



Appomattox Regular Council meeting Agenda

Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522

Monday, December 12, 2022

6:30 PM – Regular Council meeting

(Location: Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522)

Call to Order and Welcome to Visitors

Public Hearing

- 1. PLEASE TAKE FURTHER NOTICE** that at its meeting to be held on Monday, December 12, 2022, at the hour of 6:30 p.m. in the Town Council Meeting Room, Appomattox Town Office, 210 Linden Street, Appomattox, Virginia, the Appomattox Town Council will consider the recommendations of the Planning Commission with respect to the above described AN ORDINANCE TO AMEND the Code of the Town of Appomattox by deleting and repealing Chapter 195, Zoning, Article IV to be entitled Residential District, Limited, R-2 (Village Homes) and replacing it with a new Chapter 195, Article IV to be entitled Residential District, Limited, R-2. The Town Council will have said ordinance proposed to it for passage and will hold a public hearing thereon, pursuant to the same statutory authority.

The entire text of the above-noted revision is on file in the Town Office, 210 Linden Street, Appomattox, Virginia, and can be examined there between the hours of 8:30 a.m. and 4:30 p.m. Monday through Friday.

The public is invited to attend and make their views known.

Prayer & Pledge of Allegiance to the Flag of the United States of America

Mayor's Comments

Scheduled Public Appearances

2. Honorable Janet A. Hix, Appomattox County Circuit Court Clerk - Oath of Office ceremony
3. Hailey Fox, Brown Edwards - Presentation of the FY 22 Town Audit Report
4. Blair Smith, Dominion Seven Architects - Appomattox Train Depot Roof project

Adoption of the Consent Agenda - December 12, 2022

All matters listed under consent agenda are considered routine by the council and will be approved or received by one motion in the form listed. Items may be removed from the consent agenda for discussion under the regular agenda upon motion of any council member and duly seconded.

- [5.](#) Council minutes - October 11, 2022 and October 25, 2022

Unfinished Business

New Business

- 6. Consideration to adopt an Ordinance to Amend the Code of the Town of Appomattox by deleting and repealing Chapter 195, Zoning, Article IV to be entitled Residential District, Limited, R-2 (Village Homes) and replacing it with a new Chapter 195, Zoning, Article IV to be entitled Residential District, Limited, R-2.
- [7.](#) Discussion/Consideration of an amendment to the Utility Policy for the filling of swimming pools, portable tanks, etc.

Council Standing Committee Reports

Citizen Comment

Town Manager's Report

Council Comment

Adjournment

File Attachments for Item:

1. PLEASE TAKE FURTHER NOTICE that at its meeting to be held on Monday, December 12, 2022, at the hour of 6:30 p.m. in the Town Council Meeting Room, Appomattox Town Office, 210 Linden Street, Appomattox, Virginia, the Appomattox Town Council will consider the recommendations of the Planning Commission with respect to the above described AN ORDINANCE TO AMEND the Code of the Town of Appomattox by deleting and repealing Chapter 195, Zoning, Article IV to be entitled Residential District, Limited, R-2 (Village Homes) and replacing it with a new Chapter 195, Article IV to be entitled Residential District, Limited, R-2. The Town Council will have said ordinance proposed to it for passage and will hold a public hearing thereon, pursuant to the same statutory authority.

The entire text of the above-noted revision is on file in the Town Office, 210 Linden Street, Appomattox, Virginia, and can be examined there between the hours of 8:30 a.m. and 4:30 p.m. Monday through Friday.

The public is invited to attend and make their views known.

**TO THE CITIZENS OF THE TOWN OF APPOMATTOX
NOTICE OF PUBLIC HEARINGS**

PLEASE TAKE NOTICE that at its meeting to be held on Tuesday, December 6, 2022, at the hour of 6:00 p.m. in the Town Council Meeting Room, Appomattox Town Office, 210 Linden Street, Appomattox, Virginia, the Appomattox Town Planning Commission will conduct a public hearing on AN ORDINANCE TO AMEND the Code of the Town of Appomattox by deleting and repealing Chapter 195, Zoning, Article IV to be entitled Residential District, Limited, R-2 (Village Homes) and replacing it with a new Chapter 195, Article IV to be entitled Residential District, Limited, R-2.

