



Public Facilities Committee Meeting

2021 Committee Objectives

1. TRANSPORTATION
2. SOLID WASTE & RECYCLING
3. COUNTY FACILITIES
4. AIRPORTS
5. DAUFUSKIE FERRY
6. CAPITAL INVESTMENT

Chairman
STU RODMAN

Vice Chairman
YORK GLOVER

Committee Members
CHRIS HERVOCHON
BRIAN FLEWELLING
MARK LAWSON

Interim County Administrator
ERIC GREENWAY

Clerk to Council
SARAH W. BROCK

Staff Support
CHUCK ATKINSON
JARED FRALIX

Administration Building
Beaufort County Government
Robert Smalls Complex
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Public Facilities Committee Minutes

Monday, May 17, 2021 at 3:30 PM

PRESENT

Committee Chairman Stu Rodman
Committee Vice-Chair York Glover
Council Member Brian Flewelling
Council Member Joseph F. Passiment
Council Member D. Paul Sommerville
Council Member Gerald Dawson
Council Member Chris Hervochon
Council Member Alice Howard
Council Member Mark Lawson
Council Member Lawrence McElynn

ABSENT

Council Member Logan Cunningham

CALL TO ORDER

Chairman Rodman called the meeting to order at 3:00 PM

PLEDGE OF ALLEGIANCE

Chairman Rodman led the Pledge of Allegiance.

FOIA

Chairman Rodman noted that Public notification of this meeting had been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act.

APPROVAL OF AGENDA

Motion: It was moved by Council Member Howard, seconded by Council Member Sommerville to approve the agenda with Citizens Comment after Daufuskie Island Ferry Transportation Discussion. The motion was approved without objection.

APPROVAL OF MINUTES

Motion: It was moved by Council Member Howard, seconded by Council Member Sommerville to approve minutes from March 15, 2021. The motion was approved without objection.

CITIZEN COMMENTS

Diane Lacey commented on recycling cans.

UPDATE FROM ASSISTANT COUNTY ADMINISTRATOR, JARED FRALIX

Jared Fralix provided an update on :

1. Solid Waste and Recycling
2. Sustainability campus
3. Transportation Pathways
4. 2018 Sales Tax access roads
5. Plan design for Hayward farm
6. CPC management study
7. 4- year resurfacing project
8. Dirt road paving
9. Airport Expansion
10. Facilities Management RFQ
11. Old Federal Court House
12. Myrtle Park site work
13. Firestation 31
14. Sun City EMS/Firestation
15. Bluffton Library
16. Disaster Recovery

Status: For Informational Purposes Only

ACTION ITEMS

Recommendation of Award for RFP #030121 Daufuskie Island Ferry Transportation Services for Beaufort County to Haig Point Ferry Company, Inc.- Fiscal Impact: \$259,000.00 Annually (\$97,700.00 Estimated from General Fund)

Dave Thomas stated the County requested a proposal from qualified ferry service vendors to provide weekly ferry services to Daufuskie Island residents, part-time residents, long-term renters, and County Staff. This includes County EMS, Police, and Fire. The selected service provider must have a minimum of two 45-passenger boats and offer an embarkation point on HHI and Daufuskie. The vendor must also provide parking administration and a minimum of 35 parking spaces at each location. See the attached backup for more information on Haig Point's proposal. Haig Point Ferry Services annual cost of \$259,000 includes all ferry trips, parking and ticketing processing, Buckingham Landing lease credit, which includes the County paying for utilities. The following is the current cost breakdown: \$240,000 for all ferry trips, \$90,000 for lease (credit), \$9,000 for parking administration, and estimated \$10,000 for utilities totaling \$259,000. Palmetto Breeze handles the overall ticketing process and validates the ridership category for an annual fee of \$16,200. This will be a separate contract paid annually to Palmetto Breeze. The funding source for this project is account number 25460011-55540 with a budget of \$273,984. Total cost to the County for ferry services is \$259,000 + \$16,200 = \$275,200. The County will use the 10 Item 8.SCDOT grant of \$80,000 and estimated ticket revenue of \$97,500 to offset the contract cost leaving a net cost to the County from the general fund of \$97,700 (\$275,200--\$97,500 ticket sales = \$177,700-\$80,000 grant = \$97,700 estimated funds needed from the general fund).

Citizens Comments

Amanda Dubois provided a comment on Landing and Ferry Services.

Christina provided a written comment on Landing and Ferry Services.

