



# MINUTES

## WYTHEVILLE TOWN COUNCIL MEETING

MONDAY, MAY 22, 2023 AT 5:00 PM  
MUNICIPAL BUILDING - 150 EAST MONROE STREET  
WYTHEVILLE, VA 24382

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### 1. **RE: ATTENDANCE**

#### **MEMBERS PRESENT:**

Mayor Taylor, Vice-Mayor Cathy Pattison, Councilwoman Holly Atkins, Councilman Gary Gillman, Councilwoman Candice Johnson

#### **MEMBERS ABSENT:**

None

#### **OTHERS PRESENT:**

Town Manager Brian Freeman, Assistant Town Manager Elaine HOLETON, Town Clerk Sherry Corvin, Town Treasurer Michael Stephens, Computer Operations Manager Ron Jude, Police Chief Joel Hash, Police Officer Josh Jones, Police Officer Joseph Kincer, Millwald Theatre Executive Director Jeff Potts, Mike Forrest, Paul Riggins, Rusty Jones, James Cohen, Trevor Riggins, Tonya Riggins, Jamie Riggins, Mark Rollings, Arthur Johnson, Robert Green, Zachary Wright, Mark Bloomfield, Denise Clay, Richard Johnson, Carol Wright, Nancy Robb, Sheri Runnells, Robert Wright

### 2. **RE: CALL TO ORDER**

Mayor Taylor called the meeting to order.

### 3. **RE: ESTABLISHMENT OF QUORUM**

Mayor Taylor established that a quorum of Council members was present.

### 4. **RE: PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Councilwoman Atkins.

### 5. **RE: APPROVAL OF AGENDA**

Mayor Taylor advised that the next agenda item is the Approval of the Agenda. She inquired if there was a motion to approve the agenda as presented or to somehow be amended.

Motion made by Vice-Mayor Pattison and seconded by Councilwoman Atkins to approve the agenda as presented. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting results, by roll call vote: Mayor Taylor, Vice-Mayor Pattison, Councilwoman Atkins, Councilman Gillman, Councilwoman Johnson.

### 6. **RE: SCHEDULED RECESS AT 6:00 P.M.**

Mayor Taylor advised that for informational purposes, the agenda includes a 6:00 p.m. scheduled recess, if necessary.

### 7. **RE: CONSENT AGENDA**

A. Mayor Taylor presented the consent agenda consisting of the minutes of the regular meeting of May 8, 2023. She inquired if there was a motion to approve the minutes as presented.

Motion made by Councilman Gillman, Seconded by Vice-Mayor Pattison.  
Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilwoman Atkins, Councilman Gillman, Councilwoman Johnson.

**8. RE: PUBLIC HEARINGS, REQUESTS, RESOLUTIONS, COUNCIL DECISIONS**

**A. RE: PUBLIC HEARING - MASTER FEE AND RATE SCHEDULE**

Mayor Taylor advised that the next agenda item is to consider a Master Fee and Rate Schedule that includes increases in zoning fees, utility rates and other various fees. She stated that Assistant Town Manager HOLETON would give the Council more information regarding the Master Fee and Rate Schedule. Assistant Town Manager HOLETON stated that the goal for developing this schedule was to develop a centralized approach to how fees and rates are shared with the public, facilitate a systemic annual review and to reflect the value of user fees more accurately. She then reviewed the process of how the fee adjustments were made and why they were made.

Mayor Taylor advised that the meeting constituted a public hearing (due notice having been given) to consider a Master Fee and Rate Schedule that includes increases in zoning fees, utility rates and other various fees. She inquired if there were any citizens present who wished to address the Council during the public hearing. There being none, she declared the public hearing closed.

