



CITY COUNCIL REGULAR MEETING CITY OF BAY CITY

Tuesday, August 23, 2022 at 6:00 PM
COUNCIL CHAMBERS | 1901 5th Street

COUNCIL MEMBERS

Mayor: Robert K Nelson

Mayor Pro Tem: Jim Folse

Council Members: Floyce Brown, Bradley Westmoreland, Becca Sitz, Blayne Finlay

Vision Statement

Through a united and collaborative effort, we seek to grow the City of Bay City with a diverse culture that is proud to call Bay City home. We envision a thriving family-centered community where citizens are involved in the future development of our city. We desire our citizens to work, play, worship and shop in the community in which we live. Visitors are welcomed and encouraged to enjoy the friendly environment and amenities the citizens and business owners have created together.

AGENDA

THE FOLLOWING ITEM WILL BE ADDRESSED AT THIS OR ANY OTHER MEETING OF THE CITY COUNCIL UPON THE REQUEST OF THE MAYOR, ANY MEMBER(S) OF COUNCIL AND/OR THE CITY ATTORNEY:

ANNOUNCEMENT BY THE MAYOR THAT COUNCIL WILL RETIRE INTO CLOSED SESSION FOR CONSULTATION WITH CITY ATTORNEY ON MATTERS IN WHICH THE DUTY OF THE ATTORNEY TO THE CITY COUNCIL UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THE OPEN MEETINGS ACT (TITLE 5, CHAPTER 551, SECTION 551.071(2) OF THE TEXAS GOVERNMENT CODE).

CALL TO ORDER AND CERTIFICATION OF QUORUM

INVOCATION & PLEDGE

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

Councilwoman Floyce Brown

MISSION STATEMENT

The City of Bay City is committed to fostering future economic growth by collaborating with our citizens, employers, current and future businesses, as well as the Community and Economic Development Centers. We strive to deliver superior municipal services and to invest in quality-of-life initiatives such as housing, businesses, jobs and activities for all citizens. We make a concerted effort to respond to resident's concerns in a timely and professional manner in order to achieve customer satisfaction.

Councilwoman Floyce Brown

APPROVAL OF AGENDA**PUBLIC COMMENTS**

State Law prohibits any deliberation of or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff places the item on an agenda for a subsequent meeting.

ACKNOWLEDGEMENT FROM CITY MANAGER**CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL**

- 1. Meeting minutes of Regular Council Meeting of August 9, 2022**
- 2. Meeting minutes of Council Workshop meeting on August 9, 2022**
- 3. Meeting minutes of Council Workshop meeting on August 11, 2022**
- 4. Meeting minutes of Council Workshop meeting on August 16, 2022**

DEPARTMENT REPORTS

- 5. Public Works Reports.** Barry Calhoun, Public Works Director

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

- 6. Report ~ Presentation of report of findings regarding the keeping of swine within the city limits.** Dotty Grandstaff, Animal Impound Manager and Animal Control Supervisor
- 7. Presentation ~ Discussions regarding the keeping of swine within city limits.** Chris Bischoff, Country Estate Resident, and neighbors
- 8. Variance ~ Discuss, consider, and/or approve a variance to the Animal Ordinance allowing for the raising of pigs.** Benjamin Flores
- 9. Bid ~ Discuss, consider, and/or approve the construction bid for the North Drive Drainage Improvements Project and authorize the Mayor and/or City Manager to execute a contract approved to form by the City Attorney between the City of Bay City and Matagorda Construction and Materials.** Barry Calhoun, Public Works Director
- 10. Ordinance ~ Discuss, consider, and/or approve an Ordinance of the City Council of the City of Bay City, Texas, amending Chapter 22 "Buildings and Building Regulations" of the Code of Ordinance by adopting a new Article XI "Vacant Buildings" to the City of Bay City's Code of Ordinances to provide for the regulation of vacant buildings and property; repealing all related ordinances or parts of ordinances in conflict therewith; providing for a severability clause; providing for publication and prescribing an effective date.** Dan Shook, Fire Marshal

- 11. Tax ~ Consider placing a proposal to adopt a Tax Rate for the 2023 Fiscal Year as an action item on the agenda of a future Council meeting, specifying therein the desired tax rate and publishing notice thereof.** Scotty Jones, Finance Director
- 12. Tax ~ Consider setting a Public Hearing on the Proposed 2023 Fiscal Year Tax Rate for Thursday, September 8, 2022.** Scotty Jones, Finance director
- 13. Budget ~ Consider setting a Public Hearing on the City of Bay City's proposed 2023 Fiscal Year Budget and the City of Bay City's Five-Year Capital Improvement Plan for Thursday, September 8, 2022.** Scotty Jones, Finance Director
- 14. Budget ~ Consider setting a Public Hearing on the Bay City Community Development Corporation's proposed 2023 Fiscal Year Budget for Thursday, September 8, 2022.** Scotty Jones, Finance Director
- 15. Records & Archives ~ Discuss, consider, and give staff direction regarding council photo preservation and displays.** Jeanna Thompson, City Secretary and Records Manager

CLOSED / EXECUTIVE SESSION

RECONVENE AND ACTION

ITEMS / COMMENTS & FROM MAYOR, COUNCIL MEMBERS AND CITY MANAGER

ADJOURNMENT

AGENDA NOTICES:

Attendance By Other Elected or Appointed Officials: It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

CERTIFICATION OF POSTING

This is to certify that the above notice of a Regular Called Council Meeting was posted on the front window of the City Hall of the City of Bay City, Texas on **Friday, August 19, 2022 before 6:00 p.m.** Any questions concerning the above items, please contact the Mayor and City Manager's office at (979) 245-2137.

CITY OF BAY CITY

MINUTES • AUGUST 09, 2022

**COUNCIL
CHAMBERS | 1901
5th Street**

City Council Regular Meeting

6:00 PM

**1901 5TH STREET
BAY CITY TX, 77414**



Mayor

Robert K. Nelson

Councilman

Blayne Finlay

Mayor Pro Tem

Jim Folse

Councilman

Bradley Westmoreland

Councilwoman

Becca Sitz

Councilwoman

Floyce Brown

Through a united and collaborative effort, we seek to grow the City of Bay City with a diverse culture that is proud to call Bay City home. We envision a thriving family-centered community where citizens are involved in the future development of our city. We desire our citizens to work, play, worship and shop in the community in which we live. Visitors are welcomed and encouraged to enjoy the friendly environment and amenities the citizens and business owners have created together.

CALL TO ORDER AND CERTIFICATION OF QUORUM

The meeting was called to order by Mayor Robert K. Nelson at 6:04 pm. A quorum was certified.

PRESENT

Mayor Robert K. Nelson
Councilwoman Floyce Brown
Mayor Pro Tem Jim Folse
Councilwoman Becca Sitz
Councilman Brad Westmoreland

ABSENT

Councilman Blayne Finlay

INVOCATION & PLEDGE

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

Councilwoman Becca Sitz

MISSION STATEMENT

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Councilwoman Becca Sitz

APPROVAL OF AGENDA

Motion made by Mayor Pro Tem Folse to approve the agenda, Seconded by Councilwoman Brown. Voting Yea: Mayor Nelson, Councilwoman Brown, Mayor Pro Tem Folse, Councilwoman Sitz, Councilman Westmoreland. Motion carried.

PUBLIC COMMENTS

There were no public comments.

ACKNOWLEDGEMENT FROM CITY MANAGER

Shawna Burkhart, City Manager, announced the promotion of Krystal Mason to City Planning Manager.

CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL

1. **Meeting minutes of Council Workshop meeting on July 26, 2022**
2. **Meeting minutes of Regular Council Meeting of July 26, 2022**

Motion made by Councilwoman Brown to approve the consent items, Seconded by Councilwoman Sitz. Voting Yea: Mayor Nelson, Councilwoman Brown, Mayor Pro Tem Folse, Councilwoman Sitz, Councilman Westmoreland. Motion carried.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

3. **Ordinance ~ Discuss, consider, and/or approve an Ordinance of the city Council of the City of Bay City, Texas, amending Chapter 22 "Buildings and Building Regulations" of the Code of Ordinance by adopting a new Article XI "Vacant Buildings" to the City of Bay City's Code of Ordinances to provide for the regulation of vacant buildings and property; repealing all related ordinances or parts of ordinances in conflict therewith; providing for a severability clause; providing for publication and prescribing an effective date.**

Dan Shook, City Fire Marshal, introduced the Vacant Building Ordinance that he and Tina Israel with Main Street have worked on to address vacant properties that have become nuisances. Mayor Pro Tem Folse asked if identifying owners was a concern and Marshal Shook stated that it will take some deep diving. Anne Marie Odefey, City Attorney, stated that if vacant and taxes are owned then she recommended reaching out to Linebarger to pursue for back taxes. Item was tabled till August 23rd and Council was asked to mark up and return.

4. **Contract ~ Discuss, consider, and/or approve Work Order No. 9 to the Master Contract Agreement between the City of Bay City, Texas and Garver, LLC for professional engineering services for the Bay City Wastewater Treatment Plant Improvements Project under the Texas Water Development Board Funding Clean Water SRF Projects.**

Barry Calhoun, Public Works Director, presented the contract for construction management and field inspection of the wastewater treatment plant improvements.

Motion made by Councilman Westmoreland to approve Work Order No. 9 to the Master Contract Agreement with Garver LLC, Seconded by Councilwoman Brown. Voting Yea: Mayor Nelson, Councilwoman Brown, Mayor Pro Tem Folse, Councilwoman Sitz, Councilman Westmoreland. Motion carried.

5. **Grant Funding ~ Discuss, consider, and/or approve American Rescue Plan Grant funding for the Hamman Road Drainage Project.**

Shawna Burkhart, City Manager, requested Council to approve funding and move forward with the Hamman Road Drainage Project.

Motion made by Mayor Pro Tem Folse to approve ARP Grant Funding for the Hamman Road Drainage Project, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Councilwoman Brown, Mayor Pro Tem Folse, Councilwoman Sitz, Councilman Westmoreland. Motion carried.

