



# Appomattox Regular Council meeting Agenda

Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522

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## **Monday, February 13, 2023**

### **6:30 PM – Regular Council meeting**

(Location: Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia 24522)

### **Call to Order and Welcome to Visitors**

### **Prayer & Pledge of Allegiance to the Flag of the United States of America**

### **Mayor's Comments**

### **Scheduled Public Appearances**

1. Honorable Donald D. Simpson, Sheriff, Appomattox County Sheriff's Office
2. Mr. Bill Jamerson - Presentation for the American Civil War Museum
3. Dr. Rob Havers, American Civil War Museum CEO and President

### **Adoption of the Consent Agenda - February 13, 2023**

All matters listed under consent agenda are considered routine by the council and will be approved or received by one motion in the form listed. Items may be removed from the consent agenda for discussion under the regular agenda upon motion of any council member and duly seconded.

4. Approval of the December 12, 2022 and January 9, 2023 Council minutes.

### **Unfinished Business**

### **New Business**

5. Discussion and consideration to appropriate the funding for the purchase of two (2) sewer pumps in FY 2023 at a cost not to exceed \$10,000.

### **Council Standing Committee Reports**

### **Citizen Comment**

**Town Manager's Report**

**Council Comment**

**Adjournment**

**File Attachments for Item:**

4. Approval of the December 12, 2022 and January 9, 2023 Council minutes.

1 | **Appomattox Town Council**  
**Regular Council Meeting**  
**December 12, 2022**

The Appomattox Town Council held a Regular Council meeting on Monday, December 12, 2022 at 6:30 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Mayor Conner presiding.

Members present: James J. Boyce, Sr., Timothy W. Garrett, Claudia G. Puckette, Mary Lou G. Spiggle.

Absent: Nathan A. Simpson

Others: Jeff Elder; Blair Smith; Jane and Scotty Allen; Drew and Tiffany Dearing; Carlton Duck; Janet Hix; Hailey Fox; Susan Chapman; Kim Ray, Treasurer; Dana Glover; Rob Fowler; R. Terry McGhee, Town Manager and Roxanne W. Casto, Clerk of Council.

Mayor Conner called the meeting to order and welcomed the visitors.

Public Hearing

**TO THE CITIZENS OF THE TOWN OF APPOMATTOX**  
**NOTICE OF PUBLIC HEARINGS**

**PLEASE TAKE NOTICE** that at its meeting to be held on Tuesday, December 6, 2022, at the hour of 6:00 p.m. in the Town Council Meeting Room, Appomattox Town Office, 210 Linden Street, Appomattox, Virginia, the Appomattox Town Planning Commission will conduct a public hearing on AN ORDINANCE TO AMEND the Code of the Town of Appomattox by deleting and repealing Chapter 195, Zoning, Article IV to be entitled Residential District, Limited, R-2 (Village Homes) and replacing it with a new Chapter 195, Article IV to be entitled Residential District, Limited, R-2.

The Planning Commission will make its recommendation with respect thereto to the Appomattox Town Council for its consideration at its meeting to be held on Tuesday, December 6, 2022 at 6:00 p.m.

**PLEASE TAKE FURTHER NOTICE** that at its meeting to be held on Monday, December 12, 2022, at the hour of 6:30 p.m. in the Town Council Meeting Room, Appomattox Town Office, 210 Linden Street, Appomattox, Virginia, the Appomattox Town Council will consider the recommendations of the Planning Commission with respect to the above described AN ORDINANCE TO AMEND the Code of the Town of Appomattox by deleting and repealing Chapter 195, Zoning, Article IV to be entitled Residential District, Limited, R-2 (Village Homes) and replacing it with a new Chapter 195, Article IV to be entitled Residential District, Limited, R-2. The Town Council will have said ordinance proposed to it for passage and will hold a public hearing thereon, pursuant to the same statutory authority.

The entire text of the above-noted revision is on file in the Town Office, 210 Linden Street, Appomattox, Virginia, and can be examined there between the hours of 8:30 a.m. and 4:30 p.m. Monday through Friday.

2 | **Appomattox Town Council**  
**Regular Council Meeting**  
**December 12, 2022**

The public is invited to attend and make their views known.

Staff presentation-Mr. Fowler explained this amendment is intended to redefine R-2 and include short term rentals. The process for permitted uses will remain the same. The Planning Commission approved the amendment at their meeting on December 6, 2022.

