



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE SPECIFIED BELOW AT THE HOUR OF 7:00 P.M. AT 10802 SOUTH ROBERTS ROAD, PALOS HILLS, ILLINOIS; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP  
GENERAL MEETING  
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

**November 20, 2017 - 7:00 PM**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Prior Meeting's Minutes
  - a. Disposition of Previous Minutes - General Meeting September 11, 2017
5. Special Presentations / Communications (If Any)
6. Reports of Officials
  - a. Supervisor/Treasurer
  - b. Clerk
    1. TOCC Newsletter - FYI
    2. TOI Award 2017
    3. TOI 10 Hour Professional Development
7. Attorney's Report
8. Reports of Standing Committees
  - a. Finance and Administration - Trustee Woods
    1. Approval of Financial Matters
    2. 2017 Tax Levy (Information Only)
  - b. Policy and Personnel - Supervisor Schumann
  - c. Technology, Automation and Information - Trustee Riley

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at [clerk@palostownship.org](mailto:clerk@palostownship.org)

d. Buildings and Grounds - Trustee Jeanes

e. Public Services and Health - Trustee Brannigan

9. Unfinished Business

10. New Business

11. Citizens wishing to address the Board

12. Executive Session (If determined necessary)

13. Adjournment

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at [clerk@palostownship.org](mailto:clerk@palostownship.org)

**Backup material for agenda item:**

- a. Disposition of Previous Minutes - General Meeting September 11, 2017

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**PALOS TOWNSHIP  
GENERAL MEETING  
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

**SEPTEMBER 11, 2017**

**Call to Order**

The General Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 7:00 P.M.

**Roll Call**

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck.

**Absent:** None.

**Pledge of Allegiance**

**Supervisor Schumann** led the assembly in the Pledge of Allegiance. There was a moment of silence observed for the 9/11 victims and their families.

**Special Presentations/Communications**

There were no special presentations or communications at this Board meeting.

**Reports of Officials**

**a. Supervisor/Treasurer**

**Supervisor Schumann** stated that she had no comments for the Board.

**b. Clerk**

**Clerk Nolan** informed the Board that she, her husband Ken Nolan, and **Trustee Jeanes** attended the 50<sup>th</sup> Anniversary Celebration of the Vietnam War for Vietnam War Veterans at the Brookfield Zoo recently. The celebration was beautiful and there were many Vietnam War Veterans present, as well as many Cook County, and other local officials. In addition to commemorative speeches, all the veterans received a pin, and a lunch was provided. There were many moving moments.

**Attorney's Report**

**Attorney Peck** stated that he had no report for the Board.

**Reports of Standing Committees**

**a. Finance and Administration – Trustee Woods**

**Trustee Woods** stated that he had no report for the Board.

**b. Policy and Personnel – Supervisor Schumann**

**Supervisor Schumann** reported that Mary Wallenburg came to the Township last Friday. She is anxious to return to work.

**c. Technology, Information and Automation – Trustee Riley**

**Trustee Riley** stated that he had no report for the Board.

**d. Buildings and Grounds – Trustee Jeanes**

**Trustee Jeanes** stated that she had no report for the Board

**e. Public Services and Health – Trustee Brannigan**

**Trustee Brannigan** stated that she had no report for the Board  
**Unfinished Business**

There was no unfinished business before the Board.

**New Business**

There was no new business before the Board.

Now, **Supervisor Schumann** explained the reasons why the meeting was not held in a larger venue. The township worked with the Public Access Counselor from the Attorney General's office concerning this problem. It was deemed legal to install a public-address system so that township residents and other attendees could hear the business of the meeting inside and outside. It was stated by the Attorney General's office that we comply using this system. **Supervisor Schumann** also stated that the Palos Township Board has no legal authority to remove another elected official from office along with other statements.

**Executive Session**

No motion was made to enter executive session.

**Supervisor Schumann** turned the meeting over to **Clerk Nolan** who read the rules for speaking during the Township Meeting. They are as follows:

1. During Communications from the Public each person who wishes to address the body shall have no more than three (3) minutes to do so after they have been recognized by the chairperson. No person shall speak more than one time during a meeting.

2. All Persons addressing the public body shall maintain decorum and refrain from personal attacks of others. Questions/or comments shall be limited to public business. Comments supporting or opposing a person's candidacy for elected office are precluded.

