment. The invoice must be clean and readable with all protected health information redacted.

The invoice must include:
- Subaward document number
- Subrecipient name and remittance address
- Billing period
- Funding source for which reimbursement is being requested
- If the subaward contains multiple sources of funding, a separate invoice for each funding source must be submitted.
- A brief description of the Scope of Services
- An itemized listing of expenses incurred by budget category with the total amount clearly stated

Instructions for Specific Budget Categories

The level of detailed documentation may vary based on your risk assessment and past history.

Salaries

All salaries must be supported by a time and attendance system which accurately reflects the time employees spend on federal grant activities. At the beginning of your grant period, the first invoice for reimbursement of salary expenses must demonstrate how the expense was calculated. Subsequent invoices may not require this demonstration unless specifically requested.

Example: Employee #1 has an annual salary $72,000 and is paid semi-monthly (twice a month or 24 times a year)
Employee #1 works full time for the federal program with no other funding

Monthly Invoice: Employee #1 payroll $72,000/24 = $3,000 paid on 1st and 16th = $6,000

Employee #2 has an annual salary $72,000 and is paid semi-monthly (twice a month or 24 times a year)
Employee #2 works part of the time (40%) for the federal program and is split funded

Monthly Invoice: Employee #2 payroll $72,000/24 = $3,000 *40% = $1,200 paid on 1st and 16th = $2,400

The Subrecipient must monitor each employee's time spent on federal grant activities to assure all final expenses are within the limits of the approved budget. By the end of the federal subaward period of availability, the value of the time must be reconciled with the invoiced expenses and approved budget. If an employee's final federal payroll exceeds the value of the time reported, the difference MUST be returned to DPH.

Fringe Benefits, Payroll Taxes, etc.

The Subrecipient is responsible for maintaining cost documentation related to health insurance, state and federal withholdings and any other benefits paid. At the beginning of your grant period, the first invoice for reimbursement of fringe benefit expenses must demonstrate how the expense was calculated. Subsequent invoices may not require this demonstration unless specifically requested.

Example: Employee #1 monthly payroll = $6,000, FICA = 6.2% of payroll + Medicare = 1.45%
for a total of 7.65%
Employee #1 works full time on the federal program with no other split funding

Monthly Invoice: Employee #1 payroll $6,000 * 7.65% = $459

Example: Employee #2 is split funded and only works 40% for the federal program
Health Insurance premium per employee per month = $600

Monthly Invoice: Employee #2 $600 * 40% = $240

The Subrecipient must monitor each employee's time spent on federal grant activities to assure all final expenses are within the limits of the approved budget. By the end of the federal subaward period of availability, the value of the time must be reconciled with the invoiced expenses and approved budget. If an employee's final federal payroll exceeds the value of the time reported, the pro-rata share of fringe benefits MUST be returned to DPH.

Travel

Reimbursement of travel expenses, including mileage and subsistence (meals), will be limited to the standard rates for State employee travel in effect during the period of availability for the subaward. All rates are subject to the Office of the Comptroller General's policies and procedures in effect for the calendar year and are subject to change. The standard rates for mileage and subsistence can be found on the following website.
https://www.cg.sc.gov/guidance-and-forms-state-agencies/travel-forms-and-mileage-rate.

All requests for travel mileage reimbursement must include the following documentation with the invoice.
- Employee name
- Employee headquarters (work address)
- Date(s) of the travel
- Destination (address)
- Reason for the visit
- Parking fees if applicable
- Miles traveled
- Mileage reimbursement rate (must not exceed SC State employee reimbursement rate)
- Total reimbursement requested

All requests for travel subsistence (food) reimbursement must include the following documentation with the invoice.
- Employee name
- Employee headquarters (address)
- Destination (address)
- Date and time of departure from official headquarters or home
- Date and time of arrival to destination
- Date and time of return to official headquarters or home
- Total reimbursement requested

Reimbursement for room and board will be at the established federal General Services Administration (GSA) rate (before taxes are applied) or below for the area of travel. All rates are subject to seasonal fluctuations and must be verified prior to making each reservation. The standard GSA rates for hotels can be found on the following website.
https://www.gsa.gov/travel/plan-book/per-diem-rates.

All requests for travel lodging reimbursement must include the following documentation with the invoice.
- Employee name
- Employee headquarters (address)
- Destination (address)
- Date(s) of the travel
- Hotel/Motel folio showing zero balance owed
- Total "Paid" reimbursement requested

All Other Operating Expenditures

For all other operating expenses, please submit a copy of the appropriate source document with the invoice. Refer to the

"Examples of Supporting Documentation "listed above.

Indirect Cost

In the event the Subrecipient charges indirect cost, the following must be submitted:

- For federally approved negotiated rates, a copy of the indirect cost rate agreement must be submitted to DPH upon execution of the subaward. If a copy has not been received, reimbursement cannot be completed. At the beginning of your grant period, the first invoice for reimbursement of indirect cost must demonstrate how the expense was calculated. Subsequent invoices may not require this demonstration unless specifically requested.

Example: Labor base monthly payroll = $6,000, indirect cost rate = 19.75%
Monthly Invoice: Payroll $6,000 * 19.75% = $1,185

- For Subrecipients using the 10% deminimis rate, at the beginning of your grant period, the first invoice for reimbursement of indirect cost must demonstrate how the expense was calculated. Subsequent invoices do not require this demonstration.

Example: Monthly Invoice: Deminimis MTDC * 10% = $59,200

MODIFIED TOTAL DIRECT COST (MTDC)

BUDGET LINE ITEM	MONTHLY DIRECT COST	UNALLOWABLE COST		MTDC ELIGIBLE
Direct Salaries	450,000			450,000
Fringe Benefits	60,000			60,000
Travel	15,000			15,000
Equipment (non captilized)	7,000			7,000
Equipment (capitallized)	12,000	-12,000	*1	0
Subawards	65,000	-40,000	*2	25,000
Supplies	35,000			35,000
Capital Expenditures	150,000	-150,000	*3	0
Rent	5,500	-5,500	*4	0
	799,500	-207,500	**MTDC =**	**592,000**
			Deminimis 10%	**59,200**

*1 Capitallized equipment >= $5,000 is unallowable for purposes of indirect cost
*2 Only the first $25,000 is eligible for purposes of indirect cost
*3 Rent is unallowable for purposes of indirect cost
*4 Capital expenditures are unallowable for purposes of indirect cost

Journal Entries

In the event the Subrecipient's accounting records must be adjusted via journal entry, DPH requires a written explanation as to the reason why it was done and a reconciliation with previously paid expenses if applicable.

For any journal entry that reduces the cost of a previously reimbursed expenditure, the resulting cash balance must be returned to DPH. The return amount cannot be not used to offset other expenditures.

For any journal entry that transfers previously posted cost to the federal subaward, the journal entry must be included on the monthly invoice.

Overview of State of SC/DPH Travel Reimbursement Policies for Vendors & Subrecipients

Updated January 2024

Non-state employees, including sub-recipients, who are on official, approved travel status for DPH related-business AND whose contract with DPH states specifically that they follow the State travel reimbursement policies follow the same State/DPH travel reimbursement policies that State employees follow. And they must provide the same documentation and receipts that a state employee would provide.

DPH and the State Comptroller General's Office have the authority to deny any travel reimbursement requests that do not follow the State and DPH travel reimbursement policies. This overview is not a substitute for reading and understanding the full travel reimbursement policies in the DPH Travel Manual. Please see the manual for more detailed information.

