



# **Appomattox Regular Council Meeting Agenda**

Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522

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## **Monday, August 10, 2020**

### **7:30 PM – Regular Council Meeting**

(Location: Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522)

#### **Call to Order and Welcome to Visitors**

#### **Prayer & Pledge of Allegiance to the Flag of the United States of America**

#### **Mayor's Comments**

#### **Scheduled Public Appearances**

#### **Adoption of the Consent Agenda - August 10, 2020**

All matters listed under consent agenda are considered routine by the council and will be approved or received by one motion in the form listed. Items may be removed from the consent agenda for discussion under the regular agenda upon motion of any council member and duly seconded.

- [1.](#) June 8, 2020 - Regular Council Meeting  
June 23, 2020 - Council Workshop Meeting  
July 13, 2020 - Regular Council Meeting

#### **Unfinished Business**

#### **New Business**

- [2.](#) Consideration to advertise a joint public hearing for Tuesday, August 25, 2020 to hear public comments for adoption of the proposed 2040 Town of Appomattox Comprehensive Plan.
- [3.](#) Consideration to advertise a joint public hearing for Tuesday, August 25, 2020 to hear public comments regarding the proposed Mixed Use Zoning Ordinance.

## **Council Standing Committee Reports**

## **Citizen Comment**

## **Town Manager's Report**

## **Closed Session**

Pursuant to Section 2.2-3711 A. 3 of the Code of Virginia (1950), as amended, for the purpose of discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, such property identified by Tax Map # 64A5 A 200.

## **Council Comment**

## **Adjournment**

**File Attachments for Item:**

June 8, 2020 - Regular Council Meeting

June 23, 2020 - Council Workshop Meeting

July 13, 2020 - Regular Council Meeting

1 | **Appomattox Town Council**  
**Regular Council Meeting**  
**June 8, 2020**

The Appomattox Town Council held a Regular Council meeting on Monday, June 8, 2020 at 7:30 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Mayor Harvey, presiding.

Town Council members present were Jonathan D. Garrett, James Boyce, Sr., Mary Lou Spiggle, Timothy W. Garrett, Steven T. Conner, and Claudia G. Puckette.

Staff present were Town Manager, Gary Shanaberger; Town Treasurer, Kim Ray; and Clerk of Council, Roxanne Casto.

Others present were Carlton Duck, Mindy Conner, Richard Conner, Don Jones, John Hinkle, Michelle Payne, and Susan Adams.

Mayor Harvey called the meeting to order.

Public Hearing

Mayor Harvey opened the public hearing and stated the purpose:

The purpose of this public hearing will be to receive public comments concerning the following:

**Proposed FY 2021 Budget for the Town of Appomattox** - In accordance with §15.2-2506 Code of Virginia, the following is a brief synopsis of the budget proposed by the Town of Appomattox for FY 2021:

GENERAL FUND EXPENDITURES	3,325,783.00
INTERNAL SERVICE FUND EXPENDITURES	138,700.00
WATER FUND EXPENDITURES	623,277.00
SEWER FUND EXPENDITURES	1,032,689.00
<b>TOTAL EXPENDITURES</b>	<b>5,120,449.00</b>
GENERAL FUND REVENUE	3,325,783.00
INTERNAL SERVICE FUND REVENUE	138,700.00
WATER FUND REVENUE	623,277.00
SEWER FUND REVENUE	1,032,689.00
<b>TOTAL REVENUE</b>	<b>5,120,449.00</b>

Documentation is available during regular business hours in the Appomattox Town Office, 210 Linden Street, Appomattox, Virginia. A copy is also available on the Town of Appomattox website, [www.townofappomattox.com](http://www.townofappomattox.com), under the tab “Department”, “Finance” page.

The meeting will be open to the public, but with only limited seating available in order to promote social distancing as established by Executive Order #55 issued by the Governor of the Commonwealth of Virginia (March 30, 2020) and the Center for Disease Control and Prevention (CDC).



Citizens will have the opportunity to participate in the meeting in the following ways:

- Dial-in number (US): **1 + (339) 207-6609**. Please mute your call. Those calling in will be able to speak during the scheduled period.
- Join the online meeting: <https://join.freeconferencecall.com/appomattoxtown> and using Online meeting ID: appomattoxtown. Please mute your online call.
- Facebook: <https://www.facebook.com/townofappomattox/> and using the option to watch the live video of the meeting in progress.

The public and all interested parties are invited to attend this public hearing to make their views known on the proposed FY 2021 Budget for the Town of Appomattox. Any person needing special accommodations should contact the Town Office no later than the close of business on the day of the hearing at 434-352-8268.

Staff Reports – Mr. Shanaberger commented that this is a straightforward budget.

Public Comments – None

Mayor Harvey closed the public hearing.

Rev. Carlton Duck, Pastor of the Gethsemane Baptist Church gave the invocation, and led the Pledge of Allegiance to the Flag of the United States of America.

Mayor's Comments:

The event held on Sunday for the Black Lives Matters was conducted very well and very peaceably. The young ladies that put that on did a very good job organizing it. We should say kudos to Sheriff Simpson and his department for being present and making sure everything was quiet and protected.

Scheduled Public Appearances:

The Appomattox Town Council presented the following certificate of appreciation and recognition of service to Mrs. Sabrina Smith:

### **TOWN OF APPOMATTOX CERTIFICATE OF APPRECIATION**

This evidence of commendation and appreciation is hereby bestowed upon Mrs. Sabrina Smith for her dedication to public service since February of 1984 as an Assistant and August of 1992, specifically as General Registrar/Director of Elections, in the County of Appomattox.

Her services have been held in high regard, and it is our wish on behalf of all the residents of this community, that she will enjoy a long and healthy retirement.

Witness my hand and seal of the Town of Appomattox this June 8, 2020.

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Paul D. Harvey, Mayor

Mrs. Smith expressed her appreciation of the recognition and having served the Town Council in running their town elections.

Mr. Don Jones appeared before the Appomattox Town Council to explain the Community Gift Certificate Program originally created/sponsored by Mecklenburg County and the three (3) major Towns located in the County. The program is called Chambers in Action (CIA).

It is simply a program for small, privately owned, retail stores and businesses owners who are non-franchised and are not large retail stores. The CIA broke it down into categories, they did not have to be chamber members.

The program consisted of Mecklenburg County, the three (3) Town and the Chamber. The funding sponsors were the County and the 3 towns. The Chamber ran the program. All the businesses throughout Mecklenburg County were eligible if they met the criteria. The Chamber put together a credit card/voucher type program. There was \$24,000 available from a combination of the County, the 3 towns and a few private donors. The program was opened with a credit card/voucher that was numbered. It was eligible to be used in any of the businesses that signed up to use the program. They were all listed on the tourism website. It was a very simple program. A person could pay \$20.00 and it suddenly became \$40.00 to the business. \$24,000 worth of the vouchers were sold out within the first two and a half hours of being available.

It is a participant program. \$20 turns into \$40 to the business immediately.

Funding for the program came from the Mecklenburg County Board of Supervisors, the 3 Town Councils, and a few private individuals. This amount was \$24,000 and when the vouchers were all sold it turned into \$48,000.

Other ways to build an economic stimulus plan:

I sit on the Board of Trustees for the Shenandoah Valley Battlefield Foundation. We looked for ways to help museums from Lexington to Winchester. We sent out a donor letter and in less than 30 days raised \$40,000. We took \$40,000 and sent grant applications to all the museums in the valley and there were 28 responses. The grant request gave us a synopsis of what the museum was about, what they did, what they wanted the money for, how much money they needed, if they had an estimate (send that estimate). We funded all 28 grant requests. We could do the same thing here, just in a different manner.

Mr. Don Jones thanked the Council.

Consent Agenda –

4 | **Appomattox Town Council**  
**Regular Council Meeting**  
**June 8, 2020**

On a motion by Mr. J. Garrett, seconded by Mr. T. Garrett, Council voted to adopt the consent agenda for June 8, 2020 as presented. All members present voting aye. Motion carried 6-0.

Old Business – none

New Business –

On a motion by Mr. T. Garrett, seconded by Mr. J. Garrett, Council voted to approve payment of \$43,457.37 to the Town of Appomattox Economic Development Authority to provide an economic stimulus to businesses located within the Town of Appomattox conducting business as of October 1, 2019 and having paid for a 2020 Business License on or before June 1, 2020. All members present voting aye. Motion carried 6-0.

Council Standing Committee Reports – none

Citizen Comments – none

Town Manager's Report –

Mr. Shanaberger provided the following updates:

- A conference call is planned for tomorrow, June 9 regarding the USDA Sewer project closing process.
- A conference call is planned for tomorrow afternoon, June 9, regarding the Hazardous Mitigation Plan.
- The Town should be receiving a proposal from Hurt & Proffitt, Inc. to apply for and manage a grant application for the Church Street waterline replacement project. The Town is looking at 2 funding options, Rural Development and the Department of Housing and Community Development.
- The Appomattox County Chamber of Commerce would be agreeable to the terms we discussed as far as the in-kind donation to the chamber and the 30-day month-to-month lease for office space at the train depot.
- There will be a Town of Appomattox Economic Development Authority meeting on June 9, 2020 at 6:00 p.m.
- The Downtown Revitalization meeting for June has been cancelled due to a lack of action items.

Mayor Harvey inquired if Abbitt Park has been reopened or if a date to reopen has been discussed. Mr. Shanaberger stated that staff would be having a meeting tomorrow, June 9.

Mayor Harvey also inquired if any money remained from the USDA project after the bids were received would the Town be able to use those. Mr. Shanaberger said the funding from USDA is only for that project.

Council Comments – none

Adjournment:

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**Regular Council Meeting**  
**June 8, 2020**

On a motion by Mr. Boyce, seconded by Ms. Spiggle, Council voted to adjourn. All members present voting aye. Motion carried 6-0.

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Roxanne W. Casto  
Clerk of Council

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Paul D. Harvey, Mayor

1 | **Appomattox Town Council  
Workshop Meeting  
June 23, 2020**

The Appomattox Town Council held a Workshop meeting on Tuesday, June 23, 2020 at 6:00 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Mayor Harvey, presiding.

Town Council members present were Jonathan D. Garrett, James Boyce, Sr., Mary Lou Spiggle, Timothy W. Garrett, and Claudia G. Puckette.

Town Council members absent were Steven T. Conner.

Staff present were Town Manager, Gary Shanaberger; Town Treasurer, Kim Ray; and Town Clerk, Roxanne Casto.

Other guests present: Honorable Janet Hix, Sam Vance, Richard Conner and special guests, Tracy Shaw, Bif Johnson, Susan Adams, Don Jones, and Carlton Duck.

The meeting was also broadcast LIVE on the Town of Appomattox Facebook page and allowed public phone participation through FreeConferenceCall.com.

Mayor Harvey called the meeting to order and welcomed the guests present.

The Honorable Janet A. Hix, Appomattox County Circuit Court Clerk was present to administer the oath of offices to the Mayor, Richard C. Conner and Council Members Claudia Puckette, Mary Lou Spiggle, Paul Harvey, Timothy Garrett & Jonathan Garrett. Mr. Nathan Simpson was not present however, he is able to stop by the Circuit Court Clerks office anytime before June 30, 2020 to be sworn in.

Mr. Timothy W. Garrett, Vice-Mayor presented Plaques of Recognition of Service to Paul Harvey for his service as Mayor from July 1, 2008 to June 30, 2020 and to Mr. James J. Boyce, Sr., for his service as Council Member from July 1, 2018 to June 30, 2020. Mr. Steven Conner was unable to attend to receive his plaque, however, he will be recognized at a future meeting.

**Public Hearing:**

Mayor Harvey opened the public hearing and stated the purpose:

To hear citizen comments regarding Notice of Public Hearing under Section 15.2-2606 Code of Virginia of Proposed Issuance of Town of Appomattox \$3,780,000 Wastewater System Improvement Revenue Bond, Series 2020.

There were no public comments.

Mayor Harvey closed the hearing.

Action Items:

On a motion by Mr. T. Garrett, seconded by Ms. Spiggle, Council adopted a Resolution authorizing the issuance, sale, and award of an up to \$3,780,000 Wastewater System Improvement Revenue Bond, Series 2020, and providing the form, details, and payment thereof:

**A RESOLUTION AUTHORIZING THE ISSUANCE, SALE AND AWARD OF AN UP TO \$3,780,000.00 WASTEWATER SYSTEM IMPROVEMENT REVENUE BOND, SERIES 2020 AND PROVIDING FOR THE FORM, DETAILS AND PAYMENT THEREOF**

WHEREAS, the Town of Appomattox, Virginia (the “Town”), is a public body politic and corporate of the Commonwealth of Virginia duly created under charter by Order of the Circuit Court of Appomattox County, Virginia, dated June 2, 1925; and

WHEREAS, the Town has determined to acquire, construct and improve its wastewater reclamation facility on Ethel Street in the Town and to finance such in part through the issuance of its revenue bond (the “Project”);

WHEREAS, the United States of America acting through the Rural Utilities Service (the “Government”), has offered to purchase the Town’s up to \$3,780,000.00 Wastewater System Improvement Revenue Bond, Series 2020, bearing interest at the rate and on the terms and conditions otherwise described in Section 2.2 below (the “Bond”) and to further provide Rural Development Grants not to exceed \$1,879,000 and \$3,501,000 (the “Grants”) on the terms described in a Letter of Conditions, dated April 29, 2015, as amended July 17, 2018, attached hereto as Exhibit A (the “Letter of Conditions”) for a total project cost of \$9,160,000; and

WHEREAS, the Town has determined to satisfy the terms of the Letter of Conditions and award the Bond to the Government, and to accept the Grants;

NOW, THEREFORE, BE IT RESOLVED BY TOWN COUNCIL OF THE TOWN OF APPOMATTOX, VIRGINIA:

ARTICLE 1)  
AUTHORIZATION OF PROJECT

Section a) The Project: In order to improve the Town’s waste water reclamation facility located in Ethel Street serving the citizens of the Town, the acquisition, construction and improvement of the Project has been duly authorized by Loan Resolution (RUS Bulletin 1780-27) of the Town Council, dated August 10, 2015, a copy of which is attached hereto as Exhibit B and which is hereby ratified, confirmed and approved. The Town hereby ratifies confirms and approves the RUS Grant Agreements (RUS Bulletin 1780-12), a copies of which are on file with the Town.

ARTICLE 2)  
AUTHORIZATION, FORM, EXECUTION, DELIVERY,

## REGISTRATION AND PREPAYMENT OF BONDS

Section a) Authorization of Bond; Acceptance of Grants: There is hereby authorized to be issued the revenue bond of the Town in the principal amount of up to \$3,780,000.00 to provide funds to finance the Project. The Bond shall be designated "Town of Appomattox, Virginia \$3,780,000.00 Wastewater System Improvement Revenue Bond, Series 2020" and shall be sold to the Government upon the terms set forth in the Letter of Conditions. The acceptance of the Grants is hereby approved. The proceeds from the issuance and sale of the Bond and the Grants shall be used to pay the costs of the Project.

Section b) Details of Bond: The Bond shall be issued as follows:

(a) A single fully registered bond without coupons in the denomination of \$3,780,000.00, registered in the name of United States of America, Rural Utilities Service, which shall be numbered R-1, shall be dated the date upon which the Bond is delivered to the Government upon payment of the purchase price (the "Closing Date") and shall bear interest at the rate not to exceed Two and One Eighth (2.125%) Per Cent per year on the unpaid principal balance; provided, however, that should the Government offer a lower rate of interest on the Bond, such lower rate shall be conclusively accepted by the Town, including the associated lower installment amount for payment thereof, it being the intent of the Town to obtain to lowest cost of borrowed funds for the permanent financing for the Project. The Bond shall be in substantially the form set forth on Exhibit C hereto.

(b) Interest only shall be payable during the first twenty-four (24) months thereof and shall be payable annually on the first and second anniversary dates thereof. Thereafter the Bond shall provide for monthly payment of combined principal and interest beginning twenty five (25) months following the Closing Date and continuing each month thereafter for a period of 455 months until paid. If not sooner paid, the final installment shall be due and payable 480 months from the Closing Date. The payment of every installment shall be applied first to interest accrued to the payment date and then to principal. In the event the Closing Date occurs on the 29th, 30th or 31st day of a month, the installment payment date shall be the 28th day of the month.

(c) Installments shall be payable in lawful money of the United States of America in accordance with the Preauthorized Debit System described in the Letter of Conditions at such address as shall be provided from time to time by the registered owner, except that the final installment shall be payable upon presentation and surrender of the Bond at the office of the Registrar.

Section c) Execution of Bond: The Bond shall be signed by the Mayor of the Town and countersigned by its Clerk and its seal shall be affixed thereto. The Mayor is expressly authorized and directed to finally determine and approve the details of the Bond except that (a) the maximum principal shall not exceed \$3,708,000 (b) the maximum interest rate shall not exceed 2.125% per annum and (c) the final maturity date shall be a date no later than forty (40) years from the date of issuance. Such determination and the execution and delivery of the Bond on the closing date and delivery to the Government shall constitute conclusive evidence of approval and no further action by the Town shall be required.

Section d) Registration and Exchange of Bond: The Treasurer of the Town is hereby appointed Registrar. Transfer of the Bond may be registered upon books maintained for that purpose at the office of the Registrar. The initial address of the registered owner of the Bond shall be Finance Office, USDA Rural Development, 1520 Market Street, St. Louis, Missouri 63103-2696. Prior to due presentment for registration of transfer the Registrar shall treat the registered owner as the person exclusively entitled to payment of principal and interest and the exercise of all other rights and powers of the owner. The Bond shall initially be registered in the name of Rural Utilities Service with an address of 1520 Market Street, St. Louis, Missouri 63103-2696.

Section e) Delivery of Bond: The Mayor and the Clerk are hereby authorized and directed to take all proper steps to have the Bond prepared and executed in accordance with its terms and to deliver the Bond to the Government upon payment therefor. The Mayor and the Clerk are further authorized and directed to agree to and comply with, on behalf of the Town, any and all further conditions and requirements of the Government not inconsistent with this resolution in connection with its purchase of the Bond.

Section f) Prepayment of Bond: Installments of principal due on the Bond may be prepaid at the option of the Town at any time as a whole or in part from time to time (and if in part in inverse order of their maturities), without premium, from any source. Prepayments of installments of principal shall not affect the obligation of the Town to pay the remaining installments payable as provided in Section 2.2.

### ARTICLE 3) REVENUES AND FUNDS; BOND PROCEEDS; RESERVE

Section 3.1 Revenue Fund: All rates, fees and other charges or other revenue derived from the ownership or operation of the Town's wastewater system (the "System") shall be collected and, so far as may be practicable, deposited not less frequently than weekly in a special account designated the Revenue Fund. Moneys on deposit in the Revenue Fund shall be used only in the manner and priority set out below.

Section 3.2 Rates and Charges: The Town covenants that it shall establish and collect rates and charges with respect to the System sufficient to pay the principal of and interest on the Bond. Further, as required under the Letter of Conditions, the Town hereby approves and confirms that a Ten Percent (10%) penalty shall be assessed on all user accounts with respect to the System that are not paid, in full, within twenty (20) days from the date of billing therefor. To the fullest extent allowed under Virginia law, the Town shall discontinue service to any user if such billing invoice is not paid within sixty (60) days after the due date thereof, and further, such service shall not be restored until all past charges have been paid and all accrued penalties, including a reconnection charge, have been paid to the Town, in full.

Section 3.3 Debt Service Fund: Each month the Town shall transfer from the Revenue Fund to a separate account designated the Debt Service Fund an amount equal to the installments of interest, or principal and interest, as the case may be, coming due on the Bond that



month. If there should be insufficient moneys in the Revenue Fund for this purpose, the deficit shall be added to the required payment for the month or months next ensuing until such deficit is eliminated. When the balance in the Debt Service Fund equals the principal of and interest on the Bond then outstanding to its maturity, no further transfers to the Debt Service Fund shall be required. The Town shall pay installments of principal and interest on the Bond as the same become due from the Debt Service Fund.

Section 3.4. Debt Service Reserve Fund: Following the transfer required in Section 3.3 above, each month, beginning with the month of the first payment of principal and interest on the Bond, the Town shall transfer from the Revenue Fund to a separate account designated the Debt Service Reserve Fund, as a reserve against the payment of principal and interest on the Bond and operation and maintenance of the Project, an amount equal to Ten Percent (10%) of the amount of the monthly installment of principal and interest coming due that month. Thereafter, so long as the Debt Service Reserve Fund maintains a balance of at least an amount that is equal to the maximum annual debt service on the Bond that shall be due and payable by the Town, and additional reserve deposits shall be established and maintained as required under the Letter of Conditions, such monies may be used by the Town from time to time upon notice to and consent therefore by the Government, which consent shall not be unreasonably withheld.

Section 3.5 Balance in Revenue Fund: Any balance remaining in the Revenue Fund each month, after making the transfers required by Section 3.3 and 3.4 may be used by the Town for any lawful purpose.

Section 3.6 Pledge of Revenues:

(a) All revenues and receipts derived by the Town from the use of and services furnished by the System (the "Revenues") and all moneys in the Revenue Fund, the Debt Service Fund and Debt Service Reserve Fund are hereby pledged to the payment and performance of the Town's obligations on the Bond, subject to the rights of the Town to use the Revenues for the operation and maintenance expenses of the System, as provided herein.

(b) The pledge of Revenues pursuant to this Resolution with respect to the Bond and shall be valid and binding from and after the Closing Date. The Revenues, as received by the Town, shall be immediately subject to the lien of such pledge without any physical delivery of them or further act. Such pledge of the Revenues to secure the payment and performance of the Town's obligations under the Bond shall have priority over all obligations and liabilities of the Town. The lien of this pledge of the Revenues with respect to the Bond shall be valid and binding against all parties having claims against the Town regardless of whether such parties have notice thereof.

**NONE OF THE TOWN, THE COMMONWEALTH OF VIRGINIA, NOR THE COUNTY OF APPOMATTOX NOR ANY OTHER POLITICAL SUBDIVISION OF THE COMMONWEALTH OF VIRGINIA, SHALL BE OBLIGATED TO PAY THE PRINCIPAL OF OR INTEREST ON THE BOND OR ANY OTHER COSTS INCIDENT THERETO OR TO FUND THE DEBT SERVICE RESERVE FUND, INCLUDING ANY OTHER ADDITIONAL PAYMENTS UNDER THE LETTER OF CONDITIONS, IF ANY, EXCEPT FROM THE REVENUES AND OTHER SECURITY PLEDGED THEREFOR BY THE TOWN, AND**

**NEITHER THE FAITH AND CREDIT NOR THE TAXING POWER OF THE COMMONWEALTH OF VIRGINIA OR ANY POLITICAL SUBDIVISION THEREOF SHALL BE PLEDGED TO THE PAYMENT OF THE PRINCIPAL OF OR INTEREST ON THE BOND OR OTHER COSTS INCIDENT THERETO OR TO FUND THE DEBT SERVICE RESERVE FUND, INCLUDING ANY OTHER ADDITIONAL PAYMENTS UNDER THE LETTER OF CONDITIONS, IF ANY. NEITHER THE BOND NOR THE OBLIGATIONS OF THE TOWN UNDER THE LETTER OF CONDITIONS OR THIS BOND RESOLUTION CONSTITUTE A DEBT OR A PLEDGE OF THE FAITH AND CREDIT OF THE COMMONWEALTH OF VIRGINIA, THE TOWN, OR ANY OTHER POLITICAL SUBDIVISION OF THE COMMONWEALTH OF VIRGINIA.**

Section 3.7     Construction Fund; Account Pledge: All amounts from the proceeds of the Bond shall be deposited in a separate account with a qualifying depository designated the Construction Account and shall be used solely for the purpose of paying authorized costs of the Project. All amounts in the Construction Fund are hereby pledged to secure the payment of principal and interest on the Bond.