### **Citizens Wishing to Address the Board**

A large audience that included some township residents attended this meeting. They came to air their feelings concerning the social media Facebook post by **Township Trustee Sharon Brannigan**.

**Supervisor Schumann** informed the audience that all who wished to speak would be able to do so. Speakers took their turns to speak row by row in the township hall. Each speaker was allotted the three minutes to speak. There were also sign-in sheets provided by **Clerk Nolan** for all those who wished to speak.

Throughout the comments there was loud clapping, loud talking, yelling and swearing. All participants stated their personal reasons for wanting Trustee Brannigan's resignation. Many stated their background and education level, and all addressed what they have done for this country.

Some stated they were offended as parents, offended because of our venue (even though everything was explained concerning the venue prior to this section of the meeting.) They wanted the Township Board to "stand up and ask her to resign," because in not doing so, we are a bad reflection on Palos Township, etc.

The Board was told several times that the Palos Township Community thinks we all should resign. Trump, American Sniper, Twitter, bullying, enabling, and of course, violations of the constitution, were all brought into this extremely forceful discussion.

The last resident who spoke attempted to speak in favor of **Trustee Brannigan**, but he was rudely shouted down and sworn at while attempting to speak. At this time, there was also loud chanting going on in the back of the room.

At that point, **Supervisor Schumann** called for a motion to adjourn. **Trustee Woods** moved to adjourn the meeting at 7:47 P.M. **Trustee Jeanes** seconded the motion. The motion was approved unanimously. Meeting adjourned.

**Jane A. Nolan**  
**Clerk/Palos Township**

**Backup material for agenda item:**

2. 2017 Tax Levy (Information Only)

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at [clerk@palostownship.org](mailto:clerk@palostownship.org)

**THE TOWNSHIP OF PALOS  
COOK COUNTY, ILLINOIS**

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**ORDINANCE  
NUMBER 201-\_\_-O**

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**“AN ORDINANCE PROVIDING FOR THE LEVYING AND ASSESSMENT  
OF TAXES FOR THE TOWN OF PALOS, COOK COUNTY, ILLINOIS,  
FOR THE FISCAL YEAR COMMENCING ON APRIL 1, 2017 AND  
ENDING MARCH 31, 2018.”**

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**COLLEEN GRANT SCHUMANN, Supervisor**

**JANE NOLAN, Clerk**

**SHARON M. BRANNIGAN, Trustee**

**PAMELA JEANES, Trustee**

**R. CHRISTOPHER RILEY, Trustee**

**BRENT WOODS, Trustee**

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**APPROVED AND ADOPTED THE \_\_\_\_ DAY OF DECEMBER, 2017**



STATE OF ILLINOIS     )  
  ) SS.  
COUNTY OF COOK     )

**PALOS TOWNSHIP**

**CERTIFICATE**

The undersigned, Clerk of Palos Township and custodian of the records of Palos Township, hereby certifies that the attached Ordinance No. 2017-0\_\_\_, entitled:

**AN ORDINANCE PROVIDING FOR THE LEVYING AND ASSESSMENT OF TAXES FOR THE TOWN OF PALOS, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR COMMENCING ON APRIL 1, 2017 AND ENDING MARCH 31, 2018**

was duly adopted by the Palos Township Board at a regular meeting held on the \_\_\_ day of December, 2017 pursuant to due and proper notice. I further certify that the attached ordinance is a true and accurate copy of the original ordinance on file in the Office of the Palos Township Clerk.

IN WITNESS WHEREOF, I have hereunto set my hand and the Seal of Palos Township this the \_\_\_ day of December, 2017.

\_\_\_\_\_(SEAL)  
PALOS TOWNSHIP CLERK

STATE OF ILLINOIS     )  
  ) SS.  
COUNTY OF COOK     )

**PALOS TOWNSHIP**

**ORDINANCE NO. 2017-\_\_**

**AN ORDINANCE PROVIDING FOR THE LEVYING AND ASSESSMENT OF TAXES FOR THE TOWN OF PALOS, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR COMMENCING ON APRIL 1, 2017 AND ENDING MARCH 31, 2018**

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BE IT ORDAINED by the PALOS TOWNSHIP BOARD, Cook County, Illinois as follows:

