



# Appomattox Town Council Regular Meeting Agenda

Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522

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## **Monday, July 13, 2020**

### **7:30 PM – Town Council Regular Meeting**

(Location: Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522)

#### **Call to Order and Welcome to Visitors**

#### **Prayer & Pledge of Allegiance to the Flag of the United States of America**

#### **Mayor's Comments**

#### **Scheduled Public Appearances**

#### **Adoption of the Consent Agenda - July 13, 2020**

All matters listed under consent agenda are considered routine by the council and will be approved or received by one motion in the form listed. Items may be removed from the consent agenda for discussion under the regular agenda upon motion of any council member and duly seconded.

1. [May 26, 2020 Council Workshop Meeting minutes](#)

#### **Unfinished Business**

#### **New Business**

2. Consideration to elect a Vice-Mayor from membership.
3. Consideration to amend the signature cards at Farmers Bank of Appomattox and Branch Banking and Trust (BB&T) for all accounts with the following authorized signers:

Mayor  
Vice-Mayor  
Town Manager  
Town Treasurer

4. Consideration to appoint one member of Town Council to the Town of Appomattox Planning Commission and two members to the Town of Appomattox Economic Development Authority.
5. Consideration to appoint a member from the elected body to serve on the Central Virginia Planning District Commission.
- [6.](#) Consideration to declare surplus equipment from the Public Works Department.
7. Consideration to award the 2020 Curbside Garbage Collection Contract.
- [8.](#) Consideration of FY 2021 Budget amendment - 2021-001

## **Council Standing Committee Reports**

### **Citizen Comment**

### **Town Manager's Report**

### **Closed Session**

Pursuant to Section 2.2-3711 A. 3 of the Code of Virginia (1950), as amended, for the purpose of discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, such property identified by Tax Map # 64A5 A 200.

### **Council Comment**

### **Adjournment**

**File Attachments for Item:**

1. May 26, 2020 Council Workshop Meeting minutes

1 | **Appomattox Town Council  
Workshop Meeting  
May 26, 2020**

The Appomattox Town Council held a Workshop meeting on Tuesday, May 26, 2020 at 6:00 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Mayor Harvey, presiding.

Town Council members present were Jonathan D. Garrett, James Boyce, Sr., Mary Lou Spiggle, Timothy W. Garrett, and Steven T. Conner.

Town Council members absent were Claudia G. Puckette.

Staff present were Facilities Director, Jeff Elder (via phone); Town Manager, Gary Shanaberger; Town Treasurer, Kim Ray; and Town Clerk, Roxanne Casto.

The meeting was also broadcast LIVE on the Town of Appomattox Facebook page and allowed public phone participation through FreeConferenceCall.com.

Mayor Harvey called the meeting to order.

On a motion by Mr. J. Garrett, seconded by Mr. Boyce, Council voted to adopt the following resolution of the Proposed Charter Amendment:

**RESOLUTION**

Whereas, the Appomattox Town Council met on the 26<sup>th</sup> day of May, 2020 and hereby requests by resolution of the General Assembly of the Commonwealth of Virginia to amend the Town's Charter as follows:

**Proposed Charter Amendment, Town of Appomattox**

These changes are to take effect on July 1, 2021, if approved by the Town voters at the special election in May 2020, and subsequently approved by the General Assembly.

**§ 1 Election and appointment of officers, etc.**

There shall be elected by the qualified voters of said town, ~~every two years, on the first Tuesday in May of every even numbered year,~~ one elector thereof, who shall be denominated the mayor, and six electors, who shall be denominated the councilmen of said town; The mayor and six councilmen shall constitute the council of said town. The town council ~~may appoint a treasurer, commissioner of revenue and~~ shall have the authority to appoint or employ a town clerk, a treasurer, a commissioner of revenue, a town manager, ~~and the same person may serve in one or more of such capacities, and whenever deemed wise~~ a health or sanitary officer, and such other officers as it may deem ~~wise and necessary~~ appropriate for the proper conduct of the government of the said town, ~~and appoint committees and boards, and prescribe and fix their duties, and shall have power to fix the salary and compensation of said treasurer, town clerk, town~~

~~manager and such other officers, necessary, but such compensation shall be fixed by said council before the officer chosen shall assume the duties of his office; The same person may serve in one or more of such capacities. The town council shall have the power to fix the salary and compensation of said employees and appointees as necessary, but such compensation shall be fixed by said council before the individual chosen shall assume the duties of office. The town council may also appoint committees and boards, and prescribe and fix their duties.~~

