

**PALOS TOWNSHIP  
BILL AUDIT MEETING  
10802 S. ROBERTS ROAD PALOS HILLS, IL. 60465  
JUNE 26, 2017**

**Call to Order and Roll Call**

The Bill Audit Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 7:00 P.M. Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck.

**Absent:** None.

**Pledge of Allegiance**

**Supervisor Schumann** led the assembly in the Pledge of Allegiance.

**Disposition of Minutes of Previous Meetings**

**a. Approval of 2017-2018 Budget Hearing Minutes.**

**Trustee Woods** moved to approve the 2017-2018 Budget Hearing Minutes. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

**b. Approval of Minutes of Bill Audit Meeting – May 25, 2017**

**Trustee Jeanes** moved to approve the minutes of the May 25, 2017, Bill Audit Meeting. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

**Special Presentations/ Communications**

There were no special presentations or communications.

### **Citizens Wishing to Address the Board**

There were no citizens wishing to address the Board.

### **Reports of Standing Committees**

#### **a. Supervisor**

**Supervisor Schumann** informed the Board that she is in the process of finding information pertaining to township business from her Administrative Assistant, Mary Wallenburg, who is on medical leave. **Supervisor Schumann** stated that Mary will not be returning to her township position for several months, and when she does it could be part time.

**Supervisor Schumann** recently hired Samantha Goerg , a graduate of Moraine Valley Community College, with an Associate's Degree in Business Management. Presently, she is a part time employee, proficient in Word and many other computer processes. Samantha will be meeting with Trustee Woods to receive direction concerning Quick Books soon.

#### **b. Clerk**

##### **1. Democracy Update    June 2, 2017    Clerk David Orr**

**Clerk Nolan** informed the Board that some of the topics in this Democracy Update were Automatic Voter Registration Update, City Club of Chicago, where he spoke on June 6, 2017, regarding threats to our democracy and more. Also included in the update were Birth Certificates Free of Charge to Those in Need, Take 5, on online interactive video series, SEI Filings (these are statements of Economic Interest which were submitted by over 20,000 local public officials for the April election), and some comments on the April 4, 2017, Post-Election Report which will be available soon.

##### **2. Current Press Releases**

**Clerk Nolan** sent out four press releases concerning the unincorporated stickers for the residents of Palos Park. The date for the unincorporated stickers to be on all vehicles for 2017 has been extended to July 5, 2017, at midnight. She also informed the Board that she will be available from 4:30 P.M. to 6:30 P.M. on June 28 and 30 for sticker sales to these residents.

## **Attorney's Report**

### **a. Approval of Prevailing Wage Ordinance**

**Attorney Peck** informed the Board that the Prevailing Wage Draft is before them for adoption. State law requires passage of a prevailing wage ordinance or resolution for public work projects to ensure that the township is paying a minimum amount to those workers. On June 5, 2017, the state gave the new prevailing wages. It has been two years since the prevailing wage rates were given out by the state due to lack of funds. Attorney Peck prefers to put the Prevailing Wage document into a resolution.

**Trustee Woods** moved to adopt RESOLUTION 2017-R-04 A RESOLUTION OF PALOS TOWNSHIP – COOK COUNTY, ILLINOIS ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, WORKMEN AND MECHANICS EMPLOYED ON PUBLIC WORKS OF SAID TOWNSHIP. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays. None. Motion carried 5-0.

There was a question concerning township involvement in a lawsuit. Supervisor Schumann informed the Board that Re: Roger Grabinski, et al v. Cook County, et al, Case No. 2017-002287 the Plaintiffs have voluntarily dismissed Palos Township in the matter. The township insurance company hired an attorney who filed a motion to dismiss.

## **Reports of Standing Committees**

**a. Finance and Administration – Trustee Woods**

**1. Audit and Approval of Town Fund Warrants**

**Trustee Woods** moved to approve the audit of the Town Fund Bills. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

**2. Audit and Approval of General Assistance Bills**

**Supervisor Schumann** moved to approve the audit of the General Assistance Fund Bills. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

**b. Policy and Personnel – Supervisor Schumann**

**Supervisor Schumann** reported that she had no other personnel issues. She discussed the position of the temporary hire during her officials report.

**c. Technology, Information and Automation – Trustee Riley**

**Trustee Riley** stated that he had no updates.

**d. Buildings and Grounds – Trustee Jeanes**

**Trustee Jeanes** thanked **Highway Commissioner Adams** for the planting of the new bushes at the township, and the necessary correction of the drain.

**e. Public Services and Health – Trustee Brannigan**

**Trustee Brannigan** stated that she sent out an e-mail blast concern the upcoming Health Fair. She is hoping for a good turnout at the 2017 Health Fair.

**Trustee Brannigan** secured a date for the township recycling event. It will be held on July 29, 2017, at Moraine Valley Community College In Parking Lot D. It is sponsored by the Keeling Family Foundation VET TECH.US

**Trustee Brannigan** will do an e-mail blast and a press release for the event. The contract for this event will be approved at the next township Board meeting.

### **Unfinished Business**

There was no unfinished business.

### **New Business**

There was no new business.

### **Executive Session**

There was no Executive Session

### **Adjournment**

**Trustee Woods** moved to adjourn the meeting at 7:24 P.M. **Trustee Brannigan** seconded the motion. The motion was passed unanimously. Meeting adjourned.

**Jane A. Nolan**  
**Clerk**  
**Palos Township**

