



MINUTES

WYTHEVILLE TOWN COUNCIL MEETING

MONDAY, JUNE 24, 2024 AT 5:00 PM

MUNICIPAL BUILDING - 150 EAST MONROE STREET
WYTHEVILLE, VA 24382

1. **RE: ATTENDANCE**

MEMBERS PRESENT:

Mayor Beth Taylor, Vice-Mayor Cathy Pattison, Councilwoman Holly Atkins, Councilman Gary Gillman, Councilwoman Candice Johnson

MEMBERS ABSENT:

None

OTHERS PRESENT:

Town Manager Brian Freeman, Town Clerk Sherry Corvin, Interim Town Attorney Paul Cassell, Director of Information Technology Ron Jude, Assistant Director of Public Utilities and Engineering Andrew Austin, Planning Director John Woods, Police Chief Joel Hash, Police Officer Andrew Denham, Police Officer David Newman, Tonya Riggins, Jamie Riggins, Michael Gillman, Eric Laudenbacher, Tammy Jenkins, Jim Cohen, David Johnston, Alan Saunders, Sam Green, Avery Daugherty, Melanie Fleenor, Wes Miller, Adam Hill, Trevor Riggins

2. **RE: CALL TO ORDER**

Mayor Taylor called the meeting to order.

3. **RE: ESTABLISHMENT OF QUORUM**

Mayor Taylor advised that a quorum of Council members was present.

4. **RE: PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Vice-Mayor Pattison.

5. **RE: APPROVAL OF AGENDA**

Mayor Taylor advised that the next agenda item is the Approval of Agenda. She inquired if there was a motion to approve the agenda as presented.

Motion made by Councilman Gillman, Seconded by Councilwoman Atkins. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting results, by roll call vote: Voting Yea: Councilwoman Johnson, Councilwoman Atkins, Mayor Taylor, Vice-Mayor Pattison, Councilman Gillman.

6. **RE: 6:00 P.M. SCHEDULED RECESS**

Mayor Taylor advised that for informational purposes, the agenda includes a 6:00 p.m. scheduled recess, if necessary.

7. **RE: CONSENT AGENDA**

A. RE: MINUTES OF THE REGULAR MEETING OF JUNE 10, 2024

Mayor Taylor presented the consent agenda consisting of the minutes of the regular meeting of June 10, 2024. She inquired if there was a motion to approve the minutes of the regular meeting of June 10, 2024, as presented.

Motion made by Councilman Gillman, Seconded by Vice-Mayor Pattison. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no

opposition: Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilwoman Atkins, Councilman Gillman, Councilwoman Johnson.

8. RE: PRESENTATIONS BY TOWN COUNCIL

A. RE: RESOLUTION - DEVOTED TO YOU

Mayor Taylor advised that the next agenda item is a presentation of a resolution to Devoted To You representatives in appreciation of the "A Christmas to Remember" event. Mayor Taylor invited the representatives of Devoted To You to come forward for the presentation of the resolution and to have a photo taken. Councilwoman Johnson read the resolution and presented it to the Riggins family, the former owners of Devoted To You. The Riggins thanked the Town Council for the resolution and the Town Council thanked the Riggins for sponsoring the event. A copy of the resolution is attached and made part of the minutes.

B. RE: RESOLUTION - WYTHEVILLE STATESMEN VINTAGE BASEBALL TEAM

Mayor Taylor advised that the next agenda item is to consider a resolution recognizing the Wytheville Statesmen Vintage Baseball Team. She inquired if there was a motion to adopt the resolution recognizing the Wytheville Statesmen Vintage Baseball Team.

Motion made by Vice-Mayor Pattison, Seconded by Councilman Gillman. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilwoman Atkins, Councilman Gillman, Councilwoman Johnson.

Mayor Taylor invited the members of the Wytheville Statesmen Vintage Baseball Team to come forward for the presentation of the resolution and to have a photo taken. Councilman Gillman read the resolution and presented it to members of the team. A copy of the resolution is attached and made part of the minutes.

Mayor Taylor congratulated and thanked the members of the team for attending the meeting.

9. RE: PUBLIC HEARINGS, REQUESTS, RESOLUTIONS, COUNCIL DECISIONS

A. RE: LAND DONATION TO VIRGINIA DEPARTMENT OF TRANSPORTATION

Mayor Taylor advised that the next agenda item is to consider the donation of a small parcel of Town-owned property located at the intersection of Main Street and 12th Street to the Virginia Department of Transportation (VDOT). Town Manager Brian Freeman presented a staff report to the Council regarding this matter. He explained that this donation of property would require the Council to adopt an ordinance.

