



## Public Facilities Committee Meeting

### 2021 Committee Objectives

1. TRANSPORTATION
2. SOLID WASTE & RECYCLING
3. COUNTY FACILITIES
4. AIRPORTS
5. DAUFUSKIE FERRY
6. CAPITAL INVESTMENT

**Chairman**  
STU RODMAN

**Vice Chairman**  
YORK GLOVER

**Committee Members**  
CHRIS HERVOCHON  
BRIAN FLEWELLING  
MARK LAWSON

**County Administrator**  
ERIC GREENWAY

**Clerk to Council**  
SARAH W. BROCK

**Staff Support**  
CHUCK ATKINSON  
JARED FRALIX

**Administration Building**  
Beaufort County Government  
Robert Smalls Complex  
100 Ribaut Road

**Contact**  
Post Office Drawer 1228  
Beaufort, South Carolina 29901-1228  
(843) 255-2180

# Public Facilities Committee Minutes

Monday, July 19, 2021 at 2:00 PM

### CALL TO ORDER

Chairman Rodman called the meeting to order at 2:00 PM

### PRESENT

Committee Chairman Stu Rodman  
Committee Vice-Chair York Glover  
Council Member Brian Flewelling  
Council Member Joseph F. Passiment  
Council Member Gerald Dawson  
Council Member Lawrence McElynn

### ABSENT

Council Member D. Paul Sommerville  
Council Member Chris Hervocho  
Council Member Alice Howard  
Council Member Mark Lawson  
Council Member Logan Cunningham

### PLEDGE OF ALLEGIANCE

Chairman Rodman led the Pledge of Allegiance.

### FOIA

Chairman Rodman noted that Public notification of this meeting had been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act.

### APPROVAL OF AGENDA

**Motion to Amend:** It was moved by Council Member Flewelling, seconded by Committee Vice-Chair Glove to amend the Agenda to add an item to Executive Session: Pursuant to S.C. Code Sec. 30-4-70(a)(2) receipt of legal advice where the advice relates to pending claims and move Executive session to item #8.

**The Vote** -The motion was approved without objection.

**Motion:** It was moved by Council Member Flewelling, seconded by Committee Vice-Chair Glover to approve the amended agenda.

**The Vote** -The motion was approved without objection.

### APPROVAL OF MINUTES

**Motion:** It was moved by Committee Vice-Chair Glover, seconded by Council Member Flewelling to approve minutes from May 17, 2021.

**The Vote** -The motion was approved without objection.

## **AGENDA ITEMS**

### **TRANSPORTATION SALES TAX REFERENDUM DISCUSSION**

**Status:** For Informational Purposes Only

To see presentation, click on the link below.

<https://beaufortcountysc.new.swagit.com/videos/129153>

### **INTRODUCTION OF THE COUNTY FACILITIES 10-YEAR PLAN**

**Status:** For Informational Purposes Only.

To see presentation, click on the link below.

<https://beaufortcountysc.new.swagit.com/videos/129153>

## **EXECUTIVE SESSION**

**Motion:** It was moved that Committee Vice-Chair Glover, seconded by Council Member Passiment to go into executive session.

**The Vote** -The motion was approved without objection

### **MATTERS ARISING OUT OF EXECUTIVE SESSION**

No matters arising out of executive session

### **ASSISTANT COUNTY ADMINISTRATORS REPORT - JARED FRALIX**

**Discussion:** Eric Greenway presented an update about the growth plan with future needs of staff and SIG recommendations.

Jared Fralix presented updates on:

1. Airports
2. Boat Landing Master Plan Study
3. Electric Vehicles Consultant

Cindy Carter presented a presentation of the Convenience Center Decal System Update

Jared Fralix presented updates on:

- B. 2018 Sales Tax Update
- D. 278 -Corridor Funding Update
- C. Discussion of additional Littering crew

**Status:** For Informational Purposes Only

To see Assistant County Administrators report, click on the link below.

<https://beaufortcountysc.new.swagit.com/videos/129153>

### **HILTON HEAD ISLAND AIRPORT (HXD) – TBE WORK AUTHORIZATION 2119-2101**

**Discussion:** Jon Rembold stated the existing runway and taxiway at HXD need additional strengthening and rehabilitation due to the increased commercial jet aircraft using the airport. Professional services to be provided by Talbert, Bright & Ellington, Inc. (TBE) will include full engineering design services, bidding, and construction administration.

**Motion:** It was moved by Council Member McElynn, seconded by Committee Vice-Chair Glover to approve Hilton Head Island TBE Work Authorization 2119-2101 and move forward to the County Council for a recommendation of approval.

