



Public Facilities and Safety Committee Beaufort County, SC

Council Chambers, Administration Building Beaufort County Government Robert Smalls
Complex 100 Ribaut Road, Beaufort

**Monday, November 18, 2024
2:30 PM**

MINUTES

COMMITTEE MEMBERS:

LOGAN CUNNINGHAM, CHAIRMAN

THOMAS REITZ

ANNA MARIA TABERNIK

DAVID P. BARTHOLOMEW, VICE-CHAIRMAN

PAULA BROWN

JOSEPH F. PASSIMENT, EX-OFFICIO

The video stream of this meeting is available on the County's website:

<https://beaufortcountysc.new.swagit.com/videos/321029>

1. CALL TO ORDER

Committee Chair Cunningham called the meeting to order at 2:30 pm.

PRESENT

Committee Chair Logan Cunningham

Committee Vice-Chair David Bartholomew

Council Member Thomas Reitz

Council Member Paula Brown

Council Member Anna Maria Tabernik

Council Member Gerald Dawson

Council Member York Glover

Chairman Joseph Passiment

ABSENT

Vice-Chairman Lawrence McElynn

Council Member Alice Howard

Council Member Mark Lawson

2. PLEDGE OF ALLEGIANCE

Committee Chair Cunningham led the Pledge of Allegiance.

3. PUBLIC NOTIFICATION OF THIS MEETING HAS BEEN PUBLISHED, POSTED, AND DISTRIBUTED IN COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT

Committee Chair Cunningham noted that the public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act.

4. APPROVAL OF AGENDA

Motion: It was moved by Council Member Tabernik, seconded by Council Member Dawson, to approve the agenda.

The Vote: The motion was approved without objection.

5. APPROVAL OF MINUTES - October 21, 2024

Motion: It was moved by Council Member Dawson, seconded by Council Member Tabernik, to approve the minutes from October 21, 2024.

The Vote: The motion was approved without objection.

6. CITIZEN COMMENT PERIOD- 15 MINUTES TOTAL

Anyone who wishes to speak during the Citizen Comment portion of the meeting will limit their comments and speak no longer than three (3) minutes. Speakers will address Council in a respectful manner appropriate to the decorum of the meeting, refraining from the use of profane, abusive, or obscene language. In accordance with Beaufort County's Rules and Procedures, giving of a speaker's time to another is not allowed.

Alexander Michael

Dinah Hogue

Felice LaMarco

To view the full portion of Citizen Comments:

<https://beaufortcountysc.new.swagit.com/videos/321029?ts=105>

7. ASSISTANT COUNTY ADMINISTRATOR REPORT

Update by Assistant County Administrator Infrastructure, Jared Fralix

Update by Colonel Grant with Beaufort County Detention Center

To view the full report:

<https://beaufortcountysc.new.swagit.com/videos/321029?ts=722>

8. DAUFUSKIE ISLAND FERRY UPDATE

Update by Special Assistant to County Administrator Hank Amundson

To view the full update:

<https://beaufortcountysc.new.swagit.com/videos/321029?ts=2081>

AGENDA ITEMS

9. **2018 ONE CENT TRANSPORTATION SALES TAX UPDATE- *Brittane Bishop, Program and Finance Manager, Engineering and Jennifer Bragg, J. Bragg Consulting***

Update on the projects associated with the 2018 One-Cent Transportation Sales Tax. In 2018, the citizens of Beaufort County voted to impose a 4-year, \$120 million referendum for transportation projects. The projects are US 278 Corridor Traffic Improvements, Lady's Island Corridor Traffic Improvements, Sidewalks, and Multi-Use Pathways.

