

MINUTES
Executive Committee
March 9, 2020

Large Meeting Room, Hilton Head Island Branch Library
11 Beach City Road, Hilton Head Island

The electronic and print media duly notified in
accordance with the State Freedom of Information Act.

ATTENDANCE

Present: Chairman Stu Rodman, Vice-Chairman Paul Sommerville, Alice Howard, Joseph Passiment, Lawrence McElynn, Brian Flewelling,

Absent:

Chris Hervochoon, York Glover, Michael Covert, Gerald Dawson

Ex-officio: (Non-committee members of Council serve as *ex-officio* members and are entitled to vote.)

Media: Joe Croley, Low country Inside Track

CALL TO ORDER

FOIA- Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act

APPROVAL OF AGENDA

Motion: It was moved by Councilman Flewelling, seconded by Councilman Passiment to approve the agenda as presented. The vote: YAYS – Councilman Rodman, Councilman Sommerville, Councilman Hervochoon, Councilwoman Howard, Councilmen Passiment, Councilman Flewelling, Councilman McElynn, Councilman Covert, Councilman Glover, and Councilman Dawson. The motion passed.

APPROVAL OF MINUTES

Motion: It was moved by Councilman Flewelling, seconded by Councilman Passiment to approve the minutes from January 13, 2020 and February 10, 2020 with one small change which has been addressed with the clerk, approving minutes subject to that small correction as presented. The vote: YAYS – Councilman Rodman, Councilman Sommerville, Councilman Hervochoon, Councilwoman Howard, Councilmen Passiment, Councilman Flewelling, Councilman McElynn, Councilman Covert, Councilman Glover, and Councilman Dawson. The motion passed.

ACTION ITEMS

Approval of a Resolution supporting certifications and assurances to the SC Department of Transportation for a State Mass Transit Funds (SMTF) Grant. ~ *Monica Spells, Assistant County Administrator, Civic Engagement and Outreach*

Beaufort County intends to apply to SCDOT for a State Mass Transit Funds (SMTF) FY21 grant for a maximum allocation of \$80,000 to assist with ferry transportation services for residents and property owners of Daufuskie Island. The County must submit to SCDOT specific certifications and assurances with its application along with an accompanying resolution from County Council; the assurances mirror certifications and assurances that Council approved at its February 10, 2020 meeting supporting the Disabilities and Special Needs Department's application to SCDOT for transit grant funding. The County has applied to SCDOT for funding to support the ferry program since at least 1994. Between the County and entities such as Daufuskie Island Ferry Services, LLC and Palmetto Breeze Transit in managing operations of this ferry services program is an effort to benefit citizens in need of ferry services in addition to support multi-modal strategies as promoted by the Lowcountry Council of Governments Metropolitan Planning Organization. The current ferry operator has a one-year renewal option for July 1, 2020 to June 30, 2021. If successful, the \$80,000 award will become part of the estimated budget for ferry operations

Motion: It was moved by Councilman Flewelling, seconded by Councilman Passiment to approve the resolution supporting certifications and assurances to the SC Department of Transportation for a State Mass Transit Funds (SMTF) Grant. The vote: YAYS –Councilman Rodman, Councilman Sommerville, Councilman Hervochon, Councilwoman Howard, Councilmen Passiment, Councilman Flewelling, Councilman McElynn, Councilman Covert, Councilman Glover, and Councilman Dawson. The motion passed

Recommendation: Forward to Council on March 9, 2020

Approval of purchasing Munis Software as a Service (SaaS) from Tyler Technologies with a recurring annual fee of \$210,095 and onetime fee of \$4,000 ~ *Dave Thomas, Purchasing and Daniel Morgan, Mapping and Applications Director*

The Purchasing Department received a request from the Mapping and Applications Department to upgrade the Tyler Technologies Munis software from an on-premise-hosted solution to a cloud-hosted solution by Tyler Technologies. This project supports the County's Disaster Recovery plan and will benefit Beaufort County through reduced cost and staff efforts, leveraging the latest technologies, heightened security, and robust backup. This project includes the removal of several on-premise-hosted servers providing a maintenance and equipment cost savings and a reallocation of services. There is an annual recurring cost of \$210,095, a one-time fee of \$4,000. Cost savings resulting from conversion would include on-premise server removal and reallocation at approximately \$26,000. Funding is from Account 10001111-51110, Beaufort County's Fiscal Year 2020 contract renewal for the maintenance and support of Tyler Technologies software (Munis and related software) was approved on June 10, 2019, in the amount of \$147,879. The increase in the recurring annual cost from \$210,095 was appropriated within the Fiscal Year 2020

General Fund budget. Than annual recurring costs are allocated across various departments that utilize the software.

Councilman Hervochoch: Is this a software provider that we use in other areas of the county?

Dave Thomas: Yes. Building Codes, Purchasing, all of our software will be moved to the cloud.

Councilman Hervochoch: This will help intergrate all the systems in the County, the entire County operations?

Dave Thomas: Yes, this will also help when we have hurricanes and have to go off site we can still use it and we won't lose anything, it will all be stored on the cloud.

Councilman Covert: The reoccurring fee of \$210,095 what are the terms for that?

Dave Thomas: That is annual fee, they could throw in a percentage based on CPI but they would have to prove and justify that.

Councilman Covert: Does it talk about CPI, plus/minus just trying to pin point a time frame.