- 6. Finance ~ Discuss, consider, and/or approve submitting a loan application to the Texas Water Development Board to fund the Arsenic Project.** Shawna Burkhart, City Manager

Motion made by Councilwoman Sitz to approve submitting a loan application to the Texas Water Development Board to fund the Arsenic Project, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Councilwoman Brown, Mayor Pro Tem Folse, Councilwoman Sitz, Councilman Westmoreland. Motion carried.

CLOSED / EXECUTIVE SESSION

RECONVENE AND ACTION

ITEMS / COMMENTS & FROM MAYOR, COUNCIL MEMBERS AND CITY MANAGER

Mayor Pro Tem Jim Folse wished Councilwoman Floyce Brown a happy birthday.

ADJOURNMENT

Motion made by Councilwoman Brown to adjourn, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Councilwoman Brown, Mayor Pro Tem Folse, Councilwoman Sitz, Councilman Westmoreland. Motion carried and the meeting adjourned at 6:33 pm.

PASSED AND APPROVED, this 23rd day of August 2022.

ROBERT K. NELSON, MAYOR

CITY OF BAY CITY, TEXAS

JEANNA THOMPSON

CITY SECRETARY

CITY OF BAY CITY

MINUTES • AUGUST 09, 2022

**COUNCIL
CHAMBERS | 1901
5th Street**

City Council Workshop

4:00 PM

**1901 5TH STREET
BAY CITY TX, 77414**



Mayor

Robert K. Nelson

Councilman

Blayne Finlay

Mayor Pro Tem

Jim Folse

Councilman

Bradley Westmoreland

Councilwoman

Becca Sitz

Councilwoman

Floyce Brown

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CALL TO ORDER

The meeting was called to order by Mayor Robert K. Nelson at 4:02 pm.

CERTIFICATION OF QUORUM

Quorum certified.

PRESENT

Mayor Robert K. Nelson
Mayor Pro Tem Jim Folse
Councilwoman Becca Sitz
Councilman Brad Westmoreland

ABSENT

Councilman Blayne Finlay

PUBLIC COMMENTS

There were no public comments.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND / OR APPROVAL

1. **Budget ~ Discuss the Fiscal Year 2023 Five (5) Year Capital Improvement Plan.**
Scotty Jones, Finance Director

Scotty Jones, Finance Director, presented the five year capital improvement plan and funding. Department Directors reviewed there proposed capital improvements. Barry Calhoun noted that Highland sewer repairs have been completed. Building Improvements to replace the EAC building was removed from the capital plan and will be re-applied if a grant comes through. Councilman Westmoreland and Councilwoman were concerned with adding cabins to Riverside Park and lack of RV space rentals. Jet A Self Service Fuel System was added to the Airport plan, funded by ARP grant.

ADJOURNMENT

Motion made by Councilwoman Brown to adjourn, Seconded by Councilwoman Sitz. Voting Yea: Mayor Nelson, Councilwoman Brown, Mayor Pro Tem Folse, Councilwoman Sitz, Councilman Westmoreland. Motion carried and the meeting adjourned at 5:52 pm.

PASSED AND APPROVED, this 23rd day of August 2022.

ROBERT K. NELSON, MAYOR
CITY OF BAY CITY, TEXAS

JEANNA THOMPSON
CITY SECRETARY

CITY OF BAY CITY

MINUTES • AUGUST 11, 2022

**COUNCIL
CHAMBERS | 1901
5th Street**

City Council Workshop

4:00 PM

**1901 5TH STREET
BAY CITY TX, 77414**



Mayor

Robert K. Nelson

Councilman

Blayne Finlay

Mayor Pro Tem

Jim Folse

Councilman

Bradley Westmoreland

Councilwoman

Becca Sitz

Councilwoman

Floyce Brown

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CALL TO ORDER

The meeting was called to order by Mayor Robert K. Nelson at 4:00 pm.

CERTIFICATION OF QUORUM

Quorum certified.

PRESENT

Mayor Robert K. Nelson
Councilwoman Floyce Brown (arriving at 4:32 pm)
Mayor Pro Tem Jim Folse
Councilwoman Becca Sitz
Councilman Brad Westmoreland

ABSENT

Councilman Blayne Finlay

PUBLIC COMMENTS

There were no public comments.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND / OR APPROVAL

1. **Discuss, consider, and/or amend the Proposed Budget of the City of Bay City for the 2023 Fiscal Year.**

Scotty Jones, Finance Director, presented the proposed budget and how the book was organized. Ms. Jones reviewed the proposed tax rate, TIRZ allocations, and Sales Tax. Ms. Jones discussed the tax rate and what triggers an election. Council recessed at 5:17 and resumed at 5:41, continued discussions regarding fund balances and reserves, as well as debt service.

ADJOURNMENT

Motion made by Councilwoman Sitz to adjourn, Seconded by Councilwoman Brown. Voting Yea: Mayor Nelson, Councilwoman Brown, Mayor Pro Tem Folse, Councilwoman Sitz, Councilman Westmoreland. Motion carried and the meeting adjourned at 6:21 pm.

PASSED AND APPROVED, this 23rd day of August 2022.

ROBERT K. NELSON, MAYOR
CITY OF BAY CITY, TEXAS

JEANNA THOMPSON
CITY SECRETARY

CITY OF BAY CITY

MINUTES • AUGUST 16, 2022

**COUNCIL
CHAMBERS | 1901
5th Street**

City Council Workshop

4:00 PM

**1901 5TH STREET
BAY CITY TX, 77414**



Mayor

Robert K. Nelson

Councilman

Blayne Finlay

Mayor Pro Tem

Jim Folse

Councilman

Bradley Westmoreland

Councilwoman

Becca Sitz

Councilwoman

Floyce Brown

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CALL TO ORDER

The meeting was called to order by Mayor Robert K. Nelson at 4:02 pm.

CERTIFICATION OF QUORUM

Quorum certified

PRESENT

Mayor Robert K. Nelson
Councilwoman Floyce Brown
Mayor Pro Tem Jim Folse
Councilwoman Becca Sitz
Councilman Brad Westmoreland
Councilman Blayne Finlay

PUBLIC COMMENTS

There were no public comments.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND / OR APPROVAL

1. **Discuss and consider Utility Rate Study and and provide staff guidance on ordinance amendments specific to upcoming Water and Wastewater rate adjustments.**

Megan Kirkland, NewGen Strategies, reviewed the updates to the water rate study and provide Council with two proposed rate options. Ms. Kirkland discussed proposed senior discount of \$5.00 that will be spread across all accounts. Councilman Westmoreland did not feel that it was fair to discriminate the classes and Mayor Nelson stated that he believes that now is not the time with inflation effecting all. Council did agree not to implement a senior discount this year. Council leaned more to option number 2 rates. Shawna Burkhardt, City Manager, added that they were more confident with NewGen's numbers and they were calculated. Scotty Jones, Finance Director, stated that the rates will be approved by an ordinance.

2. **Discuss, consider, and/or amend the Proposed Budget of the City of Bay City for the 2023 Fiscal Year.**

Scotty Jones, Finance Director, reviewed the proposed budget and stated that she will adjust for the water rates. The proposed budget with adjustments for water rates will be brought back in the August 23rd workshop and effects on budget.

Councilman Westmoreland stated that he appreciates the effort to sale city property to eliminate maintenance cost and asked if we could put before the voters as to which unused parks we need to sell in a General Election. Councilwoman Sitz added that four properties might be transferred to Bay City Community Development Commission

for development. Councilman Westmoreland added that we need to look at our reevaluate our leases and rentals and maybe raise to market rates. Councilwoman Sitz stated we need to reevaluate our property insurance.

ADJOURNMENT

Motion made by Councilwoman Brown to adjourn, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Councilwoman Brown, Mayor Pro Tem Folse, Councilwoman Sitz, Councilman Westmoreland, Councilman Finlay. Motion carried and the meeting adjourned at 5:19 pm.

PASSED AND APPROVED, this 23rd day of August 2022.

ROBERT K. NELSON, MAYOR
CITY OF BAY CITY, TEXAS

JEANNA THOMPSON
CITY SECRETARY



CITY OF BAY CITY
 1901 FIFTH STREET
 BAY CITY, TEXAS 77414
 (979) 245-2137
 FAX: (979) 323-1626

AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council, must be included on this form, and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

Requestor Name: Grandstaff - Dotty

Date Submitted: 8/17/2022

Last, First

MM/DD/YYYY

Requestor Type : City Manager

Meeting Date: 8/23/2022

Citizen/City Staff/Council Member

MM/DD/YYYY

Position Title

Animal Impound Manager / Animal Control Supervisor

For City Staff Only

Agenda Location: Presentation

(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)

Agenda Content:

Report ~ Presentation of report of findings regarding the keeping of swine within the city limits.

Executive Summary of Item:

Report: Concerns about a Pig farm within the city LIMITS.

Enviromental impact on the enviroment

Zoonotic disease transmitted by pigs

City ordinance violations.

Meishan Pigs

- Considered docile
- Males # 275-375 lb – Females # 300-400 lb
- Enters puberty at approximately 90 days
- A sow can have 14-16 piglets at a time

Concerns about having a pig farm within the city limits:

- The City of Bay City already has a feral hog problem in that area.
- Environmental impact of pig farming:
 1. Mainly driven by the spread of feces and waste.
 2. Pollutes air and water with toxic waste particles.
 3. Waste from pig farms can carry pathogens, bacteria, (often antibiotic resistant)
 4. The property where the Mr. Flores plans on keeping 10 breeding sows is right next to a creek. When it rains the waste will run into the creek.
- Important Zoonotic Diseases Transmitted by Pigs:
 1. Erysipelas
 2. Gastrointestinal infection
 3. Hepatitis E
 4. Influenza
 5. Ringworm
 6. Leptospirosis
 7. Streptococcosis
 8. Rabies

- Its against our City Ordinance 14-5
 1. If we allow this ordinance to be amended to allow the pig farm, we must allow the citizen of Bay City to also have pigs in the city limits.
 2. As Animal Control we have had citizens remove their pigs from the city limits in the past.
 3. With a South wind the odor will travel to the neighborhood surrounding that area.

