



## Public Facilities Committee Beaufort County, SC

This meeting will be held both in person in Council Chambers at 100 Ribaut Road, Beaufort, and virtually through Zoom. Please be aware that there is limited seating available for the in-person meeting and attendees must practice social distancing

Monday, November 15, 2021  
2:30 PM

### MINUTES

1. **CALL TO ORDER**

Chairman Rodman called the meeting to order at 3:13 PM

2. **PLEDGE OF ALLEGIANCE**

Chairman Rodman led the Pledge of Allegiance

3. **FOIA**

Chairman Rodman stated public notice of this meeting had been published, posted, and distributed in compliance with the SC FOIA Act.

4. **APPROVAL OF AGENDA**

**Motion:** It was moved by Committee Vice-Chair Glover, seconded by Council Member Lawson to approve the agenda. The motion was approved without objection.

5. **APPROVAL OF MINUTES**

**Motion:** It was moved by Council Member Lawson, seconded by Committee Vice-Chair Glover to approve the minutes on September 20, 2021, and October 18, 2021. The motion was approved without objection.

6. **CITIZENS COMMENTS**

No citizen comments

7. **ASSISTANT COUNTY ADMINISTRATOR REPORT**

To see Assistant County Administrators' report, click the link below.

<https://beaufortcountysc.new.swagit.com/videos/148149>

**Motion:** It was moved by Council Member Flewelling, seconded by Council Member Howard to direct staff to coordinate with the Town of Hardeeville regarding the Implementation through other funding sources,

development agreements, and impact fees. The motion was approved without objection.

## AGENDA ITEMS

8. **HILTON HEAD ISLAND AIRPORT – RECOMMENDATION OF APPROVAL TO APPLY FOR THE AMERICAN RESCUE PLAN ACT 2021 (ARPA) (FISCAL IMPACT: INCOMING GRANT FUNDS - \$1,995,069)**
9. **BEAUFORT EXECUTIVE AIRPORT – RECOMMENDATION OF APPROVAL TO APPLY FOR THE AMERICAN RESCUE PLAN ACT 2021 (ARPA) (FISCAL IMPACT: INCOMING GRANT FUNDS - \$32,000)**
10. **RECOMMENDATION OF FAA AIP CIP LIST APPROVAL – FY 2023-2027 FORECASTED PROJECT LIST**
11. **RECOMMENDATION OF HILTON HEAD ISLAND AIRPORT (HXD) AND BEAUFORT EXECUTIVE AIRPORT (ARW) HANGAR RENT INCREASE APPROVAL.**

Jon Rembold stated the Hilton Head Island Airport will receive grant funds in the amount of \$1,995,069 which will fund efforts as outlined in the ARPA documents (including relief to concessionaires). The Beaufort Executive Airport will receive grant funds in the amount of \$32,000 which fully funds this project. The ACIP listing is the projected five (5) year funding plan for both airports. It is updated each year in order to reflect changes in planned projects. These lists are compiled by the airport team with the aid of our consultant team and with input from our FAA project team. The last increase for All-County Hangar use agreements at Hilton Head Island Airport (HXD) and Beaufort Executive Airport (ARW) was on August 1, 2019. The proposed increases are effective on January 01, 2022.

**Discussion:** To see the full discussion click the link below.

<https://beaufortcountysc.new.swagit.com/videos/148149>

**Motion:** It was moved by Council Member Lawson, seconded by Committee Vice-Chair Glover to approve items 8 - 11 and move forward to County Council for final approval. The motion was approved without objection.

12. **CONTRACT AWARD: RECOMMENDATION TO AWARD IFB #101121E, SUN CITY EMS/FIRE ON POPE AVENUE RENOVATIONS**

Jared Fralix stated an MOA, executed May 14, 2021, between Beaufort County and the Bluffton Township Fire District makes the parties mutually financially responsible for this Work. Beaufort County would encumber the entire estimated amount of \$1,234,000.00; however, BTFD would reimburse 50% of all costs (\$617,000.00). With a 10% contingency, the total budget is \$1,357,400 to be funded from 2017 GO Bond.

