



# CITY COUNCIL REGULAR MEETING CITY OF BAY CITY

Tuesday, May 26, 2020 at 6:00 PM  
COUNCIL CHAMBERS | 1901 5th Street

**Due to the City of Bay City practicing social distancing, City Hall Council Chambers will not be open to the public. Citizens may call (979) 323-1125 to listen and participate during the live meeting (i.e. public comments and to speak on agenda items). You can watch the live meeting by clicking on the following link: [City Council Meeting - Live](#)**

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## COUNCIL MEMBERS

**Mayor:** Robert K Nelson

**Mayor Pro Tem:** Jason W. Childers

**Council Members:** William Cornman, Brent P. Marceaux, Becca Sitz, Julie Estlinbaum

*Bay City is committed to developing and enhancing the long-term prosperity, sustainability, and health of the community.*

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## AGENDA

### CALL TO ORDER

### INVOCATION & PLEDGE

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

(Councilwoman Becca Sitz)

### CERTIFICATION OF QUORUM

### MISSION STATEMENT

The City of Bay City is a community that fosters future economic growth, strives to deliver superior municipal services, invests in quality of life initiatives and is the Gateway to the Great Outdoors. We encourage access to our unique historical and eco-cultural resources while maintaining our small-town Texas charm.

(Councilwoman Becca Sitz)

### APPROVAL OF AGENDA

### PUBLIC COMMENTS

State Law prohibits any deliberation of or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff places the item on an agenda for a subsequent meeting.

**CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL****REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL**

1. **DISCUSS, CONSIDER AND/OR APPROVE THE CITY MANAGER'S APPOINTMENT OF JEANNA THOMPSON AS CITY SECRETARY.**  
(Shawna Burkhart, City Manager)
  
2. **DISCUSS, CONSIDER AND/OR APPROVE DECLARING POLICE UNITS AS SURPLUS AND AUTHORIZE STAFF TO SALE SAID SURPLUS EQUIPMENT THROUGH THE USE OF AN ONLINE AUCTION.**  
(Robert Lister, Chief of Police)
  
3. **REVIEW AND DISCUSS BAY CITY POLICE DEPARTMENT'S POLICY ON THE USE OF NARCAN.**  
(Robert Lister, Chief of Police)
  
4. **DISCUSS, CONSIDER, AND/OR APPROVE A DECLARATION OF UNUSABLE EQUIPMENT, SUPPLIES, AND MATERIALS AS SURPLUS AND AUTHORIZE STAFF TO SELL SAID SURPLUS EQUIPMENT, SUPPLIES, AND MATERIALS THROUGH THE USE OF AN ONLINE AUCTION OR OTHER MEANS.**  
(Barry Calhoun, Director of Public Works)
  
5. **DISCUSS, CONSIDER AND/OR APPROVE A RESOLUTION OF THE CITY OF BAY CITY NAMING THE TEXAS DEPARTMENT OF TRANSPORTATION AS ITS AGENT FOR THE PURPOSES OF APPLYING FOR, RECEIVING AND DISBURSING FUNDS FOR SPECIFIED IMPROVEMENTS TOTALING \$7,548,000.00 AND FOR THE ADMINISTRATION OF CONTRACTS NECESSARY FOR THE BAY CITY REGIONAL AIRPORT.**  
(James Mason, Airport Manager)
  
6. **DISCUSS, CONSIDER AND/OR APPROVE RATIFYING A RESOLUTION OF THE CITY OF BAY CITY NAMING THE TEXAS DEPARTMENT OF TRANSPORTATION AS ITS AGENT FOR THE PURPOSES OF APPLYING FOR, RECEIVING AND DISBURSING FUNDS FOR SPECIFIED IMPROVEMENTS TOTALING \$35,000.00 AND FOR THE ADMINISTRATION OF CONTRACTS NECESSARY FOR THE BAY CITY REGIONAL AIRPORT.**  
(James Mason, Airport Manager)
  
7. **DISCUSS, CONSIDER AND/OR APPROVE DISCOUNTING THE CITY'S WATER BILLS FOR FUTURE BILLING PERIOD(S) AS DETERMINED BY COUNCIL.**  
(Mayor Pro Tem Jason Childers)