Note that if a non-state employee is traveling from out-of-state to SC while on official, approved travel status for DPH related-business, all of the trip's reimbursable expenses are processed as in-state and the meals follow the State of SC's in-state rates. If a non-state employee travels from SC to out-of-state while on official, approved travel status for DPH related-business, all of the trip's reimbursable expenses are processed as out- of-state and the meals follow the State of SC's out-of-state rates.

TRAVEL REIMBURSEMENT DOCUMENTATION REQUIREMENTS:

1. DPH 103 Manual Travel Expense Report. A DPH manual travel expense report is available upon request in PDF and Excel formats. The vendor must complete a DPH 103 Manual Travel Expense Report or comparable form and must include the following information:

- the itemized expenses for each day
- the departure time from home or office for the first day of their trip
- the arrival time to home or office for the last day of their trip
- signature for the vendor's traveling employee
- signature for the DPH supervisor involved with the vendor's project

2. DPH 104 Out-of-State Travel Form. This form is required to be completed if DPH is reimbursing or paying travel expenses for DPH related-business conducted outside of the state of South Carolina.

3. DPH 178 Travel Log. Optional, available tool for the traveler to keep track of their travel expenses.

4. Receipts.

- Itemized, paid receipts are required for the following types of expenses:
    - **Lodging.** Must show hotel name, hotel address, name of room occupant, dates of stay, amount charged for nightly rate, taxes and fees, and total amount due. When reimbursing the employee, the hotel invoice must show a zero balance to support reimbursing the employee.
    - **Airfare.** Must show airfare rate/charges and flight itinerary. Airline baggage fees are reimbursable and require receipt.
    - **Other transportation** such as major buses, Amtrak and rental cars. Taxis, subways, metro, etc., do not require receipt; however, please explain amounts on travel form.
    - **Miscellaneous expenses**, such as the following, purchased for DPH-related business use while on travel status:
        - parking,
        - telephone calls,
        - internet/wi-fi access,
        - gasoline for rental or State cars. Receipt must include vehicle tag number. (Considered

Misc. Travel Expense but uses 5031530000 Gasoline GL code),
  - faxes,
  - maps, and other supplies
- **Registration fees.** Must include paid registration receipt showing event name, dates, amount paid, and an agenda showing if meals are included in fee or not.

- Receipts are NOT required for the following reimbursable travel expenses:
  - Regular meal receipts at or below State allowances and not included in registration fees are not required.
  - Tolls, taxi, subway, airport shuttle, metro, and porterage (mandatory charge for carrying bags in/out of hotel, NOT a tip).

OVERVIEW OF MOST COMMON TRAVEL EXPENSES:

MILEAGE.

- Mileage is only reimbursed when driving their own car. Mileage is not reimbursed for using a rental car.
- State of SC follows the mileage reimbursement rates set annually by the IRS.

MILEAGE TYPE	Reimbursement Rate* for travel dates…	
	7/1/2023 TO 12/31/2023	1/1/2024 TO 12/31/2024
REGULAR MILES	$0.655 per mile	$0.67 per mile
REDUCED MILES	$0.615 per mile	$0.63 per mile

**Rate published by the Office of the Comptroller General. Rate may change annually on Jan 1.*

MEALS.

- Must be at least 10 miles from their assigned headquarters and residence on official, approved travel status for DPH related-business for DPH to reimburse for meals.
- **DPH follows the State of SC meal reimbursement rates, NOT the Federal GSA meal and incidental rates.**
- Meals for non-state employees who are on official, approved travel status for DPH-related business are reimbursable ONLY at the State daily allowable meal amounts.
- **DAILY MEAL ALLOWANCE RATES**

DAILY			**In-State**	**Out-of-State**	**Departure from home or HQ…**	**Arrival back to home or HQ…**
Breakfast			$8.00	$10.00	prior to 6:30 am	after 11:00 am*
Lunch			$10.00	$15.00	prior to 11:00 am	after 1:30 pm
Dinner			$17.00	$25.00	prior to 5:15 pm	after 8:30 pm
Maximum			$35.00	$50.00	prior to 6:30 am	after 8:30 pm

*The time limitation for breakfast will not apply for overnight trips with early morning returns.

- The travel expense report must include the departure time from home or headquarters for the first day of the trip and the arrival time back to home or headquarters for the last day of the trip.
  - For the first day of the trip, they would use the Departure column in the table above to decide which meals they are eligible for based on their departure time. For example, they must depart home or HQ before 6:30am on the first day to be eligible for breakfast reimbursement.
  - For the middle days of the trip, times are not required, and they receive the maximum in-state or out-of-state daily amount for meals, if meals are not included already in a registration or hotel stay.

- For the last day of the trip, they would use the Arrival column in the table above to decide which meals they are eligible for based on their arrival time. For example, they must arrive back at home or HQ after 8:30pm on the last day to be eligible for dinner reimbursement.

- Meals for one-day trips (no overnight stay) follow the same daily allowable amounts listed above but they follow special rules for reimbursement eligibility.
  - One Day Trip (No Overnight Stay and Meal NOT Included with Registration). In most cases, one-day meals are NOT reimbursable. If the employee has a one-day trip with no overnight stay, meals are not reimbursable unless they are at least 10 miles from headquarters and residence AND meet these other requirements:
    - Dinner is reimbursable only if the employee leaves headquarters before 5:15 pm and returns after 10:00 pm.
    - Breakfast and lunch are not reimbursable for one-day trips unless the employee has written Bureau Director approval AND follows the departure and arrival times for both meals.
    - Meals already paid as part of a registration fee are not reimbursable to the employee.
  - Any meals claimed for a one-day trip are subject to income tax, except for non-optional meals included in registration fees. Please talk with your tax consultant regarding any reporting requirements.
- If the non-state employee attends a conference or meeting where the registration fee includes a meal, then the non-state employee is not reimbursed for that meal, unless a valid, written justification is provided to explain why they couldn't participate in the meal.
  - Meals Included with Registrations:
    - If an employee is requesting reimbursement for a registration fee they paid that includes a meal(s) (breakfast, lunch, or dinner; NOT a continental breakfast or “reception”), State policy requires that meals included in registration fees at no option be separated from the total amount of the registration fee and claimed as a meal at the State rate on the travel document. This does not result in any loss of reimbursement to the employee, but is simply a matter of accounting.
    - If a meal is included in a direct bill registration fee or lodging fee, the employee should not claim additional reimbursement unless the employee is unable to eat the included meal and pays for a substitute meal out-of-pocket. The claim will be restricted to the same rates as any other meal reimbursement.
- If the hotel provides a hot breakfast (including a hot protein like eggs, bacon, etc.; does not include a “continental” breakfast) as part of the hotel rate, they do not receive a separate breakfast reimbursement. They only receive a breakfast reimbursement if they pay for breakfast out of their own pocket and it meets the time-of-day restrictions for the meal reimbursements.

LODGING.

- Must be at least 50 miles from their assigned headquarters and residence on official, approved travel status for DPH related-business for DPH to reimburse or pay hotel direct bill for overnight accommodations.
- Paid lodging "folio" receipt showing nightly rate is required for reimbursement.
- **State of SC agencies follow the official GSA maximum lodging rates, available at GSA.gov.** The nightly rate before taxes charged by the hotel must be at or below the GSA max lodging rate. The GSA max lodging rate is before taxes. Taxes on the GSA max lodging rate are reimbursable.
- Be aware that some hotels may say they have a "government" or "special" rate, but it may still be higher than the official GSA max lodging rate. State of SC only acknowledges the official GSA max rate.

