



Appomattox Regular Council Meeting Agenda

Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522

Monday, March 09, 2020

7:30 PM – Regular Council Meeting

(Location: Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522)

Call to Order and welcome to visitors

Prayer & Pledge of Allegiance to the Flag of the United States of America

Mayor's Comments

Scheduled Public Appearances

Robin Snyder, Superintendent, National Park Service

Adoption of the Consent Agenda - March 9, 2020

All matters listed under consent agenda are considered routine by the council and will be approved or received by one motion in the form listed. Items may be removed from the consent agenda for discussion under the regular agenda upon motion of any council member and duly seconded.

1. Approval of Minutes

February 10, 2020

February 25, 2020

Unfinished Business

New Business

[Resolution](#) - Virginia Department of Transportation - Route F1013

Council Standing Committee Reports

Citizen Comment

Town Manager's Report

Council Concerns

Adjournment

Item Attachment Documents:

1. Approval of Minutes
February 10, 2020
February 25, 2020

1 | **Appomattox Town Council
Regular Council Meeting
February 10, 2020**

The Appomattox Town Council held a Regular Council meeting on Monday, February 10, 2020 at 7:30 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Mayor Harvey, presiding.

Town Council members present were Jonathan D. Garrett, James Boyce, Sr., Mary Lou Spiggle, Timothy W. Garrett, and Steven T. Conner.

Town Council member absent: Claudia G. Puckette.

Staff present were Town Manager, Gary Shanaberger; Town Treasurer, Kim Ray; and Clerk of Council, Roxanne Casto.

Mayor Harvey called the meeting to order.

Rev. Carlton Duck, Pastor of the Gethsemane Baptist Church gave the invocation, and led the Pledge of Allegiance to the Flag of the United States of America.

Mayor's Comments:

Mayor Harvey stated he was changing "hats" for a moment and as President of the Railroad Festival he would be soliciting an annual donation from the Town for FY 2021. The official request was provided to Mrs. Ray, Town Treasurer. Also, his family is making a stew for the Pamplin Eastern Star on Saturday, February 22, 2020 beginning at 8:00 a.m. and invited everyone to support this.

Scheduled Public Appearances:

None

Consent Agenda:

On a motion by Mr. Timothy Garrett, seconded by Mr. Jonathan Garrett, Council voted to adopt the consent agenda for Monday, February 10, 2020 as presented. All members present voting aye. Motion carried 5-0.

Unfinished Business:

None

New Business:

On a motion by Mr. Conner, seconded by Mr. Timothy Garrett, Council voted to adopt an ordinance to revise a portion of the Code of the Town of Appomattox, in Chapter 185, Article I – General Provisions. All members present voting aye. Motion carried 5-0.

On a motion by Mr. Jonathan Garrett, seconded by Mr. Timothy Garrett, Council voted to approve the payment request #4 of the 4 annual payments that were provided as an Economic Stimulus Grant in the Performance Agreement between the Town of Appomattox, the Town of Appomattox Economic Development Authority and COJANA, a Limited Liability Corporation in the amount of \$26,100.60 to COJANA, a Limited Liability Corporation as the owner of the

2 | **Appomattox Town Council**
Regular Council Meeting
February 10, 2020

Appomattox Inn & Suite and also consideration in accepting payment request #4 that COJANA has met its responsibilities as noted in the Performance Agreement dated March 13, 2015. All members present voting aye. Motion carried 5-0.

On a motion by Mr. Jonathan Garrett, seconded by Ms. Spiggle, Council voted to appoint Kenny Gobble to the Town of Appomattox Economic Development Authority, term ending December 31, 2023. All members present voting aye. Motion carried 5-0.

Standing Committee Reports:

None

Citizen Comment Period:

None

Town Manager's Report:

Mr. Shanaberger reported on the following items:

- The Town EDA will meet on Tuesday, February 11, 2020 at 6:00 p.m. The EDA is planning a trip to Marion, Virginia on Friday, March 27, 2020.
- The Appomattox Downtown Revitalization Project Management Team will be meeting on Wednesday, February 12, 2020.
- The Town Council Retreat has been rescheduled for Thursday, February 20, 2020.
- The Planning Commission did not meet in February.

Council Concerns:

Mr. Conner inquired as to how many businesses have currently signed up to participate in the Downtown Revitalization project. Mr. Shanaberger indicated eight (8) so far.

The first four (4) businesses selected will be meeting with the architect this week.

Mr. Jonathan Garrett reported on several changes at the Appomattox Sheriff's Office. Mr. Shanaberger will reach out to Sheriff Simpson for a report to Council in the next several months.

