

**PALOS TOWNSHIP
MEETING OF THE TOWNSHIP BOARD
10802 S. ROBERTS ROAD PALOS HILLS, IL 60465**

OCTOBER 8, 2015 - 6:30 P.M.

1. Call to Order

The General Meeting of the Palos Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 6:30 P.M.

2. Roll Call

Roll call was taken by the Clerk of the Township, Jane Nolan. Present were Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck. Trustee Riley attended the meeting electronically. (phone)

3. Pledge of Allegiance

4. Approval of Prior Meeting's Minutes

Trustee Woods moved to approve the minutes of the September 10th, 2015, General Meeting. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

5. Citizens Wishing to Address the Board

There were no citizens wishing to address the Board.

6. Special Presentations or Communications

There were no special presentations or communications.

7. Reports of Officials

a. Supervisor/Treasurer

1. Discussion of Township Flag For TOI

Supervisor Schumann stated that the Township needs a new flag as the last flag is no longer usable due to wear and tear. A new flag will be ordered. The new flag will be part of the Flag Ceremony at the TOI Educational Conference in November in Springfield, Illinois.

b. Clerk

1. Current Press Releases

Clerk Nolan reported that there are no current press releases at this time.

2. Democracy Update September 16th, 2015 Clerk David Orr

Clerk Nolan informed the Board that this issue of the Democracy Update focused on the Auburn Symposium on the Voting Rights Act, the Illinois Campaign for Political Reform's, and the National Voter Registration Day which was September 22, 2015.

3. Notes from Meeting with the Cook County Clerk's Office/Voting

Clerk Nolan explained to the Board what she learned at the Election Day Voter Registration and POVA. POVA stands for Paperless On Line Voter Registration. Clerk Nolan distributed a hand out to Board members which explained this new process. She will be instructing the township office personnel on this new registration type at a later date.

Clerk Nolan also discussed Election Day Voter

Registration. This is in effect as of July 1, 2015. Residents can now register and vote on Election day. This will take place at every precinct in Cook County on March 15th, 2016, the Presidential Primary. There will be 1,599 precincts involved in this on that date.

4. Concealed Carry Discussion

Clerk Nolan attended a concealed carry class at the Illinois Municipal League Conference at the Chicago Hilton Hotel in September, 2015. It was stated that language concerning this topic be placed in the Township Employee Manual, and that the township insurance policy be reviewed. handbook, but reviewing the insurance policy was not necessary, as the state statute states that weapons are not allowed in government buildings. It was later stated that there is language in our employee handbook concerning this issue. There was a discussion concerning this topic.

8. Attorney's Report

Attorney Peck stated that he had no report.

9. Reports of Standing Committees

a. Finance and Administration - Trustee Woods

1. Approval of Financial Matters – Bills

Trustee Woods stated that there were no financial matters to discuss at this time.

2. Tax Collection Report

Trustee Woods reported that the township received \$1,800.00 more this year than it did the same time period last year. All three township funds received more money than last year at this time. The daily reports of the Town Fund, The Road and Bridge District Fund, and the

General Assistance Fund were available to all Board members on their I pads.

b. Policy and Personnel - Supervisor Schumann

Supervisor Schumann reported that in the near future she will be updating actual positions within the township, giving them more appropriate names and job descriptions.

c. Technology, Automation and Information - Trustee Riley

1. Approval of Computer backup System

Trustee Riley stated that there is no update at this time.

d. Buildings and Grounds - Trustee Jeanes

1. Approval of Concrete Walk - Town Hall

Trustee Jeanes submitted a proposal to have the handicapped ramp at the front part of the township building re-done. The work is being done by Country Landscaping and Supply. The cost for the project will be \$1,700.00 which includes the concrete work and the red pad.

Trustee Jeanes moved to approve the services of Country Landscaping and Supply to remove and replace the concrete walkway ramp including the red pad for a total of \$1,700.00. **Supervisor Schumann** seconded the motion.

Roll call was taken.

Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None: Motion carried 5-0

e. Public Service and Health - Trustee Brannigan

1. Health Service Report - Trustee Brannigan

Trustee Brannigan reported that the Health Service received the following in September:

Health Service: \$2,980.00
Cholesterol: \$2,020.00

f. Unfinished Business

1. RX card promotion

The Board decided that the township will continue to promote the RX card which the township uses at this time. This card is featured on the township website and is continually promoted through the township Health Service.

Trustee Brannigan informed the Board that Mr. Mark Hellner, Director of the Senior Tax Opportunity Program, will hold a seminar for township residents on November 4, 2015, at 9;30 A.M. The seminar will take place in the Township Hall. **Trustee Brannigan** is procuring donations from Breadsmith, etc., in addition to donating items for the breakfast herself.

g. New Business

1. Appointment of Supervisor Pro Tem

Trustee Brannigan moved to appoint **Trustee Woods** as Supervisor Pro Tem of the Palos Township Board.

Trustee Jeanes seconded the motion.

Roll call was taken,

Ayes: Trustees Brannigan, Jeanes, and Riley, Supervisor Schumann.

Nays: None.

One abstention: Trustee Woods.
Motion carried 4-0.

h. Executive Session

i. Adjournment

Trustee Woods moved to adjourn the meeting at 7:50 P.M.
Trustee Jeanes seconded the motion. The motion was passed
unanimously. Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township