**ITEMS / COMMENTS & MAYOR AND COUNCIL MEMBERS**

**ADJOURNMENT****AGENDA NOTICES:**

**Action by Council Authorized:** The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

**Attendance By Other Elected or Appointed Officials:** It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

**Executive Sessions Authorized:** This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

**CERTIFICATION OF POSTING**

This is to certify that the above notice of a Regular Called Council Meeting was posted on the front window of the City Hall of the City of Bay City, Texas on **Wednesday, May 20, 2020 before 6:00 p.m.** Any questions concerning the above items, please contact Mayor Robert K. Nelson at (979) 245-2137.

**#739 (Mental Health) 2009 Chevrolet Impala : 100,408 miles**



**#791 (Whitson Unit) 2012 Chevrolet Caprice: 90,569 miles**



**#895 (White Narc Truck) 2006 Ford F-150 : 171,601 miles**



**#696 (Investigator Truck) 2006 Ford F-150 : 151,028 miles**





**CITY OF BAY CITY**  
1901 FIFTH STREET  
BAY CITY, TEXAS 77414  
(979) 245-2137  
FAX: (979) 323-1626

**AGENDA ITEM SUBMISSION FORM**

Any item(s) to be considered for action by the City Council, must be included on this form, and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

**Requestor Name:** Robert Lister **Date Submitted:** 05/19/2020  
*Last, First* *MM/DD/YYYY*

**Requestor Type :** Staff **Meeting Date:** 05/26/2020  
*Citizen/City Staff/Council Member* *MM/DD/YYYY*

**Position Title** Chief of Police  
*For City Staff Only*

**Agenda Location:** Discussion Item  
*(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)*

**Agenda Content:**

**REVIEW AND DISCUSS BAY CITY POLICE DEPARTMENT'S POLICY ON THE USE OF NARCAN.**

**Executive Summary of Item:**

Police Departments and Officers have increasing come into contact with Fentanyl, which can be fatal when exposed to it. The attached policy is the PD's procedure on how Officers and staff handle Narcan, which counteracts the drug Fentanyl.

## PROCEDURES

### A. Training

1. This policy on the use of Narcan is accessible in PowerDMS.
2. The Administrative Sergeant will ensure all newly hired police officers receive training in the use of Narcan.
3. Supervisors will ensure all other employees receive training prior to the issuance of Narcan.

### B. Officer Responsibilities

1. Upon arrival at the scene of an opiate overdose, the employee shall take the following steps and also assess the patient for signs and symptoms of overdose.
  - a. Ensure medical personnel have been dispatched to the scene before administering Narcan.
  - b. Ensure a supervisor has been dispatched to the scene.
  - c. Ensure the scene is safe for both officers and arriving medical personnel.
  - d. Ensure precautions are taken to prevent exposure to bodily fluids and blood-borne pathogens. Employees will utilize personal protective equipment which at minimum shall include gloves.
  - e. Check the individual with the possible overdose for the following symptoms: (1) Unresponsive to the touch or your voice (rub firmly on the middle of their chest). Note\*\* Narcan shall not be administered to conscious patients (2) Slow or shallow breathing or not breathing at all; (3) Check for pinpoint pupils (black circle in the center of the colored part of the eye is very small); (4) Fingernails or lips are blue or purple.
  - f. Administer one dose (one vial) of Narcan in accordance with training provided.
  - g. If person is not breathing, start CPR.
  - h. If there is no change after 2-3 minutes and medical personnel have not arrived, administer a second dose (one vial) of Narcan in the opposite nostril. No more than two (2) doses of Narcan should be administered by PD personnel.
  - i. Continue CPR until medical personnel arrive or the individual is breathing again.
  - j. Once the individual continues breathing, roll them to the recovery position and monitor their status. Be aware the individual may vomit from administration of Narcan.
2. Employees are recommended to have another employee with them prior to administering Narcan due to the potential for a combative recovery.
3. Employees should keep in mind that the administration of Narcan is generally effective within two (2) to three (3) minutes of administration. Additionally, Narcan will wear off after thirty to forty minutes. Therefore, it is critical that whenever this drug has been administered that the individual be immediately removed to the hospital to be monitored by trained medical personnel. Treat and release of persons that have been administered Narcan is prohibited.
4. Treatment of suspected opioid overdose must be performed by someone other than the affected person.
5. The employee administering the Narcan shall remain with the patient until turned over to medical personnel to monitor their condition and administer follow up treatment if necessary.

