



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE SPECIFIED BELOW AT THE HOUR OF 7:00 P.M. AT 10802 SOUTH ROBERTS ROAD, PALOS HILLS, ILLINOIS; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP
COMBINED BILL AUDIT & ROAD DISTRICT MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

August 27, 2018 - 7:00 PM

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Disposition of minutes from previous meetings
 - a. Approval of Minutes of the Combined Bill Audit / Road and Bridge District Meeting July 23, 2018
4. Special Communications, if any
5. Reports of Officials
 - a. Supervisor
 - b. Clerk
 1. Update on Summer Symposium
 2. Palos Park Parade
 3. Update of Referendum Questions
 - c. Highway Commissioner
6. Attorney's Report
7. Reports of Standing Committees
 - a. Finance and Administration - Trustee Woods
 1. Audit and Approval of Town Fund Warrants and Bills
 2. Audit and Approval of General Assistance Bills and Warrants
 3. Audit and Approval of Road and Bridge District Bills and Warrants

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

- b. Policy and Personnel - Supervisor Schumann
 - c. Technology, Information and Automation - Trustee Riley
 - d. Buildings and Grounds - Trustee Jeanes
 - e. Public Services and Health - Trustee Brannigan
8. Unfinished Business
 9. New Business
 10. Citizens Wishing to Address the Board
 11. Executive Session, If Needed
 12. Adjournment

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

Backup material for agenda item:

- a. Approval of Minutes of the Combined Bill Audit / Road and Bridge District Meeting
July 23, 2018

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**PALOS TOWNSHIP
COMBINED BILL AUDIT AND ROAD DISTRICT MEETING
10802 S. ROBERTS ROAD, PALOS HILLS, IL 60465**

JULY 23, 2018

Call to Order and Roll Call

The Combined Bill Audit and Road and Bridge District Meeting of the Palos Township Board was called to order by Supervisor Schumann, in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 7:00 P.M. Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann, and Highway Commissioner Adams. Also present was Road and Bridge District Attorney, Erik Peck and Road and Bridge District Administrative Assistant, April Schrader.

Pledge of Allegiance

Supervisor Schumann led the assembly on the Pledge of Allegiance.

Disposition of Minutes from Previous Meetings

a. Approval of the Minutes of the Combined Bill Audit and Road and Bridge District Meeting of June 25, 2018

Trustee Brannigan moved to approve the minutes of the June 25, 2018, Combined Bill Audit and Road and Bridge District Meeting. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Special Presentations/ Communications

There were no special presentations or communications at this meeting.

Reports of Officials

a. Supervisor

Supervisor Schumann informed the Board that Samantha Goerg is now working full time, as Mary has retired, and she is very capable and doing well. She will discuss a title for Clerk Nolan's part-time assistant later.

b. Clerk

1. Palos Park Parade- September 15, 2018

Clerk Nolan informed the Board that the upcoming Palos Park Parade will be September 15, 2018. The parade will begin at 11:00 A.M. Line-up begins at 10:00 A.M.

c. Highway Commissioner

Highway Commissioner Adams stated that he will be attending the Highway Commissioner's Education Conference in Peoria, Illinois. He is anticipating bids for the parking lot reconstruction. This still needs to be submitted to the local newspapers. The concrete work for the front of the township will be complete very soon. The person going the concrete work has been contacted. Mr. Ray Devries will be completing the necessary gutter work.

Attorney's Report

Attorney Peck stated that he had no report.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Bills and Warrants

Trustee Woods moved to approve the audit of the Town Fund Bills in the amount of \$13,831,00. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Audit and Approval of General Assistance Bills

Supervisor Schumann moved to approve the audit of the General Assistance Bills. **Trustee Woods** seconded the motion. Roll call was taken Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Audit and Approval of Road and Bridge District Bills and Warrants

Trustee Woods moved to approve the audit of the Road and Bridge District Bills and Warrants in the amount of \$25,102.25, and the Administrative Expenses in the amount of \$5,470.73. **Supervisor Schumann** seconded the motion to audit and approve the Road and Bridge District Bills in the total amount of \$30, 572.98. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

b. Policy and Personnel – Supervisor Schumann

1. Consideration of Ordinance 2018-0-02, An Ordinance Entitled “An Ordinance Authorizing the Submission of an Advisory Public Policy Question at the November 6, 2018 General Election Regarding the Expansion of the Homeowners, Senior Citizen and Veteran Property Tax Exemptions.