**SECTION 1 - INCORPORATION**

Heretofore, an ordinance entitled “BUDGET AND APPROPRIATION ORDINANCE FOR PALOS TOWNSHIP, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR COMMENCING APRIL 1, 2017 AND ENDING MARCH 31, 2018 was duly passed and published according to law, there having been appropriated for the fiscal year beginning April 1, 2017 and ending March 31, 2018 the sum of \$1,219,519.00 for the General Town Fund and \$165,000.00 for the General Assistance Fund for total appropriations for said fiscal year in the sum of \$1,384,519.00 for the objects and purposes as set forth therein. Said Budget and Appropriation Ordinance as adopted on June \_\_\_\_, 2017 is incorporated herein by this reference.

**SECTION 2 - TAX LEVY AMOUNT**

The PALOS TOWNSHIP BOARD, in accordance with the statutes in such case made and provided, has duly ascertained and hereby fixes and determines the total amount of appropriations for all corporate purposes legally made and to be collected from the tax levy for the current fiscal year to be the sum of \$903,000 for the Town Fund and \$103,000 for the General Assistance Fund, respectively, for a total levy in the sum of \$1,006,000.00.

**SECTION 3 - TAX LEVY ITEMIZATION**

The sums or amounts appropriated and to be collected from the tax levy for the current fiscal year, and used for each purpose as summarized and itemized below, are ascertained and are hereby levied against all the taxable property in the township pursuant to law, including, but not limited to, the Township Code (60 ILCS 1/1-1 et seq.) and the Property Tax Code (35 ILCS 200/1-1, et seq.), as listed under the heading "TO BE RAISED BY TAXATION" as follows:

**TOWN FUND**

The total amount of \$903,000.00 to be collected from the tax levy for the Town Fund is itemized below:

<u>ITEM</u>	<u>TO BE RAISED BY TAXATION</u>
1.1 <u>ADMINISTRATION</u>	
<u>PERSONNEL</u>	
Supervisor	\$ 9,580
Clerk	7,410
Assessor	7,410
Highway Commissioner	12,126
Trustees	7,634
Administrative Assistant	37,400
Office Assistant	25,740
Finance Assistant	2,800
Medicare Expense	2,340
FICA Expense	11,700
Unemployment Taxes	1,950
IMRF Expenses	18,680
Employee Health Insurance	18,400
Employee Life Insurance	200
Employee Paid Benefits	1,080
Professional Development	2,730
Transportation and Travel	3,120
Conferences and Meetings	1,170
Subtotal Personnel	\$ 171,470
<u>OPERATING EXPENSES</u>	
Publishing and Advertising	\$ 2,340
Postage and Delivery	1,950
Publications and Subscriptions	2,700
Telephone Services	5,150
Contingencies	3,510
Special Events	2,340
Banking Services	100

<u>ITEM</u>	<u>TO BE RAISED BY TAXATION</u>
Insurance – Worker’s Compensation	\$ 5,150
Insurance – Property and Liability	12,870
Licenses and Permits	430
Utilities (Water, Gas, Electricity)	7,410
Handicapped Placards	170
Subtotal Operating Expenses	\$ 44,120
 <u>CONTRACTUAL SERVICES</u>	
Printing	\$ 1,560
Technology and Automation Services	19,500
Memberships and Dues	4,290
Legal Services	7,800
Bookkeeping Services	10,300
Audit Fees	9,500
Payroll Processing	1,290
Document Disposal	550
Bonds	-0-
Subtotal Contractual Services	\$ 54,790
 <u>SUPPLIES AND MATERIALS</u>	
Office Supplies	\$ 4,680
Technology Equipment	4,550
Office Equipment	3,900
Furniture	4,290
Other Supplies and Materials	850
Capital Equipment	3,900
Equipment Maintenance	2,400
Subtotal Supplies and Materials	\$ 24,570
 <u>BUILDINGS AND GROUNDS</u>	
Building Maintenance	\$ 1,950
Landscaping / Grounds Maintenance	6,240
Custodial / Cleaning Services	8,580
Capital Improvements	34,320
Building Maintenance Supplies	1,700
Alarm System	1,950
General Waste Disposal	850
Subtotal Buildings and Grounds	\$ 55,590
 <b>TOTAL ADMINISTRATION</b>	 <b>\$ 350,540</b>