### C. Documentation

1. Each time an employee administers Narcan, the employee shall obtain a case number and document the nature of the incident, the care the victim received, and the fact that Narcan was administered in a detailed information report. The report must be completed prior to the end of the officers shift. 2. If any substance found at the scene is logged as evidence, the employee shall follow department policies on evidence collection 3. Used Narcan kits can be placed in general trash at any city facility or the bio-hazard disposal bin on the ambulance. 4. The Captain shall maintain records of issuance and inventories of Narcan supplies. 5. If an employee's issued Narcan is misplaced, stolen or lost, the employee will immediately report it to the chain of command in the form of written e-mail.

#### D. Issuing Narcan and Maintenance

1. Employees shall obtain Narcan kits from the Captain. 2. It shall be the responsibility of employees to inspect Narcan kits issued to them for expiration dates and damage. Narcan kits with expiration dates or damages will be replaced with new kits by the Captain. Expired kits will be disposed of in a bio-hazard box. 3. Storing Narcan nasal spray kits: a. Store at room temperature, between 59°F to 77°F. b. Do not freeze Narcan nasal spray. c. Keep Narcan nasal spray in the box until ready to use. Protect from light. d. Replace Narcan nasal spray before the expiration date on the box. e. Keep Narcan nasal spray out of the reach of children. d. Inspection of Narcan kits will be conducted by the individual Patrol shift supervisors and documented on the monthly Vehicle Inspection Form. e. Narcan shall not be left in parked, non-running vehicles where high temperatures will damage the product. It is recommended that officers carry the product in their daily "go-bag". F. Narcan shall be stored in the unopened carton until contents are used.



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**Requestor Name:** Calhoun, Barry **Date Submitted:** 05/18/2020  
*Last, First* *MM/DD/YYYY*

**Requestor Type :** City Staff **Meeting Date:** 05/26/2020  
*Citizen/City Staff/Council Member* *MM/DD/YYYY*

**Position Title** Director of Public Works  
*For City Staff Only*

**Agenda Location:** Discussion Item  
*(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)*

#### Agenda Content:

**DISCUSS, CONSIDER, AND/OR APPROVE A DECLARATION OF UNUSABLE EQUIPMENT, SUPPLIES, AND MATERIALS AS SURPLUS AND AUTHORIZE STAFF TO SELL SAID SURPLUS EQUIPMENT, SUPPLIES, AND MATERIALS THROUGH THE USE OF AN ONLINE AUCTION OR OTHER MEANS.**

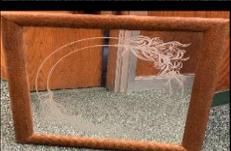
#### Executive Summary of Item:

From time to time our Lead Mechanic, Supervisors, and Directors make recommendations to remove items from the City's fleet and inventory due to unsafe working conditions, reduced usability, high maintenance costs, and/or high repair costs. Included in this agenda item are several pieces of equipment, tools, supplies, materials, and furniture that has been deemed unusable and not worth high repair costs to continue to maintain. Items included are from the Public Works Department, IT Department, Bay City Library, Municipal Court, Parks & Recreation Department, and the Bay City Community Development Corporation. Attached is the list of items that is being requested to be removed from the City's fleet and inventory. It is the recommendation of staff to surplus these items so they can be removed via online auction or other means.