Trustee Woods moved to adopt **ORDINANCE NUMBER 2018-0-02” AN ORDINANCE AUTHORIZING THE SUBMISSION OF AN ADVISORY PUBLIC POLICY QUESTION AT THE NOVEMBER 6, 2019 GENERAL ELECTION. “SHALL THE ILLINOIS GENERAL ASSEMBLY PASS LEGISLATION**

**EXPANDING HOMEOWNERS, SENIOR CITIZEN AND VETERANS
PROPERTY TAX EXEMPTIONS TO PROVIDE GREATER PROPERTY TAX**

THE RELIEF. **Trustee Brannigan** seconded the motion. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Consideration of Ordinance 2018-0-03, An Ordinance Entitled “An Ordinance Authorizing the Submission of An Advisory Public Policy Question at the November 6, 2018 General Election Regarding the Cook County Sweetened Beverage Tax.

Trustee Woods moved to adopt **ORDINANCE NUMBER 2018-0-03 AN ORDINANCE AUTHORIZING THE SUBMISSION OF AN ADVISORY PUBLIC POLICY QUESTION AT THE NOVEMBER 6, 2018 GENERAL ELECTION, “SHALL THE COUNTY OF COOK REINSTATE THE SWEETENED BEVERAGE TAX?”**

Trustee Jeanes seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Supervisor Schumann stated that she will re-visit title of the person assisting Clerk Nolan.

c. Technology, Information and Automation – Trustee Riley

Trustee Riley stated that he had no report for the Board.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes thanked **Highway Commissioner Adams** for all his help.

e. Public Services and Health – Trustee Brannigan

Trustee Brannigan stated that she will have the Health Service numbers at the next meeting.

Unfinished Business

Highway Commissioner Adams inquired if there will be a generator purchased for the facility as he feels that one is needed, especially for vaccines. More information is needed concerning this topic. The price of generators varies from \$2,000.00 to \$4,000.00 or possibly more.

Citizens Wishing to Address the Board

There were no citizens wishing to address the Board at this meeting.

Executive Session

No motion was made to enter **Executive Session**.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting at 7:46 P.M. The motion to adjourn was made by **Trustee Jeanes** and seconded by **Trustee Brannigan**. Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township

Backup material for agenda item:

1. Audit and Approval of Town Fund Warrants and Bills

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PALOS TOWNSHIP
STATE OF ILLINOIS
COUNTY OF COOK

From: Town Fund

Date: August 27, 2018 for September 1, 2018 Bill Audit

This is to certify that the following sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