To view the full update:

<https://beaufortcountysc.new.swagit.com/videos/321029?ts=2183>

10. **UPDATE ON THE HILTON HEAD ISLAND AIRPORT TERMINAL PROJECT - *Jon Rembold, Airports Director***

To view the full update:

<https://beaufortcountysc.new.swagit.com/videos/321029?ts=3241>

11. **RECOMMEND APPROVAL TO COUNCIL OF CHANGE ORDER 1 FOR HXD TERMINAL IMPROVEMENTS PHASE 1 IN THE AMOUNT OF \$3,367,113 TO THE EXISTING CONTRACT WITH A CURRENT VALUE OF \$30,898,447.83 (FISCAL IMPACT: \$168,355.65. A remaining 5% (\$168,355.65) will come from Airport Enterprise Funds) - *Jon Rembold, Airports Director***

On July 15, 2024, the County Council approved accepting a \$5,000,000 BIL Airport Terminal Program Grant for Phase I of the Terminal Improvements Project. This change order will use a portion of those funds. The airport's board will review and recommend approval of this change order at its monthly meeting on Nov. 21, 2024.

This change order provides three passenger boarding bridges (jet bridges), new apron lighting, and an emergency response antenna system. These items were not in the initial Phase I budget and are essential additions to the project. They provide customer comfort and convenience, safety for airline workers, and enhanced communications for first responders.

The total value of this change order is \$3,367,113. The grant provides 95% (\$3,198,757.35) of the funding, and airport revenues provide the remainder (\$168,355.65). The current contract value is \$30,898,447.83, and the change order will bring the contract total to \$34,265,560.83.

Motion: It was moved by Chairman Passiment, Seconded by Council Member Retiz, To Recommend Approval To Council of Change Order 1 for HXD Terminal Improvements Phase 1 in the Amount of \$3,367,113.00 to the Existing Contract with a Current Value of \$30,898,447.83.

The Vote: The motion was approved without objection.

To view the full discussion:

<https://beaufortcountysc.new.swagit.com/videos/321029?ts=3442>

12. **RECOMMEND APPROVAL TO COUNCIL OF A RESOLUTION TO ACCEPT SC AERONAUTICS COMMISSION GRANT 24-062 IN THE AMOUNT OF \$1,387,747.00 for ARW HANGAR CONSTRUCTION PROJECT (SITE DEVELOPMENT). (FISCAL IMPACT: Total Project Cost (\$1,982,495.00). Project Funding Sources include: (70%) SCAC Grant 24-062 \$1,387,747.00 AND (30%) Sponsor Share \$594,748.00 (designated**

ARPA funds). GL Code 5102-90-0000-57130 | Current Encumbered Balance for the Project: \$1,982,495.00)- Jon Rembold, Airports Director

Beaufort Executive Airport has a crisis-level shortage of hanger space. All hangers are occupied, and there is a 68-person waiting list. The construction of new hangars is necessary to provide Beaufort County citizens with much-needed aircraft hangar space. SC Aeronautics Commission recognizes hangar development as a project that will help to increase the viability of a general aviation airport and supports this effort.

Total Project Cost (\$1,982,495.00) Project Funding Sources include (70% SCAC Grant 24-062 \$1,387,747,.00) (30% Sponsor Share \$594,748.00 designated ARPA funds) Current encumbered balance for the project \$1,982,495.00.

Motion: It was moved by Council Member Reitz, seconded by Committee Vice-Chair Bartholomew to Recommend Approval to Council of a Resolution to Accept SC Aeronautics Commission Grant 24-062 in the Amount of \$1,387,747.00 for ARW Hangar Construction Project (Site Development).

The Vote: The motion was approved without objection.

To view the full discussion:

<https://beaufortcountysc.new.swagit.com/videos/321029?ts=3536>

13. RECOMMEND APPROVAL TO COUNCIL TO APPROVE A RESOLUTION TO ADOPT THE HILTON HEAD AIRPORT WILDLIFE MANAGEMENT POLICY - Jon Rembold, Airports Director

The Airports Board reviewed and recommended the approval of a resolution to adopt the Hilton Head Island Airport. To maintain a safe environment and comply with aviation regulations, we are implementing a strict policy prohibiting feeding animals on or near airport grounds.

Motion: It was moved by Council Member Reitz, seconded by Committee Vice-Chair Bartholomew, to send this item, approval of a resolution to adopt the Hilton Head Airport wildlife management policy, back to staff for additional information on the policy and bring forward in January.