ITEM #6.





What is the environmental impact of pig farming?

The environmental impact of pig farming is mainly driven by the spread of feces and waste to surrounding neighborhoods, polluting air and water with toxic waste particles. [1] Waste from pig farms can carry pathogens, bacteria (often antibiotic resistant), and heavy metals that can be toxic when ingested. [1]

Major Zoonotic Diseases Transmitted by Pigs

07/10/2020 by Guest Author — [Leave a Comment](#)

Pigs are found and raised all over the world and provide valuable products to humans, which include pork, lard, leather, glue, fertilizers, medicines, etc.

Besides providing products of immeasurable worth, pigs can also transmit diseases to humans and contrariwise is also true, known as **Zoonotic diseases**.

What is Zoonotic Disease?

A Zoonotic disease is one that can spread between animals and humans. Many people interact with animals in their daily lives, both at home and away from home. Animal provides food, fiber, livelihood, travel, sports, companionship and education for the people across the globe. However, animals can sometimes carry harmful germs that can spread to people and cause illness, these are known as "Zoonotic diseases" or "Zoonosis".

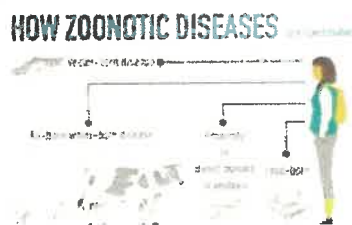


Zoonotic diseases are caused by harmful germs like viruses, bacteria, parasites and fungi, leads to different type of illnesses in people and animals, ranging from mild to serious illness and even death. Animals can sometimes appear healthy even when they are carrying germs that can make people sick.

How do diseases spread?

Infections disease can be transmitted by following ways:

- By air
- By direct or indirect contact (with another person or animals, skin or mucous membranes, saliva, urine, blood & body secretions)
- By contaminated food and water



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Livestock Production Statistics of India – 2020

Self-Paced Mock Test Series on ICAR PG Exam – Veterinary Sciences

Self-Paced Mock Test Series on ICAR PG Exam – Animal Sciences

CATEGORIES

Select Category



Important Zoonotic Diseases Transmitted by Pigs

1. Erysipelas
2. Gastrointestinal infections
3. Influenza
4. Hepatitis E
5. Ringworm
6. Leptospirosis
7. Streptococcosis

Erysipelas

- Causative agent: *Erysipelothrix rhusiopathiae*
- Clinic signs in swine: fever, anorexia, **red diamond shaped patches**.



Erysipelas in pig – Diamond skin lesions

- Clinic signs in humans: Erysipeloids – painful, red purple swelling on the hands.



Erysipelas in human

- Lesions are usually confined to the hands and fingers. Severe cases can progress to systemic infection with endocarditis.
- Route of transmission: Direct contact (usually through cuts in skin)

Gastrointestinal infections

- Cause of disease: *Salmonella* spp., *E. coli*, *Campylobacter* spp. *Yersinia enterocolitica*, *Cryptosporidium parvum*, *Giardia intestinalis*, *Balantidium coli*
- Clinical signs in swine: diarrhea



Diarrhea in pig

- Clinical signs in humans: nausea, vomiting, abdominal pain, diarrhea
- Route of transmission: fecal contamination

Hepatitis E

- Cause of disease: Hepatitis E virus
- Clinical signs in swine: none
- Clinical signs in humans: mild fever, anorexia, nausea and vomiting, lasting for a few days. Abdominal pain, itching, jaundice, with dark urine and pale stools and slightly enlarged, tender liver
- Route of transmission: fecal contamination

Influenza

- Cause of disease: Influenza A virus
- Clinical signs in swine: fever, depression, cough, discharge from nose or eyes, sneezing, difficult breathing, anorexia
- Clinical signs in humans: fever, lethargy, lack of appetite, cough, nausea, vomiting and diarrhea
- Route of transmission: direct, aerosol, fomites

Ringworm

- Cause of disease : Dermatophyte fungi
- Clinical signs in swine: crusty, dark, hairless patches, common on the skin around the head and neck, thorax, flank, behind the ears, on the legs



Ringworms lesions in pigs

- Clinical signs in humans: local itching, reddish skin, and hairlessness at the point of contact



Ringworm lesions in human

- Route of transmission: Direct and fomites

Leptospirosis

- Cause of disease: *Leptospira* spp — a spirochaete bacteria.
- Clinical signs in swine: body weight loss, anorexia, abortion, still births, fever, diarrhea and generalized neurological signs



- Clinical signs in humans: fever, chills, headache, muscle pain, vomiting, liver and kidney failure
- Route of transmission: Direct, aerosol, fomites, urine spread

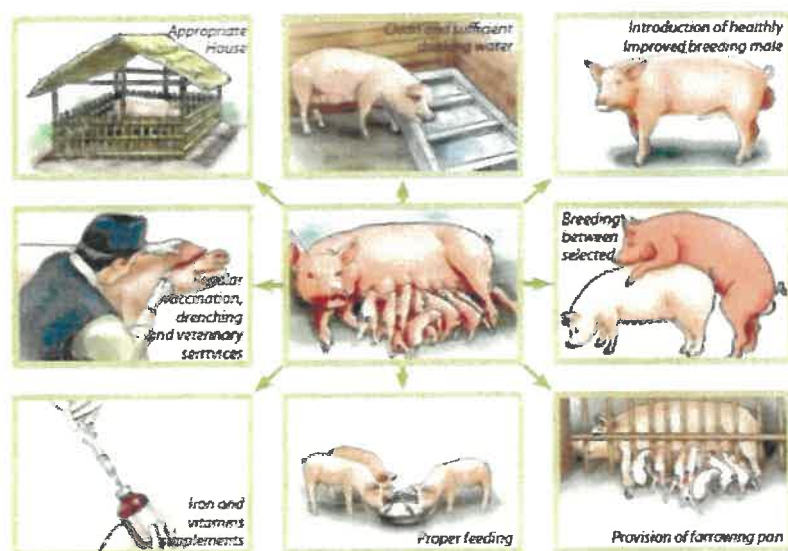
Streptococcosis

- Cause of disease: *Streptococcus suis*
- Clinical signs in swine: depression, tremors, incoordination, blindness, paralysis, convulsions and paddling of legs
- Clinical signs in humans: meningitis, sepsis, endocarditis, arthritis, hearing loss and skin lesions
- Route of transmission: direct contact

Preventive Measures

To reduce pathogen exposure following basic hygiene and sanitation practices should be practiced:

- Prompt treatment or disposal of infected pigs
- Adequate disposal of infected tissues
- Proper cleaning of contaminated sites
- Proper use of personal protective equipment like masks, gloves, apron etc.
- Health education
- Personal hygiene
- Protective clothing
- Immunization
- Regular testing
- Reducing the contact potential



Biosecurity

Biosecurity is the protection of livestock from any type of infectious agents – bacterial, viral, fungal or parasitic. Hygienic practices should be followed in pig farm as biosecurity measures to prevent transmission of disease:

- Hygienic feed and water
- Limit visitors in the barn
- Limit the access of rodents and other wildlife animal in the barn
- Do not allow any ill person to enter the barn
- Quarantine pigs arriving at the farm for 14 days
- Clean and disinfect all the equipment between uses
- Give proper interval between two successive crops

Authored By

Dr. Anmol Yadav

ANDUAT, Ayodhya, Uttar Pradesh, India

If you want to write an article or share your experience related to animal husbandry with other farmers, write your article and email it to vetextension01@gmail.com.

If any student of veterinary science or veterinary doctor wishes to publish an article with us, then write your article and email at vetextension01@gmail.com. You can send your articles in Hindi, Punjabi, Urdu or English.

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Filed Under: Resources For Farmers, Resources For Veterinarians, Resources in English

Tagged With: biosecurity, diseases, Humans, Pigs, transmission, zoonosis

Sec. 14-5. - Prohibited animals.

(a) It shall be unlawful and a public nuisance for any person to place or keep upon any premises situated within the corporate limits of the city:

