



**Town Council**  
**Public Safety Work Session**  
**March 21, 2023 | 3:30 PM**  
**Apex Police Department | 205 Saunders Street, Apex, NC**

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- 1. Call to Order | Pledge of Allegiance**  
Mayor Jacques K. Gilbert
- 2. Public Safety Bi-Annual Updates – Apex Fire Department (AFD)**  
Fire Chief Tim Herman
  - a. Annual Report Update**
  - b. Personnel Updates**
  - c. Policy and Procedure Updates**
  - d. Emerging Topics**
- 3. Public Safety Bi-Annual Updates – Apex Police Department (APD)**  
Police Chief Jason Armstrong
  - a. Personnel Updates**
  - b. Policy and Procedure Updates**
  - c. Emerging Topics**
- 4. Questions and Answers (Q and A)**
- 5. Adjournment**

**ANNOUNCEMENTS**

Members of the public can access and view the meeting on the Town's YouTube Channel <https://www.youtube.com/c/TownofApexGov> or attend in-person.

**Accommodation Statement:** Anyone needing special accommodations to attend this meeting and/or if this information is needed in an alternative format, please contact the Town Clerk's Office. The Town Clerk is located at 73 Hunter Street in Apex Town Hall on the 2nd Floor, (email) [allen.coleman@apexnc.org](mailto:allen.coleman@apexnc.org) or (phone) 919-249-1260.



# Apex Fire Department

## Public Safety Work Session





# AFD Annual Report Update



## 2022 Annual Report



### RESPONSE STATISTICS



Population  
74,063



Service Area  
66.2 sq. mi.