RE: PUBLIC HEARING - LAND DONATION TO VIRGINIA DEPARTMENT OF TRANSPORTATION

Mayor Taylor advised that the meeting constituted a public hearing (due notice having been given) to receive comments regarding the donation of a small parcel of Town-owned property located at the intersection of Main Street and 12th Street to the Virginia Department of Transportation (VDOT). Mayor Taylor stated that the sign-in sheet did not list anyone who wished to address the Council during the public hearing, however, if anyone would like to speak regarding this public hearing, now would be the time to do so. There being no one wishing to speak during the public hearing, Mayor Taylor declared the public hearing closed and proceeded with the agenda.

RE: ORDINANCE NO. 1438 - LAND DONATION TO VIRGINIA DEPARTMENT OF TRANSPORTATION

Mayor Taylor advised that the next agenda item is consideration by the Town Council to adopt Ordinance No. 1438, an ordinance discontinuing and vacating a small parcel of Town-owned property located at the intersection of Main Street and 12th Street to

be donated to the Virginia Department of Transportation, on first and final reading. Mayor Taylor inquired if there was a motion to adopt Ordinance No. 1438, an ordinance discontinuing and vacating a small parcel of Town-owned property located at the intersection of Main Street and 12th Street to be donated to the Virginia Department of Transportation, on first and final reading.

Motion made by Councilwoman Johnson, Seconded by Councilwoman Atkins. Mayor Taylor inquired if there was any discussion on the motion to adopt Ordinance No. 1438. There being none, the motion was approved with the following voting results, by roll call vote: Voting Yea: Councilman Gillman, Vice-Mayor Pattison, Mayor Taylor, Councilwoman Atkins, Councilwoman Johnson.

Mayor Taylor advised that Ordinance No. 1438 was adopted on first and final reading by a unanimous vote of the Council.

B. RE: APPROPRIATIONS TO FISCAL YEAR 2023-24 DEPARTMENTAL BUDGETS

Mayor Taylor advised that the next agenda item is a public hearing to consider appropriations to the Fiscal Year 2023-24 departmental budgets due to unexpected expenditures during the fiscal year. Town Manager Freeman stated that included in the Council package was a brief report provided by Town Treasurer Michael Stephens. He explained that the Virginia Code requires that anytime there are appropriations exceeding one percent of the approved budget, there has to be an adjustment by way of a budget amendment. Town Manager Freeman reviewed and explained each of the 2023-24 adjustments with the Town Council. He inquired of the Council if there were any questions regarding the Fiscal Year 2023-24 departmental budget appropriations. Councilwoman Johnson inquired if these were the yearly adjustments that Town Treasurer Stephens usually presents to the Council. Town Manager Freeman stated that is correct. Mayor Taylor inquired if there were any other questions for Town Manager Freeman. Councilwoman Atkins inquired of Town Manager Freeman if the use of the Reserve Fund for the Perpetual Care Fund was used for fencing. Town Manager Freeman stated that is correct, and he noted that it was for decorative steel or aluminum fencing placed on the backside of Oakwood Cemetery. Mayor Taylor thanked Town Manager Freeman for his report.

RE: PUBLIC HEARING - APPROPRIATIONS TO FISCAL YEAR 2023-24 DEPARTMENTAL BUDGETS

Mayor Taylor advised that the meeting constituted a public hearing (due notice having been given) to consider appropriations to the Fiscal Year 2023-24 departmental budgets due to unexpected expenditures during the fiscal year. She stated that the sign-in sheet did not list anyone who wished to address the Council during the public hearing, however, if anyone would like to speak regarding this public hearing, now would be the time to do so. There being no one wishing to speak during the public hearing, Mayor Taylor declared the public hearing closed and proceeded with the agenda.