The Planning Commission will make its recommendation with respect thereto to the Appomattox Town Council for its consideration at its meeting to be held on Tuesday, December 6, 2022 at 6:00 p.m.

PLEASE TAKE FURTHER NOTICE that at its meeting to be held on Monday, December 12, 2022, at the hour of 6:30 p.m. in the Town Council Meeting Room, Appomattox Town Office, 210 Linden Street, Appomattox, Virginia, the Appomattox Town Council will consider the recommendations of the Planning Commission with respect to the above described AN ORDINANCE TO AMEND the Code of the Town of Appomattox by deleting and repealing Chapter 195, Zoning, Article IV to be entitled Residential District, Limited, R-2 (Village Homes) and replacing it with a new Chapter 195, Article IV to be entitled Residential District, Limited, R-2. The Town Council will have said ordinance proposed to it for passage and will hold a public hearing thereon, pursuant to the same statutory authority.

The entire text of the above-noted revision is on file in the Town Office, 210 Linden Street, Appomattox, Virginia, and can be examined there between the hours of 8:30 a.m. and 4:30 p.m. Monday through Friday.

The public is invited to attend and make their views known.

AN ORDINANCE TO AMEND the Code of the Town of Appomattox by deleting and repealing Chapter 195, Zoning, Article IV to be entitled Residential District, Limited, R-2 (Village Homes) and replacing it with a new Chapter 195, Zoning, Article IV to be entitled Residential District, Limited, R-2;

Be it ordained by the Council of the Town of Appomattox, as follows:

Section 1. The Code of the Town of Appomattox is hereby amended by deleting and repealing Chapter 195, Zoning, Article IV, Residential District, Limited, R-2 (Village Homes) and

Section 2. The Code of the Town of Appomattox is hereby amending by adding thereto a new Chapter to replace Chapter 195, Zoning, Article IV hereinabove repealed, to be Chapter 195, Zoning, Article IV, Residential District, Limited, R-2 to read as follows:

§ 195-32.1. Statement of Intent.

§ 195-32.2. Permitted Uses.

§ 195-32.3. Lot size; yard regulations.

§ 195-32.4. Uses by Special Use Permit (Development Standards).

§ 195-32.5. Height regulations.

§ 195-32.6. Square footage requirements.

§ 195-32.7. Landscaping requirements.

~~§ 195-32. Statement of intent.~~

~~This district covers that portion of the community intended for single family residences as distinguished by smaller area regulations. This type of residence requires the special landscaping or architectural treatment set forth in this article. The standards contained herein are designed to reduce noise transmission between residences, reduce visual intrusion and decrease the impact of smaller area requirements on adjacent properties. Village homes can only be constructed in specified Residential Districts R-2. A special use permit is required.~~

~~§ 195-33. Uses permitted.~~

~~Village homes are permitted in R-2 Residential Districts subject to the approval of a tentative site plan including the location of all proposed structures, exterior views, and preliminary landscaping proposals showing the location, quantity and type of plant materials.~~

~~§ 195-34. Lot size; yard regulations.~~

~~A.—Lot area. The minimum lot area shall be 4,500 square feet.~~

~~B.—Lot width. The minimum lot width shall be 45 feet measured at the point of required setback line.~~