Total Calls  
4,485



Unit Responses  
6,793



Training Hours  
34,173



Fire Calls  
117



Medical Calls  
2,017



Hazardous Calls  
139



Fire Alarm Calls  
521



Vehicle Accidents  
382



Service Calls  
335

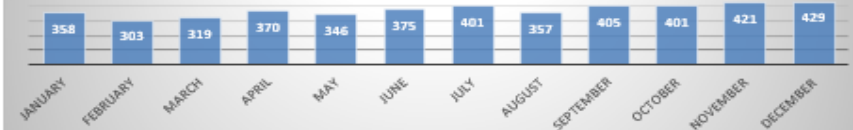


Technical Rescue  
50

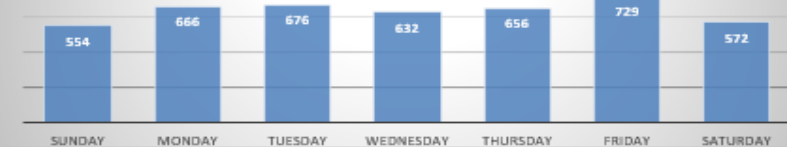


Electrical  
49

#### Call Demand by Month



#### Call Demand by the Day of the Week





# AFD Recruit Academy

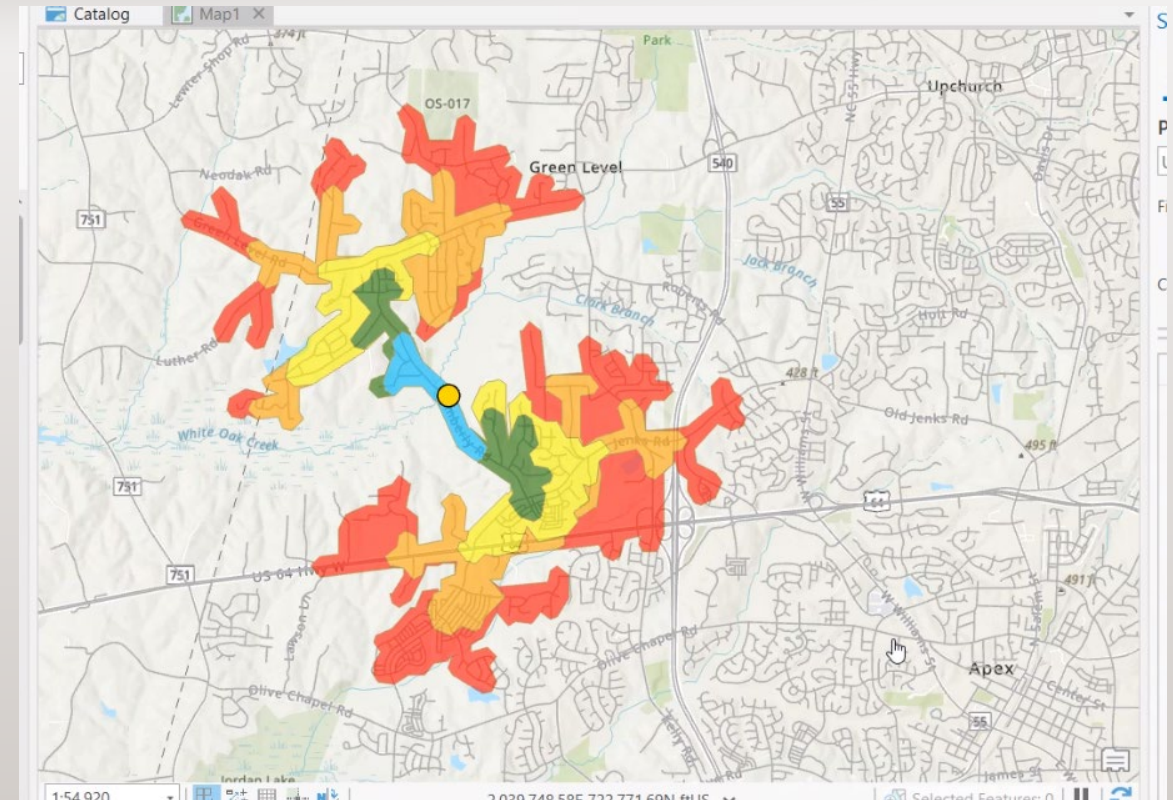
★ Graduates April 21st ★



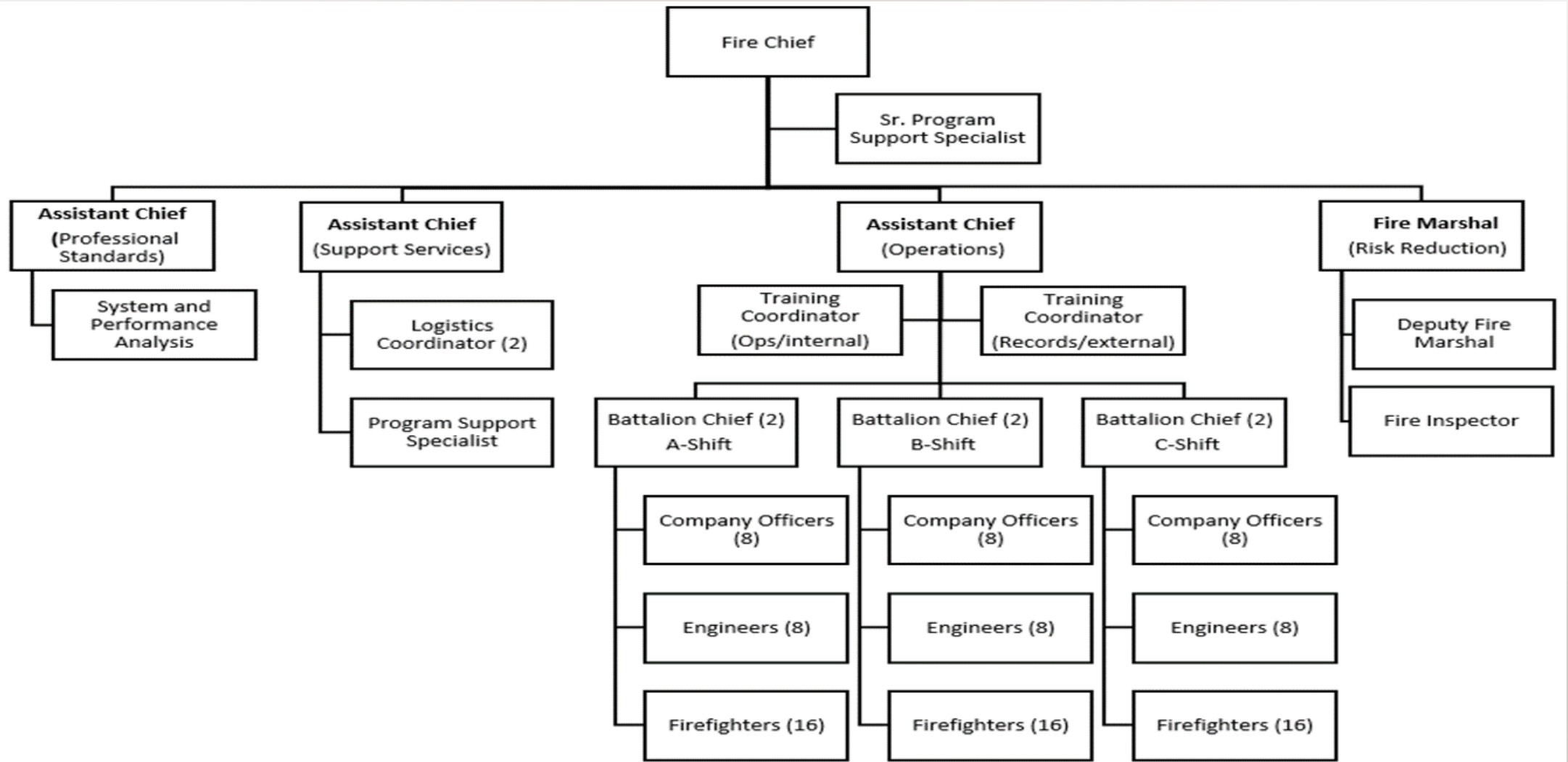


# Public Safety Station 6

- New Fire/Police Station (PSS6)
- Opens Spring of 2023



# Personnel Updates



# Policy and Procedure Updates

Completed a total evaluation on all guidelines/procedures to ensure best practices are in place and the department is meeting all requirements.