Mayor Taylor advised that the Master Fee and Rate Schedule is now before the Town Council for the consideration of adoption. She inquired if there was a motion to adopt the Master Fee and Rate Schedule that includes increased zoning fees, utility rates and other various fees. Councilwoman Johnson stated that she was not in favor of the \$1.50 increase for the Try-It Youth program at the Recreation Center. She noted that this program is a safe haven for youth in the community, and that she is concerned some youth will no longer be able to participate due to the increase. Mayor Taylor inquired if there was a motion to adopt a Master Fee and Rate Schedule with rate increases to the zoning fees, utility rates and other various fees, excluding increasing the fee for the Recreation Center Try-It Youth. Councilwoman Atkins inquired about the fees for Street Closure Requests. Assistant Town Manager HOLETON noted that the goal of this fee was to recover some of the costs to the Town for hosting the street closures. Councilwoman Atkins stated that she would like to remove the Street Closures Request fee from the Schedule. A motion was made by Vice-Mayor Pattison and seconded by Councilman Gillman to adopt the Master Fee and Rate Schedule with rate increases to the zoning fees, utility rates and other various fees, excluding increasing the fee for the Recreation Center Try-It Youth and for Street Closure Requests. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting results, by roll call vote: Mayor Taylor, Vice-Mayor Pattison, Councilwoman Atkins, Councilman Gillman, Councilwoman Johnson.

**B. RE: PUBLIC HEARING - REAL PROPERTY TAX RATE INCREASE**

Mayor Taylor advised that the next item on the agenda is to consider a Real Property Tax Rate increase of \$.03 per \$100 valuation, and Ordinance No. 1423, an ordinance setting the Real Property Tax Rate for the Town of Wytheville, Virginia, on first and final reading. She advised that Town Manager FREEMAN would give a Presentation/Staff Report regarding the increase. Town Manager FREEMAN commented that he hopes the information he is going to present will help citizens understand why the Real Property Tax Rate increase is being considered. He then gave a report regarding the Town's expenditures, revenues and financial status since the COVID-19 Pandemic, and how this makes the Real Property Tax Rate increase necessary. Town Manager FREEMAN stated that General Property Taxes consist primarily of Real Estate, Personal Property and Machine and Tools Tax. He continued to discuss tax rates in more detail with the Council.

Mayor Taylor advised that the meeting constituted a public hearing (due notice having been given) to consider Ordinance No. 1423, an ordinance setting the Real Property Tax Rate for the Town of Wytheville. She inquired if there were any citizens present who wished to address the Council during the public hearing, and, if so, to

please come to the podium and state his/her name and address for the recording of the minutes.

Mr. Mark Rollings was recognized and stated that he resides at 320 East Withers Road. He noted that he appreciated Town Manager Freeman's detailed presentation. Mr. Rollings advised that he feels as if he represents the average of Wytheville's population. He stated that his Property Taxes have increased 40 percent from 2021 to 2022, and now the Town is proposing another increase this year. Mr. Rollings stated that he is not arguing with the revenues and expenses that the Town has, however, he thinks that most Town citizens have hit a ceiling. He advised that he is very thankful for this town and the services that the Town offers, but citizens are now having to make personal choices just like the Town. Mr. Rollings commented that he is now making choices about where he spends his money, what he spends it on, how much he spends and whether it is a survival expense. He noted that if what he is planning to purchase is not considered a survival expense then he must heavily consider not making the purchase, and that he thinks the Town should make the same choices when it comes to expenses. Mayor Taylor thanked Mr. Rollings for his comments and inquired if there were others who wished to speak during the public hearing.

Mr. Mike Forrest was recognized and stated that he resides at 630 Withers Road. He commented that he has reviewed the Town's Fiscal Year 2023-24 Budget in detail. Mr. Forrest noted that he owns other properties in different localities and advised that he feels like Wytheville is a bargain. He stated that he does not like paying more taxes, but he gets what he pays for in Wytheville, and he does not mind a \$.03 increase. Mayor Taylor thanked Mr. Forrest for his comments.

Mr. Arthur Johnson was recognized and stated that he resides at 240 Hillcrest Road. He commented that he is blessed to live in Wytheville, and that the \$.03 increase will not affect him. Mr. Johnson stated that the increase will affect some citizens that are living on a budget. Mayor Taylor thanked Mr. Johnson for his comments.

Mr. Robert Wright was recognized and stated that he resides at 250 Spring Meadow Drive. He noted that he and his family would not be affected by the \$.03 Real Property Tax Rate increase, however, he would like the Town Council to consider the citizens who are on a fixed income. He commented that he feels as if the Town could use the Recreation Center to increase revenue by hosting travel team sports tournaments. Mr. Wright then discussed the possible amount of revenue the Town could receive from hosting these tournaments. He stated that the glove factory will be opening, and that the factory will create many jobs. Mr. Wright noted that due to the lack of housing in town, these new employees will be forced to buy a home in another locality, which is lost revenue for the Town. He then reiterated his thoughts for the Recreation Center and the revenue that could be generated. Mr. Wright commented that he was previously a football coach at the Recreation Center, and he loved the Town and the kids who were involved, however, feels as if the Recreation Center is being mismanaged. Discussion continued regarding the Recreation Center becoming a revenue source and the management. Mayor Taylor thanked Mr. Wright for his comments. She inquired if there were any other citizens who wished to address the Council during this public hearing. There being none, she declared the public hearing closed.