**Discussion:** To see the full discussion click the link below.

<https://beaufortcountysc.new.swagit.com/videos/148149>

**Motion:** It was moved by Committee Vice-Chair Glover, seconded by Council Member Howard to approve Contract Award: Recommendation to Award IFB #101121E, Sun City EMS/Fire on Pope Avenue Renovations and move forward to County Council for approval. The motion was approved without objection.

13. **RECOMMENDATION OF AWARD FOR RFQ 092021E CONSULTING SERVICES FOR CONVERSION TO ELECTRIC FLEET & COMMUNITY READINESS (\$269,509)**

Jared Fralix stated on July 22nd a request for qualifications was published for a consultant to assess the various criteria that County staff felt would need to be addressed during the adoption of an electric County fleet. Along with addressing the included criteria, applicants would also need to provide an

implementation plan for an electric vehicle fleet and its accompanying infrastructure. The request for qualifications ended on September 20th and the evaluation committee selected 3 of the respondents for interviews which took place on October 15th.

**Discussion:** To see the full discussion click the link below.

<https://beaufortcountysc.new.swagit.com/videos/148149>

**Status:** To continue to work at the staff level so that Beaufort County can be in a position to attract Federal Funding.

14. **RECOMMENDATION TO AWARD RFQ#083021E ON-CALL TRAFFIC CONSULTANTS**

Jared Fralix stated the on-call consultants will provide proposals for each project they are assigned and will be brought before Committee and Council as outlined in the Beaufort County Procurement Code. The project will determine the funding source which could include but is not limited to, Road Use Fees, Impact Fees, C-Funds, Grants, Sales Tax, and any future funding source available for traffic and transportation projects.

**Discussion:** To see the full discussion click the link below.

<https://beaufortcountysc.new.swagit.com/videos/148149>

**Motion:** It was moved by Council Member Howard, seconded by Committee Vice-Chair Glover to approve awarding contracts to Bihl Engineering, Kimley-Horn, and Stantec for the RFQ#083021E On-Call Traffic Consultants and move forward to County Council for approval. The motion was approved without objection.

15. **IDENTIFYING FUNDING SOURCE FOR GRAVES ROAD AND PRIMARY PARK ACCESS ROAD (\$1,300,000.00)**

Eric Greenway, County Administrator stated the Road Use Fees (Tag Fees) had previously been discussed at a staff level as the source of funding, however; with a recent decline in revenue and future obligations of the funding, this account should be spent conservatively. The major use of these funds currently is the dirt road paving program which is an average of \$2.5 million annually. These funds are also spent on other road projects not identified in impact fees and other capital project lists. Staff recommends the use of \$1.3M of the General Fund balance to source this expenditure commitment.

**Discussion:** To see the full discussion click the link below.

<https://beaufortcountysc.new.swagit.com/videos/148149>

**Motion:** It was moved by Council Member Flewelling, seconded by Council Member Lawson to approve the General Fund as the Source for Graves Road and Primary Park Access Road and move forward to County Council. The motion was approved without objection.

16. **SUBRECIPIENT AGREEMENT BETWEEN BEAUFORT COUNTY AND CITY OF BEAUFORT FOR COMMUNITY DEVELOPMENT BLOCK GRANT AWARD TO DEPOT ROAD PATHWAY PROJECT**

Jared Fralix stated the City of Beaufort has been awarded a \$200,000 Community Development Block Grant for Depot Road Pathway. Depot Road is 1 of 24 sidewalks and multi-use pathways in the 2018 One-Cent Sales Tax Referendum.

