

**PALOS TOWNSHIP  
MINUTES OF THE MEETING OF THE TOWNSHIP BOARD  
MAY 28TH, 2015  
BILL AUDIT MEETING 6:30 P.M.**

**1-2.** The Bill Audit Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 6:30 P.M. The meeting opened with the Pledge of Allegiance. Roll call was taken by the Clerk of the Township, Jane Nolan. Present were Trustees Brannigan, Riley and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck.

**Supervisor Schumann** stated that a quorum of elected officials were present for voting purposes.

**3. Approval of Prior Meeting Minutes**

**Trustee Woods** moved to approve the minutes of the April 23, 2015, Bill Audit Meeting. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Riley and Woods, Supervisor Schumann, Nays: None. Motion carried 4-0.

**4. Citizens wishing to address the Board**

There were no citizens wishing to address the Board at this time.

**5. Special Presentations/ Communications**

There were no special presentations or communications at this time.

**6. Reports of Officials**

**a. Supervisor**

**Supervisor Schumann** stated that the TOCC Spring Conference on May 20th, 2015, was a success and the speaker was excellent.

The Board congratulated **Clerk Jane Nolan** on her election as Treasurer to the TOCC Executive Board.

**b. Clerk**

**1. Democracy Update May 19th, 2015**

Clerk Nolan provided the Board with the latest Democracy Update from Cook County Clerk David Orr. Some topics included in the update were Voter Registration Efforts, Post Election Update, Range of Turnout and the High school and College Election Judges.

**2. Department of Revenue Sticker Update**

The amount of money taken in to date for unincorporated stickers in Palos Township is \$ 6, 540.00.

**3. Current Press Releases**

**Clerk Nolan** stated that the press releases for the 2015 Unincorporated Stickers appeared in both the Regional and Palos Citizen newspapers. The legal notices concerning the Budget and Appropriation Ordinance for 2015-2016 for Palos Township appeared in both the Regional and Reporter newspapers.

**c. Assessor**

**a. Currently Processing Permits**

Assessor Maloney reported that his office is currently processing permits.

**d. Attorney's Report**

**a. Discussion of Draft of Budget and Appropriation Ordinance 2015-2016**

**Attorney Peck** informed the Board that the draft of the 2015-2016 Budget and Appropriation Ordinance for Palos Township is a different format. It is the format being used by most townships at this time. It is more detailed and it can be added to or subtracted from if necessary. It is also the recommended form for townships. The budget is the estimate of what will be spent in the upcoming

year and the appropriation is what the Board will commit themselves to spend. Generally, about 10% is added to the appropriation. The Board will peruse the Budget and Appropriation Ordinance for the next Bill Audit Meeting.

## **8. Reports of Standing Committees**

### **a. Finance and Administration - Supervisor Schumann**

**Supervisor Schumann** stated that the finances of the township are in good order.

#### **1. Approval and Audit of Bills**

**Trustee Woods** moved to approve the audit of the Town Fund bills. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Riley, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

**Trustee Woods** moved to approve the audit of the General Assistance Fund bills. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

### **b. Policy and Personnel - Trustee Woods**

#### **1. Board Vote on Automated Agenda System**

**Trustee Woods** explained that the new automated agenda system will be available soon, and he feels it will be a good investment for the township Board.

**Trustee Woods** moved to approve the contract with Agenda Pal in the amount of \$2,400.00 per year for the automated agenda system. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

#### **2. Adoption of Resolution No. 2015-03**

**Trustee Woods** moved to adopt RESOLUTION NO. 2015-03 RESOLUTION OF THE TOWN OF PALOS, COOK COUNTY, ILLINOIS REAPPOINTING PALOS FIRE PROTECTION DISTRICT TRUSTEE TODD THIELMANN. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Riley and Woods, Supervisor Schumann. Nays None. Motion carried 4-0.

### **3. Discussion of dedication sign for the Pearl A. Schumann Health Service**

**Trustee Woods** distributed the Innovative Signs packet to the Board members concerning the sign for the Pearl A. Schumann Health Service. There was a discussion concerning the size of the sign and the amount of money involved for the sign purchase. Trustee Riley will look into another company in order to provide another price for the sign.

#### **c. Technology, Information and Automation - Trustee Woods, Vice-Chair**

##### **1. Web Site Report**

There is no web site report at this time. The report will happen at the Regular Meeting each month.

##### **2. Continued discussion of purchasing tablets for Board members and the Clerk**

**Trustee Woods** reported that he is still checking for donors for the tablets for the Board members and the Clerk. **Trustee Riley** is able to secure these tablets for \$1,500.00 plus warranty at this time from another vendor. This topic will be discussed at future meetings.

#### **d. Public Service and Health - Trustee Brannigan**

##### **1. Health Service Monthly Report**

**Trustee Brannigan** reported that she discussed a press release for

the new Health Service charges with Jenette Leedy, and that a release may be coming in the near future. The Health Service is busy with physicals and other things relating to the upcoming school year.

## **2. Discussion of dog park**

**Trustee Riley** is in the process of obtaining information from a dog park in Cincinnati, Ohio that he found to be more than adequate for the type of dog park he is interested in providing for the residents. He wants to confer with Highway Commissioner Adams concerning an area for the dog park. **Trustee Riley** will report back to the Board with more information on the dog park.

## **9. Unfinished Business**

There was no unfinished business at this time.

## **10. New Business:**

**Clerk Nolan** circulated the most recent legislative report from Springfield via Bob Porter to the Board. The Board members can peruse this at a later date. **This is an FYI for the Board.**

## **11. Executive Session**

## **12. Adjournment**

**Trustee Woods** moved to adjourn the meeting at 7:05 P.M. Trustee Riley seconded the motion. The motion was passed unanimously. Meeting adjourned.

**Jane A. Nolan**  
**Clerk**  
**Palos Township**