RE: APPROPRIATIONS TO FISCAL YEAR 2023-24 DEPARTMENTAL BUDGETS

Mayor Taylor advised that the next agenda item is consideration by the Town Council to approve making appropriations to the Fiscal Year 2023-24 departmental budgets in the following amounts: Wall of Honor Fund Budget in the amount of \$1,000; Perpetual Care Fund Budget in the amount of \$20,000; the Wytheville Economic Development Authority (WEDA) Fund Budget in the amount of \$25,000; the Homestead Endowment Fund Budget in the amount of \$25,000; and, the JAM Program Fund Budget in the amount of \$12,000, and to authorize the Town Treasurer to make departmental transfers. Mayor Taylor inquired if there was a motion to amend and appropriate the 2023-24 Wall of Honor Fund Budget in the amount of \$1,000; Perpetual Care Fund Budget in the amount of \$20,000; the Wytheville Economic Development Authority (WEDA) Fund Budget in the amount of \$25,000; the Homestead Endowment Fund Budget in the amount of \$25,000; and, the JAM Program Fund Budget in the amount of \$12,000, and to authorize the Town Treasurer to make the departmental transfers.

Motion made by Councilwoman Johnson, Seconded by Councilman Gillman. Mayor Taylor inquired if there was any discussion on the motion. Discussion was held

regarding the word "Fund" following each budget appropriation and clarifying that it was not the word "Fun" in case it was unclear on the audio or video. Mayor Taylor inquired if there was any further discussion on the motion. There being none, the motion was approved with the following voting results, by roll call vote: Voting Yea: Councilwoman Johnson, Councilwoman Atkins, Mayor Taylor, Vice-Mayor Pattison, Councilman Gillman.

C. RE: ORDINANCE NO. 1436

Mayor Taylor advised that the next agenda item is to consider Ordinance No. 1436, an ordinance repealing Chapter 7, Licenses and Business Regulations, Article III. Taxicabs, of the Code of the Town of Wytheville, Virginia, on first and final reading. Town Manager Freeman stated that Assistant Town Manager Elaine Holeyton explained this matter to the Town Council at the last meeting and provided a report in the Council package for this meeting. He commented that for those attending this meeting who may not have heard the report at the last meeting, in essence, the Town has for 50-plus years regulated taxicabs through some enabling legislation through the Code of Virginia, which does not require that localities regulate taxicabs, but, only provides that localities may regulate taxicabs. Town Manager Freeman explained that it turned out that the Town had been duplicating what the State Code was already providing. He noted that the types of things that the Town was requiring were reporting of drivers' licenses, etc. which was of no benefit to the citizens of the Town of Wytheville for the Town to repeat this action because this is covered through the Virginia Department of Motor Vehicles (DMV). Town Manager Freeman advised that it is the Town staff's recommendation for the Town Council to repeal the ordinance from the Town Code. Mayor Taylor inquired if there were any questions for Town Manager Freeman. There being none, Mayor Taylor inquired if there was a motion to adopt Ordinance No. 1436, an ordinance repealing Chapter 7, Licenses and Business Regulations, Article III. Taxicabs, of the Code of the Town of Wytheville, Virginia, on first and final reading.

Motion made by Vice-Mayor Pattison, Seconded by Councilman Gillman. Mayor Taylor inquired if there was any discussion on the motion to adopt Ordinance No. 1436. There being none, the motion was approved with the following voting results, by roll call vote: Voting Yea: Councilman Gillman, Vice-Mayor Pattison, Mayor Taylor, Councilwoman Atkins, Councilwoman Johnson.

D. RE: APPOINTMENT - WYTHEVILLE TREE ADVISORY COMMITTEE

Mayor Taylor advised that the next agenda item is to consider the appointment of a member to the Wytheville Tree Advisory Committee to fill the expired term of Mr. David Richert (term expired May 14, 2024). Mayor Taylor stated that there is one application to be considered for appointment. She inquired if there was a motion to appoint a member to the Wytheville Tree Advisory Committee for a four-year term.

A motion was made by Councilwoman Johnson and seconded by Vice-Mayor Pattison to appoint Ms. DeAnne Irving to the Wytheville Tree Advisory Committee to fill the expired term of Mr. David Richert for a four-year term (term expires May 14, 2028). Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilman Gillman, Councilwoman Johnson. Abstain: Councilwoman Atkins.

Councilwoman Atkins abstained due to her absence from the Council Work Session during the Meet and Greet Session for Ms. Irving.

E. RE: APPOINTMENTS - APPLICANTS FOR WYTHEVILLE TREE ADVISORY COMMITTEE

Mayor Taylor advised that the next agenda item is to consider scheduling a Work Session to hold Meet and Greet Sessions or appointing a member to the Wytheville Tree Advisory Committee to fill the expired term of Mr. Wythe Morris (term expired May 14, 2024). She stated that there are two applications to be considered for this appointment. Mayor Taylor inquired if there was a motion to schedule a Work Session to hold Meet and Greet Sessions for the two applicants.

