

**CITY OF BAY CITY**  
MINUTES • NOVEMBER 28, 2023

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**COUNCIL  
CHAMBERS | 1901  
5th Street**

**City Council Regular Meeting**

**6:00 PM**

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**1901 5TH STREET  
BAY CITY TX, 77414**



**Mayor**

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Robert K. Nelson

**Mayor Pro Tem**

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Blayne Finlay

**Councilman**

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Jim Folse

**Councilman**

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Bradley Westmoreland

**Councilwoman**

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Becca Sitz

**Councilman**

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Benjamin Flores

*Through a united and collaborative effort, we seek to grow the City of Bay City with a diverse culture that is proud to call Bay City home. We envision a thriving family-centered community where citizens are involved in the future development of our city. We desire our citizens to work, play, worship and shop in the community in which we live. Visitors are welcomed and encouraged to enjoy the friendly environment and amenities the citizens and business owners have created together.*

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**CALL TO ORDER AND CERTIFICATION OF QUORUM**

The Meeting was called to order by Mayor Robert K. Nelson at 6:00 p.m.

**PRESENT**

Mayor Robert K. Nelson  
Mayor Pro Tem Blayne Finlay  
Councilman Benjamin Flores  
Councilman Jim Folse  
Councilman Brad Westmoreland  
Councilwoman Becca Sitz

**INVOCATION & PLEDGE**

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

*Councilman Benjamin Flores*

**MISSION STATEMENT**

*The City of Bay City is committed to fostering future economic growth by collaborating with our citizens, employers, current and future businesses, as well as the Community and Economic Development Centers. We strive to deliver superior municipal services and to invest in quality-of-life initiatives such as housing, businesses, jobs and activities for all citizens. We make a concerted effort to respond to resident's concerns in a timely and professional manner in order to achieve customer satisfaction.*

*Councilman Benjamin Flores*

**APPROVAL OF AGENDA**

Motion made by Councilman Folse to approve the agenda, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

**PUBLIC COMMENTS**

There were no public comments.

**ACKNOWLEDGEMENT FROM CITY MANAGER**

There were no acknowledgements from the City Manager.

**ITEMS / COMMENTS FROM THE MAYOR AND COUNCIL MEMBERS**

Councilman Folse stated that he has received feedback the people running traffic lights are getting ticketed and thanked the Police Department for their efforts. Councilwoman Sitz

requested a street sweeper on Hwy 35 and a little monitoring on Hwy 35 regarding noise from vehicles. Mayor Pro Tem Finlay reminded Council of the parade Friday.

Mayor Nelson provided an update from BNSF regarding tracks on 7th, they have ordered the concrete panels and secured a contractor. Mayor Nelson also provided an update from TxDOT who will be upgrading seven (7) traffic lights on Hwy 35 and 60. Mayor Nelson added that the parking on all 4 corners of the 35/60 intersection will be eliminated.

## **REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL**

**1. Report ~ Parks & Recreation overview of city Expenses regarding Youth Sports Associations.**

Kelly Penewitt, Parks & Rec Supervisor, presented the report regarding youth sports using city facilities, participation of each, utility use of each, and city provided duties.

**2. Contract ~ Discuss, consider, and/or approve contract Amendment No. 2 Work Authorization No. 5 to the standard contract agreement between the City of Bay City, Texas and Garver, LLC for Professional Engineering services for the Design, Bid, and Construction of the North Water Plant under the Texas Water Development Board funding for Drinking Water SRF Projects.**

Herbert Blomquist, Public Works Director, stated that the North Water Plant has been removed from the project.

Motion made by Mayor Pro Tem Finlay to approve contract Amendment No. 2 Work Authorization No. 5 to the standard contract agreement between the City of Bay City, Texas and Garver, LLC, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

**3. Contract ~ Discuss, consider, and/or approve contract Amendment No. 2 Work Authorization No. 7 to the standard contract agreement between the City of Bay City, Texas and Garver, LLC for Professional Engineering Services for the Design, Bid, and Construction of the East Water Plant under the Texas Water Development Board funding for Drinking Water SRF Projects.**

Herbert Blomquist, Public Works Director, stated that the East Water Plant has been modified in the project.

Motion made by Councilman Flores to approve contract Amendment No. 2 Work Authorization No. 7 to the standard contract agreement between the City of Bay City, Texas and Garver, LLC, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

- 4. **Contract ~ Discuss, consider, and/or award the construction for the East Water Treatment Plant (WTP) project under the Texas Water Development Board funding for the Drinking Water SRF projects to LEM Construction and authorize the Mayor and/or City Manager to execute a contract approved to form by the City Attorney between the City of Bay City and LEM Construction in the amount of \$11,022,500.00.** Herbert Blomquist, Public Works Director

Motion made by Councilwoman Sitz to award the construction for the East Water Treatment Plant (WTP) project under the Texas Water Development Board funding for the Drinking Water SRF projects to LEM Construction, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

- 5. **Contract ~ Discuss, consider, and/or approve an Engineering Contract for the Quiet Zone.** Shawna Burkhart, City Manager

Shawna Burkhart, City Manager, presented and stated that this is for both lines and is waiting an update for just the one line. Item tabled until December 19th.

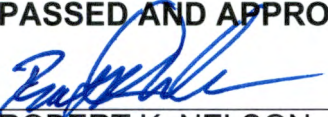
**ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER**

There were no additional items from Council.

**ADJOURNMENT**

Motion made by Councilman Westmoreland to adjourn, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried and Council adjourned at 6:54 p.m.

**PASSED AND APPROVED**, this <sup>19<sup>th</sup></sup> 12<sup>th</sup> day of December 2023.

  
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 ROBERT K. NELSON, MAYOR  
 CITY OF BAY CITY, TEXAS

  
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 JEANNA THOMPSON  
 CITY SECRETARY