(1) Swine, except domesticated pot belly pigs; or

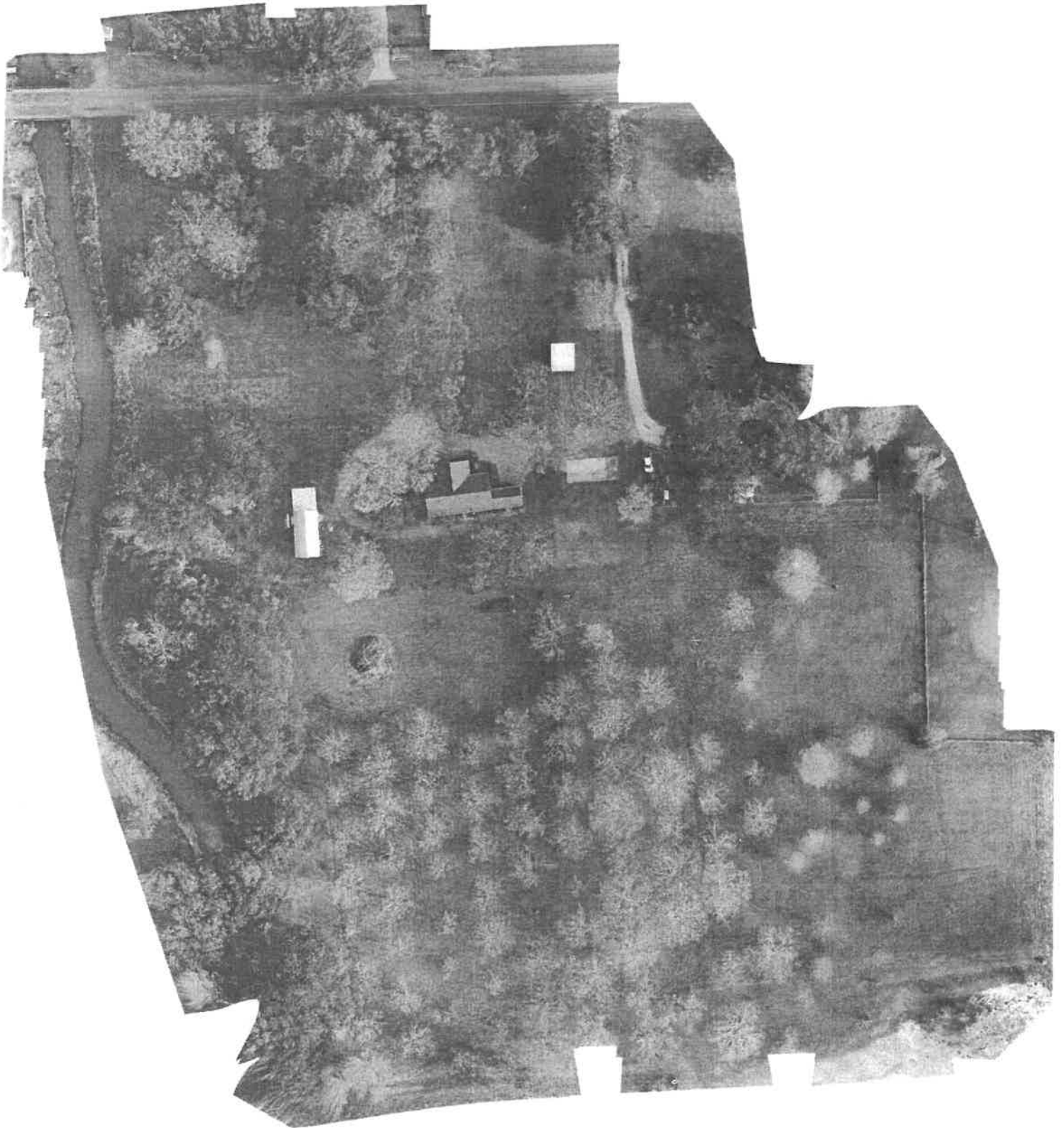
(2) Any receptacle similar to a pigeon roost designed or used for roosting or collecting pigeons, unless the pigeons are completely penned.

(b) It shall be unlawful and a public nuisance for any person to place or keep upon any premises situated within the corporate limits of the city any receptacle similar to a pigeon roost designed or used for roosting or collecting pigeons, unless the pigeons are completely penned.





2500 Hamman Rd



Bay City, Texas



CITY OF BAY CITY

1901 FIFTH STREET
BAY CITY, TEXAS 77414
(979) 245-2137
FAX: (979) 323-1681

AGENDA ITEM REQUEST FORM

Complete Submissions Required:

Any item, to be considered for action by the City Council, must be presented on this form, along with any unprivileged documentation and must be filed and complete to have an item placed on the City Council Agenda for consideration (This process is not required for members of the governing body, but it is encouraged). Before being considered filed for placement on the agenda, a summary of the item, all supporting documentation and review of the item from each City Department must be performed for the request to be complete. If the request is from a citizen, the City shall expedite review through internal means. Request forms must be complete and received by the City Secretary's office no later than 5:00 p.m. on the Monday of the week prior to the Regular Council meeting to be placed on that meeting's agenda. The item may be placed on workshop or special council meeting agenda if deemed appropriate by the City. Only completed request forms are considered for placement on the agenda.

Regular Council meetings are held on the second and fourth Tuesday of the month at 6:00 p.m. in the Council Chambers at City Hall. Agenda items shall be set for consideration pursuant to City Code Section 2-47, as amended.

Requestor: CHRIS BISCHOFF
PRINTED NAME and/or CITY DEPARTMENT

Date Submitted: 8/8/22

Citizen

City Department

Council Member

Address: 4911 Magnolia Ln.
Bay City, TX 77414

Preferred contact: ☒ Cell 979-240-8262 ☐ Work phone _____
☐ E-mail _____ ☐ Fax _____

I respectfully request the below item be placed on the 23rd Aug. Agenda for City Council consideration.

1) Describe Item to be considered and area of City involved, if any: Country Estates
Neighborhood concerns with possible pig farm being established
on Hammer Road which is across from our neighborhood and
inside city limits.

2) Executive Summary of Item and action by council sought: _____
Please Do not allow ~~variance~~ for variance sought
to raise pigs within city limits.

3) Do you need time to present this item? ☒ Yes ☐ No If so, how much? 5 min.



CITY OF BAY CITY VARIANCE REQUEST

1901 5th Street
Bay City, TX 77414
(979) 245-5311
(979) 323-1681 fax

All requests for a variance shall be filed with the City Secretary. Each request shall be accompanied by a \$75.00 filing fee, a drawing/illustration depicting the property affected by the request, and any additional supplemental documentation that you want the Variance Committee to consider. **Incomplete requests will not be accepted.**

Date: 7/6/2022

Name of Requestor (please print): Benjamin Flores

Address of Requestor: 2500 Hamman Rd Phone Number: 512.987.3585
Bay City, TX 77414 Email Address: bajaguy@gmail.com

Address of subject property: 2500 Hamman Rd, Bay City, TX 77414

Legal description of subject property: _____

Section(s) of the City's Code of Ordinances from which the variance is being sought:

Sec. 14-5 of the Code of Ordinances

Sec. _____ of the Code of Ordinances

Sec. _____ of the Code of Ordinances

We wish to raise Meishan heritage pigs for commercial sale.

In detail, please state the reason for the request: _____

We'll service both the local population, as well as metro area farmer's markets and restaurants. In the future,

we'll be producing charcuterie as well. Similarly to Jamon de Bellota (acorn) from Spain. These pigs will be

raised following rotational grazing practices, which means we'll move them every 1-2 weeks. Seeding of

cover crops will be done once they have moved from their old paddock. This method will reduce any smell problems

As we have a pecan orchard in the back, our plan is to use as feed just like acorns are used in Spain. We believe

this will represent and showcase our city, and aligns with BC Vision 2040 goals. We look forward to presenting to the council

The Variance Committee will consider variance requests from the following:

(a) Ch. 22 (Buildings and Building Regulations)

(b) Ch. 46 (Flood Damage Prevention)

(c) Ch. 54 (Mobile Homes, etc.)

(d) Ch. 78 (Off Street Parking (Angle Parking)

(e) Ch. 94 (Streets, Sidewalks and Other Public Places

(f) Ch. 98, Sec. 98-122 – Subdivision Streets

(g) Ch. 110, Sec. 110-178 (Traffic and Vehicles (Angle Parking).

Otherwise, the Planning Commission will consider the variance request.

Decisions of the Variance and Planning Committees shall be filed with the City Secretary's Office and promptly reported to the requestor. All decisions may be appealed to the City Council.

Benjamin Flores

Requestor Signature

- (a) It shall be unlawful and a public nuisance for any person to place or keep upon any premises situated within the corporate limits of the city:
 - (1) Swine, except domesticated pot belly pigs; or
 - (2) Any receptacle similar to a pigeon roost designed or used for roosting or collecting pigeons, unless the pigeons are completely penned.
- (b) It shall be unlawful and a public nuisance for any person to place or keep upon any premises situated within the corporate limits of the city any receptacle similar to a pigeon roost designed or used for roosting or collecting pigeons, unless the pigeons are completely penned.

(Ord. No. 1573, § 2(Exh. A), 4-14-2016)



CITY OF BAY CITY
 1901 FIFTH STREET
 BAY CITY, TEXAS 77414
 (979) 245-2137
 FAX: (979) 323-1626

AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council, must be included on this form, and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

Requestor Name: Calhoun, Barry **Date Submitted:** 08/18/2022
Last, First *MM/DD/YYYY*

Requestor Type: City Staff **Meeting Date:** 08/23/2022
Citizen/City Staff/Council Member *MM/DD/YYYY*

Position Title Director of Public Works
For City Staff Only

Agenda Location: Discussion Item
(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)

Agenda Content:

DISCUSS, CONSIDER, AND/OR AWARD THE CONSTRUCTION BID FOR THE NORTH DRIVE DRAINAGE IMPROVEMENTS PROJECT AND AUTHORIZE THE MAYOR AND/OR CITY MANAGER TO EXECUTE A CONTRACT APPROVED TO FORM BY THE CITY ATTORNEY BETWEEN THE CITY OF BAY CITY AND MATAGORDA CONSTRUCTION AND MATERIALS.

Executive Summary of Item:

Existing culverts that run underneath the United Rentals parking lot along North Drive have collapsed and need to be removed. This project will remove the collapsed culverts and relocate the drainage path within the ROW along North Drive.

This project is funded through ARPA. The original engineer's estimate was \$514,154.50. The revised engineer's estimate was \$646,634 due to inflation. Two bids were received, and the lowest bid is \$679,679 submitted by Matagorda Construction and Materials.

It is staff's recommendation to award this bid to Matagorda Construction and Materials.

August 17, 2022

Mr. Barry Calhoun
Director of Public Works
City of Bay City
1901 5th St.
Bay City, Texas 77414

Re: North Street Drainage Improvements Project – Recommendation Letter

Dear Barry:

We have reviewed the following two bids received for the North Street Drainage Improvements Project on August 16, 2022:

<u>Contractor</u>	<u>Bid Amount</u>	<u>Calendar Days</u>
Lester Contracting Inc.	\$723,978.00	210
Matagorda Construction and Materials	\$679,679.00	120

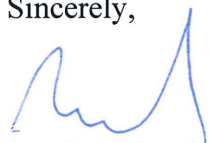
Matagorda Construction and Materials (MCM) is the low bidder. The Engineer's Estimate was \$646,634.

All bids were checked and are correct. The bid tabulation is attached.

