

# AIRPORT ZONING BOARD

MINUTES • MARCH 4, 2021

**COUNCIL  
CHAMBERS | 1901  
5th Street**

**6:00 PM**

## CALL TO ORDER

Meeting was called to order by Chairman Bill Cornman at 6:00 pm.

Board members in attendance was Bill Cornman, Board Chairman, Julie Estlinbaum, Gary Faris, Wayne Neal and Steven Johnson.

Quorum certified.

Also in attendance:

- James Mason, Airport Manager
- Jeanna Thompson, City Secretary
- Kent Pollard, County Commissioner Pct. 2

## APPROVAL OF AGENDA

Steven Johnson made a motion to approve the agenda, Julie Estlinbaum second. Voting yea: Chairman Cornman, Julie Estlinbaum, Gary Faris, Wayne Neal, Steven Johnson. Motion carried.

## APPROVAL OF MINUTES

### 1. Minutes of January 13, 2021

Motion made by Steven Johnson to approve the minutes of meeting on January 13, 2021. Second by Julie Estlinbaum. Voting yea: Chairman Cornman, Julie Estlinbaum, Gary Faris, Wayne Neal and Steven Johnson. Motion carried.

## REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL:

### 2. Discuss the need for a Public Hearing.

Bill Cornman, Board Chairman, discussed the letter from the attorney and the need for a Public Hearing. The hearing has been scheduled for March 18<sup>th</sup> at Schulman's and invitations have been sent out to officials. Not many have responded to the r.s.v.p. Mr. Cornman advised James Mason, Airport Manager, to get with Crystal at Schulman's to work out technical kinks before the hearing. Julie Estlinbaum stated that Bay City Community Development has made the arrangements to stream live.

**3. Discuss the process for “flagging” owners whose property lie within the Airport Zone, as defined by the revised Ordinance.**

James Mason stated that the Attorney recommended that a letter be sent to all property owners withing the zone and record each one in the property records with the county. Mr. Cornman recommended adding a copy of the letter and a transmittal of property owners to the City files.

**4. Discuss and need for permit fee for new construction within the Airport Zone, as defined by the revised Ordinance.**

The Board discussed the need for a fee to secure a permit for construction in the Airport Zone. All agreed that no fee would be levied, except in cases where outside assistance may be required to conduct a study to determine if the proposed construction might adversely affect aviation safety. In this case, the cost of the study is to be borne by the property owner. James noted that Legal Council advised that this must be included in the Ordinance, and James will see that it's properly included.

**5. Set meeting date to approve the revised Airport Zoning Ordinance.**

Board agreed to hold a meeting on March 23, 2021 at 4:00 pm to approve the ordinance. The ordinance will be placed on the March 23, 2021 Regular City Council Meeting for approval.

**PUBLIC COMMENTS**

none

**ADJOURNMENT**

Motion made by Julie Estlinbaum to adjourn the meeting. Second by Gary Faris. Voting yea: Chairman Cornman, Julie Estlinbaum, Gary Faris, Wayne Neal, and Steven Johnson. Motion carried and the meeting adjourned at 6:30 pm.

**PASSED AND APPROVED**, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
William Cornman, Chairman