AIRFARE. When making airline reservations, whoever makes the reservation should secure the most cost-efficient flight, taking advantage of any cost savings that may be available at the time of travel. In accordance to State policy, "State agencies and employees shall select air carriers based on cost and time criteria, not on whether frequent flyer premiums are given. First class and business class airlines tickets are not allowed." The employee must fly at the lowest rate available and any extras will be at the employee's cost.

- Itemized airfare receipt is required showing entire itinerary.
- Baggage fee is reimbursable and baggage receipts must be included with travel reimbursement claim.
- Any charges for flight changes must include an explanation/justification. Charges for flight changes can only be reimbursed if there is a cost benefit to Agency to change the flight.

RENTAL CAR. If the non-state employee drives a RENTAL CAR while on official, approved travel status for DPH related-business, then the mandatory, non-optional expenses on the rental company's invoice can be paid.

- Requires paid receipt.
- In addition to the fee to rent the car, the rental company may also charge for mileage used while the car is rented, where they check the rental car's odometer before and after the trip. If that is on the rental company's bill, DPH can pay that.
- Optional items can NOT be paid or reimbursed by DPH.
- DPH can NOT reimburse the non-state employee for personal-car mileage at the current IRS mileage rates when a rental car is used instead of a personal car.
- DPH can reimburse the non-state employee for gasoline for the rental car during the rental period. The gas receipt or credit card statement showing the expense must be provided WITH the rental car's license plate number written on the receipt. Note that the rental car license plate often appears on the rental car receipt or contract. Gas for a rental or State car is considered a Misc. Travel Expense but uses 5031530000 Gasoline GL code.

TAXI, AIRPORT SHUTTLE, AND METRO. These three types of "other transportation" do NOT require receipts but are reimbursable. If they do have the paid receipt, it is nice to see it with the travel reimbursement, but again, the receipt is not required for these. Tips are NOT reimbursable.

TOLL ROADS. Reimbursable but receipts are NOT required.

TIPS VS. PORTERAGE. Tips are NOT reimbursable. Porterage, a mandatory charge for carrying bags in/out of a hotel, is reimbursable and does NOT require a receipt.

MISCELLANEOUS TRAVEL EXPENSES.

- Reimbursed with a paid receipt:
  - parking fees,
  - gas for rental or State car (with car license plate number written on receipt) (considered a Misc. Travel Expense but uses 5031530000 Gasoline GL code),
  - internet/Wi-Fi access for business use,
  - hotel safe fees for business use,
  - phone calls for business use.
- Reimbursed but do not require a receipt:
  - tolls,
  - porterage (charge for carrying bags in/out of hotel-- NOT A TIP).

FFATA CHECKLIST FOR SOURCE OF FUNDING (SOF) # SOF - 1

Primary Grant Award / Passthrough Entity Data
(To be completed by the DPH Program Area)

(1) Subaward **LB-5-A057** (2) Subaward Amendment

(3) ALN # **93.323** (4) Assistance Listing Title **Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC)**

(5) Federal Awarding Agency **U.S Department of Health and Human Services, Centers for Disease Control and Prevention**

(6) Grant Award Title **ELC Vector-Borne Diseases and Tick-Associated Conditions**

(7) Grant Award Date **8/1/2024** (8) Federal Award Identification Number (FAIN) **NU51CK000342**

(9) Total Grant Award Amount **$23229.60** (10) DPH Unique Entity Identifier (UEI #) **JNZSNC4MUMS7**

(11) DPH Principal Place of Performance **2100 Bull Street, Columbia, SC 29201-2104**

(12) Federal Award Project Description

South Carolina received funding from the Centers for Disease Control and Prevention (CDC) through the Consolidated Appropriations Act of 2023 (p. 1855; Division N – Disaster Relief Supplemental Appropriations Act, 2023) to support storm-affected jurisdictions in which significant rainfall could cause a greater risk of mosquito and vector proliferation and subsequent vector-borne diseases. Approved activities for laboratory and vector surveillance and control related to this funding are listed below:
• Implement enhanced mosquito and mosquito-borne disease surveillance, prevention, and control strategies.
• Implement mosquito and mosquito-borne disease prevention and control strategies to prevent subsequent surges in mosquito populations

Subaward / Subrecipient Data
(To be completed by the Subrecipient)

(13) Subrecipient Name **County Council of Beaufort County**

(14) Subrecipient DBA Name **County Council of Beaufort County**

(15) Subrecipient Unique Entity Identifier (UEI #) **XFSKWHHQMF58**

(16) Subrecipient Address (includes zip +4 digits) **84 Shanklin Rd, Beaufort, SC, 29906-8427**

(17) Subaward Date **8/1/2024** (18) Subaward Amount (must be ≥$30,000) $ **23229.60**

(19) Subaward Principal Place of Performance **84 Shanklin Rd, Beaufort, SC, 29906-8427**

(20) Subaward Area of Benefit (Congressional Districts) **01**

(21) Subrecipient Parent Unique Entity Identifier (UEI#) **XFSKWHHQMF58**

FFATA DATA CHECKLIST: EXECUTIVE COMPENSATION

(22) Did the Subrecipient organization (including parent organization, all branches, and all affiliates worldwide) receive in the previous fiscal year: 80% or more of its annual gross revenues in U.S. Federal Contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Yes _____ No **X**

(23) Did the Subrecipient organization (including parent organization, all branches, and all affiliates worldwide) receive in the previous fiscal year: $25 million or more in annual gross revenues from U.S. Federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Yes _____ No **X**

If the answer to question 22 and question 23 are both NO, this questionnaire is complete, otherwise continue to question 24.

(24) Does the public have access to information about the compensation of senior executives of the subrecipient organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under the Securities Exchange Act of 1934 or the Internal Revenue Code of 1986?

Yes _____ No _____

If yes, questionnaire is complete, otherwise list the names and compensation of the Subrecipient's five most highly compensated officers.

(25) List the names and total compensation of the five most highly compensated officers of the subrecipient as listed in the subrecipient's System for Award Management profile, as applicable in the space provided below.

NAME	TOTAL COMPENSATION
1.	
2.	
3.	
4.	
5.	

(26) Subrecipient Completed by (signature): _____

(27) Subrecipient Completed by (printed): _____

(28) Date: _____

FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) CHECKLIST
Instructions for Completion

PURPOSE

The purpose of this form is to gather information from a subrecipient to satisfy the reporting requirements of the Federal Funding Accountability and Transparency Act (FFATA).

WHO WILL COMPLETE THIS FORM?

This form must be completed for all subaward agreements. The completion of this form is the responsibility of the DPH program area and the subrecipient.

INSTRUCTIONS FOR COMPLETION

- *The form must be completed at the same time the draft subaward is processing. The form must be returned to DPH along with the signed Subaward Agreement. The signed form will become a part of the actual completed Subaward Agreement. The instructions for completion should not be made a part of the final Subaward Agreement.*
- *The program area must send a copy of the completed FFATA form to the Grants Compliance Division - Bureau of Financial Management.*

(SOF) #: (Subaward Source of Funding field located at the top of the page): The "SOF_____" field must be completed using sequential numbering starting with the number one to indicate the number of funding sources to be used to fund the subaward. If there is more than one federal grant included in the subaward, a separate SOF page will need to be completed for each funding source. Example: SOF 1 for only one grant or SOF 1, SOF 2, SOF 3 etc., if more than one grant.