No.	Date	Vendor	Purpose	Amount (GROSS)	Account Number	Check #
1	9/1/2018	Gene Adams	Payroll		10-0400	
2	9/1/2018	Alice Batol Delrosario	Payroll		30-0300	Debit
3	9/1/2018	Sharon Brannigan	Payroll		10-0500	Debit
4	9/1/2018	Carol Chamales	Payroll		30-0200	Debit
5	9/1/2018	Joan Davis	Payroll		10-0700	Debit
6	9/1/2018	Evelyn Dibbern	Payroll		20-0100	Debit
7	9/1/2018	Samantha Goerg	Payroll		10-0700	Debit
8	9/1/2018	Colleen Grant Schumann	Payroll		10-0100	Debit
9	9/1/2018	Walter A. Halek DPM	Payroll		30-0400	Debit
10	9/1/2018	Pamela A Jeanes	Payroll		10-0500	Debit
11	9/1/2018	Kathryn Keiffer	Payroll		30-0200	Debit
12	9/1/2018	Kathleen Khan	Payroll		30-0200	Debit
13	9/1/2018	Jennifer Leedy	Payroll		30-0500	Debit
14	9/1/2018	Robert E. Maloney	Payroll		10-0300	Debit
15	9/1/2018	Paula Neidenbach	Payroll		30-0200	Debit
16	9/1/2018	Jane Nolan	Payroll		10-0200	Debit
17	9/1/2018	Debra Ramos	Payroll		30-0200	Debit
18	9/1/2018	Richard C. Riley	Payroll		10-0500	Debit
19	9/1/2018	Luciano Valdez	Payroll		30-0300	Debit
20	9/1/2018	Alicia Vodicka	Payroll		30-0200	Debit
21	9/1/2018	Brent Woods	Payroll		Split	Debit
22	9/1/2018	E.F.T.P.S.	Payroll - Employer Medicare Expense		Split	Debit
23	9/1/2018	E.F.T.P.S.	Payroll - Employer FICA Expense		Split	Debit
24	9/1/2018	E.F.T.P.S.	Payroll - Employer Unemployment Tax		10-1200	Debit
25	9/1/2018	IMRF - Town Fund Portion	Pension Contributions Employer Portion Town		Split	Debit
26	9/1/2018	Payroll Processor	Payroll Processing Fees		12-1600	Debit
27	9/1/2018	NCPERS Group Life Ins.	Voluntary Group Life Insurance	\$ 64.00	10-1510	27960
28	9/1/2018	Valic c/o Jp Morgan Chase Bank	Employee Voluntary 457b Contrib. Plan	\$ 50.00	10-1510	27961
29	9/1/2018	Jane Nolan	Reimbursement - Conferences and Meetings	\$ 190.00	10-1800	27962
30	9/1/2018	Village View Publications Inc	Publishing and Advertising	\$ 155.00	11-1000	27963
31	9/1/2018	League of Women Voters	Publishing and Advertising	\$ 100.00	11-1000	27964
32	9/1/2018	Call One	Telephone Service	\$ 397.62	11-1300	27965
33	9/1/2018	Palos Fine Arts	16th Annual Palos Reads	\$ 100.00	11-1400	27966
34	9/1/2018	ComEd	Utilities - Electric	\$ 522.74	11-2000	27967
35	9/1/2018	Nicor Gas	Utilities - Gas	\$ 33.39	11-2000	27968
36	9/1/2018	Township Clerks Association of Cook County	Annual / Membership Dues	\$ 250.00	12-1200	27969
37	9/1/2018	Township Officials of Cook County Trustees Divison	Annual / Membership Dues	\$ 175.00	12-1200	27970
38	9/1/2018	Township Officials of Illinois	Annual / Membership Dues	\$ 1,219.45	12-1200	27971
39	9/1/2018	Tressler LLP	Legal Service	\$ 1,570.00	12-1300	27972
40	9/1/2018	Richard Demma E.A.	Bookkeeping / Accounting for July 2018	\$ 765.00	12-1400	27973
41	9/1/2018	Shred - It	Document Disposal	\$ 50.92	12-1700	27974
42	9/1/2018	Void	Void	\$ -		27975
43	9/1/2018	Team Logic It	Technology Equipment	\$ 255.00	13-1100	27976
44	9/1/2018	R.W. Dowding Plumbing Co. Inc.	Building Maintenance	\$ 145.00	14-1000	27977
45	9/1/2018	Daci Cleaning Service	Cleaning Service for August 2018	\$ 795.00	14-1200	27978
46	9/1/2018	Tri-State Disposal	General Waste Disposal	\$ 71.76	14-1600	27979
47	9/1/2018	Stericycle	Disposal of Medical Waste	\$ 98.61	32-1700	27980
48	9/1/2018	Sharon Brannigan	Reimbursement - H.S. Storage Container Rental	\$ 89.00	33-1400	27981
49	9/1/2018	Cms	Local Government	\$ 3,755.00	Split	27982
50	9/1/2018	Office Depot	Office Supplies	\$ 445.54	13-1000	27986
Total for September 2018				\$ 11,298.03		

