



UTILITIES COMMISSION MEETING AGENDA

Wednesday, April 08, 2026 at 5:30 PM

Baxter City Hall, 13190 Memorywood Drive, Baxter, MN

CALL TO ORDER

ROLL CALL

CONSENT AGENDA

1. Approve the Utilities Commission Minutes from March 4, 2026

BUSINESS ITEMS

2. Approve Baxter Imaging Escrow Agreement for Inspection Services and Asbuilts
3. Approve Stormwater Facilities Maintenance Agreement with Access Rights and Covenants for Baxter Imaging LLC
4. Approve Plans and Specifications and Authorize Advertisement for Bids for 2026 Micro Surfacing Project
5. Approve the BNSF Invoice #90299809 in the amount of \$65.06 for the 2022 TH 210 and Inglewood Drive Improvements Project, City Improvement No. 4121
6. 2025 Water Supply Improvements - Wells 5 & 6 Monthly Update
7. Approve Pratt's Affordable Excavating Inc. Partial Pay Estimate No. 9 in the amount of \$29,661.35 for work completed on Contract B related to the 2025 Water Supply Improvements – Wells 5 & 6, Municipal Project No. 6011-45040
8. 2026 Clearwater Road, North Lynndale Area, & Brentwood Circle Street & Utility Improvements Monthly Update
9. Approve the SEH Construction Phase Services Contract in the Not to Exceed Amount of \$638,000.00 for the 2026 Clearwater Road, North Lynndale Area, and Brentwood Circle Street & Utility Improvements Project, Municipal Project Number 4068
10. Approve the Braun Intertec Proposal for Construction Materials Testing Services in the Not to Exceed Amount of \$75,022.00 for the 2026 Clearwater Road, North Lynndale Area, and Brentwood Circle Street & Utility Improvements Project, Municipal Project Number 4068
11. Approve the SEH Design Phase Services Contract in the Not to Exceed Amount of \$60,000.00 for the Elder Drive and Foley Road Intersection Improvements project
12. Approve the SEH Design Phase Services Contract in the Not to Exceed Amount of \$100,000.00 for the Foley Road and Forthun Road/Isle Drive Intersection Improvements Project
13. Approve the SEH Engineering Services Contract in the Not to Exceed Amount of \$20,000.00 for the Mercury Minimization Program

14. Water Service Saddle Review Monthly Update
15. Accept the 2026 Water Service Saddle Review Report
16. Lift Station No. 18 Reconstruction Project Monthly Update
17. Approve the Lift Station No. 18 Reconstruction Project Plans & Specification and Authorize Advertisement for Bids.
18. Approve the Widseth Contract Amendment No. 1 in the Not to Exceed Amount of \$8,044.00 for the Lift Station 18 Reconstruction Project.
19. Approve the Nelson Sanitation & Rental Inc. Quote in the Amount of \$4,200 for the Woida Road Sanitary Infiltration Repair
20. 2027 Mill & Overlay, Full Depth Reclamation and Reconstruction Improvements, Project Monthly Update
21. Approve the Widseth Proposal for Professional Engineering Services for the 2027 Mill & Overlay and Full Depth Reclamation Improvements Roadway Evaluation in the Not to Exceed Amount of \$35,000

INFORMATIONAL ITEMS

22. 2022 Trunk Highway 210 & Inglewood Drive Railway Crossing Improvements Project Update - City of Baxter - Municipal Project No.: 4121
23. 2023 Knollwood Drive Improvements Project Monthly Update
24. 2024 Mill & Overlay and Full Depth Reclamation Improvements Project Monthly Update
25. 2024 South Forestview Improvements Project Monthly Update
26. 2025 Commercial Full Depth Reclamation Improvements Project Monthly Update, Municipal Project 4425
27. 2025 Design Road & TH 371 Stormwater Improvements Project Monthly Update
28. 2026 AWIA RRA & ERP Recertification Monthly Update
29. 2025 Lift Station 11 Service Area Smoke Testing
30. 2026 Mill & Overlay Improvements Project Monthly Update
31. 2025-2026 Water CAMP Updates Monthly Update
32. 2027 CSAH 48 Trail (Highland Scenic Road) Trail Connection Project – Monthly Update
33. 2027 Fairview Road Extension to Excelsior Road Project Monthly Update
34. Eagle Drive Area Improvements Project Monthly Update

- 35. Evergreen Drive Improvements and Southeast Baxter Stormwater Overflow Improvements Project Monthly Update
- 36. Holiday Station Store Contamination Project Monthly Update
- 37. Industrial Park Road FDR and Stormwater Improvements Project Monthly Update
- 38. Inglewood Drive to Garrett Lane Flood Overflow Control Monthly Update
- 39. TH 371/TH 210 Interchange Utility Modifications Monthly Update
- 40. Wastewater Treatment Plant Charges for February 2026
- 41. Water Treatment Plant HVAC Improvements Project Monthly Update
- 42. Whiskey Creek Pedestrian Bridge Inspection Project Monthly Update
- 43. Whiskey Creek Planting Plans Project Monthly Update

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