**The Vote** -The motion was approved without objection.

### **BEAUFORT EXECUTIVE AIRPORT (ARW) – NEW FUEL PROVIDER – CAMPBELL OIL COMPANY**

**Discussion:** Jon Rembold stated the Beaufort Executive Airport purchases aviation fuels for resale at a profit. The term of the contract for the current provider expires soon and Campbell Oil has been selected as the next provider following an RFP and interview process. Campbell Oil is a family-owned business that has grown into a major provider in the Southeast. Their reviews are strong, especially in the areas of reliability and customer service. Campbell Oil is a Phillips 66-branded provider and offers other benefits to the airport such as marketing assistance, customer loyalty programs, inexpensive fuel trucks with service plans, staff safety training, and point of sale software assistance. The airport purchases the aviation fuels and then sells the fuel at a profit. This is a top revenue line item for the airport.

**Motion:** It was moved by Council Member McElynn, seconded by Committee Vice-Chair Glover to approve new fuel provider Campbell Oil Company, and move forward to the County Council for a recommendation of approval.

**The Vote** -The motion was approved without objection.

### **AIRPORT'S FY22 CONTRACT RENEWALS**

- A. Volarie Aviation Consulting - \$53,400
- B. Securitas Security - \$127,764

**Discussion:** Dave Thomas stated to improve our process for renewing annual contract renewals a summary sheet (see the attached excel sheet) is provided for Committee's review and approval. The summary sheet provides the vendor name, purpose, requesting department, account name and number, prior and current contract cost, term, and notes. The Department Head responsible for the contract or their representative will be available for questions during the Committee meeting.

**Motion:** It was moved by Council Member McElynn, seconded by Committee Vice-Chair Glover to approve airport FY22 contract renewals, and move forward to the County Council for a recommendation of approval.

**The Vote** -The motion was approved without objection.

### **BEAUFORT COUNTY AND CITY OF BEAUFORT INTERGOVERNMENTAL AGREEMENT AMENDMENT FOR AIRPORT FRONTAGE ROAD**

**Discussion:** Jared Fralix stated in March 2020, Beaufort County and the City of Beaufort entered into an intergovernmental agreement for the construction and improvements at US 21 Airport Area and Airport Frontage Road (Lost Island Connectivity Project). Through the development of the project, Beaufort County and the City of Beaufort has a desire to clarify right of way language in the agreement.

**Motion:** It was moved by Committee Vice-Chair Glover, seconded by Council Member Passiment to approve the execution of the Beaufort County and City of Beaufort Intergovernmental Agreement Amendment for Airport Frontage Road, and move forward to County Council for approval.

**The Vote** -The motion was approved without objection.

**RECOMMENDATION OF AWARD FOR RFP #032421– PROJECT MANAGEMENT, LANDSCAPE MAINTENANCE SERVICES FOR LINEAR MEDIANS FOR VARIOUS COUNTY ROADS (\$236,892.00)**

**Discussion:** Jared Fralix stated due to the maintenance responsibility of several linear project areas (Sections of Highway 278 medians, Spanish Moss Trail & Bluffton Parkway), staff recognized that these specific areas would be better suited to be contracted out. Initial discussions were conducted with several landscape contractors to gauge interest in potential bidders for this project. This project was put out for bid, four bids were received with County staff choosing The Greenery, the lowest, most responsive, and responsible bidder.

**Motion:** It was moved by Council Member Passiment, Seconded by Council Member McElynn to approve the recommendation of award for RFP #032421– Project Management, Landscape Maintenance Services for Linear Medians for Various County Roads to The Greenery and move forward to County Council for approval.

**The Vote** -The motion was approved without objection.

**CITIZEN COMMENTS**

Robert Fitzgerald emailed regarding US 278 Corridor improvements, this was forwarded to County Council, County Administrator, and appropriate staff.

Ananta Gopalan submitted a County Council Feedback form regarding 5B Bluffton Parkway Realignment, this was forward to County Council, County Administrator, and appropriate staff.

Thomas Senigla submitted a County Council Feedback form regarding 5B Extension, this was forwarded to County Council, County Administrator, and appropriate staff.

Linda Benninger emailed regarding proposed changes to Bluffton/Hilton Head Island Bridge and 278 Corridor. This was forwarded to County Council, County Administrator, and appropriate staff.

Betty Black submitted a County Council Feedback form regarding bridges and fixing dirt roads. This was forwarded to County Council, County Administrator, and appropriate staff.

Mary Delle Robinson submitted a County Council Feedback form regarding 5B Bluffton Parkway. This was forwarded to County Council, County Administrator, and appropriate staff.

Joshua Hirsch submitted a County Council Feedback form regarding extension of 5B. This was forwarded to County Council, County Administrator, and appropriate staff.

Carmen (no last name) submitted a County Council Feedback form regarding extension of 5B. This was forwarded to County Council, County Administrator, and appropriate staff.

**CHAIRMAN WRAP UP**

Beaufort County Transportation Committee - 1 vacancy – District 7  
Construction Adjustment and Appeals Board - 2 Vacancies - Design Professional/Contractor/Building Industry  
Stormwater Management Utility Board - 1 vacancy – District 8

**ADJOURNMENT**

The meeting was adjourned 3:54 PM