ARTICLE 4)  
SECURITY FOR DEPOSITS AND INVESTMENT OF FUNDS

Section a)     Security for Deposits: All moneys on deposit with any bank or trust company shall be secured for the benefit of the Town and the holder of the Bond in the manner required by the Virginia Security for Public Deposits Act (Chapter 44, Title 2.2, Code of Virginia of 1950, as amended) or any successor provision of law.

ARTICLE 5)  
MISCELLANEOUS

Section a)     Contract with Bondholder: The provisions of this resolution shall constitute a contract between the Town and the holder of the Bond for so long as the Bond and interest thereon are outstanding.

Section b)     Town Officers and Agents: The officers and agents of the Town shall do all acts and things required of them by this resolution, the Bond and the Virginia Public Finance Act (Chapter 26, Title 15.2, Code of Virginia of 1950, as amended) for the complete and punctual performance of all the terms, covenants and agreements contained therein.

Section c)     Limitation of Rights: Nothing expressed or mentioned in or to be implied from this resolution or the Bond is intended or shall be construed to give to any person or company other than the parties hereto and the holder of the Bond any legal or equitable right, remedy or claim under or in respect to this resolution or any covenants, conditions and agreements herein contained; this resolution and all of the covenants, conditions and agreements hereof being intended to be and being for the sole and exclusive benefit of the parties hereto and the holder of the Bond as herein provided.

Section d) Limitation of Liability of Officials of Town: No covenant, condition or agreement contained herein shall be deemed to be a covenant, agreement or obligation of a present or future member, officer, employee or agent of the Town in his individual capacity, and neither the members of the Town Council nor any officer thereof executing the Bond shall be liable personally on the Bond or be subject to any personal liability or accountability by reason of the issuance thereof. No member, officer, employee or agent of the Town shall incur any personal liability with respect to any other action taken by him pursuant to this resolution or the Virginia Public Finance Act (Chapter 26, Title 15.2, Code of Virginia of 1950, as amended), provided he acts in good faith.

Section e) Conditions Precedent: Upon the issuance of any Bond all acts, conditions and things required by the Constitution and statutes of the Commonwealth of Virginia or this resolution to have happened, exist and to have been performed precedent to or in the issuance of such Bond shall have happened, exist and have been performed.

Section 5.6 Series Designation: In the event the Bond are not issued during calendar year 2020, the Mayor and Clerk of the Town are hereby authorized and directed to change the series designation to such other year as may be appropriate at the time of their issuance. Thereafter all references in this resolution to the Bond shall be deemed to refer to the revenue Bond issued pursuant to Article 3 under their new series.

Section 5.7 Repeal of Resolutions in Conflict: All other resolutions, or parts thereof, in conflict with this resolution are hereby repealed except for such resolutions as may have been adopted by the Town at the specific request of the Government as a condition to its purchase of the Bond.

Section 5.8. Reserves; Audit Requirements, Accounts and Records. The establishment, funding and maintenance of reserves as required by the Government as described in the Letter of Conditions are hereby authorized and approved. The Mayor and Clerk are hereby authorized and directed to coordinate with the Town's outside auditors in order for the Town to satisfy (and otherwise comply with) the audit requirements and any other accounting and financial reporting terms and conditions as set forth in the Letter of Conditions.

Section 5.9 Successors and Assigns: All the covenants, stipulations, promises and agreements of the Town contained in this resolution shall bind and inure to the benefit of its successors and assigns, whether so expressed or not.

Section 5.10 Headings: Any headings in this resolution are solely for convenience of reference and shall not constitute a part of the resolution nor shall they affect its meaning, construction or effect.

Section 5.11 Severability: If any court of competent jurisdiction shall hold any provision of this resolution to be invalid and unenforceable, such holding shall not invalidate any other provision hereof.

Section 5.12 Filing of Bond Resolution. The Mayor or Clerk Council, either of whom may act, any other appropriate representative or agent of the Town, is hereby authorized and directed to see to the filing of a certified copy of this resolution in the Office of the Clerk of the Circuit Court of the County of Appomattox.

Section 5.13 Effective Date: This resolution shall take effect immediately. The Clerk of the Town is hereby authorized and directed to file a certified copy of this resolution in the office of the Town.

This Resolution was passed by a vote of the Appomattox Town Council on the 23rd day of June, 2020.

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Mayor, Town of Appomattox

(SEAL)

ATTEST:

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Clerk of Council

Exhibit A: Letter of Conditions

Exhibit B: RUS Bulletin 1780-27, Loan Resolution

Exhibit C: Form of Bond

**CERTIFICATE OF VOTES**

The undersigned hereby certifies that the foregoing constitutes a true and correct copy of the foregoing Bond Resolution, duly adopted by the members of the Appomattox Town Council by a roll call vote at a regular meeting duly held and called on the date hereof, as follows:

Name	Aye	Nay	Abstain	Absent

EXHIBIT A  
LETTER OF CONDITIONS

EXHIBIT B  
LOAN RESOLUTION  
RUS 1780-27

EXHIBIT C TO RESOLUTION OF  
TOWN OF APPOMATTOX  
Dated \_\_\_\_\_, 2020

No. R-1

\$3,780,000.00

UNITED STATES OF AMERICA  
COMMONWEALTH OF VIRGINIA  
TOWN OF APPOMATTOX  
WASTEWATER SYSTEM IMPROVEMENT REVENUE BOND,  
SERIES 2020

The Town of Appomattox (the “Town”), a public body politic and corporate of the Commonwealth of Virginia duly created under charter by Order of the Circuit Court of Appomattox County, Virginia, dated June 2, 1925, for value received, hereby promises to pay to the United States of America, Rural Utilities Service, (the “Government”), or registered assigns, the principal sum of

THREE MILLION SEVEN HUNDRED AND EIGHTY THOUSAND DOLLARS  
(\$3,780,000.00)

and to pay to the registered owner hereof interest on the unpaid principal from the date hereof until payment of the entire principal sum at the rate of Two and One Eighth Percent (2.125 %) per year. Interest only shall be payable during the first twenty-four (24) months hereof and shall be payable annually on the first and second anniversary dates hereof. Thereafter monthly payments of combined principal and interest of Twelve Thousand Ninety Six (\$12,096.00) Dollars and No Cents shall be payable beginning on the twenty fifth (25<sup>th</sup>) month from the date hereof and continuing monthly thereafter for Four Hundred Fifty Five (455) consecutive months thereafter until the principal of this bond is paid in full, each installment to be applied first to interest accrued to such payment date and then to principal. The final installment, if not sooner paid, of all amounts owed hereunder shall be due and payable Four Hundred Eighty (480) months from the date hereof. Such installments shall be payable in lawful money of the United States of America by pre-authorized electronic debit for the account of the registered owner of the Bond at such address as shall be provided from time to time by the registered owner, except that the final installment shall be payable upon presentation and surrender hereof at the office of the Registrar.

Amounts shall be advanced against this bond as requested by the Town and approved by the Government and the Town agrees to use the proceeds of advances solely for the purposes authorized by the Government.



This bond has been authorized by a resolution adopted by the Town Council on June 23, 2020 (the “Bond Resolution”), and is issued pursuant to the Charter and the Virginia Public Finance Act (Chapter 26, Title 15.2, Code of Virginia of 1950, as amended) to provide funds to finance improvements to the Town’s wastewater system. A copy of the Bond Resolution is on file at the Town Hall, Appomattox, Virginia. Reference is hereby made to the Bond Resolution and any amendments thereto for the provisions, among others, describing the pledge and covenants securing the bond, the nature and extent of the security, the terms and conditions upon which the bond is issued, the rights and obligations of the Town and the rights of the bondholder.

All revenues derived by the Town from its wastewater system are hereby pledged to the payment of the principal of and interest on the bond.

Installments of principal due on this bond may be prepaid at the option of the Town at any time as a whole or in part from time to time (but if in part, in inverse order of their maturities), without premium. Prepayments of installments of principal shall not affect the obligation of the Town to pay the remaining installments payable as provided above.

This bond is fully registered as to both principal and interest. Transfer of this bond may be registered upon books maintained for that purpose by the Registrar. Prior to due presentment for registration of transfer the Registrar shall treat the registered owner as the person exclusively entitled to payment of principal and interest and the exercise of all other rights and powers of the owner.

Any amount expended or advanced by the Government for the collection hereof or to protect any security therefor, at the option of the Government, shall become a part of and bear interest at the same rate as the principal hereof and be immediately due and payable by the Town to the Government without demand.

All acts, conditions and things required by the Constitution and statutes of the Commonwealth of Virginia to happen, exist or be performed precedent to and in the issuance of this bond have happened, exist and have been performed.

IN WITNESS WHEREOF, the Town has caused this bond to be signed by its Mayor, to be countersigned by its Clerk, its seal to be affixed hereto and this bond to be dated \_\_\_\_\_ 2020.

(CORPORATE SEAL)

ATTEST:

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Clerk, Town of Appomattox

TOWN OF APPOMATTOX,  
VIRGINIA

---

Mayor, Town of Appomattox

**TRANSFER OF BOND**

Transfer of this bond may be registered by the registered owner or his duly authorized attorney upon presentation hereof to the Registrar who shall make note of such transfer in books kept by the Registrar for that purpose and in the registration blank below.

**Date of  
Registration**

\_\_\_\_\_2020

**Name of  
Registered Owner**

United States of America  
Rural Utilities Service

**Signature  
of Registrar**

\_\_\_\_\_

**RECORD OF ADVANCES**

AMOUNT

DATE

AMOUNT

DATE

Roll Call Vote: J. Garrett – yes, T. Garrett – yes, M. Spiggle – yes, C. Puckette – yes, J. Boyce – yes, Conner – absent. Motion carried 5-0.

On a motion by Mr. Boyce, seconded by Mrs. Puckette, Council voted to adopt an Appropriations Resolution of the Appomattox Town Council adopting the Fiscal Year 2020-2021 Budget for the Town of Appomattox, Virginia:

**AN APPROPRIATIONS RESOLUTION OF THE APPOMATTOX TOWN COUNCIL  
ADOPTING THE FISCAL YEAR 2020-2021 BUDGET FOR THE TOWN OF  
APPOMATTOX, VA.**

**SECTION I:**

WHEREAS, Section 5-72, Appomattox Town Code and Section 15.2-2503, Code of Virginia, require that the governing body shall approve the budget and fix a tax rate for the budget year no later than the date on which fiscal year begins; and,

**SECTION II:**

WHEREAS, the proposed Fiscal Year 2020-2021 Budget was published on May 27, 2020 in the *Times-Virginian*, Appomattox, Virginia, pursuant to Section 15.2-2506, Code of Virginia, and public hearing was subsequently held on the proposed budget on Monday, June 8, 2020;

**SECTION III:**

NOW, THEREFORE, BE IT RESOLVED, that the Appomattox Town Council meeting in a Workshop Session on June 23, 2020, does hereby approve the following General Fund Expenditures by Category for Fiscal Year 2020-2021;

**GENERAL FUND; EXPENDITURES BY CATEGORY:**

Council	44,700.
Administrative Department	516,404.
Professional	118,000.
Police Department	94,644.
Tourism Department	75,700.
Fire Department	281,000.
Public Works Department	934,312.
Sanitation Department	150,000.
Property Maintenance & Construction	1,030,673.
Town Shop	36,250.
Donation/Contributions	10,000.
Zoning	7,000.
Town Office	27,100.
<b>TOTAL GENERAL FUND EXPENSES</b>	<b>3,325,783.</b>

**SECTION IV:**

BE IT FURTHER RESOLVED, that the Appomattox Town Council hereby establishes the property tax rate at \$.11 per \$100.00 of assessed value for real estate, \$.55 per \$100.00 of assessed value for personal property, \$.55 per \$100.00 of assessed value for machinery and tools, and \$.11 per \$100.00 of assessed value for mobile homes; and,

BE IT FURTHER RESOLVED, in accordance with the requirements set forth in Section 58.1-3524(C)(2) and Section 58.1-3912(E) of the Code of Virginia, as amended by Chapter 1 of the Acts of Assembly (2004 Special Session 1) and as set forth in Item 503.E (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly any qualifying vehicle sitused within the Town commencing January 1, 2020, shall receive personal property tax relief in the following manner:

- Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief;
- Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 56.25% tax relief;
- Personal use vehicles valued at \$20,001 or more shall only receive 56.25% tax relief on the first \$20,000 of value; and
- All other vehicles which do not meet the definition of “qualifying” (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.

**SECTION V:**

BE IT FURTHER RESOLVED, that the Appomattox Town Council does hereby approve the following General Fund revenue estimates for Fiscal Year 2020-2021;

**GENERAL FUND; REVENUES BY CATEGORY:**

Current Taxes – Real Estate	155,000.
Current Taxes – Personal Property	70,000.
Delinquent Taxes	3,000.
Penalties & Interest	5,000.
Public Service Corporation	6,000.
Bank Stock Tax	140,000.
Cigarette Tax	130,000.
Meals Tax	770,000.
Lodging Tax	40,000.
Franchise Tax	3,000.
Consumption Tax	6,000.
Vehicle License Tax	25,000.
Business License	150,000.
Communications Tax	6,500.
Zoning	1,000.
Interest	10,000.
Rental of Misc. Property	9,000.
Motor Vehicle Tax	3,500.
Sales Tax	60,000.

Aid to Police Department (HB599)	44,000.
Fire Programs	10,000.
Personal Prop Tax Relief Act State Funds	23,107.
Visitor Center	400.
Mobile Home Titling Tax	500.
Miscellaneous	1,000.
Grants	700,000.
Town DMV Fees	3,000.
Meadowlark Program Grant Revenue	53,473.
Meadowlark Program Income	2,920.
Other Reimbursable	500.
Transfer from Reserve	893,883.
<b>TOTAL GENERAL FUND REVENUES</b>	<b>3,325,783.</b>

**SECTION VI:**

BE IT FURTHER RESOLVED, that the Appomattox Town Council does hereby approve the following Water Fund Expenditures for Fiscal Year 2020-2021;

**WATER FUND; EXPENDITURES BY CATEGORY:**

Water Department	623,277.
<b>TOTAL WATER EXPENDITURES</b>	<b>623,277.</b>

**SECTION VII:**

BE IT FURTHER RESOLVED, that the Appomattox Town Council does hereby approve the following Water Fund Revenue estimates for Fiscal Year 2020-2021;

**WATER FUND; REVENUES BY CATEGORY:**

Water Sales	350,000.
Connection Fees	7,500.
Penalty Fees	15,000.
Availability Fees	10,000.
Reconnect Fees	4,000.
Miscellaneous	500.
Interest	4,000.
Credit Card Fees	3,000.
Rental of Misc. Property	35,000.
Intergovernmental Revenue	25,000.
Use of Fund Balance	169,277.
<b>TOTAL WATER REVENUES</b>	<b>623,277.</b>

**SECTION VIII:**

BE IT FURTHER RESOLVED, that the Appomattox Town Council does hereby approve the following Sewer Fund Expenditures for Fiscal Year 2020-2021;

**SEWER FUND; EXPENDITURES BY CATEGORY:**

Sewer Department	1,032,689.
<b>TOTAL SEWER EXPENDITURES</b>	<b>1,032,689.</b>

**SECTION IX:**

BE IT FURTHER RESOLVED, that the Appomattox Town Council does hereby approve the following Sewer Fund Revenue estimates for the Fiscal Year 2020-2021;

**SEWER FUND; REVENUES BY CATEGORY:**

Sewer Sales	850,000.
Connection Fees	2,500.
Availability Fees	7,500.
County Reimbursement SBR & IDA PS	76,573.
Park Service Maintenance	1,800.
Interest	3,500.
Intergovernmental Revenue	1,700.
Use of Beginning Balance	89,116.
<b>TOTAL SEWER REVENUES</b>	<b>1,032,689.</b>

**SECTION X:**

BE IT FURTHER RESOLVED, that the Appomattox Town Council does hereby approve the following Internal Service Fund Expenditures for Fiscal Year 2020-2021;

**INTERNAL SERVICE FUND; EXPENDITURES BY CATEGORY:**

Internal Service Department	138,700.
<b>TOTAL INTERNAL SERVICE FUND EXPENDITURE</b>	<b>138,700.</b>

**SECTION XI:**

BE IT FURTHER RESOLVED, that the Appomattox Town Council does hereby approve the following Internal Service Fund Revenue estimates for the Fiscal Year 2020-2021;

**INTERNAL SERVICE FUND; REVENUE BY CATEGORY:**

Reserves	138,700.
<b>TOTAL INTERNAL SERVICE REVENUE</b>	<b>138,700.</b>

**SECTION XII:**

The salaries, wages and allowances set out in said Budget are hereby authorized as per the terms of the town's classification and merit system as approved compensation for officers and employees for services rendered, unless hereafter otherwise provided by ordinance; provided however, that the Town Manager is authorized to make such rearrangement of positions in the several departments named in the Budget, in respect to officers and employees appointed by his/her as may best meet the needs and interests of the Town and after approval by Council.



**SECTION XIII:**

BE IT FURTHER RESOLVED, that the Appomattox Town Council may amend the Fiscal Year 2020-2021 Town Budget from time to time pursuant to Section 15.2-2507, Code of Virginia; and,

**SECTION XIV:**

BE IT FURTHER RESOLVED, by the Town Council of Appomattox, Virginia that the Fiscal Year Budget for 2020-2021 is hereby adopted, effective July 1, 2020 and the monies necessary to fund it are hereby appropriated and shall be certified by the Clerk of Council and maintained as an archive document with the official minutes of the Town Council of Appomattox, Virginia.

Adopted this 23<sup>rd</sup> day of June, 2020.

Attest:

\_\_\_\_\_  
Roxanne W. Casto, Town Clerk

\_\_\_\_\_  
Paul D. Harvey, Mayor

All members present voting aye. Motion carried 5-0.

Church Street Waterline Replacement Project

Mr. Bif Johnson appeared before Council to explain the proposal for the grant application assistance for CDBG and Rural Development. The CDBG maximum amount is \$650,000. The project is estimated to cost \$1.5 million dollars. He suggested applying for both grants.

Rural Development would like for the Town to close out the current grant opportunity for the sewer project before applying for the funding for the Church Street waterline replacement project.

On a motion by Mr. T. Garrett, seconded by Ms. Spiggle, Council voted to accept the proposal by Hurt & Proffitt, Inc. to manage the grant application for the Church Street Water Replacement Project. All members present voting aye. Motion carried 5-0.

On a motion by Mr. T. Garrett, seconded by Mr. J. Garrett, Council voted to adopt a Resolution Amending the FY 2020 Operating Budget for payment to the Economic Development Authority for the 2020 Business License Stimulus Refund:

1. Consideration to adopt a resolution amending the FY 2020 Operating Budget for payment to the Economic Development Authority for the 2020 Business License Stimulus Refund.
2. WHEREAS, Section 15.2-2507, Code of Virginia, allows that a governing body may amend the budget from time to time

3. NOW THEREFORE, BE IT RESOLVED, that the Appomattox Town Council does hereby amend the FY 2020 Operating Budget for the General Fund.

**General Fund Expenditures**

Business License Stimulus Refund to EDA      \$    43,457.37

Net Increase in Budget      \$    43,457.37

**General Fund Revenues**

Use of Undesignated Reserve      \$    43,457.37

Net Increase in Budget      \$    43,457.37

***SECTION XIII:***

BE IT FURTHER RESOLVED, by the Town Council of Appomattox, Virginia that the Fiscal Year 2020 budget amendments are hereby adopted, and the monies necessary to fund it are hereby appropriated and shall be certified by the Clerk of Council and maintained as an archive document with the official minutes of the Town Council of Appomattox, Virginia.

Amended this \_\_\_\_ day of \_\_\_\_\_ 2020.

Attest:

\_\_\_\_\_  
Roxanne Casto, Town Clerk

Roll Call Vote: J. Garrett – yes, T. Garrett – yes, M. Spiggle – yes, C. Puckette – yes, J. Boyce – yes. Motion carried 5-0.

On a motion by Mr. Boyce, seconded by Mr. T. Garrett, Council voted to adopt a Resolution amend the FY 2020 Operating Budget for the General Fund to subsidize the reduction of the utility rates by 25% for the April and May 2020 billing periods.

1. Consideration to adopt a resolution amending the FY 2020 for the General Fund to Subsidize the reduction of the utility rates by 25% for the April and May 2020 billing periods.
2. WHEREAS, Section 15.2-2507, Code of Virginia, allows that a governing body may amend the budget from time to time

3. NOW THEREFORE, BE IT RESOLVED, that the Appomattox Town Council does hereby amend the FY 2020 Operating Budget for the General Fund.

**General Fund Expenditures**

Transfer to Water	\$ 26,461.56
Transfer to Sewer	<u>\$ 16,463.82</u>

**General Fund Revenue**

Use of Undesignated Reserve	<u>\$ 42,925.38</u>
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**Water Fund Revenue**

Transfer from General	\$ 26,461.56
Water Sales	<u>\$ (26,461.56)</u>
	0.00

**Sewer Fund Revenue**

Transfer from General	\$ 16,463.82
Sewer Sales	<u>\$ (16,463.82)</u>
	0.00

***SECTION XIII:***

BE IT FURTHER RESOLVED, by the Town Council of Appomattox, Virginia that the Fiscal Year 2020 budget amendments are hereby adopted, and the monies necessary to fund it are hereby appropriated and shall be certified by the Clerk of Council and maintained as an archive document with the official minutes of the Town Council of Appomattox, Virginia.

Amended this \_\_\_\_ day of \_\_\_\_\_ 2020.

Attest:

\_\_\_\_\_  
Roxanne Casto, Town Clerk

Roll Call Vote: J. Garrett – yes, T. Garrett – yes, M. Spiggle – yes, C. Puckette – yes, J. Boyce – yes. Motion carried 5-0.

On a motion by Mr. J. Garrett, seconded by Mrs. Puckette, Council voted to amend and re-enact the Code of the town of Appomattox, by adding thereto a new section numbered 10-9, relating to the declaration of curfews in times of emergency.

