



Prosper is a place where everyone matters.

Minutes
Prosper Town Council Meeting
Council Chambers
Prosper Town Hall
250 W. First Street, Prosper, Texas
Tuesday, October 27, 2020

Call to Order/ Roll Call.

The meeting was called to order at 5:45 p.m.

Council Members Present:

Mayor Ray Smith
Mayor Pro-Tem Curry Vogelsang, Jr.
Deputy Mayor Pro-Tem Jason Dixon (arrived at 6:55 p.m.)
Councilmember Marcus E. Ray
Councilmember Craig Andres
Councilmember Jeff Hodges
Councilmember Meigs Miller

Staff Members Present:

Harlan Jefferson, Town Manager
Terry Welch, Town Attorney
Melissa Lee, Town Secretary
Robyn Battle, Executive Director of Community Services
Chuck Springer, Executive Director of Administrative Services
Betty Pamplin, Finance Director
January Cook, Purchasing Manager
Rebecca Zook, Executive Director of Development & Infrastructure Services
John Webb, Development Services Director
Hulon Webb, Engineering Services Director
Dan Heischman, Assistant Director of Engineering Services - Development
Alex Glushko, Planning Manager
Frank Jaromin, Director of Public Works
Leigh Johnson, Director of Information Technology
Dudley Raymond, Director of Parks and Recreation
Doug Kowalski, Police Chief
Stuart Blasingame, Fire Chief

Invocation, Pledge of Allegiance and Pledge to the Texas Flag.

Pastor Phil Sallee of Prestonwood Baptist Church led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were recited.

Announcements of recent and upcoming events.

Councilmember Ray read the announcements.

Early Voting for the November 3 Election ends on Friday, October 30th. Prosper Voters who live in Collin County may vote at Town Hall for Early Voting and Election Day. Collin County voters may also vote at Gateway Church on Prosper Trail on Election Day. Denton County voters may vote at any early voting location during early voting, and at St. Martin de Porres

Catholic Church on Election Day. Please check the Town's Facebook page, or the Collin County or Denton County Elections websites for more information.

The results are in for the North Texas Food Bank's Collin County Peanut Butter Drive. Prosper collected 2,677 pounds of peanut butter, winning second place in the Government agency category. The county-wide drive brought in donations of over 287,000 pounds of peanut butter. A special thanks to Kroger in Prosper and Neighbors Nourishing Neighbors for their help in making the drive a success.

Residents are invited to gather for a Prosper Tree Tour through Whitley Place Park on Tuesday, November 3. Town staff will serve as guides pointing out the rich variety of tree species in the park. Attendees should arrive before 5:30 p.m. and remain in the parking area where the walking tour will begin. Families and members of the same household should remain together to allow proper spacing between tour groups.

The Annual Prosper Arbor Day Celebration is set for Saturday, November 7, at 9:00 a.m. at Frontier Park. The annual activity will include tree planting, a Proclamation by Mayor Smith, and instructions and guidance on the proper planting and care of trees. More information is available on the Parks and Recreation page on the Town website.

CONSENT AGENDA:

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.

1. **Consider and act upon the minutes of the October 13, 2020, Town Council meeting. (ML)**
2. **Consider and act upon Resolution No. 2020-78 accepting and approving the 2020 Tax Roll. (BP)**
3. **Consider and act upon awarding RFP No. 2021-06-A for Dental Insurance for Town employees to Principal Life Insurance Company, effective January 1, 2021, and authorizing the Town Manager to execute all documents for the same. (JE)**
4. **Consider and act upon awarding CSP No. 2021-08-B to Durable Specialties, Inc., related to construction services for the Traffic Signal Construction at Fishtrap Road/Gee Road and Coit Road/Richland Boulevard project; and authorizing the Town Manager to execute a construction agreement for same. (HW)**
5. **Consider and act upon awarding CSP No. 2021-04-B to American Landscaping Systems, related to construction services for the West Prosper Road, Segment A Gee Road Landscape Architecture project; and authorizing the Town Manager to execute a construction agreement for same. (HW)**
6. **Consider and act upon whether to direct staff to submit a written notice of appeal on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on any Site Plan or Preliminary Site Plan. (AG)**

Councilmember Andres had a question on Item 4, specifically, the difference in price points between intersections. Engineering Services Director Hulon Webb responded with specific detail on each to explain costs.

Councilmember Hodges made a motion and Councilmember Andres seconded the motion to approve Items 1 - 6 on the Consent agenda.

The motion was approved by a vote of 6 - 0.

CITIZEN COMMENTS

There were no citizen comments.

REGULAR AGENDA:

Items for Individual Consideration:

7. **Conduct a Public Hearing and consider and act upon Ordinance No. 2020-79 administratively updating the Planning Context, Community Character, and Transportation chapters of the Comprehensive Plan, and updating the base maps of the Comprehensive Plan. (CA20-0002). (AG)**

Alex Glushko, Planning Manager, provided an overview of the proposed ordinance administratively updating the Planning Context, Community Character, and Transportation chapters of the Comprehensive Plan, and updating the base maps of the Comprehensive Plan. The Comprehensive Plan was adopted by Town Council on August 14, 2012. One of Town Council's "Major Initiatives" is to "Update the Comprehensive Plan Base Map, Demographics, and Statistics." With this request, staff is proposing an administrative update to the Planning Context, Community Character, and Transportation chapters of the Comprehensive Plan, including updates to demographics and statistics to reflect changes and existing conditions that have occurred since 2012. Staff is also proposing updates to the base maps of the Comprehensive Plan.