PRIMARY GRANT AWARD/PASSTHROUGH ENTITY DATA (to be completed by DPH Program Staff)

(1) **Subaward #**: This is the contract system generated number assigned to a subaward agreement when fully executed. This should be populated once the number is assigned to the completed Subaward Agreement.

(2) **Subaward Amendment #:** This is the contract system generated number assigned to the subaward if amended. This should be populated once the number is assigned to the completed Subaward Agreement if applicable.

(3) **ALN #**: Enter the Assistance Listing # (previously CFDA#) from the Notice of Award or the SOF Form line #18

(4) **Assistance Listing Title**: Enter the Assistance Listing title, previously the CFDA title from the Notice of Award or the SOF Form line #19

(5) **Federal Awarding Agency**: Enter the Name of the Federal Awarding Agency from the Notice of Award (NOA) or the SOF Form line #16

(6) **Grant Award Title**: Enter the grant award title verbatim from the grant Notice of Award (NOA) or the SOF Form line #5.

(7) **Grant Award Date**: Enter the grant award date from the grant Notice of Award (NOA) or the SOF Form line #8 start date.

(8) **Federal Award Identification Number (FAIN):** Enter the FAIN from the grant Notice of Award (NOA) or the SOF Form line #6.

(9) **Total Grant Award Amount**: Enter the projected amount of funding over the entire subaward project period from the SOF form line #14.

(10) **DPH Unique Entity Identifier (UEI#)**: **Skip this field**. It is pre-populated with DPH's UEI number. DPH has maintained DHEC's UEI.

(11) **DPH Principal Place of Performance: Skip this field.** It is pre-populated with DPH Principal Place of Performance.
(12) **Federal Award Project Description**: Enter the project description verbatim as it appears in the Notice of Funding Opportunity or Grant Award or from the SOF Form line #15.

SUBAWARD/SUBRECIPIENT DATA (to be completed by the Subrecipient)

(13) **Subrecipient Name**: Enter the full legal name of the subrecipient as it appears on the SOF Form line #3.
(14) **Subrecipient DBA Name**: Enter the full legal DBA name of the subrecipient if applicable. This should match any DBA on the subrecipient's W-9.
(15) **Subrecipient's Unique Entity Identifier (UEI)**: Enter the subrecipient's UEI number. As it appears on the SOF Form line #4.
(16) **Subrecipient Address (include zip + 4 digits):** Enter the subrecipient's full address to include the zip code + 4 digits. They + 4 digits are required for reporting purposes.
(17) **Subaward Date**: This is the contract system generated date assigned to a subaward agreement when fully executed. This should be populated once the date is assigned to the completed Subaward Agreement.
(18) **Subaward Amount (must be >= $30,000) $**: Enter the amount from the SOF Form line # 13.
(19) **Subaward Principal place of Performance:** Enter the Subrecipient's principal place of performance for this grant.
(20) **Subaward Area of Benefit (Congressional District):** Enter the 2-digit Congressional District code for the location listed on #19. Codes can be found using the following address: Members of Congress & Congressional District Maps - GovTrack.us
(21) **Subrecipient Parent Unique Entity Identifier**: Enter the Parent company's Unique Entity Identification Number if applicable.
(22-24) Answer Yes or No as appropriate.
(25) Enter the names and compensation of the 5 most highly compensated officers of the subrecipient if applicable.
(26) The Subrecipient's Authorized Representative should sign here.
(27) Print the name of the Subrecipient's Authorized Representative listed in #26.
(28) Enter the date the form is completed by the Subrecipient.

OFFICE MECHANICS AND FILING:

Original: The original should be sent to the Bureau of Financial Management (BFM), ATTN: BFM Controller.

The form is due on the 20th of the month following the DPH award date of each subrecipient/subcontractor agreement. For example, an award made on November 15, 2010, would have to be reported by December 31, 2010 (i.e., the remainder of November plus the following month).

Additionally, awards reported as required by the Recovery Act do not have to be re=reported under the FFATA guidance.

Copy: A copy should be kept on file in the deputy or program area as supporting documentation for audits.

Supply: This form is available electronically and may be obtained from the DPH Intranet, RIMS (Records Management Information System) at http://webbase:8887/RIMS.html or the Financial Management website at http://intranet/co/financial_management/forms.htm

Retention: The form should be kept in accordance with any retention requirements outlined in the Notice of Grant Award. If the Notice of Grant Awards does not specify retention requirements, follow Schedule 12-724. 3 years, destroy. The original and copy should be kept on file for a period of 3 years and cover the state and federal fiscal year periods.

Beaufort County Agencies, Boards, & Commissions

Stormwater Management Utility Board

RECOMMEND APPROVAL FOR APPOINTMENT/REAPPOINTMENT TO THE STORMWATER MANAGEMENT UTILITY BOARD FOR A FOUR-YEAR TERM WITH THE EXPIRATION DATE OF NOVEMBER 2028.

(only one seat is Vacant)

1. Patrick Mitchell – DISTRICT 2 **Reappointment**
   (TERM TO BE SERVED: 4th - VOTE NEEDED: 10/11)

2. Mark Presnell – DISTRICT 2 **Appointment**
   (TERM TO BE SERVED: 1st - VOTE NEEDED: 6/11)

   Mark Presnell's resume attached.

Beaufort, SC 29907
mwpresnell@yahoo.com

Mark W. Presnell

Arcadium Lithium (Formerly Livent) Philadelphia, PA
Corporate Senior Electrical Engineer
2019-Present
Corporate Electrical Engineering Lead for global Lithium Mining and producer of Lithium chemicals.
Oversee all expansion projects worldwide and provide engineering support to Existing plants in Salar del Hombre Muerte, Argentia, Bromborough UK, Bessemer City, NC, Canda, Australia, India, Singapore and China
Hargrove Life Sciences Philadelphia, PA
Senior Level Electrical Engineer
2017-2019
Managed Electrical Engineering projects for a start up office catering to Pharmaceutical and Biotech clients.
Jacobs Engineering Conshohocken, PA
Senior Level Electrical Engineer
Experience 2005 – 2017
Senior Electrical Engineer