The Vote: The motion was approved without objection.

To view the full discussion:

<https://beaufortcountysc.new.swagit.com/videos/321029?ts=3689>

14. RECOMMEND APPROVAL TO COUNCIL TO APPROVE TALBERT, BRIGHT AND ELLINGTON (TBE) WORK AUTHORIZATION 2119-2301 FOR HXD AIRPORT LAYOUT PLAN UPDATE (FISCAL IMPACT: work authorization shall not exceed \$1,103,678.00. Project Funding Sources include; 75% FAA BIL AIG \$825,757, 25% Sponsor Share \$277,921.00 GL Code 5402-90-000-57130, current encumbered balance for the ALP update report: \$1,103,978.00) - Jon Rembold, Airports Director

The HDX Airport Layout Plan (ALP) was last updated in September 2011. At the time of the FAA's conditional approval of the ALP, the runway design code (RDC) was a C-11. 2018, following the runway extension, American Airlines changed its fleet to the new E-170 and E-175 aircraft. Using the E-170 aircraft at HXD has changed its RDC from a C-II to a C-III designation. This is a significant change that requires an update of the ALP. The Airports Board reviewed and recommended approval of work authorization 2119-2301 at its monthly meeting on August 15, 2024.

This project will include the required elements to prepare the ALP update report, ALP drawing set, and 18B survey for the Hilton Head Airport. The ALP update report will explain the reasoning behind and the essential features of the ALP drawing set and document the planning standards used. The narrative report will consist of the following sections: Inventory, Forecast, Facility Requirements, Alternative Analysis, Environmental Inventory, Airport Layout Plans, and Capital Improvement Plan.

The total value of the work authorization shall not exceed \$1,103,678.00. Project Funding Sources include: (75% FAA BIL AIG \$825,757.00) (25% Sponsor Share \$277,921.00) Current encumbered balance for the ALP update report: \$1,103,678.00.

Motion: It was moved by Council Member Reitz, Seconded by Council Member Tabernik, to Recommend Approval to Council to Approve Talbert, Bright, and Ellington (TBE) Work Authorization 2119-2301 for HXD Airport Layout Plan Update.

The Vote: The motion was approved without objection.

To view the full discussion:

<https://beaufortcountysc.new.swagit.com/videos/321029?ts=4404>

15. **RECOMMEND TO COUNCIL APPROVAL OF AN ORDINANCE AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE ANY AND ALL NECESSARY DOCUMENTS FOR THE ACCEPTANCE OF RIGHT-OF-WAY OR TEMPORARY CONSTRUCTION EASEMENTS ON REAL PROPERTY ASSOCIATED WITH THE STUART POINT ROAD SIDEWALK PROJECT (FISCAL IMPACT: Acquisition of right-of-way shall be at fair market value established by a licensed appraisal; Funded by the 2018 One Percent Transportation Sales and Use Tax) - Jared Fralix, Assistant County Administrator, Infrastructure**

After voters approved the 2018 Transportation Sales Tax on November 6, 2018, the County Council approved Resolution 2019/44, identifying the specific projects and authorization the acquisition of all rights-of-way needed by the county to complete the construction of projects associated with the Tax Referendum. Additionally, the Council approved Resolution 2021/20, establishing a right-of-way acquisition policy for the property related to Tax Referendum projects.

Project plans have been developed to provide for an 8-ft pathway along the north side of Stuart Point Road in the Seabrook area, stretching for approximately 2 miles from US 21 to Delaney Circle. New right-of-way and temporary construction easements are needed on 38 parcels. Staff working alongside the project-right-of-way agent will negotiate directly with each landowner to acquire necessary right-of-way and temporary construction easements per the thresholds identified in Resolution 2021/20.

Right-of-way acquisition shall be at fair market value, established by a licensed appraisal, and funded by the 2018 One Percent Transportation Sales and Use Tax.

Motion: It was moved by Council Member Tabernik, seconded by Council Member Dawson to Recommend to Council Approval of an Ordinance Authorizing the County Administrator to Execute Any and All Necessary Documents for the Acceptance of Right-of-Way or Temporary Construction Easements on Real Property Associated with the Stuart Point Road Sidewalk Project.