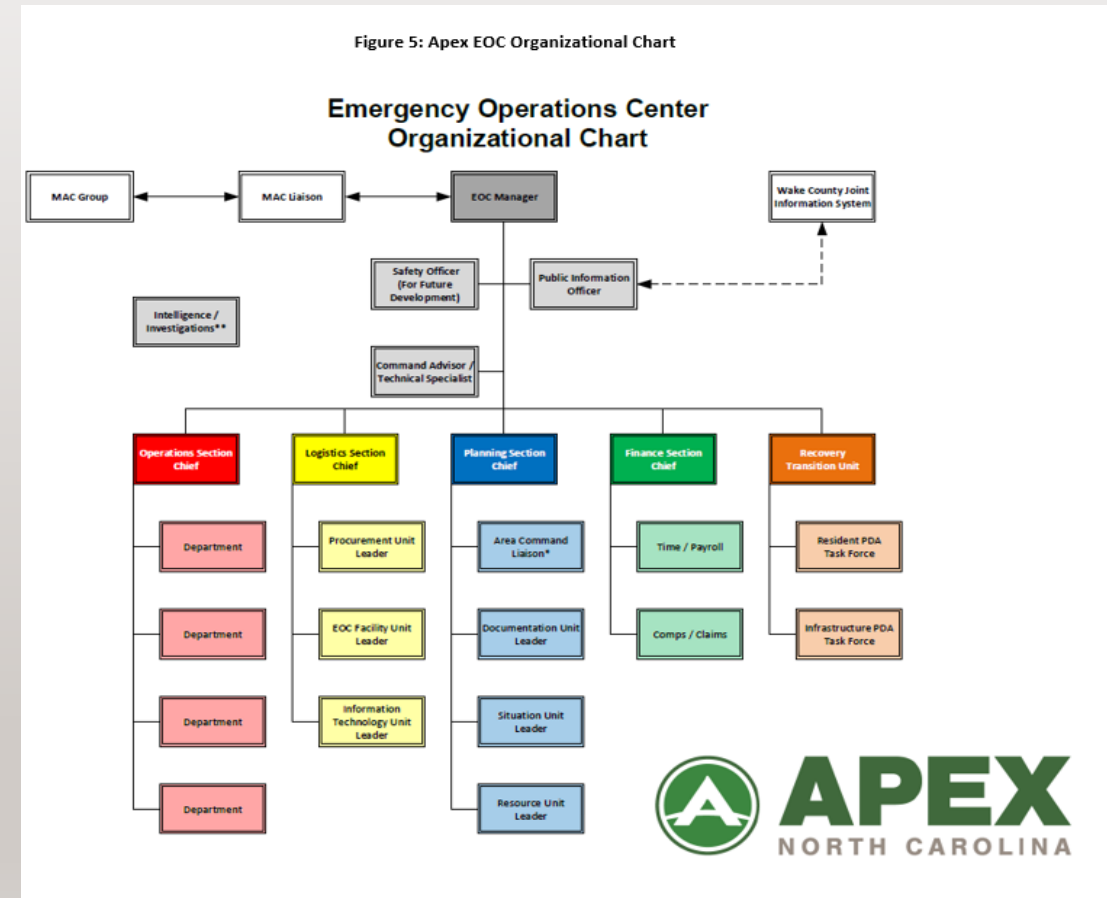
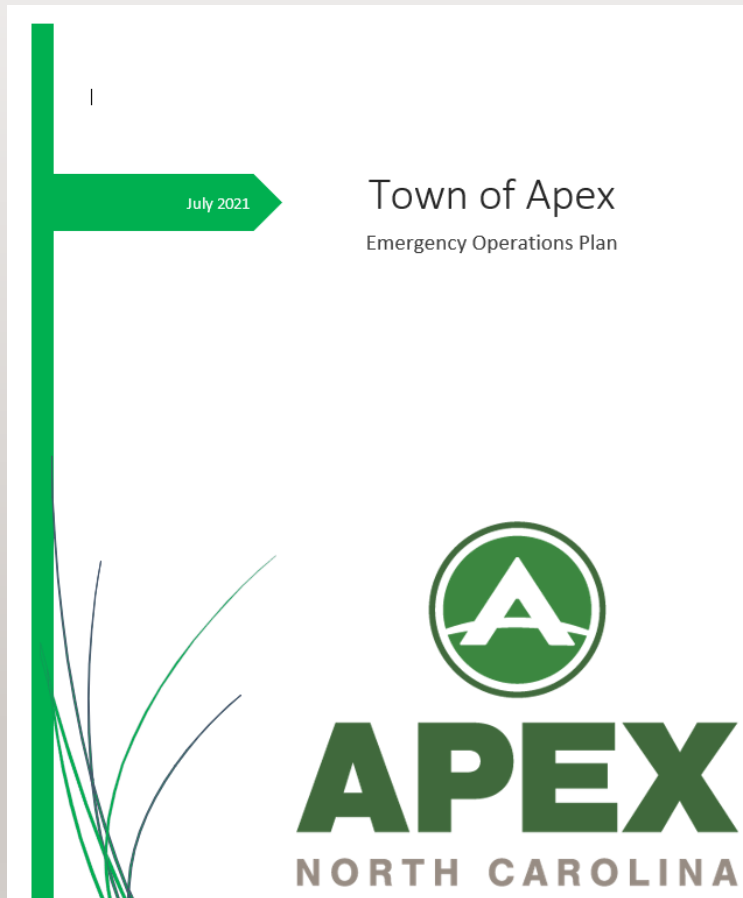
- 12 new or revised Standard Operating Guidelines (SOG) put into place first 4 months.
  - Mayday, FF safety, fireground procedures, technical rescue procedures, fire alarm/fire watch, key secure, hazardous materials, etc.
  - Cancer benefits program, pre-incident planning program, training program, assigned vehicle program.