AN ORDINANCE TO AMEND AND RE-ENACT THE CODE OF THE TOWN OF APPOMATTOX, BY ADDING THERETO A NEW SECTION NUMBERED 10-9, RELATING TO THE DECLARATION OF CURFEWS IN TIMES OF EMERGENCY. BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF APPOMATTOX:

1. That the Code of the Town of Appomattox be and the same is hereby amended and re-enacted by adding thereto Section 10-9 as follows:

*§ 10-9. Curfews after declaration of emergency. (a) Pursuant to the police powers granted to the town by its charter and by Virginia Code § 15.2-1102, and in the interest of promoting public safety, the Director of Emergency Services or his designee (collectively referred to in this section as the "Director") is hereby authorized to impose a curfew after the declaration of an emergency, in accordance with the provisions of this section. (b) As used in this section, "curfew" means an order issued by the Director prohibiting persons from being present on any street, road, alley, avenue, park or other public place in the town or any portion thereof designated by such Director during specified times of the day or night; (c) The Director may declare a curfew if he deems such action necessary for the preservation of life or property, the implementation of emergency mitigation, preparedness, response actions or recovery actions anticipated or resulting from the dangers caused by the condition leading to the emergency declaration, pursuant to the following procedure: (1) The authority conferred upon the Director by this section shall arise only after either the state or the town declares an emergency in accordance with the provisions of Virginia Code § 44-146.19 or 44-146.21 for a geographical area located within the town; (2) The curfew shall be announced in such manner as is reasonably calculated to provide notice to the public of the imposition of the curfew. Termination of curfew shall be in like manner; (3) The declaration of a curfew, circumstances justifying its imposition, time and areas of the town in which the curfew is in effect, and the means and time of the public announcement of the curfew shall be recorded in a written document signed by the Director and maintained in the records of the town; (4) No curfew shall be imposed except in areas and at times that can be justified as necessary for the public safety. (5) The action of the Director in imposing a curfew during an emergency declaration shall be ratified by the town council at its next regularly scheduled meeting. (d) After the declaration and public announcement of a curfew, it shall be unlawful for: (1) Any person, after having been warned by a law-enforcement officer, to remain on any street, road, alley, avenue, park or other public place in the town, or in any vehicle operating or parked thereon, in any portion of the town designated by the Director; and (2) The owner or proprietor of any retail, wholesale or eating and drinking establishment, entertainment venue or similar establishment, or other person in control of such establishment, to allow any person to remain on the premises without the express written permission of the Director; provided, however, that this prohibition shall not apply to lodging establishments serving registered guests. (e) The following persons shall be exempt from the provisions of this section while on duty or traveling to and from work: (1) Persons traveling to and from home, work, or places of worship; (2) Hospital personnel; (3) Members of the press; (4) State, Appomattox County, and Town of Appomattox employees and volunteers; (5) Military personnel including but not limited to national guard troops; (6) Employees of public utility companies; (7) Private emergency medical transport workers; and (8) Other emergency workers as authorized by the Director. (f) Nothing in this section shall be*

*construed to prohibit or restrict travel to a hospital in the event of a medical emergency, nor shall such travel be considered in violation of this section. (g) A violation of this section shall be punishable as a Class 1 misdemeanor.*

2. That this ordinance shall become effective upon its adoption.

Adopted: \_\_\_\_\_

Certified: \_\_\_\_\_ Clerk of Council

All members present voting aye. Motion carried 5-0.

Proposed Lease Agreement – Appomattox County Chamber of Commerce

Discussion of re-opening of the Visitor's Center is under review.

Mr. Boyce made a motion to authorize the Mayor to execute the proposed Lease Agreement with the Appomattox County Chamber of Commerce for office space in the train department at 214 Main Street. The motion died for a lack of a second.

Council Comments:

Mr. J. Garrett reminded everyone of the fireworks demonstration on Friday, July 3, 2020 at dark (9:30 p.m.) at the Appomattox County High School parking lot area.

Ms. Spiggle reminded everyone that Abbitt Park and the Kiddie Park are now open to the public. She also welcomed Mayor-elect Conner to the group.

Mayor Harvey expressed his appreciation to Council and staff over the past 12 years. A lot of good things have been accomplished. He appreciates all the cooperation of all the Town Managers.

Staff Reports

Kim Ray, Town Treasurer presented the Treasurer's Report for May 2020 for the General, Water and Sewer Fund.

Roxanne Casto, Clerk – none

Jeff Elder, Facilities Director – none

Gary Shanaberger, Town Manager reported on the following activities:

- The fireworks are planned for Friday, July 3, 2020.
- Staff has been working hard on various projects.
- Thanked Mayor Harvey, Mr. Boyce, Mr. Conner for their service.
- Looking forward to working with Mr. Richard Conner and Mr. Simpson.

Mayor Harvey also congratulated Mr. Conner and Mr. Simpson. The Town has good staff and Council to work with.

Adjournment:

On a motion by Mr. T. Garrett, seconded by Mr. J. Garrett, Council voted to adjourn at 7:00 p.m. All members present voting aye. Motion carried 5-0.

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Roxanne W. Casto, Clerk of Council

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Paul D. Harvey, Mayor

1 | **Appomattox Town Council**  
**Regular Council Meeting**  
**July 13, 2020**

The Appomattox Town Council held a Regular Council meeting on Monday, July 13, 2020 at 7:30 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Mayor Richard Conner, presiding.

Council members present - Jonathan D. Garrett, Nathan A. Simpson, Mary Lou Spiggle, Timothy W. Garrett, Paul D. Harvey, and Claudia G. Puckette.

Staff members present – Jeff Elder, Facilities Director; Gary Shanaberger, Town Manager; Kim Ray, Treasurer; and Roxanne W. Casto, Clerk of Council.

The meeting was also broadcast LIVE on the Town of Appomattox Facebook page and public phone participation through FreeConferenceCall.com was available.

Mayor Conner called the meeting to order.

Rev. Carlton Duck, Pastor of the Gethsemane Baptist Church led the prayer and the Pledge of Allegiance to the Flag of the United States of America.

Mayor's Comments:

Thank you for all coming out tonight. I hope we can do good things for this community.

Scheduled Public Appearances:

Mr. Steven T. Conner was presented a plaque for his service on the Appomattox Town Council for July 1, 2010 through June 30, 2020.

Adoption of the Consent Agenda:

On a motion by Mr. T. Garrett, seconded by Mr. P. Harvey, Council voted to adopt the consent agenda for July 13, 2020 as presented. All members present voting aye. Motion carried 6-0.

Old Business:

None

New Business:

Mary Lou Spiggle nominated Timothy W. Garrett as Vice-Mayor. Nominations were closed by Mayor Conner. All those in favor of Mr. Timothy W. Garrett as Vice-Mayor – all members voting aye. Motion carried 6-0.

On a motion by Mr. J. Garrett, seconded by Mr. T. Garrett, Council voted to amend the signature cards at Farmers Bank of Appomattox and Branch Banking & Trust (BB&T) for all accounts with the following authorized signers:

Mayor – Richard C. Conner

Vice-Mayor – Timothy W. Garrett

Town Manager – Gary L. Shanaberger

Town Treasurer – Kimberley W. Ray

All members present voting aye. Motion carried 6-0.

2 | **Appomattox Town Council**  
**Regular Council Meeting**  
**July 13, 2020**

On a motion by Mr. T. Garrett, seconded by Mr. J. Garrett, Council voted to appoint Paul D. Harvey to the Town of Appomattox Planning Commission and Mary L. Spiggle and Claudia G. Puckette to the Town of Appomattox Economic Development Authority with terms expiring June 30, 2022. All members present voting aye. Motion carried 6-0.

On a motion by Mr. T. Garrett, seconded by Mr. J. Garrett, Council voted to appoint Mayor Conner to serve on the Central Virginia District Planning Commission. All members present voting aye. Motion carried 6-0.

On a motion by Mr. T. Garrett, seconded by Ms. M. Spiggle, Council voted to declare the following items for the Public Works Department as surplus:

98 Dodge 250 D VIN# 3B7KF26Z5WM243267

92 International 4600 VIN# HT5AZRN4PH478798

90 GMC Top Kick VIN# 1GDM7D1Y9LU508993

All members present voting aye. Motion carried 6-0.

On a motion by Mr. T. Garrett, seconded by Ms. M. Spiggle, Council voted to award the 2020 Curbside Garbage Collection Contract to County Waste for \$404,529 for 3 years (annually \$134,843) with an option of \$11,760 annually for bulk waste services. All members present voting aye. Motion carried 6-0.

On a motion by Mr. T. Garrett, seconded by Mr. J. Garrett, Council adopted the following FY 2021 Budget Amendment 2021-001:

1. Consideration to adopt a resolution amending the FY 2021 General Funding Operating Budget for the Virginia Department of Criminal Justice Services FY 2021 599 funding.
2. WHEREAS, Section 15.2-2507, Code of Virginia, allows that a governing body may amend the budget from time to time
3. NOW THEREFORE, BE IT RESOLVED, that the Appomattox Town Council does hereby amend the FY 2020 Operating Budget for the General Fund.

**General Fund Revenues**

10-3604-0000 Aid to Police Dept. \$ 2,051.00

10-3901-0000 Transfer from Reserve \$ 1,407.00

Net Increase in Budget \$ 3,458.00

**General Fund Expenditures**

10-4400-8070 Police Agreement \$ 3,458.00

Net Increase in Budget \$ 3,458.00



**SECTION XIII:**

BE IT FURTHER RESOLVED, by the Town Council of Appomattox, Virginia that the Fiscal Year 2020 budget amendments are hereby adopted, and the monies necessary to fund it are hereby appropriated and shall be certified by the Clerk of Council and maintained as an archive document with the official minutes of the Town Council of Appomattox, Virginia.

Amended this \_\_\_\_ day of \_\_\_\_\_ 2020.

Attest:

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Roxanne Casto, Town Clerk

VOTE: J. Garrett – yes, N. Simpson – abstain (relationship – father is Sheriff), T. Garrett – yes, M. Spiggle – yes, P. Harvey – yes, C. Puckette – yes. Motion carried 5-0-1.

**Council Standing Committee Reports:**

Mayor Conner announced the Standing Committee appointments effective July 1, 2020:

Finance & Planning Committee – C. Puckette, Chair; J. Garrett and P. Harvey

Physical Development Committee – T. Garrett, Chair; N. Simpson and M. Simpson

On a motion by Mr. P. Harvey, seconded J. Garrett, Council voted to accept the Mayor's Standing Committee member appointments effective July 1, 2020. All members present voting aye. Motion carried 6-0.

**Citizen Comments:**

None

**Town Manager's Report:**

Mr. Shanaberger provided the following updates:

- He participated in a conference call with the Central Virginia Transportation Technical Committee. During that meeting the Lee Grant Avenue Improvement project was voted on and endorsed by the committee.
- There is a bid opening tomorrow, July 14, 2020 on the Inflow and Infiltration aspect of the sewer project. There is a bid opening next Tuesday, July 21, 2020 on the Force Main potion and then the last bids will be opened on July 28, 2020 for the equalization tank.
- He has received many favorable comments regarding the stimulus provided to businesses.
- He has also received many favorable/great comments about the fireworks display on July 3, 2020.

**Closed Session:**

On a motion by Council Member Spiggle, seconded by Council Member T. Garrett, Council voted to convene in closed session Pursuant to Section 2.2-3711 A. 3 of the Code of Virginia (1950), as amended, for the purpose of discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, such property identified by Tax Map # 64A5 A 200.

4 | **Appomattox Town Council**  
**Regular Council Meeting**  
**July 13, 2020**

Vote: J. Garrett – aye, P. Harvey – aye, M. Spiggle – aye, T. Garrett – aye, N. Simpson – yes, Puckette – yes.

The meeting was re-opened to the public.

Council Member Spiggle made the following motion:

WHEREAS, the Council of the Town of Appomattox has convened a closed meeting on this date, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Appomattox Town Council hereby certifies that to the best of each members knowledge: (1) Only public business matters lawfully exempted from open meetings requirements by Virginia law were discussed in the closed meeting to which this certificate resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by this council.

The motion was seconded by Council Member Harvey and Council by the following recorded vote adopted the motion:

Vote: J. Garrett – aye, P. Harvey – aye, M. Spiggle – aye, T. Garrett – aye, N. Simpson – yes, Puckette – yes.

Motion carried 6-0.

Council Comments:

Mr. J. Garrett said it was one of the largest crowds for the fireworks.

Ms. Spiggle welcomed Mayor Conner.

Adjournment:

On a motion by Mr. T. Garrett, seconded by Mr. N. Simpson, Council voted to adjourn at 8:40 p.m. All members present voting aye. Motion carried 6-0.

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Roxanne W. Casto  
Clerk of Council

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Paul D. Harvey, Mayor

**File Attachments for Item:**

2. Consideration to advertise a joint public hearing for Tuesday, August 25, 2020 to hear public comments for adoption of the proposed 2040 Town of Appomattox Comprehensive Plan.

# TOWN OF APPOMATTOX COMPREHENSIVE PLAN

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## THE PURPOSE OF THE PLAN

This Comprehensive Plan should be used as a guide for future land use policy and other Town decision making. It provides the foundation and framework for policies and action items that will grow the community vision.

The following principle project goals guided the development of this Comprehensive Plan.

- ◇ Generate stakeholder involvement through the use of a community survey.
- ◇ Conduct a planning process, with the Town Planning Commission based on these survey responses to validate goals, objectives, and action items that will move the Town toward the vision.
- ◇ Create an Action Plan that articulates clear goals and objectives that will help guide the prioritization of future Capital Improvement Programs.
- ◇ Develop a Future Land Use Map based on existing conditions that identify pathways to achieving the most desirable future land use mix and configuration.
- ◇ Provide transportation improvements for the Town in accordance with Virginia State Code 15.2-2223.



Downtown. Credit: Hurt and Proffitt

## SURVEY!

- **12% of Town households returned community surveys.**
- **Small town charm, history and sense of community listed as a strength of the Town by 85% of respondents.**
- **Working to grow businesses, capitalizing on tourism connections listed as an opportunity to address by 77%.**

## COMMUNITY SURVEY

In order to identify the needs of the community, the Town Planning Commission approved the creation of a community survey which was available to citizens via online portal and through hard copies provided at the Town office. The questions asked citizens to identify strengths, opportunities, and aspirations. The survey was “live” for 30 days and garnered 2 responses from a total of 773 households. The survey was covered twice by the local newspaper: The Times Virginian. Complete Survey Responses and summary available in the Appendix.

Instructions: On a scale of 1 to 10, with 1 being "Very satisfied" and 10 being "Very dissatisfied", please indicate your level of satisfaction with the services your community by circling the corresponding number. If you do not know your opinion, leave a blank. Feel free to add additional comments at the end of this section.

Very Satisfied	Neutral	Very Dissatisfied
5. Condition of city streets	0 1 2 3 4 5 6 7 8 9 10	
6. Availability of community sidewalks	0 1 2 3 4 5 6 7 8 9 10	
7. Quality of parks	0 1 2 3 4 5 6 7 8 9 10	
8. Accessibility to parks	0 1 2 3 4 5 6 7 8 9 10	
9. Water quality and service	0 1 2 3 4 5 6 7 8 9 10	
10. Sewer quality and service	0 1 2 3 4 5 6 7 8 9 10	
11. Gas and electric quality	0 1 2 3 4 5 6 7 8 9 10	
12. Waste management service	0 1 2 3 4 5 6 7 8 9 10	
13. Police department service	0 1 2 3 4 5 6 7 8 9 10	
14. Ambulance/emergency medical services	0 1 2 3 4 5 6 7 8 9 10	
15. Availability of general health care	0 1 2 3 4 5 6 7 8 9 10	
16. Quality of elementary school	0 1 2 3 4 5 6 7 8 9 10	
17. Quality of middle school and high school	0 1 2 3 4 5 6 7 8 9 10	
18. Quality of recreational programs	0 1 2 3 4 5 6 7 8 9 10	
19. Quantity of recreational programs	0 1 2 3 4 5 6 7 8 9 10	

As one heads east across the Blue Ridge Mountains of Virginia and approaches the Piedmont Plateau, the road starts to straighten out giving way to vast views of agrarian landscapes and forests. The driver observes the rural landscape and considers its rich history. It is not hard for them to imagine a troop of Civil War soldiers walking along a dusty gravel road. Huge white oaks are scattered across wide open pastures where cows have been grazing for the last century or more. The driver starts to imagine that most of this southern Piedmont Region between Lynchburg and Richmond hasn't changed much since the Civil War. They would be correct in this assumption—the population of Appomattox County has only doubled in size since 1865 (from approximately 7,500-15,000). This area of Virginia has withstood the test of time—largely vacant of big box stores and sprawling development that has infiltrated similarly rural areas in Northern Virginia. Small towns such as Appomattox welcome visitors with historic brick buildings and railroad depots from another time. These small towns pride themselves on their quaint character and laid back feel.



Most people immediately associate the Town of Appomattox with the Civil War. A vision of Robert E. Lee meeting Ulysses S. Grant on a foggy morning in April of 1865 is what comes to mind if one has ever even heard of this small town of 1,748 residents (ACS 2017). The Town was first named “Nebraska” in 1855, then “West Appomattox” in 1895—presumably named for the Appomattox River. The town is the county seat of Appomattox County, a rural county made up of only 15,462 residents—or 45 residents per square mile (ACS 2017). To give some context, Campbell County has 108/square mile, Bedford County has 90/square mile, Amherst County has 67/square mile.

The town is located three miles west of the restored historic village of Appomattox Court House—the actual site of Confederate General Robert E. Lee’s surrender to Union General Ulysses S. Grant on April 9, 1865. The village of Appomattox Court house is preserved by the National Park Service and was visited by 103,044 visitors in 2018, a decrease of 9.6% from 2017 (NPS 2018).

The Town of Appomattox prides itself on being a close knit community. The community of 1,748 has come together every year since 1973, along with county and regional residents, to celebrate the Appomattox Railroad Festival—a town-wide two day festival in downtown Appomattox that commemorates the Norfolk & Western Railroad’s donation of the Appomattox Depot to the Town of Appomattox. Neighbors greet neighbors on the street just as their forefathers greeted each other 4 and 5 generations ago. Many of the names found in historical documents of the town are still around today—the first postmaster of Appomattox (formerly known as Nebraska) was Samuel D. McDearmon—the great, great grandfather of C. Lewis McDearmon, Jr. who recently served several stints on the Town Council. Any visitor to Appomattox that walks up and down the Town’s charming Main Street immediately feels relaxed and mesmerized by the slow, old town feel that permeates the air.

However, the most recent census data paints a cautionary picture of the town—one of a declining population that is in economic distress. According to the US Census 2017 estimates, one out of every fourth town resident (25% of the population) in the town is disabled in some way, compared to 14% in the Central Virginia Planning District region (region hereafter) and 12% in Virginia. Fifteen percent of families in Appomattox have an annual income of less than \$10,000—compared to 8% in the region and 6% in Virginia. The median household income of Town residents is \$32,056, nearly half of the state’s median household income of \$68,766 (ACS 2017).

The Census numbers paint a different picture though, than what Town residents see on a day to day basis. Nearly all (88%) of the residents that responded to the survey administered during the comprehensive planning update process listed the “small town” feel as one of the Town’s greatest strengths and one of the reasons they loved living in the Town of Appomattox. Town residents enjoy the sense of place that comes with a population of 1,748. There are also underlying issues to consider when reviewing these Census numbers. The number one is that living in a small town is cheaper than living in a city or more densely populated area. Town residents enjoy lower property taxes, cheaper housing costs, lower car insurance rates, and most services are generally cheaper. There are also invisible cost savers that come with the higher likelihood of town residents helping each other out vs. their city counterparts—this peer to peer safety net spreads into savings in child-care costs, handyman services, etc.

Historically, small town residents have become accustomed to a lower rate of amenities than their counterparts in cities. The approximately 15 restaurant options in the Town of Appomattox are a tiny fraction of the amount of restaurants in neighboring City of Lynchburg—which isn’t a “big city” by any stretch of the imagination. Shopping centers and boutique stores are something that many small towns in America have not been able to support simply because the demand isn’t there.

Some town residents didn’t seem surprised by the US Census statistics of poverty and median income. The response was usually, “We don’t need a lot, we are content with living simply”. Unfortunately, there isn’t a US Census measure for “contentedness” or “happiness”, but if there were Appomattox would rate very high in both categories according to survey responses received throughout this update process.





Appomattox, like many small Towns in Virginia and the Southeastern United States, was home to a large-scale furniture manufacturing plant for many years. Thomasville Furniture Industries, Inc. came to Appomattox in 1972 and was the heartbeat of the town for many years—employing nearly 1,300 at its peak. Sadly, Thomasville—like many of its Southern compatriots—lost the battle to global outsourcing and cheaper labor and closed in 2011. During its last months of operation, the factory was a far cry from what it had been at one point—employing less than 200 people at its closing.

The town has struggled with finding an identity after the fall of Thomasville and the decline of manufacturing jobs. Many people in the Town are advocates for tapping into the vast world of tourism as a job generator. However, the National Park Service annual visitation numbers—which fluctuate widely for the Appomattox Courthouse National Historic Park—suggests that Civil War tourism is very cyclical. This begs the question of whether the next generation of tourists will be as interested in visiting places with such great historical value as the Town of Appomattox.

This plan represents a general planning document for the Town of Appomattox as required by the Code of Virginia. This plan is the culmination of planning efforts that have been carried out with the Town's Planning Commission and provides guidance for future land use decisions. Additionally, the plan addresses the governmental action items which will be necessary to encourage desired results from the plan. In developing this Comprehensive Plan, the Town of Appomattox Planning Commission is illustrating their long-range recommendations for the general development of the Town by forming specific goals, objectives, and action items.

The goals capture the guiding principles that arose during the comprehensive planning process and correspond with the long term vision of the Town. These goals and objectives were discussed by the Town Planning Commission who considered public input from a SOAR analysis (Strengths, Opportunities, Aspirations, Results) exercise carried out with Town citizens and Planning Commission members through a survey process.

The action items are listed under each objective and will be reviewed and updated with each iteration of the comprehensive plan to insure that it remains a living document.

The Inventory and Analysis section provides a detailed analysis of data that describes the Town of Appomattox. This analysis of town demographics, land use, education, resources (natural, cultural and historical), community facilities, housing, and future land use—help serve as the factual basis for establishing the goals, objectives and specific action items.



## VISION STATEMENT

We will be recognized as a cooperative, creative and conscientious community that enhances its' citizens quality of life through planning and implementation in preparing for the future while maintaining the Town's cultural heritage.



The historic train depot. Photo courtesy the Town of Appomattox

## GOALS

- I. Maintain and enhance the Town's community character to expand economic vitality and improve the quality of life for those living, working and visiting the Town.
- II. Provide an efficient, safe and connected transportation system.
- III. Support measures that enhance the tourism experience, increase visitor numbers, duration, and amount of local purchases.
- IV. Promote the availability, attractiveness and diversity of the Town's housing market.
- V. Strive to improve the level of educational and job attainment for all citizens.





## GOAL 1: MAINTAINING CHARACTER

Maintain and enhance the Town's community character to expand economic vitality and improve the quality of life for those living, working and visiting the Town.

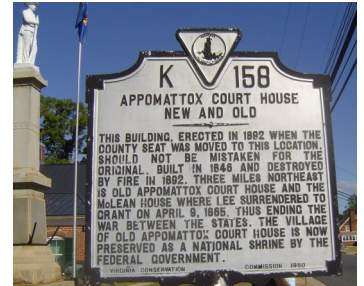
### Community Character/Urban Design Objectives

- ◇ Create an action plan, and update yearly, of prioritized HDLA Master Plan projects that strengthen the business and commercial districts.
- ◇ Create and implement an educational program for property owners, target blighted properties.
- ◇ Improve the community parks to expand active and passive recreational opportunities.
- ◇ Explore establishing a Farmer's Market in town.
- ◇ Explore establishing a Med First Center.

### Supporting Actions

The following actions are recommended:

- Conduct feasibility studies in a phased approach according to the Town Master Plan.
- Delineate a downtown district and offer incentives to businesses that relocate within it.
- Continue to support and expand the ROSE Program.
- Pursue public/private investments in order to encourage downtown district revitalization.
- Install Splash Pad
- Seek grant funding to research feasibility of Med Fist Center



**"When people visit, we need to make them want to stay in this wonderful little town."**  
-Town citizen



## GOAL 2: TRANSPORTATION

Provide an efficient, safe and connective transportation system.

### Transportation Objectives

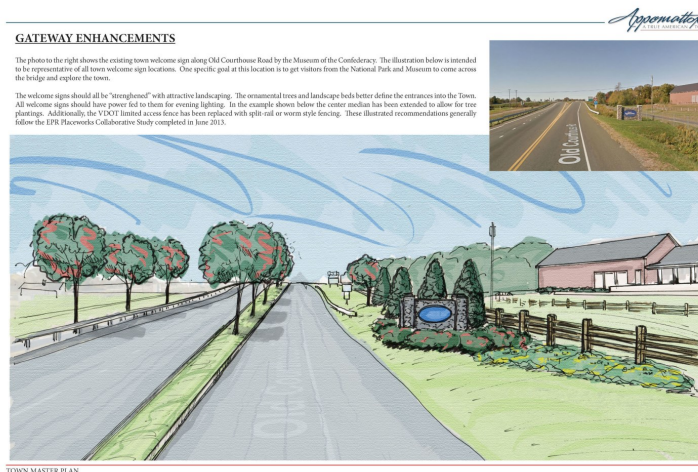
- ◇ Implement the Route 24 corridor plan in a phased approach (ongoing).
- ◇ Establish and map priority projects.
- ◇ Incorporate pedestrian and bicycle facilities (e.g bicycle lanes, sidewalks, multi-use paths) to expand multimode options to access resources.
- ◇ Support commuter programs that expand transportation access options.
- ◇ Explore the options of a town-wide public transit system.