~~C.—Lot depth. The minimum lot depth shall be 75 feet.~~

- ~~D. Front depth. The minimum depth of the front yard shall be 25 feet.~~
- ~~E. Rear yard. All dwellings shall have a minimum rear yard of 15 feet. Unattached buildings of accessory use shall not be located closer to any rear lot line than five feet.~~
- ~~F. Side yard. Side yards abutting a public street shall have a setback of not less than 20 feet; however, side yards not abutting on a public street may be reduced or eliminated, provided that:~~
- ~~(1) At least 50% of the side yard reduced by this procedure is made up on the opposite side of the site;~~
 - ~~(2) Where a reduced side yard is used, the abutting site must be held under the same ownership at the time of issuance of the building permit;~~
 - ~~(3) Unless a zero side yard is used, the side yard shall not be less than five feet;~~
 - ~~(4) The wall of any structure constructed along a common property line shall be solid masonry material or other materials approved by the statewide building code that would provide the appropriate fire rating;~~
 - ~~(5) Finished grade of any proposed residence at the common property line shall not exceed finished grade on the abutting property by more than four feet in height.~~

~~§ 195-35. Height regulations.~~

~~No dwelling shall exceed three stories or 35 feet in height whichever is less. Accessory buildings shall not exceed 15 feet in height.~~

~~§ 195-36. Square footage requirements.~~

- ~~A. Dwellings shall have a minimum of 1,200 square feet exclusive of porches and garages. Additionally, multistory dwellings must contain at least 800 square feet on the main level, and below ground levels cannot be used to meet the required minimum area of 1,200 square feet.~~
- ~~B. In addition to the requirements of Subsection A, all dwellings shall have 100 square feet of enclosed storage space. The storage space may be an integral part of the dwelling, or it may be in the form of an accessory building meeting the requirements of this chapter and all other applicable laws.~~

~~§ 195-37. Landscaping requirements.~~

- ~~A. The yards of Village homes shall be landscaped and shall include, at a minimum, the installation of one shade tree and three evergreen shrubs or decorative trees and at least one of the following three landscaping or architectural treatments:~~
- ~~(1) A front yard raised above the grade of the sidewalk by at least three inches and four flowering or evergreen shrubs.~~
 - ~~(2) Two decorative trees, a hedge consisting of at least 20 plants, and 10 flowering or evergreen shrubs or alternatively 20 flowering or evergreen shrubs.~~
 - ~~(3) A berm or earth mound averaging 18 inches above the average grade of the rest~~

~~of the yard and covering 20% of the lot not covered by the dwelling or other structures. The berm or earth mound shall be covered with grass or ground cover and must be planted with at least four decorative trees or evergreen shrubs.~~

~~B. Standards. The requirements of "landscaping requirements" shall be met prior to issuance of an occupancy permit for any dwellings permitted under this chapter.~~

§ 195-32.1 Statement of intent.

This district covers that portion of the community intended for single-family residences as distinguished by smaller lot area regulations. The regulations for this district are designed to stabilize and protect the essential characteristics of the district, to promote and encourage a suitable environment for family life where there are children, and to prohibit all activities of a commercial nature.

§ 195-32.2 Permitted uses.

- A. Single-family dwellings.*
- B. Short Term Rentals.*
- C. Home occupations, as defined in this chapter, conducted by the occupant.*

§ 195-32.3. Lot size; yard regulations.

- A. Lot area. The minimum lot area shall be 4,500 square feet.*
- B. Lot width. The minimum lot width shall be 45 feet measured at the point of required setback line.*
- C. Lot depth. The minimum lot depth shall be 75 feet.*
- D. Front depth. The minimum depth of the front yard shall be 25 feet.*
- E. Side yard. The minimum setback of the side yard shall be at least five feet.*
- F. Rear yard. All dwellings shall have a minimum rear yard of 15 feet. Unattached buildings of accessory use shall not be located closer to any rear lot line than five feet.*

§ 195-32.4. Uses by Special Use Permit. (Development Standards)

- A. Village homes are permitted in R-2 Residential Districts subject to the approval of a tentative site plan including the location of all proposed structures, exterior views, and preliminary landscaping proposals showing the location, quantity, and type of plant materials.*
- B. Lot area. The minimum lot area shall be 4,500 square feet.*
- C. Lot width. The minimum lot width shall be 45 feet measured at the point of required setback line.*