# Policy and Procedure Updates

- 29 new guidelines identified for implementation over the next 6 months
  - Administrative
  - Safety
  - Operational
  - Apparatus Operations
  - Professional Development Programs



# Policy and Procedure Updates



# Emerging Topics

- Preparing for the growth of Apex (Station 7).
  - Identify (confirm) the fire department's standard of coverage.
  - Use response time data to determine our current baselines/benchmarks.
  - Need Station 6 data to help guide the needs.
  - Town-wide facility study
- Succession Planning
  - 5-6 chief officer positions eligible to retire in 2-3 years.
  - Build a firm foundation
  - Provide guidance, professional development, and opportunities for our staff
- Supply Chain Issues
  - 30-36 months to get fire apparatus



# Questions

Tim Herman, Fire Chief  
timothy.herman@apexnc.org

## CONTACT INFORMATION

**Emergency**

9-1-1

**Administration**

(919) 362-4001

## SOCIAL MEDIA



@apexfiredept

**Website**

[https://www.apexnc.org/262/  
Fire-Department](https://www.apexnc.org/262/Fire-Department)



March 21, 2023

# **Town Council Work Session**

Public Safety Topics



## AGENDA

### Police Department

- Personnel
  - Promotions
  - Staffing levels
- Policy and Procedure
  - Community Advisory Board
  - Crisis Response Program
  - Chaplain Program
- Emerging Issues
  - Crime Trends
  - Technology
  - Western Wake Emergency Response Team
  - Exclusive World Premiere





A photograph of the Apex Police Department building, a large brick structure with a central entrance and multiple windows. Two police cars are parked in front of the building. The car on the left is a white SUV with 'APEX POLICE' and '911' markings. The car on the right is a white sedan with 'APEX POLICE' and '911' markings. The word 'Personnel' is overlaid in white text on a green background across the middle of the image.