<u>ITEM</u>	<u>TO BE RAISED BY TAXATION</u>
1.2 <u>ASSESSOR</u>	
<u>PERSONNEL</u>	
Deputy Assessor	\$ 35,100
Medicare Expense	600
FICA Expense	2,730
IMRF Expense	6,690
Employee Health Insurance	10,920
Employee Life Insurance	150
Professional Development	280
Transportation and Travel	600
Conferences and Meetings	225
Subtotal Personnel	\$ 57,295
<u>OPERATING EXPENSES</u>	
Publishing and Advertising	\$ 390
Postage and Delivery	100
Publications and Subscriptions	700
Contingencies	500
Subtotal Operating Expenses	\$ 1,690
<u>CONTRACTUAL SERVICES</u>	
Printing	\$ 585
Technology and Automation Services	1,625
Memberships and Dues	600
Subtotal Contractual Expenses	\$ 2,810
<u>SUPPLIES AND MATERIALS</u>	
Office Supplies	\$ 600
Technology Equipment	510
Office Equipment	-0-
Furniture	425
Other Supplies and Materials	-0-
Subtotal Other Expenditures	\$ 1,535
<b>TOTAL ASSESSOR</b>	<b>\$ 63,330</b>
1.3 <u>HEALTH SERVICES</u>	
<u>PERSONNEL</u>	
Director of Health Services	\$ 49,530
Nurses	105,300
Physicians	113,100
Podiatrist	28,860

<u>ITEM</u>	<u>TO BE RAISED BY TAXATION</u>
Health Service Assistant	\$ 10,140
Medicare Expense	3,000
FICA Expense	12,700
IMRF Expense	15,990
Employee Health Insurance	13,650
Employee Life Insurance	85
Professional Development	450
Transportation and Travel	450
Conferences and Dues	400
Subtotal Personnel	\$ 353,655
 <u>OPERATING EXPENSES</u>	
Publishing and Advertising	\$ 470
Postage and Delivery	200
Publications and Subscriptions	150
Telephone Services	1,560
Contingencies	780
Special Event Expenses	1,250
Insurance – Special	240
Licensing and Application Fees	150
Medical Supplies	8,500
Medications and Vaccinations	10,140
Subtotal Operating Expenses	\$ 23,440
 <u>CONTRACTUAL SERVICES</u>	
Printing	\$ 850
Technology and Automation Services	850
Memberships and Dues	850
Disposal of Medical Waste	390
Subtotal Contractual Services	\$ 2,940
 <u>SUPPLIES AND MATERIALS</u>	
Office Supplies	\$ 850
Technology Equipment	1,560
Office Equipment	390
Furniture	1,720
Other Supplies and Materials	4,680
Sanitation and Cleaning Supplies	230
Capital Equipment	4,370
Subtotal Contractual Services	\$ 13,800
 <b>TOTAL HEALTH SERVICES</b>	 <b>\$ 393,835</b>

<u>ITEM</u>	<u>TO BE RAISED BY TAXATION</u>
1.4 <u>SPECIAL SERVICES</u>	
<u>SENIOR SERVICES</u>	
Senior Coordinator and Staff	\$ 20,280
Senior Advisory Board Expenses	2,730
Special Event Expenses	860
Service Contract Agreements	12,640
P.A.T.S.E. Transportation Agreement	9,360
Contingencies	3,120
Income Tax Service Expense	550
SHIP Expenses	2,340
Subtotal Senior Services	\$ 51,880
<u>YOUTH SERVICES</u>	
Salary of Coordinator	\$ 19,500
Youth Advisory Board Expenses	800
Special Event Expenses	3,900
Service Contract Agreements	7,800
Contingencies	3,900
Subtotal Youth Services	\$ 35,900
<u>COMMUNITY SUPPORT SERVICES</u>	
Food Pantry Expenses	\$ 470
Holiday Meal Distribution	5,070
Special Events	850
School Supply Program	850
Contingencies	275
Subtotal Community Support Services	\$ 7,515
<b>TOTAL SPECIAL SERVICES</b>	<b>\$ 95,295</b>
<b>TOTAL TOWN FUND</b>	<b>\$ 903,000</b>

