

CITY OF BAY CITY
MINUTES • AUGUST 11, 2020

**COUNCIL
CHAMBERS | 1901
5th Street**

Regular Council Meeting

6:00 PM

**1901 5TH STREET
BAY CITY TX,77414**



Mayor

Robert K. Nelson

Councilman

William Cornman

Mayor Pro Tem

Jason W. Childers

Councilman

Brent P. Marceaux

Councilwoman

Becca Slitz

Councilwoman

Julie Estlinbaum

Bay City is committed to developing and enhancing the long-term prosperity, sustainability, and health of the community.

CALL TO ORDER

Meeting was called to order at 6:01 pm by Mayor Robert K. Nelson.

INVOCATION & PLEDGE

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

Councilman Cornman

CERTIFICATION OF QUORUM**PRESENT**

Mayor Robert K. Nelson
Mayor Pro Tem Jason W. Childers
Councilman William Cornman
Councilman Brent P. Marceaux
Councilwoman Becca Sitz
Councilwoman Julie Estlinbaum

MISSION STATEMENT

The City of Bay City is a community that fosters future economic growth, strives to deliver superior municipal services, invests in quality of life initiatives and is the gateway to the great outdoors. We encourage access to our unique historical and eco-cultural resources while maintaining our small-town Texas charm.

Councilman Cornman

APPROVAL OF AGENDA

Motion made by Councilman Marceaux, Seconded by Mayor Pro Tem Childers.

Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

PUBLIC COMMENTS

State Law prohibits any deliberation of or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff places the item on an agenda for a subsequent meeting.

Lisa Morales, 1822 7th, business owner discussed parking parallel vs angle, lots of elderly and handicap who can get out easier at an angle. City has not striped and confusing. We will loose 32 parking spaces if parallel. We are a community of big trucks. Council should address compact parking only as other cities. Opposed to the changes proposes on 35/60 downtown.

Ms. Morales understands traffic issue, but we have worked hard to make downtown a destination, and spent a lot of money. Proposal will kill downtown.

Mitch Thames, BC Chamber, did get the estimate on flowerbeds, will come in on budget. Moving forward. Active and busy. Excited about housing.

Todd Hlavinka, bidder on Airport. Glad to do business with city.

CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL

no consent items

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

1. **INTRODUCTION OF JONATHAN KIRKSEY, THE NEW ASSISTANT DIRECTOR OF PUBLIC WORKS - STREETS AND MUNICIPAL OPERATIONS.**

Barry Calhoun, Public Works Director, introduced Jonathan Kirksey, goes by Jon. Jon mentioned his experience in public works. Mr. Kirksey is the new Assistant Public Works Director.

2. **PRESENTATION OF RECOGNITION OF THE BAY CITY MUNICIPAL COURT AWARD FOR HONORABLE MENTION BY THE TEXAS MUNICIPAL COURTS EDUCATION CENTER FOR THEIR EFFORTS IN MUNICIPAL TRAFFIC SAFETY INITIATIVES.**

Katy Plunkett, Court Administrator, summarized the award criteria for honorable mention. Ms. Plunkett stated that Sgt. Suzanne Sullivan, with the Bay City Police Department, was not able to attend, but that she helped and her repore with students help reach more schools. Ms. Plunkett thanked Sgt. Sullivan and Lety Vega, with Municipal Court, for their help.

3. **DISCUSSION WITH TXDOT REGARDING DOWNTOWN TURN LANES.**

Shawna Burkhart, City Manager & Ryan Simper, TxDOT PE

Shawna Burkhart suggested taking TxDOT's recommendations, excluding Avenue G and H in a drafted letter.

4. **DISCUSS, CONSIDER, AND/OR AWARD PROJECT CE2020-001R/THGR: NEW ROW E AT BAY CITY REGIONAL AIRPORT AND AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF BAY CITY AND THE LOWEST BIDDER.**

James Mason, Airport Manager, stated that Burts Construction was lowest bidder.

Motion made by Councilman Cornman to accept Burts Construction bid, Seconded by Councilwoman Sitz.

Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

5. DISCUSS, CONSIDER AND/OR APPROVE ITEMS TO BE CONSIDERED SURPLUS PROPERTY AND APPROVE THE AUCTION, TRADE, AND/OR DISPOSAL THE PROPERTY.

James Mason, Airport Manager

Motion made by Mayor Pro Tem Childers to approve items as surplus property, Seconded by Councilwoman Estlinbaum.

Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

6. DISCUSS, CONSIDER AND/OR APPROVE AUTHORIZATION OF THE SUBMISSION OF A 2020 MAIN STREET PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE AND DESIGNATING AUTHORIZED SIGNATORIES FOR THE GRANT.

Presented by Alyssa Dibbern, Engineering Tech. Resolution due by September 1st and BCCDC will match \$75,000.