Mayor Taylor advised that Ordinance No. 1423, an ordinance setting the Real Property Tax Rate for the Town of Wytheville, is before the Council on first and final reading. She stated that during this time, each Council member will have the opportunity to share their opinion on the Real Property Tax Rate increase. Councilwoman Atkins advised that she does not approve of the increase. She noted that she feels as if the increase should have been made in small increments over time. Councilwoman Johnson stated that she does not approve of the increase, and that she stands with the citizens on this matter. She commented that she has seen citizens have to choose whether to pay their taxes or to feed themselves or their children. Councilwoman Johnson noted that she will not let it be said that she caused someone to choose as to whether there is food on their table or have their medication. She stated that citizens had their Personal Property Taxes raised last year through Wythe County, and that it affected some citizens more than others because they are paying Town and County taxes. Councilwoman Johnson advised that the citizens elected Council members to represent them. Councilwoman Atkins

noted that she would like to thank Mr. Rollings for his comments, and that his meaning of survival will stick with her for a long time. Councilwoman Johnson commented that she had noticed that the Davenport Study had shown that the Town could also increase the Lodging Tax and Meals Tax. She stated that she had previously asked if those tax rates could be increased. Mayor Taylor advised that the Lodging Tax was increased previously. Town Manager Freeman advised that it was raised in 2019. Mayor Taylor then stated that she would like to thank everyone who attended the meeting and gave their opinions on this matter. She commented that not all current Council members were elected officials at the time of the completion of the Davenport Study. Mayor Taylor then reviewed some of the impact that COVID-19 had on the Town. She noted that the Town did not receive some of the money that the County received during the Pandemic, causing the Town to use the Reserve Fund. Mayor Taylor noted that she supports the increase, so that the Town does not have to continue to use the Reserve Fund. Discussion continued regarding increasing the Real Property Tax Rate. A motion was made by Councilman Gillman and seconded by Vice-Mayor Pattison to approve a Real Property Tax Rate increase of \$.03 per \$100 valuation, and to approve Ordinance No. 1423 setting the Real Property Tax Rate for the Town of Wytheville, Virginia, on first and final reading. Mayor Taylor inquired if there was any discussion on the motion. Councilwoman Atkins stated that she would like to make a motion to approve a Real Property Tax Rate increase of \$.02 per \$100 valuation. Mayor Taylor inquired if there was a second. There being none, the motion died for lack of a second. She inquired if there was any further discussion regarding the motion to approve a Real Property Tax Rate of \$.03 per \$100 valuation, and to approve Ordinance No. 1423, on first and final reading. There being none, the motion was approved with the following voting results, by roll call vote: Mayor Taylor, Vice-Mayor Pattison, Councilman Gillman. Voting against: Councilwoman Atkins, Councilwoman Johnson.

Ordinance No. 1423 was adopted on first and final reading.

**C. RE: PUBLIC HEARING - ORDINANCE NO. 1422 - FISCAL YEAR 2023-24 BUDGET**

Mayor Taylor advised that the next agenda item is to consider Ordinance No. 1422, the Budget Ordinance for Fiscal Year 2023-24, on second, but not final, reading. She noted that Town Manager Freeman will give a Presentation/Staff Report regarding this matter. Town Manager Freeman stated that he reviewed the General Fund during the Real Property Tax Rate discussion. He then presented a report on the Water and Sewer Fund.

Mayor Taylor advised that the meeting constituted a public hearing (due notice having been given) to consider Ordinance No. 1422, the Budget Ordinance for Fiscal Year 2023-24. She inquired if there were any citizens present who wished to address the Council during the public hearing.