**GENERAL ASSISTANCE FUND**

<u>ITEM</u>	<u>TO BE RAISED BY TAXATION</u>
2.1 <u>ADMINISTRATION</u>	
<u>PERSONNEL</u>	
Director of General Assistance	\$ 17,560
Medicare Expense	680
FICA Expense	2,450
IMRF Expense	5,440
Professional Development	340
Transportation and Travel	340
Conferences and Meetings	340
Subtotal Personnel	\$ 27,150
<u>OPERATING EXPENSES</u>	
Publishing and Advertising	\$ 340
Postage and Delivery	200
Publications and Subscriptions	400
Contingencies	2,380
Subtotal Operating Expenses	\$ 3,320
<u>PROFESSIONAL SERVICES</u>	
Printing	\$ 340
Memberships and Dues	340
Insurance (Property & Liability)	3,400
Subtotal Professional Services	\$ 4,080
<u>SUPPLIES AND MATERIALS</u>	
Office Supplies	\$ 1,360
Technology Equipment	1,360
Office Equipment	1,360
Furniture	1,360
Other Supplies and Materials	680
Subtotal Personnel	\$ 6,120
<b>TOTAL ADMINISTRATION</b>	<b>\$ 40,670</b>



<u>ITEM</u>	<u>TO BE RAISED BY TAXATION</u>
2.2 <u>HOME RELIEF</u>	
<u>CONTRACTUAL SERVICES</u>	
Physician Services	\$ 3,400
Hospital Services (In-Patient)	4,910
Hospital Services (Out-Patient)	3,400
Drugs	1,000
Dental Services	1,000
Flat Grant (Cash)	340
Fuel	2,040
Utilities	2,040
Shelter	27,200
Transportation	340
Ambulance Service	340
Subtotal Contractual Services	\$ <u>46,010</u>
<u>COMMODITIES</u>	
Food	\$ 7,480
Personal Incidentals	<u>2,040</u>
Subtotal Commodities	\$ <u>9,520</u>
<u>OTHER EXPENDITURES</u>	
Transient Cases	<u>6,800</u>
Subtotal Other Expenditures	\$ <u>6,800</u>
<b>TOTAL HOME RELIEF</b>	<b>\$ 62,330</b>
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$ <u>103,000</u></b>

**SECTION 4 – TAX LEVY SUMMARY**

Town Fund Tax	\$ 903,000.00
General Assistance Fund Tax	\$ <u>103,000.00</u>
<b>TOTAL TAXES LEVIED</b>	<b><u>\$1,006,000.00</u></b>

**SECTION 5 – FILING**

The Township Clerk shall make and file a certified copy of this ordinance with the County Clerk of Cook County, Illinois, on or before the last Tuesday of December 2017.

**SECTION 6 – SEVERABILITY**

If any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not affect the validity of the remaining portion of this ordinance.

**SECTION 7 – EFFECTIVE DATE**

This ordinance shall be in full force and effect after its adoption as provided by law.

ADOPTED this the \_\_\_ day of December, 2017, pursuant to the following roll call vote of the PALOS TOWNSHIP BOARD, Cook County, Illinois.

	AYE	NAY	ABSENT
_____, Trustee	_____	_____	_____
_____, Trustee	_____	_____	_____
_____, Trustee	_____	_____	_____
_____, Trustee	_____	_____	_____
_____, Supervisor	_____	_____	_____

\_\_\_\_\_  
PALOS TOWNSHIP CLERK (SEAL)

\_\_\_\_\_  
SUPERVISOR

STATE OF ILLINOIS     )  
  ) SS.  
COUNTY OF COOK     )

**PALOS TOWNSHIP**

**CERTIFICATION OF TAX LEVY ORDINANCE**

The undersigned, duly elected, qualified and serving Clerk of Palos Township, Cook County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Tax Levy Ordinance of PALOS TOWNSHIP for the year 2017, as adopted on this the \_\_\_ day of December, 2017 at a regular meeting of the Palos Township Board.

This certification is made and filed with the Cook County Clerk pursuant to the requirements of Section 1/75-20 of the Township Code (60 ILCS 1/75-20) and on behalf of the PALOS TOWNSHIP, Cook County, Illinois. This certification must be filed with the Cook County Clerk by the last Tuesday in December, 2017.

DATED this the \_\_\_ day of December, 2017.

\_\_\_\_\_  
PALOS TOWNSHIP CLERK

FILED this the \_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
COOK COUNTY CLERK