Approval for Sale by City Council: \_\_\_\_\_  
 DATE

Item	Govdeals ID	Dept	QTY	Description	PICTURE	LOTS	Removed From Fleet How	Sale Amount	Status	Date Removed From Fleet
1		S&B	1	Craftsman Push Mower. Model unknown. Out of service since 2012. For parts only.						
2		UT	1	STIHL Chop Saw. Model T5 400. Out of service since 2017. Engine has no compression.						
3		S&B	1	Huskee Push Mower. Model 11A-B22J731. Out of service since 2012. Engine crank is bent. No engine oil stick.						
4		S&B	1	Echo One-Man Gas Earth Auger. Model EA-400. Out of service since 2010.						
5		UT	1	Honda Water Pump. Model GX 120. Engine got water through the water pump side into the engine oil. Out of service since 2016.						
6		S&B	1	Briggs & Stratton Push Mower. Model 440 E Series. Engine crank shaft is bent and needs to be replaced. Out of services since 2018.						
7		EM	1	Universal Filters. Assorted surplus oil, fuel, air, hydraulic, and transmission filters.						

8		S&B	1	Culvert Pipe. 14 pieces of 18"x4' RCP.							
9		AP	1	2004 Dual Zone Vending Machine. Model FMR14. Inside is refrigerated for soda cans; outside is for non-refrigerated snacks. Includes attached Coffee Inns change machine. Model CM-22							
10		City Hall	1	Picture w/Frame: Trees with a Bridge 44" x 35"							
11		City Hall	1	Picture w/Frame: Garden with trees. 38" x 32"							
12		City Hall	1	Picture w/Frame: Blue Bonnet Meadow. 33" x 38"							
13		City Hall	1	Picture w/Frame: Texas Windmill Print. 27" x 33"							
14		City Hall	1	Picture w/Frame: Flowers in Vase. 35" x 30"							
15		City Hall	1	Picture w/Frame: Fall Trees, 1 of 2. 29 1/2" x 29 1/2"							

16		City Hall	1	Picture w/Frame: Fall Trees 2 of 2. 29 1/2" x 29 1/2"							
17		City Hall	1	Picture w/Frame: Mountains with Deer. 40" x 48"							
18		City Hall	1	Picture w/Frame: Water and Flower. 34" x 41"							
19		City Hall	1	Picture w/Frame: Patio with Trees. 37" x 44"							
20		City Hall	1	Picture w/Frame: Fence with Trees. 19" x 22"							
21		City Hall	1	Mirror. 23 1/2" x 20"							
22		City Hall	1	Metal Rolling cart. 15" x 17 1/2"							
23		City Hall	1	DYMO Label Writer, 400 Turbo.							

24		City Hall and MSB	15	Used Office Chairs. Approximately 15.							
25		MSB	1	Swintec Electric Typewriter. Is Operable. Model 2400 DM. Serial #12Y305402.							
26		MSB	1	Universal Laminating Machine. Not Operable. Model 84527. Serial # MFG6454. Includes assortment of laminating sheets.							
27		MSB	1	Commercial Coffee Maker. Is operable. Removed from service June 2019. Model AKH-3TC; Serial HP00043971.							
28		MC	2	Black Visitor Chairs							
29		MC	1	Rolling Counter Chair							
31		MC	1	Section of Desk							
32		MC	1	Upper Section of a Desk							

33		MSB	14	Variety of office and executive desk chairs.							
34		S&B	24	Glue Down Lane Yellow/Amber Reflectors. 24 Boxes/100 count/each box. 4" x 4"							
35		S&B	5	Concrete Storm Drain Inlet Boxes. 1- 74" Outside Diameter, 61 1/2" Inside Diameter. 4 - 34" Outside Diameter, 22" Inside Diameter.							
36		Finance	2	Two - 4 Drawer Filing Cabinets.							
37		MSB	1	Sony Digital Handycam with case. Digital 8 SteadyShot Digital Effect DCR-TRV140 NTSC. 560x Digital Zoon, Optica 20x.							
38		IT	1	Desktop computers, laptop computers, monitors, printers, keyboards, mouse, various peripherals.							
39			1								
40			1								

**Unit #487 – 1991 Single Axle Snowco Trailer**

Department: Riverside Park  
Vehicle Age: 29 years old  
Hours: N/A

Upon inspection by the Equipment Maintenance Lead Mechanic, the following was found:

- Is operable.
- Frame is pitted and rusted in places.
- Some decking is rusted and should be replaced.
- Right side fender is missing.
- Tires are in good condition. Tires Size – ST215/75R14.
- Rear lights are working. Need to replace front side marker lights. Front trailer connector needs to be replaced.
- Rear trailer ramps are in fair condition.
- Missing trailer jack.
- Out of service since January 2020.