♣ Managed electrical up to 8 person electrical design teams for various domestic and international projects.
♣ Electrical Facility design, and construction supervision including power, control and lighting design for Pharmaceutical clients.
♣ Served as electrical lead for a API manufacturing facility in Singapore for Abbvie. Designed work based on Singapore codes and standards.
♣ Served as electrical lead for a sterile filling facility for Eli Lilly in Suzhou, China. Designed work based on Chinese codes and standards.
♣ GSK Conshohocken, PA Served as electrical Lead for 300 million dollar renovation of building 40 for a Glucagon-like peptide 1, type 2 diabetes treatment. Project included a new double ended substation and generator installation new power and lighting distribution throughout the facility, Also oversaw electrical installation throughout construction.
♣ Oversaw construction of an $80 Million Sterile Fill Facility in Puerto Rico and a $125 Million Sterile Fill Facility in Walpole MA.
♣ Electrical lead for a sterile filling facility for Eli Lilly in Sesto Italy. Designed work based on Italian codes and standards.
♣ Merck Elkton, VA designed and oversaw construction of multiple projects at their manufacturing site, ranging from 300 million dollar vaccination facility, down to installation of new chillers for an existing manufacturing

building.
♣ Responsibilities included managing and coordinating design team, estimating projects, writing Proposals and serving as Client contact.
Clients include Merck, Johnson & Johnson, Glaxo Smith Klein, Wyeth Pharmaceuticals, Eli Lilly, Bayer Diagnostics, Cordis, and Bristol Meyers.
1998–March 05 Genesis/SEA Plymouth Meeting, PA
Senior Electrical Engineer
♣ Power, Control and Lighting design for Pharmaceutical Commercial and industrial clients.
♣ Sought out and re-hired by first post graduate employer (Schertzer Engineering Associates (SEA)) when company merged with Genesis Engineering.
♣ Served as design lead on all Pharmaceutical projects.
♣ Responsibilities included managing and coordinating design team, estimating projects, writing Proposals and serving as Client contact.
♣ Clients include Merck, McNeil Consumer Health Care, Glaxo Smith Klein, Wyeth Pharmaceuticals, Pfizer, Barr Laboratories, and Astra Zeneca.
1992–1998 Life Sciences International Philadelphia, PA
Dallas, TX
Electrical Engineer
♣ Power (including Cogeneration), Control and Lighting design for Pharmaceutical and Semiconductor Manufacturing clients.
♣ Responsibilities included coordinating design team, and serving as Client contact.
♣ Served as design lead on various projects including a $750 million manufacturing facility for a joint venture between Texas Instruments and Hitachi in Plano, TX. Also on site provided construction administration and start up.
♣ Clients include Merck, Glaxo Welcome, TwinStar Semiconductors, BioPure, Organon Technica, and Bucknell University (cogen. project)
1990–1992 Makh Associates Berwyn, PA
Junior Electrical Engineer
♣ Power, Control and Lighting design for Pharmaceutical Commercial and industrial clients
♣ Served as design lead on various projects.
♣ Clients include Merck, McNeil Consumer Health Care, Wyeth Pharmaceuticals, Rohr Pharmaceuticals.
1986–1990 Shertzer Engineering Associates (SEA) Edgemont, PA
Junior Electrical Engineer
♣ Power, Control and Lighting design for Commercial and industrial clients
Education 1981–1986 West Virginia University Morgantown, WV
♣ B.S., Electrical Engineering.
1996 – 1998 Drexel University Philadelphia, PA

♣ Courses leading to MS in Engineering Management
Registration EIT Pennsylvania

COUNTY COUNCIL OF BEAUFORT COUNTY
Citizens Volunteer for Service
County Boards, Agencies, Commissions and Authorities

received 6/6/12

County Council of Beaufort County selects citizens for service on Council appointed Boards, Agencies, Commissions and Authorities from a roster of individuals who have either volunteered or have been recommended for appointment. The Clerk to Council uses this form to keep an up-to-date roster of volunteers and to give Council basic information about each volunteer.

DATE: 7/6/12 NAME: Patrick G. Mitchell VOTER REGISTRATION NUMBER: 47006 71962

OCCUPATION: General Contractor TELEPHONE: (Home) (843) 379-7101 (Office) (843) 521-7628

HOME STREET ADDRESS: 14 Francis Marion Circle Lady's Island, 29907 MAILING ADDRESS: same

- Are you presently serving on a Board, Agency, Commission or Authority? NO If "yes," when does your term expire? _____
- If recommended by a Council Member, indicate name: Paul Sommerville ETHNICITY (Optional) Caucasian [X] African American [ ] Other [ ]

TOP THREE PRIORITIES: Please indicate by placing a "1", "2", or "3" alongside the Board, Agency, Commission or Authority which you choose.

BOARDS	AGENCIES	COMMISSIONS	AUTHORITIES
___ Accommodations Tax	___ Beaufort Memorial Hospital	___ Burton Fire District	___ B/J Economic Opportunity Authority
___ Airports	___ Bluffton Township Fire	___ LI/St. Helena Island Fire District	___ B/J Water and Sewer Authority
___ Alcohol and Drug Abuse	___ Daufuskie Island Fire		___ Coastal Zone Management Appellate Panel
___ Construction Adjustments & Appeals	___ Sheldon Township Fire		___ Forestry Commission
___ Disabilities and Special Needs			___ Foster Care Review Board
___ Historic Preservation Review			___ Lowcountry Council of Governments
___ Library			___ Lowcountry Regional Transportation
___ Northern Corridor Review			___ Social Services
___ Parks and Leisure Services			
___ Planning *			
___ Rural and Critical Lands Preservation			
___ Solid Waste and Recycling			
___ Southern Corridor Review			
1 Stormwater Management Utility			
___ Tax Equalization			
___ Zoning Appeals			

COUNTY COUNCIL DISTRICT:

Please encircle your County Council District No. [1] [X] [3] [4] [5] [6] [7] [8] [9] [10] [11]

CONFLICT OF INTEREST STATEMENT: I, Patrick Mitchell, as a voting member of the Stormwater Utility Board, Agency, Commission or Authority, agree to disqualify myself from voting on any issue(s) which may arise and in which a conflict of interest exists.

Applicant's Signature: Patrick G Mitchell

Once completed, please return this form **and a brief resume'** to the Clerk to Council: You may mail it to Clerk to Council, County Council of Beaufort County, P.O. Drawer 1228, Beaufort, SC 29901, email it to boardsandcommissions@bcgov.net, (must save and attach file) or fax it to 843-255-9401. Applications without a brief resume' cannot be considered. Applications will be held three (3) years for consideration. All information contained on this application is subject to public disclosure.

***Anyone submitting an application for the Planning Commission must fill out an additional questionnaire. An incomplete application will be returned.**

MITCHELL BROTHERS INCORPORATED

PROJECT RESPONSIBILITY
Construction Manager

Years of Experience:
7 years

EDUCATION:
Presbyterian College
- BS Business Administration

LICENSURE:
SCLLR:
- **Unlimited General Contractors License**



Patrick G. Mitchell, Vice President

Patrick Gates Mitchell began working summers with Mitchell Brothers in 1998 and fulltime in 2005. Born and raised on Lady's Island, Patrick graduated from Beaufort Academy (2000) and Presbyterian College (2004) with a degree in Business Administration. Mr. Mitchell has served as Project Manager, Estimator, Superintendent, and now his current position as Vice-President and Construction Manager.

Patrick has proved himself a key member of the Mitchell Brothers project team on over 30 project in the last 7 years. Mr. Mitchell holds SCLLR Class 5(Unlimited) General Contractors License and has received his certificate in *Construction Quality Management for Contractors* from the U.S. Army Corps of Engineers. Patrick has also received his 30 hour OSHA certification, and is experienced in the areas of hazardous communication/safety compliance.

Mr. Mitchell's candid ability to build relationships with owners, architects, and sub-contractors have resulted in all his projects finishing with quality, ahead of schedule, and within budget. He is currently serving as Construction Manager on the new Ruth P. Field Medical Center and Bluffton Fire Station 33 Addition.

