



CITY COUNCIL SPECIAL CALLED MEETING CITY OF BAY CITY

Thursday, September 08, 2022 at 6:00 PM
COUNCIL CHAMBERS | 1901 5th Street

COUNCIL MEMBERS

Mayor: Robert K Nelson

Mayor Pro Tem: Jim Folse

Council Members: Floyce Brown, Bradley Westmoreland, Becca Sitz, Blayne Finlay

Vision Statement

Through a united and collaborative effort, we seek to grow the City of Bay City with a diverse culture that is proud to call Bay City home. We envision a thriving family-centered community where citizens are involved in the future development of our city. We desire our citizens to work, play, worship and shop in the community in which we live. Visitors are welcomed and encouraged to enjoy the friendly environment and amenities the citizens and business owners have created together.

AGENDA

THE FOLLOWING ITEM WILL BE ADDRESSED AT THIS OR ANY OTHER MEETING OF THE CITY COUNCIL UPON THE REQUEST OF THE MAYOR, ANY MEMBER(S) OF COUNCIL AND/OR THE CITY ATTORNEY:

ANNOUNCEMENT BY THE MAYOR THAT COUNCIL WILL RETIRE INTO CLOSED SESSION FOR CONSULTATION WITH CITY ATTORNEY ON MATTERS IN WHICH THE DUTY OF THE ATTORNEY TO THE CITY COUNCIL UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THE OPEN MEETINGS ACT (TITLE 5, CHAPTER 551, SECTION 551.071(2) OF THE TEXAS GOVERNMENT CODE).

CALL TO ORDER

CERTIFICATION OF QUORUM

APPROVAL OF AGENDA

PUBLIC COMMENTS

State Law prohibits any deliberation of or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff places the item on an agenda for a subsequent meeting.

PUBLIC HEARINGS

- 1. Public Hearing ~ Conduct a public hearing to receive public comment on the Bay City Community Development Corporation proposed Operating Budget for Fiscal Year 2023.** Scotty Jones, Finance Director
- 2. Public Hearing ~ Conduct a public hearing to receive public comment on the City of Bay City's Proposed Capital Improvement Program.** Scotty Jones, Finance Director
- 3. Public Hearing ~ Conduct a public hearing to receive public comment on the City of Bay City's Proposed Budget for Fiscal Year 2023.** Scotty Jones, Finance Director
- 4. Public Hearing ~ Conduct a public hearing to receive public comment on the City of Bay City's proposed Property (Ad Valorem) Tax Rate for Fiscal Year 2023.** Scotty Jones, Finance Director

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

- 5. Budget ~ Discuss, consider, and/or approve postponing the final Budget vote for Fiscal Year 2023 until September 13, 2022.**
- 6. Resolution ~ Discuss, consider, and/or approve a Resolution of the City of Bay City, Texas approving the submission of the "shield Program" Project Grant application under the Criminal Justice Grant with the Office of the Governor, Criminal Justice Division.** Christella Rodriguez, Police Captain

CLOSED / EXECUTIVE SESSION

- 7. Pursuant to the Texas Government Code Section 551.074 (To discuss appointment, employment, evaluation, responsibilities and duties, reassignment, discipline or dismissal of an officer or employee, or to hear a complaint or charge against an officer or employee: Chief of Police**

OPEN SESSION

Discuss, consider and/or take action on item(s) listed in Executive/Closed Session, (if any).

ADJOURNMENT

CERTIFICATION OF POSTING

This is to certify that the above notice of a Special Called Council Meeting was posted on the front window of the City Hall of the City of Bay City, Texas on **Thursday, September 1, 2022, before 6:00 pm**. Any questions concerning the above items, please contact the Mayor and City Manager's Office at (979) 245-2137.

PUBLIC HEARING~ CONDUCT A PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE BAY CITY COMMUNITY DEVELOPMENT CORPORATION'S PROPOSED OPERATING BUDGET FOR FISCAL YEAR 2023.