A motion was made by Councilman Gillman and seconded by Councilwoman Atkins to schedule a Work Session for Monday, July 8, 2024, at 4:00 p.m. to hold Meet and Greet Sessions with applicants being considered for appointment to the Wytheville Tree Advisory Committee to fill the expired term of Mr. Wythe Morris (term expired May 14, 2024). Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilwoman Atkins, Councilman Gillman, Councilwoman Johnson.

F. RE: GENERAL OBLIGATION BOND

Mayor Taylor advised that the next agenda item is to consider scheduling a public hearing for the July 22, 2024, Town Council meeting to consider a General Obligation Bond in the amount of \$800,000 for capital improvements to the Town's wastewater facilities. Town Manager Freeman gave a brief staff report on this matter. The Sewer Infiltration and Inflow Project Staff Report and the new Virginia Resources Authority (VRA) commitment letter are attached and made part of the minutes. Town Manager Freeman stated that, fortunately, the Virginia Code is changing its advertising requirements on July 1, 2024, which allows for this to be held at a regular meeting instead of having to schedule a special meeting. Mayor Taylor inquired if there was a motion to schedule a public hearing for the July 22, 2024, Town Council meeting to consider a General Obligation Bond in the amount of \$800,000 for capital improvements to the Town's wastewater facilities.

Motion made by Vice-Mayor Pattison, Seconded by Councilwoman Atkins. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting results, by roll call vote: Voting Yea: Councilwoman Johnson, Councilwoman Atkins, Mayor Taylor, Vice-Mayor Pattison, Councilman Gillman.

G. RE: TOWN HUNTING PERMITS

Mayor Taylor advised that the next agenda item is to consider the issuance of hunting permits on Town-owned land on Sand Mountain. Town Manager Freeman briefly explained the Town's annual hunting permits issued for up to 50 people to hunt on the Town-owned land on Sand Mountain. He noted that the hunting is regulated by the Virginia Department of Game and Inland Fisheries. Town Manager Freeman advised that it is, however, required of the Council to approve the advertisement for the issuance of the hunting permits. Mayor Taylor inquired if there were any questions. Councilwoman Atkins inquired of Town Manager Freeman if the Town received 50 applications each year or if the number of applications was low. Town Manager Freeman stated that he did not know the answer to her question, and asked if she would mind if Town Clerk Corvin answered the question since the Town Clerk's Office receives those applications. Town Clerk Corvin advised that it varies from year to year. She stated that there have been over 50 applications in years past. Councilwoman Atkins inquired of Town Manager Freeman how the Town advertises for the hunting permits. Discussion was held regarding the advertisement of the hunting permits. Mayor Taylor inquired if there was a motion to approve the issuance of a maximum of 50 hunting permits on Town-owned land on Sand Mountain.

Motion made by Councilman Gillman, Seconded by Councilwoman Atkins. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilwoman Atkins, Councilman Gillman, Councilwoman Johnson.

10. RE: PRESENTATIONS TO TOWN COUNCIL

A. RE: VIRGINIA BREEZE BUS SERVICE TRANSIT STOP PRESENTATION

Mayor Taylor advised that the next agenda item is a presentation to the Town Council regarding a Feasibility Study for a Virginia Breeze Bus Service Transit Stop at Elizabeth Brown Memorial Park. Mr. Alan Saunders, Engineering Director for the Virginia Department of Rail and Public Transportation (VDRPT), introduced himself to the Town Council. He noted that attending the Council meeting with him is also Virginia Breeze Program Manager Avery Daughtery, Transit Planner Consultant Sam