COUNTY COUNCIL OF BEAUFORT COUNTY
ADMINISTRATION BUILDING
100 RIBAUT ROAD
POST OFFICE DRAWER 1228
BEAUFORT, SOUTH CAROLINA 29901-1228
TELEPHONE: (843) 255-2180
FAX: (843) 255-9401
www.bcgov.net

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CHAIRMAN

D. PAUL SOMMERVILLE
VICE CHAIRMAN

COUNCIL MEMBERS

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STEWART H. RODMAN
GERALD W. STEWART
LAURA VON HARTEN

GARY KUBIC
COUNTY ADMINISTRATOR

BRYAN J. HILL
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER
COUNTY ATTORNEY

SUZANNE M. RAINEY
CLERK TO COUNCIL

June 26, 2012

Mr. Patrick Mitchell
14 Francis Marion Circle
Lady's Island, SC 29907

Re: Stormwater Management Utility Board

Dear Mr. Mitchell:

It is my very distinct pleasure to advise you that you have been appointed by the Beaufort County Council to serve on the Sormwater Management Utility Board.

This will be a four - year term appointment, which expires February 2016 and we are very appreciative of your willingness to serve. Council evaluated a number of applicants, and we feel you will do an excellent job.

Please accept our best wishes as you embark upon your service to Beaufort County on the Stormwater Management Utility Board. I ask that you be cognizant of Council's policy that all members of its Boards, Agencies and Commissions attend at least two-thirds of the regular meetings, and we are attempting to enforce this policy. We believe that an effective representative is one who participates consistently in the decision-making process. You will be notified of the next meeting of the Stormwater Management Utility Board, and I trust you will be able to attend.

Again, thank you for your willingness to serve Beaufort County and its citizens, and please do not hesitate to call upon me if I can answer any questions concerning this appointment.

Sincerely,

Wm. Weston J. Newton, Chairman

WWJN: plm

Attachments: Board Membership, Template Ordinance, Enabling Legislation
cc: Donald J. Smith, Jr., Chairman
Dan Ahern, Director

COUNTY COUNCIL OF BEAUFORT COUNTY
ADMINISTRATION BUILDING
100 RIBAUT ROAD
POST OFFICE DRAWER 1228
BEAUFORT, SOUTH CAROLINA 29901-1228
TELEPHONE: (843) 255-2180
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www.bcgov.net

D. PAUL SOMMERVILLE
CHAIRMAN

GERALD W. STEWART
VICE CHAIRMAN

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STUART H. RODMAN

GARY T. KUBIC
COUNTY ADMINISTRATOR

JOSHUA A. GRUBER
DEPUTY COUNTY ADMINISTRATOR
SPECIAL COUNSEL

THOMAS J. KEAVENY, II
COUNTY ATTORNEY

SUZANNE M. RAINEY
CLERK TO COUNCIL

January 27, 2016

Mr. Patrick Mitchell
14 Francis Marion Circle
Lady's Island, SC 29907

Re: Reappointment to Stormwater Management Utility Board

Dear Mr. Mitchell:

It is my very distinct pleasure to advise you that you have been reappointed by the Beaufort County Council to serve on the Stormwater Management Utility Board.

This will be a four-year term reappointment, which expires February 2020, and we are very appreciative of your willingness to serve.

Please accept our best wishes as you continue your service to Beaufort County on the Stormwater Management Utility Board. I ask that you be cognizant of Council's policy that all members of its Boards, Agencies and Commissions attend at least two-thirds of the regular meetings, and we are attempting to enforce this policy. We believe that an effective representative is one who participates consistently in the decision-making process.

Again, thank you for your willingness to serve Beaufort County and its citizens, and please do not hesitate to call upon me if I can answer any questions concerning this reappointment.

Sincerely,

D. Paul Sommerville, Chairman

Attachment: Board Membership

cc: Donald J. Smith, Board Chairman
Eric Larson, Division Director, Environmental Engineering

BEAUFORT COUNTY STORMWATER UTILITY
120 Shanklin Road
Beaufort, South Carolina 29906
Voice (843) 255-2805 Facsimile (843) 255-9436

September 18, 2015

Mr. D. Paul Summerville, Chairman
Beaufort County Council
P.O. Drawer 1228
Beaufort, SC 29901-1228

Re: Reappointment

Dear Mr. Summerville:

I hereby respectfully request that I be considered for reappointment to serve as a member of the Stormwater Management Utility Board, Effective February 2016.

Sincerely,

Patrick Mitchell
Stormwater District #7
Unincorporated Lady's Island

BEAUFORT COUNTY STORMWATER UTILITY
120 Shanklin Road
Beaufort, South Carolina 29906
Voice (843) 255-2805 Facsimile (843) 255-9436

October 22, 2019

Mr. Stewart H. Rodman, Chairman
Beaufort County Council
P.O. Drawer 1228
Beaufort, SC 29901-1228

Re: Reappointment

Dear Mr. Rodman:

I hereby respectfully request that I be considered for reappointment to serve as a member of the Stormwater Management Utility Board, effective February 2020.

Sincerely,

Patrick Mitchell
Stormwater District #
Unincorporated Lady's Island

COUNTY COUNCIL OF BEAUFORT COUNTY
ADMINISTRATION BUILDING
BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX
100 RIBAUT ROAD
POST OFFICE DRAWER 1228
BEAUFORT, SOUTH CAROLINA 29901-1228
TELEPHONE: (843) 255-2180
www.beaufortcountysc.gov

STEWART H. RODMAN
CHAIRMAN

D. PAUL SOMMERVILLE
VICE CHAIRMAN

COUNCIL MEMBERS

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GERALD DAWSON
BRIAN E. FLEWELLING
YORK GLOVER, SR.
CHRIS HERVOCHON
ALICE G. HOWARD
MARK LAWSON
LAWRENCE P. MCELYNN
JOSEPH F. PASSIMENT, JR.

ASHLEY M. JACOBS
COUNTY ADMINISTRATOR

SARAH W. BROCK
CLERK TO COUNCIL

November 20, 2019

Mr. Patrick Mitchell
Stormwater Management Utility Board
14 Francis Marion Circle
Lady's Island, SC 29907

Re: Reappointment to Stormwater Management Utility Board

Dear Mr. Mitchell:

It is my very distinct pleasure to advise you that you have been reappointed by the Beaufort County Council to continue to serve as a member of the Stormwater Management Utility Board.

This will be a four-year term reappointment, which expires February 2024.

Please accept our best wishes as you continue your service to Beaufort County and its citizens. Please call upon me if I can answer any questions concerning this reappointment.

Sincerely,

Stewart H. Rodman, Chairman

Attachment: Board Membership

cc: William H Bruggeman, Chairman of Stormwater Management Utility Board
Councilman Brian Flewelling, Chairman of Public Facilities Committee
Melissa Allen, Board Liason

STATE OF SOUTH CAROLINA)
) CONFLICT OF INTEREST STATEMENT
COUNTY OF BEAUFORT)

The *South Carolina Code of Laws, 1976, as amended*, Section 8-13-700 provides that no member of a public board agency, commission or authority shall use his / her membership or position on such board, agency, commission or authority to obtain an economic interest for himself / herself, a member of his/her immediate family, an individual of whom he/she is associated, or business of which he/she is associated.

If during the course of discharging his/her responsibilities, a member finds himself / herself required to take an action or make a decision which affects the economic interest of himself / herself, a member of their immediate family or individuals with whom he/she is associated or business with whom he/she is associated, he / she shall prepare a written statement describing the potential conflict of interest and submit the same to the head of the board agency or commission or authority on which they sit.

Please explain an affirmative response to the following questions and included any relevant information.

1. Do you have a substantial interest in, personal contract or arrangements with any entity or individual doing or seeking to do business with the board agency, commission or authority in which you wish to sit or are now sitting?