The repair cost for this unit is \$1,000 and up.



**Unit #657 – 2003 GMC Sierra Truck**

Department: WWTP  
Vehicle Age: 17 years old  
Mileage: 171,413

Upon inspection by the Equipment Maintenance Lead Mechanic, the following was found.

- Is operable. Starts with a boost. Needs a new battery.
- Serviced every 3000 miles.
- Engine is knocking and losing oil pressure.
- Transmission is operable.
- Rear tailgate as a rust hole.
- Dents, dings, and scratches.
- Out of service since 2017.

The repair cost for this unit can range from \$8,000 and up.



**Declared Surplus by City Council:** \_\_\_\_\_

DATE

EQUIP NO.	GOVDEALS ID	DEPARTMENT	YEAR	MAKE	MODEL	VIN / SERIAL NO.	LICENSE #	ORIGINAL DEPARTMENT
487		Riverside Park	1991	Snowco Trailer	Single Axle	412TUE450KA001264	961377	Parks & Rec
605		Parks & Rec	1999	Ford Truck	F-150	1FTZLF1720XKB24268	775483	Parks & Rec
608		Street & Bridge	1999	Eager Beaver	Trailer	12HBV3113XL053168	988586	Street & Bridge
649		Utilities Maintenance	2003	John Deere / Atlas Copco	Air Compressor			Utilities
657		WWTP	2003	GMC 1/2 T TRUCK	Sierra	1GTEC14X432Z354839	1234203	WWTP
674		Street & Bridge	2004	Cat Hydraulic Excavator	Trackhoe	ANB00255		Street & Bridge
676		Street & Bridge	2005	Ford Dump Truck	F-750	3FRXF75E55V105838	1309439	Street & Bridge
678		Street & Bridge	2005	Ford Dump Truck	F-750	3FRXF75E35V105837	1234181	Street & Bridge
694		Parks & Rec	2006	Cub Cadet Mower	Mower	1E056G90108		Street & Bridge
715		Parks & Rec	2007	Ford Truck	F-150	1FTRF12267KD58275	1309440	Street & Bridge
725		Street & Bridge	Unknown	Ingresoll-Rand Steel Wheel Roller	DD-24	181319		Street & Bridge
752		Parks & Rec	2010	Flatbed Trailer	Trailer	5VNBU1621AT081838	904-0059	Street & Bridge
755		Street & Bridge	2010	Case Backhoe	580 M, Series 3	NAC530008		Street & Bridge
765		Street & Bridge	2010	Graco Striping Machine	262004 / 248862	BA1993 / BA5774		Street & Bridge
787		Street & Bridge	2012	Land Pride 6' Shredder Attachmen	RCR1872	738600		Street & Bridge

**Unit # 674 – 2004 Cat Hydraulic Excavator**

Department: Street & Bridge

Vehicle Age: 16 years old

Hours: 8,802.1

Upon inspection by the Equipment Maintenance Lead Mechanic, the following was found.

- Is operable. Serviced every 300 hours.
- Engine has oil leaks and gets hot.
- Radiator is plugged and needs to be replaced.
- Thermostat needs to be replaced.
- Transmission is operable.
- A/C compressor and belt are missing. Not operable.
- Top inside cab panel is missing – wires are hanging down from wiper motor.
- Front bucket hydraulic cylinder is leaking.
- Three of the top idle rollers are worn down and needs to be replaced. Condition of bottom track rollers is unknown.
- Front windshield is cracked.
- Rear right and left side access panel doors are dented.
- Bushings on boom section of the bucket need to be replace.
- Out of service since October 2019.

The repair cost for this unit can range from \$10,000 and up.



**Unit #608 – 1999 Eager Beaver Trailer**

Department: Street & Bridge  
Vehicle Age: 21 years old  
Hours: N/A

Upon inspection by the Equipment Maintenance Lead Mechanic, the following was found:

- Is not operable.
- Brake drum shoes are stuck to the drums.
- Air tanks need to be cleaned.
- ABS brake is not operable.
- Out of service since 2018.

The repair cost for this unit is \$6,000 and up.