§ 4 **Terms of office; vacancies and how filled.**

~~The mayor and members of council shall enter upon the duties of their office on the first day of July, next succeeding their election, and shall continue in the office until their terms have expired, and their successors shall have been elected and qualified. in office on July 1, 2021 shall continue in office until the expiration of the terms for which they were elected or until their successors are elected and qualified. At the next election of members to the town council held on the first Tuesday in May 2022, the three council candidates receiving the greatest number of votes shall be elected for three and one-half year terms, and the three council candidates receiving the next greatest number of votes and the mayor shall be elected for one and one-half year terms. Thereafter, the council members shall be elected for terms of four years, and the mayor shall be elected for terms of two years, or until their successors are elected and qualified. An election shall be held on the Tuesday following the first Monday in November 2023 for the three council seats first expiring and for the mayor, and on the Tuesday following the first Monday in November 2025 for the three council seats next expiring. Elections thereafter shall be held every two years on the Tuesday following the first Monday in November. The term of each person elected under this section at a November election shall begin on January 1 next following the election. In case of a vacancy in the office of mayor, or councilmen, elected by the electors of said town, caused by death, resignation or otherwise, such vacancy shall be filled by a majority vote of the town council from the electors of the town for the unexpired term.~~

Roll Call Vote: J. Garrett – yes, Boyce – yes, Spiggle – yes, T. Garrett – yes, S. Conner – no.  
This Resolution was adopted by a majority vote of the Appomattox Town Council at its May 26, 2020 meeting.

\_\_\_\_\_  
Paul D. Harvey, Mayor

Attest: \_\_\_\_\_  
Roxanne W. Casto, Clerk

3 | **Appomattox Town Council**  
**Workshop Meeting**  
**May 26, 2020**

Council Standing Committee Reports:

None

Staff Reports:

Kim Ray, Town Treasurer presented the Treasurer's Report for April 2020.

Roxanne Casto, Clerk – none

Jeff Elder, Facilities Director – none

Gary Shanaberger, Town Manager reported on the following activities:

- Thank you and congratulations to staff for completing the water research grant application in one week.
- A decision regarding the curbside trash bids is expected in the next week.
- The vultures appear to be under control.
- The comprehensive plan update will be ready for review in July.
- Fireworks are still planned for Friday, July 3, 2020.
- The History Channel will be airing an Appomattox mini-series about Ulysses S. Grant.

Council Comments:

Ms. Spiggle thanked those Town citizens that voted in the recent Town election.

Mr. J. Garrett would like for Council to recognize Ms. Sabrina Smith at the Council meeting on June 8, 2020.

Anne Dixon, Appomattox County Parks, Recreation and Tourism will be invited to attend and explain the shop local discount program to Council on June 8, 2020.

Town Council discussed the reduced water and sewer rates provided during April and May 2020 due to COVID-19. They were agreeable to returning the regular rates into effect for the June billing period and restarting the penalty for late payments but continue with no cutoffs for non-payments.

Town Council discussed the Business License Stimulus (tax refund) program for Town businesses that were in operation in October 2019; and having purchased a 2020 business license. The refund is up to \$500, based on the amount paid.

Adjournment:

On a motion by Mr. S. Conner, seconded by Mr. T. Garrett, Council voted to adjourn at 7:05 p.m. All members present voting aye. Motion carried 5-0.

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Roxanne W. Casto, Clerk of Council

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Paul D. Harvey, Mayor

**File Attachments for Item:**

6. Consideration to declare surplus equipment from the Public Works Department.

List of items for surplus for the July 13, 2020 Appomattox Town Council meeting:

98 Dodge 250 D VIN# 3B7KF26Z5WM243267

92 International 4600 VIN# 1HT5AZRN4PH478798

90 GMC Top Kick VIN# 1GDM7D1Y9LU508993



**File Attachments for Item:**

8. Consideration of FY 2021 Budget amendment - 2021-001

1. Consideration to adopt a resolution amending the FY 2021 General Funding Operating Budget for the Virginia Department of Criminal Justice Services FY 2021 599 funding.
2. WHEREAS, Section 15.2-2507, Code of Virginia, allows that a governing body may amend the budget from time to time
3. NOW THEREFORE, BE IT RESOLVED, that the Appomattox Town Council does hereby amend the FY 2020 Operating Budget for the General Fund.

**General Fund Revenues**

10-3604-0000 Aid to Police Dept.	\$ 2,051.00
10-3901-0000 Transfer from Reserve	<u>\$ 1,407.00</u>
Net Increase in Budget	<u>\$ 3,458.00</u>

**General Fund Expenditures**

10-4400-8070 Police Agreement	<u>\$ 3,458.00</u>
Net Increase in Budget	<u>\$ 3,458.00</u>

***SECTION XIII:***

BE IT FURTHER RESOLVED, by the Town Council of Appomattox, Virginia that the Fiscal Year 2020 budget amendments are hereby adopted, and the monies necessary to fund it are hereby appropriated and shall be certified by the Clerk of Council and maintained as an archive document with the official minutes of the Town Council of Appomattox, Virginia.

Amended this \_\_\_\_ day of \_\_\_\_\_ 2020.

Attest:

\_\_\_\_\_

Roxanne Casto, Town Clerk