



Appomattox Council Workshop Agenda

Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522

Tuesday, June 28, 2022

6:30 PM – Council Workshop

(Location: Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522)

Call to Order

Public Hearing

- [1.](#) Public Hearing to amend the FY 2022 Budget for the Town of Appomattox.

Appearances

Robin Snyder, Superintendent, Appomattox Court House National Park

Discussion Items

- [2.](#) Consideration to adopt Resolution 2022-003 to amend FY 2022 Budget for the Town of Appomattox.
- [3.](#) Consideration to terminate the Water Tank Maintenance Contracts for 1187 Patricia Anne Lane and 899 Tower Hill Road and authorize three council members to sign the letters.

Council Comments

Council Standing Committee Reports

Staff Reports

Adjournment

File Attachments for Item:

1. Public Hearing to amend the FY 2022 Budget for the Town of Appomattox.

1. Consideration to adopt a resolution amending the FY 2022 Operating Budget for the General Fund, Water Fund, and Sewer Fund for an increase received from the Virginia Department of Fire Programs, Litter Grant from Appomattox County, balance to BB&T settlement, increased cost of financial analysis report, trash can refund, DHCD Utility Grant proceeds.
2. WHEREAS, Section 15.2-2507, Code of Virginia, allows that a governing body may amend the budget from time to time
3. NOW THEREFORE, BE IT RESOLVED, that the Appomattox Town Council does hereby amend the FY 2022 Operating Budget for the General Fund, Water Fund, and Sewer Fund.

General Fund Expenditures

10-4100-9030	BB&T Settlement	\$	2,065.00
10-4200-7410	Audit/Accounting	\$	15,939.00
10-4600-9060	Fire Programs	\$	5,000.00
10-4800-6201	Trash can refund	\$	1,400.00
10-4800-6300	Litter Grant	\$	<u>1,396.00</u>
Net Increase in Budget		\$	<u>25,800.00</u>

General Fund Revenues

10-3605-0000	Fire Programs	\$	5,000.00
10-3610-0000	Trash Cans	\$	1,200.00
10-3811-0000	Litter Grant	\$	1,396.00
10-3901-0000	Use of Undesignated Reserve	\$	<u>18,204.00</u>
Net Increase in Budget		\$	<u>25,800.00</u>

Water Fund Expenditures

30-6000-6150	DHCD Utility Grant Proceeds	\$	<u>5,361.00</u>
Net Increase in Budget		\$	<u>5,361.00</u>

Water Fund Revenues

30-3802-0000	DHCD Utility Grant Proceeds	\$	<u>5,361.00</u>
Net Increase in Budget		\$	<u>5,361.00</u>

Sewer Fund Expenditures

31-7000-6159	DHCD Utility Grant Proceeds	\$	7,335.00
Net Increase in Budget		\$	<u>7,335.00</u>

Sewer Fund Revenues

31-7000-6159	DHCD Utility Grant Proceeds	\$	<u>7,335.00</u>
Net Increase in Budget		\$	<u>7,335.00</u>

SECTION XIII: BE IT FURTHER RESOLVED, by the Town Council of Appomattox, Virginia that the Fiscal Year 2022 budget amendments are hereby adopted, and the monies necessary to fund it are hereby appropriated and shall be certified by the Clerk of Council and maintained as an archive document with the official minutes of the Town Council of Appomattox, Virginia.

Amended this ____ day of _____ 2022.

Attest:

Roxanne Casto, Town Clerk

File Attachments for Item:

2. Consideration to adopt Resolution 2022-003 to amend FY 2022 Budget for the Town of Appomattox.

1. Consideration to adopt a resolution amending the FY 2022 Operating Budget for the General Fund, Water Fund, and Sewer Fund for an increase received from the Virginia Department of Fire Programs, Litter Grant from Appomattox County, balance to BB&T settlement, increased cost of financial analysis report, trash can refund, DHCD Utility Grant proceeds.
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Amended this ____ day of _____ 2022.

Attest:

Roxanne Casto, Town Clerk

File Attachments for Item:

3. Consideration to terminate the Water Tank Maintenance Contracts for 1187 Patricia Anne Lane and 899 Tower Hill Road and authorize three council members to sign the letters.

June 22, 2022

Utility Service Co., Inc.
Attention: Customer Service
P O Box 1350
Perry, GA 31069

Re: **NOTICE OF TERMINATION**
Water Tank Maintenance Contract – 1187 Patricia Anne Lane,
Appomattox, Virginia 24522

Dear Sir/Madam:

Enclosed please find a copy of the current Water Tank Maintenance Contract between the Town of Appomattox and Utility Service, Co. for the tank on Patricia Anne Lane, dated June 12, 2014. The Town of Appomattox has determined it necessary to terminate this contract, through the process laid out in Section 7 of the updated contract.

This letter is formal notice to terminate pursuant to Section 7 of the updated contract. The Contract Year beginning on June 1, 2022 and ending on May 31, 2023 will be the last in which this contract will be in effect. After May 31, 2023, the Town of Appomattox will no longer need the services of Utility Service, Co. under the contract.

The signatures of the Town Council members below meet the signature condition for termination. The Town thanks Utility Service, Co. for your past services.

Sincerely,

(Council Member)

(Council Member)

(Council Member)

Via Certified Mail, Return Receipt Requested

Enclosure

June 22, 2022

Utility Service Co., Inc.
Attention: Customer Service
P O Box 1350
Perry, GA 31069

Re: **NOTICE OF TERMINATION**
Water Tank Maintenance Contract – 899 Tower Hill Road,
Appomattox, Virginia 24522

Dear Sir/Madam:

Enclosed please find a copy of the current Water Tank Maintenance Contract between the Town of Appomattox and Utility Service, Co. for the tank on Tower Hill Road, dated June 12, 2014. The Town of Appomattox has determined it necessary to terminate this contract, through the process laid out in Section 7 of the updated contract.

This letter is formal notice to terminate pursuant to Section 7 of the updated contract. The Contract Year beginning on June 1, 2022 and ending on May 31, 2023 will be the last in which this contract will be in effect. After May 31, 2023, the Town of Appomattox will no longer need the services of Utility Service, Co. under the contract.

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Enclosure