Council Comments-none

Public Comments-none

Mayor Conner closed the hearing.

Action Item:

On a motion by Mr. Boyce, seconded by Mr. Garrett, Council voted to approve AN ORDINANCE TO AMEND the Code of the Town of Appomattox by deleting and repealing Chapter 195, Zoning, Article IV to be entitled Residential District, Limited, R-2 (Village Homes) and replacing it with a new Chapter 195, Zoning, Article IV to be entitled Residential District, Limited, R-2;

Be it ordained by the Council of the Town of Appomattox, as follows:

Section 1. The Code of the Town of Appomattox is hereby amended by deleting and repealing Chapter 195, Zoning, Article IV, Residential District, Limited, R-2 (Village Homes) and

Section 2. The Code of the Town of Appomattox is hereby amending by adding thereto a new Chapter to replace Chapter 195, Zoning, Article IV hereinabove repealed, to be Chapter 195, Zoning, Article IV, Residential District, Limited, R-2 to read as follows:

§ 195-32.1. Statement of Intent.

§ 195-32.2. Permitted Uses.

§ 195-32.3. Lot size; yard regulations.

§ 195-32.4. Uses by Special Use Permit (Development Standards).

§ 195-32.5. Height regulations.

§ 195-32.6. Square footage requirements.

§ 195-32.7. Landscaping requirements.

~~§ 195-32. Statement of intent.~~

~~This district covers that portion of the community intended for single-family residences as distinguished by smaller area regulations. This type of residence requires the special landscaping or architectural treatment set forth in this article. The standards contained herein are designed to reduce noise transmission between residences, reduce visual intrusion and decrease the impact of smaller area requirements on adjacent properties. Village homes can only be constructed in specified Residential Districts R-2. A special use permit is required.~~

~~§ 195-33. Uses permitted.~~

~~Village homes are permitted in R-2 Residential Districts subject to the approval of a tentative site plan including the location of all proposed structures, exterior views, and preliminary landscaping proposals showing the location, quantity and type of plant materials.~~

~~§ 195-34. Lot size; yard regulations.~~

- ~~A. Lot area. The minimum lot area shall be 4,500 square feet.~~
- ~~B. Lot width. The minimum lot width shall be 45 feet measured at the point of required setback line.~~
- ~~C. Lot depth. The minimum lot depth shall be 75 feet.~~
- ~~D. Front depth. The minimum depth of the front yard shall be 25 feet.~~
- ~~E. Rear yard. All dwellings shall have a minimum rear yard of 15 feet. Unattached buildings of accessory use shall not be located closer to any rear lot line than five feet.~~
- ~~F. Side yard. Side yards abutting a public street shall have a setback of not less than 20 feet; however, side yards not abutting on a public street may be reduced or eliminated, provided that:
  - ~~(1) At least 50% of the side yard reduced by this procedure is made up on the opposite side of the site;~~
  - ~~(2) Where a reduced side yard is used, the abutting site must be held under the same ownership at the time of issuance of the building permit;~~
  - ~~(3) Unless a zero side yard is used, the side yard shall not be less than five feet;~~
  - ~~(4) The wall of any structure constructed along a common property line shall be solid masonry material or other materials approved by the statewide building code that would provide the appropriate fire rating;~~
  - ~~(5) Finished grade of any proposed residence at the common property line shall not exceed finished grade on the abutting property by more than four feet in height.~~~~

~~§ 195-35. Height regulations.~~

~~No dwelling shall exceed three stories or 35 feet in height whichever is less. Accessory buildings shall not exceed 15 feet in height.~~

~~§ 195-36. Square footage requirements.~~

- ~~A. Dwellings shall have a minimum of 1,200 square feet exclusive of porches and garages. Additionally, multistory dwellings must contain at least 800 square feet on~~

~~the main level, and below ground levels cannot be used to meet the required minimum area of 1,200 square feet.~~

~~B. In addition to the requirements of Subsection A, all dwellings shall have 100 square feet of enclosed storage space. The storage space may be an integral part of the dwelling, or it may be in the form of an accessory building meeting the requirements of this chapter and all other applicable laws.~~

~~§ 195-37. Landscaping requirements.~~

~~A. The yards of Village homes shall be landscaped and shall include, at a minimum, the installation of one shade tree and three evergreen shrubs or decorative trees and at least one of the following three landscaping or architectural treatments:~~