The Vote: The motion was approved without objection.

To view the full discussion:

<https://beaufortcountysc.new.swagit.com/videos/321029?ts=4647>

16. **RECOMMEND APPROVAL TO COUNCIL OF A RESOLUTION FOR THE SECOND ADDENDUM TO THE MEMORANDUM OF UNDERSTANDING (MOU) WITH THE TOWN OF HILTON HEAD FOR THE ST. JAMES BAPTIST CHURCH RELOCATION PROJECT. (FISCAL IMPACT: This second addendum is to make provisions for reimbursement to the Church for continued project management services provided by YCP for the remainder of the project. As part of the original MOU, both the Town and County deposited \$150,000 each, totaling \$300,000, into an account to share in the costs to prepare all of the preliminary documentation and studies necessary to secure FAA grant funding for the relocation of the Church and School. To date, there are still sufficient funds in the account for the expected expenses, and no additional funding is accounted for in this Addendum.) Jared Fralix- Assistant County Administrator, Infrastructure**

The County and Town of Hilton Head Island have been working jointly with St. James Baptist Church to relocate the church and the historic Cherry Hill School to a new location outside the runway safety area from the Hilton Head Island Airport. On March 9, 2020, both entities entered into an MOU to memorialize their respective commitments towards the project. On October 13, 2023, an addendum was made to incorporate the Church as a party to the agreement and establish the provisions to develop a relocation package for the church acceptable to FAA. Included in the addendum was the provision for reimbursement to the Church for project manager services performed by Your Church Partners (YCP).

The pre-development services by YCP have been completed. To continue to advance the project, this second addendum is to make provisions for reimbursement to the Church for continued project management service provided by YCP for the remainder of the project. The project manager services include the design phase, construction phase, and close-out phase.

As part of the original MOU, both the Town and County deposited \$150,000 each, totaling \$300,000, into an account to share in the costs to prepare all of the preliminary documentation and studies necessary to secure FAA grant funding for the relocation of the Church and School. To date, there are still sufficient funds in the account for the expected expenses, and no additional funding is accounted for in this Addendum.

Motion: It was moved by Council Member Reitz, seconded by Council Member Dawson to Recommend Approval to Council of Resolution for the Second Addendum to the Memorandum of Understanding (MOU) with the Town of Hilton Head for the St. James Baptist Church Relocation Project.

The Vote: The motion was approved without objections.

To view the full discussion:

<https://beaufortcountysc.new.swagit.com/videos/321029?ts=4937>

17. **RECOMMEND APPROVAL TO COUNCIL TO AWARD A CONTRACT TO KIMLEY HORN AND ASSOCIATES, INC. FOR THE INTELLIGENT TRANSPORTATION SYSTEM (ITS) REGIONAL MASTER PLAN FOR VARIOUS CORRIDORS IN BEAUFORT AND JASPER COUNTY (FISCAL IMPACT: Total Cost of Contract is \$275,000.00. The project is funded 80%(\$220,000.00) with federal guide share funds through LATS and 20% (\$55,000) with local funds from Beaufort County. The county funds will be encumbered from Capital Funds account 4000-80-1243-54500 with a balance of \$2,955,012.93.) Jared Fralix, Assistant County Administrator, Infrastructure**

This project is a Lowcountry Area Transportation Study (LATS) initiative to develop a plan for the technical architecture required to support ITS system. ITS infrastructure will assist in advanced warning and increased flow capabilities for motorists along the busiest corridors in the region. Beaufort County has been authorized as a Local Public Agency (LPA) by SCDOT to administer the project.

Beaufort County, in association with LATS and Jasper County, would like to implement an ITS Master Plan for various locations within the two counties. The ITS Master Plan list is included in the backup material within the agenda.

Motion: It was moved by Committee Vice-Chair Bartholomew, Seconded by Council Member Tabernik to take item number 17 and 18 together.