D. Lot depth. The minimum lot depth shall be 75 feet.

E. Front depth. The minimum depth of the front yard shall be 25 feet.

F. Side yard. Side yards abutting a public street shall have a setback of not less than 20 feet; however, side yards not abutting on a public street may be reduced or eliminated, provided that:

(1) At least 50% of the side yard reduced by this procedure is made up on the opposite side of the site;

(2) Where a reduced side yard is used, the abutting site must be held under the same ownership at the time of issuance of the building permit;

(3) Unless a zero-side yard is used, the side yard shall not be less than five feet;

(4) The wall of any structure constructed along a common property line shall be solid masonry material or other materials approved by the statewide building code that would provide the appropriate fire rating;

(5) Finished grade of any proposed residence at the common property line shall not exceed finished grade on the abutting property by more than four feet in height.

G. Rear yard. All dwellings shall have a minimum rear yard of 15 feet. Unattached buildings of accessory use shall not be located closer to any rear lot line than five feet.

§ 195-32.5. Height regulations.

No dwelling shall exceed three stories or 35 feet in height whichever is less. Accessory buildings shall not exceed 15 feet in height.

§ 195-32.6. Square footage requirements.

A. Dwellings shall have a minimum of 1,200 square feet exclusive of porches and garages. Additionally, multistory dwellings must contain at least 800 square feet on the main level, and below-ground levels cannot be used to meet the required minimum area of 1,200 square feet.

B. In addition to the requirements of Subsection A, all dwellings shall have 100 square feet of enclosed storage space. The storage space may be an integral part of the dwelling, or it may be in the form of an accessory building meeting the requirements of this chapter and all other applicable laws.

§ 195-32.7. Landscaping requirements.

A. The yards of Village homes shall be landscaped and shall include, at a minimum, the installation of one shade tree and three evergreen shrubs or decorative trees and at least one of the following three landscaping or architectural treatments:

(1) A front yard raised above the grade of the sidewalk by at least three inches and four flowering or evergreen shrubs.

(2) Two decorative trees, a hedge consisting of at least 20 plants, and 10 flowering or evergreen shrubs or alternatively 20 flowering or evergreen shrubs.

(3) A berm or earth mound averaging 18 inches above the average grade of the rest of the yard and covering 20% of the lot not covered by the dwelling or other structures. The berm or earth mound shall be covered with grass or ground cover and must be planted with at least four decorative trees or evergreen shrubs.

B. Standards. The requirements of "landscaping requirements" shall be met prior to issuance of an occupancy permit for any dwellings permitted under this chapter.

Section 3. Effective date.

This ordinance shall become effective on _____.

File Attachments for Item:

5. Council minutes - October 11, 2022 and October 25, 2022

1 | **Appomattox Town Council**
Regular Council Meeting
October 11, 2022

The Appomattox Town Council held a Regular Council meeting on Tuesday, October 11, 2022 at 6:30 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Vice-Mayor Garrett presiding.

Members present: James J. Boyce, Sr., Timothy W. Garrett, Claudia G. Puckette, Mary Lou G. Spiggle, and Nathan A. Simpson.

Others: Carlton Duck, Alive Media TV; Drew and Tiffany Dearing, Garrett Braun, Christi Taylor, Brittani Edwards, Jeff Elder, Facilities Director; Kim Ray, Town Treasurer; R. Terry McGhee, Town Manager and Roxanne W. Casto, Clerk of Council.

Vice-Mayor Garrett called the meeting to order and welcomed the visitors.

Rev. Duck led the prayer and Pledge of Allegiance to the Flag of the United States of America.

Mayor's Comments:

None

Scheduled Public Appearances:

Mr. Garrett Braun, Ms. Christi Taylor and Ms. Brittani Edwards from Dominion Energy appeared before Council to discuss an amendment needed to allow them to lay fiber for internet service in the Town. Essentially, Dominion Energy would be the "middle" man.