### Supporting Actions

The following actions are recommended:

- Conduct a safety study at the intersection of Harrell St. and Church St.
- Fund sidewalk improvements in a phased approach.
- Seek VDOT funding to address safety improvement needs along Lee Grant Avenue between Church and Court Streets.
- Work with VDOT on a town-wide street widening identification process.
- Conduct a public transit system feasibility study.

**“The town seems to constantly have a large project underway which is great.”**  
-Town citizen



### GOAL 3: TOURISM

Support measures that enhance the tourism experience, increase visitor numbers, duration, and amount of local purchases.

#### Tourism Objectives

- ◇ Increase regional, statewide, and national awareness through a professional marketing program.
- ◇ Continue to support the connectivity between the Town and the National Park by supporting the Route 24 Corridor Plan.
- ◇ Using existing sidewalk, trails and paths, explore additional walking/biking routes to highlight the historic features and resources.



Civil War re-enactors "stack the arms" at the nearby Appomattox Court House National Historical Park.

#### Supporting Actions

The following actions are recommended:

- Conduct a feasibility study for renovations to the Train Depot according to the Town Master Plan (ongoing).
- Conduct a feasibility study on signage within the town and how it could enhance tourists' ability to navigate town businesses and resources.
- Conduct a feasibility study on the Battlefield Park Entrance on Old Courthouse Road (ongoing).
- Conduct a feasibility study on a pedestrian trail according to the Town Master Plan.
- Establish a tourism steering committee to lead the marketing program efforts and initiatives.
- Identify and eliminate signs that are redundant and or could be combined.

**"To achieve the All-American atmosphere that we crave, we must grow our small business footprint."**  
-Town citizen

## GOAL 4: HOUSING

Promote the availability, attractiveness and diversity of the Town's housing market.

### Housing Objectives

- ◇ Establish a marketing committee and campaign to highlight advantages of living in the Town.
- ◇ Support safe and affordable housing that serves the needs of all residents.

### Supporting Actions

The following actions are recommended:

- Start a "Live Healthy" campaign in the Town complete with publications, poster, and branding.
- Review the current zoning ordinance to determine the availability of all housing classifications, particularly multi-family housing.

"I believe the Town has an opportunity to grow the tourism sector and influence the growth of small businesses."  
-Town citizen

## GOAL 5: EDUCATION

Strive to improve the level of educational and job attainment for all citizens.

### Education Objectives

- ◇ Increase post-high school graduation education, including collegiate and technical trades, opportunities.

### Supporting Actions

The following actions are recommended:

- Establish a working group that will promote advancement opportunities through marketing efforts with Workforce Investment Boards and CVCC.
- Create a marketing campaign that promotes the benefits of higher education and technical trades certification programs.

## HOW TO USE THE FUTURE LAND USE MAP

The **Future Land Use Map** is an element of the Comprehensive Plan and is advisory in nature. The Future Land Use Map is not a regulatory document. It is a policy statement on which future zoning is supported. It is intended to help achieve the town's long-range vision of growth conceived with a 2040 time horizon in mind.

Future Land Use Maps in established towns are inevitably based on the existing uses, because some land uses are much less susceptible to change once they have been established. The Future Land Use Map provides guidance and recommendations on the parcel level for the general type of new development, which may be the same or may differ from current land uses.

*Six future land use categories are shown on the future land use map. They are as follows:*

**Residential - Low Density** – These are areas in our town that are now developed as primarily single family homes or are vacant or underdeveloped properties that due to their size, location, topography, and access are suitable for low density development. Supportive uses such as parks, schools, and places of worship are common in these areas.

**Residential – Medium Density** - These are areas in our town now developed as primarily smaller lot single family homes. A few locations are developed as multi-family housing (apartments, townhouses, etc.) or are vacant or underdeveloped properties that due to their size, location, topography, surrounding land uses, and access are suitable for a higher density development. Supportive uses such as parks, schools, and places of worship are also common in these areas.

**Downtown Commercial** – These areas are generally located along Confederate Ave., and the Central Business District. Uses and structures in this classification should be pedestrian oriented and of an architectural design and scale that is compatible with existing uses downtown. Multi-storied buildings are preferred to promote a mixture of uses in one building. Existing buildings that are historically or architecturally significant should be preserved and/or adapted for reuse. New auto oriented land uses, and large-scale “big box” retail are not appropriate in this classification. New structures downtown should be constructed close to adjacent rights-of-way. Parking, if provided, should be located at the rear of buildings and heavily landscaped.

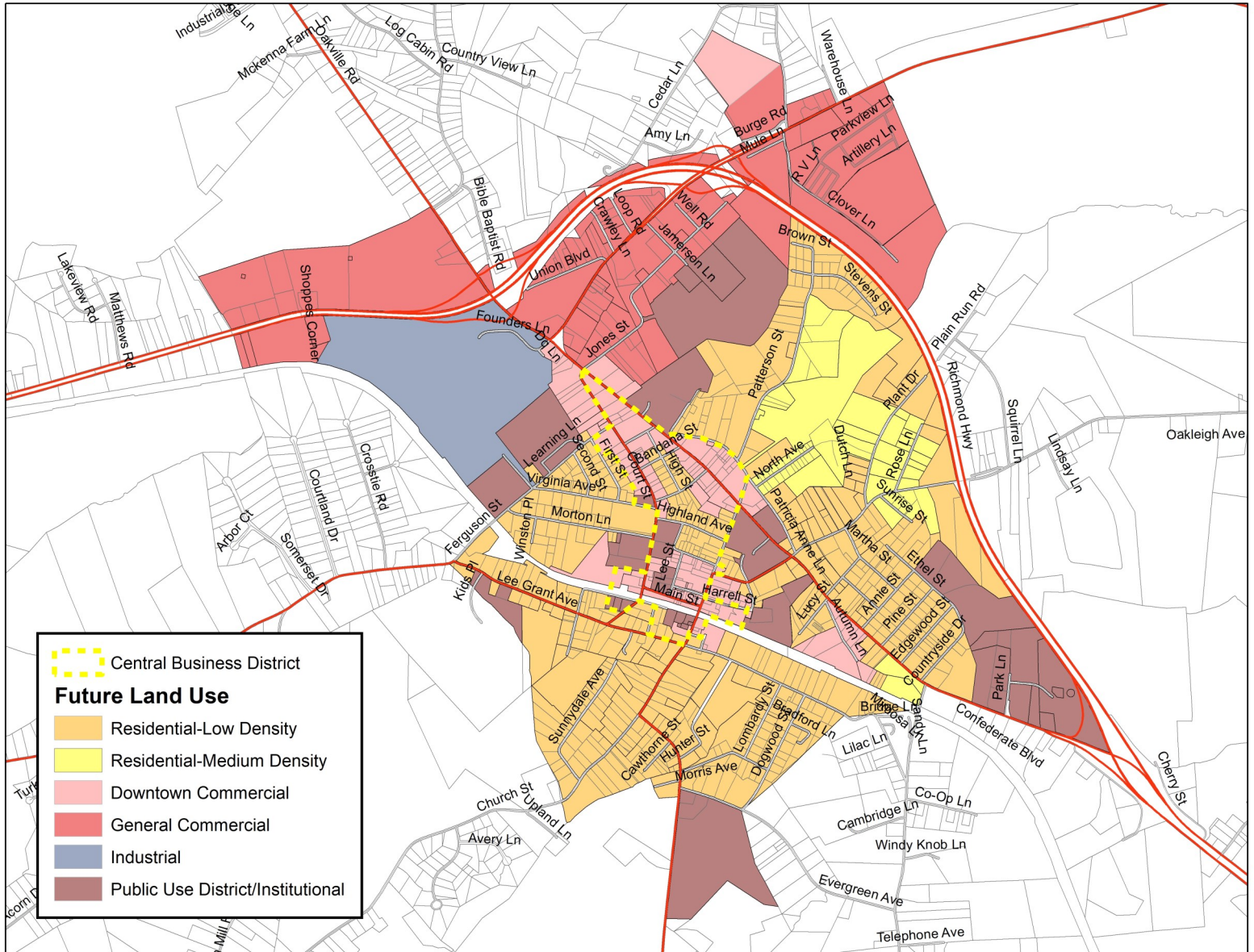
**General Commercial** - These areas are generally located along Route 460 and Route 24 and at major highway intersections. They are suitable locations for highway/auto oriented uses and large scale commercial uses such as shopping centers and “big box” retailers. Because of traffic generated/attracted by these large uses, special concern must be given to site design issues such as access and turning movements, and the design capacity of public access roads

**Industrial** – These areas which are now occupied by industrial uses but are suitable for future industrial development due to their location, topography, and/or access to rail or major highways.

**Public Use District/Institutional** - These are larger scale properties devoted to public or quasi-public uses such as cemeteries, schools, and larger scale places of worship.



FUTURE LAND USE MAP 2040



## RECOMMENDATIONS FROM THE PLANNING COMMISSION

There is a strong linkage between land use planning and transportation planning. Current and future land use decisions will directly impact the adequacy of existing transportation networks. This chapter discusses the major elements of the Town's transportation system with a focus on the public highway network. In addition, state code requires each locality to address transportation project recommendations in their comprehensive planning efforts.

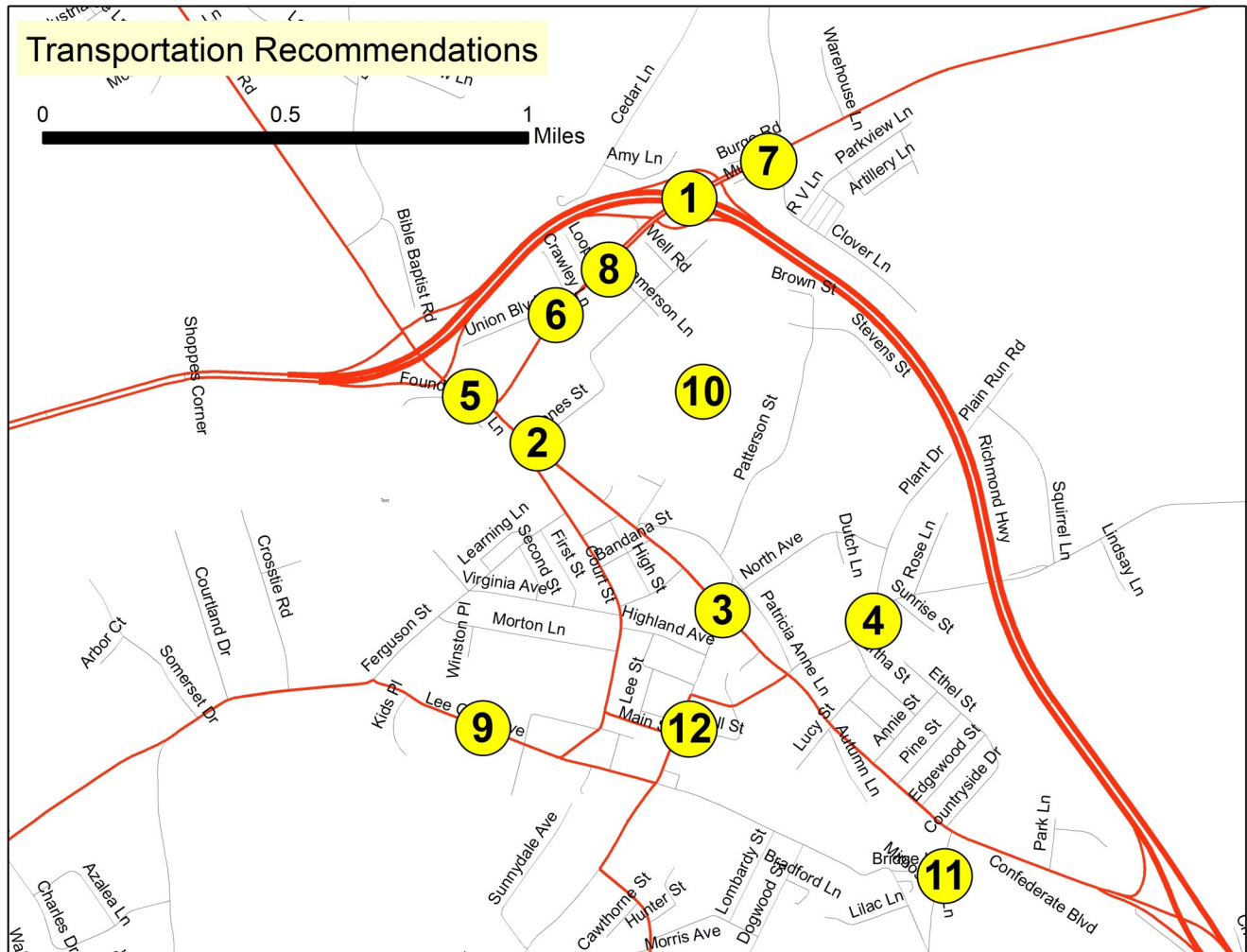
Road Class	Miles	Paving Type	Miles
Primary Roads	12.68	Improved	27.35
Secondary Roads	13.73	Unimproved	0
Frontage Roads	0.94	Not Classified	2.85
Other	2.85		
TOTAL	30.2	TOTAL	30.2

Roads in the Town of Appomattox. Source: VDOT

As part of the comprehensive planning process, the planning commission developed a transportation plan that designates a system of transportation infrastructure needs and recommendations that include the designation of new and expanded transportation facilities that support the planned development of the town. The table below shows those recommendations for the Town of Appomattox:

ID	Road Name	Type of Improvement	Recommended from:
1	US460 Bus. at VA 131 (Old Courthouse Rd.)/VA 631 (Oakleigh Ave.)	Enhanced Advance Warning Notification	Rural Long Range Transportation Plan 2035
2	US460 Bus. at VA 131 (N. Court st.)	Enhanced Advance Warning Notification	Rural Long Range Transportation Plan 2035
3	US460 Bus. at VA 727 (N. Church st.)	Enhanced Advance Warning Notification	Rural Long Range Transportation Plan 2035
4	VA 631 (Oakleigh Ave.)/Appomattox Eastern Town Limit to US460	Widen to urban two-lane roadway	Rural Long Range Transportation Plan 2035
5	US 460 Bus./VA 131 w. To VA 131 E. (Old Courthouse Rd.)	Widen roadway and add turn lanes near intersections	Rural Long Range Transportation Plan 2035
6	Old Courthouse Rd./Union Blvd.	Redevelop intersection according to the neighborhood green concept.	Old Courthouse Road Corridor Study
7	Old Courthouse Rd. (Immediate vicinity of the Museum of the Confederacy)	Redesign streetscape and redevelop the area across from the Canaan Baptist Church.	Old Courthouse Road Corridor Study
8	Jamerson Ln. / Jones St.	Create a new entrance to the battlefield area.	Old Courthouse Road Corridor Study
9	Lee-Grant Ave.	Petition VDOT to give state road status to Lee-Grant Ave. from Church St. to Maple St.	Planning Commission Recommendation
10	Entire Town	Conduct a feasibility study of a public transit system.	Planning Commission Recommendation
11	Harrell St./ Church St.	Conduct a safety study at the intersection.	Planning Commission Recommendation

## RECOMMENDATIONS MAP



## PLANNING ASSUMPTIONS

The Town's population increased steadily from 1940 to 2000, but has experienced a slight decrease since then. The Town's population is projected to remain steady over the next 25 years. The population projections suggest that the town's existing road infrastructure is likely to provide adequate service well into the future.

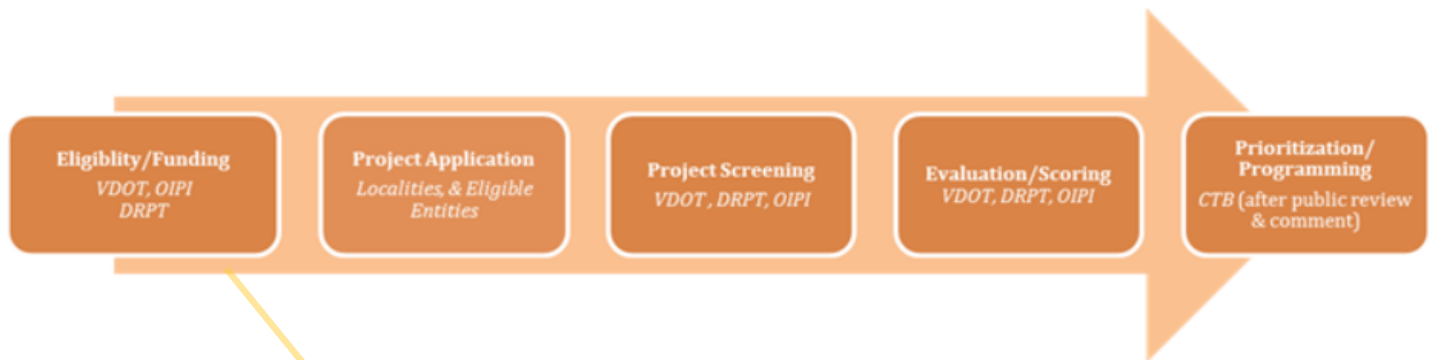


## FUNDING OPPORTUNITIES



Virginia's SMART SCALE is about picking the right transportation projects for funding and ensuring the best use of limited tax dollars. Transportation projects are scored based on an objective, outcome-based process that is transparent to the public. Once projects are scored and prioritized, the Commonwealth Transportation Board (CTB) is able to select the right projects for funding based on the best information available.

Smart Scale Process:



The Town is eligible to apply for transportation funding for roads identified as part of a:

- ◇ **Corridor of Statewide Significance:** Heartland Corridor (US460)
- ◇ **Urban Development Area** (Entire Town)
- ◇ **Potential for Safety Improvement (PSI) Location** (See pg. 18)

See Appendix for detailed information on other state funding programs including Highway Safety Program, Transportation Alternatives, Revenue Sharing, and State of Good Repair (Locally Owned Bridges and Primary Extensions).

## URBAN DEVELOPMENT AREA

Appomattox County has designated the Town of Appomattox as a “Village Center”. The County’s zoning code defines village centers as areas which will serve as the focal point for cultural and commercial activity for the rural service areas of the county, with a recommended density average between one and three units per acre. Hence, the Town was designated as an Urban Development Area in the VTRANS 2040 Plan and the following needs were inventoried.

### Current Place Type - Small Town or Suburban Center



### Planned Place Type - Small Town or Suburban Center



Refer to the DRPT Multimodal System Design Guidelines for details.

### Future Transportation Needs

#### Internal UDA Needs

##### High

- ✓ Street Grid
- ✓ Pedestrian Infrastructure
- ✓ Intersection Design

##### Moderate

- ✓ Roadway Capacity
- ✓ Street Grid
- ✓ Bicycle Infrastructure
- ✓ Complete Streets
- ✓ Safety Features
- ✓ Off-Street Parking
- ✓ Intersection Design
- ✓ Signage/Wayfinding
- ✓ Traffic Calming

#### External UDA Needs

##### High

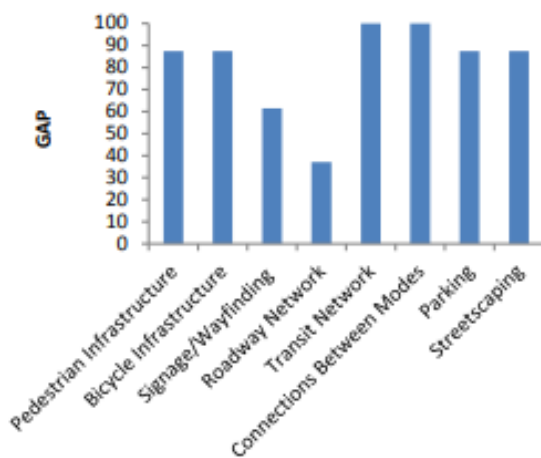
- ✓ None listed

##### Moderate

- ✓ None listed

### Existing Internal Needs Gap (% shortfall)

Transportation system gap by need category (represents the gap to fully promote UDA)



### Highest Rated Overall Needs within UDA

Localities ranked transportation needs within their UDAs (1 being the highest need, to 4 the lowest)



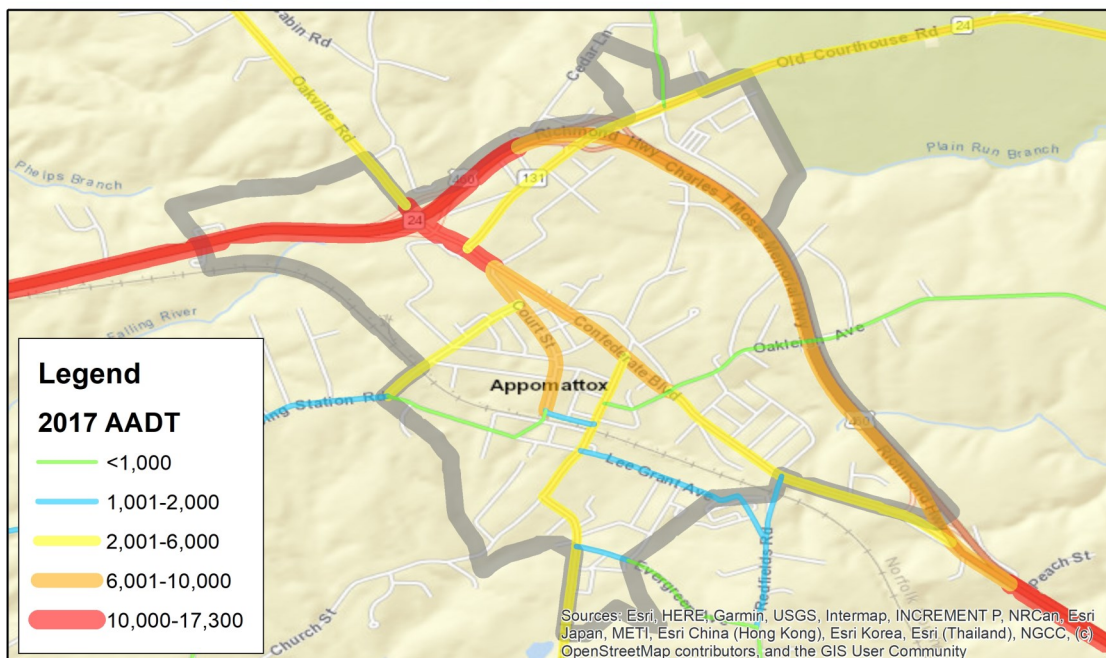
Access to Transportation networks beyond UDA



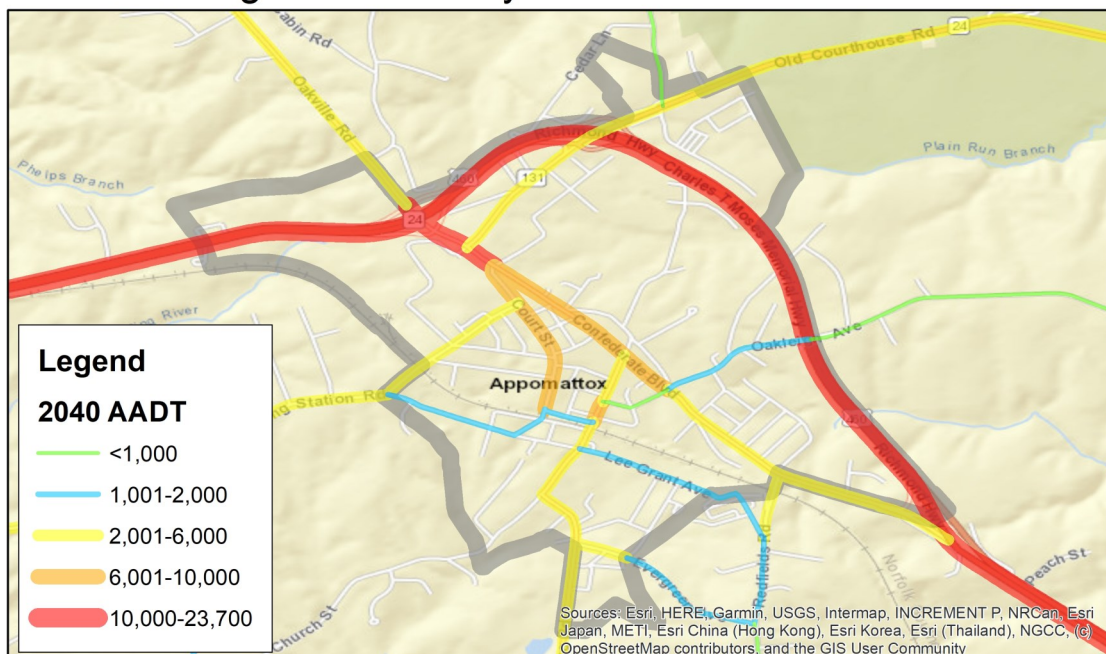
## AVERAGE ANNUAL DAILY TRAFFIC

According to 2017 VDOT estimates, the highest Annual Average Daily Traffic (AADT) counts for the Town of Appomattox primary roads exist in the vicinity of the interchange of US 460 and US 460 Business on the western side of town (17,000 AADT). The vicinity of the interchange on the eastern side of town has an AADT of 13,000. The portion of Confederate Blvd. in the vicinity of the western 460 interchange has an AADT of 13,000 as well. The figure ow shows 2017 AADT counts vs. projected AADT counts in 2040.

