



## Finance Committee Beaufort County, SC

This meeting was held at the County Council Chambers, 100 Ribaut Road, Beaufort, and virtually through Zoom.

Monday, June 20, 2022  
2:00 PM

### MINUTES

*Watch the video stream available on the County's website to hear the full discussion or presentation on a specific topic or the complete meeting. <https://beaufortcountysc.new.swagit.com/videos/174929>*

#### 1. CALL TO ORDER

Committee Chairman Lawson called the meeting to order at 2:00 PM.

##### **PRESENT**

Committee Chairman Mark Lawson  
Council Member Joseph F. Passiment  
Council Member Gerald Dawson  
Council Member Brian Flewelling  
Council Member Stu Rodman  
Council Member York Glover  
Council Member Alice Howard  
Council Member Lawrence McElynn

##### **ABSENT**

Council Member Sommerville  
Committee Vice-Chairman Chris Hervochon  
Council Member Logan Cunningham

#### 2. PLEDGE OF ALLEGIANCE

Committee Chairman Lawson led the Pledge of Allegiance.

#### 3. FOIA

Committee Chairman Lawson noted that the Public Notification of this meeting had been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act.

#### 4. APPROVAL OF AGENDA

**Motion:** It was moved by Council Member Flewelling, Seconded by Council Member Glover to approve the agenda.

**The Vote** - The motion was approved without objection.

5. **APPROVAL OF MINUTES**

**Motion:** It was moved by Council Member Howard, Seconded by Council Member Glover, to approve the minutes from May 16, 2022.

**The Vote** - The motion was approved without objection.

6. **CITIZEN COMMENTS**

No Citizens Comments.

7. **DIVISION UPDATE FROM ASSISTANT COUNTY ADMINISTRATOR, DALE BUTTS**

Please watch the video stream available on the County's website to view the full discussion.

<https://beaufortcountysc.new.swagit.com/videos/175818?ts=101>

Assistant County Administrator Dale Butts provided updates on the installation of new equipment in the Register of Deeds Office, the development of how-to guides by the Procurement Services Department, and the use of ClearGov to create budgetary documents.

8. **DISCUSSION AND PRESENTATION OF YEAR-TO-DATE FINANCIAL STATEMENTS FOR 2022, CHIEF FINANCIAL OFFICER, HAYES WILLIAMS**

Please watch the video stream available on the County's website to view the full discussion.

<https://beaufortcountysc.new.swagit.com/videos/175818?ts=247>

Chief Financial Officer Hayes Williams discussed the Year-to-Date Financial Statements for 2022, including financial highlights, expenditure breakdowns, and revenue breakdowns.

County Administrator Eric Greenway, Deputy Attorney Brittany Ward, and Council discussed the sale of county properties and where the proceeds will be directed.

9. **PRESENTATION OF THE 2022-2023 MARKETING PLAN FOR THE GREATER BEAUFORT- PORT ROYAL CONVENTION AND VISITORS' BUREAU**

Please watch the video stream available on the County's website to view the full discussion.

<https://beaufortcountysc.new.swagit.com/videos/175818?ts=831>

Robb Wells presented the marketing successes of FY 2021-2022, the DMO investment breakdown, the 2023 budget, and the marketing plan for northern Beaufort County.

Council and Wells discussed the destination heat map of visitors from core and opportunity markets.

10. **RECOMMEND APPROVAL OF A RESOLUTION AMENDING THE BEAUFORT COUNTY PERSONNEL HANDBOOK SECTION 4.1.2 "HOLIDAYS" (FISCAL IMPACT: WILL BE DETERMINED YEARLY IF THE HOLIDAY IS OBSERVED)**

Please watch the video stream available on the County's website to view the full discussion.

<https://beaufortcountysc.new.swagit.com/videos/175818?ts=1616>

Council, Eric Greenway, and Brittany Ward discussed the proposed amendment to the personnel handbook to allow the County Administrator to provide staff with an additional day of Christmas holiday when appropriate.

