

**PALOS TOWNSHIP  
GENERAL MEETING  
10802 S. ROBERTS ROAD PALOS HILLS, IL 60465**

**SEPTEMBER 8, 2016**

**1. Call to Order**

The General Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 6:38 P.M.

**2. Roll Call**

Roll call was taken by the Clerk of the Township, Jane Nolan. Present were Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann.

**Absent:** None.

**3. Pledge of Allegiance**

**Supervisor Schumann** led the assembly in the Pledge of Allegiance.

**4. Approval of Prior Meeting Minutes**

**a. Approval of Minutes - General Meeting August 11, 2016**

**Trustee Jeanes** moved to approve the minutes of the August 11, 2016, General Meeting. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

**5. Citizens Wishing to Address the Board**

There were no citizens wishing to address the Board.

## **6. Special Presentations/Communications**

There were no special presentations or communications.

## **7. Reports of Officials**

### **a. Supervisor/Treasurer**

**Supervisor Schumann** stated that John Williams is filing the audit at this time.

### **b. Clerk**

#### **1. Current Press Releases**

**Clerk Nolan** stated that there were no press releases at this time.

#### **2. TOCC Clerk's Meeting**

**Clerk Nolan** reminded the officials that the TOCC Clerk's Education Meeting will take place on Tuesday, September, 13th, 2016, in Palos Township from 6:30 to 8:00 P.M.

## **8. Attorney's Report**

**Attorney Peck** stated that he had no report.

## **9. Reports of Standing Committees**

### **a. Finance and Administration - Trustee Woods**

#### **1. Monthly Finance Report - September, 2016**

**Trustee Woods** stated that he had no report.

### **b. Policy and Personnel - Supervisor Schumann**

**1. Discuss and Adopt Ordinance No. 2016-03 Regarding Powers and Duties of the Supervisor Pro-Tem**

**Supervisor Schumann** moved to adopt Ordinance 2016-03 **AN ORDINANCE AMENDING TITLE 2, CHAPTER 3 OF THE PALOS TOWNSHIP CODE REGARDING POWERS AND DUTIES OF THE SUPERVISOR PRO-TEM.** **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

**c. Technology, Automation and Information - Trustee Riley**

**Trustee Riley** stated that he had no report.

**d. Buildings and Grounds - Trustee Jeanes**

**Trustee Jeanes** stated that the discussion concerning the closet for the Town Hall will take place at the next meeting as she is waiting for one more estimate concerning this. **Trustee Riley** is working with Trustee Jeanes. He informed the Board of new options concerning the closet. **Trustee Brannigan** feels this needs to be done as quickly as possible. There was a discussion concerning this. The estimate for the closet/cabinets will be presented at the next meeting 9/22/16.

**e. Public Services and Health - Trustee Brannigan**

**1. Health Service Report - August 2016**

**Trustee Brannigan** stated that she had no report.

**9. Unfinished Business**

There was no unfinished business.

## **10. New Business**

**Clerk Nolan** discussed some points from Clerk David Orr's Democracy Update. The thing that particularly pertained to Palos Township is the change in the early voting site from Palos Heights City Hall to Palos Hills Community Center. The dates pertaining to the November 8, 2016, Presidential Election were also given to the Board.

**Clerk Nolan** discussed the destruction of the township tapes in her possession that are used for writing and typing the township meeting minutes.

## **11. Executive Session**

There was no Executive Session.

## **12. Adjournment**

**Trustee Woods** moved to adjourn the meeting at 6:54 P.M. **Trustee Riley** seconded the motion. The motion was passed unanimously. Meeting adjourned.

**Jane A. Nolan**  
**Clerk**  
**Palos Township**