### 2017 Average Annual Daily Traffic



### 2040 Average Annual Daily Traffic





## LEVEL OF SERVICE

VDOT defines the flow of traffic by the following definitions:



**Level of Service A:** Free-flow traffic with individual users virtually unaffected by the presence of others in the traffic stream.



**Level of Service D:** High-density flow in which speed and freedom to maneuver are severely restricted and comfort and convenience have declined even though flow remains stable.



**Level of Service B:** Stable traffic flow with a high degree of freedom to select speed and operating conditions but with some influence from other users.



**Level of Service E:** Unstable flow at or near capacity levels with poor levels of comfort and convenience.



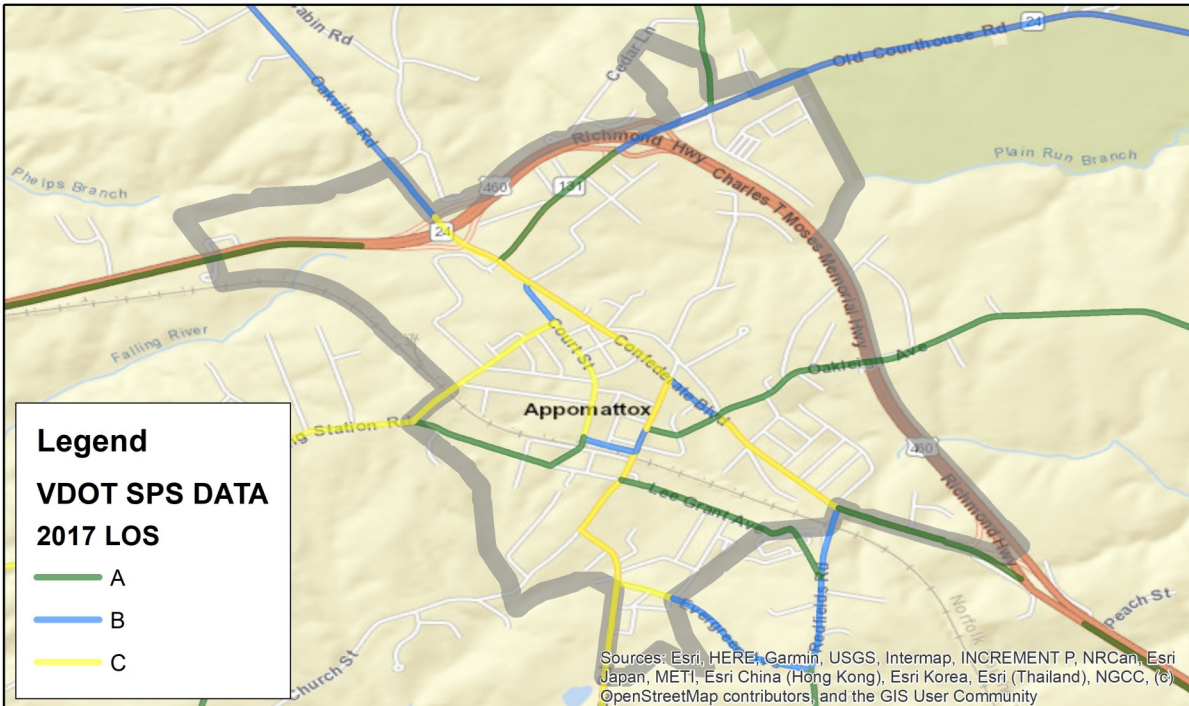
**Level of Service C:** Restricted flow that remains stable but with significant interactions with others in the traffic stream. The general level of comfort and convenience declines noticeably at this level.



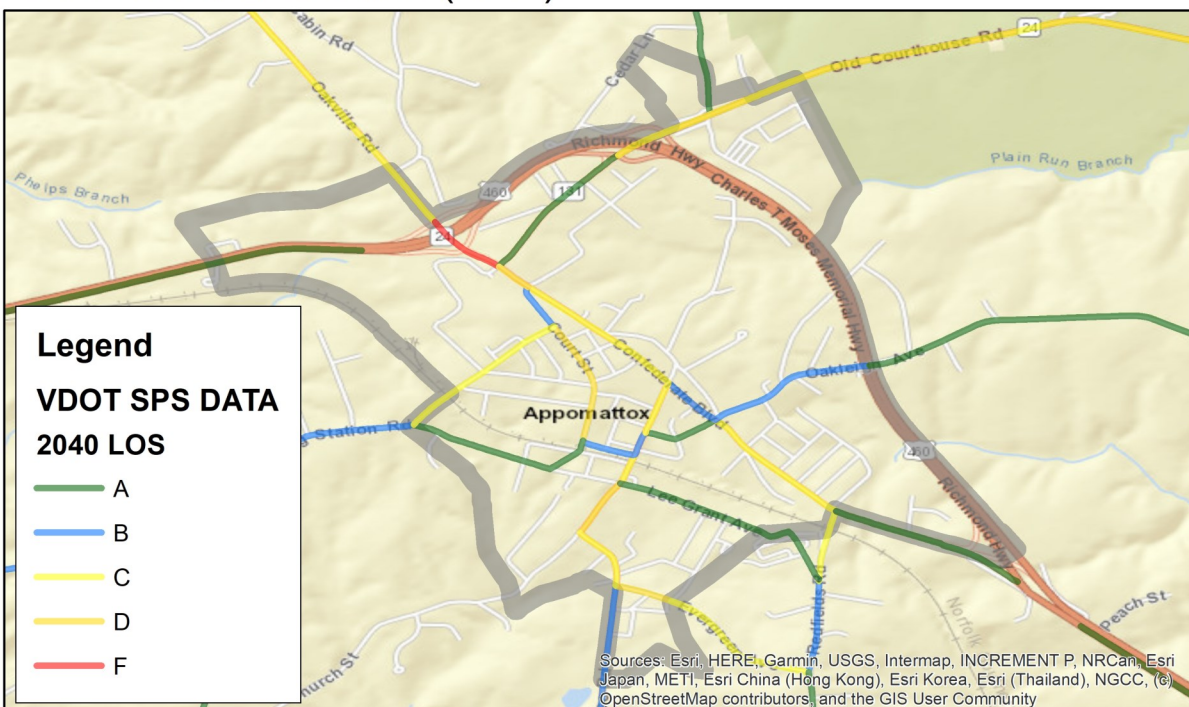
**Level of Service F:** Forced traffic flow in which the amount of traffic approaching a point exceeds the amount that can be served. LOS F is characterized by stop-and-go waves, poor travel times, low comfort and convenience, and increased accident exposure.

## LEVEL OF SERVICE

## 2017 Level of Service (LOS)



## 2040 Level of Service (LOS)

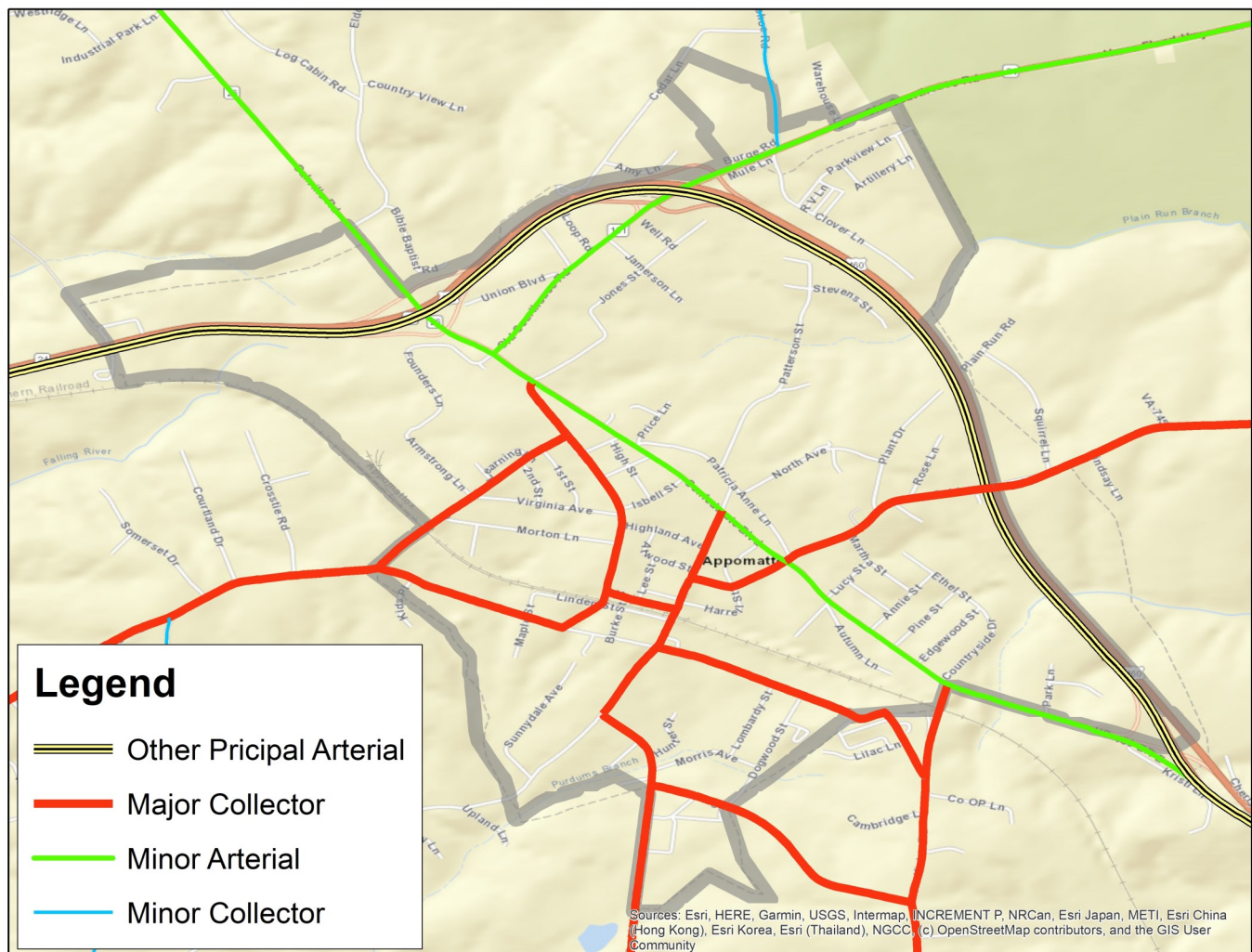




## FUNCTIONAL CLASSIFICATION

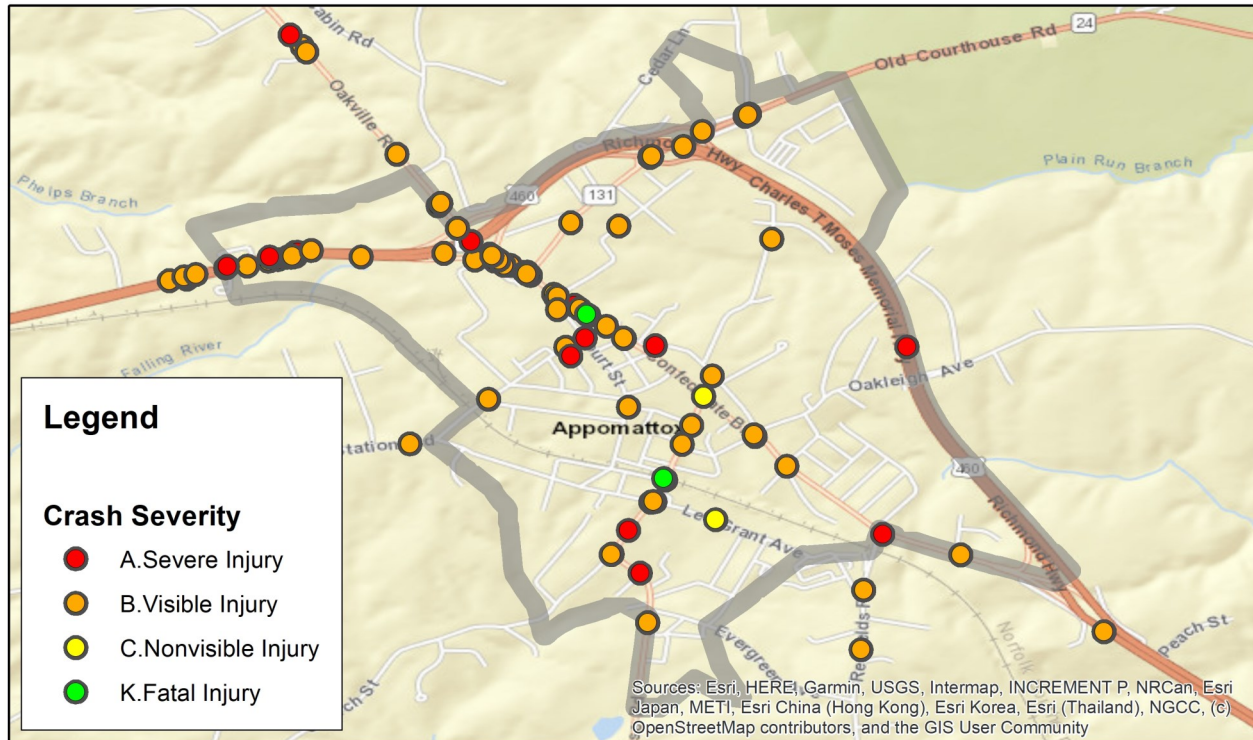
The FHWA sets functional classification guidelines to preserve consistency between states. FHWA sets the functional classifications, which changed since the last update in 2014. This document covers the basic concepts needed to identify the functional classification of a roadway in two different sections. The first section covers the definitions and features of FHWA's functional classifications. The second section explains other concepts related to the functional classification of roadways.

FHWA has seven functional classifications, interstate, other freeways and expressways, other principal arterial, minor arterial, major collector, minor collector and local. Each classification is based on the roadway's function within the roadway system. FHWA sets requirements for the functional classifications. FHWA provides descriptions of typical features of each functional classification.

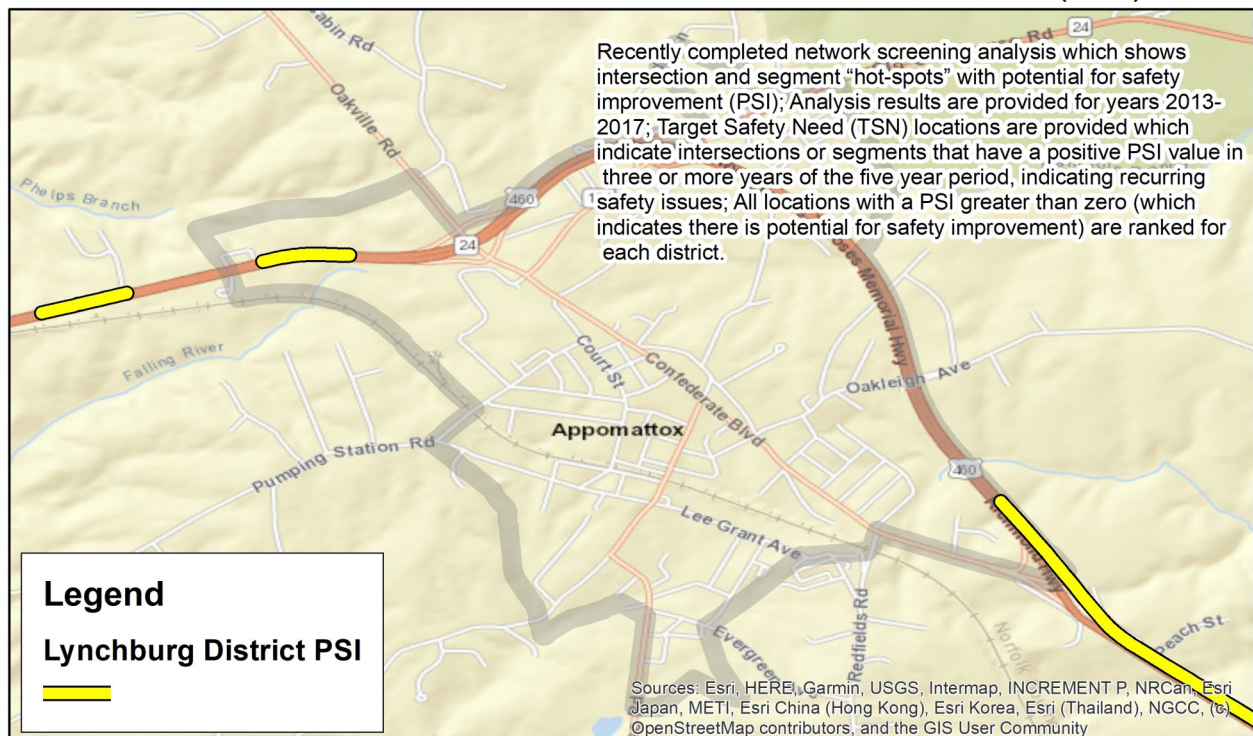


## ROAD SAFETY

## 2014-2018 VDOT CRASH DATA

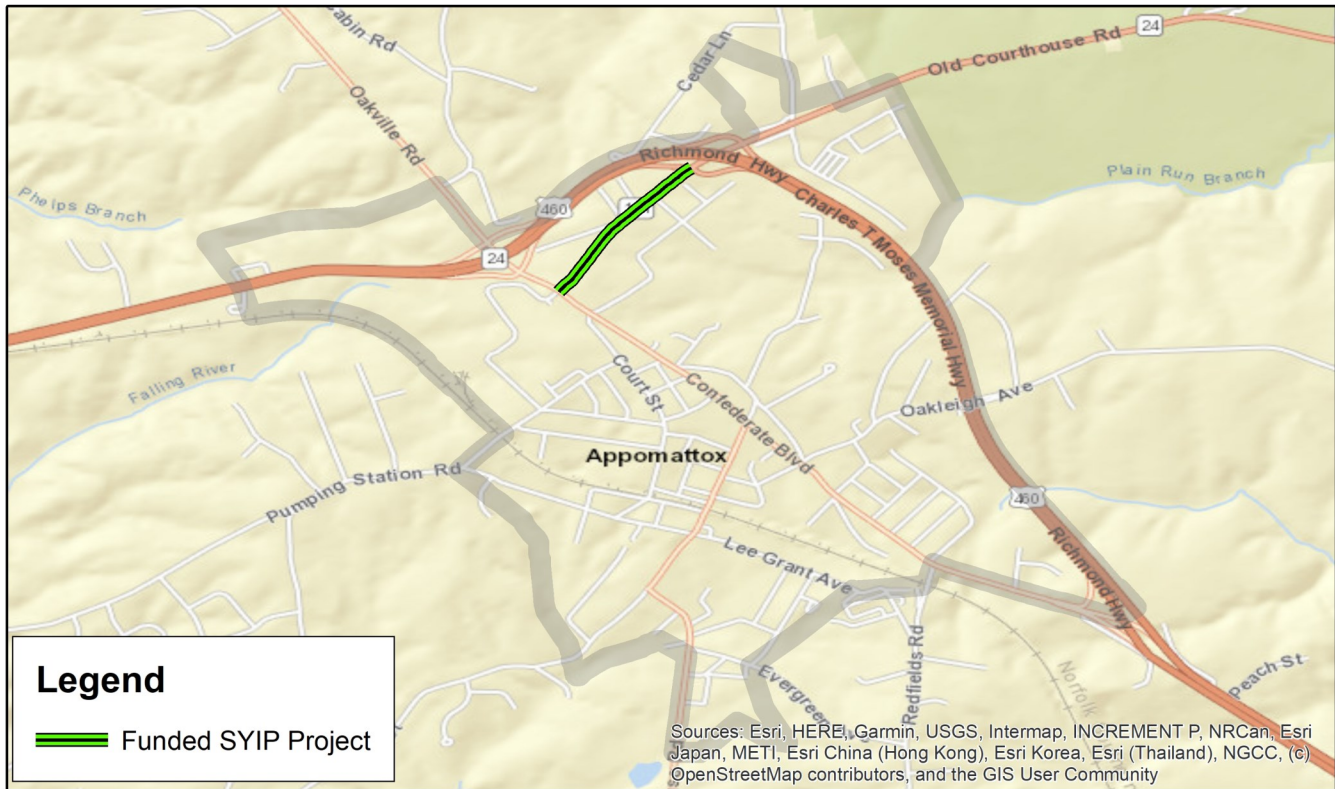


## 2013-2017 VDOT POTENTIAL SAFETY IMPROVEMENTS (PSI)





## VDOT SIX YEAR IMPROVEMENT PLAN PROJECTS



## Six-Year Improvement Program

Home

User's Guide

About

All Projects

Major Projects

MPO

Fund

Reports

Line Item Details

Project Summary

UPC

111306

Project

#SMART18 - RTE 131 - RECONSTRUCTION

Scope of Work

Reconstruction w/ Added Capacity

Description

FROM: BUS 460 TO: 0.080 NORTH OF RTE 1014

Report Note

Fund Source

HB1887DG

Project Location

District

Lynchburg

Jurisdiction

Appomattox

Road System

Primary

Length

0.4500 MI

Route

0131

Street

OLD COURTHOUSE ROAD

MPO Area

NonMPO

Estimates & Schedule

Estimated Cost (Thousands)

Schedule

Prelim. Eng. (PE)

\$833

Underway

Right of Way (RW)

\$2,917

FY2021

Construction (CN)

\$7,797

FY2023

Total Estimate

\$11,546

Required Allocations

Fund Sources

Previous Allocations

FY2020

FY2021

FY2022

FY2023

FY2024

FY2025

Required After FY2025

High Priority Projects: Federal

\$0

\$0

\$0

\$0

\$2,961

\$0

\$0

High Priority Projects: State

\$300

\$200

\$794

\$6,000

\$1,292

\$0

\$0

Total Funding

\$300

\$200

\$794

\$6,000

\$4,252

\$0

\$0

Values in Thousands of Dollars

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VDOT Six-Year Improvement Program v1

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VDOT Six-Year Improvement Program v1.0

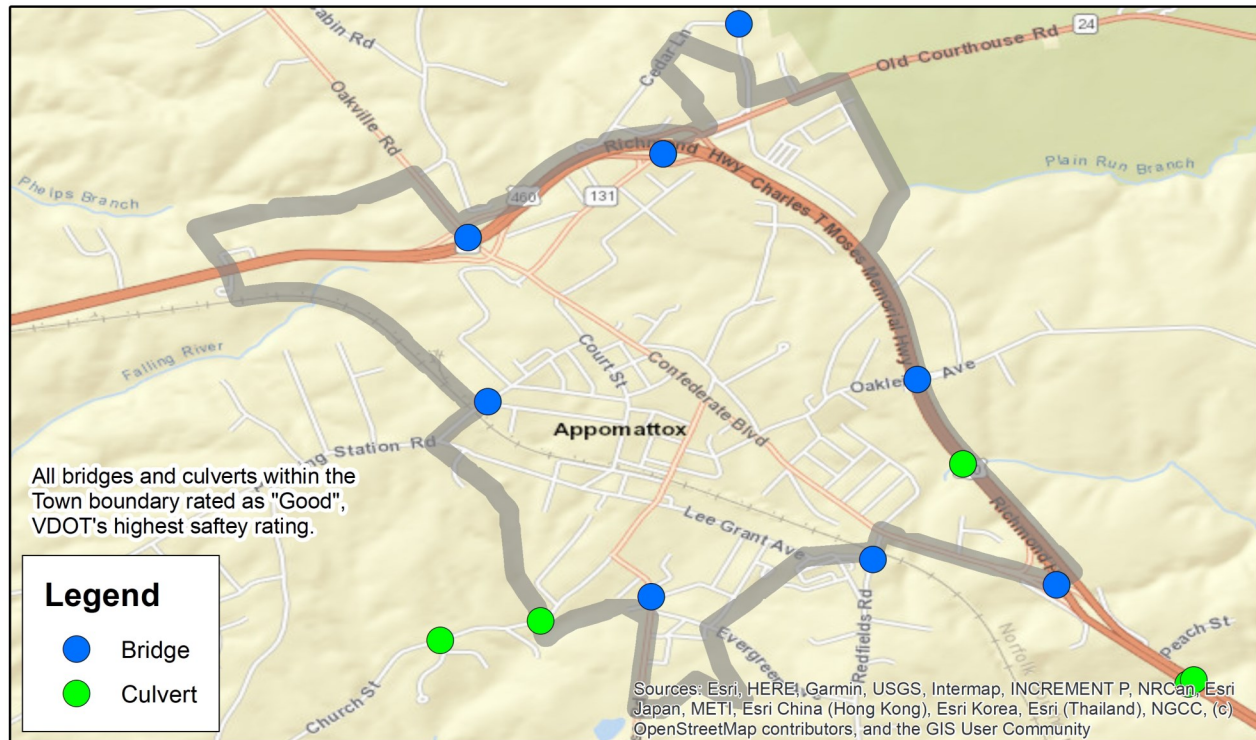
The project is designed to improve public safety and drainage by reconstructing the roadway, addressing drainage issues and constructing a shared-use path for pedestrian and bicyclist travel. VDOT also plans to add lighting and landscaping. The project was selected through the 2018 Smart Scale program.