The Vote: The motion was approved without objection

Motion: It was moved by Council Member Tabernik, Seconded by Committee Vice-Chair Bartholomew to Recommend Approval to Council to Award a Contract to Kimley Horn and Associates, Inc. for the Intelligent Transportation System (ITS) Regional Master Plan for Various Corridors in Beaufort and Jasper County.

The Vote: The motion was approved without objection.

To view the full discussion:

<https://beaufortcountysc.new.swagit.com/videos/321029?ts=4979>

18. **RECOMMEND APPROVAL TO COUNCIL OF A CONTRACT AWARD TO KIMLEY-HORN AND ASSOCIATES INC. FOR THE CONDUCT OF THE US 278 CORRIDOR STUDY. (FISCAL IMPACT: Total Cost of Contract is \$500,000.00. The project is funded 100% (\$500,000.00) with federal guideshare funds through LATS. The funds will be encumbered from Southern Beaufort County Impact Fees account 2300-30-0000-54500-SOUTH with a balance of \$3,500,000) Jared Fralix, Assistant County Administrator, Infrastructure**

This project is a Lowcountry Area Transportation Study (LATS) initiative to address congestion, safety, and mobility concerns along the US 278 corridor. The corridor is growing rapidly, and this study will guide the South Carolina Department of Transportation (SCDOT) and the local public agencies to adequately address the traffic impacts associated with existing and future development along the corridor. SCDOT has authorized Beaufort County as a Local Public Agency (LPA) to administer the project.

Beaufort County proposes to evaluate transportation improvements along US 278 from I-95 in Hardeeville, S.C., to Sea Pines Circle in Hilton Head, SC. For the future success of the US 278 corridor, it must function as a street that can handle congestion, safety, and mobility needs and consider how community and transportation improvements fit as a consistent plan along the corridor. Data collection will be critical to coordinating traffic signals, network connectivity, and access management along the corridor, which is approximately 30 miles long.

Kimley Horne and Associates, Inc. were selected from our on-call traffic engineering list. As part of the LPA approval process with SCDOT, the scope was first negotiated with the consultant, and SCDOT; the scope was first negotiated with the consultants of the SCDOT oversight. Once agreed upon, the level of person-hour effort and overall fee was negotiated with the consultant and SCDOT oversight.

Total cost of contract is \$500,000.00. The project is funded 100% with federal guide share funds through LATS. The funds will be encumbered from Southern Beaufort County Impact Fees account 2300-30-0000-545000-SOUTH with a balance of \$3,500,000.00

Motion: It was moved by Council Member Tabernik, Seconded by Committee Vice Chair Bartholomew to Recommend Approval to Council of a Contract Award to Kimley-Horn and Associates Inc. for the Conduct of the US 278 Corridor Study.

The Vote: The motion was approved without objection.

To view the full discussion:

<https://beaufortcountysc.new.swagit.com/videos/321029?ts=5241>

19. **RECOMMEND APPROVAL TO COUNCIL OF A CONTRACT AWARD TO STANTEC FOR THE SC 170 REGIONAL CORRIDOR STUDY. (FISCAL IMPACT: Total Cost of Contract is \$400,000.00. The project is funded 100% (\$400,000.00) with federal guideshare funds through LATS. The funds will be encumbered from Southern Beaufort County Impact Fees account 2300-30-0000-54500-SOUTH with a balance of \$3,500,000.) Jared Fralix, Assistant County Administrator, Infrastructure**

This project is a Lowcountry Area Transportation Study (LATS) initiative to address congestion, safety, and mobility concerns along the SC 170 corridor. The corridor is growing rapidly, and this study will guide the South Carolina Department of Transportation (SCDOT) and the local public agencies to adequately address the traffic impacts associated with existing and future development along the corridor. SCDOT has authorized Beaufort County as a Local Public Agency (LPA) to administer the project.

Beaufort County proposes to evaluate transportation improvements along SC 170 from US 21 BUS. (Boundary Street) to SC 46 (May River Road) in Beaufort County, South Carolina. For the future success of the SC 170 corridor, it must function as a street that can handle congestion, safety, and mobility needs and consider how community and transportation improvement fit as a consistent plan along the corridor. Data collection will be critical to coordinating traffic signals, network connectivity, and access management along the corridor. The length of SC 170 is approximately 24 miles.