**Unit #649 – 2003 Atlas Copco Portable Air Compressor**

Department: Utilities Division  
Vehicle Age: 17 years old  
Hours: 729.8

Upon inspection by the Equipment Maintenance Lead Mechanic, the following was found:

- John Deere engine is operable.
- Air tank is leaking.
- Body is rusted and has holes.
- Fuel gauge is not operable.
- Left fender is missing.
- Out of service since June 2019.

The repair cost for this unit is \$5,000 and up.



**Unit #605 – 1999 Ford F-150 Truck**

Department: Parks & Recreation  
Vehicle Age: 21 years old  
Mileage: 202,400

Upon inspection by the Equipment Maintenance Lead Mechanic, the following was found.

- Is operable. Starts with a boost. Needs a new battery.
- Serviced every 3000 miles.
- Engine and transmission have small oil leaks.
- Driver seat needs repair.
- Dents, dings, and scratches.
- Out of service since 2018.

The repair cost for this unit can range from \$3,000 and up.



**Unit #678– 2005 Ford F-750 Dump Truck**

Department: Street & Bridge  
Vehicle Age: 15 years old  
Mileage: 95,463  
Engine Hours: 9,784.8

Upon inspection by the Equipment Maintenance Lead Mechanic, the following was found.

- Is operable. Starts with a boost. Need to replace battery.
- Engine services every 300 hours.
- Engine and transmission are operable.
- Front right fender is cracked.
- Driver side seat needs repair.
- Dents, dings, and scratches.
- Out of service since 2018.

The repair cost for this unit can range from \$2,500 and up.



**Unit #694 – 2006 Cub Cadet Mower**

Department: Street & Bridge

Vehicle Age: 14 years old

Hours: Unknown

Upon inspection by the Equipment Maintenance Lead Mechanic, the following was found:

- Is not operable.
- Engine is gas and needs to be repaired – carburetor need to be rebuilt. Oil leaks.
- Need to replace battery.
- Mower deck needs to be replaced – rust.
- Out of service since 2018.

The repair cost for this unit is \$1,000 and up.



**Unit #715 –2007 Ford F-150 Truck**

Department: Parks & Recreation  
Vehicle Age: 13 years old  
Mileage: 133536

Upon inspection by the Equipment Maintenance Lead Mechanic, the following was found.

- Is operable.
- Serviced every 3000 miles.
- Needs engine tune up.
- Transmission needs to be rebuilt. Has no reverse.
- Fuel injection system needs to be repaired.
- A/C system is weak.
- No cracked glass.
- Driver seat needs repair.
- Dents, dings, and scratches.
- Out of service since April 2020.

The repair cost for this unit can range from \$6,500 and up.



**Unit # 725 – Ingersoll-Rand Steel Wheel Roller**

Department: Street & Bridge

Vehicle Age: Approximately 18-20 years old (purchased used)

Hours: 928.9

Upon inspection by the Equipment Maintenance Lead Mechanic, the following was found:

- Kubota diesel engine is operable.
- Lower seat cushion is torn and needs to be replaced.
- Brake and bypass propulsion pump - all drive motor seals are leaking oil.
- Not able to find repair parts for this unit.
- Out of service since 2019.

The repair cost for this mower is \$10,000 and up.



**Unit # 755 – 2010 Case Backhoe**

Department: Street & Bridge

Vehicle Age: 10 years old

Hours: 9684.2

Upon inspection by the Equipment Maintenance Lead Mechanic, the following was found.

- Is operable. Serviced every 300 hours.
- Engine is in good condition. Replace engine turbo in 2019.
- Fuel injector pump is leaking diesel around pump shaft.
- Front Loader Control Valve is bypassing causing loader cylinders and bucket cylinders to bleed down if it is not in the locked position.
- Rear loader control valve is bypassing causing backhoe boom arm to bleed down if it is not in the locked position.
- Hydraulic pump appears to be weak and not working at full power.
- Lower seat cushion is torn and needs to be replaced.
- Is difficult to purchase parts for this unit.
- Dents, dings and scratches.
- Out of service since October 2020.

The repair cost for this unit can range from \$20,000 and up.



