



# MINUTES

## WYTHEVILLE PLANNING COMMISSION

THURSDAY, JANUARY 12, 2023 AT 6:00 PM

COUNCIL CHAMBERS - 150 EAST MONROE STREET  
WYTHEVILLE, VA 24382

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### 1. RE: ATTENDANCE

#### **MEMBERS PRESENT:**

Chairman John Jones, Vice-Chairman Brad Litton, Vice-Mayor Cathy Pattison, Mr. Bradley Tate, Mr. George Wittwer, Mr. David Schmidt, Ms. Lisa Anderson

#### **OTHERS PRESENT:**

Assistant Town Manager Elaine R. HOLETON, Chief Deputy Clerk Brandi N. Jones, Planning Director John Woods, Alan Wilder

#### **RE: CALL TO ORDER**

Chairman Wittwer called the meeting to order.

### 2. RE: ESTABLISHMENT OF QUORUM

Chairman Wittwer established that a quorum of Planning Commission members was present.

### 3. RE: CONSENT AGENDA

- A. Chairman Wittwer presented the consent agenda consisting of the minutes of the regular meeting of November 10, 2022. He inquired of the Commission if there were any additions or corrections to the consent agenda or if there was a motion to approve the consent agenda, as presented.

Motion made by Mr. Jones, Seconded by Mr. Tate.

Voting Yea: Mr. Litton, Mr. Jones, Vice-Mayor Pattison, Vice-Chairman Tate, Chairman Wittwer, Mr. Schmidt, Ms. Anderson.

### 4. RE: ELECTION OF OFFICERS

- A. Chairman Wittwer advised that the next agenda item is the election of a new Chairperson for the year 2023. He noted that it is supposed to be Ms. Anderson's turn to serve as Chairperson and Mr. Schmidt's turn to serve as Vice-Chairperson, however, they both would like to have more experience on the Planning Commission before taking those positions. Chairman Wittwer stated that, at this time, nominations will be taken. Mr. Litton stated that he would like to nominate Mr. John W. Jones, Jr. for Chairman. Chairman Wittwer inquired if there was a motion to close the nominations and elect Mr. John W. Jones, Jr. as the new Wytheville Planning Commission Chairperson.

Motion made by Mr. Litton, Seconded by Ms. Anderson.

Voting Yea: Mr. Litton, Mr. Jones, Vice-Mayor Pattison, Vice-Chairman Tate, Chairman Wittwer, Mr. Schmidt, Ms. Anderson.

- B. Chairman Wittwer remarked that it would now be necessary for the Planning Commission to elect a Vice-Chairperson for 2023. He noted that at this time, nominations will be taken. Mr. Jones advised that he would like to nominate Mr. Brad M. Litton for Vice-Chairperson. Chairman Wittwer inquired if there was a motion to close the nominations and elect Mr. Brad M. Litton as Vice-Chairperson for the Wytheville Planning Commission.

Motion made by Mr. Jones, Seconded by Vice-Mayor Pattison.

Voting Yea: Mr. Litton, Mr. Jones, Vice-Mayor Pattison, Vice-Chairman Tate, Chairman Wittwer, Mr. Schmidt, Ms. Anderson.

Chairman Wittwer then passed the gavel to newly elected Chairman, Mr. John W. Jones, Jr.

**5. RE: CITIZENS' PERIOD**

Chairman Jones advised that the next agenda item is Citizens' Period. He inquired if anyone wished to address the Commission during Citizens' Period. There being none, he proceeded with the agenda.

**6. RE: OTHER BUSINESS**

**A. RE: REVIEW OF THE UNIFIED DEVELOPMENT ORDINANCE AND ITS CONDITIONAL USES**

Chairman Jones advised that the next agenda item is the continued review of the proposed Unified Development Ordinance and its Conditional Uses. Planning Director Woods presented a PowerPoint presentation to the Commissioners regarding the proposed Conditional Uses. He commented that these uses include Accessory Dwelling Units, Artisan Industrial and Artisan Food Production, Bed and Breakfast Inns, Dog Parks, Urban Livestock, Home Occupations, Homestays, Outdoor Hydronic Heaters and Forced-Air Furnaces, Shipping Containers and Semi-Trailers, Solar Energy Facilities, Temporary Family Health Care Structures, Wind Energy Systems and Wireless Telecommunications Systems. Mr. Schmidt inquired if there will be any control over Accessory Dwelling Units (ADUs). Planning Director Woods stated that there are some setbacks and requirements restricting where they can go and how big they can be. He noted that the Town does not have much control over aesthetics, except for the historic district of town. Discussion continued regarding Conditional Uses.

**B. RE: SPECIAL EXCEPTION PERMIT REQUEST - MS. ANGELA ROSE**

Chairman Jones advised that the next agenda item is to set a public hearing to consider the request of Ms. Angela Rose for a Special Exception Permit to use property located on the north corner of Tazewell and East Pine Streets as a hair and nail salon, in an R-2 Residential Zoning District. Vice-Mayor Pattison stated that, recently, she spoke with Ms. Rose, and she indicated that she has spoken with a couple of her neighbors about the salon and there have been no negative comments about it. A brief discussion was held regarding the request of Ms. Rose. Chairman Jones inquired if there was a motion to set the public hearing for February 9, 2023.

Motion made by Vice-Chairman Litton, Seconded by Mr. Schmidt.

Voting Yea: Vice-Chairman Litton, Chairman Jones, Vice-Mayor Pattison, Mr. Tate, Mr. Wittwer, Mr. Schmidt, Ms. Anderson.

**7. RE: ADJOURNMENT**

There being no further business to discuss, a motion was duly made, seconded and carried to adjourn the meeting (7:24 p.m.).

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John W. Jones, Jr., Chairman

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Brandi N. Jones, Chief Deputy Clerk