I have not worked with MCM before. I requested a project and reference list from MCM. I spoke with Matt Glaze with Urban Engineering who had a project with culverts and concrete outfalls that MCM was constructing. Matt was happy with their work and would use them again for future work.

I recommend awarding this project to Matagorda Construction and Materials in the amount of \$679,679.00 with a contract time of 120 calendar days. Please let me know if you have any questions or need me to provide any other information.

Sincerely,



Randy P. Janak, PE
Vice President – Victoria Office

Attachment

XC: Louis Rodriguez – City of Bay City
Dee Dee Arismendez - Grantworks

BAY CITY - NORTH STREET DRAINAGE IMPROVEMENTS**Bid Tabulation**

ITEM NO.	DESC. CODE	ITEM DESCRIPTION	UNIT	QUANTITY	Lester Contracting		Matagorda Construction & Materials	
					UNIT	TOTAL	UNIT	TOTAL
1	104	REMOVE CONCRETE (PAV)	SY	520	\$30.00	\$15,600.00	\$34.00	\$17,680.00
2	104	REMOVE CONCRETE (DRIVEWAY)	LF	72	\$45.00	\$3,240.00	\$37.00	\$2,664.00
3	110	EXCAVATION (CHANNEL)	CY	1133	\$27.00	\$30,591.00	\$30.00	\$33,990.00
4	360	CONCRETE PAVEMENT (JOINT)(CPCD)(8")	SY	40	\$152.00	\$6,080.00	\$200.00	\$8,000.00
5	432	RIPRAP (CONCRETE)(CHANNEL)(5") W/ TOEWALLS	CY	283	\$775.00	\$219,325.00	\$750.00	\$212,250.00
6	432	RIPRAP (MOW STRIP)(4 IN)	CY	8	\$670.00	\$5,360.00	\$1,250.00	\$10,000.00
7	462	CONC BOX CULV (6 FT X 3 FT)	LF	110	\$770.00	\$84,700.00	\$800.00	\$88,000.00
8	462	CONC BOX CULV (7 FT X 2 FT)	LF	66	\$860.00	\$56,760.00	\$1,100.00	\$72,600.00
9	464	RC PIPE (CL III)(36")	LF	93	\$410.00	\$38,130.00	\$450.00	\$41,850.00
10	465	PRECAST JCT BOX (COMPL)(13.5FTX5FT)	EA	1	\$36,500.00	\$36,500.00	\$24,000.00	\$24,000.00
11	466	HEADWALL (PW-1)(SPL)(13')(HW=4FT)	EA	1	\$11,000.00	\$11,000.00	\$15,000.00	\$15,000.00
12	466	HEADWALL (CH-PW-0)(SPL)(11.4')(DIA=36")	EA	1	\$9,500.00	\$9,500.00	\$15,000.00	\$15,000.00
13	466	WINGWALL (SW-0)(HW=4 FT)(3:1)(2 BOX)	EA	2	\$10,000.00	\$20,000.00	\$10,000.00	\$20,000.00
14	496	REMOV STR (SET) & PLUG PIPE (ALL INCL), COMPLETE	EA	1	\$3,500.00	\$3,500.00	\$5,000.00	\$5,000.00
15	496	REMOVE EXIST PIPE (36")(INCL BACKFILL, COMPLETE)	LF	2636	\$41.00	\$108,076.00	\$10.00	\$26,360.00
16	500	MOBILIZATION	LS	1	\$25,000.00	\$25,000.00	\$53,140.00	\$53,140.00
17	502	BARRICADES, SIGNS & TRAFFIC, COMPLETE	LS	1	\$4,000.00	\$4,000.00	\$3,500.00	\$3,500.00
18	506	ROCK FILTER DAM TY 1 (Install)	LF	29	\$65.00	\$1,885.00	\$35.00	\$1,015.00
19	506	ROCK FILTER DAM TY 1 (Remove)	LF	29	\$27.00	\$783.00	\$50.00	\$1,450.00
20	530	DRIVEWAY (CONC)(6")	SY	72	\$120.00	\$8,640.00	\$100.00	\$7,200.00
21	540	GUARDRAIL TERMINAL ANCHOR SECTION (INSTALL)	EA	1	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
22	540	METAL W-BEAM GUARD FENCE (TIM POST)	LF	228	\$61.00	\$13,908.00	\$35.00	\$7,980.00
23	540	GUARDRAIL TUBULAR W-BEAM SECTION W. 12.5 FT RADIUS	LF	100	\$190.00	\$19,000.00	\$100.00	\$10,000.00
24	560	REMOV AND REINSTLL MAILBOX (WC POST)(TY 3)	EA	1	\$400.00	\$400.00	\$1,000.00	\$1,000.00
		TOTAL				\$723,978.00		\$679,679.00

Lester Contracting Construction Time Bid - 210 Calendar Days.

Matagorda Construction and Materials Construction Time Bid - 120 Calendar Days.



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AGENDA ITEM SUBMISSION FORM

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Requestor Name: Shook, Daniel **Date Submitted:** 08/01/2022
Last, First *MM/DD/YYYY*

Requestor Type: City Staff **Meeting Date:** 08/09/2022
Citizen/City Staff/Council Member *MM/DD/YYYY*

Position Title Fire Marshal
For City Staff Only

Agenda Location: New ordinance
(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)

Agenda Content:

DISCUSS, CONSIDER, AND/OR APPROVE

NEW ORDINANCE

Executive Summary of Item:

New ordinance for vacant structures within the city limits.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BAY CITY, TEXAS, AMENDING CHAPTER 22 "BUILDINGS AND BUILDING REGULATIONS," OF THE CODE OF ORDINANCES IS AMENDED BY ADOPTING A NEW ARTICLE XI "VACANT BUILDINGS" TO THE CITY OF BAY CITY'S CODE OF ORDINANCES TO PROVIDE FOR THE REGULATION OF VACANT BUILDINGS AND PROPERTY; REPEALING ALL RELATED ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND PRESCRIBING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Bay City finds that buildings that are vacant and unsecured and/or not properly maintained are a blight and cause deterioration and preservation and financial instability in the City; and

WHEREAS, buildings that are vacant and unsecured and/or not properly maintained are declared to be public nuisances and pose serious threats to the public's health and safety; and

WHEREAS, buildings that are vacant and unsecured and/or not properly maintained are vulnerable to being set on fire; and

WHEREAS, abatement and rehabilitation of buildings that are vacant and unsecured and/or not properly maintained is necessary; and

WHEREAS, after careful consideration by this City Council, it is of the opinion that vacant buildings and property in the City are in need of regulation; and

NOW THEREFORE, BE ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAY CITY, TEXAS,

SECTION ONE: That Chapter 22 "Buildings and Building Regulations," of the Code of Ordinances is amended by adopting a new Article XI "Vacant Buildings" which shall read as follows, to wit:

Vacant Buildings and Property

Sec. 22-480 Purpose.

The City of Bay City focuses on the revitalization of the city through marketing, promotions, events and historic preservation. As such, the city council finds that:

- (a) Buildings that are vacant and unsecured and/or not properly maintained are a blight and cause deterioration and preservation and financial instability in the City.
- (b) Buildings that are vacant and unsecured and/or not properly maintained are declared to be public nuisances and pose serious threats to the public's health and safety.
- (c) Buildings that are vacant and unsecured and/or not properly maintained are vulnerable to being set on fire.
- (d) Buildings that are vacant and unsecured and/or not properly maintained attract vagrants, gang

members and criminals as prime locations to conduct illegal criminal activities.

- (e) Abatement and rehabilitation of buildings that are vacant and unsecured and/or not properly maintained is necessary.

Sec. 22-481 Definitions.

Unless otherwise expressly stated, the following words, terms, and phrases, when used in this article, have the meanings ascribed to them in this section, unless the context of their usage clearly indicates a different meaning: The word "shall" is mandatory; the word "may" is permissive. All public officials, bodies, and agencies to which reference is made are those of the City, unless otherwise indicated.

Administrator means the city's City Manager.

Board when used as a verb means to cover an opening with lumber, wood panels or other material.

Boarded building means a building on which any opening to the outside is covered with lumber, wood panels, or other materials.

Building means any structure used or intended for supporting or sheltering any use or occupancy to which this article applies, and includes an enclosed building, open building, and partially open building.

Commercial means any privately owned place of business operated for a profit to which the public is invited, including, but not limited to any place of amusement or entertainment and includes all adjacent parking areas under the control of the owner of the establishment.

Historical means any prehistoric or historic district, site, building, structure, or object included in, or eligible for inclusion in, the National Register of Historic Places maintained by the Secretary of the Interior. This term includes artifacts, records, and remains that are related to and located within such properties. The Standards and Guidelines can be applied to historic properties of all types, materials, construction, sizes, and use. They include both the exterior and the interior and extend to a property's landscape features, site, environment, as well as related new construction. To promote and protect the preservation of historic buildings and homes the City of Bay City requires a Certificate of Appropriateness to all historic structures prior to all work. This certificate approves work done on buildings within the historic district. Everything that can be seen from outside the house, including windows, doors, paint colors, materials, rooflines, gutters, fences, and yards must receive a COA confirming that it is appropriate and acceptable.

Owner means the owner of record in the county where the real property is situated; anyone identified as the owner on a registration form; the holder of an unrecorded contract for deed; a mortgagee or vendee in possession; a mortgagor or vendor in possession; and an assignee of rents, receiver, executor, trustee, lessee, or other person in possession or with the right to control of the premises or a portion of the premises. Any person who is included in this definition as an owner has joint and several obligations for compliance with the provisions of this article. A tenant who does not have the right of possession or control of a portion of the building that is unoccupied is not an owner for the purposes of this article.

Properly maintained means taking measures to:

- (a) Prevent the physical deterioration of the building;

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- (b) Prevent a decline in the appearance of the building, including keeping painted surfaces with a secure and intact coating and preserving signage without physical deterioration;
- (c) Keep a building in a clean, safe, secure, and sanitary condition, compliant with all applicable codes; and
- (d) Prevent the building from becoming an attractive nuisance.