YES NO

If yes, indicate with whom or with which entity(ies): _____

_____

_____

_____

2. Have you received any payment, service, research grant or support, or gift from or provided the same to any entity or individual doing or seeking to do business with Council?

YES (NO)

If yes, please indicate with whom or with which entity(ies): _____

_____

_____

_____

3. Do you have a business relationship with any family members doing or seeking to do business with the board agency, commission or authority in which you wish to sit or are now sitting?

Family members include the following:

(a) Your spouse.
(b) Any parent or child of you or your current spouse.
(c) Any parent or child of your former spouse if the parent or child resided in your residence at any time.
(d) Any relative of you or your current or former spouse, by blood or marriage, with whom you have regular contact and about whom you have information or belief regarding items covered in this questionnaire.

YES (NO)

Patrick G. Mitchell
(signed)

6/10/2020
(date)

Patrick G. Mitchell
(print name)

Stormwater Utility Board
Board/Agency/Commission Name

REAFFIRMATION

This conflict of interest questionnaire shall be updated on an annual basis. Please indicate below whether or not any of your responses to this questionnaire have changed. YES (NO)

If yes, please indicate the changes from your last execution of the Conflict of Interest Questionnaire. _____

_____

STATE OF SOUTH CAROLINA)
) STATEMENT
COUNTY OF BEAUFORT)

The South Carolina Code of Laws, 1976, as amended, Section 8-13-700 provides that no member of a public board agency, commission or authority shall use his/her membership or position on such board, agency, commission or authority to obtain an economic interest for himself/herself, a member of his/her immediate family, an individual of whom he/she is associated, or business of which he/she is associated.

If during the course of discharging his/her responsibilities, a member finds himself/herself required to take an action or make a decision which affects the economic interest of himself/herself, a member of their immediate family or individuals with whom he/she is associated or business with whom he/she is associated, he/she shall prepare a written statement describing the potential conflict of interest and submit the same to the head of the board agency or commission or authority on which they sit.

Please explain an affirmative response to the following questions and included any relevant information.

1. Do you have a substantial interest in, personal contract or arrangements with any entity or individual doing or seeking to do business with the board agency, commission or authority in which you wish to sit or are now sitting?

YES NO

If yes, indicate with whom or with which entity(ies):_____

_____

_____

_____

2. Have you received any payment, service, research grant or support, or gift from or provided the same to any entity or individual doing or seeking to do business with the Council?

YES NO

If yes, please indicate with whom or with which entity(ies): _____

_____

_____

_____

3. Do you have a business relationship with any family members doing or seeking to do business with the board agency, commission or authority in which you wish to sit or are now sitting?

Family members include the following:

(a) Your spouse.
(b) Any parent or child of you or your current spouse.
(c) Any parent or child of your former spouse if the parent or child resided in your residence at any time.
(d) Any relative of you or your current or former spouse, by blood or marriage, with whom you have regular contact and about whom you have information or belief regarding items covered in this questionnaire.

YES NO

Patrick G. Mitchell
(signed)

6/12/2019
(date)

Patrick G. Mitchell
(print name)

Stormwater Utility Board
Board/Agency/Commission Name

REAFFIRMATION

This conflict of interest questionnaire shall be updated on an annual basis. Please indicate below whether or not any of your responses to this questionnaire have changed.

YES NO

If yes, please indicate the changes from your last execution of the Conflict of Interest Questionnaire. _____

_____

STATE OF SOUTH CAROLINA)
) STATEMENT
COUNTY OF BEAUFORT)

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Please explain an affirmative response to the following questions and included any relevant information.

1. Do you have a substantial interest in, personal contract or arrangements with any entity or individual doing or seeking to do business with the board agency, commission or authority in which you wish to sit or are now sitting?

YES NO

If yes, indicate with whom or with which entity(ies):_____

_____

_____

_____

2. Have you received any payment, service, research grant or support, or gift from or provided the same to any entity or individual doing or seeking to do business with the Council?

YES (NO)

If yes, please indicate with whom or with which entity(ies): _____

_____

_____

_____

3. Do you have a business relationship with any family members doing or seeking to do business with the board agency, commission or authority in which you wish to sit or are now sitting?

Family members include the following:

(a) Your spouse.
(b) Any parent or child of you or your current spouse.
(c) Any parent or child of your former spouse if the parent or child resided in your residence at any time.
(d) Any relative of you or your current or former spouse, by blood or marriage, with whom you have regular contact and about whom you have information or belief regarding items covered in this questionnaire.

YES (NO)

Patrick G Mitchell
(signed)

7/10/2018
(date)

Patrick Mitchell
(print name)

Stormwater Utility
Board/Agency/Commission Name

REAFFIRMATION

This conflict of interest questionnaire shall be updated on an annual basis. Please indicate below whether or not any of your responses to this questionnaire have changed.

YES (NO)

If yes, please indicate the changes from your last execution of the Conflict of Interest Questionnaire. _____

_____

STATE OF SOUTH CAROLINA)
) STATEMENT
COUNTY OF BEAUFORT)

The South Carolina Code of Laws, 1976, as amended, Section 8-13-700 provides that no member of a public board agency, commission or authority shall use his/her membership or position on such board, agency, commission or authority to obtain an economic interest for himself/herself, a member of his/her immediate family, an individual of whom he/she is associated, or business of which he/she is associated.

If during the course of discharging his/her responsibilities, a member finds himself/herself required to take an action or make a decision which affects the economic interest of himself/herself, a member of their immediate family or individuals with whom he/she is associated or business with whom he/she is associated, he/she shall prepare a written statement describing the potential conflict of interest and submit the same to the head of the board agency or commission or authority on which they sit.

Please explain an affirmative response to the following questions and included any relevant information.

1. Do you have a substantial interest in, personal contract or arrangements with any entity or individual doing or seeking to do business with the board agency, commission or authority in which you wish to sit or are now sitting?

YES NO

If yes, indicate with whom or with which entity(ies):_____

_____

_____

_____

2. Have you received any payment, service, research grant or support, or gift from or provided the same to any entity or individual doing or seeking to do business with the Council?

YES (NO)

If yes, please indicate with whom or with which entity(ies): _____

_____

_____

_____

3. Do you have a business relationship with any family members doing or seeking to do business with the board agency, commission or authority in which you wish to sit or are now sitting?

Family members include the following:

(a) Your spouse.
(b) Any parent or child of you or your current spouse.
(c) Any parent or child of your former spouse if the parent or child resided in your residence at any time.
(d) Any relative of you or your current or former spouse, by blood or marriage, with whom you have regular contact and about whom you have information or belief regarding items covered in this questionnaire.

YES (NO)

Patrick G. Mitchell — 7/10/17
(signed) (date)

Patrick G. Mitchell — Storm Water
(print name) Board/Agency/Commission Name

REAFFIRMATION

This conflict of interest questionnaire shall be updated on an annual basis. Please indicate below whether or not any of your responses to this questionnaire have changed.

YES (NO)

If yes, please indicate the changes from your last execution of the Conflict of Interest Questionnaire. _____

_____

STATE OF SOUTH CAROLINA)
) STATEMENT
COUNTY OF BEAUFORT)

The South Carolina Code of Laws, 1976, as amended, Section 8-13-700 provides that no member of a public board agency, commission or authority shall use his/her membership or position on such board, agency, commission or authority to obtain an economic interest for himself/herself, a member of his/her immediate family, an individual of whom he/she is associated, or business of which he/she is associated.