Mr. Timothy Garrett said the Appomattox Volunteer Fire Department has been doing a great job.

Adjournment:

On a motion by Mr. Conner, seconded by Mr. Boyce, Council voted to adjourn at 7:45 p.m. All members present voting aye. Motion carried 5-0.

Roxanne W. Casto
Clerk of Council

Paul D. Harvey, Mayor

1 | **Appomattox Town Council
Workshop Meeting
February 25, 2020**

The Appomattox Town Council held a Workshop meeting on Tuesday, February 25, 2020 at 6:00 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Mayor Harvey, presiding.

Town Council members present were Jonathan D. Garrett, James Boyce, Sr., Mary Lou Spiggle, Timothy W. Garrett, Steven T. Conner and Claudia G. Puckette.

Staff present were Sheriff Donald Simpson, Major Robby Richardson, Daniel Puckette, Christy Torrence, Facilities Director, Jeff Elder; Town Manager, Gary Shanaberger; Town Treasurer, Kim Ray; and Town Clerk, Roxanne Casto.

Mayor Harvey called the meeting to order.

The Appomattox Town Council received an updated from Sheriff Donald Simpson of a few of the changes made within the department since his term began January 1, 2020.

Council Standing Committee Reports – None

Council Comments:

Mr. Boyce thanked mayor Harvey for his service as Mayor of the Town of Appomattox.

Mr. Conner stated that the Town is getting blamed for things it is not responsible for.

Mr. Jonathan Garrett advised that the training conducted by the Appomattox Volunteer Fire Department on Saturday, February 22, 2020 was attended by 5 different agencies and 60 members of those departments/agencies.

Mayor Harvey requested Mr. Shanaberger contact Don Jones and/or Laura Dawson regarding the Friday, July 3, 2020 Fireworks/Independence Day events.

Town Staff Reports:

Mrs. Ray presented the Treasurer's Report for January 2020. She also reminded everyone in attendance of the March 1, 2020 deadline for complete the Community Funding Assistance form.

Mr. Elder – none

Mrs. Casto – none

Mr. Shanaberger reported on the following items:

- Sam Vance, Town Attorney has received all the information needed to complete the Title Opinion for USDA. The Town is hopeful it will be able to close on the loan in the next few weeks.
- The Virginia Department of Transportation (VDOT) will be hosting an update of the Smart Scale project on March 3, 2020.

2 | **Appomattox Town Council**
Workshop Meeting
February 25, 2020

- The Planning Commission will meet on March 3, 2020 to continue review of the comprehensive plan.
- Mr. Shanaberger and Dr. Jeff Garrett will be meeting this week to discuss a training academy in Appomattox.

Adjournment:

On a motion by Mr. Jonathan Garrett, seconded by Mr. Timothy Garrett, Council voted to adjourn at 6:40 p.m. All members present voting aye. Motion carried 6-0.

Roxanne W. Casto
Clerk of Council

Paul D. Harvey, Mayor

Item Attachment Documents:

Resolution - Virginia Department of Transportation - Route F1013

The Town Council of the Town of Appomattox, in its regular meeting on the **Ninth day of March, 2020**, adopted the following:

RESOLUTION

A RESOLUTION REQUESTING THE ROUTE F1013 BE ABANDONED FROM THE STATE SYSTEM OF PRIMARY ROADS

Whereas, PURSUANT TO Section 33.2-902 Code of Virginia, the Commissioner of the Virginia Department of Transportation has provided this Board with its notice to abandon from the primary System of State Highways a 0.02 mile section of Route F1013 located in the Courthouse voting district, as described on the attached form, fully incorporated by reference, are shown on plats recorded in the Clerk's Office of the Circuit Court of Appomattox County, and

WHEREAS, the Resident Administrator for the Virginia Department of Transportation has advised the council that the abandonment of F1013 only serves one property owner, and is a portion of Right -Of-Way in the State System of Primary Roads and

WHEREAS, the Council opened up at least Thirty (30) day period of review on **January 29, 2020** for the public to determine if a public necessity exists, and

NOW, THEREFORE, BE IT RESOLVED, this Council supports Virginia Department of Transportation proving no public necessity exists to abandon F-1013, and

NOW, THEREFORE, BE IT RESOLVED, that this Council supports Virginia Department of Transportation's action to abandon from the Primary System of the State Highways F-1013 pursuant to section 33.2-902 of the Code of Virginia, and

BE IT FURTHER RESOLVED that a certified copied of the resolution be forwarded to the Resident Administration for the Virginia Department of Transportation