Mr. Robert Wright was recognized and noted that he had heard that the glove factory was going to give an investment toward electrical services, water and sewer services and infrastructure for Wytheville, and he inquired if that was true. Town Manager Freeman stated that is not true. A brief discussion continued regarding the glove factory and these services. Mayor Taylor inquired if there were any other citizens who wished to address the Council during this public hearing. There being none, she declared the public hearing closed.

Mayor Taylor advised that Ordinance No. 1422, the Budget Ordinance for Fiscal Year 2023-24, is before the Town Council to consider on second, but not final, reading. She inquired if there was a motion to approve Ordinance No. 1422, on second, but not final, reading.

Motion made by Vice-Mayor Pattison, Seconded by Councilman Gillman. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting results, by roll call vote: Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Gillman. Voting Against: Councilwoman Atkins, Councilwoman Johnson.

**D. RE: STREET CLOSURE REQUEST - D2U "A CHRISTMAS TO REMEMBER" EVENT**

Mayor Taylor advised that the next agenda item is to consider a street closure request from D2U to close Main Street, between 4th and 1st Streets, and Tazewell and Church Streets, between Spring and Monroe Streets, on Saturday, December 9, 2023, from 10:00 a.m. to 10:00 p.m., for "A Christmas to Remember" event. She stated that Assistant Town Manager Holeton will give a Presentation/Staff Report to the Council with more information regarding this event. Assistant Town Manager Holeton noted that since the last Council meeting, she set up a meeting between the D2U event organizers and a representative from the Millwald Theatre. She stated that a meeting was held to address some of the concerns that the Millwald Theatre had regarding their event on the same day. Assistant Town Manager Holeton stated that as a result, there is a revised street closure map and event organizers have agreed to work with the Town Police Department to set up a parking area that is reserved for the Millwald's event. She advised that the Council will need to decide if they are going to approve D2U's street closure request, in light of the Millwald Theatre's concerns.

Ms. Tonya Riggins with D2U was recognized and stated that she used to have a business on Main Street and that she and her family created this event to help bring revenue to Main Street, which has been successful in the past. She advised that she not only wants to help businesses on Main Street during Christmastime, but, also, throughout the year so they can stay in business.

Mr. Trevor Riggins with D2U was recognized and stated that he visited businesses in the downtown area and asked each of them to document whether they approved of having "A Christmas to Remember" event. He noted that there were 29 businesses in the downtown area that appreciate and approve of having the event. Councilwoman Johnson inquired if D2U followed the proper procedures that the Town requires for their street closure request for this event. Assistant Town Manager Holeton stated that is correct.

Mr. Paul Riggins with D2U was recognized and stated that he would like to remind the Council that December 9 does not fall on a Saturday every year, and he would ask that the Council take that into consideration when making their decision. He noted that they understand it is challenging for the Millwald. Mr. Riggins noted that D2U plans to keep this as an annual event on the second Saturday of December and asked that the Council would also consider their future. Councilwoman Atkins noted that she did recall, about two years ago, that D2U advised that they would like for "A Christmas to Remember" to become an annual event. She stated that she thinks this event is good for the community and for families. Mr. Riggins commented that their intent, when creating this event, was to have an event that brings people together. Vice-Mayor Pattison inquired of Mr. Riggins if they plan to close Main Street at 10:00 a.m. Mr. Riggins stated that is correct, and that part of the street will be opened back up specifically for VIP parking for the Millwald Theatre's event. A discussion continued regarding parking for the event at the Millwald Theatre.

Millwald Theatre Executive Director Jeff Potts was recognized and stated that he supports the "A Christmas to Remember" event. He noted that there are four holiday Saturdays in December and those bring in the most business. Mr. Potts commented that his major concern is that Main Street can easily be closed, and that is a major disruption for the Millwald. Discussion continued regarding the request of D2U to close Main Street for "A Christmas to Remember" event.

Mayor Taylor noted that she had visited a few businesses on Main Street regarding the event, and she noted that a few of them expressed concerns. She noted that one business had very good results both years with this event, and another business did not due to the street not being blocked off where it was supposed to be. Mr. Paul Riggins noted that signage could be placed in this area to help mitigate traffic and to let citizens know at which points the event starts and stops. Mayor Taylor advised that the businesses did indicate that they did not do as well at last year's event as they did the first year it was held. Mr. Riggins stated that this event allows businesses to extend their hours over normal business hours, which potentially gave them revenue they would not normally receive. Councilwoman Johnson stated that D2U followed the Town's required procedure and guidelines for a street closure request.