Stantec was selected from our on-call traffic engineering list. As part of the LPA approval process with SCDOT, the scope was first negotiated with the consultant and SCDOT oversight. Once agreed upon, the level of manhour effort and overall fee was negotiated with the consultant and SCDOT oversight.

The total cost of the contract is \$400,000.00. The project is funded 100% (\$400,000.00) with federal guide share funds through LATS. The funds will be encumbered from Southern Beaufort County Impact Fees account 2300-30-0000-54500-SOUTH with a balance of \$3,500,000.00

Motion: It was moved by Council Member Tabernik, Seconded by Council Member Brown, to Recommend Approval to Council of a Contract Award to Stantec for the SC 170 Regional Corridor Study.

The Vote: The motion was approved without objection.

To view the full discussion:

<https://beaufortcountysc.new.swagit.com/videos/321029?ts=5580>

20. **WIMBEE CREEK FISHING PIER ALTERNATIVES UPDATE - Bryan Bauer, Director Engineering**

McSweeney Engineers conducted inspections of the Wimbee Creek Fishing Pier in 2018 and 2019. As part of the previous reports, McSweeney provided a condition evaluation and repair recommendations for the pier. An informational presentation was given at the Public Facilities meeting on May 28, 2024, during which information on demolition and replacement options was requested. McSweeney has completed their analysis and has provided alternatives.

This presentation to update-alternatives for Wimbee Creek Fishing Pier is for information only.

To view the full update:

<https://beaufortcountysc.new.swagit.com/videos/321029?ts=5643>

21. **RECOMMEND APPROVAL TO COUNCIL TO AUTHORIZE THE COUNTY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH DOMINION ENERGY FOR THE RELOCATION OF UTILITY FACILITIES IN CONFLICT WITH THE LADY'S ISLAND MIDDLE SCHOOL REALIGNMENT PROJECT. (FISCAL IMPACT: The cost to**

Dominion Energy to design and relocate their facilities is \$264,617. This will be funded from the 2018 Transportation Sales Tax account 4705-80-000-54500-PTHWY with a current balance of \$14,246,967.17)
- Bryan Bauer, Director of Engineering

The Lady's Island Middle School Realignment project is 1 of the 9 projects on Lady's Island in the 2018 Transportation Sales Tax. The new road will be realigned with Gay Drive and serve as the latest access to the middle school and public access to connect to Robin Drive. Dominion Energy has electric transmission facilities in conflict with this project, which will be relocated per the road design.

Dominion Energy has prior rights established under SCDOT's UA 11529 (Project File 7.514) US 21 Improvements from the Woods Memorial Bridge to S-165. By the IGA between Beaufort County and SCDOT, we must complete utility coordination according to their SCDOT utility Accommodations Manual: A policy for Accommodating Utilities on Highway Right of Way.

Dominion Energy's cost to design and relocate its facilities is \$264,617. This will be funded from the 2018 Transportation Sales Tax account 4705-80-0000-54500-PTHWY, which has a current balance of \$14,246,967.17.

Motion: It was moved by Committee Vice-Chair Bartholomew, Seconded by Council Member Glover, to Recommend Approval to Council to Authorize the County Administrator to Enter into an Agreement with Dominion Energy for the Relocation of Utility Facilities in Conflict with the Lady's Island Middle School Realignment Project.

The Vote: The motion was approved without objection.

To view the full discussion:

<https://beaufortcountysc.new.swagit.com/videos/321029?ts=7008>

22. RECOMMEND APPROVAL TO COUNCIL OF A TASK ORDER FOR JH HIERS FOR THE BAY PINES DRAINAGE IMPROVEMENT PROJECT (*FISCAL IMPACT: the maintenance shelf establishment and ditch clearing total proposed cost is \$200,700, project will be funded from account #5025-90-9020-51170 available balance \$630,516.19*) - Bradley Harriot, Public Works Director

Town of Hilton Head Island staff notified Beaufort County staff of several issues that caused localized flooding after Tropical Storm Debbie. Beaufort County Stormwater assessed the drainage within the neighborhood and developed a 3-stage plan of attack to address the drainage issues. 1) regrade roadside ditches and replace driveway culverts to re-establish positive drainage. 2) clear a working shelf and clean out the fallout ditch that runs behind the entire neighborhood 3) conduct an overall drainage study for the area and perform long-term drainage improvements based on the study's recommendations.