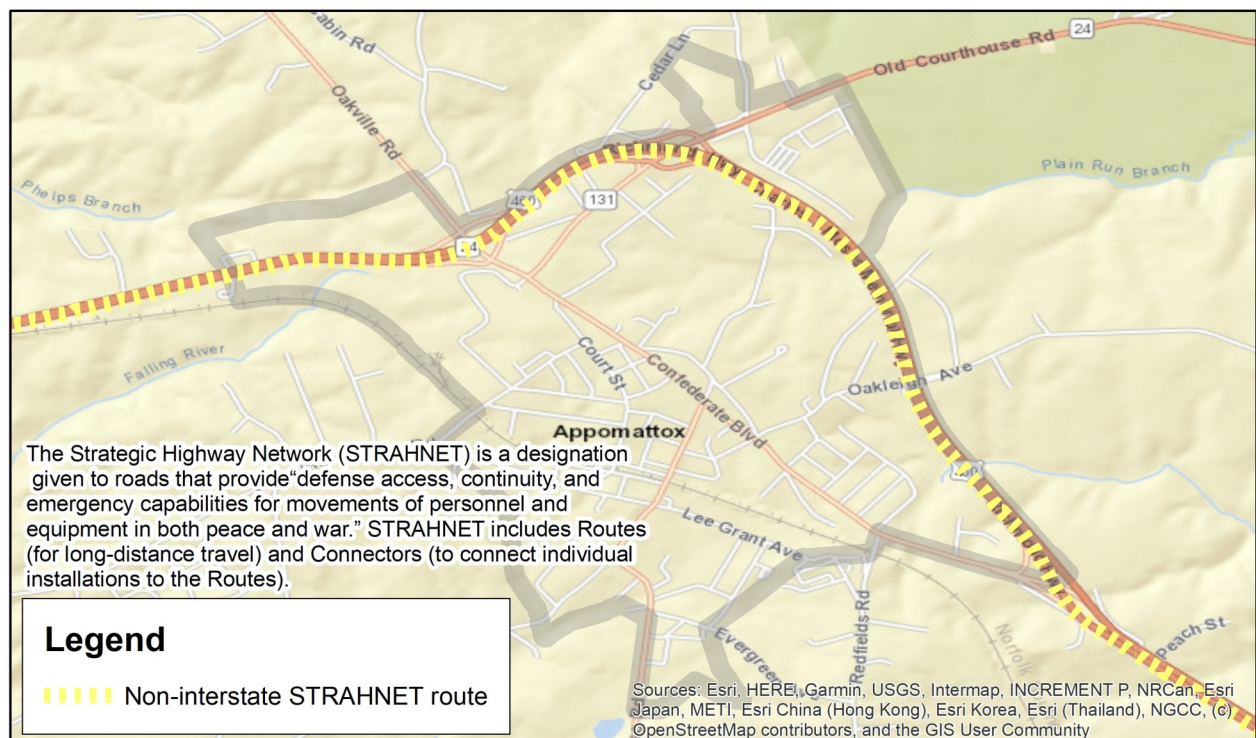


## ADDITIONAL TRANSPORTATION INFRASTRUCTURE INFORMATION

### VDOT MAINTAINED BRIDGES AND CULVERTS



### NATIONAL HIGHWAY SYSTEM INVENTORY

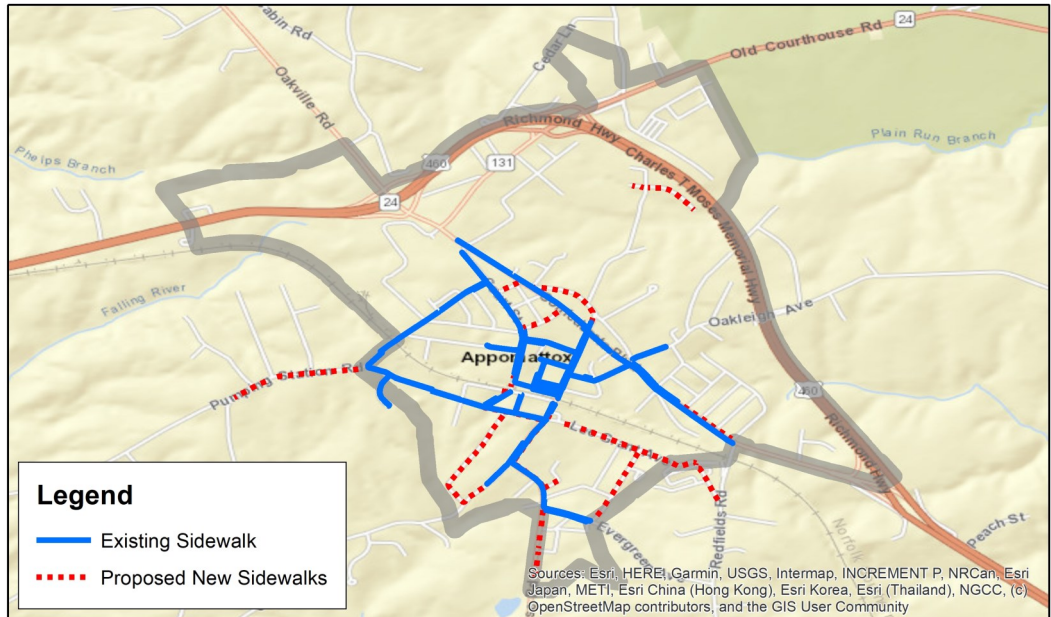


## BICYCLE AND PEDESTRIAN ACCOMODATIONS

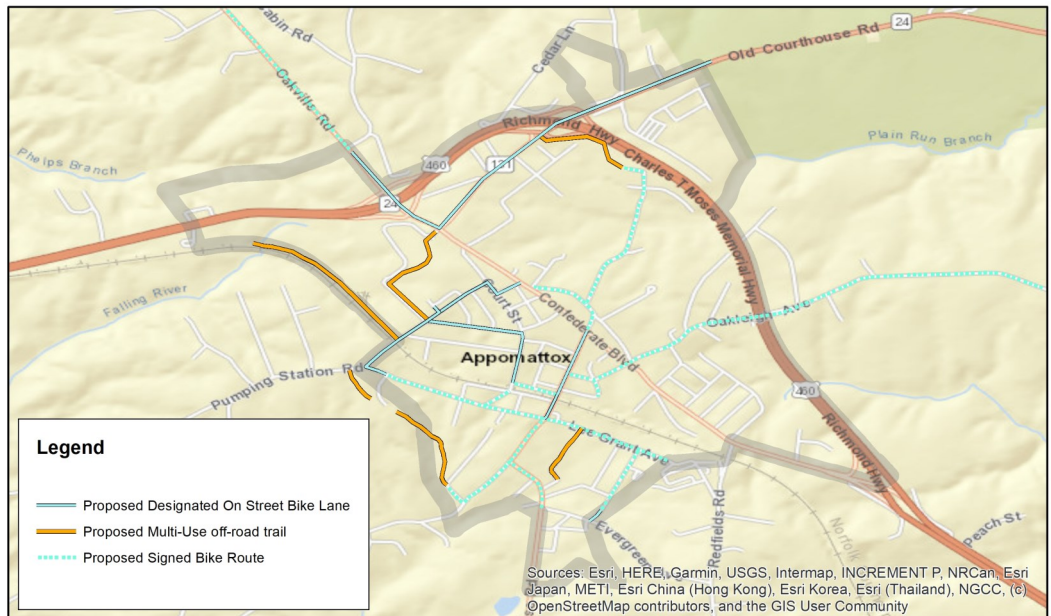
In 2008, the Town of Appomattox contracted with the CVPDC in order to form a guiding document for the creation of a connective bike and pedestrian network that would increase accessibility of key community destinations within the Town. The document established three primary principals as the driving force in developing the connection vision:

- Establishing linkages between community destinations, such as residential areas, parks, cultural sites, and schools.
- Expand opportunities to protect and appreciate the cultural heritage and natural resources surrounding the Town.
- Increase access to recreation and healthy life style options.

### PEDESTRIAN INFRASTRUCTURE



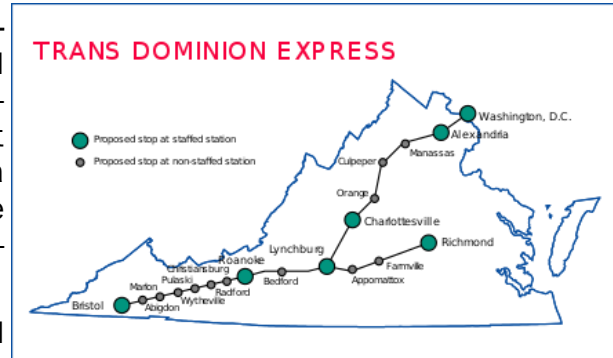
### BICYCLE INFRASTRUCTURE





## PASSENGER RAIL SERVICE

- ◆ One main rail line—operated by **CSX Transportation's James River Division** serves industry and general freight customers along the James River and then along the 460 corridor and straight through the Town. This line is designated as a “high traffic density” line. Coal and scrap waste materials are the major commodities transported through the town by this line.
- ◆ The Trans Dominion Express (TDX) is a proposed passenger rail service, crossing the Commonwealth of Virginia on existing tracks—using modern “European-style” rail cars for maximum safety and comfort. A non-staffed station is proposed in Appomattox that would connect the Town to Richmond, Lynchburg and other major Virginia cities.
- ◆ Nationwide Amtrak service is accessible through the Kemper Street Station in Lynchburg.



## AIR SERVICE

- ◆ **Lynchburg Regional** – is the air service provider for the greater Lynchburg area. The airport is located along U. S. 29 within Campbell County, just outside the City of Lynchburg. With 12 daily flights—6 arriving and 6 departing—Lynchburg Regional Airport provides a variety of flight times for all passengers. The airport has two runways; one measuring 7,100 feet in length; and the other measuring 3,387 feet. Lynchburg Regional Airport also provides general aviation and air freight service.



## RURAL TRANSIT/VANPOOLING

- ◆ Per the Lynchburg Connectivity Study, DRPT has recommended greater park and ride shuttle services for rural employers as well as the potential for super regional transit options. Vanpooling is also recommended to provide transit-like access in rural areas that cannot support fixed-route transit services. Studies for implementation currently underway.

## BUS SERVICE

- ◆ Nationwide Greyhound Bus service available through the Kemper Street Station in Lynchburg.

## WATER SUPPLY AND TREATMENT

Water for the Town of Appomattox is supplied by the Campbell County Utility Service Authority (CCUSA) through an agreement with Appomattox County. The Town is connected to CCUSA in Concord by a water pipeline owned by Appomattox County. The Town has signed documents with Appomattox County to take ownership and maintenance responsibilities for the water line that connects the Town's water system with CCUSA's system. Maintenance responsibilities began on January 1, 2020, while ownership will come later.

Water is stored in a 1,000,000-gallon ground storage tank, a 100,000-gallon elevated tank in Town; and a 100,000-gallon elevated tank at Spout Spring. Water from the CCUSA system is pumped to the Town by a pumping station at Concord. The Town's system serves approximately 1100 connections with an average use of 200,000 gallons per day.

Prior to the installation of the waterline to connect with CCUSA, the Town's primary water source was through wells. If a long-term agreement cannot be negotiated beyond the year 2030 with CCUSA, the Town may have to return to well water. These wells will have to pass all the necessary local, state, and federal requirements to come back online. Additional wells may be needed to provide for current and future needs. However, a water study for alternative sources should be conducted no later than 2022.

The town has a Water Conservation Plan to respond to climatic, hydrological and other extraordinary conditions. The plan is intended to ensure that a dwindling water supply is conserved and managed prudently to meet the Town's needs of water supply availability. The Town projects that there is an adequate supply and treatment capacity to serve the current and projected water needs of the community's residential, commercial, and industrial customers. No capacity upgrades to the water system are planned for the next five years.

The wastewater treatment system in the Town of Appomattox treats an average of 160,000 gallons of wastewater per day through 2 treatment plants—a 75,000 gallons per day plant and an 85,000 gallons per day plant. However, the Town's Trickling Filter Plant is scheduled to be replaced by 2022. Wastewater from the Trickling Filter Plant will be directed to the Town's SBR plant by a force main to be constructed by 2022 as well. These projects are being funded by a combination of a low interest rate loan and grant through the USDA. The SBR plant will process all wastewater beginning in 2022 and it too is scheduled to have up-grades and a possible increase in capacity. Sewer collection lines ranging in size from 4 inches to 12 inches serve most of the Town. The Town is currently updating its sewer lines. The Town realizes the importance of maintaining the infrastructure delivery and receiving systems and has plans in place to accomplish this goal.

The wastewater treatment facility provides an essential service to the businesses, industries, and residents of Appomattox and the surrounding area. In addition to contributing significantly to the overall health and safety of the community, and with potential for expansion, the Town's wastewater treatment system provides a foundation for our locality's future economic growth.

## SOLID WASTE COLLECTION AND DISPOSAL

The Town's Public Works Department provides a high-level of service to town residents and small businesses with regards to refuse collection. Solid waste collection is provided through a commercial contractor and is provided to all residences and small businesses located within the town limits. One garbage collection pickup per week is provided to each household and business. Garbage is collected on Tuesday of each week. Each household/business is issued one 96-gallon roll-out cart for garbage. The schools and larger entities hire private haulers to provide solid waste collection and disposal services. The Town has a garbage collection policy that explains the policy and regulations regarding refuse collection and disposal procedures. All waste collected by the Town is disposed at the Region 2000 landfill on Livestock Rd. in Campbell County.



Photo by [Gary Chan](#) on [Unsplash](#)

The Town pays for its solid waste collection and operating expenditures out of its General Fund tax revenues. Town residents and small businesses pay no additional sanitation fees for the refuse services provided. The Town offers several other services for the disposal of waste in addition to regular household waste. These include the following:

**Brush Collection** - Citizens must schedule with the Public Works Department.

**Leaf Collection** - Bulk collection provided in the fall using a leaf vacuum machine; all other times leaves must be bagged and will be picked up when a citizen calls the Public Works Department.

**Special Pick Up** - For bulk waste items such as old furniture, appliances, and the like, citizens must schedule pick-up with the Public Works Department.

Also, during snow events, the Town of Appomattox clears the roads to make them safe for travel.

## EMERGENCY SERVICES

Appomattox County Sheriff's Office – The Appomattox County Sheriff's Office has law enforcement authority for the Town's corporate limits. The Department of Public Safety is responsible for operating the County's 911 Call Center. The Sheriff's Office is responsible for providing security and prisoner escort for the court system. Sheriff's deputies also serve civil process papers, criminal warrants, and all other documents required by court order.

Virginia State Police – The Virginia State Police Department services include a 24-hour communications system, monitoring and enforcement of state highway traffic laws, supervision of vehicle inspection stations, adoption of standards for vehicle safety programs, and drug and narcotic investigations. The State Police office is located in Appomattox and serves sixteen (16) counties.

Fire Protection – The Appomattox Volunteer Fire Company is a 36-member volunteer fire department chartered in the Commonwealth of Virginia by the Town of Appomattox. Located on Confederate Blvd., the department utilizes three (3) engines, one (1) ladder vehicle, two (2) brush fire fighting vehicles, one (1) tanker, and two (2) crash vehicle.

The department is operated as an independent corporation with funding from the Town, County, and State as well as donations and fundraisers. The town partially funds the fire company's annual operating costs.

Emergency Medical Services (EMS) – The Appomattox County Rescue Squad (located at 763 Confederate Blvd.) provides 24-hour emergency medical services to the greater Appomattox County area. In 2020 the agency had approximately fifty-five (55) volunteer members comprised of a mixture of both basic life support and advanced life support providers. The agency also employs a staff of one (1) administrative personnel and five (5) paid EMT's. A six (6) member Board of Directors provides for total oversight of the agency's fiscal management. (Source: Appomattox County Rescue Squad)



Image courtesy of Elizabeth Tyree, WSET

## EDUCATIONAL SERVICES: PUBLIC SCHOOLS

Appomattox County Public Schools - The public schools in the Town are part of the Appomattox County Public School System. The Appomattox County Public School System serves approximately 2,300 students in two (2) elementary schools, four (1) middle schools, and one (1) high school—all of which are fully accredited by the Virginia Department of Education. The school division also offers adult literacy programs, GED classes, and job skill development to adults within the community. Night classes are held at the Adult Learning Center at 136B Carver Lane and day classes at New Jerusalem Church at 14287 Richmond Hwy.



The school division is the largest employer in Appomattox County with a staff of over 200 professional and 180 support staff employees.

A fully equipped and staffed library media center is the hub of each school. A wide variety of print and technology materials enable students to pursue interests and school research. Furthermore, the school division has been a leader in this region in the use of technology. Each classroom is equipped with several networked, multimedia, Internet connected computers. Several interactive white boards are installed and used at each school. Each school has at least two labs of computers for large group instruction. There is also at least one mobile computer lab in each school. Specialty areas such as mathematics, business, and Computer Assisted Drawing (CAD) and desktop publishing classes use dedicated computer labs as a part of the instructional program. Distance learning and Internet-based classes are also available.

Through a cooperative arrangement with Central Virginia Community College, high school students are offered the opportunity to take college credit courses at CVCC in heating, ventilation, and air conditioning (HVAC), machine tools, welding, CISCO systems and Emergency Medical Technician. A required college level math course for these students will be offered as an Internet-based course at the high school.

## HUMAN SERVICES/SOCIAL SERVICES

The Appomattox County Department of Social Services (Located at 318 Court St.) administers a variety of human service programs available to residents of the Town as well as Appomattox County in accordance with state and federal regulations. The mission of the Department is to promote self-reliance and provide protection for Virginians through community-based services.

The Department of Social Services provides services in two (2) primary areas: financial assistance and social work services. Developing and upgrading program information systems for the Department of Social Services will continue to be a priority.



## HEALTH SERVICES/HEALTH CARE

The City of Lynchburg is the primary medical center for Town residents. The City has two (2) hospitals, both of which are owned and administered by Centra Health, Inc. Lynchburg's General Hospital (LGH) is a 270-bed emergency and critical care center specializing in cardiology, emergency medicine, orthopedics, neurology, and neurosurgery. LGH is recognized nationally for its orthopedic and cardiac programs.

Virginia Baptist Hospital, founded in 1924, is a 317 licensed bed facility serving Central Virginia with quality health care for the whole family. It is the regional hospital for cancer care, women's and children's care, mental health and chemical dependency treatment, outpatient surgery, physical rehabilitation, and home health. Virginia Baptist Hospital has received Press Ganey's prestigious Summit Award, healthcare's most coveted symbol of achievement in patient satisfaction. Of the 6,000 hospitals in the United States, only one percent received this honor, making Virginia Baptist Hospital only one of 60 hospitals in the nation to earn this award.

In addition to the two hospitals in Lynchburg, the Southside Community Hospital in Farmville—also owned and administered by Centra Health, Inc.—is an additional resource to Town residents. Centra Southside Community Hospital is a 86-bed, state-of-the-art facility committed to meeting the needs of the community through quality cost effective healthcare, delivered by a progressive, highly trained medical staff and an efficient, friendly workforce.

There are also several family physician offices in the Town. Although these smaller facilities can generally provide for the general health maintenance needs of Town citizens, their hours of operation and facilities are not designed to respond to the urgent care needs of local citizens. Lynchburg hospitals are the closest option for emergency/urgent care patients.

## LIBRARY FACILITIES

The J. Robert Jamerson Memorial Library is a focal point of the Town. Appomattox County Public Library system is headquartered at 157 Main Street, Appomattox, VA 24522. Access to the library is free to all. Town and county residents can obtain a library card to check out library items. These include books, books on compact discs and cassette tapes, and VHS/DVDs movies.

In addition to these items, people visit the library to use print and electronic reference resources, access the Internet, and enjoy state-of-the-art Wi-Fi service. There is a weekly story-time for children on Wednesday mornings at 11:00. The summer reading program offers outstanding activities and events to thrill any age child. The Library also has a conference room that can be used by community groups and organizations for their meetings.