If during the course of discharging his/her responsibilities, a member finds himself/herself required to take an action or make a decision which affects the economic interest of himself/herself, a member of their immediate family or individuals with whom he/she is associated or business with whom he/she is associated, he/she shall prepare a written statement describing the potential conflict of interest and submit the same to the head of the board agency or commission or authority on which they sit.

Please explain an affirmative response to the following questions and included any relevant information.

1. Do you have a substantial interest in, personal contract or arrangements with any entity or individual doing or seeking to do business with the board agency, commission or authority in which you wish to sit or are now sitting?

YES NO

If yes, indicate with whom or with which entity(ies): N/A

2. Have you received any payment, service, research grant or support, or gift from or provided the same to any entity or individual doing or seeking to do business with the Council?

YES NO

If yes, please indicate with whom or with which entity(ies): _____

_____

_____

_____

3. Do you have a business relationship with any family members doing or seeking to do business with the board agency, commission or authority in which you wish to sit or are now sitting?

Family members include the following:

(a) Your spouse.
(b) Any parent or child of you or your current spouse.
(c) Any parent or child of your former spouse if the parent or child resided in your residence at any time.
(d) Any relative of you or your current or former spouse, by blood or marriage, with whom you have regular contact and about whom you have information or belief regarding items covered in this questionnaire.

YES NO

Patrick G. Mitchell
(signed)

6/8/16
(date)

Patrick G. Mitchell
(print name)

Stormwater Utility
Board/Agency/Commission Name

REAFFIRMATION

This conflict of interest questionnaire shall be updated on an annual basis. Please indicate below whether or not any of your responses to this questionnaire have changed.

YES NO

If yes, please indicate the changes from your last execution of the Conflict of Interest Questionnaire. _____

_____

STATE OF SOUTH CAROLINA)
) STATEMENT
COUNTY OF BEAUFORT)

The South Carolina Code of Laws, 1976, as amended, Section 8-13-700 provides that no member of a public board agency, commission or authority shall use his/her membership or position on such board, agency, commission or authority to obtain an economic interest for himself/herself, a member of his/her immediate family, an individual of whom he/she is associated, or business of which he/she is associated.

If during the course of discharging his/her responsibilities, a member finds himself/herself required to take an action or make a decision which affects the economic interest of himself/herself, a member of their immediate family or individuals with whom he/she is associated or business with whom he/she is associated, he/she shall prepare a written statement describing the potential conflict of interest and submit the same to the head of the board agency or commission or authority on which they sit.

Please explain an affirmative response to the following questions and included any relevant information.

1. Do you have a substantial interest in, personal contract or arrangements with any entity or individual doing or seeking to do business with the board agency, commission or authority in which you wish to sit or are now sitting?

YES NO

If yes, indicate with whom or with which entity(ies):_____
_____
_____
_____

2. Have you received any payment, service, research grant or support, or gift from or provided the same to any entity or individual doing or seeking to do business with the Council?

YES (NO)

If yes, please indicate with whom or with which entity(ies): _____

_____

_____

_____

3. Do you have a business relationship with any family members doing or seeking to do business with the board agency, commission or authority in which you wish to sit or are now sitting?

Family members include the following:

(a) Your spouse.
(b) Any parent or child of you or your current spouse.
(c) Any parent or child of your former spouse if the parent or child resided in your residence at any time.
(d) Any relative of you or your current or former spouse, by blood or marriage, with whom you have regular contact and about whom you have information or belief regarding items covered in this questionnaire.

YES (NO)

Patricia G. Mitchell
(signed)

12/3/14
(date)

Patricia G. Mitchell
(print name)

_____
Board/Agency/Commission Name

REAFFIRMATION

This conflict of interest questionnaire shall be updated on an annual basis. Please indicate below whether or not any of your responses to this questionnaire have changed.

YES (NO)

If yes, please indicate the changes from your last execution of the Conflict of Interest Questionnaire. _____

_____

STATE OF SOUTH CAROLINA)
) STATEMENT
COUNTY OF BEAUFORT)

The South Carolina Code of Laws, 1976, as amended, Section 8-13-700 provides that no member of a public board agency, commission or authority shall use his/her membership or position on such board, agency, commission or authority to obtain an economic interest for himself/herself, a member of his/her immediate family, an individual of whom he/she is associated, or business of which he/she is associated.

If during the course of discharging his/her responsibilities, a member finds himself/herself required to take an action or make a decision which affects the economic interest of himself/herself, a member of their immediate family or individuals with whom he/she is associated or business with whom he/she is associated, he/she shall prepare a written statement describing the potential conflict of interest and submit the same to the head of the board agency or commission or authority on which they sit.

Please explain an affirmative response to the following questions and included any relevant information.

1. Do you have a substantial interest in, personal contract or arrangements with any entity or individual doing or seeking to do business with the board agency, commission or authority in which you wish to sit or are now sitting?

YES NO

If yes, indicate with whom or with which entity(ies):_____

_____

_____

_____

2. Have you received any payment, service, research grant or support, or gift from or provided the same to any entity or individual doing or seeking to do business with the Council?

(YES) NO

If yes, please indicate with whom or with which entity(ies): Bluffton Fire District 3, Contractor (Mitchell Brothers Inc.)

3. Do you have a business relationship with any family members doing or seeking to do business with the board agency, commission or authority in which you wish to sit or are now sitting?

Family members include the following:

(a) Your spouse.
(b) Any parent or child of you or your current spouse.
(c) Any parent or child of your former spouse if the parent or child resided in your residence at any time.
(d) Any relative of you or your current or former spouse, by blood or marriage, with whom you have regular contact and about whom you have information or belief regarding items covered in this questionnaire.

YES (NO)

Patrick G. Mitchell — 12/4/13
(signed) (date)

Patrick G. Mitchell
(print name)

Board/Agency/Commission Name

REAFFIRMATION

This conflict of interest questionnaire shall be updated on an annual basis. Please indicate below whether or not any of your responses to this questionnaire have changed.

YES NO

If yes, please indicate the changes from your last execution of the Conflict of Interest Questionnaire.

As of January 18, 2013 no Conflict of Interest Statement has been received for Patrick Mitchell, member of the Stormwater Utility Board.

Beaufort County Boards & Commissions

Design Review Board - APPOINTMENTS

RECOMMEND APPROVAL OF THE APPOINTMENT OF **JOHN TETER** TO THE DESIGN REVIEW BOARD FOR A FOUR-YEAR TERM WITH THE EXPIRATION DATE OF NOVEMBER 2028.

- DISTRICT 4
- TERM TO BE SERVED: 1ST - VOTE NEEDED: 6/11
- APPROVED BY NANCY MOSS (PLANNER) AND ROB MERCHANT (DIRECTOR)
- OCCUPATION: RETIRED

RECOMMEND APPROVAL OF THE APPOINTMENT OF **DENISE PROCIDA** TO THE DESIGN REVIEW BOARD FOR A FOUR-YEAR TERM WITH THE EXPIRATION DATE OF NOVEMBER 2028.

- DISTRICT 7
- TERM TO BE SERVED: 1ST - VOTE NEEDED: 6/11
- APPROVED BY NANCY MOSS (PLANNER) AND ROB MERCHANT (DIRECTOR)
- OCCUPATION: PRINCIPAL (D. PROCIDA DESIGN)