

**PALOS TOWNSHIP
MEETING OF THE TOWNSHIP BOARD
10802 S. ROBERTS ROAD PALOS HILLS 60465**

DECEMBER 22, 2015 6:30 P.M.

1 Call to Order

The Bill Audit Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 6:30 P.M. Roll call was taken by the Clerk of the Township, Jane Nolan. Present were Trustees Brannigan, Jeanes and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck.

Absent: Trustee Riley

2. Pledge of Allegiance

3. Disposition of Minutes from Previous Meeting

a. Approval of Minutes - November 24th, 2015

Trustee Jeanes moved to approve the minutes of the November 24th, 2015, Bill Audit Meeting. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

4. Special Communications/Presentations

There were no special communications or presentations.

5. Citizens Wishing to Address the Board

There were no citizens wishing to address the Board.

6. Reports of Officials

a. Supervisor

Supervisor Schumann thanked the Board and officials for attending the holiday festivities. She explained the time schedule for the coming Christmas week.

b. Clerk

1. Democracy Update December 18th, 2015 Clerk David Orr

Clerk Nolan discussed the December 18th, 2015, issue of Democracy Update. Some of the things discussed in this issue were Ballot Position Lottery for the 2016, Presidential Primary, (voters can view the lottery happening on line.) Electoral Board Meetings, Online Mail Ballot Application, and Using the Power of the Vote. This update can be accessed on the Township website.

2. Resolution of Board Meeting dates for 2016

Trustee Woods moved to adopt Resolution No. 2015-06 A Resolution Establishing The Annual Calendar Of Regular Meetings Of The Palos Township Board Of Trustees For 2016. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

7. Attorney's Report

Attorney Peck stated that he had no report.

8. Reports of Standing Committees

a. Finance and Administration - Trustee Woods

1. Audit and Approval of Town Fund Bills

Trustee Woods moved to approve the audit of the Town Fund bills. **Supervisor Schumann** seconded the motion. Roll call taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

2. Audit and Approval of General Assistance Fund Bills

Supervisor Schumann moved to approve the audit of the General Assistance Fund bills. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

3. Adoption of Ordinance 2015-07 An Ordinance Providing For The Levying And Assessment Of Taxes For The Town Of Palos, Cook County, Illinois. For The Fiscal Year Commencing On April 1, 2015 And Ending March 31, 2016.

Tax Levy Summary

Town Fund Tax	\$878,000.00
General Assistance Fund Tax	\$ 94,600.00
Total Taxes Levied:	\$972,600.00

Trustee Woods moved to adopt Ordinance No. 2016-07-0 An Ordinance Providing For The Levying And Assessment Of Taxes For The Town Of Palos, Cook County, Illinois, For The Fiscal Year Commencing On April 1, 2015 And Ending March 31, 2016. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

4. Selection of Date for Budget Workshop

Trustee Woods presented a list of seven dates for the Budget Workshop. Saturday, January 16th, 2016, was the date chosen. The workshop will begin at 11:00 A.M. , and a notice concerning the workshop will be posted at the Township Hall 48 hours prior to the workshop.

b. Policy and Personnel - Supervisor Schumann

Supervisor Schumann stated that there was no report at this time.

c. Technology, Information, and Automation - Trustee Riley

There was no formal report as Trustee Riley did not attend the meeting.

Trustee Woods discussed the purchase of a computer for the Administrative Assistant to the Supervisor.

Supervisor Schumann moved to authorize an expenditure not to exceed \$1,500.00 to replace a computer station in the general office. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

d. Buildings and Grounds - Trustee Jeanes

Trustee Jeanes stated that she had no report at this time. She will be discussing the upcoming storage shed soon.

e. Public Service and Health - Trustee Brannigan

Trustee Brannigan stated that she had no report.

9. Unfinished Business

Trustee Brannigan informed the Board that she donated a new safe to the Health Service. Information concerning the new safe can be found in prior minutes.

10. New Business

There was no new business at this time.

11. Executive Session

12. Adjournment

Trustee Woods moved to adjourn the meeting at 6:51 P.M. **Trustee Brannigan** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township