Additional Expenditures from August 2018

1	8/13/2018	Bill Wagner	General Meeting Security (Off Duty Cop)	\$ 60.00	11-1400	27955
2	8/17/2018	Tressler	Legal Service (Balance from July 2017)	\$ 1,764.00	12-1300	27956
3	8/17/2018	City of Palos Hills	Utilites - Water & Sewer	\$ 110.16	11-2000	27957
4	8/10/2018	Metropolitan Township Association	Summer Symposium	\$ 30.00	10-1800	27958
5	8/21/2018	Petty Cash	Other Supplies and Materials	\$ 400.00	13-1400	27959
Total Added to August 2018				\$ 2,364.16		

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Supervisor

Co-signed:

Township Clerk

Backup material for agenda item:

3. Audit and Approval of Road and Bridge District Bills and Warrants

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**PALOS TOWNSHIP ROAD AND BRIDGE
STATE OF ILLINOIS
COUNTY OF COOK**

This is to certify that the following sums will be paid by the **TREASURER** of **PalosTownship** to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the **August 27, 2018** on account of the listed purposes.

Number	Vendor	Purpose	Amount	Acct#	Check#
1-					
2-	ComED 08911	light rental	\$ 399.85	5133	
3-	ComED101315	light rental	\$ 11.47	5133	
	Us Postal Service	postage stamps for office use	\$ 100.00	8103	
4-	Sprint	phones	\$ 67.17	6983	
	Homer Tree Serv	brush disposal	\$ 250.00	8103	
5-	Tri-State Disposal	hwy debris disposal	\$ 70.30	8103	
	Precise Tree care	tree removal	\$ 2,275.00		
	Martin Implement	materials	\$ 216.54	5113	
	Schroeders Garden Center	Materials	\$ 11.69	5113	
	Palos Ace Hardware	Materials	\$ 139.04	5113	
10-	Tressler LLP	Legal	\$ 410.00	6913	
	Carlson Asphalt	curb/pave replace	\$ 2,220.00		
	Morris Engineering	mwrld inspect dist 118	\$ 101.25	8103	
	April Schrader	reimb for medicare qtrly pemium	\$ 402.00		
11-	Ken-Rich Concrete Lifting	share program	\$ 2,700.00		
12-	Kopping Enterprises	per contract	\$ 31,332.00	various	
	Gene Adams	mileage for July	\$ 134.07	6973	
14-	AT&T	phones	\$ 56.88	6983	
	Sams Club	member renewal	\$ 85.00	8103	
	Gallagher Materials	materials	\$ 235.62	5113	
15-					
16-					
17-					
18-					
19-					
20-					
23-					
32-					
33-					
34-					
35-					
			\$41,217.88		

We, the undersigned, members of the PalosTownship Board of Trustees, Cook County, Illinois, do hereby certify that we this **27th day of August 2018** examined and audited the foregoing bills, claims, charges and accounts against the Palos Township Road and Bridge Fund and have approved the same for payment.

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Highway Commissioner

Co-Signed:

Township Clerk

**PALOS TOWNSHIP ROAD AND BRIDGE
STATE OF ILLINOIS
COUNTY OF COOK**

This is to certify that the following sums will be paid by the **TREASURER** of **PalosTownship** to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the **SEPT 1, 2018** on account of the listed purposes.

Number	Vendor	Purpose	Amount	Acct#	Check#
1-	IMRF	Employee & Employer Contribution	\$ 858.90	6993	EFT
2-	US Treasury US 941	Payroll Taxes	\$ 1,142.35		EFT
3-	Illinois Dept of Revenue US 501	Monthly Payroll taxes	\$ 201.80		EFT
	NCPERS	Employee deduct vol life ins	\$ 16.00	6963	
	Blue Cross Blue Scheild Illinois	Medicare supp prem	\$ 174.00	6963	
4-	April Schrader	Wages for July	\$ 3,043.18		
5-					
6-					
7-					
8-					
9-					
10-					
11-					
12-					
13-					
14-					
15-					
			\$5,436.23		

We, the undersigned, members of the PalosTownship Board of Trustees, Cook County, Illinois, do hereby certify that we this **1st day SEPT 2018** examined and audited the foregoing bills, claims, charges and accounts against the Palos Township Road and Bridge Fund and have approved the same for payment.

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Highway Commissioner

Co-Signed:

Township Clerk