Council discussed density and build-out population calculations. Councilmember Ray questioned if the 2020 estimated build-out capacity calculation included the Artesia development. Mr. Glushko confirmed the Artesia development was included in the calculation.

Mayor Smith opened the public hearing.

With no one speaking, Mayor Smith closed the public hearing.

After discussion, Councilmember Andres made a motion and Councilmember Hodges seconded the motion to approve Ordinance No. 2020-79 administratively updating the Planning Context, Community Character, and Transportation chapters of the Comprehensive Plan, and updating the base maps of the Comprehensive Plan. (CA20-0002).

The motion was approved by a vote of 6 - 0.

8. **Discussion on a proposed Dallas North Tollway (DNT) Overlay District regarding permitted land uses. (JW)**

John Webb, Development Services Director, discussed with Council the proposed Dallas North Tollway (DNT) Overlay District. At the September 22nd Town Council meeting, staff reviewed the possible concepts of an Overlay District for properties abutting the DNT. With the DNT anticipated to consist of the most intense land uses and the best opportunity to accommodate employment centers, the Town Council noted the need to protect the potential of the corridor. The Council requested an analysis of the permitted land uses per the current zoning adjacent to the DNT. Staff discussed land use zoning entitlements and a summary of land uses recommended for deletion.

Council discussed the probability of office space and retail space demand into the future, noting to offer a combination of sites would be more advantageous. Mr. Webb discussed maximizing the frontage area with intense use and internalizing the outdoor pavilion or garden areas. He provided several local examples of developments along DNT and elsewhere that have utilized this. Council discussed land uses permitted by right and permitted upon approval of a SUP. Mr. Webb discussed the rezoning process, specifically, a property owner's right to protest any proposed changes. Council noted the need for high intensity uses along the DNT. Staff will create a final draft of the development standards and present to Council at a future meeting date for discussion.

9. Update on the status of the Green Ribbon Project along US 380 and US 289 (Preston Road). (DR)

Dudley Raymond, Director of Parks and Recreation, provided an update on the Green Ribbon Project along US 380 and US 289. TXDOT began work on the landscape and irrigation for US 380 and US 289 (Preston Road), August 2019. The improvements provided under the Green Ribbon Program include, concrete mow strips, trees, shrub beds and irrigation for trees and planting beds only. It does not include turf irrigation or sod/seeding for grass in the median. A separate agreement has been made with the TXDOT landscape contractor to install irrigation within the turf areas on SH 289. This is similar to the arrangement the Town had with the TXDOT Green Ribbon Funding project on US 289 that was constructed in 2015.

Council had questions on the future maintenance of vegetation and who was responsible for it. Director Raymond discussed the agreement between the Town of Prosper, the City of Frisco and the City of McKinney that dictates the proportional cost of maintenance based on the linear foot of roadway for each. Councilmember Miller asked when the project completion date was scheduled, Mr. Raymond confirmed the project completion date is early summer 2021, per the contract.

10. Update on Prosper Christmas Festival. (DR)

Dudley Raymond, Director of Parks and Recreation, provided an update on the Prosper Christmas Festival. Over the past month, staff and others have continued to plan and work on preparations for the Christmas Festival. During the last Event Committee meeting (September 24), the group discussed the event and the consensus was to continue planning for a festival on December 5. Committee members indicated that it was better to plan for the event hoping it would happen, yet understood there may be things out of the Town's control that would require the event to be cancelled.

Staff continues to watch state guidelines and changes in state and local infection and hospitalization rates. Additionally, staff is monitoring what measures other communities and school districts are taking.

EXECUTIVE SESSION:

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

Section 551.087 – To discuss and consider economic development incentives.

Section 551.072 – To discuss and consider purchase, exchange, lease or value of real property for municipal purposes and all matters incident and related thereto.

Section 551-074 - To discuss and consider personnel matters and all matters incident and related thereto.

The Town Council recessed into Executive Session at 6:52 p.m.

Reconvene in Regular Session and take any action necessary as a result of the Closed Session.

The Town Council reconvened the Regular Session at 8:14 p.m.

Possibly direct Town staff to schedule topic(s) for discussion at a future meeting

Councilmember Hodges requested a future meeting topic on the possibilities of opening a hockey rink in the Town of Prosper. Councilmember Ray requested an upcoming item on comparator municipalities and open records requests regarding requestor validation. Mayor Pro-Tem Vogelsang requested a traffic study at the intersection of Winding Creek and Frontier.

Adjourn.

The meeting was adjourned at 8:18 p.m. on Tuesday, October 27, 2020.

These minutes approved on the 10th day of November 2020.

APPROVED:



Ray Smith, Mayor

ATTEST:



Melissa Lee, Town Secretary