EXECUTIVE SUMMARY

PUBLIC HEARING DATE:

THURSDAY, SEPTEMBER 8, 2022 AT 6 PM

BUDGET HEARING WILL BE ON THE FOLLOWING:

FY 2023 Proposed Budget- Bay City Community Development Corporation

All information pertaining to the Bay City Community Development's Budget can be reviewed at the following locations:

City Secretary's Office

Bay City Public Library

City of Bay City's Website- www.cityofbaycity.org/193/Budget

Bay City Community Development Corporation					
Proposed Operating Budget					
Fiscal Year Ending 9/30/23					
Acct #	Description	FYE 9/30/2020	FYE 9/30/2021	FYE Projected 9/30/2022	Proposed Budget 9/30/2023
	REVENUE:				
3225	Sales tax collections	\$ 1,577,000	\$ 1,575,000	\$ 1,675,104	\$ 1,675,000
3300	BDC income	\$ 6,000	\$ 4,800	\$ 9,600	\$ 9,600
3401	Training Center lease (STNOC)	\$ 75,600	\$ 80,695	\$ 85,661	\$ 88,144
3402	Family Entertainment Center lease (SMBG)	\$ 350,000	\$ 275,000	\$ 300,000	\$ 100,000
3500	Main Street revenue	\$ 43,091	\$ 48,000	\$ 48,000	\$ 72,000
3504	TIRZ #2 income	\$ 150,000	\$ 150,000	\$ 190,000	\$ 150,000
3550	Reduction in grant obligation	\$ 13,620	\$ -	\$ -	
3615	Interest income	\$ 15,000	\$ 7,500	\$ 3,750	
	TOTAL REVENUE	\$ 2,230,311	\$ 2,140,995	\$ 2,312,115	\$ 2,094,744
	ADMINISTRATIVE EXPENSES:				
415-4105	Salaries and wages	\$ 220,000	\$ 182,876	\$ 201,862	\$ 234,295
415-4110	Other compensation	\$ 2,052	\$ 2,052	\$ 2,508	\$ 2,052
415-4205	Payroll taxes	\$ 16,830	\$ 13,479	\$ 15,404	\$ 17,600
415-4206	Unemployment taxes	\$ 600	\$ 250	\$ 216	\$ 1,500
415-4210	Retirement expense	\$ 24,426	\$ 20,342	\$ 20,457	\$ 25,000
415-4215	Workers Comp insurance	\$ 850	\$ 800	\$ 772	\$ 1,000
415-4225	Employee health insurance	\$ 12,772	\$ 26,000	\$ 22,810	\$ 43,400
415-4230	Travel and training	\$ 1,795	\$ 4,000	\$ 2,000	\$ 6,000
415-4310	General supplies (postage, freight, copies)	\$ 3,500	\$ 3,500	\$ 4,800	\$ 4,800
415-4315	Dues and subscriptions	\$ 5,000	\$ 5,000	\$ 7,626	\$ 4,000
415-4330	Vehicle expense (fuel, insurance & repairs)	\$ 4,000	\$ 1,614	\$ 1,560	\$ 4,000
415-4405	General insurance	\$ 36,171	\$ 50,000	\$ 20,000	\$ 57,500
415-4410	Telephone and cell phones	\$ 5,000	\$ 1,750	\$ 3,000	\$ 2,500
415-4415	Utilities (electricity, water, & gas)	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,000
415-4420	Legal and professional	\$ 25,000	\$ 25,000	\$ 31,167	\$ 25,000
415-4424	Cleaning and maintenance	\$ 6,000	\$ 6,210	\$ 6,750	\$ 6,750
415-4426	Leasehold improvements	\$ 2,000	\$ 40,000	\$ -	\$ 500
415-4427	Equipment rental	\$ 4,600	\$ 4,600	\$ 3,500	\$ 3,100
415-4428	Building rental	\$ 60,000	\$ 61,200	\$ 56,320	\$ 63,648
415-4497	Business meals	\$ 2,000	\$ 2,000	\$ 2,500	\$ 3,000
415-4498	Misc furniture and equipment	\$ 2,000	\$ 500	\$ 2,500	\$ 500
415-4499	Miscellaneous expense	\$ 1,000	\$ 500	\$ 500	\$ 1,000
415-4505	Repairs and maintenance- equipment	\$ 440	\$ 500	\$ -	
	TOTAL ADMINISTRATIVE EXPENSES	\$ 440,536	\$ 456,673	\$ 410,752	\$ 511,145
	PROSPECT DEVELOPMENT EXPENSES:				
420-4230	Travel	\$ 4,000	\$ 4,000	\$ 4,550	\$ 3,500
420-4425	Contract services	\$ 600	\$ 1,000	\$ -	\$ 8,000
420-4460	Advertising	\$ 10,000	\$ 7,000	\$ 20,000	\$ 20,000
420-4461	Website development/maintenance	\$ -	\$ 8,000	\$ 5,000	\$ 1,680
420-4497	Business meals	\$ 500	\$ 1,000	\$ 2,000	\$ 1,000
420-4499	Miscellaneous expense	\$ 500	\$ 500	\$ 500	\$ 500
	TOTAL PROSPECT DEVELOPMENT EXP.	\$ 15,600	\$ 21,500	\$ 32,050	\$ 34,680