The existing outfall ditch along the neighborhood's rear requires cleaning and maintenance. The county owns an easement for the drainage ditch, but significant trees have grown around and beside the outfall ditch. Significant tree clearing is required to gain access to the ditch. Once the work shelf is re-established, the ditch can be cleaned and regraded to achieve positive drainage. This work requires resources beyond the stormwater crew's capabilities. The on-call drainage contractor, JH Hiers, was called to provide a quote to top the trees, clear/the grub to establish a maintenance shelf, and clean out the ditch. The quote came back at \$200,700. The price received is significantly less than the internal cost estimate prepared by the engineering staff of \$355,720.

Motion: It was moved by Council Member Reitz, Seconded by Council Member Brown to Recommend Approval to Council of a Task Order for JH Hiers for the Bay Pines Drainage Improvement Project.

The Vote: The motion was approved without objection.

To view the full discussion:

<https://beaufortcountysc.new.swagit.com/videos/321029?ts=7045>

23. **RECOMMEND TO COUNCIL APPROVAL OF AN ORDINANCE AUTHORIZING THE COUNTY ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH MITCHELVILLE PRESERVATION PROJECT, INC. FOR SUITE 134 AND SUITE 142 OF THE COUNTY-OWNED OFFICE BUILDING LOCATED AT 539 WILLIAM HILTON PARKWAY ON HILTON HEAD ISLAND (FISCAL IMPACT: The lease rate established in accordance with the Beaufort County Lease Policy, the applicable section of the Policy provides: The administrator may in its discretion reduce the lease rate to a nominal amount if determined the use of the Property is a benefit to the community that would not otherwise be available with an increased lease rate. The reduced lease rate described in this Section must be presented to County Council and receive a majority vote approval) - Hank Amundson, Special Assistant to the County Administrator**

The Mitchelville Preservation Project, Inc., is a non-profit organization in Hilton Head Island that features, celebrates, promotes, and continues to research the rich history of the Historic Mitchelville in Beaufort County on Hilton Head Island. The non-profit is focused on preserving a historically significant site, the Historic Mitchelville Freedom Park, to reveal an American story of formerly enslaved people who created a culture of sacrifice, resistance, and resilience.

The Mitchelville Preservation Project, Inc. has occupied office space (suite 134) at the county's Hilton Head Government Center for several years without a lease in place. Recently, due to the growth and success of the non-profit featuring the rich history of Mitchelville, they have requested an additional room (suite 142)

The ordinance will comply with the existing use of the county office space and allow the continued operation of the Mitchelville Preservation Project, Inc.'s administrative offices.

The proposed lease includes Suite 134, which is currently occupied, and Suite 142, which will be used by the Finance Director.

The lease rate is established in accordance with the Beaufort County Lease Policy. The applicable section of the policy provides that the administrator may, at its discretion, reduce the lease rate to a nominal amount if it is determined that the use of the property benefits the community in a way that would not otherwise be available with an increased lease rate. The reduced lease rate must be presented to the County Council and receive a majority vote approval.

Motion: It was moved by Council Member Reitz, Seconded by Committee Vice-Chair Bartholomew to Recommend to Council Approval of an Ordinance Authorizing the County Administrator to enter into a Lease Agreement with Mitchelville Preservation Project, Inc. for Suite 134 and Suite 142 of the County-Owned Office Building located at 539 William Hilton Parkway on Hilton Head Island.

The Vote: The motion was approved without objection.

To view the full discussion:

<https://beaufortcountysc.new.swagit.com/videos/321029?ts=7272>

24. **ADJOURNMENT**

4:36

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Ratified: January 27, 2025