Residential use means the primary use of property is limited to one of the following:

- (a) Apartment means a room or a group of related rooms, among similar sets in one building, designed for use as a dwelling; or a multi-family building type that is comprised of three or more dwelling units, each having an entrance to a hallway, stairway, or balcony in common with at least one other dwelling unit. Apartments may be leased, rented, or owned in a condominium style of ownership;
- (b) Attached single-family dwelling;
- (c) Detached single-family dwelling; or
- (d) Duplex means a single-family attached building which contains two dwelling units, each of which is totally separated from the other by:
 - (1) An unpierced wall extending from foundation to roof ("side-by-side" duplex); or
 - (2) A ceiling / floor that extends from exterior wall to exterior wall, pierced only by a stairway that is not in side of either dwelling unit ("over-under" duplex).

Secure means to take measures to ensure that the building is weatherproof and watertight and that the interior of the building cannot be accessed by:

- (a) Unauthorized persons; or
- (b) Birds, rodents or other animals through broken windows or other openings in the structure.

Secured by normal measures means the use of structural components of a building, including fixtures, such as doors, unbroken windows, locks, latches, electronic security systems, storm shutters, and security shutters which were installed while the building was constructed or added to the building while the building was occupied and being used for lawful purposes.

Secured by other than normal measures means a building secured by means other than those used in the design of a building or that are normally installed and utilized while a building is occupied and being used for lawful purposes. The term includes boarding any window or door opening.

Unoccupied means not being used for a lawful occupancy.

Vacant building means a building that is any of the following:

- (a) Occupied by an unauthorized person[s] and unsecured;
- (b) Unoccupied and unsecured;
- (c) Unoccupied and/or utilities have not been provided to the building space for a continuous period of time over six (6) months; or
- (d) Unoccupied and has had two or more violations of property maintenance ordinances within the previous twelve (12) month period.

Sec. 22-482 - PROCEDURES

Notice of vacant building:

- (a) Upon reasonable observation that a building may be a vacant building as determined by the Administrator, or receipt of a complaint about a vacant building, the Administrator may, upon their discretion, inspect or cause an inspection of the property, by the Administrator or their designee, in order to determine if the building should be classified as a vacant building.
- (b) If the Administrator determines that a building may be classified as a vacant building under this

article, the Administrator:

- (1) Shall direct the attempt to contact the owner or an agent of the owner, identified by any sign posted on the property, or as identified in the Matagorda County Appraisal District records, by telephone or electronic and written communication, and advise the owner or agent that the building is a vacant building in the City and provide them with written property and building maintenance options and financial grant opportunity information from the City to bring the property and building into compliance. The property owner will be advised that they have ~~twenty-four (24)~~ thirty (30) days to contact the Administrator (or designee) with a plan to remediate maintenance items and advise on lease or sale proceedings. If the property owner fails to contact the Administrator within the ~~twenty-four (24)~~ thirty (30) days, then the Administrator will require the following measures to be taken by the owner:
 - (A) File a completed Vacant Building Registration within fourteen (14) days from receipt of the notice given, pursuant to Sec. 22-483 of this section;
 - (B) Pay the registration fee required by Sec. 22-484;
 - (C) Take action to correct any code violations; and
 - (D) Take measures to secure the building temporarily by normal or other than normal measures within fourteen (14) days from receipt of the notice given pursuant to Sec. 22-482 and, for areas visible from the roadway, by normal measures within ninety-days (90) from receipt of the notice given, in accordance with the Design Standards set-forth in Sec. 22-487 (b) (1) (2) (3);
- (2) Shall mail certified notice to the owner, with a copy to any agent identified by any sign posted on the property, or as identified in the Matagorda County Appraisal District records, which advises the owner that the building is a vacant building and that the following measures need to be taken by the owner:
 - (A) File a completed vacant building registration as more particularly described in Sec. 22-483 within fourteen (14) days from receipt of the notice given pursuant to this subsection;
 - (B) Pay the registration fee required by Sec. 22-484;
 - (C) Take action to correct any code violations; and
 - (D) Take measures to secure the building temporarily by normal or other than normal measures within fourteen (14) days from receipt of the notice given pursuant to Sec. 22-482 of this section, and, for areas visible from the roadway, by normal measures within ninety-days (90) from receipt of the notice given, in accordance with the Design Standards set-forth in Sec. 22-487 (b) (1) (2) (3);
- (3) May post notice on the building that it appears that the building is a vacant building and that the following measures need to be taken by the owner:
 - (A) File a completed vacant building registration as more particularly described in Sec. 22-483 within fourteen (14) days from the receipt of the notice given pursuant to section (b)(2) of this section;
 - (B) Pay the registration fee required by Sec. 22-484;
 - (C) Take action to correct any code violations; and
 - (D) Take measures to secure the building temporarily by normal or other than normal measures within fourteen (14) days from receipt of the notice given pursuant to Sec. 22-482 of this section, and, for areas visible from the roadway, by normal measures within ninety-days (90) from receipt of the notice given, in accordance with the Design Standards set-forth in Sec. 22-487 (b) (1) (2) (3); and
- (4) May issue a citation or file a complaint in municipal court for any violations of this article or other applicable provisions of this Code. The notice under Sec. 22-482 must comply with the applicable requirements of the V.T.C.A., Local Government Code § 54.005.
- (5) If the owner disputes the Administrator's determination that the building should be

classified as a vacant building under this article, the owner shall file a written notice of appeal with the Administrator within fifteen (15) days from receipt of the notice provided in this section. The Administrator shall schedule a hearing before the City Council to determine whether the building should be classified as a vacant building. The appeal shall be placed on the city council's first available agenda. The city council shall hear the appeal in open session and shall render a decision at the conclusion of the hearing. Said decision shall be final.

Exceptions:

Upon an owner's written request to the Administrator for an exception to the registration fee requirement, and a finding by the Administrator that a vacant structure qualifies as described below, the following shall be exceptions from the registration fee requirements of this chapter:

- 1) A vacant structure that has a City building permit issued for remodel /repair, which complies with the City of Bay City, as follows:
 - a) If the work described in any building permit has not begun within 90 days from the date of issuance, the building permit shall expire and be canceled by the Building Official. Written notice shall be given to the persons affected.
 - b) If the work described in any building permit has not been substantially completed within one year of the date of issuance, the building permit shall expire and be canceled by the Building Official. Written notice shall be given to the persons affected, together with notice that further work as described in the canceled permit shall not proceed unless and until a special building permit has been obtained.
- 2) A vacant structure that is being actively marketed for sale or lease for less than twelve (12) months by a licensed real estate broker or an owner who is regularly advertising the property; or
- 3) A vacant structure that is under a contract for sale or lease for less than twelve (12) months.

Sec. 22-483 - Registration.

Registration. The owner of a vacant building, or a vacant portion of the building, shall register with the City Secretary, in accordance with this subsection, no later than fourteen (14) days after the owner receives written notice under Sec. 22-482. The registration must be verified under a Notary Public, shall be on a form prescribed by the ~~City Secretary~~ Administrator, and shall at a minimum contain the following information:

- (a) A description of the premises, including its address and legal description;
- (b) The names, addresses, and telephone numbers of all owners with a right of control over the property;
- (c) If the owner does not reside within Matagorda County, the owner shall designate an agent who resides within Matagorda County;
- (d) If owner designates an agent with the authority to independently act on the owner's behalf to repair or maintain the property, the contract, notarized affidavit or power of attorney reflecting such authority and the ability for the agent to receive and accept notices from the city on behalf of the owner shall be submitted;
- (e) The name, address, and telephone number of the owner's property manager or agent, and whether the property manager or agent has the authority to independently act on the owner's behalf to repair or maintain the property;
- (f) The name, address, and telephone number of the owner's property manager or agent authorized to respond to any emergency or alleged violation relating to the vacant building;
- (g) Identify a time frame the building will remain vacant and a plan for maintenance of the

Commented [JT1]: See highlighted below, changed for consistencies. In addition, I do not believe this should be a function of the City Secretary's office. The Building Official and Code Enforcement will be the ones working from the registration.

building during the period of vacancy with certification from the Administrator that the building is compliant with all applicable codes;

(h) Measures the owner will employ to secure the building, which may include one or more of the methods as required pursuant to the Design Guidelines, under Sec. 22-487 (b) (1) (2) (3).

(i) Administrator's action on registration. The registration submitted by the owner must be approved by the Administrator as being complete and sufficient to secure the vacant building.

(j) Term. A registration is valid for one year from ~~January 1 to December 31~~ (12 months) from the month of registration of the given year, which will also apply if the ownership of the vacant building changes; new registration required.

(k) Annual registrations. The owner of a vacant building shall be required to annually register until such time as the building is returned to an authorized occupancy. The annual registration must be verified under a Notary Public, ~~shall be on a form prescribed by the Administrator~~ and contain a certification from the owner that the information on file with the Administrator is true and correct.

(l) Change in ownership. The owner of a registered vacant building shall be required to disclose to any buyer that the property is under registration with the city as a vacant building. The owner shall also disclose the requirement for the buyer to advise the Administrator of a proposed development plan within ninety (90) days of closing.

(m) Updates. If a change other than described in subsection (e) of this section occurs during the period that a registration is otherwise valid, the owner shall be required to update the information with the city secretary in writing within fourteen (14) days of the change.

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Sec. 22-484 - Fees.

Registration fee. The owner of each vacant building shall pay to the Administrator a vacant building registration fee in accordance with the below referenced chart:

(a) Annual Registration Fee: \$250.00 ~~for commercial, \$100 for historical, and \$50 for residential~~ To be paid on the date of registration of the vacant building and shall extend for one year from the date-month of registration. The registration fee shall be paid annually each year thereafter for as long as the registration remains valid. ~~The first year shall be prorated if registration occurs after February 1.~~

(b) Annual Inspection fee. The Administrator shall assess an inspection fee of \$50.00 for inspections of a vacant building against the owner of the vacant building. This fee will be charged annually for inspections associated with registration and thereafter as inspections are warranted in accordance with this article.