**Unit #676– 2005 Ford F-750 Dump Truck**

Department: Street & Bridge

Vehicle Age: 15 years old

Mileage: 115,670

Engine Hours: 3,718.6

Upon inspection by the Equipment Maintenance Lead Mechanic, the following was found.

- Is operable. Starts with a boost. Need to replace battery.
- Engine serviced every 300 hours.
- Engine and transmission are operable.
- Front left fender is cracked.
- Driver side lower step is bent.
- Driver side seat needs repair.
- Dents, dings, and scratches.
- Out of service since 2018.

The repair cost for this unit can range from \$2,500 and up.



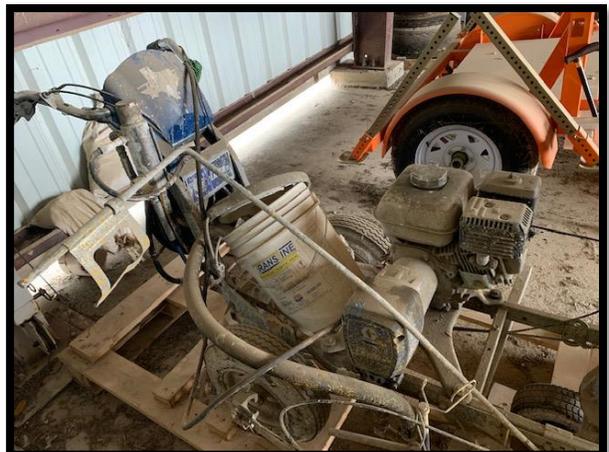
**Unit # 765 – 2010 Graco Striping Machine – Line Lazor IV (line striping system) and Line Driver HD (ride-on striping system)**

Department: Street and Bridge  
Vehicle Age: 10 years old  
Hours: Unknown

Upon inspection by the Equipment Maintenance Lead Mechanic, the following was found:

- Is not operable.
- Both engines worked when taken out of service.
- Paint hoses and sprayer gun needs to be replaced.
- Seals on pump need to be checked.
- Out of service since 2018

The repair cost for this mower is \$3,000 and up.



**Unit #752 – 2010 Flatbed Utility Trailer**

Department: Street & Bridge

Vehicle Age: 10 years old

Hours: N/A

Upon inspection by the Equipment Maintenance Lead Mechanic, the following was found:

- Is not operable.
- Rear trailer frame is bent and cracked.
- Right lift axle spring is broken off the trailer frame. Axle may be bent.
- Trailer has homemade ramps.
- Trailer was extended 5 feet longer than original design.
- Out of service since 2018.

The repair cost for this unit is \$5,000 and up.



**Unit #787 – 2012 Land Pride 6' Shredder attachment**

Department: Street & Bridge  
Vehicle Age: 8 years old  
Hours: N/A

Upon inspection by the Equipment Maintenance Lead Mechanic, the following was found:

- Is not operable.
- Need to replace top deck with new metal. Existing deck has rust and holes.
- Sheer bolt is broken and twisted in the gear box shaft and needs to be replaced.
- Out of service since 2018.

The repair cost for this unit is \$500 and up.



**RESOLUTION NO.** \_\_\_\_\_

**WHEREAS**, the City of Bay City intends to make certain improvements to the Bay City Regional Airport; and

**WHEREAS**, the general description of the project is described as taxiway reconstruction/realignment and drainage; and

**WHEREAS**, the City of Bay City intends to request financial assistance from the Texas Department of Transportation for these improvements; and

**WHEREAS**, total project cost are estimated to be \$7,548,000, and the City of Bay City and will be responsible for 10% of the total project costs currently estimated to be \$754,800; and

**WHEREAS**, the City of Bay City names the Texas Department of Transportation as its agent for the purposes of applying for, receiving and disbursing all funds for these improvements and for the administration of contracts necessary for the implementation of these improvements;

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Bay City hereby directs Mayor Robert K. Nelson to execute on behalf of the City of Bay City, at the appropriate time, and with the appropriate authorizations of this governing body, all contracts and agreements with the State of Texas, represented by the Texas Department of Transportation, and such other parties as shall be necessary and appropriate for the implementation of the improvements to the Bay City Regional Airport.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Robert K. Nelson, Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Anne Marie Odefey, City Attorney