Green and Ms. Melanie Fleenor. Mr. Saunders stated that Wytheville is a critical stop for the Virginia Breeze Bus Service. He advised that Mr. Green is going to provide an overview of the Feasibility Study to the Town Council and its recommendations, and then the Virginia Department of Rail and Public Transportation is going to request the Wytheville Town Council's consent to move forward with the Elizabeth Brown Memorial Park location for the Virginia Breeze Bus Service Transit Stop. He stated that the good news is that Virginia Breeze is not requesting funding for this project because it is funded through the Department of Rail and Public Transportation. Mr. Avery Daughtery gave the Council a brief update on the background of the Virginia Breeze Bus Service currently operating in town. Mr. Sam Green was introduced and presented the Virginia Breeze Bus Service Transit Stop Feasibility Study to the Town Council. Mr. Alan Saunders stated that with the Council's approval of the location, it can be delivered in a lot of different ways. He continued to explain how the Virginia Breeze Bus Service Transit Stop could be built and the improvements to the site that would need to take place before building the Bus Stop. Discussion ensued regarding the features that the Council would like to see for the building, the contractors that would be used to construct the building, the timeframe of the project, the paving and restriping of the parking lot where the building is to be located, etc. Mayor Taylor thanked Mr. Saunders and the other representatives for their presentations and noted that she is excited about this project. Mayor Taylor inquired if there was a motion to approve a resolution of support for a Virginia Breeze Bus Service Transit Stop at Elizabeth Brown Memorial Park.

Motion made by Councilwoman Atkins, Seconded by Councilwoman Johnson. Mayor Taylor inquired if there was any discussion on the motion. Councilwoman Atkins inquired if this was the time to discuss the size of the building that the Council would like to see built. Mr. Saunders explained that there would be time for the Council to decide and that they would come back to the Council with the renderings prior to the start of the build. Mayor Taylor inquired if there was any further discussion. There being none, the motion was approved with the following voting results, by roll call vote: Voting Yea: Councilman Gillman, Vice-Mayor Pattison, Mayor Taylor, Councilwoman Atkins, Councilwoman Johnson.

11. RE: CITIZENS' PERIOD

Mayor Taylor advised that the next agenda item is Citizens' Period. She stated that there was one citizen who wished to address the Council during Citizens' Period.

Mr. David Johnston was recognized and stated that he resides at South 10th Street in Wytheville. He noted that he had an inquiry for Interim Town Attorney Cassell, and that was if the Town were to go to court would he be the attorney to represent the Town in court, and if not, who would represent the Town. Interim Town Attorney Paul Cassell advised that it varies according to the subject matter. He stated that he would be glad to discuss this with Mr. Johnston after the meeting because there is a lot that goes into the determination of who would represent the Town in a court case. Mr. Johnston also addressed the Council regarding the Town's alleyway located near his house. Mayor Taylor thanked Mr. Johnston for his comments.

Mayor Taylor stated that there were no other citizens present who wished to address the Council during Citizens' Period, therefore, she would proceed with the agenda.

12. RE: NEW BUSINESS

Mayor Taylor advised that the next agenda item is New Business. Town Manager Freeman stated that he did not have any New Business to report, at this time.

13. RE: REPORTS

A. RE: UPCOMING MEETINGS

Town Clerk Sherry Corvin presented the upcoming meetings, as follows:

1. As a reminder, the Wytheville Treasurer's Office is closed to the public Monday, June 24, through Friday, June 28, 2024, for the Treasurer's Office employees to attend the Treasurer's Association of Virginia Conference and for a software change.

2. The Joint Industrial Development Authority of Wythe County (JIDA) will meet on Thursday, June 27, 2024, at 3:00 p.m., in the Council Chambers.

3. The Town of Wytheville Municipal Offices will be closed and all services curtailed on Thursday, July 4, and Friday, July 5, 2024, due to the Independence Day holiday.

4. The next regular scheduled meeting of the Wytheville Town Council will be held on Monday, July 8, 2024, at 5:00 p.m., in the Council Chambers.

14. RE: OTHER BUSINESS

A. RE: COUNCIL MEMBER TIME

Mayor Taylor advised that the next agenda item is Council Member Time. She inquired if Councilman Gillman had anything to discuss during Council Member Time. Councilman Gillman stated that he did not have anything to discuss during Council Member Time.

Mayor Taylor inquired if Vice-Mayor Pattison had anything to discuss during Council Member Time. Vice-Mayor Pattison stated that she did not have anything to discuss during Council Member Time.

Mayor Taylor advised that she did not have anything to discuss during Council Member Time.

Mayor Taylor inquired if Councilwoman Atkins had anything to discuss during Council Member Time. Councilwoman Atkins stated that she had called and wanted to follow up to see if Town staff could check the crosswalk light that crosses over at the corner of Tazewell and Monroe Streets. She noted that she would also like an update regarding the Veteran's Banner Project. Town Manager Freeman gave a brief update to the Council regarding the Veteran's Banner Project and advised that staff would check on the crosswalk light at Tazewell and Monroe Streets. Mayor Taylor inquired if Councilwoman Atkins had anything further to discuss during Council Member Time. Councilwoman Atkins stated that she did not have anything else at this time.