She advised that the Council should not pick the applicants apart, rather, they should determine whether the applicants met the required procedure for the request. Councilwoman Johnson stated that D2U is within the guidelines, and it would be unfair to deny their request. She commented that this event brings the community together as a whole. A brief discussion continued regarding possible concerns with businesses on Main Street.

Mr. James Cohen was recognized and stated that he resides at 1130 Cove Road in Wytheville. He commented that he feels as if the people who are going to attend the Millwald event may also attend the "A Christmas to Remember" event. Mr. Cohen stated that before the Millwald Theatre reopened and when Main Street was closed, people would find a place to park to attend an event. He noted that he does not understand why there is so much discussion regarding which event should be held, and that he does not understand why there is a problem. Mr. Cohen thanked the Council for allowing him to speak.

Mr. Mark Bloomfield was recognized and stated that he resides at 205 Cove Hills Drive in Wytheville. He noted that he understands this is a hard decision, and he inquired if the Town would allow Main Street to be closed 52 weeks in a row if each applicant followed the guidelines. Mr. Bloomfield commented that there will be two Saturdays in a row that Main Street will be closed, and he feels that does not make sense from a business standpoint. He noted that the Millwald employees cannot direct traffic as was suggested in a previous meeting due to the lack of insurance for that kind of work and that it is not safe for people to try and travel through the proposed area for VIP parking. Discussion continued regarding D2U's street closure request and parking concerns for the Millwald Theatre.

A motion was made by Councilwoman Johnson and seconded by Councilwoman Atkins to approve the request of D2U to close Main Street, between 4th and 1st Streets, and Tazewell and Church Streets, between Spring and Monroe Streets, on Saturday, December 9, 2023, from 10:00 a.m. to 10:00 p.m., for "A Christmas to Remember" event. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting results: Voting Yea: Councilwoman Atkins, Councilman Gillman, Councilwoman Johnson. Voting Against: Mayor Taylor, Vice-Mayor Pattison.

**E. RE: RESOLUTION - GEORGE WYTHE HIGH SCHOOL FUTURE BUSINESS LEADERS OF AMERICA**

Mayor Taylor advised that the next agenda item is a recognition by Town Council for the George Wythe High School Future Business Leaders of America (FBLA) Team. She stated that she would read the resolution. Mayor Taylor inquired if there was a motion to adopt the resolution recognizing the George Wythe High School FBLA team.

Motion made by Councilwoman Johnson, Seconded by Councilwoman Atkins. Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilwoman Atkins, Councilman Gillman, Councilwoman Johnson.

Mayor Taylor noted that the resolution will be delivered to George Wythe High School. A copy of the resolution is attached and made part of the minutes.

**F. RE: FISCAL YEAR 2022-23 BUDGET AMENDMENTS**

Mayor Taylor advised that the next agenda item is to set a public hearing for the June 26, 2023, Town Council meeting to consider amendments to the Fiscal Year 2022-23 Budget. Town Treasurer Stephens gave a brief report regarding the requirements for budget amendments. He noted that Staff will not know if budget amendments are needed until closer to the end of the fiscal year, however, he would ask that the Town Council schedule a public hearing in case any funds have exceeded their appropriated amount. Mayor Taylor inquired if there was a motion to set a public hearing for Monday, June 26, 2023, at 5:00 p.m., in the Council Chambers of the Municipal Building to consider amendments to the Fiscal Year 2022-23 Budget.

Motion made by Councilman Gillman, Seconded by Councilwoman Johnson. Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilwoman Atkins, Councilman Gillman, Councilwoman Johnson.

**9. RE: CITIZENS' PERIOD**

Mayor Taylor advised that the next agenda item is Citizens' Period. She inquired if there were any citizens attending the meeting who wished to address the Council during Citizens' Period.

Mr. Zach Wright from Beckley, West Virginia, was recognized and stated that he was with The Thrasher Group. He noted that they were selected as an engineering firm to work for the Town. Mr. Wright stated that he would like to introduce himself and to say that he is looking forward to working with the Town in the future. He commented that he likes to attend these types of meetings to know what is going on in different localities. Mr. Wright stated that he thinks Wytheville is a great town, and he reiterated that he looks forward to working with the Town. Town Manager Freeman stated that Wythe County is managing the Lots Gap Tank Project, and they selected The Thrasher Group for that design. Mayor Taylor thanked Mr. Wright for his comments.

