

**CITY OF BAY CITY**  
**MINUTES • OCTOBER 10, 2023**

---

**COUNCIL  
CHAMBERS | 1901  
5th Street**

**City Council Regular Meeting**

**6:00 PM**

---

**1901 5TH STREET  
BAY CITY TX, 77414**



**Mayor**

---

Robert K. Nelson

**Mayor Pro Tem**

---

Blayne Finlay

**Councilman**

---

Jim Folse

**Councilman**

---

Bradley Westmoreland

**Councilwoman**

---

Becca Sitz

**Councilman**

---

Benjamin Flores

*Through a united and collaborative effort, we seek to grow the City of Bay City with a diverse culture that is proud to call Bay City home. We envision a thriving family-centered community where citizens are involved in the future development of our city. We desire our citizens to work, play, worship and shop in the community in which we live. Visitors are welcomed and encouraged to enjoy the friendly environment and amenities the citizens and business owners have created together.*

---

**CALL TO ORDER AND CERTIFICATION OF QUORUM**

The meeting was called to order by Mayor Robert K. Nelson at 6:00 p.m.

**PRESENT**

Mayor Robert K. Nelson  
Mayor Pro Tem Blayne Finlay  
Councilman Benjamin Flores  
Councilman Jim Folse  
Councilwoman Becca Sitz

**ABSENT**

Councilman Brad Westmoreland

**INVOCATION & PLEDGE**

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

*Mayor Robert K. Nelson*

**MISSION STATEMENT**

*The City of Bay City is committed to fostering future economic growth by collaborating with our citizens, employers, current and future businesses, as well as the Community and Economic Development Centers. We strive to deliver superior municipal services and to invest in quality-of-life initiatives such as housing, businesses, jobs and activities for all citizens. We make a concerted effort to respond to resident's concerns in a timely and professional manner in order to achieve customer satisfaction.*

*Mayor Robert K. Nelson*

**APPROVAL OF AGENDA**

Motion made by Mayor Pro Tem Finlay to approve the agenda, Seconded by Councilwoman Sitz. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilwoman Sitz. Motion carried.

**PUBLIC COMMENTS**

Ken Beach, 14 Brandon Court, stated that the city still has the same problem with water lines and leaks and needs a better solution. Chief Christella Rodriguez asked all to take a moment of silence for all the loss in Israel.

**AWARDS & PROCLAMATIONS**

1. **Proclamation ~ A proclamation declaring October as "Domestic Violence Awareness Month"**. Brittany Matthews, Matagorda County Crisis Center

---

Mayor Robert K. Nelson read the proclamation and presented it to staff of the Matagorda County Crisis Center.

2. **Proclamation ~ A proclamation declaring October 10th, 2023, as Poet Laureate Pat McLeod Day.**

Mayor Robert K. Nelson read the proclamation and presented it to Pat McLeod.

### **ACKNOWLEDGEMENTS FROM CITY MANAGER**

Shawna Burkhart, City Manager, introduced the new Public Works Director, Herb Blomquist, and thanked Krystal Mason for serving as the interim. Ms. Burkhart also announced Scotty Jones as the new Assistant City Manager.

### **ITEMS / COMMENTS FROM THE MAYOR AND COUNCIL MEMBERS**

Councilman Folsie announced that November 17th is Relay for Life. Mayor Pro Tem Finlay stated that National Night Out with the Police Department had a good turnout and commented on how welcoming and appreciative citizens were of the Police Department. Councilman Flores discussed his recent attendance to the Texas Municipal League Conference and noticed the diversity. Councilman Flores stated that he talked to engineering firms and asked them about the rising costs and that their reply was that it was due to the growth in Texas. Mayor Nelson stated that it is Customer Service Week and that the city recognizes staff and citizens. Mayor Nelson announced the Rice Festival and parade, as well as Hazardous Waste collection on Saturday.

### **CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL**

3. **City Council Regular meeting minutes of September 26, 2023.**
4. **City Council Workshop minutes of September 26, 2023.**

Motion made by Councilman Folsie to approve the consent items with changes to the minutes of Regular Council Meeting on September 26, 2023, Seconded by Mayor Pro Tem Finlay. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folsie, Councilwoman Sitz. Motion carried.

### **REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL**

5. **Ordinance ~ Discuss, consider and/or approve an Ordinance of the City of Bay City, Texas, adopting a Fee Schedule attached hereto as exhibit "A" and labeled "Appendix B" to be added to the Code of Ordinances of the City of Bay City, Texas; adopting fees and charges for various City services and consolidating those fees and charges for convenience; providing for repeal; providing for ratification; providing a penalty; providing for severability; and providing an effective date.** Scotty Jones, Finance Director

---

Motion made by Councilwoman Sitz to approve an Ordinance of the City of Bay City, Texas, adopting a Fee Schedule with changes to airport and building department, Seconded by Mayor Pro Tem Finlay. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folsie, Councilwoman Sitz. Motion carried.

**6. Policy ~ Discuss, consider, and/or approve the 2024 City Holiday Schedule.** Rhonda Clegg, Director of Human Resources

Motion made by Councilwoman Sitz to approve the 2024 City Holiday Schedule, Seconded by Councilman Flores. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folsie, Councilwoman Sitz. Motion carried.

**7. Ordinance ~ Discuss, consider, and/or approve the temporary rescheduling of Council meetings in the remainder of 2023.** Jeanna Thompson, City Secretary

Motion made by Councilman Folsie to approve the temporary rescheduling of Council meetings, moving the meeting of October 24th to October 31st and moving the meeting of December 26th to December 19th and both meetings to start at 5:00 p.m., Seconded by Councilwoman Sitz. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folsie, Councilwoman Sitz.

### **CLOSED / EXECUTIVE SESSION**

Council adjourned into an executive session at 6:36 p.m.

**8. Executive Session pursuant to the Texas Government Code Section 551.087 to discuss economic development negotiations.**

**9. Executive Session pursuant to Texas Government Code Section 551.072 (Deliberation regarding Real Property).**

### **RECONVENE AND ACTION**

Council reconvened back into regular session at 7:52 pm. Council took no action on items #8 and #9.

### **ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER**

Councilman Flores stated that he spoke with Veritas in regards to developers complaining about consistencies. Ms. Burkhart added that the Building Official will change to Building Inspector.

### **ADJOURNMENT**

Motion made by Mayor Pro Tem Finlay to adjourn, Seconded by Councilman Flores. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folsie, Councilwoman Sitz. Motion carried and Council adjourned at 7:54 p.m.

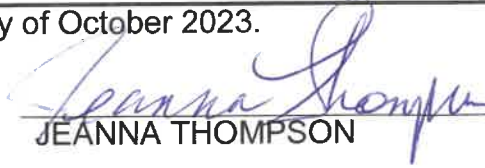
---

**PASSED AND APPROVED**, this 31st day of October 2023.



---

ROBERT K. NELSON, MAYOR  
CITY OF BAY CITY, TEXAS



---

JEANNA THOMPSON  
CITY SECRETARY