~~(1) A front yard raised above the grade of the sidewalk by at least three inches and four flowering or evergreen shrubs.~~

~~(2) Two decorative trees, a hedge consisting of at least 20 plants, and 10 flowering or evergreen shrubs or alternatively 20 flowering or evergreen shrubs.~~

~~(3) A berm or earth mound averaging 18 inches above the average grade of the rest of the yard and covering 20% of the lot not covered by the dwelling or other structures. The berm or earth mound shall be covered with grass or ground cover and must be planted with at least four decorative trees or evergreen shrubs.~~

~~B. Standards. The requirements of "landscaping requirements" shall be met prior to issuance of an occupancy permit for any dwellings permitted under this chapter.~~

**§ 195-32.1 Statement of intent.**

*This district covers that portion of the community intended for single-family residences as distinguished by smaller lot area regulations. The regulations for this district are designed to stabilize and protect the essential characteristics of the district, to promote and encourage a suitable environment for family life where there are children, and to prohibit all activities of a commercial nature.*

**§ 195-32.2 Permitted uses.**

A. *Single-family dwellings.*

B. *Short Term Rentals.*

C. *Home occupations, as defined in this chapter, conducted by the occupant.*

**§ 195-32.3. Lot size; yard regulations.**

A. *Lot area. The minimum lot area shall be 4,500 square feet.*

- B. Lot width. The minimum lot width shall be 45 feet measured at the point of required setback line.*
- C. Lot depth. The minimum lot depth shall be 75 feet.*
- D. Front depth. The minimum depth of the front yard shall be 25 feet.*
- E. Side yard. The minimum setback of the side yard shall be at least five feet.*
- F. Rear yard. All dwellings shall have a minimum rear yard of 15 feet. Unattached buildings of accessory use shall not be located closer to any rear lot line than five feet.*

**§ 195-32.4. Uses by Special Use Permit. (Development Standards)**

- A. Village homes are permitted in R-2 Residential Districts subject to the approval of a tentative site plan including the location of all proposed structures, exterior views, and preliminary landscaping proposals showing the location, quantity, and type of plant materials.*
- B. Lot area. The minimum lot area shall be 4,500 square feet.*
- C. Lot width. The minimum lot width shall be 45 feet measured at the point of required setback line.*
- D. Lot depth. The minimum lot depth shall be 75 feet.*
- E. Front depth. The minimum depth of the front yard shall be 25 feet.*
- F. Side yard. Side yards abutting a public street shall have a setback of not less than 20 feet; however, side yards not abutting on a public street may be reduced or eliminated, provided that:
  - (1) At least 50% of the side yard reduced by this procedure is made up on the opposite side of the site;*
  - (2) Where a reduced side yard is used, the abutting site must be held under the same ownership at the time of issuance of the building permit;*
  - (3) Unless a zero-side yard is used, the side yard shall not be less than five feet;*
  - (4) The wall of any structure constructed along a common property line shall be solid masonry material or other materials approved by the statewide building code that would provide the appropriate fire rating;*
  - (5) Finished grade of any proposed residence at the common property line shall not exceed finished grade on the abutting property by more than four feet in height.**
- G. Rear yard. All dwellings shall have a minimum rear yard of 15 feet. Unattached buildings of accessory use shall not be located closer to any rear lot line than five feet.*



**§ 195-32.5. Height regulations.**

*No dwelling shall exceed three stories or 35 feet in height whichever is less. Accessory buildings shall not exceed 15 feet in height.*

**§ 195-32.6. Square footage requirements.**

- A. Dwellings shall have a minimum of 1,200 square feet exclusive of porches and garages. Additionally, multistory dwellings must contain at least 800 square feet on the main level, and below-ground levels cannot be used to meet the required minimum area of 1,200 square feet.*
- B. In addition to the requirements of Subsection A, all dwellings shall have 100 square feet of enclosed storage space. The storage space may be an integral part of the dwelling, or it may be in the form of an accessory building meeting the requirements of this chapter and all other applicable laws.*

**§ 195-32.7. Landscaping requirements.**

- A. The yards of Village homes shall be landscaped and shall include, at a minimum, the installation of one shade tree and three evergreen shrubs or decorative trees and at least one of the following three landscaping or architectural treatments:
  - (1) A front yard raised above the grade of the sidewalk by at least three inches and four flowering or evergreen shrubs.*
  - (2) Two decorative trees, a hedge consisting of at least 20 plants, and 10 flowering or evergreen shrubs or alternatively 20 flowering or evergreen shrubs.*
  - (3) A berm or earth mound averaging 18 inches above the average grade of the rest of the yard and covering 20% of the lot not covered by the dwelling or other structures. The berm or earth mound shall be covered with grass or ground cover and must be planted with at least four decorative trees or evergreen shrubs.**
- B. Standards. The requirements of "landscaping requirements" shall be met prior to issuance of an occupancy permit for any dwellings permitted under this chapter.*

Section 3. Effective date.

This ordinance shall become effective on December 12, 2022.

All members present voting aye. Motion carried 4-0.

7 | **Appomattox Town Council**  
**Regular Council Meeting**  
**December 12, 2022**

Reverend Duck led the Prayer and Pledge of Allegiance to the Flag of the United States of America.

Mayor's Comments: none

Scheduled Public Appearances:

1. Honorable Janet A. Hix-Appomattox County Circuit Court Clerk administered the oath of office to the Mayor and each council member.  
Mayor Richard Conner-2-year term-January 1, 2023 to December 31, 2024.

Council members Mary Lou Spiggle and Timothy W. Garrett-4-year term-January 1, 2023 to December 31, 2026.

Council members Claudia Puckette, James Boyce, Sr, Jane T. Allen-2-year term-January 1, 2023 to December 31, 2024.

Mr. Nathan Simpson was absent and will appear in Mrs. Hix's office for his oath to be administered.

2. Hailey Fox and Susan Chapman with Brown Edwards appeared before Council to present the FY 2022 Audit Report. The FY 2022 audit received a clear unmodified audit opinion. The FY 2022 audit required another single audit due to the amount of federal funding received. There were no findings or audit issues for the single audit.

Council thanked Ms. Fox and Ms. Chapman for the update/report.

3. Blair Smith with Dominion Seven Architects appeared before Council to provide an update on the bid received for the train depot renovations. Jamerson-Lewis Construction was the only bidder for the project.

Action Item:

On a motion by Ms. Spiggle, seconded by Mrs. Puckette, Council voted to accept the base bid of \$485,500 and alternate #3-standing Seam Copper for \$120,000, making a total of \$605,500 from Jamerson-Lewis Construction for the train depot roofing renovations.

Roll call vote: Boyce-yes, Spiggle-yes, Garrett-yes, Puckette-yes. Motion carried 4-0.

Adoption of the Consent Agenda:

On a motion by Mr. Garrett, seconded by Mrs. Puckette, Council voted to approve the consent agenda for December 12, 2022 as presented. All members present voting aye. Motion carried 4-0.

Unfinished Business: none

New Business

Item #1-action taken immediately following the public hearing.

8 | **Appomattox Town Council**  
**Regular Council Meeting**  
**December 12, 2022**

On a motion by Mr. Garrett, seconded by Ms. Spiggle, Council voted to amend the Utility Policy for filling of swimming pools, portable tanks, etc. All members present voting aye. Motion carried 4-0.

Mayors Comments

Friday, December 9, 2022 was a grand day in Appomattox as Virginia Metal Fabrication held their grand opening and open house. He expressed his excitement of the regrowth of manufacturing in our community.

He is making it an initiative for Made in America, USA-Made in Hometown, Appomattox. There was a great deal of publicity for the open house event with representatives from the federal, state, Town, Lynchburg Regional Business Alliance, and the Virginia Economic Development Partnership.

Council Standing Committee Reports:

Physical Development Committee-Mr. Garrett reported Council voted to proceed with Depot renovations.

Finance and Planning Committee: none

ARPA: none

Citizen Comment: none

Town Manager's Report:

Mr. McGhee supplied Council with a written manager's report however, he added that Council should wait until a future meeting to decide on whether to move forward with a drug dog for Appomattox County.

Council Comment:

Mrs. Puckette-Congratulated Jane Allen Council member-elect.

Mr. Boyce-Approached by a citizen for the Town to have a conversation with VDOT for a handicap space on Main Street.

There is a pothole on Cawthorne Street near the intersection with Red House Road.

Ms. Spiggle-none

Mr. Garrett-Would like for the Town to consider writing a letter to Centra Health requesting a walk-in clinic in Appomattox. The Appomattox community has a real need for medical services.

9 | **Appomattox Town Council**  
**Regular Council Meeting**  
**December 12, 2022**

Adjournment:

On a motion by Mr. Garrett, seconded by Ms. Spiggle, Council voted to adjourn at 7:40 pm. All members present voting aye. Motion carried 4-0.

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Roxanne W. Casto, MMC  
Clerk

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Richard C. Conner  
Mayor

1 | **Appomattox Town Council**  
**Regular Council Meeting**  
**January 9, 2023**

The Appomattox Town Council held a Regular Council meeting on Monday, January 9, 2023 at 6:30 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Mayor Conner presiding.

Members present: Jane T. Allen, James J. Boyce, Sr., Timothy W. Garrett, Claudia G. Puckette, Mary Lou G. Spiggle.

Absent: Nathan A. Simpson

Others: Steven Boyer, President, Appomattox County Chamber of Commerce; Don Wilk, Rev. Carlton Duck, Calvin Poteat, D'Michael Jordan, Frank A. Wright, Jr., Town Attorney; Kim Ray, Treasurer; R. Terry McGhee, Town Manager and Roxanne W. Casto, Clerk of Council.

Mayor Conner called the meeting to order and welcomed the visitors.

Reverend Duck led the Prayer and Pledge of Allegiance to the Flag of the United States of America.

Mayor's Comments: Welcomed the beginning of a new year in Appomattox. A new company, Virginia Metal Fab was welcomed to Town at the end of 2022 and he is proud of the products being made in our hometown.

Scheduled Public Appearances:

1. Mr. Calvin Poteat and Mr. D'Michael Jordan appeared before Council to request approval for opening a skilled gaming facility in the Triangle Plaza shopping center. The skilled gaming machines are like those already located in gas stations. The difference between his request and the machines located in the gas stations/convenience stores is that the machines are secondary to their main business. The skilled gaming machines Mr. Poteat is proposing would be the primary business. The Town Code does not allow this type of activity as the primary business.

Town Council thanked Mr. Poteat and Mr. Jordan for the presentation of the request. Mr. McGhee will follow up with Mr. Poteat and Mr. Jordan.

2. Mr. Steven Boyer, President, Appomattox County Chamber of Commerce appeared before Council to introduce himself. In this next year, he plans to revamp the tools, resources, and training opportunities.

Mayor Conner asked how many businesses are Chamber members? Mr. Boyer replied 97 businesses. Mr. Boyer also mentioned that the Chamber Office is currently located at his home and the home of Whitney Napier, Office Manager.

2 | **Appomattox Town Council**  
**Regular Council Meeting**  
**January 9, 2023**

Adoption of the Consent Agenda:

On a motion by Mr. Boyce, seconded by Mrs. Puckette, Council voted to approve the consent agenda for January 9, 2023 as presented. All members present voting aye. Motion carried 5-0.

Unfinished Business: none

New Business

Ms. Spiggle nominated Mr. Garrett as Vice-Mayor of the Town Council. Mayor Conner closed the nominations as no other nominations were received. Mayor Conner called for the vote. All members present voting aye. Motion carried 5-0.

On a motion by Ms. Puckette, seconded by Mr. Garrett, Council voted to adopt the 2023 Town Council meeting schedule. All members present voting aye. Motion carried 5-0.

On a motion by Mrs. Puckette, seconded by Mr. Garrett, Council voted to appoint Jim Boyce to the Town of Appomattox Planning Commission and Mary Lou Spiggle and Claudia G. Puckette to the Town of Appomattox Economic Development Authority with terms coinciding with their terms on Council. All members present voting aye. Motion carried 5-0.

On a motion by Ms. Spiggle, seconded by Mr. Garrett, Council voted to reappoint Mr. C. Lewis McDearmon, Jr. to the Town of Appomattox Economic Development Authority with a term expiring December 31, 2026. All members present voting aye. Motion carried 5-0.

On a motion by Mr. Boyce, seconded by Ms. Spiggle, Council voted to adopt a resolution to set the monthly compensation for the Mayor, Vice-Mayor, and Council members effective January 1, 2023. All members present voting aye. Motion carried 5-0.

*RESOLUTION*

*WHEREAS, the Appomattox Town Council desires to compensate the Mayor, Vice-Mayor, and each Council Member for their service to the Town and its citizens, and*

*WHEREAS, the Appomattox Town Council sets the monthly compensation rate at \$300.00 (Three hundred dollars) for each Council Member, \$400 (Four hundred dollars) for the Vice-Mayor and \$500.00 (Five hundred dollars) for the Mayor, and*

*NOW, THEREFORE, BE IT RESOLVED that the Appomattox Town Council authorizes this action to begin on January 1, 2023.*

On a motion by Ms. Spiggle, seconded by Mr. Garrett, Council voted to adopt the resolution to set the monthly compensation for the Town of Appomattox Planning Commission members effective January 1, 2023. All members present voting aye. Motion carried 5-0.

*RESOLUTION*

*WHEREAS, the Appomattox Town Council desires to compensate the members of the Appomattox Planning Commission for their service to the Town and its citizens, and*

*WHEREAS, the Appomattox Town Council sets the compensation rate at \$100.00 (One hundred dollars) a month, and*

*NOW, THEREFORE, BE IT RESOLVED that the Appomattox Town Council authorizes this action to begin on January 1, 2023.*

On a motion by Mr. Garrett, seconded by Ms. Spiggle, Council voted to purchase (through eVA) a 2023 Ram 1500 Regular Cab 4x4 truck for \$41,000 from Hall Automotive. All members present voting aye. Motion carried 5-0.

On a motion by Mr. Garrett, seconded by Mr. Garrett, seconded by Ms. Spiggle, Council voted to approve the FY 2023 write-off request due to the statute of limitations for collection – Unpaid 2017 Personal Property taxes in the amount of \$3,234.48 and unpaid 2019 Utilities in the amount of \$563.85. All members present voting aye. Motion carried 5-0.

Council Standing Committee Reports: none

Finance and Planning Committee: none

ARPA: none

Citizen Comment: none

Town Manager's Report:

Mr. McGhee provided a written report and updated on the following items:

- Staff will begin producing the FY 2024 budget. A schedule was provided.
- The first fifty (50) LED streetlights should be installed soon.
- The recommendation letter for a medical provider to locate in the Appomattox area may need to come from the Town of Appomattox Economic Development Authority.
- The contract phase of the depot is rolling along. There were a few modifications that needed to be added to the contract with Jamerson-Lewis.
- The pre-bid meeting for the Downtown project will be held on January 11, 2023. Bids are due January 26, 2023.
- The Virginia Municipal League held a newly elected officials conference with included information on the Freedom of Information Act and Conflicts of Interest. Mayor Conner, Ms. Spiggle, Ms. Puckette, and Mr. McGhee attended virtually.

4 | **Appomattox Town Council**  
**Regular Council Meeting**  
**January 9, 2023**

Council Comment:

Mrs. Allen – none

Mr. Boyce – With a new year, 2023, comes new hopes of getting more things done.

Mrs. Puckette – none

Ms. Spiggle – Reiterated Mr. Boyce’s comments.

Mr. Garrett - none

Closed Session:

On a motion by Mr. Boyce, seconded by Mrs. Puckette, Council voted to convene in Closed Session, pursuant to Section 2.2-3711(A)8, for the purpose of consultation with legal counsel retained by the Town regarding specific legal matters requiring the provision of legal advice by such counsel, specifically pertaining to skilled game businesses.

ROLL CALL VOTE: Allen – yes, Boyce – yes, Spiggle – yes, Garrett – yes, Puckette – yes.  
Motion carried 5-0.

The meeting was re-opened to the public.

Council Member Spiggle made the following motion:

WHEREAS, the Council of the Town of Appomattox has convened a closed meeting on this date, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Appomattox Town Council hereby certifies that to the best of each members knowledge: (1) Only public business matters lawfully exempted from open meetings requirements by Virginia law were discussed in the closed meeting to which this certificate resolution applies, and (2) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by this council.

The motion was seconded by Council Member Puckette and Council by the following recorded vote adopted the motion:

ROLL CALL VOTE: Allen – yes, Boyce – yes, Spiggle – yes, Garrett – yes, Puckette – yes.  
Motion carried.



5 | **Appomattox Town Council**  
**Regular Council Meeting**  
**January 9, 2023**

Adjournment:

On a motion by Mr. Garrett, seconded by Mr. Boyce, Council voted to adjourn at 7:45 pm. All members present voting aye. Motion carried 5-0.

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Roxanne W. Casto, MMC  
Clerk

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Richard C. Conner  
Mayor