(c) Late payment charge. Any fee required by subsections (a) or (b) of this section, which is not timely received by the ~~City Secretary~~ Administrator, shall be assessed an additional fee of:

(1) Late Registration fee if the Annual Registration fee is not paid on the date of registration of the vacant building or by ~~January 15 of~~ 15th of the month of registration each year thereafter during such time as said registration is valid: \$50.00.

(2) Late Inspection fee if ~~Annual~~ Inspection Fee is not paid on the date of registration of the vacant building or by 15th of the month of registration ~~January 15 of~~ each year thereafter during such time as said registration is valid: \$50.00.

Sec. 22-485 - Inspections.

(a) The Administrator shall provide for the building inspection and coordinate a Fire Marshal, Code Enforcement, and Building Inspector's inspection of each registered vacant building at the time of registration and in accordance with the schedule set forth below. The number of years a building has been vacant shall be measured starting on the effective date of this ordinance.

Vacant Building Inspections	
Years Vacant	Frequency
1-3	Annually
4-6	Bi-Annually
7 +	Quarterly

(b) In addition to the inspection referenced in subsection (a) of this section, if there is probable cause to believe that a code violation may be present in the vacant building or on the premises where the vacant building is located, the Administrator shall provide for an additional Fire Marshal, Code Enforcement Officer, and/or Building Inspector's inspection of the vacant building and/or premises.

(c) All inspections shall be conducted to determine compliance with this article and all applicable codes.

(d) The results of the inspection shall be provided to the owner of the vacant building and the person designated by the owner to facilitate a response to any emergency or alleged violation related to the vacant building.

Sec. 22-486 - Standards

Maintenance of vacant building and premises:

(a) Compliance with applicable laws. Any repairs, improvements, or alterations to the vacant building or on the property must comply with all applicable laws, codes, and regulations, and as further defined under Sec. 22-481, Property Maintenance Ordinances.

(b) Duty to clean.

- (1) The owner of a vacant building shall remove any garbage and/or rubbish from the interior of the building.
- (2) The owner of a vacant building shall remove any garbage, rubbish, high weeds and/or brush from the premises on which the vacant building is located.
- (3) The owner shall keep the premises on which the vacant building is located properly maintained until the building is returned to an authorized occupancy or demolished.

(c) Duty to secure.

- (1) The owner of a vacant building shall lock or secure all doors, windows, and other openings to the vacant building.
- (2) The owner shall keep a vacant building secured, safe, and properly maintained.
- (3) If securing a vacant building by normal measures fails to keep the vacant building secure, the owner must use other than normal measures to secure the building, including boarding the vacant building in accordance with the Design Guidelines, under Sec. 22-487 (b) (1) (2) (3).
- (4) Failure of the owner to maintain a vacant building in a secured condition, which failure results in abatement by the city, is subject to lien placement and/or any applicable penalties.

(d) Duty to remove or repair. The owner of a vacant building shall promptly remove or repair any element of the building or on the premises that is in a condition of decay or partial ruin by reason of neglect, misuse, or deterioration.

Sec. 22-487-- Standards for boarding a vacant building.

(a) The owner shall take measures to secure the building temporarily by normal or other than normal measures within fourteen (14) days from receipt of the notice given pursuant to Sec. 22-482 of this section, in accordance with the following:

- (1) All unsecured doorways, windows, or other exterior openings must be covered by exterior grade wooden structural panels or other means as approved in writing by the Administrator in order to ensure that such doorways, windows and other exterior openings are secured and not easily penetrated.
- (2) The materials used to secure the building shall be:
 - (A) Flat, square, and level; and
 - (B) In a manner accepted as good workmanship.

The Administrator has the sole discretion to determine if the work was performed in a manner that meets the requirements and intent of this Code.
- (3) All exterior materials used to board a vacant building must be painted or coated the same color that is the predominant color of the building.
- (4) All broken glass and any other loose material must be removed from the opening before the covering systems are installed.
- (5) Exterior access to floor areas above the first floor, such as fire escapes and ladders, must also be secured.
- (6) Fascia signs, overhanging signs, roof signs, and all other appurtenances, such as sun visors or awnings must be removed if they are in a dangerous condition or could create such a condition.
- (7) All loose or defective materials, trim, or structural elements on the exterior of the building must be removed.
- (8) Any condition which may become a hazard or danger to the public must be corrected.

(b) The owner shall secure the building by normal measures for areas visible from the street within ninety-days (90) from receipt of the notice as described, in part, below:

~~(1) Doors:~~

- ~~(A) Maintain and/or repair original location, design, surrounds, frames, sill, transoms, and sidelights of doors to preserve the building's historic integrity.~~
- ~~(B) Maintain the original amount of glazing in the door appropriate to the period of the building's construction.~~
- ~~(C) If repair is not possible, replacement doors and surrounds on primary facades should be designed to duplicate the original as closely as possible. (D) Any inappropriately designed, non-original door or surround should be replaced with a more appropriate door or surround based on documentary or photographic evidence. If evidence of the original is lacking, the design of the replacement door or surround should be compatible with the character of the facade in which it is located.~~

~~(2) Windows:~~

- ~~(A) Maintain and/or repair original location, design, sash, light configuration and other defining characteristics of the building's original windows.~~
- ~~(B) If repair is not possible due to advanced deterioration, replacement windows should duplicate the original in design, material, sash and light configuration as closely as possible.~~
- ~~(C) Any inappropriately designed, non-original windows should be replaced with appropriately designed ones based on documentary or photographic evidence. If evidence of the original is lacking, the design of the replacement windows should be compatible with the character of the facade in which it is located.~~

- ~~(D) Uncover any original windows that have been covered or filled in over time.~~
- ~~(E) Upper story windows should never be painted over or filled in with any material. If the original windows no longer exist in the window opening, replacement windows that match the originals should be added.~~
- ~~(F) Stabilize deteriorated or damaged windows as a preliminary measure prior to undertaking appropriate preservation work.~~
- ~~(G) Protect and maintain the wood and architectural metals which comprise the window frame, sash, muntins, and surrounds through appropriate surface treatments such as cleaning, rust removal, limited paint removal, and re-application of protective coating systems.~~
- ~~(H) Make windows weather tight by re-caulking and replacing or installing weather stripping. These actions also improve thermal efficiency.~~

(3) Awnings and Canopies:

- ~~(A) Maintain and/or repair any appropriately designed existing canopies or awnings.~~
- ~~(B) When repair or replacement is required, the canopy should align with the architectural features of the building.~~
- ~~(C) Newly constructed canopies should be a structural canopy built of steel or wood rather than of cloth or canvas. Such structural canopies should be suspended, cantilevered, or column supported.~~
- ~~(A) Maintain canopy depth with adjacent historic canopies. Historical: existing doors, windows, and awnings as prescribed in the Certificate of Appropriateness.~~
- ~~(B) Commercial: normal commercial doors, windows, and awnings.~~
- ~~(D)(C) Residential: normal residential doors, windows, and awnings.~~

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Sec. 22-488 -- Abatement Notice and order to abate.

- (a) Upon finding a violation of this article, the Administrator shall serve, in person or by certified mail, return receipt requested, a written notice and order to abate upon the owner.
- (b) The notice must advise the owner of the violation and comply with the requirements of V.T.C.A., Local Government Code § 54.005.
- (c) If the owner fails to abate the violation within the period stated in the notice or within any additional time as the Administrator may grant, the Administrator may, without further notice, enter upon the property and abate the violation. The owner is liable for the costs incurred by the city to secure the premises and to abate the violation, including any administrative expenses, materials, and labor.

Sec. 22-489 - Notice of costs incurred by city; lien.

- (a) The Administrator shall mail a notice to the owner and lienholder of the property upon which the nuisance has been abated of the costs incurred or expended by the city to abate the nuisance.
- (b) The notice must advise the owner and lienholder that the city proposes to assess its costs against the property and place a lien on the property to collect the costs incurred by the city.
- (c) The Administrator shall file a lien against the property for the city's costs.
- (d) Any lien filed pursuant to this section shall be security for the expenditures made.

Sec. 150.60 -- Enforcement authority.

- (1) The Administrator is authorized to enforce the provisions of this chapter and to make all necessary inspections, to issue citations, to give notice, to file applicable charges and to otherwise cooperate in the enforcement of this article, pursuant to section 1-16 or the City of Bay City Code

of Ordinances.

Section Two: Other than as amended herein, all remaining sections of Chapter 22 remain in full force and effect. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section Three. Severability. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section Four. Effective Date. This Ordinance shall become effective immediately upon its passage, approval and publication as provided by law.

Council Member:	Voted Aye	Voted No	Absent
Robert K. Nelson, Mayor	_____	_____	_____
Floyce Brown	_____	_____	_____
James Folse Mayor Pro Tem	_____	_____	_____
Brad Westmoreland	_____	_____	_____
Becca Sitz	_____	_____	_____
Blayne Finlay	_____	_____	_____

PASSED AND APPROVED on this ____ day of August, 2022.

Robert K. Nelson, Mayor
City of Bay City, Texas

ATTEST:

APPROVED AS TO FORM:

Jeanna Thompson,
City Secretary
City of Bay City, Texas

Anne Marie Odefey, City Attorney

~ CONSIDER PLACING A PROPOSAL TO ADOPT A TAX RATE FOR THE 2023 FISCAL YEAR AS AN ACTION ITEM ON THE AGENDA OF A FUTURE COUNCIL MEETING, SPECIFYING THEREIN THE DESIRED TAX RATE AND PUBLISHING NOTICE THEREOF.