**Discussion:** To see the full discussion click the link below.

<https://beaufortcountysc.new.swagit.com/videos/148149>

**Motion:** It was moved by Council Member Howard, seconded by Committee Vice-Chair Glover to approve Subrecipient Agreement between Beaufort County and City of Beaufort for Community Development Block Grant Award to Depot Road Pathway Project and move forward to County Council. The motion was approved without objection.

17. **A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE ANY AND ALL NECESSARY DOCUMENTS FOR THE ACCEPTANCE OF PROPERTIES ENCUMBERING THE ROAD RIGHT OF WAY FOR KLINE CIRCLE**

Jared Fralix stated tthe County has been maintaining many roads for over 20 years with an assumed prescriptive right of way referred to as “legacy roads”. Right of Way staff has been working with property owners to perfect the right of way on “legacy roads” by requesting formal conveyance of ROW from associated property owners. Kline Circle is (~1700 LF) located off Keans Neck Road in Sheldon. Property owners associated with this road have requested to donate ROW to the County. This ROW conveyance will help perfect County ownership of legacy roads.

**Discussion:** To see the full discussion click the link below.

<https://beaufortcountysc.new.swagit.com/videos/148149>

**Motion:** It was moved by Council Member Dawson, seconded by Committee Vice-Chair Glover to approve the RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE ANY AND ALL NECESSARY DOCUMENTS FOR THE ACCEPTANCE OF PROPERTIES ENCUMBERING THE ROAD RIGHT OF WAY FOR KLINE CIRCLE. The motion was approved without objection.

18. **PATHWAYS PROJECT VIRTUAL PUBLIC MEETING SUMMARY – STUART POINT ROAD PATHWAY**

Brittany Fields stated per Resolution 2019-44, Beaufort County is to conduct two public meetings on each of the projects associated with the 2018 One Cent Sales Tax Referendum. The first public meeting was held October 19, 2020 through November 20, 2020 with only 1 response for the project. A community meeting was held in-person on October 5, 2021 followed by a virtual meeting from October 6, 2021 through October 20, 2021 to disseminate information and obtain public input regarding the proposed 8’ pathway from US 21 to Delaney Circle.

**Discussion:** To see the full discussion click the link below.

<https://beaufortcountysc.new.swagit.com/videos/148149>

**Status:** For Informational Purposes Only

19. **PATHWAYS PROJECT PUBLIC MEETING SUMMARY – ALLJOY ROAD SIDEWALK**

Brittany Fields stated Beaufort County conducted in-person public meetings on July 1, 2021, September 14, 2021, and October 28, 2021 along with a virtual public meeting from July 1, 2021 through July 30, 2021 to disseminate information and obtain public input for pedestrian and bicycle accommodations on Alljoy Road.

**Discussion:** To see the full discussion click the link below.

<https://beaufortcountysc.new.swagit.com/videos/148149>

**Status:** For Informational Purposes Only

20. **DISCUSSION OF RETREAT TOPICS**

21. **DISCUSSION OF 2022 COMMITTEE OBJECTIVES**

Jared Fralix presented Public Facilities PowerPoint.

**Discussion:** To see the PowerPoint click the link below.

<https://beaufortcountysc.new.swagit.com/videos/148149>

**Status:** For Informational Purposes Only

22. **DISCUSSION OF POTENTIAL 2022 TRANSPORTATION SALES TAX REFERDUM**

**Discussion:** To see the full discussion click the link below.

<https://beaufortcountysc.new.swagit.com/videos/148149>

**Status:** For Informational Purposes Only

23. **VACANCIES**

**Discussion:** To see the full discussion click the link below.

<https://beaufortcountysc.new.swagit.com/videos/148149>

**Motion:** It was moved by Council Member Lawson, Seconded by Council Member Flewelling to approve John Schartner to Beaufort County Transportation Committee and move forward to County Council for approval. The motion was approved without objection.

24. **CHAIRMAN'S WRAP UP**

25. **ADJOURNMENT**

The meeting was adjourned at 4:51 PM.

Ratified by Committee: January 18, 2022