## PUBLIC RECREATION AREAS AND FACILITIES

The Town offers its residents and guests many different forms of recreation. Watkins M. Abbitt, Sr. Memorial Park is located on Main St. next to the Jamerson Library. The park offers picnic tables and a quiet setting for lunch. The park is available to rent for special occasions. The Appomattox Town Park (also known as the Kiddie Park)—located near the Appomattox County High School—is a popular park for families that contains a walking trail, picnic pavilion, playground and an original caboose. The Master Plan effort—carried out in 2014—offers various possibilities for new Town Parks in the future. Town Planning Commission members have noted that the parks and recreation opportunities in the Town contribute significantly to quality of life, and are therefore open to exploring possibilities for new parks in the future.

The Appomattox County Parks, Recreation, and Tourism Department also provides a variety of quality recreational programs and leisure activities for Appomattox County and Town residents along with providing of parks, recreation areas, and civic facilities.

The Appomattox County Parks and Recreation Department currently manages six sites:

- Appomattox County Community Center
- Appomattox County Ball Park
- Appomattox County Community Park
- Oakville Ruritan Building
- Old Appomattox Elementary School Gym
- Courtland Field (Newly renovated with stage and pavilions)



## APPENDIX

### CONTENTS

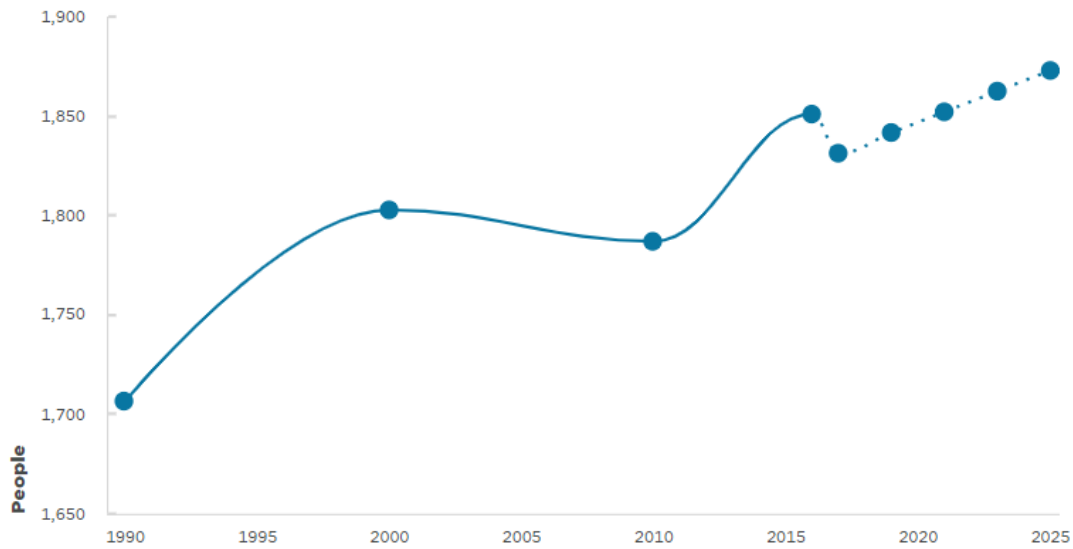
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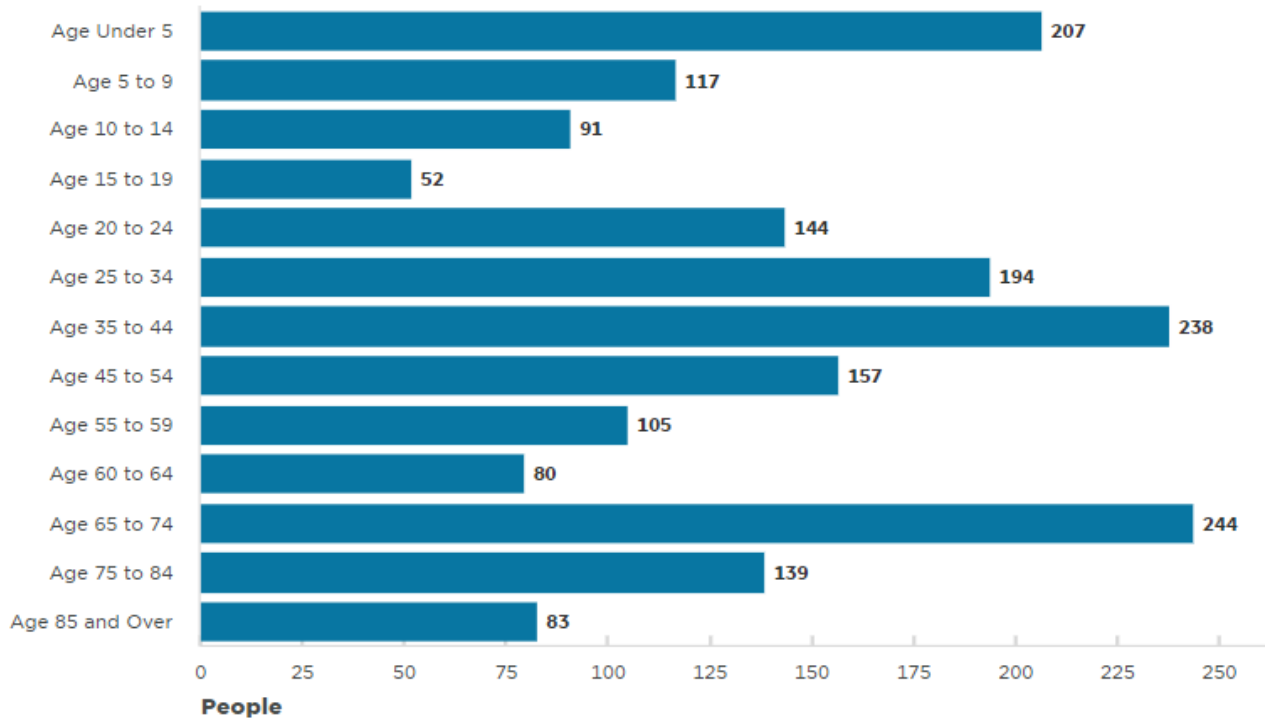
## POPULATION

**1,851**  
People  
**2018 Population**  
Appomattox, VA

Total Population



## Age Totals



\*2018 American Community Survey Data unless noted otherwise

## HOUSEHOLD (HH) SIZE

Household Size - 1 Person per household	41%
Household Size - 2 People per household	26%
Household Size - 3 People per household	19%
Household Size - 4 People per household	8%
Household Size - 5 People per household	3%
Household Size - 6 People per household	2%
Household Size - 7 or More People per household	1%

793

Households

Appomattox, VA

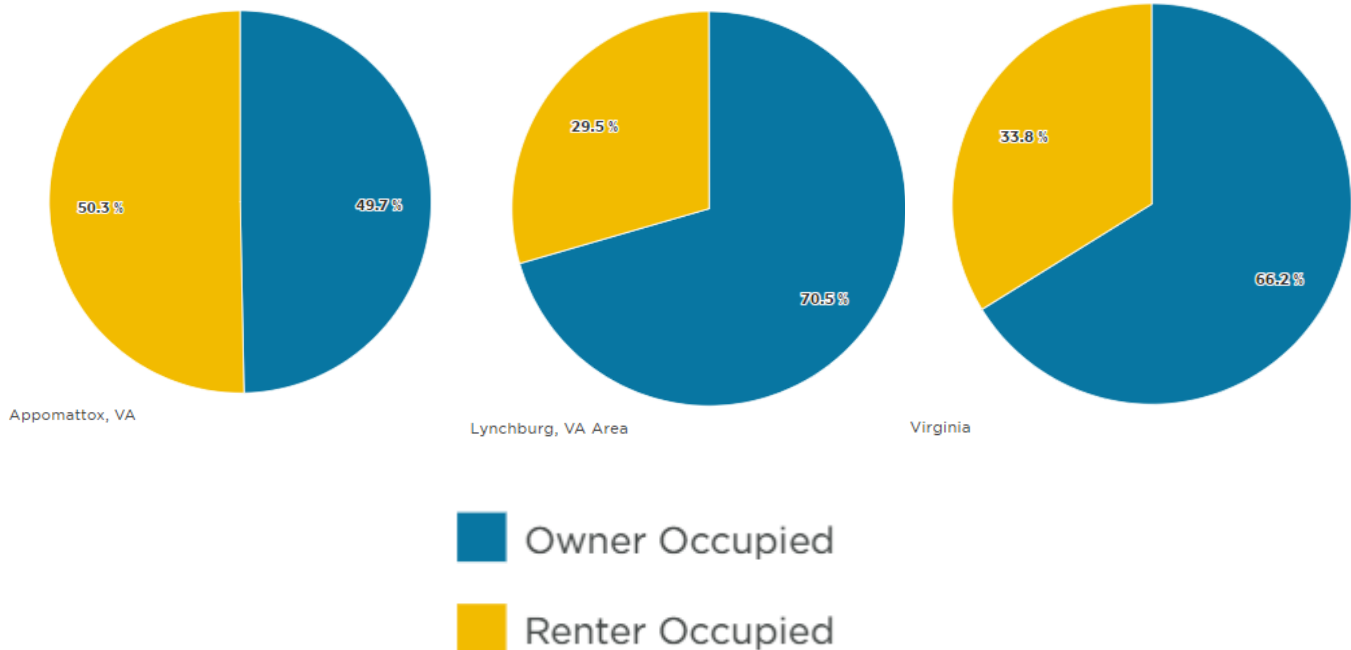
2.28

People

Average Household Size

## OWNER VS RENTER OCCUPIED

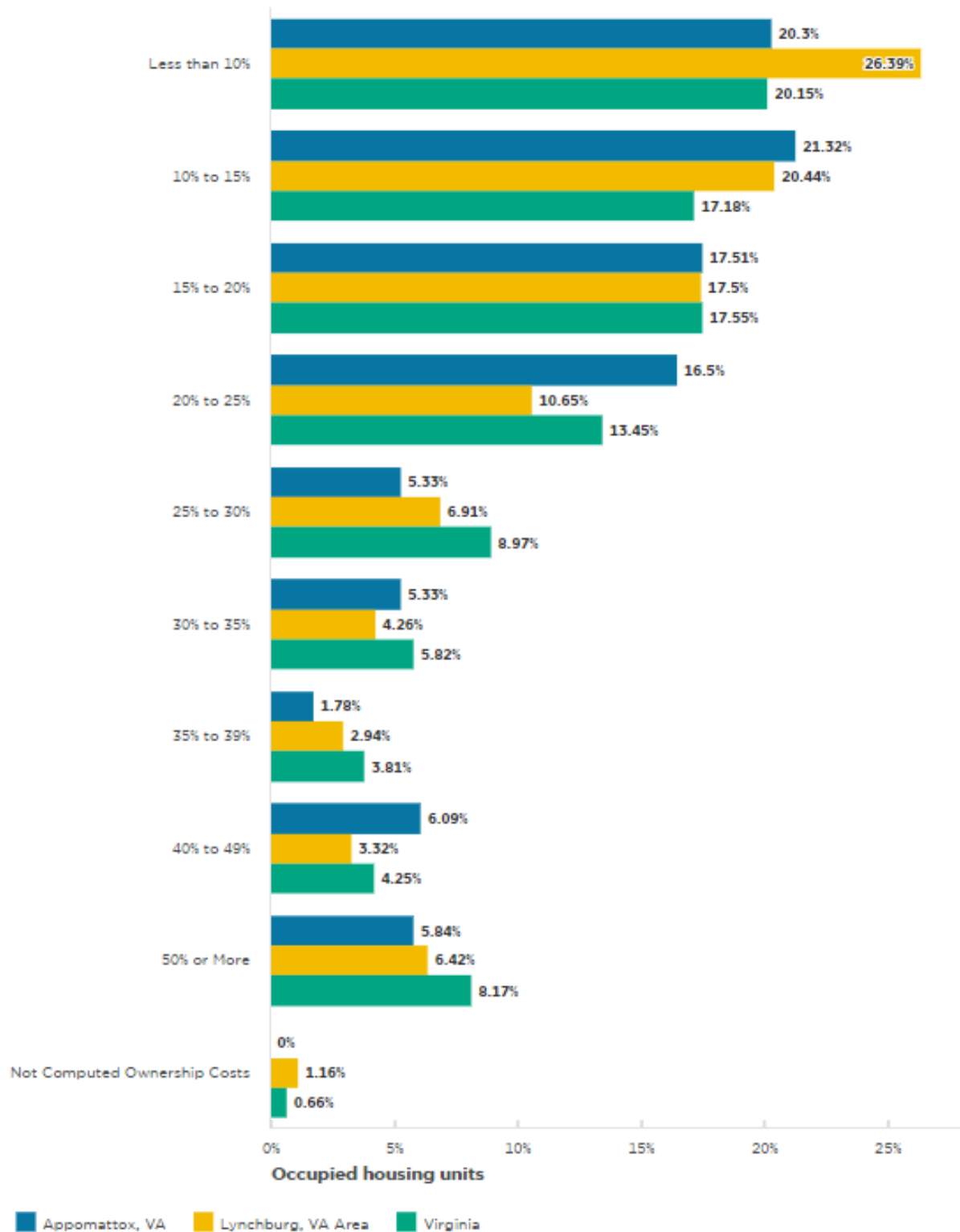
Owner vs Renter Occupied



\*2018 American Community Survey Data unless noted otherwise

\*\*Lynchburg, VA Area includes planning area of the Central Virginia Planning District Commission

## HOUSING COST AS PERCENTAGE OF INCOME



\*2018 American Community Survey Data unless noted otherwise

## HOUSEHOLD (HH) SIZE

Household Size - 1 Person per household	41%
Household Size - 2 People per household	26%
Household Size - 3 People per household	19%
Household Size - 4 People per household	8%
Household Size - 5 People per household	3%
Household Size - 6 People per household	2%
Household Size - 7 or More People per household	1%