EXECUTIVE SUMMARY

Tax Rate Information	Adopted FY 2022	Proposed FY 2023
Property Tax Rate	.63500	.XXXXXX
No-New Revenue Tax Rate	.61062	.59683
No-New Revenue M&O Tax Rate	.44702	.44118
Debt Rate	.16363	.15425
Voter-Approval Tax Rate	.65445	.65556
De Minimis Rate	.66321	.64497

Debt service requirements for the City of Bay City are currently \$.15425 of the current **proposed** property tax rate of **\$.XXXXXX**. The City has ten outstanding debt issues. At the end of Fiscal Year 2023, outstanding general obligation bond and certificates of obligation bonds will be \$42,510,000 however only \$8,690,050 is currently supported by property taxes.

Note: The new public hearing notice for the tax hearing requires a record vote on the proposed rate.

2022 Governing Body Summary #2A*
Tax Increase Compared to Effective Tax Rate
City of Bay City

No New R (NNR) Tax Rate

ITEM #11.

Date: 08/10/2022 06:03 PM

INCREASE IN CENTS PER \$100	TAX RATE PER \$100	TAX LEVY**	ADDITIONAL TAX LEVY***
0.00	<i>Rate</i> \$0.59683	\$6,023,225	
0.50	\$0.60183	\$6,073,685	\$50,460
1.00	\$0.60683	\$6,124,145	\$100,920
1.50	\$0.61183	\$6,174,605	\$151,380
2.00	\$0.61683	\$6,225,065	\$201,840
2.50	\$0.62183	\$6,275,526	\$252,301
3.00	\$0.62683	\$6,325,986	\$302,761
3.50	\$0.63183	\$6,376,446	\$353,221
4.00	\$0.63683	\$6,426,906	\$403,681
4.50	\$0.64183	\$6,477,366	\$454,141
5.00	\$0.64683	\$6,527,826	\$504,601
5.50	\$0.65183	\$6,578,286	\$555,061
6.00	\$0.65683	\$6,628,747	\$605,522
6.50	\$0.66183	\$6,679,207	\$655,982
7.00	\$0.66683	\$6,729,667	\$706,442
7.50	\$0.67183	\$6,780,127	\$756,902
8.00	\$0.67683	\$6,830,587	\$807,362
8.50	\$0.68183	\$6,881,047	\$857,822
9.00	\$0.68683	\$6,931,507	\$908,282
9.50	\$0.69183	\$6,981,967	\$958,742
10.00	\$0.69683	\$7,032,428	\$1,009,203
10.50	\$0.70183	\$7,082,888	\$1,059,663
11.00	\$0.70683	\$7,133,348	\$1,110,123
11.50	\$0.71183	\$7,183,808	\$1,160,583
12.00	\$0.71683	\$7,234,268	\$1,211,043
12.50	\$0.72183	\$7,284,728	\$1,261,503
13.00	\$0.72683	\$7,335,188	\$1,311,963
13.50	\$0.73183	\$7,385,649	\$1,362,424
14.00	\$0.73683	\$7,436,109	\$1,412,884
14.50	\$0.74183	\$7,486,569	\$1,463,344
15.00	\$0.74683	\$7,537,029	\$1,513,804
15.50	\$0.75183	\$7,587,489	\$1,564,264
16.00	\$0.75683	\$7,637,949	\$1,614,724
16.50	\$0.76183	\$7,688,409	\$1,665,184
17.00	\$0.76683	\$7,738,870	\$1,715,645
17.50	\$0.77183	\$7,789,330	\$1,766,105
18.00	\$0.77683	\$7,839,790	\$1,816,565
18.50	\$0.78183	\$7,890,250	\$1,867,025
19.00	\$0.78683	\$7,940,710	\$1,917,485
19.50	\$0.79183	\$7,991,170	\$1,967,945
20.00	\$0.79683	\$8,041,630	\$2,018,405

Voter Approval Tax Rate 6.55%

*These figures are provided as estimates of possible outcomes resulting from varying the tax rate. Please be aware that these are only estimates and should not be used alone in making budgetary decisions.

**Tax levies are calculated using line 21 of the No-New-Revenue Tax Rate Worksheet and this year's frozen tax levy on homesteads of the elderly or disabled.

***Tax increase compared to no-new-revenue tax rate.

Currently in Proposed Budget - 6.3500

~ CONSIDER SETTING A PUBLIC HEARING ON THE PROPOSED 2023 FISCAL YEAR TAX RATE FOR THURSDAY, SEPTEMBER 8, 2022 (IF REQUIRED).



EXECUTIVE SUMMARY

PUBLIC HEARING DATE:
THURSDAY, SEPTEMBER 8, 2022 AT 6 PM

Sec. 26.06. NOTICE, HEARING, AND VOTE ON TAX INCREASE. (a) A public hearing required by Section [26.05](#) may not be held before the fifth day after the date the notice of the public hearing is given.

~ CONSIDER SETTING A PUBLIC HEARING ON THE PROPOSED 2023 FISCAL YEAR BUDGET AND CAPITAL IMPROVEMENT PLAN FOR THURSDAY, SEPTEMBER 8, 2022.



EXECUTIVE SUMMARY

PUBLIC HEARING DATE:

THURSDAY, SEPTEMBER 8, 2022 AT 6 PM

BUDGET HEARING WILL BE ON THE FOLLOWING:

FY 2023 Proposed Budget- City of Bay City (Charter section 10.05)

Five-Year Capital Improvement Program FY 2023-2027 (Charter section 10.16)

All City Budget Information will be available online at www.cityofbaycity.org/193/Budget

~ CONSIDER SETTING A PUBLIC HEARING ON THE BAY CITY COMMUNITY DEVELOPMENT CORPORATION'S PROPOSED 2023 FISCAL YEAR BUDGET FOR THURSDAY, SEPTEMBER 8, 2022.



EXECUTIVE SUMMARY

PUBLIC HEARING DATE:

THURSDAY, SEPTEMBER 8, 2022 AT 6 PM

FY 2023 Proposed Budget- Bay City Community Development Corporation

All City Budget Information will be available online at www.cityofbaycity.org/193/Budget/



CITY OF BAY CITY
 1901 FIFTH STREET
 BAY CITY, TEXAS 77414
 (979) 245-2137
 FAX: (979) 323-1626

AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council, must be included on this form, and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

Requestor Name: Jeanna Thompson **Date Submitted:** 08/15/2022
Last, First *MM/DD/YYYY*

Requestor Type: City Staff **Meeting Date:** 08/23/2022
Citizen/City Staff/Council Member *MM/DD/YYYY*

Position Title City Secretary
For City Staff Only

Agenda Location: Regular Items
(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)

Agenda Content:

Discuss, consider, and give staff direction regarding council photo preservation and displays.

Executive Summary of Item:

We have had a tradition of hanging photos of all council members, past and present, on our hallway walls. This has been a wonderful tradition. In almost 6 decades, we have collected and hung over 78 photos of mayors and council members – however, they are of various sizes, framing, and quality. Due to the visual inconsistencies and lack of spaces, staff asks to consider and recommend other options for archiving and displaying.

Council Photo Archives

We have had a tradition of hanging photos of all council members, past and present, on our hallway walls. This has been a wonderful tradition and I'm not sure if this seen in other City Halls. In almost 6 decades, we have collected and hung over 78 photos of mayors and council members – however, they are of various sizes, framing, and quality. Due to the visual inconsistencies and lack of space, we may need to consider other options.

For example, Mayor Ernest Opella's photo has faded from sun light. His family brought in a framed, but larger photo to hang in its place. To hang this larger photo, all the current photos will need to be shifted/rearranged. Currently, there is no remaining space to accommodate the larger Opella photo, former Mayor Mark Bricker's photo, or current and future photos of mayors. Another concern is where will we hang new council photos – next council will be hanging out around the restrooms.

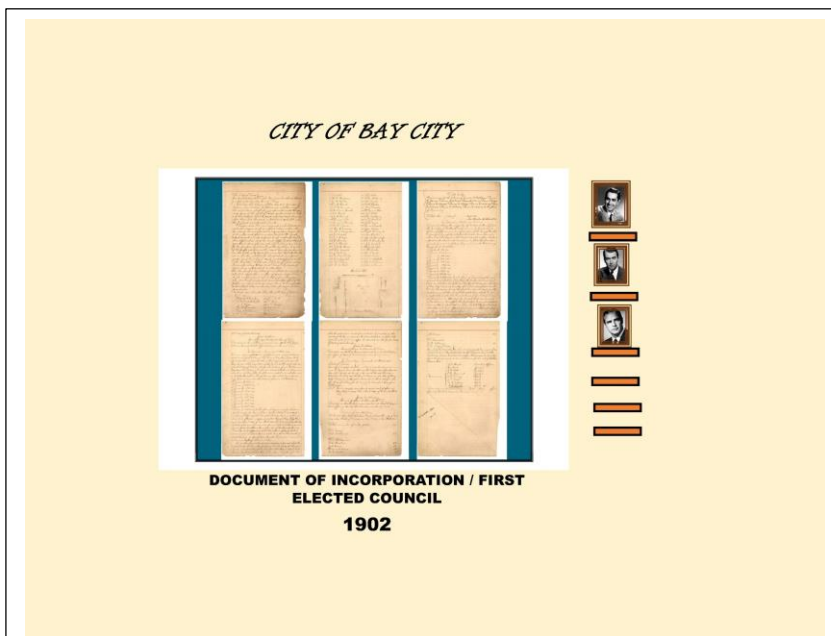
Another concern is the preservation of these photos. I am proposing the removal of all photos from the walls and digitally archive them. Actual photos will be properly stored in archive quality storage boxes for photos.

In addition, I would like to propose keeping a historical listing of Mayor and Council on our website with a link to their photo (if website space allows). Having the listing on our website would be useful for those doing genealogy and a great visual of their relatives and descendants.

Option to consider to display:

- a. Current Mayor and Council on west wall (by the City Manager office) and 1902 Documents of Incorporation and those elected as first council on the south wall (Mayor wall).

A crude sample of south wall proposal, recommend assistance from Historical Commission.



The south wall is one that the public most frequently stops to look at. The north hallway is not frequented by the public other than the restroom use.

