

**PALOS TOWNSHIP  
COMBINED BILL AUDIT AND ROAD AND BRIDGE DISTRICT MEETING  
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

**MAY 29, 2018**

**Call to Order**

The Combined Bill Audit and Road and Bridge Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 7:07 P.M. Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann, and Highway Commissioner Adams. Also present was Road and Bridge Administrative Assistant, April Schrader, and Attorney Peter Murphy.

**Absent:** Trustee Woods, Attorney Peck

**Pledge of Allegiance**

**Supervisor Schumann** led the assembly in the Pledge of Allegiance.

**Disposition of Minutes from Previous Meetings**

- a. **Approval of Minutes of the April 23, 2018, Combined Bill Audit and Road and Bridge District Meeting**

**Trustee Woods** moved to approve the minutes of the April 23, 2018, Combined Bill Audit and Road and Bridge District Meeting. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

**Special Presentations/ Communications**

There were no special presentations or communications at this meeting.

## Reports of Officials

### a. Supervisor

**Supervisor Schumann** reported that she met with the engineer from Morris Engineering concerning the parking lot reconstruction. He will prepare written statements to go out to bid for the project. Stone wall cement in the apron handicap ramp will also be completed. The township will most likely be closed for two days to complete this project. It would double the cost if the township was open. The bid notice will be sent to the newspapers and local contractors will also be contacted.

### b. Clerk

**Clerk Nolan** informed the Board that the Worth Parade will take place on Sunday, August 26, 2018. Palos Township will have two decorated cars in the parade with several officials walking.

### c. Highway Commissioner

**Commissioner Adams** reported that he and several other township officials attended the TOCC Spring Conference on May 18, 2018, at the Holiday Inn in Countryside, Illinois. **Commissioner Adams** was presented with a plaque for Leadership from TOCC at the conference. He also attended the Highway Commissioner's Summer Meeting on June 5, 2018.

**Commissioner Adams** has some opposition from Cook County concerning the school crossing lights at 103<sup>rd</sup> and 88<sup>th</sup> Avenue in Palos Hills. The county had several questions concerning the placement of lights, etc. He is still waiting for the answer. **Commissioner Adams** is hopeful the project will be completed before school begins.

## Attorney's Report

**Attorney Peck** stated that he had no report for the Board.

## **Reports of Standing Committees**

### **a. Finance and Administration – Trustee Woods**

#### **1. Audit and Approval of Town Fund Bills and Warrants**

**Trustee Woods** moved to approve the audit of the Town Fund Bills in the amount of \$73,936.11. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

#### **2. Audit and Approval of GI Bills and Warrants**

**Supervisor Schumann** moved to approve the audit of the General Assistance Bills and Warrants. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

#### **3. Audit and Approval of Road and Bridge Bills and Warrants**

**Trustee Woods** moved to approve the audit of the Road and Bridge District Bills and Warrants in the amount of \$43,701.51 including the administrative costs of \$5,838.73. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

**Trustee Woods** stated that the Tentative Road and Bridge District Budget is the same as last year. The Assessor's budget needs to be corrected to show less money. There is \$60,000.00 in the capital improvement line item, and slight changes in some other line items. The salary of the Administrative Assistant to the Supervisor will be less.

**Commissioner Adams** thanked **Trustee Woods** for his work on this year's budget. Trustee Woods stated that the budget is balanced and the two budget hearings will take place on June 25, 2018, at 7:00 P.M.

**b. Policy and Personnel – Supervisor Schumann**

**Supervisor Schumann** stated again, that Mary Wallenburg, her Administrative Assistant, will be retiring in July. Samantha Georg has been working part time in this position and has done an excellent job! She is very interested in the position, and will be moving into the position when Mary retires.

**c. Technology Information and Automation – Trustee Riley**

There was no report from this committee as **Trustee Riley** did not attend this meeting.

**d. Buildings and Grounds – Trustee Jeanes**

**1. Authorization to Advertise for Bids for Parking Lot Reconstruction**

Trustee Jeanes stated that she appreciates all the help that she has received concerning the parking lot reconstruction from Highway Commissioner Adams and Supervisor Schumann.

**Trustee Jeanes** AUTHORIZES THE ENGINEER TO GO TO BID FOR THE TOWNSHIP PARKING LOT RECONSTRUCTION **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

**e. Public Services and Health – Trustee Brannigan**

**Trustee Brannigan** reported that the cholesterol fees for the month of April were \$260.00, and the Health Service Fees were \$1,110.00. She

also reported that the Citizens Utility Board will be here on May 30, 2018, from 10:00 A.M. to 12 Noon. PLOWS will have a table here during this time also.

### **Unfinished Business**

There was no unfinished business for the Board.

### **New Business**

**Supervisor Schumann** stated that the Fire Protection Board appointments are on the horizon. Only a few re-appointments will be done at a time.

### **Citizens Wishing to Address the Board**

There were no citizens wishing to address the Board at this meeting.

### **Executive Session**

No motion was made to enter Executive Session.

### **Adjournment**

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn at 7:41 P.M. The motion to adjourn was made by **Trustee Woods** and seconded by **Trustee Brannigan**. The motion was passed unanimously. Meeting adjourned.

**Jane A. Nolan**  
**Clerk**  
**Palos Township**