# Personnel



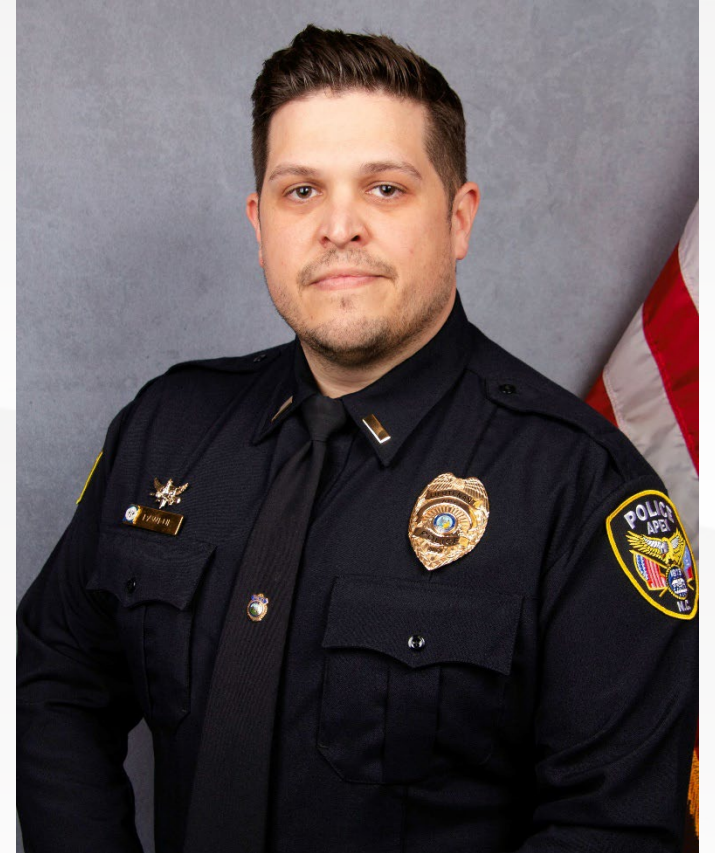
# Lieutenant Promotions



Lt. Chris Myers



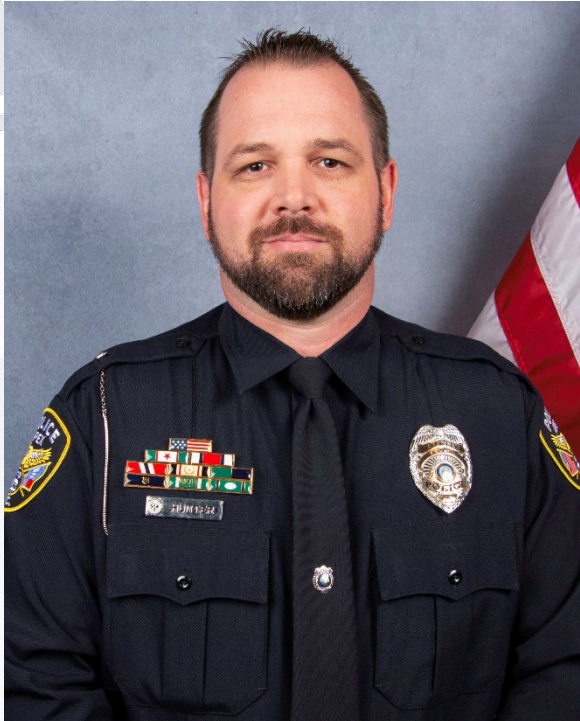
Lt. Brian Optiz



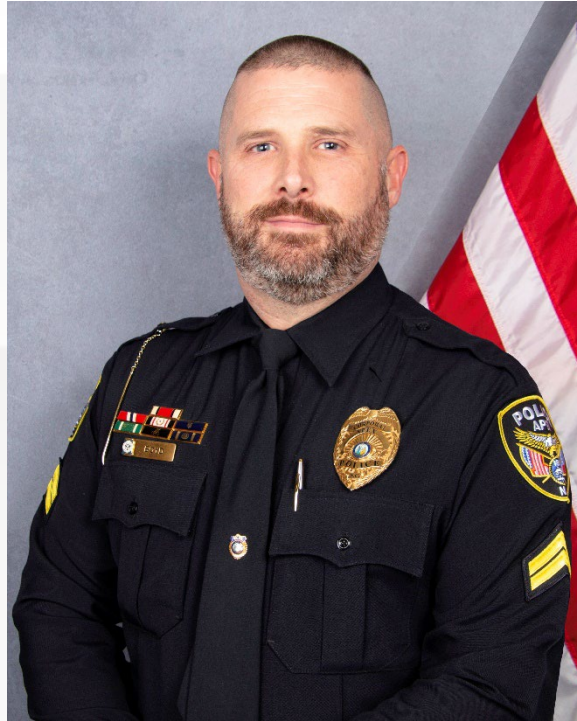
Lt. Greg Pawluk



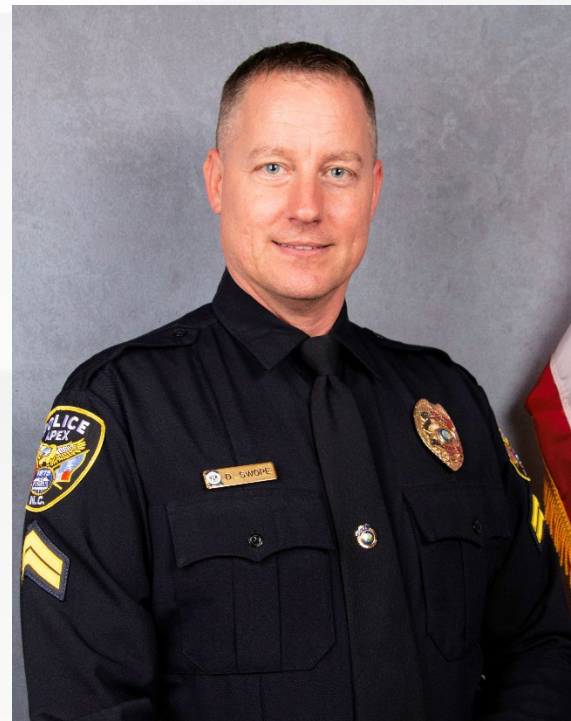
# Sergeant Promotions



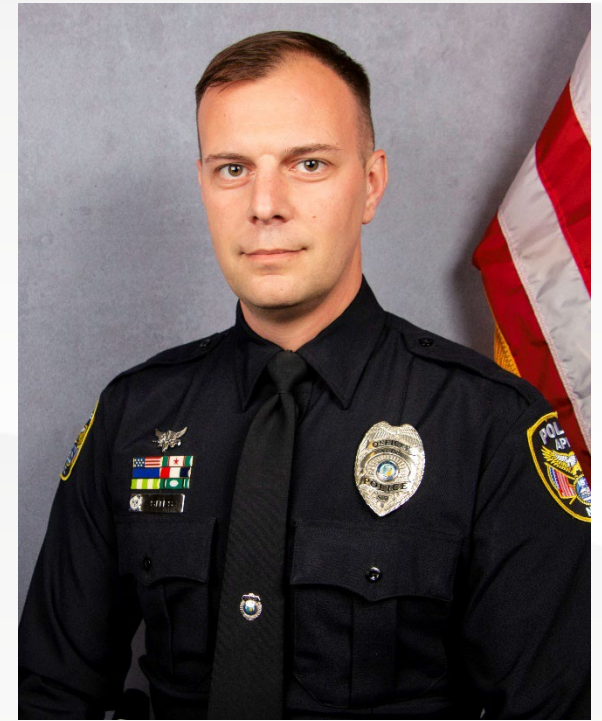
Sgt. Matt Hunter



Sgt. Ashley Boyd




Sgt. David Swope




Sgt. James Sites





## Department Staffing

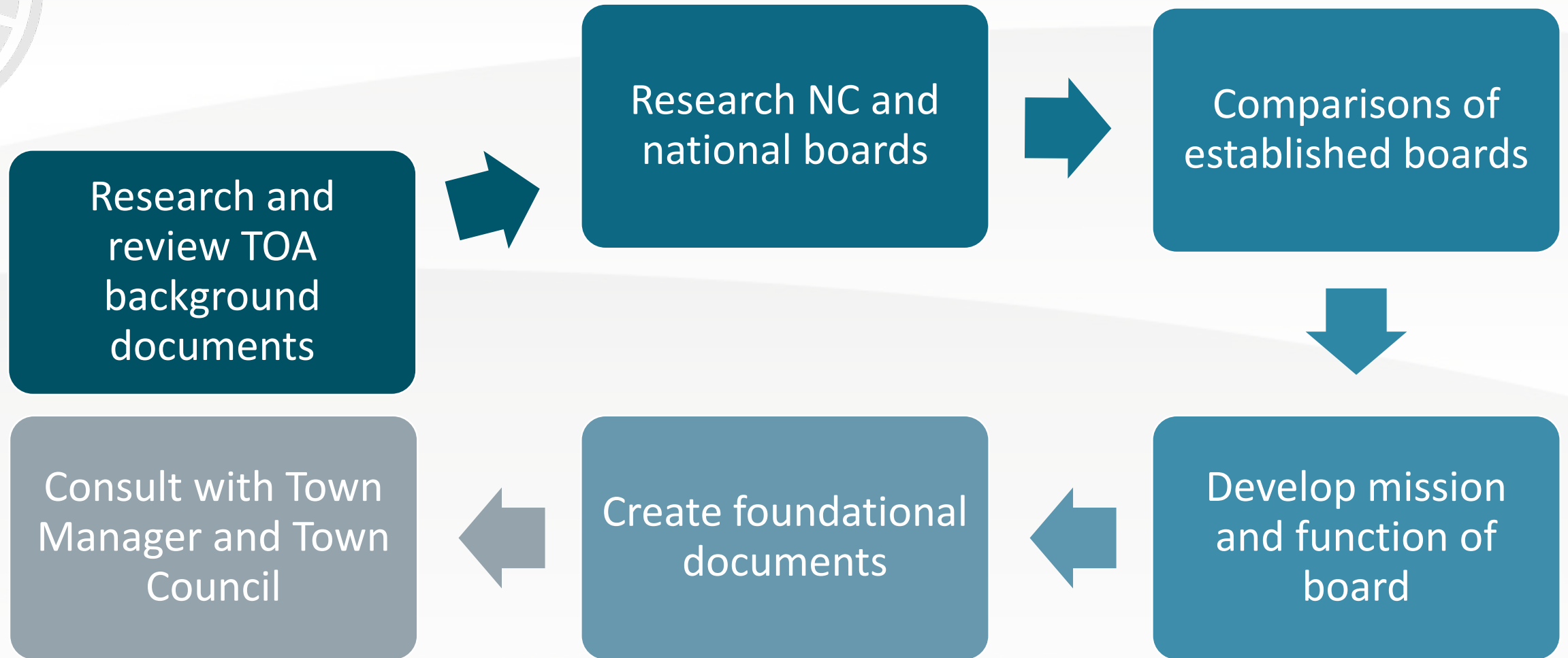
- Sworn positions filled – 89
  - Sworn position conditional offers – 6
  - Sworn positions vacant – 4
  
  - Telecommunicator positions filled – 10
  - Telecommunicator position conditional offers – 0
  - Telecommunicator positions vacant – 3
  
  - Non-sworn positions filled – 13
  - Non-sworn position conditional offers – 1
  - Non-sworn positions vacant – 1
- 