Mike McDonald provided a written comment on Landing and Ferry Services

Fran and Bill Bowlen provided a written comment on Landing and Ferry Services

John Shatner, Vice-chairman of Daufuskie County Council stated a comment on Landing and Ferry Services.

Neal Turner provided a comment on an alternative plan for Ferry landing.

Steve Hill provided a comment on Landing and Ferry Services.

Tom Taylor provided a letter is in the record of public comments about Landing and Ferry Services.

Motion: It was moved by Council Member Lawson, seconded by Council Member Howard to approve the recommendation of award to Haig Point Ferry Company, Inc. for Daufuskie Island Ferry Transportation Services for Beaufort County in the annual amount of \$259,000, with a total 5-year contract with Haig Point Ferry Company cost \$1,295,000 to move forward to County Council for approval. Voting Yea: Committee Chairman Rodman, Council Member Flewelling, Council Member Passiment, Council Member Sommerville, Council Member Dawson, Council Member Howard, Council Member Lawson, Council Member McElyn. Voting Nay: Committee Vice-Chair Glover, Council Member Hervochon. 8:3 Vote

Recommendation for The Award of Furniture, Fixtures, and Equipment for Arthur Horne- Fiscal Impact: \$470,895.00 Funding by 2020 Go Bond

Jared Fralix stated to provide new Fixtures, Furniture, and Equipment (FF&E) throughout the new Arthur Horne building to include window treatments, artwork, and relocation of Magistrate Court, Assessor, and Information Technology/GIS departments.

Motion: It was moved by Council Member Flewelling, seconded by Committee Vice-Chair Glover approve the recommendation of award to FSI Office / Forms & Supply. The motion was approved without objection.

Request for Funding for The Post-Construction Costs Related to Bluffton Branch Library Renovation Project- Fiscal Impact: Not to Exceed \$300,000 Paid by Bluffton Library Impact Fees

Jared Fralix stated to complete the Bluffton Branch Library renovation project, the Beaufort County Library will need to install new shelving and furniture in the newly renovated spaces (Children's Collection, Teen Collection, Adult Fiction, Audio/Visual, Large Print, and New Books). This accounts for approximately 60% of the Bluffton Branch Library. Library administration acquired quotes from three vendors on state contracts. After a preliminary inquiry, KI joined Herald Office Solutions in submitting a joint proposal. 1. Carolina Furnishing and Design (State Vendor # 7000196904) submitted a price quote of \$91,689.37 for shelving and \$181,899.81 for furnishings totaling \$273,589.18 including applicable tax 2. Herald Office Solutions (State Vendor # 7000090556) submitted a price quote of \$342,958.93 not including applicable tax. The approximate price with 7% SC sales tax would be \$366,966.00) Carolina Furnishing and Design was the lowest responsive bidder and has previously provided exemplary products and services at the Beaufort, Bluffton, and Hilton Head branch libraries. Due to COVID-19 delays, production time for these products is estimated at 8-10 weeks.

Motion: It was moved by Council Member Flewelling, seconded by Committee Vice-Chair Glover to approve allowing Beaufort County Library to select Carolina Furnishing and Design for post-construction costs needed to complete the Bluffton Branch Library renovation project not to exceed \$300,000 paid by Bluffton Library impact fees to move forward to County Council for approval. The motion was approved without objection.

Recommendation for additional work - Beaufort County Road Resurfacing Year 4 contract (\$83,659)

Jared Fralix stated it has been brought to the attention of Beaufort County staff that Big Estates Circle is in need of repairs. As a state-owned road, SCDOT is currently performing the pavement condition survey for its resurfacing program priorities. As it is not determined that this road will be on their priority list, Beaufort County has coordinated with SCDOT and Beaufort County CTC to determine a near-term solution. Eurovia Atlantic Coast LLC, DBA Blythe change order #3 grand total \$83,659. 50% (\$41,829.50) to be paid from CTC fund balance contingent on their approval on May 19, 2021 and 50% (\$41,829.50) paid from TAG fund balance.

Status: Informational Purposes Only

Amendment to Contract RFQ#092320te (Stantec) to Include the Lady's Island Village Connectivity Plan- Fiscal Impact: \$46,647.00 from the County Administrator's Discretionary Fund & \$46,647.00 from the City of Beaufort

Jared Fralix stated the primary goal of the project is to use a planning lens to evaluate the Lady's Island sales tax projects in order to maximize their potential to improve the bicycle and pedestrian network and to make Sea Island Parkway a "great street." In cooperation with the roadway designers, this study will help to inform the character of the roadway (e.g., medians, landscaping, lighting, sidewalk treatment) to be mutually supportive of the future vision while ensuring its desired capacity. The plan will also include a network connectivity plan that shows the existing projects and future needed street, bicycle, and pedestrian improvements. Staff believes that this additional work will result in better projects that will both address transportation deficiencies while enhancing community character. The planning work will also put the County in a much better position to apply for grants necessary to complete future phases of these projects.

