

**PALOS TOWNSHIP
MEETING OF THE TOWNSHIP BOARD
10802 S. ROBERTS ROAD PALOS HILLS, IL 60465**

SEPTEMBER 10, 2015 - 6:30 P.M.

1. CALL TO ORDER AND ROLL CALL

The General Meeting of the Palos Township Board was called to order by **Clerk Jane Nolan**, in the absence of Supervisor Schumann, in the Township Hall, 10802 S. Roberts Road, Palos Hills at 6:30 P.M. Roll call was taken by Clerk Jane Nolan. Present were Trustees Brannigan, Jeanes, Riley and Woods. Also present was Township Attorney Erik Peck.

Absent: Supervisor Schumann.

2. Pledge of Allegiance

Clerk Nolan notified the Board that someone had to be appointed to chair the meeting in the absence of the Supervisor. Attorney Peck suggested that a motion to do that would be in order.

Trustee Brannigan moved to appoint **Trustee Woods** to chair the September 10th, 2015, General Meeting. **Trustee Jeanes** seconded the motion. The motion was passed unanimously.

3. Disposition of Minutes from Previous Meeting

a. Approval of Minutes - August 13th, 2015

Trustee Brannigan moved to approve the minutes of the August 13th, 2015, General Meeting. **Trustee Riley** seconded the motion. The motion was passed unanimously.

4. Special Presentations/Communications

There were no special presentations or communications.

5. Citizens Wishing to Address the Board

There were no citizens wishing to address the Board.

6. Reports of Officials

a. Supervisor

There was no report due to the absence of Supervisor Schumann.

b. Clerk

1. Current Press Releases

Clerk Nolan reported that there are no press releases at this time.

2. TOCC Fall Conference Date and Place

Clerk Nolan informed the Board that the Annual Fall Conference will be held at the William Tell Restaurant in Countryside, Illinois, on November 18th, 2015. More information will be available at a later date.

3. Publicity for RX Coast to Coast Card

Clerk Nolan reported that the TOCC Board of Directors suggested that townships should do more publicity concerning the RX Coast to Coast Card. The Board then discussed several ways that the township could do this such as:

- Website posting
- Press Releases
- Pass out the cards at community events
- Announce cards are available at Health Service Seminars
- Post availability of cards on digital church board

4. TOCC Executive Board Meeting Minutes

Clerk Nolan discussed the Executive Board Meeting minutes

of the August 25th, 2015, meeting she attended. She informed the Board that TOCC would like townships to get involved with social media. TOCC will have their own website soon. TOCC will also have errors and omissions insurance for officers and directors. Other meeting notes included the update on the Monarch Butterfly project. 60,000 milkweed seeds have been planted since the start of the Monarch Butterfly project. It was decided that TOCC will supply the coffee and donuts for the opening session of the November TOI Educational Conference.

7. Attorney's Report

Attorney Peck stated that he had no report, but he will draft an ordinance for the appointment of a chairman or supervisor pro temp for the meetings which the supervisor is unable to attend.

8. Reports of Standing Committees

a. Finance and Administration - Trustee Woods

1. Approval of Financial Matters - Bill Audit

Trustee Woods stated that there are no financial reports to approve at this time.

2. Tax Collection Report - August 2015

Trustee Woods explained the Tax Collection Report. He stated that his next report will be more detailed.

Trustee Woods would like to start a budget planning workshop for the Board in the near future. He would like to compartmentalize each department plus other changes.

b. Policy and Personnel - Supervisor Schumann

Trustee Brannigan, Vice-Chairman of the Policy and

Personnel Committee stated that there was no report.
(in the absence of Supervisor Schumann.)

c. Technology, Automation, and Information - Trustee Riley

Trustee Riley stated that he had no report at this time.

d. Buildings and Grounds - Trustee Jeanes

Trustee Jeanes stated that she had no report, but she is in the process of securing another bid for the ramp outside the main township door.

e. Public Services and Health - Trustee Brannigan

Trustee Brannigan reported that the Health Service Monthly Fee Summary for August, 2015, is \$5,905.00 and the Cholesterol Fee Summary for August 2015, is \$175.00.

9. Unfinished Business

Trustee Riley inquired as to when the sign for Pearl Schumann would be completed for the Health Service. The Board is waiting for the family to let them know what they would like to have printed on the sign.

Trustee Riley stated that in the matter of the LED lights, Nick Betzold has not been answering calls or e-mails at this time. This is a problem as one of the lights needs to be replaced.

Trustee Riley stated that he had spoken to Dave Weakley, from the Palos Hills Public Works Department, concerning the dog park, and he is waiting for a response before speaking to the Palos Hills Aldermen.

Trustee Brannigan gave the following dates for the Center for Disability and Elder Law to put on a seminar for township residents. They are 9/28/15, 10,1,15 or the mornings of the week of October 5th, 2015. This decision will be delayed until the next meeting.

10. New Business

Trustee Riley discussed small cell microcell antennas for township right a ways and street lights. He would like to have a further conversation with Attorney Peck concerning an ordinance for this topic.

11. Executive Session

12. Adjournment

Trustee Woods moved to adjourn the meeting at 7:23 P.M. **Trustee Brannigan** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township