**AVIATION CAPITAL IMPROVEMENT PROGRAM**

Texas Department of Transportation -- Aviation Division

Locations, Projects, and Costs

**May 07, 2020**

**FEDERAL & STATE FY 2020**

*Federal FY 2020 (October 2019 - September 2020)/State FY 2020 (September 2019 - August 2020)*

City & Airport	Project Status & Description	Project Costs			
		Total	Federal	State	Local
<b>BAY CITY</b>	<b><u>Project Status:</u></b>				
<u>BAY CITY RGNL</u>	<i>PENDING</i>				
	Design/Engineering taxiway reconstruction/realignment and drainage plan (20 NPE)	350,000	315,000	0	35,000
<b>Project Totals:</b>		<b>\$ 350,000</b>	<b>\$ 315,000</b>	<b>\$ 0</b>	<b>\$ 35,000</b>

**AVIATION CAPITAL IMPROVEMENT PROGRAM**

Texas Department of Transportation -- Aviation Division

Locations, Projects, and Costs

**May 07, 2020**

**FEDERAL & STATE FY 2021**

Federal FY 2021 (October 2020 - September 2021)/State FY 2021 (September 2020 - August 2021)

City & Airport	Project Status & Description	Project Costs			
		Total	Federal	State	Local
<b>BAY CITY</b>	<b><u>Project Status:</u></b>				
<u>BAY CITY RGNL</u>	<i>PENDING</i>				
	Taxiway reconstruction Phase I-RPR, Contingency, Admin	543,000	488,700	0	54,300
	Reconstruction/realignment taxiways-Phase I	3,130,000	2,817,000	0	313,000
	<b>Project Totals:</b>	<b>\$ 3,673,000</b>	<b>\$ 3,305,700</b>	<b>\$ 0</b>	<b>\$ 367,300</b>

**AVIATION CAPITAL IMPROVEMENT PROGRAM**

Texas Department of Transportation -- Aviation Division

Locations, Projects, and Costs

**May 07, 2020**

**FEDERAL & STATE FY 2023**

Federal FY 2023 (October 2022 - September 2023)/State FY 2023 (September 2022 - August 2023)

City & Airport	Project Status & Description	Project Costs			
		Total	Federal	State	Local
<b>BAY CITY</b>	<b><u>Project Status:</u></b>				
<u>BAY CITY RGNL</u>	<i>PENDING</i>				
	Reconstruction/realignment Taxiway Phase II	3,000,000	2,700,000	0	300,000
	RPR, Admin, Contingency	525,000	472,500	0	52,500
<b>Project Totals:</b>		<b>\$ 3,525,000</b>	<b>\$ 3,172,500</b>	<b>\$ 0</b>	<b>\$ 352,500</b>

**RESOLUTION NO.** \_\_\_\_\_

**WHEREAS**, the City of Bay City intends to make certain improvements to the Bay City Regional Airport; and

**WHEREAS**, the general description of the project is described as taxiway reconstruction/realignment and drainage; and

**WHEREAS**, the City of Bay City intends to request financial assistance from the Texas Department of Transportation for these improvements; and

**WHEREAS**, total project cost are estimated to be \$350,000, and the City of Bay City and will be responsible for 10% of the total project costs currently estimated to be \$35,000; and

**WHEREAS**, the City of Bay City names the Texas Department of Transportation as its agent for the purposes of applying for, receiving and disbursing all funds for these improvements and for the administration of contracts necessary for the implementation of these improvements;

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Bay City hereby directs Mayor Robert K. Nelson to execute on behalf of the City of Bay City, at the appropriate time, and with the appropriate authorizations of this governing body, all contracts and agreements with the State of Texas, represented by the Texas Department of Transportation, and such other parties as shall be necessary and appropriate for the implementation of the improvements to the Bay City Regional Airport.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Robert K. Nelson, Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Anne Marie Odefey, City Attorney

**AVIATION CAPITAL IMPROVEMENT PROGRAM**

Texas Department of Transportation -- Aviation Division

Locations, Projects, and Costs

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Texas Department of Transportation -- Aviation Division

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