Motion made by Mayor Pro Tem Childers to approve the resolution, Seconded by Councilman Cornman.

Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

7. DISCUSS, CONSIDER AND APPROVE RESOLUTION TO DETERMINE AN AREA OF THE BAY CITY THAT CONTAINS CONDITIONS WHICH ARE DETRIMENTAL TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY AND CONSTITUTES A BLIGHTED AREA.

Alyssa Dibbern, Engineering Tech, presented the Resolution that regarded sidewalks, ramps, and new curbs.

Motion made by Councilwoman Estlinbaum to approve the resolution, Seconded by Councilwoman Sitz.

Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

8. DISCUSS, CONSIDER, AND/OR APPROVE THE ADOPTION OF THE CITIZEN PARTICIPATION PLAN AS SET FORTH BY THE TEXAS GENERAL LAND OFFICE (GLO) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT MITIGATION (CDBG-MIT) PROGRAM.

Alyssa Dibbern, Engineering Tech, presented the Citizen Participation Plan required for the CDBG-MIT program.

Motion made by Councilman Cornman to approve the Citizen Participation Plan, Seconded by Councilwoman Sitz.

Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

9. DISCUSS, CONSIDER AND/OR APPROVE A RESOLUTION SUPPORTING THE MATAGORDA COUNTY ECONOMIC DEVELOPMENT CORPORATION STRATEGIC PLAN.

Heather Menzie with EDC presented the resolution stating that recently board members have been discussing a county wide strategic plan. Since it was a significant investment, having entities pledge support thru participation. No funding involved. Mayor Nelson added that its a great opportunity.

Motion made by Councilman Marceaux to approve the resolution, Seconded by Mayor Pro Tem Childers.

Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

10. CONSIDER PLACING A PROPOSAL TO ADOPT A TAX RATE FOR THE 2021 FISCAL YEAR AS AN ACTION ITEM ON THE AGENDA OF A FUTURE COUNCIL MEETING, SPECIFYING THEREIN THE DESIRED TAX RATE AND PUBLISHING NOTICE THEREOF.

Scotty Jones, Finance Director, stated that we are proposing same tax rate as last year. Mayor Nelson polled the votes.

Motion made by Mayor Pro Tem Childers approve placing a proposal to adopt a tax rate for fiscal year 2021 as an action item on the September 8, 2020 Council agenda with a desired rate of .65500 per 100 value and publishing notice thereof, Seconded by Councilman Marceaux.

Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

11. CONSIDER SETTING TWO (2) PUBLIC HEARINGS ON THE PROPOSED 2021 FISCAL YEAR BUDGET AND CAPITAL IMPROVEMENT PLAN FOR TUESDAY, AUGUST 25, 2020 AND TUESDAY, SEPTEMBER 1, 2020.

Motion made by Councilwoman Estlinbaum approve setting two public hearings for the proposed bug and capital improvement plan as proposed, Seconded by Councilwoman Sitz.

Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

12. CONSIDER SETTING TWO (2) PUBLIC HEARINGS ON THE PROPOSED 2021 FISCAL YEAR TAX RATE FOR TUESDAY, AUGUST 25, 2020 AND TUESDAY, SEPTEMBER 1, 2020 (IF REQUIRED).

Motion made by Mayor Pro Tem Childers to approve setting two public hearings on the proposed tax rate as proposed, Seconded by Councilwoman Estlinbaum.

Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

13. DISCUSS, CONSIDER, AND/OR APPROVE THE BUDGETARY AND FINANCIAL MANAGEMENT POLICY.

Motion made by Councilwoman Estlinbaum to approve the Budgetary and Financial Management Policy, Seconded by Councilman Marceaux.

Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

ITEMS / COMMENTS & MAYOR AND COUNCIL MEMBERS

Councilman Brent Marceaux welcomed Ms. Brown to meeting. Mayor Pro Tem Jason Childers stated that over a year ago around March 7th, 2019 council approved dedicating the Tom Uher memorial highway and he'd like that back on topic. Councilwoman Julie Estlinbaum thinks it needs a resolution. Councilman Bill Cornman asked Jeanna Thompson, City Secretary, to put on next meeting an executive session to look at charter regarding the City Manager, also wants on agenda an update on the 16th pool.

ADJOURNMENT

Motion made by Councilman Marceaux to adjourn, Seconded by Councilwoman Estlinbaum.

Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilman Cornman, Councilman Marceaux, Councilwoman Sitz, Councilwoman Estlinbaum. Motion carried.

Council adjourned at 7:33 pm.

PASSED AND APPROVED, this ____ day of _____, 2020.

ROBERT K. NELSON, MAYOR
CITY OF BAY CITY, TEXAS

JEANNA THOMPSON
CITY SECRETARY