793

Households

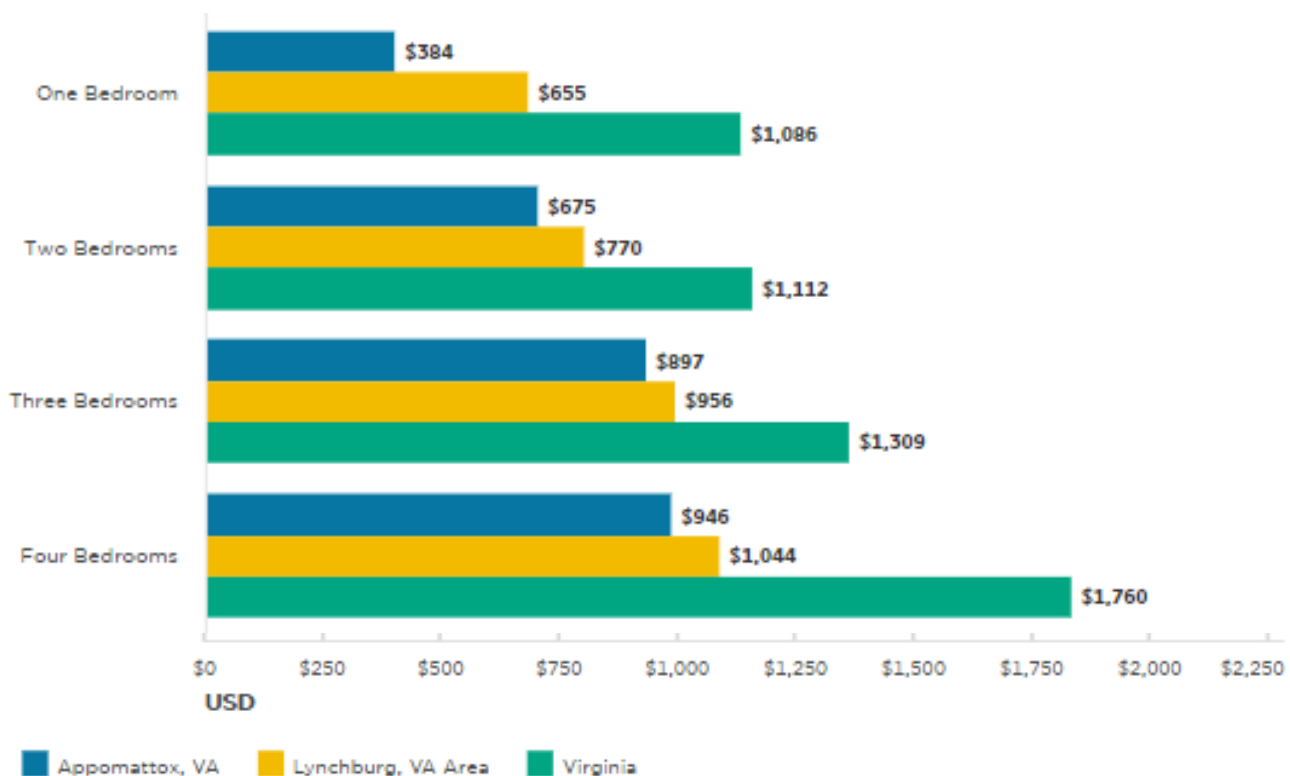
Appomattox, VA

2.28

People

Average Household Size

## MEDIAN RENT BY NUMBER OF BEDROOMS



\*2018 American Community Survey Data unless noted otherwise

## OWNER OCCUPIED HOME VALUES

Median Home Value

**\$125,900**

Appomattox, VA

**\$167,300**

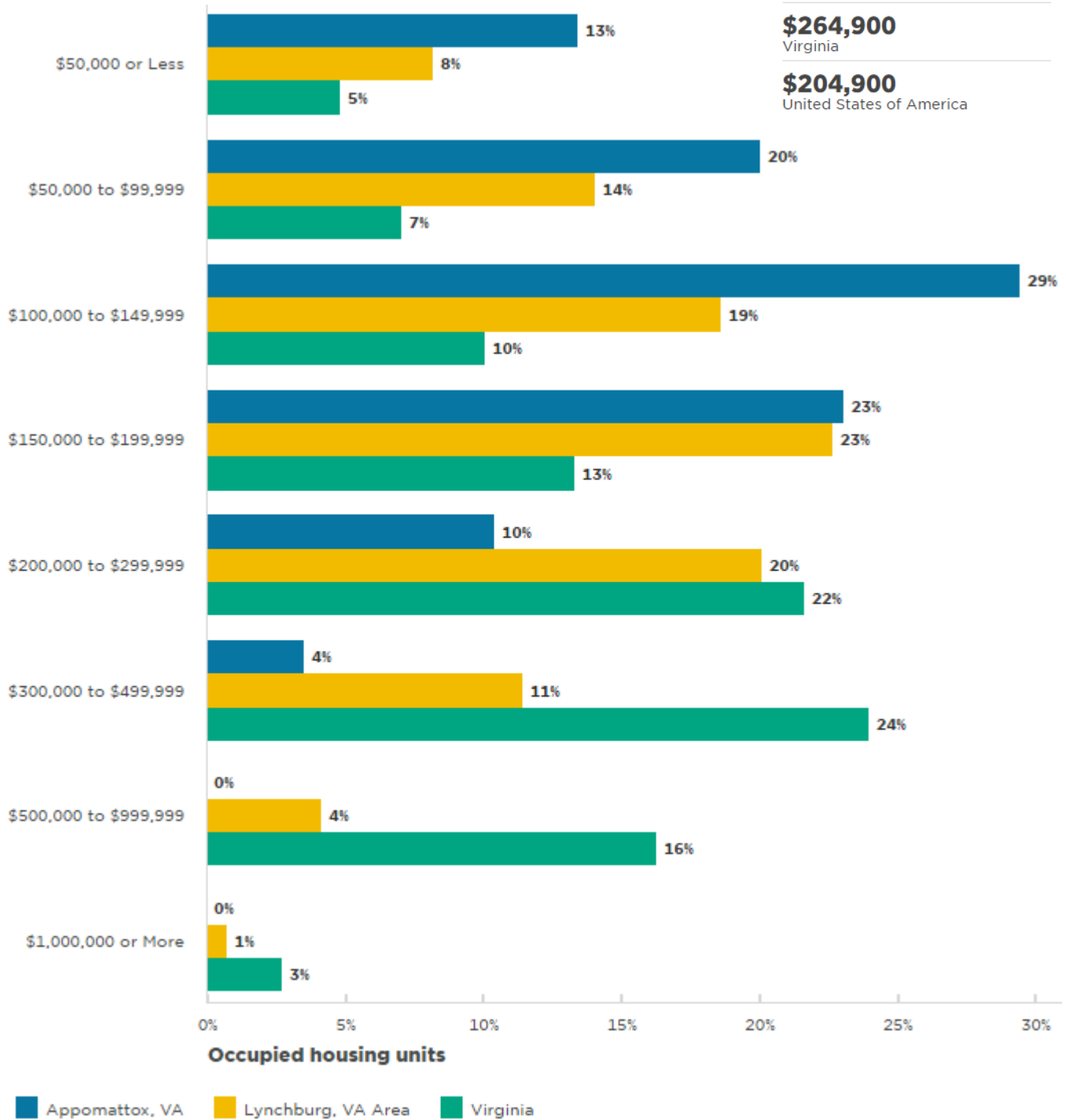
Lynchburg, VA Area

**\$264,900**

Virginia

**\$204,900**

United States of America



\*2018 American Community Survey Data unless noted otherwise



## MEDIAN HOUSEHOLD INCOME

## Median Household Income

**\$30,766**

USD

Appomattox, VA

**\$52,076**

USD

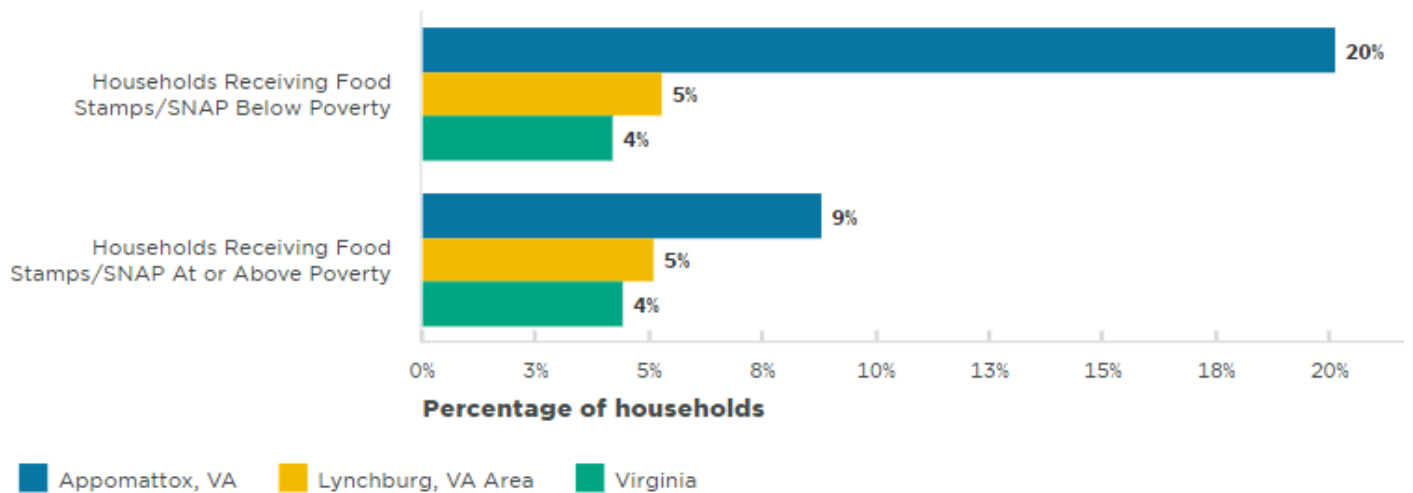
Lynchburg, VA Area

**\$71,564**

USD

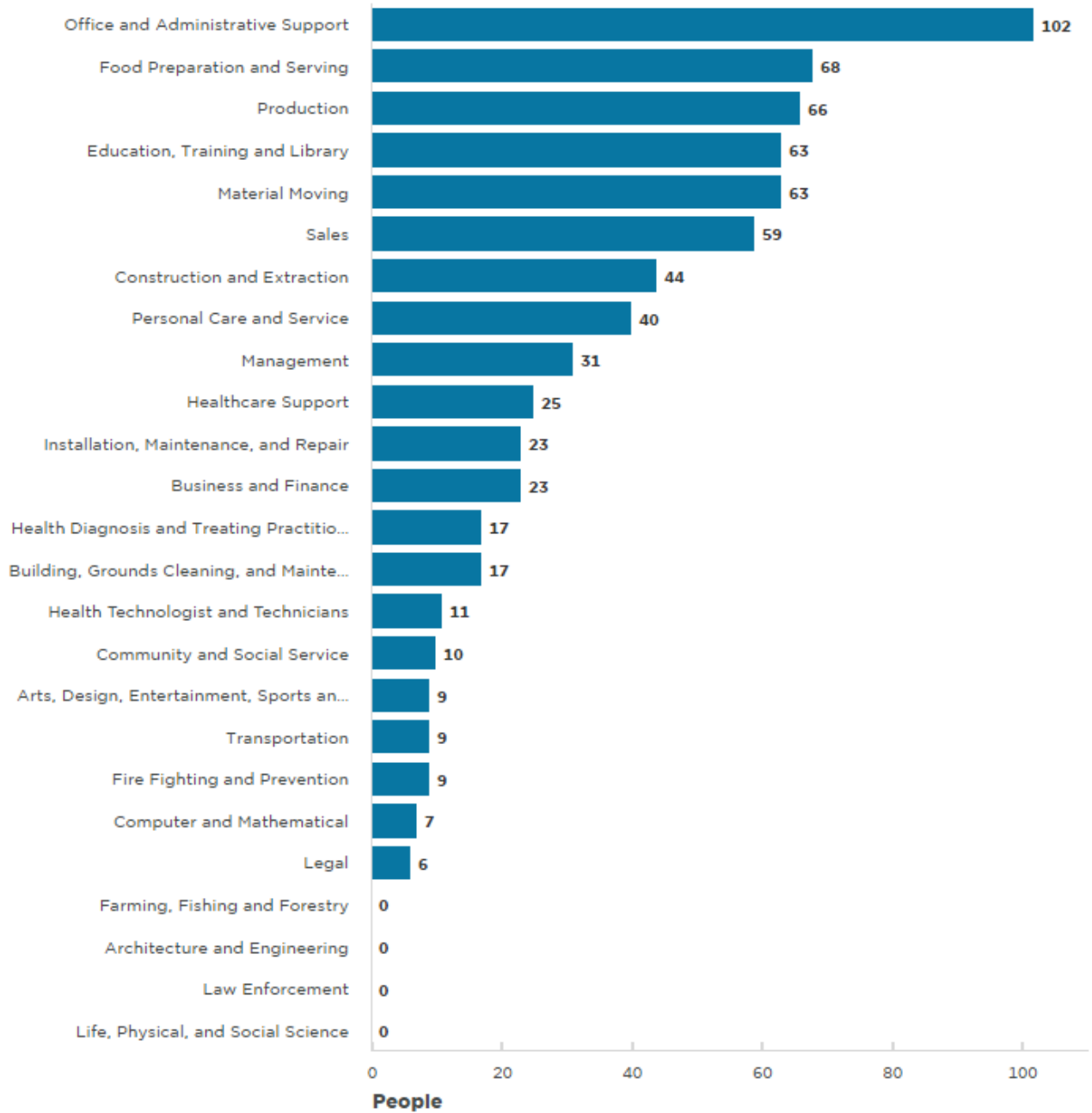
Virginia

## HOUSEHOLDS RECEIVING FOOD STAMPS



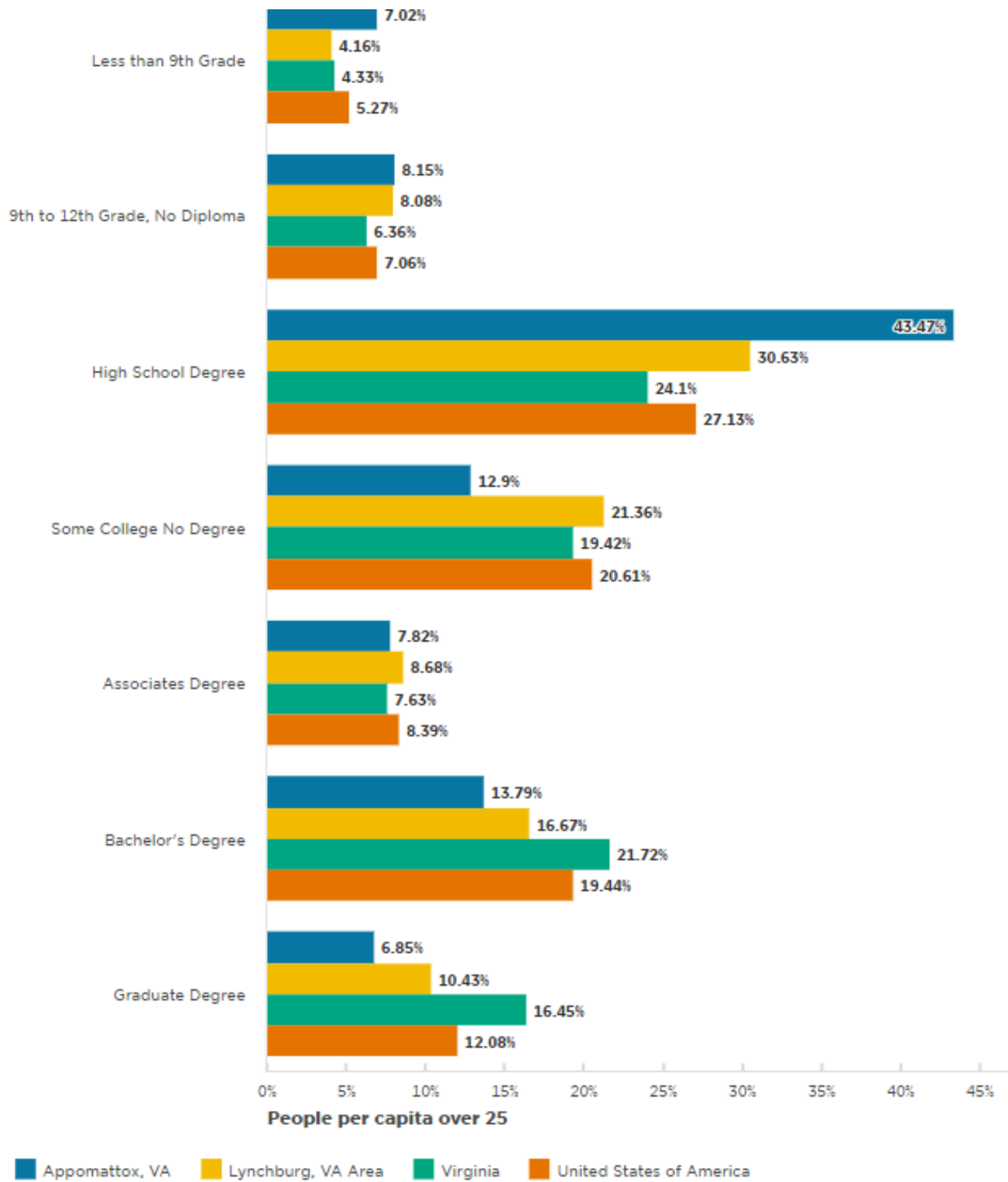


## EMPLOYMENT BY SECTOR



\*2018 American Community Survey Data unless noted otherwise

## EDUCATIONAL ATTAINMENT



\*2018 American Community Survey Data unless noted otherwise



## **Purpose**

SMART SCALE is a statewide program that distributes funding based on a transparent and objective evaluation of projects that will determine how effectively they help the state achieve its transportation goals.

## **Funding**

There are two main pathways to funding within the SMART SCALE process—the Construction District Grant Program (DGP) and the High Priority Projects Program (HPPP). A project applying for funds from the DGP is evaluated against other projects within the same construction district. A project applying for funds from the HPPP is evaluated against projects statewide. The Commonwealth Transportation Board (CTB) then makes a final decision on which projects to fund.

## **Eligible Projects**

Projects must address improvements to a Corridor of Statewide Significance, Regional Network, or Urban Development Area (UDA) that meet a need identified in the statewide multimodal long-range transportation plan, VTrans. Project types can include highway improvements such as widening, operational improvements, access management, intelligent transportation systems, transit and rail capacity expansion, and transportation demand management, including park and ride facilities. Projects may also address a documented safety need.

## **Eligible Applicants**

Applications may be submitted through the SMART Portal by regional entities including Metropolitan Planning Organizations (MPOs) and Planning District Commissions (PDCs), along with public transit agencies, and counties, cities, and towns that maintain their own infrastructure. Projects pertaining to UDAs and safety needs can only be submitted by localities. Applications may be for eligible project types only and sufficiently developed such that benefits can be calculated.

## **Evaluation Criteria**

There are five factors evaluated for all projects: Safety, Congestion Mitigation, Accessibility, Environmental Quality, and Economic Development. Projects in MPOs with a population greater than 200,000 are also evaluated by a land use factor.

## **Funding Cycle**

Beginning with the FY2018-FY2023 SYIP Update, the application cycle will alternate every other year with funding generally applied to projects in the last two years of the SYIP. Applications are generally accepted beginning in the Spring through July. Approximately \$500-600 million in each program is expected to be available per cycle. Funding includes both state and federal sources. Projects that can be developed as federal projects will follow the federal process.

## **Website**

<http://www.vasmartscale.org/>



## **Purpose**

This federal transportation program is structured and funded to identify and improve locations where there is a high concentration, or risk, of vehicle crashes that result in deaths or injuries and to implement strategies to attain Virginia's Towards Zero Deaths vision.

## **Funding**

There are several core safety programs, including Highway Safety, Systemic Safety, Bicycle and Pedestrian Safety, and Highway-Rail Safety.

## **Eligible Projects**

Projects involve the identification of high-crash spots or corridor segments, an analysis of crash trends and existing conditions, and the prioritization and scheduling of improvement projects. Submitted projects must demonstrate a cost benefit and must:

- Be relevant to the program purpose of reducing severe crashes or risk to transportation users.
- Address hazardous situations through good safety planning and identified by safety data driven network screening.
- Demonstrate compliance with the appropriate VDOT design guideline and standards.

## **Eligible Applicants**

The Highway Safety Programs (HSP), Rail-At-Grade-Crossing (Rail) and the Bicycle Pedestrian Safety Program (BPSP) applications must be submitted through the SMART Portal by local governments, VDOT District and Regional Staff.

## **Evaluation Criteria**

The eligibility criteria and process for the safety programs are different. The Portal automatically scores each application based upon the various factors such as: Benefit/Cost ratio, PSI listing, supporting documents, complete cost estimate/schedule etc. The (HSP) application targets vehicle only crashes and requires a benefit-cost (B/C) ratio analysis, or the Systemic Safety Improvement (SSI) application can utilize a risk assessment methodology that addresses these risks throughout a network of roadways. The Rail Safety and Bicycle and Pedestrian Safety applications require a risk analysis due to the unpredictability of the crash types.

## **Funding Cycle**

The funding cycle for the Highway Safety program will be every year. Approximately \$60 million is available per year. Applications are generally accepted August through October of each year. All funding is federal.

## **Website**

[http://www.virginiadot.org/business/ted\\_app\\_pro.asp](http://www.virginiadot.org/business/ted_app_pro.asp)



## Purpose

This program is intended to help sponsors fund projects that expand non-motorized travel choices and enhance the transportation experience by improving the cultural, historical, and environmental aspects of transportation infrastructure. It focuses on providing pedestrian and bicycle facilities and other community improvements.

## Funding

TAP is not a traditional grant program and funds are only available on a reimbursement basis. The program will reimburse up to a maximum 80% of the eligible project costs and requires a minimum 20% local match. These are federal transportation funds and therefore require strict adherence to federal and state regulations including Americans with Disability Act (ADA) design standards. Funding is allocated statewide and to specific population areas as set forth in federal regulation. Funds are awarded by the CTB and the MPOs in Virginia's Transportation Management Areas (TMAs).

## Eligible Projects

- Pedestrian and bicycle facilities such as sidewalks, bike lanes, and shared use paths
- Infrastructure-related projects and systems that will provide safe routes for non-drivers to access daily needs
- Conversion and use of abandoned railway corridors for rails-to-trails facilities
- Construction of turnouts, overlooks and viewing areas
- Inventory, control or removal of outdoor advertising (billboards)
- Preservation and rehabilitation of historic transportation facilities including train depots, lighthouses and canals
- Vegetation management practices in transportation rights-of-way
- Archeological activities relating to impacts from implementation of a transportation project
- Environmental mitigation activities to decrease the negative impacts of roads on the natural environment
- Wildlife mortality mitigation activities to decrease negative impacts of roads on wildlife and habitat connectivity

## Eligible Applicants

Applications may be submitted through the SMART Portal by local governments, regional transportation authorities, transit agencies, natural resource or public land agencies, school districts, local educational agencies, schools, tribal governments, and any other local/regional entity with responsibility for oversight of transportation or recreational trails.

## Evaluation Criteria

- Project funding
- Project concept
- How the project improves the existing transportation network
- Sponsor's experience administering federal-aid projects
- Project's readiness to proceed

## Funding Cycle

Beginning with the FY2019-2024 SYIP Update, the application cycle will alternate every other year with allocations available in the first and second year of the SYIP. Approximately \$20 million is available per year with a maximum request of \$1M per year (\$2M per application). Applications are generally accepted August through October of every other year. All funding is federal.

## Website

<http://www.virginiadot.org/business/prehancegrants.asp>



## **Purpose**

This program provides additional funding for use by a county, city, or town to construct, reconstruct, improve, or maintain the highway systems within such county, city, or town and for eligible rural additions in certain counties of the Commonwealth. Locality funds are matched, dollar for dollar, with state funds, with statutory limitations on the amount of state funds authorized per locality.

## **Funding**

Application for program funding must be made by resolution of the governing body of the jurisdiction requesting funds. Project funding is allocated by resolution of the CTB. The Revenue Sharing program will match, dollar for dollar, eligible project costs up to limitations specified in CTB Policy

## **Eligible Projects**

- Supplemental funding for projects listed in the adopted in the SYIP
- Construction, reconstruction, or improvement projects not including in the adopted SYIP
- Improvements necessary for the specific subdivision streets otherwise eligible for acceptance into the secondary system for maintenance (rural additions)
- Maintenance projects consistent with the department's operating policies
- New hardsurfacing (paving)
- Deficits on completed construction, reconstruction, or improvement projects

## **Eligible Applicants**

Applications may be submitted through the SMART Portal by any county, city, or town in the Commonwealth.

## **Evaluation Criteria**

- Priority 1: Construction projects that have previously received Revenue Sharing funding
- Priority 2: Construction projects that meet a transportation need identified in the Statewide Transportation Plan or projects that will be accelerated in a locality's capital plan
- Priority 3: Projects that address deficient pavement resurfacing and bridge rehabilitation
- Priority 4: All other projects

## **Funding Cycle**

Beginning with the FY2019-2024 SYIP Update, the application cycle will alternate every other year with allocations available in the first and second year of the SYIP. Approximately \$100 million in state funding is available per year. Applications are generally accepted August through October of every other year. All funding is non-federal.

## **Website**

[http://www.virginiadot.org/business/local-assistance-accessprograms.asp#Revenue\\_Sharing](http://www.virginiadot.org/business/local-assistance-accessprograms.asp#Revenue_Sharing)



## Purpose

SGR provides funding for the Commonwealth of Virginia's pavements and bridges. The funds are used for the reconstruction and rehabilitation of deteriorated pavements on the Interstate and Primary Systems, including Primary Extensions, as well as the replacement and rehabilitation of structurally deficient bridges on all systems.

## Funding

Funding is allocated to each district based on needs for VDOT and locality owned bridges and pavements. Allocation of the funding is based on a needs prioritization methodology as approved by the CTB. All nine construction districts will receive funding in a given year, with no district receiving less than 5.5% or more than 17.5% of the funds in a given year.

The Code of Virginia allows for two waivers in the SGR. The first waiver allows the CTB to remove the cap and allocate the SGR funds to a key need or project. The second waiver allows the CTB to allocate 20% of the funds to secondary pavements if the Department does not meet its secondary pavement performance targets.

## Eligible Projects

Projects must meet the three tests as depicted in the following chart prior to receiving funding:

Tests	Pavement	Bridge
1	Improves to fair or better status	Removes from structurally deficient status
2	Meets definition of pavement rehabilitation and reconstruction in FHWA's memo dated 9/12/2005	Meets definition of bridge rehabilitation and replacement in FHWA's Bridge Preservation Guide dated August 2011
3	Adds or restores strength	
FHWA Memo Links	<a href="#">FHWA's Memo – September 12, 2005 - Pavement Preservation Definitions</a> <a href="#">FHWA's Memo - February 25, 2016 - Pavement Preservation</a>	<a href="#">FHWA's Bridge Preservation Guide – August 2011 – Maintaining a State of Good Repair Using Cost Effective Investment Strategies</a>

## Eligible Applicants

Localities may submit applications for primary extensions and work notification forms for structurally deficient bridges through the SMART Portal. If a locality has multiple structurally deficient bridges, the locality is required to submit work notification forms for all bridges to show what work will be completed in order to remove the deficiency.

## Evaluation Criteria

The SGR Program requires the prioritization process to consider mileage, condition and costs for pavements while considering number, condition and costs for bridges. For additional detail related to the prioritization process, refer to the following link: <http://www.ctb.virginia.gov/resources/2016/june/reso/Resolution1.pdf>

## Funding Cycle

The funding cycle for SGR will be every year. Approximately \$300 million is available per year beginning in FY 2021. Applications are generally accepted November through January. Funding includes both state and federal sources.

## Website

[http://www.virginiadot.org/business/local\\_assistance\\_division\\_funding\\_programs.asp](http://www.virginiadot.org/business/local_assistance_division_funding_programs.asp)

**COMMUNITY SURVEY TEMPLATE****Town of Appomattox Community Survey:**

*Please take a few minutes to answer the questions in this survey as they will aide the ongoing effort of improving the Town of Appomattox. This survey should be filled out by one adult in your household; however, please feel free to consult with other family members. To complete the survey, please circle or check your response. Please do not write your name or address on this survey.*

**SOAR (Strengths, Opportunities, Aspirations, and Results Survey)**

Please list two things that make you proud to be a citizen of the Town of Appomattox:

Please list two opportunities you currently see for the Town of Appomattox:

Please list two things you wish future generations would have in this community:

How do you measure success for the Town of Appomattox?

**Additional Comments:**



## COMMUNITY SURVEY RESULTS SUMMARY

Number of survey responses: 92 total

23 hard copy

69 online

### Survey Results Summary

#### Qualitative Survey Questions:

Individual responses for first 5 questions have been distributed by Town Clerk.

Q1 Please list two things that make you proud to be a citizen of the Town of Appomattox.



Q2 Please list two opportunities you currently see for the Town of Appomattox:



## COMMUNITY SURVEY RESULTS SUMMARY

Q3 Please list two things you wish future generations would have in this community:

park pool center downtown movies school sidewalks YMCA Better  
 restaurants opportunities pay Jobs house  
 community activities tax young old Theater theater access  
 shopping employment opportunities  
 opportunities growth town county neighborhoods town center jobs parks  
 community schools Good drive activities live people Family

Q4 How do you measure success for the Town of Appomattox?

coming money little amount opportunities see job services success new  
 businesses much town work people want best spend  
 growth small Appomattox stay  
 Appomattox population business lowering community people  
 Growth live tax safety

Q5 Additional Comments:

new Downtown Make way want parks coming pay S money will back people go  
 county many Appomattox jobs town residents  
 needs living business Also better around community grow  
 buildings move eat center much work homes taxes

**COMMUNITY SURVEY RESULTS SUMMARY**Quantitative Survey Questions (weighted averages):

Fire department service: 7.98  
Ambulance/emergency medical services: 7.84  
Police department service: 7.60  
Quality of elementary school: 7.26  
Quality of middle school and high school: 7.07  
Water quality and service: 7.07  
Accessibility to parks: 6.81  
Quality of parks: 6.74  
Condition of city streets: 6.36  
Quality of recreational programs: 5.87  
Availability of general health care: 5.64  
Availability of community sidewalks: 5.47  
Quantity of recreational programs: 5.39

**\*\*\*Instructions:** On a scale of 1 to 10, with 10 being "Very Satisfied" and 1 being "Very dissatisfied", please indicate your level of satisfaction with the services in your community by circling the corresponding number. If you do not know your opinion, leave it blank. Feel free to make additional comments at the end of this section:

**File Attachments for Item:**

3. Consideration to advertise a joint public hearing for Tuesday, August 25, 2020 to hear public comments regarding the proposed Mixed Use Zoning Ordinance.

AN ORDINANCE TO REVISE a portion of the Code of the Town of Appomattox, in Chapter 195, Article VII “Business District, Less Intense Use, General, B-1” and Article VIII “B-2 Business District.”

Be it ordained by the Council of the Town of Appomattox as follows:

Section 1. Chapter 195, Article VII, Section 56(A) shall be amended to replace subsection 20, as follows:

*(20) Mixed commercial and residential use by conversion of existing structure, with a conditional use permit, and provided that:*

- a. All applicable local and state codes are strictly complied with in the siting and construction of the structure, including without limitation the provisions of Code of Virginia § 36-97, et. seq., or any successor provisions, which are incorporated herein by reference;*
- b. All residential use must be located on the second story of the building or above, immediately above the street level, not including the basement in any such calculation or use;*
- c. A separate street level entrance must be provided for the residential use;*
- d. Each residential unit shall be between seven hundred (700) and one thousand five hundred (1,500) square feet in finished habitable space as defined by the current building code (excluding bathrooms, closets, halls, storage, or utility spaces);*
- e. Occupancy density shall insure at least three hundred fifty (350) square feet of finished habitable space per occupant as defined by the current building code (excluding bathrooms, closets, halls, storage, or utility spaces);*
- f. Off-street parking under the legal control of the property owner for which the space is made available shall be provided in the amount of one (1) parking space per bedroom or room usable as a bedroom for each housing unit, to be located within five hundred (500) feet of the property; and,*
- g. Design plans must be prepared by a duly licensed architect or engineer.*

Section 2. Chapter 195, Article VIII, Section 61 shall be amended to add subsection LL, as follows:

*LL. Mixed commercial and residential use by conversion of existing structure, with a conditional use permit, and provided that:*

- a. All applicable local and state codes are strictly complied with in the siting and construction of the structure, including without limitation the provisions of Code of Virginia § 36-97, et. seq., or any successor provisions, which are incorporated herein by reference;*
- b. All residential use must be located on the second story of the building or above, immediately above the street level, not including the basement in any such calculation or use;*
- c. A separate street level entrance must be provided for the residential use;*
- d. Each residential unit shall be between seven hundred (700) and one thousand five*

*hundred (1,500) square feet in finished habitable space as defined by the current building code (excluding bathrooms, closets, halls, storage, or utility spaces);*

*e. Occupancy density shall insure at least three hundred fifty (350) square feet of finished habitable space per occupant as defined by the current building code (excluding bathrooms, closets, halls, storage, or utility spaces);*

*f. Off-street parking under the legal control of the property owner for which the space is made available shall be provided in the amount of one (1) parking space per bedroom or room usable as a bedroom for each housing unit, to be located within five hundred (500) feet of the property; and,*

*g. Design plans must be prepared by a duly licensed architect or engineer.*

Section 3. These section shall become effective upon its passage.