**Motion:** It was moved by Council Member Dawson, Seconded by Council Member Howard, to recommend approval of a Resolution Amending the Beaufort County Personnel Handbook Section 4.1.2 "Holidays."

**The Vote** - Voting Yea: Chairman Passiment, Council Member Dawson, Council Member Glover, Council Member Howard. Voting Nay: Council Member Lawson, Council Member Flewelling, Council Member Rodman, Council Member McElynn. The motion failed 4:4.

**11. RECOMMEND APPROVAL OF A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN NECESSARY DOCUMENTS WITH BEAUFORT MEMORIAL HOSPITAL (BMH) FOR THE FUNDING AND LAUNCH OF A PILOT PROGRAM TO ENHANCE THE NURSING WORKFORCE (FISCAL IMPACT: THIS PROGRAM IS FUNDED BY ARPA FUNDS- TWO YEAR PROGRAM COST OF \$700,000)**

Please watch the video stream available on the County's website to view the full discussion.

<https://beaufortcountysc.new.swagit.com/videos/175818?ts=2139>

Hank Amundson and Council discussed the Beaufort Memorial Hospital nursing pilot program.

**Motion:** It was moved by Council Member Howard, Seconded by Council Member Rodman, to recommend approval of a Resolution to authorize the County Administrator to sign necessary documents with Beaufort Memorial Hospital (BMH) for the funding and launch of a Pilot Program to enhance the Nursing Workforce.

**The Vote** - The motion was approved without objection.

**12. RECOMMEND APPROVAL OF A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN NECESSARY DOCUMENTS WITH BEAUFORT MEMORIAL HOSPITAL FOR MENTAL HEALTH SERVICES AT THE DETENTION CENTER (FISCAL IMPACT: \$1,000,000 OF ARPA FUNDS; 3-YEAR INITIAL TERM CONTRACT WITH ANNUAL RENEWALS BY CONSENT OF THE PARTIES- BUDGETING \$250,000 ANNUALLY)**

Please watch the video stream available on the County's website to view the full discussion.

<https://beaufortcountysc.new.swagit.com/videos/175818?ts=2754>

Hank Amundson, Phil Foot, and Council discussed the provision of mental health services to the Detention Center.

**Motion:** It was moved by Council Member Glover, Seconded by Council Member Rodman, to recommend approval of a Resolution to Authorize the County Administrator to sign necessary documents with Beaufort Memorial Hospital for Mental Health Services at the Detention Center.

**The Vote** - The motion was approved without objection.

**13. RECOMMEND APPROVAL OF A RESOLUTION TO ADOPT A FEE SCHEDULE FOR PLANNING AND ZONING PERMITS**

Please watch the video stream available on the County's website to view the full discussion.

<https://beaufortcountysc.new.swagit.com/videos/175818?ts=3373>

Robert Merchant and Council discussed a proposed update to the fee schedule for planning and zoning permits. Merchant agreed to update the item's backup materials to display changes through a side-by-side comparison of the current and proposed fee schedule.

**Motion:** It was moved by Council Member Rodman, Seconded by Council Member Howard, to recommend approval of a Resolution to adopt a Fee Schedule for Planning and Zoning permits.

**Discussion:** Council Member McElynn objected to the motion.

**Motion to Postpone:** It was moved by Council Member Flewelling, Seconded by Council Member Glover, to postpone this item and bring it forward to the next Finance Committee meeting on August 22, 2022.

**Discussion:** Council Member McElynn commented on the need for the Committee to receive a full explanation of the proposal to answer questions raised by Committee members.

**The Vote** - The motion was approved without objection.

**Discussion:** Council reiterated its request for a side-by-side fee comparison.

**14. BOARD OF ASSESSMENT & APPEALS VACANCIES - 4 VACANCIES/NON-DISTRICT SPECIFIC**

No comment or discussion.

**15. ADJOURNMENT**

Adjournment: 3:09 PM

Ratified: August 22, 2022