Acct #	Description	FYE 9/30/2020	FYE 9/30/2021	FYE Projected 9/30/2022	Proposed Budget 9/30/2023
	PROJECT EXPENSES:				
485-4001	Matagorda County EDC	75,000	75,000	75,000	75,000
485-4002	Small Business Development Center (SBDC)				20,000
485-4003	Website grant	49,970	-	30,000	40,000
485-4009	Detention pond	6,800	-	-	-
485-4008	Family Entertainment Center (property taxes)	-	240,000	229,115	-
485-4010	Downtown parking lot	3,200	-	3,500	3,000
485-4012	Main Street	30,000	30,000	20,000	25,000
485-4020	Nile Valley Phase II	21,282	239,116	239,116	239,116
485-4021	CED insurance and maintenance	1,207,263	209,000	135,000	300,000
485-4447	City Vision 2040 Plan	20,000	5,000	11,000	100,000
485-4002	Business retention and expansion	310,000	75,000	60,000	100,000
485-4004	Aquatic Center feasibility	19,000	-	-	
485-4030	McCoy's land	11,379	-	-	
2251/2255	Debt principal payments	417,095	438,010	463,086	189,200
485-4810	Interest expense	437,285	412,480	349,690	57,200
	TOTAL PROJECT EXPENSES	2,608,274	1,723,606	1,615,507	1,148,516
	TOTAL EXPENSES	3,064,410	2,201,779	2,058,309	1,694,341
	SURPLUS (DEFICIT)	(834,099)	(60,784)	253,806	400,403

PUBLIC HEARING~ CONDUCT A PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE CITY OF BAY CITY'S PROPOSED CAPITAL IMPROVEMENT PROGRAM.



EXECUTIVE SUMMARY

PUBLIC HEARING DATE:

TUESDAY, SEPTEMBER 8, 2022 AT 6 PM

BUDGET HEARING WILL BE ON THE FOLLOWING:

Five-Year Capital Improvement Program FY 2023-2027 (Charter section 10.16)

All information pertaining to the City's Five-Year Capital Plan can be reviewed at the following locations:

City Secretary's Office

Bay City Public Library

City of Bay City's Website- www.cityofbaycity.org/193/Budget

PUBLIC HEARING~ CONDUCT A PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE CITY OF BAY CITY'S PROPOSED BUDGET FOR FISCAL YEAR 2023.



EXECUTIVE SUMMARY

PUBLIC HEARING DATE:

THURSDAY, SEPTEMBER 8, 2022 AT 6 PM

BUDGET HEARING WILL BE ON THE FOLLOWING:

FY 2023 Proposed Budget- City of Bay City (Charter section 10.05 & LCG 102.006)

All information pertaining to the City's Budget can be reviewed at the following locations:

City Secretary's Office

Bay City Public Library

City of Bay City's Website- www.cityofbaycity.org/193/Budget

PUBLIC HEARING~ CONDUCT A PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE CITY OF BAY CITY'S PROPOSED PROPERTY (AD VALOREM) TAX RATE FOR FISCAL YEAR 2023.