The representatives explained the process in detail. Ms. Christi Taylor explained how the franchise agreement written in the 80's does not have the rights needed to move forward with this project. Dominion Energy has offered a Memorandum of Understanding to add language to further the broadband project. Dominion Energy is already in a construction stage and is expected to be complete by the end of the first quarter of 2023. If the Town chooses not to sign the MOU, it kills the project. Dominion Energy would like to have a signed amendment by the end of 2022.

Council thanked the individuals for attending and sharing this information.

Adoption of the Consent Agenda:

On a motion by Ms. Spiggle, seconded by Ms. Puckette, Council voted to accept the consent agenda as presented for October 11, 2022. All members present voting aye. Motion carried 5-0.

Unfinished Business:

None

New Business

None

Council Standing Committee Reports:

None

Citizen Comment:

None

Town Manager's Report:

Mr. McGhee reported on the following items:

- He has reached out to vendors, SWaM vendors, regarding the Town website.
- Dominion Energy has completed the work order request for the LED streetlights. Installation of the first 50 lights should begin soon.
- VDOT is asking to replace pipe on Old Courthouse Road for the streetscape project.
- He met with Rev. Small and law enforcement regarding fentanyl. In a coordinated effort the Town should consider creating a fact sheet, in person education, social media development and multi-level education.

Mr. McGhee thanked those who got engaged with the drug education at the Railroad Festival over the weekend.

Council Comment:

Mr. Boyce – none

Ms. Spiggle requested the Town reach out to Horizon Behavioral Health to get the word out about fentanyl and drug use.

Mr. Simpson asked Mr. McGhee where the Town was with the generator bids. He responded that Mr. Elder had a couple of questions for the vendor. Mr. Simpson asked for an update on the train depot. Mr. McGhee responded he is expecting the project to be advertised by the end of October. Mr. Simpson asked if the documents were ready to be destroyed. Mr. McGhee explained this was an on-going project.

Mr. Simpson provided an update on the old Elementary school as he has spoken with the County Administrator regarding the lease to won space by Mr. Boone for a welding booth.

Ms. Puckette thanked the members of Council for signing letters to Congressman Good, Senator Warner and Senator Kaine regarding the drug problem in our country. She also thanked Mr. Boyce for stopping by the booth at the Railroad Festival. She also thanked staff for getting the banner on short notice.

Adjournment:

On a motion by Mr. Simpson, seconded by Mr. Boyce, Council voted to adjourn at 7:05 p.m. All members present voting aye. Motion carried 5-0.

Roxanne W. Casto, MMC
Clerk

Richard C. Conner
Mayor

The Appomattox Town Council held a Workshop meeting on Tuesday, October 25, 2022 at 6:30 p.m. at the Appomattox Town Hall, Council Chambers, 210 Linden Street, Appomattox, Virginia with Mayor Conner presiding.

Members present: James J. Boyce, Sr, Claudia G. Puckette, Nathan A. Simpson, and Mary Lou Spiggle.

Absent: Timothy W. Garrett

Others present: Sharon Walker, Times Virginian; Jeff Elder; Facilities Director; Drew Dearing, Carlton Duck; Alive Media TV; Kim Ray, Town Treasurer; R. Terry McGhee, Town Manager and Roxanne W. Casto, Clerk of Council.

Mayor Conner called the meeting to order and opening the public hearing by stating the purpose:

PUBLIC NOTICE OF A PUBLIC HEARING

The Appomattox Town Council will hold a public hearing on Tuesday, October 25, 2022 at 6:30 p.m. in the Council Chambers of the Appomattox Town Hall building, located at 210 Linden Street, Appomattox, Virginia.

The purpose of this public hearing will be to receive public comments concerning the proposed purchase of real property located in the Town of Appomattox, more particularly identified as 0.225 acres, Appomattox County tax identification number 64A513-9, currently owned by Anne A. Kerr, Watkins Abbitt, Jr., and Corrine A. Hynes, for the price of \$10,000. Documents relating to the proposed purchase, including a plat of survey, are available for review at the Appomattox Town Hall, 210 Linden Street, Appomattox, Virginia, Monday through Friday, 8:30 a.m. – 4:30 p.m. or by calling 434-352-8268.

