



BAY CITY MATAGORDA COUNTY AIRPORT ZONING BOARD

CITY OF BAY CITY

**Thursday, March 04, 2021 at 6:00 PM
COUNCIL CHAMBERS | 1901 5th Street**

Bay City is committed to developing and enhancing the long-term prosperity, sustainability, and health of the community.

AGENDA

CALL TO ORDER

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- 1. Minutes of January 13, 2021**

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL:

- 2. Discuss the need for a Public Hearing**
- 3. Discuss the process for "flagging" owners whose property lie within the Airport Zone, as defined by the revised Ordinance.**
- 4. Discuss and need for permit fee for new construction within the Airport Zone, as defined by the revised Ordinance.**
- 5. Set meeting date to approve the revised Airport Zoning Ordinance.**

PUBLIC COMMENTS

State Law prohibits any deliberation of or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff places the item on an agenda for a subsequent meeting.

ADJOURNMENT

CERTIFICATION OF NOTICE

This is to certify that the above notice of a Bay City Matagorda County Airport Zoning Board Meeting was posted on the front window of the City Hall of the City of Bay City, Texas on **Monday, March 1, 2021 before 6:00 p.m.** Any questions concerning the above items, please contact James Mason, Airport Manager at (979) 244-5037.

AGENDA NOTICES:

Bay City Bay City Matagorda County Airport Zoning Board:

The Bay City Bay City Matagorda County Airport Zoning Board serves as an advisory body to City Council and the Mayor. Therefore, although the Board does not fall under the purview of the Texas Open Meetings Act, its meetings shall be open to members of the public.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact the City Secretary's Office at 979-245-5311 or email, jthompson@cityofbaycity.org for further information.

Jeanna Thompson

City Secretary

AIRPORT ZONING BOARD

MINUTES • JANUARY 13, 2021

**COUNCIL
CHAMBERS | 1901
5th Street**

6:00 PM

CALL TO ORDER

Meeting was called to order by Chairman Bill Cornman at 6:01 pm.

Board members in attendance was Bill Cornman, Board Chairman, Julie Estlinbaum, Gary Faris, Wayne Neal and Steven Johnson.

Quorum certified.

Also in attendance:

James Mason, Airport Manager
Jeanna Thompson, City Secretary
Tom Dodson, Civic PE
Bob Miller, Consultant
David Sergi, Serfi and Assoc. PE
Jennifer Chau, County Attorney

APPROVAL OF AGENDA

Steven Johnson made a motion to approve the agenda, Julie Estlinbaum second. Voting yea: Chairman Cornman, Julie Estlinbaum, Gary Faris, Wayne Neal, Steven Johnson. Motion carried.

APPROVAL OF MINUTES

Motion made by Julie Estlinbaum to approve the minutes of meeting on October 20, 2020. Second by Steven Johnson. Voting yea: Chairman Cornman, Julie Estlinbaum, Gary Faris, Wayne Neal and Steven Johnson. Motion carried.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL:

Ordinance ~ Review, discuss, and/or approve an Ordinance of the Bay City Airport Zoning.

James Mason, Airport Manager, discussed the proposed amendment to the Airport Zoning Ordinance and provided a presentation stating that zoning criteria is set by the FAA. The board addressed height restrictions, noise, towers, industry and wildlife. Bob Miller addressed

concerns and gave examples of other airports. A correction to Section 18.44 (2) where line was repeated needed correcting.

Chairman Cornman moved on to how the Board should move from this point and should they have a public meeting, contact property management companies. He recommended a meeting with property owners. Julie Estlinbaum recommended an information meeting and stated that perhaps Community Development and the Chambers could host a luncheon at Schulmans.

Steven Johnson made a motion to not vote on the Airport Zoning Ordinance until after the Information Meeting. Gary Faris second the motion. Motion carried.

Planning ~ Discuss steps to implement proposed Ordinance

Board agreed on Information Meeting with public. Julie Estlinbaum will organize. Jennifer Chau recommended inviting Commissioners and County Clerk. Chairman Cornman requested that a notice of the Information Meeting be published in both papers. Ms. Chau recommended notice sent to the property owners.

Board briefly discussed whether or not to assess a fee for filing a required permit per the proposed ordinance. The Board will discuss at the committees next meeting, and in the meantime James Mason will do some research to see what other airports do relative to land use permit fees.

PUBLIC COMMENTS

none

ADJOURNMENT

Motion made by Steven Johnson to adjourn the meeting. Second by Wayne Neal. Voting yea: Chairman Cornman, Julie Estlinbaum, Gary Faris, Wayne Neal, and Steven Johnson. Motion carried and the meeting adjourned at 7:15 pm.

PASSED AND APPROVED, this _____ day of _____, 20_____.

William Cornman, Chairman