**10. RE: REPORTS**

**A. RE: STAFF REPORT(S)**

Town Manager Freeman presented the Staff Report, and a copy is attached and made part of the minutes.

**B. RE: UPCOMING MEETINGS**

1. The Board of Zoning Appeals will meet on Thursday, May 25, 2023, at 11:00 a.m., in the Council Chambers of the Municipal Building.
2. The Joint Industrial Development Authority of Wythe County will meet on Thursday, May 25, 2023, at 3:00 p.m., in the Council Chambers of the Municipal Building.
3. The Wytheville Planning Commission will meet on Thursday, June 8, 2023, at 6:00 p.m., in the Council Chambers of the Municipal Building.
4. The next regular meeting of the Wytheville Town Council will be held on Monday, June 12, 2023, at 5:00 p.m., in the Council Chambers of the Municipal Building.

**11. RE: OTHER BUSINESS**

**A. RE: COUNCIL MEMBER TIME**

Mayor Taylor advised that the next agenda item is Council Member Time. She inquired if Councilman Gillman had anything to discuss during Council Member Time. Councilman Gillman stated that he did not.

Mayor Taylor inquired if Vice-Mayor Pattison had anything to discuss during Council Member Time. Vice-Mayor Pattison stated that a citizen addressed the Council earlier in the meeting about other revenue for the Parks and Recreation Department from travel teams, and that she would like for Assistant Town Manager Holeton to discuss this topic with Parks and Recreation Director Sharitz. Assistant Town Manager Holeton stated that she would contact Director Sharitz. Vice-Mayor Pattison noted that the citizen felt like the Recreation Center is being mismanaged, and that she is concerned about this. Town Manager Freeman inquired if this matter could be discussed one-on-one. Vice-Mayor Pattison stated that would be fine.

Mayor Taylor advised that she had nothing to discuss during Council Member Time.

Mayor Taylor inquired if Councilwoman Johnson had anything to discuss during Council Member Time. Councilwoman Johnson stated that a gentleman reached out to her with concerns about his son crossing the street at the public library on Monroe Street, and that he would like for there to be a crosswalk in that area. She noted that he is concerned about people still speeding on Monroe Street. A brief discussion continued regarding a crosswalk in this area. Town Manager Freeman stated that he would look into this matter.

Mayor Taylor inquired if Councilwoman Atkins had anything she would like to discuss during Council Member Time. Councilwoman Atkins noted that a citizen mentioned to her that the Parks and Recreation Department will no longer have flag football. She noted that she was not sure if that was true, and that she would like for this to be brought to the Parks and Recreation Department's attention. Town Manager Freeman stated he would look into this situation.

Councilwoman Atkins inquired if there could be an increase in police presence at Walmart during the evening hours. She noted that an elderly citizen reached out to her with concerns regarding their safety during those times. Town Manager Freeman stated that he would check on this matter.

Councilwoman Atkins stated that there is a water problem and a mowing problem at 310 South 3rd Street. She advised that a citizen had come to her regarding these problems at this residence. Town Manager Freeman stated that he would look into this matter.

**B. RE: MISCELLANEOUS**

Mayor Taylor stated that the Council received a copy of the June Town Council meeting calendar in their meeting packets. She inquired if there was any further discussion. There being none, she proceeded with the agenda.

**12. RE: ADJOURNMENT**

There being no further business to be discussed a motion was made, seconded and carried to adjourn the meeting. (8:07 p.m.)

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Beth A. Taylor, Mayor

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Sharon G. Corvin, CMC, Town Clerk



## STAFF REPORT

MAY 22, 2023

- 1. SETTING PUBLIC HEARING FOR BUDGET AMENDMENTS:** State law provides that at any time a locality's appropriations exceed revenues by more than one percent, the governing body must take an action to amend its budget. While the numbers for the current Fiscal Year are not finalized, it is appropriate, out of an abundance of caution, to set the public hearing in anticipation that it may be necessary. It is the recommendation of staff that the public hearing be set for the Monday, June 26, 2023, Town Council meeting to discuss any Fiscal Year 2022-23 budget revisions that may be needed.