There were no comments received from the public.

Mayor Conner closed the public hearing.

Discussion Items:

On a motion by Mr. Boyce, seconded by Ms. Spiggle, Council voted to adopt the following resolution:

RESOLUTION AUTHORIZING THE PURCHASE OF LAND

Whereas, the Appomattox Town Council held a public hearing on Tuesday, October 25, 2022 in the Council Chambers of the Appomattox Town Hall, 210 Linden Street, Appomattox, Virginia to receive citizen comments regarding the purchase of land in the Town of Appomattox for the purpose of a proposed parking area; and

Whereas, the land is located in the Town of Appomattox, and is described as follows:

All that certain lot or parcel of land, together with the buildings and improvements thereon, and the privileges and appurtenances, thereunto belonging, situate, lying and being in the Town and County of Appomattox, Virginia, fronting on Atwood Street (Route No. T.1058), containing 0.225 acres, more or less, as shown on a plat of survey entitled, "Boundary Survey 0.225 acres, Surveyed for Town of Appomattox..." made by Michael Ray Goin, Land Surveyor, dated June 28, 2022, which said plat is attached hereto and is recorded contemporaneously with this deed.

This being a portion of the property conveyed unto Anne A. Kerr, Watkins Abbitt, Jr., and Corinne A. Hynes, by Deed of Gift dated November 10, 1994 from W. M. Abbitt, widower, recorded in the Clerk's Office of the Circuit Court of Appomattox County in Deed Book 215, page 257.

The grantors reserve unto themselves and to the survivor of them an easement for parking on the property hereby conveyed to serve the reasonable needs of the business located in the adjoining property, being identified as Parcel I. D. #64A5-13-12. This easement shall terminate upon the death of the last surviving of the grantors.; and,

Whereas, the Town Council wishes to purchase such property for \$10,000.00 subject to the aforesaid easement; and,

Now, therefore, be it resolved, that the Appomattox Town Council authorizes the Town Manager, on behalf of the Town, to purchase such property for \$10,000.00, and to take all actions and execute all documents necessary to effectuate such purchase.

The Appomattox Town Council does hereby adopt this resolution on October 25, 2022 at a duly called workshop meeting.

Roxanne W. Casto, Clerk of Council

Boyce-aye, Spiggle-aye, Simpson-aye, Puckette-aye. Motion carried 4-0.

DOMINION ENERGY AMENDMENT

The Council discussed the desire for Dominion to have a last mile provider for the fiber installed before signing the amendment. After discussion, the Council provided consensus for the Town Manger to obtain additional information from Dominion and report back to Council.

On a motion by Mr. Simpson, seconded by Mrs. Puckette, Council voted to adopt the following resolution:

RESOLUTION
DESIGNATING THE TOWN MANAGER AS THE SIGNATORY FOR FUNDING
AGREEMENTS WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION

WHEREAS, the Town of Appomattox is a recipient of Virginia Department of Transportation funds under various grant programs for transportation-related projects; and,

WHEREAS, VDOT has developed a Standard Project Administration Agreement that establishes the terms and conditions of the funding with local governments; and,

WHEREAS, as part of that Agreement, the Town must provide VDOT with formal documentation that indicates who within the Town has the authority to enter into such Agreements.

NOW, THEREFORE, BE IT RESOLVED that the Appomattox Town Council hereby authorizes the Town Manager and/or his/her designees to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

The Appomattox Town Council does hereby adopt this resolution on October 25, 2022 at a duly called workshop meeting.

Roxanne W. Casto, Clerk of Council

All members present voting aye, motion carried 4-0.

The Town Council requested the Town Manager to communicate any agreements with VDOT before signing them.

Council Comments:

Mr. Boyce requested the American flags on Main Street either be taken down or replaced.

Mrs. Puckette wanted the other council members to know that one of the local businesses expressed their appreciation to the Town Public Works employees and Appomattox Volunteer Fire Dept for cleaning up from the vehicle fire on Friday, October 7, 2022.