Motion: It was moved by Council Member Flewelling, seconded by Committee Vice-Chair Glover approve the amendment to RFQ#092320TE for the Lady's Island Village Connectivity Plan. The motion was approved without objection.

Recommendation of a Resolution for Lowcountry Natural Hazard Mitigation Plan- Fiscal Impact: \$8,080.64 from Public Works

Jared Fralix stated Beaufort County, in January of 2019 started the process to update the Hazard Mitigation Plan and pursue this as a regional plan including Jasper, Hampton, and Colleton County. The plan will now be referenced as the Lowcountry Natural Hazard Mitigation Plan. Having this plan updated every five years will continue to keep Beaufort County in compliance with FEMA regulations but also allows Beaufort County to receive funding before and after a disaster.

Motion: It was moved by Council Member Howard, seconded by Council Member Flewelling to approve for Council to pass this plan by resolution to continue the FEMA review process. The motion was approved without objection.

A Resolution Authorizing the County Administrator to enter into a 50 Year Easement Agreement with The Department Of The Navy on USA parcels R100 022 000 0034 0000, R100 022 000 034a 0000 (E-26) And R100 022 000 0029 0000 Associated with A 50' Right of Way on Northview Drive- Fiscal Impact: \$3,500 (More or Less) Funded with Tag Fund Balance

Jared Fralix stated Northview Drive has been maintained by Beaufort County for over 30 years and was included in year 3 of the current 5-year paving plan approved by the County Council in Resolution 2019/24. The County was granted a 50-year easement on Northview Drive via Deed Book 3831 Pages 3060-3093, however, the County needs an additional 12,313 sq. ft. or 0.283 acres from USA parcels R100 022 000 0034 0000, R100 022 000 034A 0000 (E-26) AND R100 022 000 0029 0000 to complete the needed 50' ROW.

Motion: It was moved by Council Member Howard, seconded by Council Member Flewelling to approve USA administrative compensation associated with a 50-year easement for Northview Drive 50' ROW. The motion was approved without objection.

Update Regarding Beaufort County Pools

Dave Wilhelm provided an update on Beaufort County assuming responsibility for 3 pools. The pools are located at Battery Creek High School, Beaufort High School, and Bluffton High School. The MOA expires in 2025 for the pool updates.

Status: Informational Purposes Only

Airport quarterly update - Beaufort Executive Airport (arw) – fuel purchase order request for Titan Aviation Fuels (fiscal impact: TBD later after the sale of the fuel as incoming funds)

Jon Rembold stated Due to the increase in fuel sales at Beaufort Executive Airport (ARW), the current fuel Purchase Order is insufficient to meet the demand. The fuel Purchase Order is over budget, and it needs to be increased by approximately \$90,000. The increase in fuel sales will result in a profit for Beaufort County.

Motion: It was moved by Council Member Flewelling, seconded by Council Member Sommerville to approve the increase in the purchase of fuel order requests. The motion was approved without objection.

Jon Rembold provided an update on the Airport terminal expansion on Hilton Head Island.

Discussion Regarding the 10-Year Transportation Plan

Jared Fralix provided an update on the 10-year transportation plan.

Status: For Informational Purposes Only

Discussion of legal issues associated with maintenance responsibilities of certain Beaufort County boat landings. (no fiscal impact)

Neil Desai stated the Beaufort County Public Works Department, in May of 2020 started the process to research ownership and titles on all the Beaufort County Boat Landings and Piers. Based on initial research on the County GIS system, several boat landings & one fishing pier was not owned by Beaufort County. The Beaufort County Public Works Department then worked closely with the Legal Department to being conducting title & ownership searches. The following are the five boat landings and one fishing pier: Brickyard Creek Boat Landing, Port Royal Boat Landing (The Sands), Russ Point Boat Landing, Wallace Boat Landing, Wibmee Boat Landing, and Jenkins Island Pier.

Status: For Informational Purposes Only

Chairman's Wrap Up

ADJOURNMENT

The meeting was adjourned 5:10 PM.