The image shows the Apex Police Department building, a large brick structure with a central entrance and multiple windows. Two police cars are parked in front of the building. The cars are white with blue and black accents, featuring the word "POLICE" and "APEX" on the side. The building has a sign that reads "APEX POLICE DEPARTMENT" above the entrance. Two flags are flying on poles in front of the building: the American flag on the left and the North Carolina state flag on the right. The scene is set during the day with clear skies.

# Policy & Procedure



# Apex Police Community Advisory Board





# Crisis Response Program

- Update from Crisis Counselor, Khea Morton





# Chaplain Program

- Update from Senior Chaplain, Pastor Kevin O'Brien

A photograph of the Apex Police Department building, a large brick structure with a central entrance and multiple windows. Two police cars are parked in front of the building. A green banner is overlaid across the middle of the image, containing the text "Emerging Issues".

# Emerging Issues



# Western Wake Special Response Team



## Top 3 Offense Categories by Month

**2022**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Fraud</b>	36	32	31	29	20	32	31	24	64	35	17	31
<b>Shoplifting</b>	21	11	18	18	10	32	18	17	49	34	19	24
<b>Larceny from Motor Vehicle</b>	6	11	11	17	10	13	16	24	19	10	9	17
<b>All Other Thefts</b>	17	24	15	10	24	30	18	21	25	18	7	24
<b>Drugs</b>	23	26	30	24	20	25	30	18	21	18	19	19
<b>Simple Assault</b>	15	17	19	21	15	19	19	9	17	19	22	20



# Technology

## Recently Acquired

- Financial Skimming software
- Crypto currency software
- Storage device repair and recovery
- Mobile Digital Forensic Technology

## Pending approval

- Upgraded camera system





# Exclusive World Premiere

<https://www.youtube.com/watch?v=QaY0z6QCbKI>



Questions?