EXECUTIVE SUMMARY

PUBLIC HEARING DATE:
THURSDAY, SEPTEMBER 8, 2022 AT 6 PM

Tax Rate Information	Adopted FY 2022	Proposed FY 2023
Property Tax Rate	.63500	.63500
No-New Revenue Tax Rate	.61062	.59683
No-New Revenue M&O Tax Rate	.44702	.44118
Debt Rate	.16363	.15425
Voter-Approval Tax Rate	.65445	.65556
De Minimis Rate	.66321	.64497

Debt service requirements for the City of Bay City are currently \$.15425 of the current **proposed** property tax rate of **\$.63500**. The City has ten outstanding debt issues. At the end of Fiscal Year 2023, outstanding general obligation bond and certificates of obligation bonds will be \$42,510,000 however only \$8,690,050 is currently supported by property taxes.

FY 2023 Debt Service Requirement to be paid by property taxes \$1,556,763. See Debt rate (.15425) requirement above.

Tax Rate Information	Adopted FY 2022	Proposed FY 2023
Maintenance & Operation Rate	.47137	.48075
Debt Rate	.16363	.15425
Total Property Tax Rate	.63500	.63500

BUDGET~ DISCUSS, CONSIDER, AND/OR APPROVE POSTPONING THE FINAL BUDGET VOTE FOR FISCAL YEAR 2023 UNTIL SEPTEMBER 13, 2022.



EXECUTIVE SUMMARY

The City must take some sort of action at the conclusion of the budget hearing.
TEX LOC. GOV'T CODE 102.007

This could be the adoption of the budget, or else a vote to postpone the final budget vote. It is generally accepted that the City need not adopt the budget at the end of the hearing.

~ Discuss, consider, and/or approve a Resolution of the City of Bay City, Texas approving the submission of the “Shield Program” Project Grant application under the Criminal Justice Grant with the Office of the Governor, Criminal Justice Division



EXECUTIVE SUMMARY

Resolution

BACKGROUND:

Governor approved a “Shield Program” grant

FINANCIAL IMPLICATIONS:

None

IMPACT ON COMMUNITY SUSTAINABILITY:

Provides shields for officers to safely assist BCISD Police in the event of an active shooter.

RECOMMENDATION:

Staff recommends City Council approve the resolution to submit the grant application to procure shields

ATTACHMENTS:

Resolution



City of Bay City
1901 Fifth Street
Bay City, TX 77414

Resolution

Whereas, the City of Bay City finds it in the best interest of the citizens of Bay City, that the Office of the Governor Public Safety Office Criminal Justice Division Grant application “Shield Program” be submitted for the FY 2022-2023 year; and

Whereas, the City of Bay City recognizes the need for officers from the Bay City Police Department to be able to safely assist the Bay City Independent School District Police in the event of an active shooter at a school; and

Whereas, the City of Bay City agrees this project will provide for increased safety for the students in our community, the public as a whole, and our schools and the employees of those schools, and further, it will improve the community confidence in the ability of our police officers to safely and quickly respond to an active shooter event ; and

Whereas, the City of Bay City agrees that in the event of loss or misuse of the Criminal Justice Division funds, the City of Bay City assures that the funds will be returned to the Criminal Justice Division in full; and

Whereas, the City of Bay City designates Captain Christella Rodriguez as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, adjust or terminate the grant on behalf of the applicant agency; and

Whereas, the City of Bay City designates Sgt. Chris Hadash as the designated Project Director/Grant Writer of the project.

Now Therefore, Be it Resolved that The City of Bay City approves the submission of the “Shield Program” project grant application under the Criminal Justice Grant with the Office of the Governor, Criminal Justice Division.

Signed by: _____ Title: _____

Passed and approved on this ____ of _____, 2022 by the Bay City Council.

Grant application: _____