Dave Thomas: We didn't put anything in there as far as CPI, that is how it normally works. We are asking for permission for one year of this and if it goes up we have to come back each year and we would ask for proof and justification.

Councilman Flewelling: I understand that this is an increase from prior years. It was \$147K now it is \$210K. The \$147 is what we have been paying Munis all along. We already use that in several departments and we are adding new departments to the system. So are we replacing other systems that we are having recurring cost for that would defer a little bit of this cost as well?

Dave Thomas: This is allowing us not to have to buy additional servers to hold the software that we use to use putting everything on the cloud through Munis.

Councilman Flewelling: Are there any other annual recurring expenses with the software we will no longer need?

Dave Thomas: Not for this system, that I know of.

Motion: It was moved by Councilman Flewelling, seconded by Councilwoman Howard to approve the purchase of Munis Software as a Service (SaaS) from Tyler Technologies with a recurring annual fee of \$210,095 and a onetime fee of \$4,000.. The vote: YAYS –Councilman Rodman, Councilman Sommerville, Councilman Hervochoch, Councilwoman Howard, Councilmen Passiment, Councilman Flewelling, Councilman McElynn, Councilman Covert, Councilman Glover, and Councilman Dawson. The motion passed.

Recommendation: Forward to full Council for approval.

Approval of Securitas Security Services at Hilton Head Island Airport. ~ *John Rembold, Airports Director.*

Securitas Security Services will provide additional security at the terminal which will be crucial especially during the busy season. Primary role is to provide curbside traffic flow control. 100% operating revenue paid for with airlines rates and charges.

Councilman McElynn: Where is the Head Quarters for Securitas?

John Rembold: Their local headquarters is in Bluffton.

Councilman McElynn: That is their local headquarters is there a national headquarters?

John Rembold: It is a national firm, the representatives from Securitas is here. Maybe they can answer your questions.

Justin Heyward, VP of Securitas: Local office is in Bluffton, Regional office is in Charleston, the South Eastern office is in Atlanta, GA, North American office is in New Jersey and our Global headquarters is in Stockholm, Sweden.

Councilman McElynn: Are the people working in the Airport going to be local hires?

Justin Heyward: Yes

Councilman McElynn: How many of them will there be?

Justin Heyward: Ten (10)

Gate Reassignment Project- United Airlines ~ *John Rembold, Airports Director*

The Airport/County will not experience a cash deficit during this process because it is being administrated as a “pre-reimbursement” type project. In other words, the Airport will be paid in advance by one party before issuing the same payment to the second party. But since the overall payment amount will exceed the threshold requiring Council approval, this must be approved by the BCAB and forwarded to Executive Committee of County Council. The Airport and Delta will enter into a reimbursement agreement.

Approval of a Resolution authorizing the County Administrator to negotiate and execute the documents necessary for the purchase of properties for the expansion project at the Hilton Head Island Airport. ~ *John Rembold, Airports Director*

Motion: It was moved by Councilman Flewelling, seconded by Councilman Passiment to approve the agenda items as follows; Approval of Securitas Security Services at Hilton Head Island Airport, Gate Reassignment Project- United Airlines, Resolution authorizing the County Administrator to negotiate and execute the documents necessary for the purchase of properties for the expansion project at the Hilton Head Island Airport The vote: YAYS –. Councilman Rodman, Councilman Sommerville, Councilman Hervochoon, Councilwoman Howard, Councilmen Passiment, Councilman Flewelling, Councilman McElynn, Councilman Covert, Councilman Glover, and Councilman Dawson. The motion passed.

Councilman Rodman: Negotiate and execute, what kind of dollar amount are we talking about to purchase these properties?

John Rembold: In general, a million to a million and a half.

Councilman Rodman: I guess that raises the question, is this going to have to come back to Council?

Chris Inglese: This resolution will authorize the Administrator to close on the purchase of the properties.

Councilman Rodman: These funds will be reimbursed by the FAA?

John Rembold: That is correct, it does qualify for FAA and State reimbursement.

Councilman Glover: At 95%?

John Rembold: Yes, 90% from the FAA and 5% from the state.

Councilman Rodman: So we have 5%.

BOARDS AND COMMISSION

Airports Board Vacancy

Blakely Williams resigned as of February 2020. Need a Beaufort Regional Chamber Appointee.

Beaufort Memorial Hospital Board of Trustee's Appointments and Reappointments

Reappointment of David House to Beaufort Memorial Hospital Board of Trustees.

Nomination of Eugene Richardson LaBruce to fulfill the expired term of David Tedder.

Motion: It was moved by Councilman Sommerville seconded by Councilwoman Howard to reappoint David House to Beaufort Memorial Hospital Board of Trustees. The vote: YAYS – Councilman Rodman, Councilman Sommerville, Councilman Hervochoon, Councilwoman Howard, Councilmen Passiment, Councilman Flewelling, Councilman McElynn, Councilman Covert, Councilman Glover, and Councilman Dawson. The motion passed.

Motion: It was moved by Councilwoman Howard seconded by Councilman Passiment to nominate Eugene Richardson LaBruce to fulfill the expired term of David Tedder. The vote: YAYS – Councilman Rodman, Councilman Sommerville, Councilman Hervochoon, Councilwoman Howard, Councilmen Passiment, Councilman Flewelling, Councilman McElynn, Councilman Covert, Councilman Glover, and Councilman Dawson. The motion passed.

Recommendation: Forward to Council 3/9/20

CITIZEN COMMENTS

ADJOURNMENT

Ratified by Committee: