

1 | **Appomattox Town Council**  
**Regular Council Meeting**  
**September 12, 2022**

The Appomattox Town Council held a Regular Council meeting on Monday, September 12, 2022 at 6:30 p.m. at the Appomattox Municipal Building, 210 Linden Street, Appomattox, Virginia with Mayor Conner presiding.

Members present: James J. Boyce, Sr., Timothy W. Garrett, Claudia G. Puckette, Mary Lou G. Spiggle, and Nathan A. Simpson.

Others: Carlton Duck, Alive Media TV; Drew and Tiffany Dearing, Janice Goude, Sharon Walker, Rob Fowler, Zoning Administrator; Jeff Elder, Facilities Director; Kim Ray, Town Treasurer; R. Terry McGhee, Town Manager and Roxanne W. Casto, Clerk of Council.

Mayor Conner called the meeting to order and welcomed the visitors.

Rev. Carlton Duck stated he is grateful to be standing here with you tonight. Rev Duck led the prayer and Pledge of Allegiance to the flag of the United States of America.

Mayor's Comments:

Mayor Conner remembered those who have fallen because of September 11, 2001. He encouraged everyone to remain vigilant. Especially honoring those who serve in the Armed Forces and fight terrorism.

Scheduled Public Appearances:

Gwen Olivarri, 402 Jones Street appeared before Council to request consideration to rezone her property from B-2 to R-3. In 2013 a mobile home on her property burned due to arson. She desires to replace the mobile home. She has been living there for 47 years. Her parents bought the property with the intent to live on it.

Mr. Fowler explained to Council the property at 402 Jones Street has been zoned B-2 for quite a while. The Town and Ms. Olivarri have previously been to court for replacing the trailer once before. In April 2022, another trailer was brought to the property which is a violation of the zoning ordinance.

Mr. Fowler stated he spoke with the Town Attorney, however more time is requested for discussion.

Council will review the request with legal counsel and reply to Ms. Olivarri's request. She thanked Council for their time.

Adoption of the Consent Agenda:

On a motion by Mr. Garrett, seconded by Mr. Boyce, Council voted to accept the consent agenda as presented for September 12, 2022. All members present voting aye. Motion carried 5-0.

Unfinished Business:

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On a motion by Mr. Garrett, seconded by Ms. Spiggle, Council voted to adopt Option #4 (attached) as is for the Town of Appomattox logo. All members present voting aye. Motion carried 5-0.

New Business

Council gave consensus to approve the water connection for Lot #9 at Woodchase Subdivision.

Council Standing Committee Reports:

Finance & Planning – no report.  
Physical Development Committee – no report.

Citizen Comment:

None

Town Manager's Report:

Mr. McGhee reported on the following items:

- The Council Retreat is scheduled for September 23, 2022 at the Appomattox Inn and Suites.
- The overgrown grass along the access road between Walmart and the Shoppes of Appomattox has been cut.
- The first phase of the document disposition has been completed. Nearly 200 boxes were identified for destruction.
- The Train Depot renovation project for construction is expected to be advertised next month.
- The first set of LED streetlights will be ordered tomorrow.
- The Chamber of Commerce requested space at the train depot.

On a motion by Mr. Boyce, seconded by Ms. Spiggle, Council voted to deny the request by the Chamber of Commerce for space at the train depot. All members present voting aye. Motion carried 5-0.

Council Comment:

Mrs. Puckette – none

Mr. Boyce – Freedom in not free; be vigilant, proud of who we are.

Mr. Simpson asked several questions of Mr. McGhee – 1) Any update on the AV system for Council Chambers? Mr. McGhee indicated he should have more information in the next two weeks.

2) Which staff members will be attending the retreat? Mr. McGhee said Jeff Elder, Kim Ray, Roxanne Casto and Rob Fowler.

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3) Any update on the R-2 zoning classification for short term rentals and definitions of village homes and residential primary structures? According to Mr. McGhee the Town Attorney is drafting an ordinance for Town Council to consider.

4) Train depot project – Mr. McGhee advised that Dominion Seven Architects will be visiting the site on Thursday morning and the project is expected to be placed out to bid by the end of October.

5) Trailer restrictions – replace a non-conforming use as defined in the state code. Mr. McGhee indicated that no matter the use – trailers are not allowed in the business district.

Ms. Spiggle – none

Mr. Garrett – none

Adjournment:

On a motion by Mr. Garrett, seconded by Mrs. Puckette, Council voted to adjourn at 7:30 p.m. All members present voting aye. Motion carried 5-0.

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Roxanne W. Casto, MMC  
Clerk

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Richard C. Conner  
Mayor