Ms. Spiggle expressed her sincere condolences and sympathy to Mr. Garrett in the loss of his mother-in-law.

Mr. Simpson requested an update on the Town website and Train Depot.

Mr. McGhee responded to the question of the website, stating he is waiting on a response from vendors.

Mr. McGhee said he was planning to address the Train Depot in his Manager's Report.

Council Standing Committee Reports:

None

Staff Reports:

Mr. Elder, Facilities Director, reported the Trickling Filter Plant sewer project is complete. The punch list for the force main is still in progress. The Town is still waiting for USDA to approve the plans for the Church Street Waterline project.

Mrs. Ray, Town Treasurer presented the financial report as of September 30, 2022.

Mrs. Puckette inquired about the bids received for the generator project from ARPA funding.

Mr. Elder requested to meet with her and Mr. Garrett before providing a staff recommendation.

Mr. Simpson asked if the IT system equipment had been purchased? Mr. McGhee responded no- this does need to be looked into as it is hard to find grant money for these items. It may be a great use of ARPA funding.

Mrs. Ray also shared some of her research into the Town and County taxation issues.

Council thanked Mrs. Ray for her research.

Mr. McGhee, Town Manager updated the Town Council on the following items:

- The County is requesting assistance on 10-28-2022 with decorating of the Courtland Festival Park for Christmas. Mr. Elder advised the Public Works Department has its hands full with day to day activities. Mr. McGhee volunteered to assist. Mr. Simpson suggested Mr. McGhee contact Mr. McCann at ACHS to see if the FFA students may be able to help.
- Mr. McGhee met with Sheriff Simpson to discuss Council's idea of a new drug dog to help combat the rise in fentanyl cases. Also, Horizon Behavioral Health is willing to attend a future council meeting.
- VDOT will be using ductile pipe on the Old Courthouse Road Smartscale project.
- The project manual for the Train Depot roof and decking renovations was received this week. The project is expected to be advertised on October 28, 2022; a pre-bid meeting to be held on November 15, 2022 and bids due on December 6, 2022.
- Lastly, requested permission to change the order of preference to those that can sign A/P and payroll checks to the Town Manager and Treasurer.

On a motion by Ms. Spiggle, seconded by Mrs. Puckette, the Council voted to approve the Town Manager and Treasurer to begin signing A/P and Payroll checks on a regular basis, effective immediately. All members present voting aye. Motion carried 4-0.

Adjournment:

On a motion by Mrs. Puckette, seconded by Ms. Spiggle, Council voted to adjourn at 7:45 p.m.
All members present voting aye. Motion carried 4-0.

Roxanne W. Casto, MMC
Clerk

Richard C. Conner
Mayor

File Attachments for Item:

7. Discussion/Consideration of an amendment to the Utility Policy for the filling of swimming pools, portable tanks, etc.

FILLING OF SWIMMING POOLS, PORTABLE TANKS, ETC.

~~Water customers desiring their water meters to be read before and after the filling of their swimming pool, portable tank, etc. in order to avoid the sewer commodity charge for that water consumption shall notify the Town of Appomattox Utility Department a minimum of two days prior to the filling a swimming pool, portable tank, etc. The Town of Appomattox will certify the amount of water used and the customer will not be charged a sewer commodity charge on the amount of water used to fill the swimming pool, portable tank, etc.~~

FILLING OF SWIMMING POOLS, PORTABLE TANKS, ETC.

Water customers desiring their water meters to be read before and after the filling of their swimming pool, portable tank, etc. in order to avoid the sewer commodity charge for that water consumption shall notify the Town of Appomattox Utility Department a minimum of two days prior to the filling a swimming pool, portable tank, etc. The Town of Appomattox will certify the amount of water used and the customer will not be charged a sewer commodity charge on the amount of water used to fill the swimming pool, portable tank, etc. Effective _____, customers are allowed three (3) pool fillings per calendar year.