Mayor Taylor inquired if Councilwoman Johnson had anything to discuss during Council Member Time. Councilwoman Johnson stated that she would like to discuss splash pads. She noted that she received Mayor Taylor's email and would like to see citizens come up with a design of something that they would like to see for a splash pad. Councilwoman Johnson commented that the Town may have a perfect spot coming available very soon. She noted that the Council voted in the Fiscal Year 2024-25 Budget to remove the Withers Park bleachers, which would be the perfect spot. Councilwoman Johnson expressed that she would like to open it up for the Town's citizens to be creative to show what they would like for the splash pad to look like. Councilwoman Johnson stated that she feels like the Council should open it up to the youngsters of the Town to get ideas of what they would like to see. Town Manager Freeman stated that maybe opening the splash pad drawing idea up to the children would drive some inspiration for a future design. Discussion continued regarding the future of a splash pad. Mayor Taylor inquired if there was anything else to be discussed during Council Member Time. There being nothing else to be discussed, Mayor Taylor proceeded with the agenda.

15. RE: CLOSED MEETING

A. RE: APPOINTED EMPLOYEES' PERFORMANCE APPRAISALS AND SALARIES; PENDING VACANCY OF AN APPOINTED POSITION; AND, SECURITY OF THE MUNICIPAL BUILDING

Mayor Taylor advised that it would be necessary for the Council to go into a Closed Meeting pursuant to Section 2.2-3711 (A.) (1.) Discussion regarding performance appraisals and salaries for appointed employees, and a discussion regarding a pending vacancy of an appointed position; and, pursuant to Section 2.2-3711 (A.) (19.) Discussion regarding plans related to the security of the Wytheville Municipal Building located at 150 East Monroe Street. She inquired if there was a motion to go into a Closed Meeting.

Motion made by Councilwoman Atkins, Seconded by Councilwoman Johnson. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting in favor and there being no opposition: Voting Yea: Mayor Taylor, Vice-Mayor Pattison, Councilwoman Atkins, Councilman Gillman, Councilwoman Johnson. (6:00 p.m.)

B. RE: CERTIFICATION OF CLOSED MEETING

Mayor Taylor advised that it would now be necessary to certify the Closed Meeting. She noted that it would also be necessary to reconvene into open session. Mayor Taylor inquired if there was a motion to certify the Closed Meeting held pursuant to Section 2.2-3711 (A.) (1.) Discussion regarding performance appraisals and salaries for appointed employees, and a discussion regarding a pending vacancy of an appointed position; and, pursuant to Section 2.2-3711 (A.) (19.) Discussion regarding plans related to the security of the Wytheville Municipal Building located at 150 East Monroe Street and that only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification applies, and only such public business matters were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Council.

Motion made by Councilwoman Johnson, Seconded by Vice-Mayor Pattison. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting results, by roll call vote: Voting Yea: Councilwoman Johnson, Councilwoman Atkins, Mayor Taylor, Vice-Mayor Pattison, Councilman Gillman. (8:04 p.m.)

C. RE: HUMAN RESOURCES POSITION

Councilwoman Atkins requested that discussion regarding the vacant Human Resources (HR) position be placed on the next Town Council meeting agenda. Mayor Taylor inquired if Councilwoman Atkins is requesting that this item be placed on the open meeting agenda or if she is requesting a Closed Meeting to discuss this item. Councilwoman Atkins stated she is requesting whatever it would take to get the item placed on the agenda. A discussion was held regarding the fact that the Council could not hold a Closed Meeting about the HR position in general and that they could only go into a Closed Meeting to discuss the performance of an employee relating to HR. Councilwoman Atkins stated that placing it on the regular meeting agenda would be acceptable. Mayor Taylor advised Town Clerk Corvin that on the next Town Council meeting agenda, the Council will hold a Closed Meeting pursuant to Section 2.2-3711 (A.) (1.), as well.

16. RE: ADJOURNMENT

There being no further business to be discussed, a motion was made, seconded and carried to adjourn the meeting. (8:08 p.m.)

Beth A. Taylor, Mayor

Sharon G. Corvin, CMC, Clerk of Council