

PALOS TOWNSHIP
COMBINED BILL AUDIT AND ROAD DISTRICT MEETING
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465
FEBRUARY 26, 2018

Call to Order and Roll Call

The Combined Bill Audit and Road and Bridge District Meeting was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills. At 7:09 P.M. Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann and Highway Commissioner Adams. Also present was Township Attorney, Erik Peck.

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Disposition of Minutes from Previous Meeting

- a. **Approval of minutes from the Combined Bill Audit and Road and Bridge Meeting – January 22, 2018**
 - **Trustee Woods** moved to approve the minutes of the January 22, 2018, Combined Bill Audit and Road and Bridge District Meeting. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Special Presentations/Communications

There were no special presentations or communications at this meeting.

Reports of Officials

- a. **Supervisor**

Supervisor Schumann informed the Board that the township Tax Season is now in progress. One of the long-time tax preparers is very ill. The township sent him a Mass card, and thanks him for all of his service to the township.

b. Clerk

Clerk Nolan stated that she had no report for the Board.

c. Highway Commissioner Adams

Commissioner Adams stated that he received the plans for the signal lights for School District #117. **Commissioner Adams** will be meeting with Morris Engineering go over the plans for this project. The plans will then be submitted to Cook County for review. This project may be completed by spring.

Commissioner Adams informed the Board that the Road District has used 250 tons of salt to date in 2018. This was a very large amount for the Road District. He commented there was no problem with delivery.

Commissioner Adams also informed the Board that the Township of Illinois Highway Commissioners are preparing for their Summer Seminar. They are in the process of involving more highway commissioners in these seminars. Some commissioners attend the TOI Educational Seminar in November each year. He stated that the Summer Seminar differs from the November TOI Educational Seminar in that all the highway equipment is at this seminar along with many of their purveyors. He announced that TOI is beginning classes for the highway commissioners.

Attorney's Report

Attorney Peck informed the Board that the answers concerning the two Open Meetings violations which were submitted to the Attorney General of Illinois pertaining to Palos Township have been received. The official answers stated that Palos Township did not violate the Open Meetings Act.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund bills and Warrants – March 1, 2018

Trustee Woods moved to approve the audit of the Town Fund Meeting Bills and Warrants. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Audit and Approval of General Assistance Bills and Warrants – March 1, 2018

Supervisor Schumann moved to approve the audit of the General Assistance Bills and Warrants. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Audit and Approval of Road and Bridge District Warrants – March 1, 2018

Trustee Woods moved to approve the audit of the Road and Bridge District Bills and Warrants in the amount of \$68,096.23 including the administrative costs. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann stated that she had no report for the Board.

c. Technology, Information and Automation – Trustee Riley

Trustee Riley informed the Board that the new computer is here. It did need a monitor and one was supplied.

d. Buildings and Grounds- Trustee Jeanes

Trustee Jeanes stated that she had no report for the Board.

Supervisor Schumann informed the Board that the entire township parking lot needs to be revamped. This is a budgetary consideration. It will be more than \$25,000.00 to complete this project. The sidewalk also has to be done. There will be competitive bids accepted for both the parking lot and the

concrete for the sidewalk. \$60,000.00 will be budgeted for this project. There was a discussion concerning this project. **Trustee Jeanes** will research this.

e. Public Services and Health – Trustee Brannigan

Trustee Brannigan reported that the amount of money collected by the Health Service for cholesterol screenings in February was \$195.00, and the amount of money collected for Health Service fees for that month was **\$865.00. The total amount was \$1,060.00.**

Unfinished Business

There was no unfinished business for the Board.

New Business

Highway Commissioner Adams suggested that the township pursue new lighting for the township buildings. He would like to see LED lights placed in both of the offices through a rebate program sponsored by ComEd.

Supervisor Schumann will contact the ComEd representative concerning this.

Citizens Wishing to Address the Board

There were no citizens wishing to address the Board.

Executive Session

No motion was made to enter Executive Session.

Adjournment

There being no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn at 7:37 P.M. The motion to adjourn was made by **Trustee Woods** and seconded by **Trustee Brannigan**. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township